

**LEWISVILLE CITY COUNCIL**

**REGULAR SESSION**

**OCTOBER 3, 2016**

**Present:**

Rudy Durham, Mayor

**Council Members:**

TJ Gilmore, Mayor Pro Tem  
Leroy Vaughn, Deputy Mayor Pro Tem (Absent)  
R Neil Ferguson  
Brent Daniels  
Brandon Jones

**City Staff:**

Donna Barron, City Manager  
Eric Ferris, Assistant City Manager  
Claire Swann, Assistant City Manager  
Melinda Galler, Assistant City Manager  
Julie Heinze, City Secretary  
Lizbeth Plaster, City Attorney

**WORKSHOP SESSION – 6:00 P.M.**

With a quorum of the Council Members present, the workshop session of the Lewisville City Council was called to order by Mayor Durham at 6:00 p.m. on Monday, October 3, 2016, in the City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas. All City Department Heads were in attendance.

**Emergency Management Executive  
Overview**

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**(Agenda Item A)**

City Manager Donna Barron advised that Emergency Management Coordinator Joshua Roberts would be presenting the PowerPoint Presentation for this item. She further advised that at the conclusion of his presentation if any of the City Council would like to see the “EOC In A Box” or the newly acquired trailer, they were both available. Emergency Management Coordinator Joshua Roberts conducted the attached PowerPoint Presentation.

**WORKSHOP SESSION – 6:00 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item B)**

Mayor Durham reviewed Agenda Item A, Invocation. There was no discussion on this item.

Mayor Durham reviewed Agenda Item B, Pledge to the American and Texas Flags. There was no discussion on this item.

Mayor Durham reviewed Agenda Item C, Proclamation: Declaring October 3, 2016 as, “Say No to Bullying Day” There was no discussion on this item.

Mayor Durham reviewed Agenda Item D, Presentation: Life Saving Award to Officer David Nicaud. There was no discussion on this item.

Mayor Durham reviewed Agenda Item E, Public Hearing: Consideration of the Amended and Restated Service and Assessment Plan and Assessment Roll for Lewisville Castle Hills Public Improvement District (PID) No. 7. There was no discussion on this item.

Mayor Durham reviewed Agenda Item F, Visitors/Citizens Forum. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-1, (a) City Council Minutes of the September 12, 2016, Workshop Session and Regular Session; and (b) City Council Minutes of the September 19, 2016, Workshop Session and Regular Session. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-2, Approval of Administrative Policy 2.0, Section IV- Employee Performance Evaluation/Compensation Plan. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-3, Approval of Acceptance of a Grant From the M.R. and Evelyn Hudson Foundation in the Amount of \$25,000. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-4, Approval of the Amendment of Exhibit A to the Joint Utility Contract Between the City of Lewisville, Texas, Denton County Fresh Water Supply District No. 1-A and Denton County Fresh Water Supply District No. 1-C (The “Joint Utility Contract”) to Include Lands Added to Denton County Fresh Water Supply District No. 1-C. There was no discussion on this item.

**WORKSHOP SESSION – 6:00 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item B)**

Mayor Durham reviewed Agenda Item G-5, Approval of the Amendment of Exhibit A to the Joint Road Contract Between the City of Lewisville, Texas, Denton County Fresh Water Supply District No. 1-A and Denton County Fresh Water Supply District No. 1-C (The “Joint Road Contract”) to Include Lands Added to Denton County Fresh Water Supply District No. 1-C. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-6, Approval of a Resolution Approving a Boundary Adjustment Agreement Between the City of Lewisville and the City of Highland Village Which Adjusts Their Common Boundary Line Thereby Relinquishing Certain Land Presently Within the City Limits of Highland Village to the City of Lewisville and Vice Versa; and Authorizing the City Manager or Her Designee to Execute the Agreement; Setting Two Public Hearings Under Section 43.063 of the Texas Local Government Code; Authorizing the Issuance of Notice of Said Hearings by the Lewisville City Secretary and Directing City Staff to Prepare a Service Plan. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-7, Consideration of an Ordinance Amending the Lewisville City Code, Section 15-36, Maximum Speed Limits Near Schools, by Repealing the Current School Speed Zone on Bellaire Boulevard From 100 Feet East of Old Orchard Lane to 400 Feet West of Valley Parkway And Establishing a School Speed Zone on Bellaire Boulevard From 100 Feet East of Old Orchard Lane to 100 Feet East of Catalina Drive; Amending Section 15-87(c) and Section 15-88 by Prohibiting U-Turns and Left Turns at the Intersection of Bellaire Boulevard at Gilani Lane and the Founders Academy and Lillie J. Jackson Early Childhood Center Driveway During Certain Times of Day Within the City of Lewisville; and Amending 15-88 for Clarity Without Making a Substantive Change. City Manager Donna Barron reviewed the complaints that had been received when school started regarding traffic concerns in this area. She advised through the work of the Police Department and City Engineering, staff felt this was the most feasible way to handle the concerns. City Attorney Liz Plaster advised that in order to dispose of the requirement for three readings, this item would require all yes votes from the City Council Members present. There was no further discussion on this item.

**WORKSHOP SESSION – 6:00 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item B)**

Mayor Durham reviewed Agenda Item H-8, Consideration of an Ordinance Accepting and Approving an Amended and Restated Service and Assessment Plan and Assessment Roll for Authorized Improvements for the Lewisville Castle Hills Public Improvement District (PID) No. 7; Making a Finding of Special Benefit to Certain Property in the Extraterritorial Jurisdiction of the City; Levying Special Assessments Against Certain Property Within the Extraterritorial Jurisdiction of the City and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance with Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing Penalties and Interest on Delinquent Assessments; Providing a Repealer, Severability, and an Effective Date; and Declaring an Emergency. City Attorney Liz Plaster advised that in order to dispose of the requirement for three readings, this item would require all yes votes from the City Council Members present. There was no further discussion on this item.

Mayor Durham reviewed Agenda Item H-9, Consideration of an Ordinance Authorizing the Issuance of \$3,145,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Road System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Road Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Road Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Road Bonds. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-10, Consideration of an Ordinance Authorizing the Issuance of \$1,690,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Utility System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Utility Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Utility Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Utility Bonds. There was no discussion on this item.

**WORKSHOP SESSION – 6:00 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item B)**

Mayor Durham reviewed Agenda Item H-11, Consideration of a Schedule for 2016-2017 Special Workshops, City Council Retreat and Budget Workshop. City Manager Donna Barron reviewed the proposed dates as follows: Monday, October 24, 2016 – Special Workshop, February 2-3, 2017 – City Council Retreat, Monday, May 29, 2017 – Special Workshop, Saturday, August 12, 2017 – Budget Workshop, Monday, October 30, 2017 – Special Workshop. She advised if the City Council agreed with what was proposed, a location for retreat would be brought back once it was determine what was available. There was no further discussion on this item.

Mayor Durham reviewed Agenda Item I, Reports. There was no discussion on this item.

Mayor Durham reviewed Agenda Item J-Closed Session. There was no discussion on this item.

Discussion was held that due to Deputy Mayor Pro Tem Vaughn's absence, Councilman Daniels would conduct the pledge.

Due to an allowance of time at 6:33 p.m. members of the City Council went to review the EOC In A Box and the newly acquired trailer. They all returned at 6:50 p.m.

With no further discussion, the workshop session of the Lewisville City Council was adjourned at 6:52 p.m. (Councilman Jones was not present) on Monday, October 3, 2016.

**REGULAR SESSION - 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Lewisville City Council was called to order by Mayor Durham at 7:00 p.m. on Monday, October 3, 2016, in the Council Chambers of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

**Invocation**

**(Agenda Item A)**

At the request of Mayor Durham, Councilman Jones gave the invocation.

**Pledge to the American and Texas Flags**

**(Agenda Item B)**

At the request of Mayor Durham, Councilman Daniels gave the pledge to the American and Texas flags.

Mayor Durham turned the presentation of the meeting over to Mayor Pro Tem Gilmore and left the dais.

**Proclamation: Declaring October 3, 2016 as,  
“Say No to Bullying Day”**

**(Agenda Item C)**

Councilman Jones read and presented a proclamation declaring October 3, 2016 as “Say No to Bullying Day” to Lewisville resident Ronn Hicks.

**Presentation: Life Saving Award to Officer  
David Nicaud**

**(Agenda Item D)**

Chief of Police Russ Kerbow read and presented a Life Saving Award to Officer David Nicaud.

