

**Minutes
Old Town Design Review Committee
October 11, 2016**

Item 1:

Chairperson Amanda Ferguson called the Old Town Design Review Committee to order at 4:04 p.m. with the following members present: Amanda Ferguson, Andrea Fowler (arrived at item #4), Sharon Ellis, Doug Killough, and Advising Architect Bill Peck. Members Casey Dunn was absent.

Staff present: Richard Luedke, Planning Manager; and June Sin, Planner; George Babineaux, Assistant Building Official

Item 2:

The second item on the agenda was the approval of the minutes from the October 11, 2016 meeting. A motion was made by Sharon Ellis and seconded by Doug Killough to approve the minutes. The motion passed unanimously (3-0).

Item 3:

The next item on the agenda was consideration of a Letter of Design Approval for exterior lighting for the Frost Bank ATM, located at 159 W. Main Street as Requested by Shane Custer, on behalf of Frost Bank.

Staff gave a brief presentation indicating that the applicant plans to remove existing can light and associated conduits to install new fixtures and concealed conduit. The applicant proposed gooseneck fixtures and wall packs, addressing comments from the June 13, 2016 meeting when the item was tabled.

A motion was made by Doug Killough and seconded by Sharon Ellis to approve the proposed exterior lighting with condition that 1) two wall packs located above entry doors be painted white to match the existing arch and 2) that dimmers be installed per staff recommendation. The motion passed unanimously (3-0).

The Old Town Design Committee took a recess at 4:09 pm to allow Member Andrea Fowler time to arrive before the next item on the agenda. Member Andrea Fowler arrived at 4:23 pm, at which the meeting resumed.

Item 4:

The next item on the agenda was a continuation of a tabled item: consideration of a Letter of Design Approval for exterior building design for a new residence located at 211 N. Hatcher Street, as requested by Bill Peck, on behalf of Daniel Tsakonas, the property owner.

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Staff gave a brief presentation indicating that the applicant demolished an existing house to build a new residence. The item was tabled on the September 26 meeting to recommend the applicant to revisit the angled garage option. Melanie Tsakonas, spoke in favor of the project.

A motion was made by Doug Killough and seconded by Andrea Fowler to approve the exterior design as proposed. The motion passed with Amanda Ferguson, Doug Killough, Andrea Fowler voting for and Sharon Ellis voting against the approval (3-1).

There being no other items to discuss, the meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Approved,

Richard E. Luedke, Planning Manager

Amanda Ferguson, Chairperson