**Public Hearing: Consideration of the  
Amended and Restated Service and  
Assessment Plan and Assessment Roll for  
Lewisville Castle Hills Public Improvement  
District (PID) No. 7**

**(Agenda Item E)**

At the September 12, 2016 meeting, City Council called for a public hearing to consider the amended and restated Service and Assessment Plan and Assessment Roll which have been created to identify public improvements to be provided by the PID along with related information concerning the costs and indebtedness to be incurred. During the public hearing, the City Council is required to hear and rule on any objections to the plan.

The City staff’s recommendation was that the City Council hold the public hearing.

Mayor Pro Tem Gilmore opened the public hearing.

**MOTION:** Upon a motion made by Councilman Daniels and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to close the public hearing. The motion carried.

**Visitors/Citizens Forum**

**(Agenda Item F)**

No one appeared to speak at this time.

**CONSENT AGENDA**

**(Agenda Item G)**

**MOTION:** Upon a motion made by Councilman Daniels and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt all items on the Consent Agenda, as recommended and as follows:

1. APPROVAL OF MINUTES: (a) City Council Minutes of the September 12, 2016, Workshop Session and Regular Session; and (b) City Council Minutes of the September 19, 2016, Workshop Session and Regular Session.
2. Approval of Administrative Policy 2.0, Section IV- Employee Performance Evaluation/Compensation Plan.
3. Approval of Acceptance of a Grant From the M.R. and Evelyn Hudson Foundation in the Amount of \$25,000.
4. Approval of the Amendment of Exhibit A to the Joint Utility Contract Between the City of Lewisville, Texas, Denton County Fresh Water Supply District No. 1-A and Denton County Fresh Water Supply District No. 1-C (The “Joint Utility Contract”) to Include Lands Added to Denton County Fresh Water Supply District No. 1-C.
5. Approval of the Amendment of Exhibit A to the Joint Road Contract Between the City of Lewisville, Texas, Denton County Fresh Water Supply District No. 1-A and Denton County Fresh Water Supply District No. 1-C (The “Joint Road Contract”) to Include Lands Added to Denton County Fresh Water Supply District No. 1-C.
6. Approval of Resolution No. 4317-10-2016 (R) Approving a Boundary Adjustment Agreement Between the City of Lewisville and the City of Highland Village Which Adjusts Their Common Boundary Line Thereby Relinquishing Certain Land Presently Within the City Limits of Highland Village to the City of Lewisville and Vice Versa; and Authorizing the City Manager or Her Designee to Execute the Agreement; Setting Two Public Hearings Under Section 43.063 of the Texas Local Government Code; Authorizing the Issuance of Notice of Said Hearings by the Lewisville City Secretary and Directing City Staff to Prepare a Service Plan.

The motion carried.

**END OF CONSENT AGENDA**

**Consideration of Ordinance No. 4318-10-2016  
Amending the Lewisville City Code, Section  
15-36, Maximum Speed Limits Near Schools,  
by Repealing the Current School Speed Zone  
on Bellaire Boulevard From 100 Feet East of  
Old Orchard Lane to 400 Feet West of Valley  
Parkway And Establishing a School Speed  
Zone on Bellaire Boulevard From 100 Feet  
East of Old Orchard Lane to 100 Feet East of  
Catalina Drive; Amending Section 15-87(c)  
and Section 15-88 by Prohibiting U-Turns and  
Left Turns at the Intersection of Bellaire  
Boulevard at Gilani Lane and the Founders  
Academy and Lillie J. Jackson Early  
Childhood Center Driveway During Certain  
Times of Day Within the City of Lewisville;  
and Amending 15-88 for Clarity Without  
Making a Substantive Change**

**(Agenda Item H-7)**

During the first week of the school year, staff received multiple concerns from administrators of the Founders Classical Academy, LISD along with concerned parents from both schools regarding the vehicle and pedestrian traffic occurring along Bellaire Boulevard adjacent to the campuses and at its intersection with Gilani Lane. Staff surveyed the location and determined that due to increased student pedestrian use, and in keeping with standard engineering practices a school speed zone is recommended for the campuses and crosswalk at that location. Staff also determined that prohibiting U-turns and left turns at the intersection of Bellaire Blvd and Gilani Lane during the critical morning student drop-off times is also necessary. The Transportation Board considered these items during the September 20, 2016 meeting and voted 6-0 to recommend the school speed zone on Bellaire Boulevard and prohibiting U-turns and left turns on Bellaire Boulevard by time of day.

The City staff's recommendation was that the City Council adopt the ordinance as set forth in the caption above.

David Salmon, P.E., City Engineer, was present to respond to any questions posed by the City Council.

**Consideration of Ordinance No. 4318-10-2016  
Amending the Lewisville City Code, Section  
15-36, Maximum Speed Limits Near Schools,  
by Repealing the Current School Speed Zone  
on Bellaire Boulevard From 100 Feet East of  
Old Orchard Lane to 400 Feet West of Valley  
Parkway And Establishing a School Speed  
Zone on Bellaire Boulevard From 100 Feet  
East of Old Orchard Lane to 100 Feet East of  
Catalina Drive; Amending Section 15-87(c)  
and Section 15-88 by Prohibiting U-Turns and  
Left Turns at the Intersection of Bellaire  
Boulevard at Gilani Lane and the Founders  
Academy and Lillie J. Jackson Early  
Childhood Center Driveway During Certain  
Times of Day Within the City of Lewisville;  
and Amending 15-88 for Clarity Without  
Making a Substantive Change (cont'd)**

**(Agenda Item H-7)**

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

“An Ordinance of the Lewisville City Council Amending the Lewisville City Code Chapter 15, Section 15-36 by Repealing the Current School Speed Zone on Bellaire Boulevard From 100 Feet East of Old Orchard Lane to 400 Feet West of Valley Parkway and Establishing a School Speed Zone on Bellaire Boulevard From 100 Feet East of Old Orchard Lane to 100 Feet East of Catalina Drive; Amending Sections 15-87(C) and 15-88 by Prohibiting U-Turns and Left Turns at the Intersection of Bellaire Boulevard at Gilani Lane and The Founders Academy and Lillie J. Jackson Early Childhood Center Driveway During Certain Times; Amending Section 15-88 for Clarity Without Making a Substantive Change; Providing a Penalty Clause; Providing for Severability; Providing a Repealer; Providing an Effective Date; and Declaring an Emergency.”

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4318-10-2016**, as captioned previously. The motion carried.

**Consideration of Ordinance No. 4319-10-2016 Accepting and Approving an Amended and Restated Service and Assessment Plan and Assessment Roll for Authorized Improvements for the Lewisville Castle Hills Public Improvement District (PID) No. 7; Making a Finding of Special Benefit to Certain Property in the Extraterritorial Jurisdiction of the City; Levying Special Assessments Against Certain Property Within the Extraterritorial Jurisdiction of the City and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance with Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing Penalties and Interest on Delinquent Assessments; Providing a Repealer, Severability, and an Effective Date; and Declaring an Emergency**

(Agenda Item H-8)

The City Council conducted a public hearing to hear comments on the Amended and Restated Service and Assessment Plan and Roll earlier during this meeting. Based on the information provided at the public hearing, the City Council must now consider adoption of the plan. This plan defines the annual indebtedness and the projected costs of the improvements to be provided by a PID and the manner of assessing the property in the PID for the costs of the improvements.

The City staff's recommendation was that the City Council consider and approve the ordinance as set forth in the caption above.

Ross Martin, Winstead, PC, was present to respond to any questions posed by the City Council.

**Consideration of Ordinance No. 4319-10-2016 Accepting and Approving an Amended and Restated Service and Assessment Plan and Assessment Roll for Authorized Improvements for the Lewisville Castle Hills Public Improvement District (PID) No. 7; Making a Finding of Special Benefit to Certain Property in the Extraterritorial Jurisdiction of the City; Levying Special Assessments Against Certain Property Within the Extraterritorial Jurisdiction of the City and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance with Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing Penalties and Interest on Delinquent Assessments; Providing a Repealer, Severability, and an Effective Date; and Declaring an Emergency (cont'd)**

(Agenda Item H-8)

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

“Consideration of an Ordinance of the City of Lewisville Accepting and Approving an Amended and Restated Service and Assessment Plan and Assessment Roll for Authorized Improvements for the Lewisville Castle Hills Public Improvement District No. 7; Making a Finding of Special Benefit to Certain Property in the Extraterritorial Jurisdiction of the City; Levying Special Assessments Against Certain Property Within the Extraterritorial Jurisdiction of the City and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance With Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing Penalties and Interest on Delinquent Assessments; Providing a Repealer, Severability, and an Effective Date; and Declaring an Emergency.”

**MOTION:** Upon a motion made by Councilman Jones and seconded by Councilman Ferguson, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4319-10-2016**, as captioned previously. The motion carried.

**Consideration of Ordinance No. 4320-10-2016 Authorizing the Issuance of \$3,145,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Road System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Road Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Road Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Road Bonds**

(Agenda Item H-9)

Denton County Fresh Water Supply District No 1-C has requested the City to authorize and approve the issuance of up to \$3,145,000 of said bonds above for the purpose of acquiring and constructing certain streets and roads and to pay certain costs incurred in connection with the issuance of the bonds.

The City staff’s recommendation was that the City Council consider the ordinance as set forth in the caption above.

Ross Martin, Winstead, PC, was present to respond to any questions posed by the City Council.

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

“Consideration of an Ordinance Authorizing the Issuance of \$3,145,000 Combination Contract Revenue and Special Assessment Road System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (The “Series 2016 Road Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Road Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Road Bonds.”

**Consideration of Ordinance No. 4320-10-2016 Authorizing the Issuance of \$3,145,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Road System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Road Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Road Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Road Bonds (cont’d)**

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**(Agenda Item H-9)**

**MOTION:** Upon a motion made by Councilman Daniels and seconded by Councilman Ferguson, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4320-10-2016**, as captioned previously. The motion carried.

**Consideration of Ordinance No. 4321-10-2016 Authorizing the Issuance of \$1,690,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Utility System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Utility Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Utility Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Utility Bonds**

**(Agenda Item H-10)**

Denton County Fresh Water Supply District No 1-C has requested the City to authorize and approve the issuance of up to \$1,690,000 of said bonds above for the purpose of acquiring certain water, sewer, and drainage facilities and to pay certain costs incurred in connection with the issuance of the bonds.

The City staff’s recommendation was that the City Council consider the ordinance as set forth in the caption above.

Ross Martin, Winstead, PC, was present to respond to any questions posed by the City Council.

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

“Consideration of an Ordinance Authorizing the Issuance of \$1,690,000 Combination Contract Revenue and Special Assessment Utility System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (The “Series 2016 Utility Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Utility Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Utility Bonds.”

**Consideration of Ordinance No. 4321-10-2016 Authorizing the Issuance of \$1,690,000 City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Utility System Bonds, Series 2016 (Lewisville Castle Hills Public Improvement District No. 7 Project) (the “Series 2016 Utility Bonds”) in Accordance With the Terms of That Certain Master Trust Agreement and Second Supplemental Trust Agreement; Approving and Authorizing the Execution of the Second Supplemental Trust Agreement; Authorizing a Final Limited Offering Memorandum Pertaining to the Issuance of the Series 2016 Utility Bonds; Approving a Bond Placement Agreement; Providing an Effective Date and Containing Other Matters Related to the Series 2016 Utility Bonds (cont’d)**

**(Agenda Item H-10)**

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4321-10-2016**, as captioned previously. The motion carried.

**Consideration of a Schedule for 2016-2017 Special Workshops, City Council Retreat and Budget Workshop**

**(Agenda Item H-11)**

Special workshops are held when necessary to deal with topics that may require additional City Council focus. Staff is requesting to hold quarterly special workshops on “off” Mondays to discuss special projects that require additional City Council focus. Additionally, staff is recommending that the City Council Retreat be scheduled over two days.

The City staff’s recommendation was that the City Council approve the schedule for the 2016-2017 Special Workshops, City Council Retreat and Budget Workshop.

**MOTION:** Upon a motion made by Councilman Jones and seconded by Councilman Daniels, the Council voted four (4) “ayes” and no (0) “nays” to approve the following schedule for the 2016-2017 Special Workshops, City Council Retreat and Budget Workshop: Monday, October 24, 2016 – Special Workshop, February 2-3, 2017 – City Council Retreat, Monday, May 29, 2017 – Special Workshop, Saturday, August 12, 2017 – Budget Workshop, Monday, October 30, 2017 – Special Workshop. The motion carried.

**Reports**

**(Agenda Item I)**

- Fire Chief Tim Tittle reminded everyone that October was Fire Prevention Month. He advised that the Clown Program done in the schools had started back up this week and that the Swearing in Ceremony for the six new Firefighter/Paramedics and Division Chief was being held on October 6, 2016 at 5 p.m. at Central Fire Station. He encouraged everyone that was able to come out to the Annual Fire Department Open House on Saturday, October 8, 2016 from 10 a.m. – 3 p.m.
- Chief Kerbow reminded everyone that National Night Out was on October 4, 2016. He encouraged anyone interested in coming out to join in.
- Director of Public Services Keith Marvin advised that the lake was currently 7 inches below conservation.
- Assistant City Manager Claire Swann advised of the roll out of the Lewisville Rock The Block Trailer Neighborhood Party.
- Assistant City Manager Eric Ferris reminded everyone of the next Multi-Generational Public Meeting being held at the Glenmore Savage Community Room on October 18, 2016.
- Councilman Daniels advised of the Keep Lewisville Make A Difference Day Event being held on October 22<sup>nd</sup> from 9 a.m. – 11:30 a.m. at LISDOLA for a wild flower planting, trail maintenance, and restoration works that will benefit thousands of students who learn at LISDOLA during the school year. He advised that anyone interested could register on line at KLB.org, or call their main number to reserve their space.
- Councilman Jones reminded everyone that the Furr Ball was coming up next month and encouraged anyone interested to check out the City's website for more information.
- City Manager Donna Barron gave an update on the success of Western Days minus the rain for the last act on Saturday.
- Councilman Ferguson stated that Western Days gets better and better every year and congratulated City staff on handling the rain crisis. He reviewed the upcoming events scheduled at the Medical Center of Lewisville Grand Theatre.
- Mayor Pro Tem Gilmore thanked the Police Officers for being present. Mayor Pro Tem Gilmore advised that Assistant City Manager Claire Swann, Councilman Ferguson and himself would be attending the Annual Texas Municipal League's Conference to network and become educated on how other cities within Texas were handling various situations.

There were no additional reports at this time.

Mayor Pro Tem Gilmore adjourned the regular session of the Lewisville City Council into Closed Session at 7:29 p.m. Monday, October 3, 2016, in accordance with the requirements of the Open Meetings Law.

**Closed Session**

**(Agenda Item J)**

In accordance with Texas Government Code, Subchapter D, Section 551.072 (Real Estate), the Lewisville City Council convened into Closed Session at 7:29 p.m. on Monday, October 3, 2016, City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas, in order to discuss matters pertaining to the following:

1. Property Acquisition

Section 551.087 (Economic Development):

2. Deliberation Regarding Economic Development for Potential Company Relocation.

The Closed Session was adjourned at 7:45 p.m. on Monday, October 3, 2016.

**Reconvene into Regular Session and  
Consider Action, if any, on Items Discussed  
in Closed Session**

**(Agenda Item K)**

Mayor Pro Tem Gilmore reconvened the Regular Session of the Lewisville City Council at 7:45 p.m. on Monday, October 3, 2016, in the Council Chambers of the Lewisville City Hall.

Mayor Pro Tem Gilmore opened the floor for action to be taken on the items discussed in the Closed Session. There was no action taken on the items discussed during the Closed Session.

**Adjournment**

**(Agenda Item L)**

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to adjourn the Regular Session of the Lewisville City Council at 7:45 p.m. on Monday, October 3, 2016. The motion carried.

These minutes approved by the Lewisville City Council on the 17<sup>th</sup> day of October, 2016.

APPROVED

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Rudy Durham  
MAYOR

**LEWISVILLE CITY COUNCIL  
REGULAR SESSION  
OCTOBER 3, 2016**

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ATTEST:

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Julie Heinze  
CITY SECRETARY

# City of Lewisville, Texas

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## An Overview of Emergency Management

*Presented October 3, 2016  
City Council Workshop*



# the road map to readiness



# the road map to readiness

## Snapshot: EOC Team Training Plan

- Create/Test EOC Team Alerts
- Develop Executive Guide
- Provide EM Overview to EOs/Leadership**
- EOC Team Mobilization Drill
- Orientation to EOC Operations
- Functional Exercise of EOC

*\*including ongoing & continued training and exercise activities*

# Agenda

- Emergency Management: Definition & Importance
- Fundamentals of Disaster Response in Texas
- Lewisville Office of Emergency Management (OEM)

# WATCH OUT: Acronyms Ahead!

DDC	Disaster District Committee/Chair
DPS	Department of Public Safety
EM	Emergency Management
EMC	Emergency Management Coordinator
EOC	Emergency Operations Center
IAP	Incident Action Plan
ICS	Incident Command System
IMT	Incident Management Team
NIMS	National Incident Management System
OEM	Office of Emergency Management
SOC	State Operations Center
SOG	Standard Operating Guidance
STAR	State of Texas Assistance Request (resource request)
TDEM	Texas Division of Emergency Management

**Please let me know if I use an acronym you don't know!**

# EM Program: Defined

The Office of Emergency Management (OEM) is the managerial function within the City of Lewisville charged with creating and maintaining **the framework within which our community reduces vulnerability to hazards and copes with disaster.**

*Pursuant to City Code of Ordinances, Secs. 2-27 – 2-45,  
Chapter 418 of Texas Government Code,  
Robert T. Stafford Disaster Relief Act,  
and other local, State and Federal authorities as applicable.*



FEMA



# Mission of Lewisville OEM

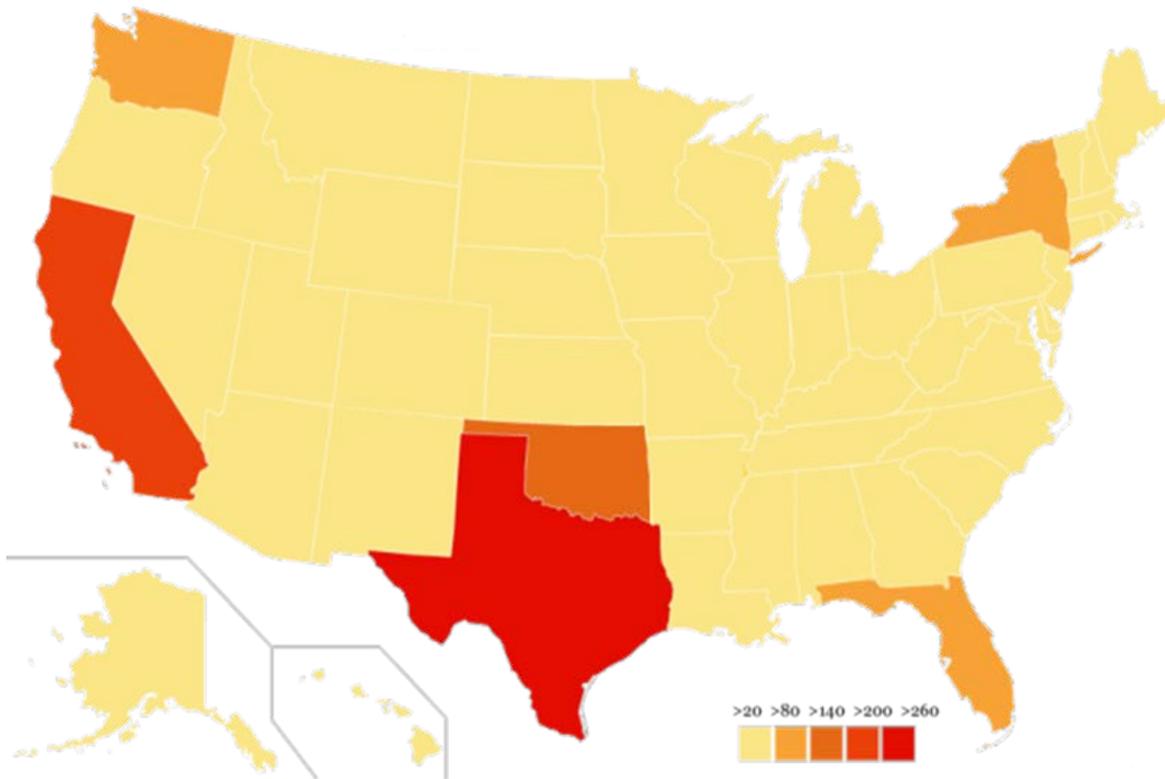
**Coordinate efforts to build, sustain and improve Lewisville's capacity to prevent, mitigate, prepare for, respond to, and recover from disaster.**

*Why?*

- Save lives.
- Protect from injury.
- Minimize property damage and economic loss.
- Protect the environment.
- Elevate the community to a state of existence that makes it more resilient than before.

# Disasters Happen Here?

Historical Declarations  
From 1953 to 2016\*



Rank	State or Tribal Govt	Total # of Federal Declaration†
1	<b>Texas</b>	<b>343</b>
2	California	248
3	Oklahoma	179

Source: FEMA

\*Data retrieved August, 2016

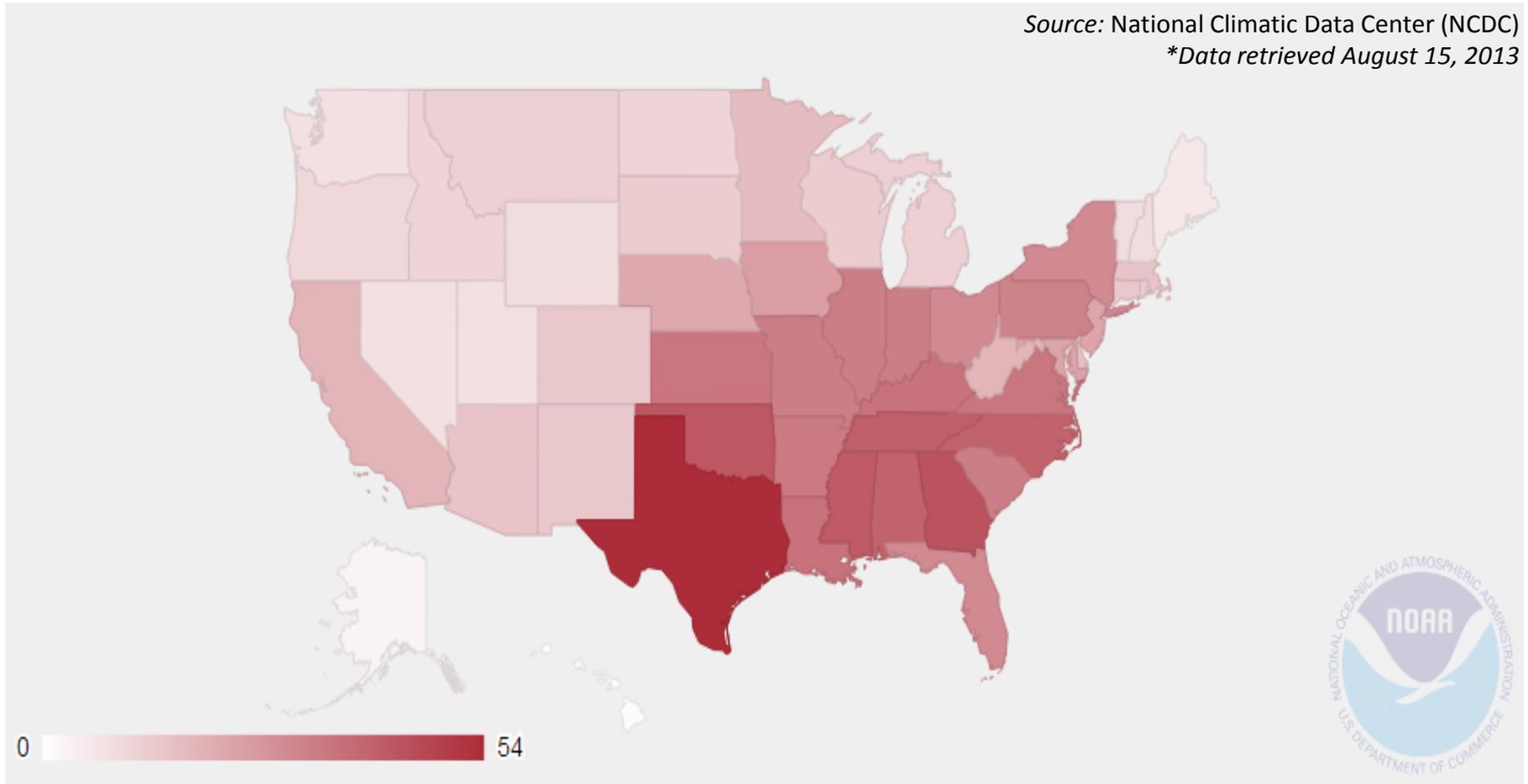
†Includes...

- Major Disaster Declarations
- Emergency Declarations
- FMAG (Fire Suppression Auth)

# Disasters Happen Here?

## 1980-2012 Billion-Dollar Weather/Climate Disasters By State (CPI-Adjusted)

Source: National Climatic Data Center (NCDC)  
\*Data retrieved August 15, 2013



# Texas Disaster Response Fundamentals

## Key EM Statutes and Authorities

### FEDERAL

- Stafford Act, as amended
- Sandy Recovery Improvement Act (SRIA), 2013
- Post-Katrina Emergency Management Reform Act (PKEMRA), 2006
- Homeland Security Presidential Directive (HSPD)-5
- National Incident Management System (NIMS), 2008

### STATE

- Chapter 418 Texas Govt Code
- Chapter 421 Texas Govt Code
- Chapter 433 Texas Govt Code
- Governor's Executive Order, RP32
- Governor's Executive Order, RP40
- The Texas Homeland Security Strategic Plan 2010-2015
- State of Texas Emergency Management Plan

# Texas Disaster Response Fundamentals

## Key EM Statutes and Authorities

### Lewisville City Code of Ordinances

#### » **Sections 2-27 – 2-45**

Our local emergency management ordinance -  
Establishes the Office of Emergency Management, and outlines the emergency management responsibilities of the EMC, Mayor and City Manager. Also decrees the existence of the emergency management plan and the emergency operations center.

# Texas Disaster Response Fundamentals

## Key EM Statutes and Authorities

- Ultimate responsibility for dealing with disasters is assigned to the Governor; grants him/her emergency powers that can be used during disasters  
*various sections, Texas Govt Code, Chapter 418*
- Prescribes the presiding officer of the governing body of an incorporated city or county, or the chief administrative officer of a joint board as the EMERGENCY MANAGEMENT DIRECTOR for their political subdivision  
*Texas Govt Code, Sec. 418.1015*
  - ▶ Gives them certain emergency powers as given to the Governor, just on an appropriate local scale
  - ▶ Allows them to appoint an EMERGENCY MANAGEMENT COORDINATOR, to assist in all things EM

# Texas Disaster Response Fundamentals

## Key EM Statutes and Authorities

- Prescribes use of the National Incident Management System (NIMS)  
Homeland Security Presidential Directive-5 /  
City Resolution *No 03245-09-2005*
- Creation of the State Emergency Management Council to advise and assist in all things “emergency management”, in all phases  
Texas Govt Code, *Sec. 418.013*
- Divides the State into “Disaster Districts”, establishes a committee of local representatives of various State agencies to participate in disaster response activities (the “DDC”), and assigns the local commanding officer of the Texas Highway Patrol as the DDC “Chair”  
Texas Govt Code, *Sec. 418.113*

# TEXAS Disaster District Chairs - as of December 2015



Capt. Tim Lite  
DDC 1  
Amarillo



Capt. Bill Schneider  
DDC 2  
Lubbock



Capt. Victor Sotelo Jr  
DDC 9  
Midland



Lt. Roger Looka  
DDC 10  
San Angelo



Capt. Luis Najera  
DDC 8  
El Paso



Lt. Robert Lujan  
DDC 24  
Del Rio



Capt. Ruben Galindo  
DDC 19  
Laredo



Capt. Michelle Johnson  
DDC 20  
Corpus Christi



Capt. Arturo dela Garza  
DDC 21  
Weslaco



Lt. Joe Bridges  
DDC 16B  
Texas City



Capt. Terry Truett  
DDC 16C  
Conroe



Lt. Matt Chocha  
DDC 16D  
Pierce



Lt. Alan Troup  
DDC 3  
Wichita Falls



Capt. Jay Webster  
DDC 4A  
Hurst



Capt. Bobby Nichols  
DDC 4B  
Garland



Lt. Ray Sappington  
DDC 22  
Sherman



Capt. Shawn Scullin  
DDC 5  
Mt. Pleasant



Capt. Audra Livingston  
DDC 6  
Tyler



Capt. Douglas Farber  
DDC 7  
Abilene



Capt. Paul Schulz  
DDC 12  
Austin



Capt. Tyler Harpole  
DDC 11/23  
Waco



Capt. Ricky Bryant  
DDC 13  
Bryan



Lt. Douglas Heigley  
DDC 14  
Lufkin



Capt. Michelle McDaniel  
DDC 15  
Beaumont



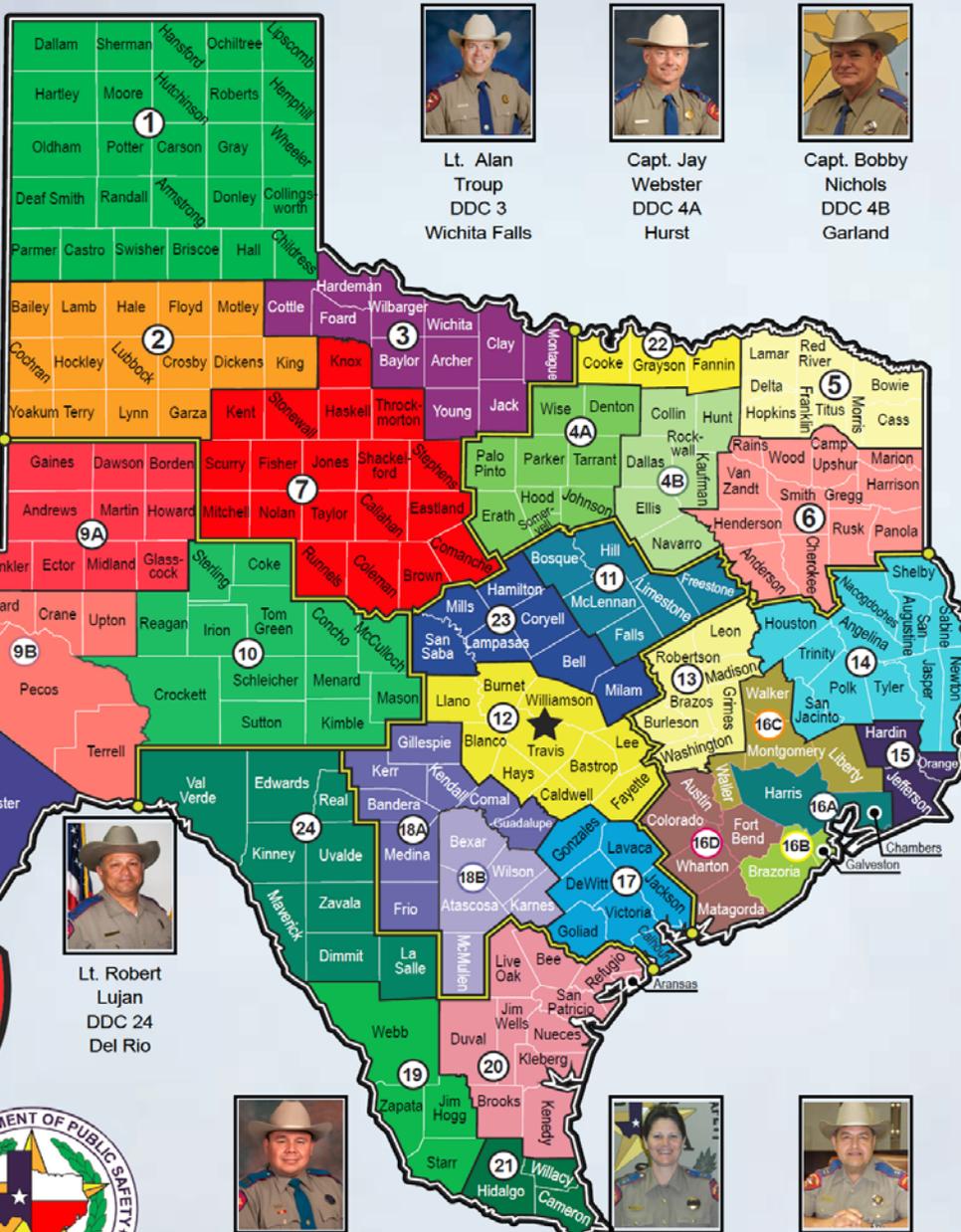
Lt. Richard Jankovsky  
DDC 17  
Victoria



Capt. Steven Tellez  
DDC 18  
San Antonio



Capt. Derek Rodriguez  
DDC 16A  
Houston



# Texas Disaster Response Fundamentals

## Key EM Statutes and Authorities

- Requires that cities look first to local resources, including county resources, prior to seeking state assistance

*Texas Govt Code, Sec. 418.102 / Annex N of State EM Plan /  
Texas Administrative Code, Title 37, Part 1, Chapter 7, Rule 7.23*

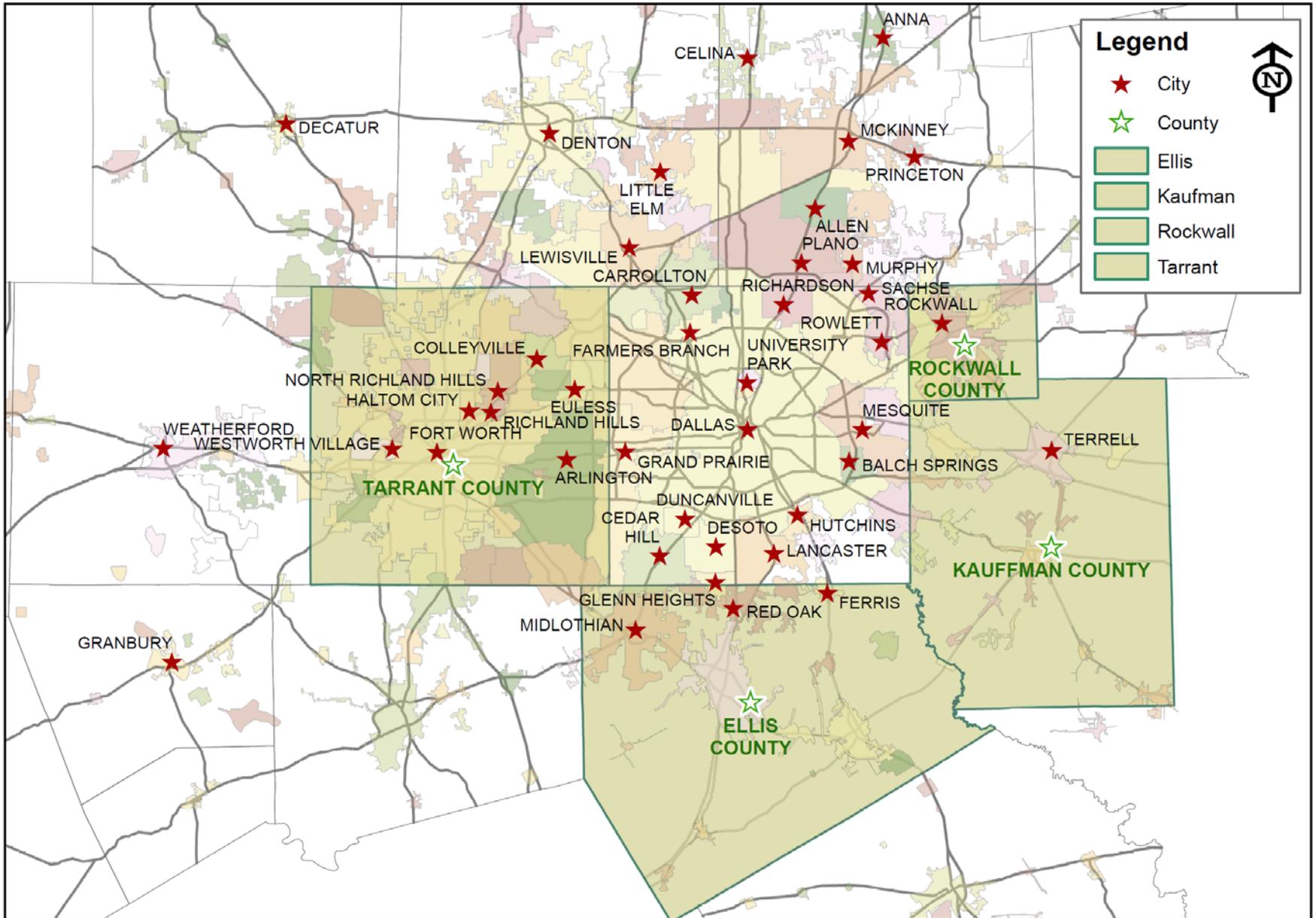
- Creation of the Statewide Mutual Aid System; does not supplant any current and existing mutual aid agreements (< 12 hours)

*Texas Govt Code, Sec. 418.111*

- Offers Federal assistance to individuals, states, local governments, and certain other public sector agencies to recover from major disasters and emergencies

*Robert T. Stafford Act, Public Law 93-288*

# MEMBERS OF THE PWERT MAA



# Texas Disaster Response Fundamentals

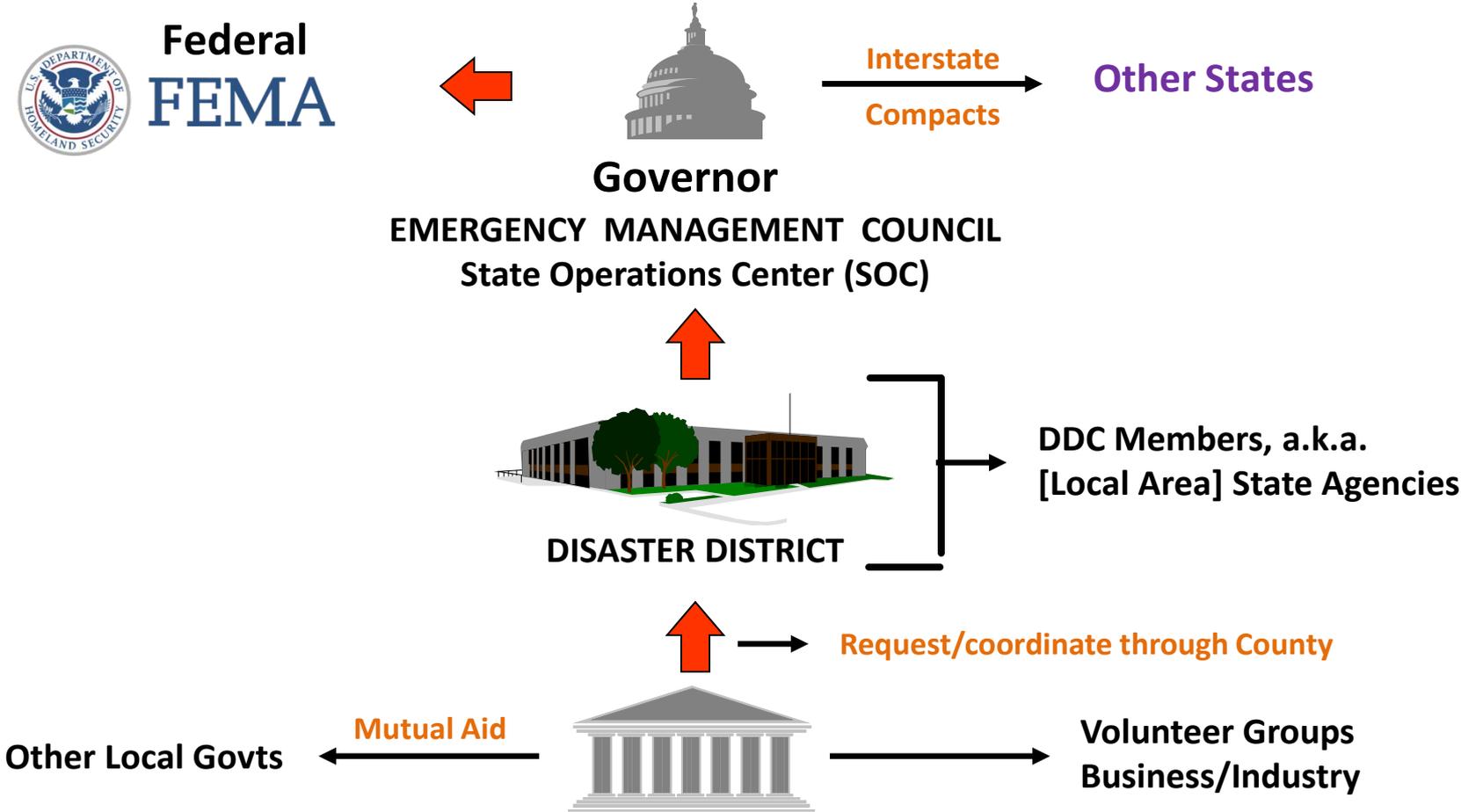
## Disaster Start & End at the Local Level

- » The disaster response system in Texas is designed to allow higher levels of government to *support* local government, should it be required.
- » The formal resource request process reflects a “ground level-to-up” progression. Cities are expected to use all locally-available means and resources first.



# Texas Disaster Response Fundamentals

## Formal Resource Request Process





EOC  
PLANNING



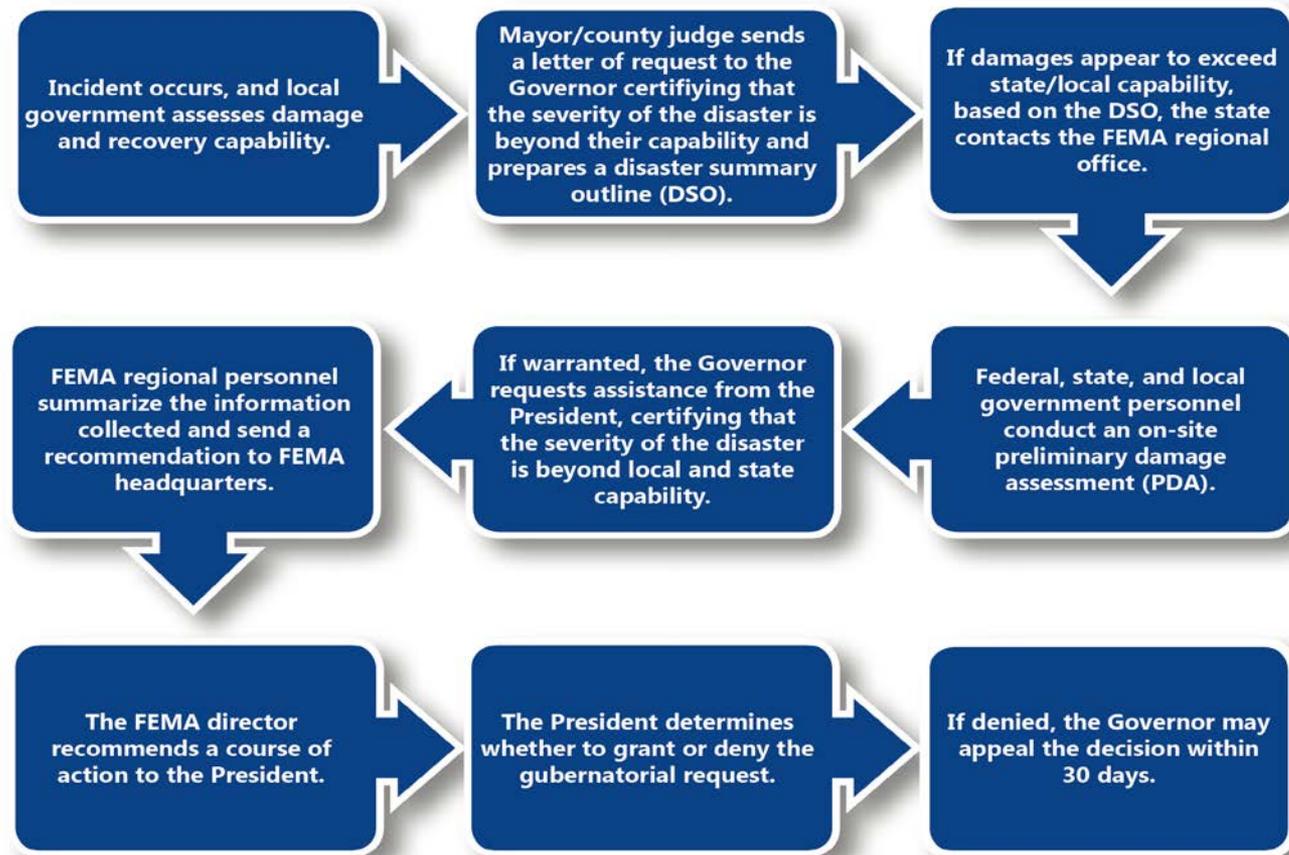
# Texas Disaster Response Fundamentals

## Disaster Declaration Process

- A Mayor or County Judge may declare a Local Disaster
  - Texas Govt Code, Sec. 418.108 / Sec. 433.001*
  - Good for 7 days, then needs consent
  - Activates applicable local emergency management plans
  - Gives Mayor/County Judge authority to order evacuations, or establish secure zones/curfews
  - Other powers as afforded by local City/County ordinances
- On request of Mayor/County Judge, the governor may proclaim a state of emergency and designate the area involved (by County)
  - Texas Govt Code, Sec. 418.108 / Sec. 433.001*

# Texas Disaster Response Fundamentals

## Disaster Declaration Process

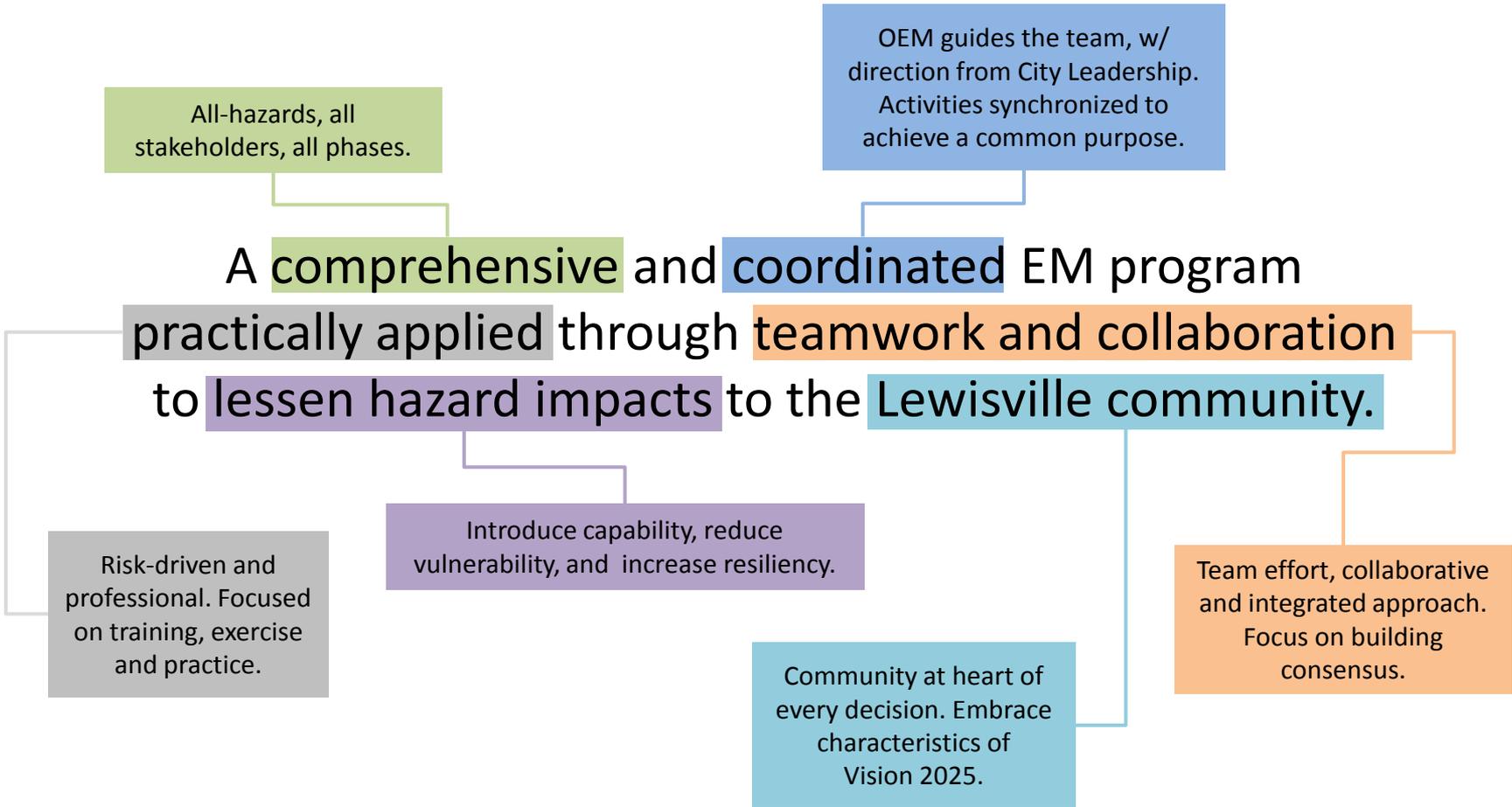


# How can I support disaster readiness?

We are pleased to present the EM Executive Guide, for your review and consideration.



# EM Program: Vision



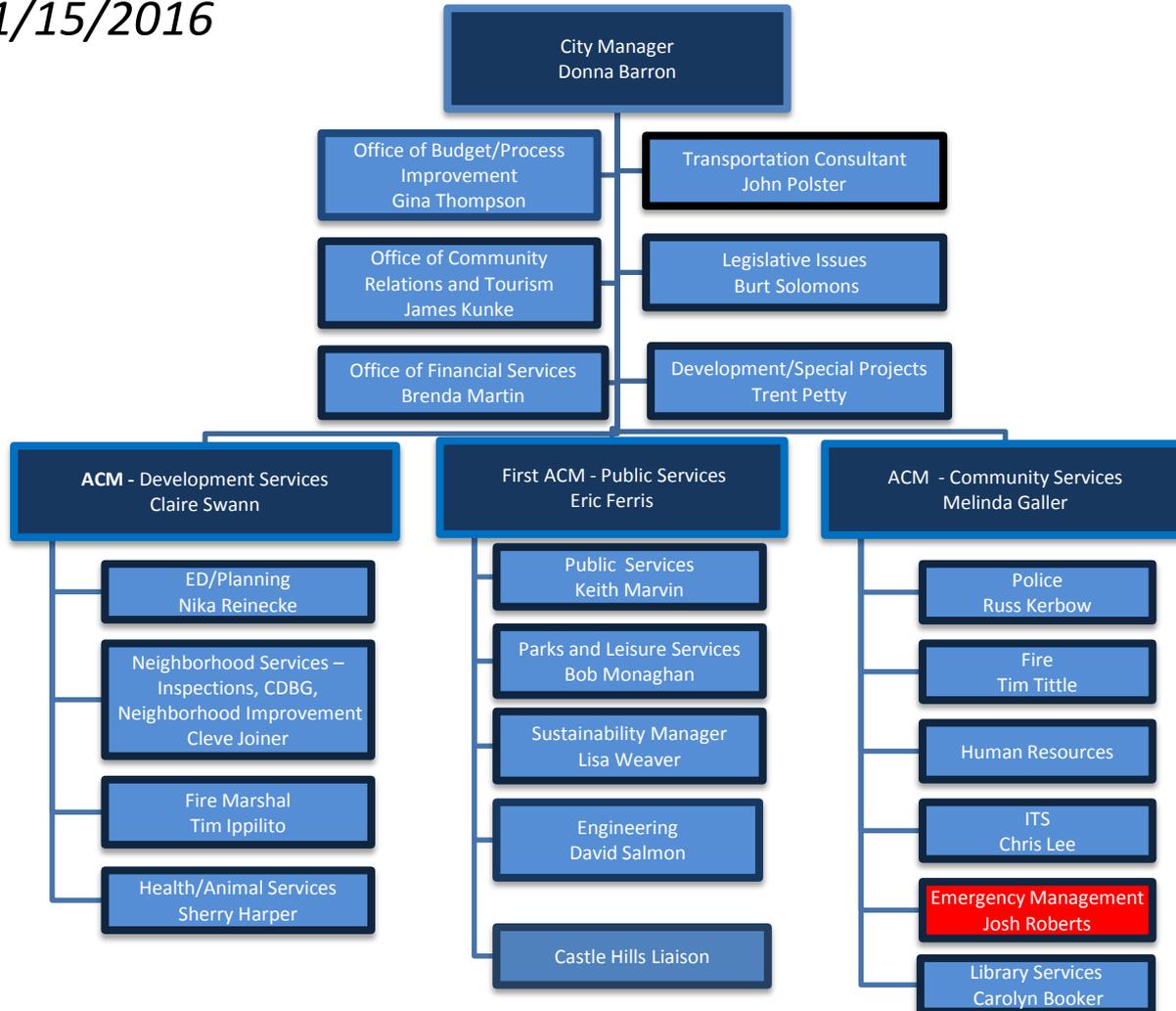
# OEM Budget (FY17)

\$211,759	General Fund
\$1,423,435	Grants Fund
\$23,577	Fire Prevention & Control District Fund
<hr/>	
<b>\$1,658,771</b>	<b>TOTAL</b>

- » **Includes compensation for two (2) full-time staff members**

# City Organizational Chart

Effective 1/15/2016



# Key Program Element: *Response/Recovery*

*Per OEM Annual Report...*

- EOC Activations (4)
- Field Responses (20)
- Emergency Assists (10)

- Major Disaster Declaration-summer 2015 (storms/flood)
- Two (2) TorWarns in 2015



# Key Program Element: *Emergency Plans*

- Emergency Management Plan
- Hazard Mitigation Action Plan
- Disaster Debris Management Plan
- Continuity of Operations Plan
- Standard Operating Guidance
- Incident/Event Action Plans

•April 2015: City recognized by State of Texas as having our own Comprehensive Emergency Management Plan, meeting the *Advanced Level* Planning Preparedness Status.

•March 2016: Secured FEMA-Approval for our Hazard Mitigation Action Plan



# Key Program Element: *Training & Exercise*

Discussion-Based	Operations-Based	Real World
City WNV Workshop (3/15)	OWS Test (monthly)	Winter Wx (2&3/15)
USACE EAP TTX (5/15)	ENS Test (regular)	Mother's Day Severe Wx (5/15)
Extreme Heat Workshop (8/15)	EOC Set Up Drill (3/15)	Lake/Elm Fork Flood (6/15)
MCL Infectious Disease TTX (12/15)	Active Shooter Full Scale (8/15)	Denton Creek Flood (6/15)
Winter Wx Workshop (12/15)	DCTA Full Scale (5/16)	Western Days (9/15)
Active Shooter TTX (1/16)	HCID Patient Transport (5/16)	MDT/PDS Severe Risk (4/16)
Economic Resilience Workshop (1/16)	EOC Team Mobilization Drill (TBD)	Western Days (9/16)

*\*Not all-inclusive; public safety training & exercise efforts are extremely robust*

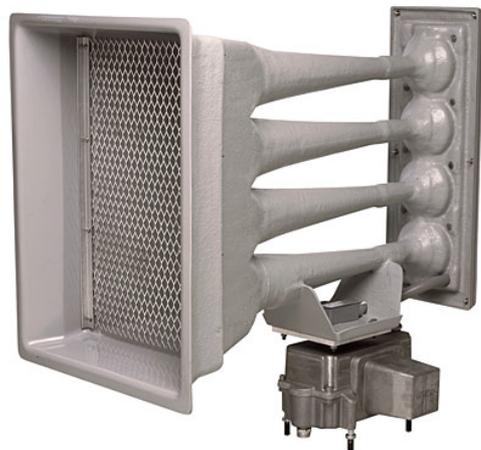
# Key Program Element: *Grant Management*

- Emergency Management Performance Grant (EMPG)  
*(approx \$43k annually)*
- Urban Area Security Initiative (UASI)  
*(approx \$130k past three years)*
- Hazard Mitigation Assistance grants  
*(~\$1.2mil Timbercreek Buy-Out project)*



# Key Program Element: *Emergency Warning*

- Maintain Outdoor Warning System (OWS)
- Manage Emergency Notification System (ENS)



- Installed two (2) additional sirens, implemented enhanced maintenance strategy, and increased system redundancy by installing backup repeater and remote activation method.
- Enhanced ENS contact databases; have seen a 262% increase in opt-in registrations.

# Key Program Element: *Public Outreach*

- Public seminars/presentations
- Social Media / Web
- StormReady Certification
- Scout Recognition Program
- Xtreme Response Camp (PALS)

•Conducted the “Be Weather Aware” public outreach campaign in spring of 2016 that resulted in ~1.8 million media impressions.



# Thank you for your time!

## Questions / Comments?

[cityoflewisville.com/LewisvilleOEM](http://cityoflewisville.com/LewisvilleOEM)

*Josh Roberts*  
*Emergency Manager*



**LEWISVILLE**

Deep Roots. Broad Wings. Bright Future.