

LEWISVILLE

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**MINUTES  
COMMUNITY DEVELOPMENT BLOCK GRANT  
ADVISORY COMMITTEE (CDBGAC)**

**Tuesday, August 18, 2020**

The Community Development Block Grant Advisory Committee convened at 6:35 p.m. via Zoom Meeting, Jim Mustain presiding.

**Committee Members**

**Present:**

Jim Mustain, Chair  
Audra Smolinski, Vice Chair  
Chris Crawford  
Madison Collins  
Robyn Johnston  
Tanya Carlis

**Committee Members**

**Absent:**

Sharon Sykes

**Staff Members**

**Present:**

Jamey Kirby, Grants Coordinator  
Tiffini Hackett, Grants Specialist

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**Item 1:** Jim Mustain called the meeting to order in the presence of a quorum at 6:32 p.m.

**Item 2:** Mr. Mustain welcomed new committee member Tanya Carlis. Tanya introduced herself and discuss her interest in serving. The other committee members and staff also introduced themselves to Tanya and informed her of their background and involvement with CDBG Advisory Committee and the City of Lewisville.

**Item 3:** The committee reviewed the minutes of the July 21, 2020 meeting. Chris Crawford moved to approve the minutes. Madison Collins seconded the motion. The minutes were approved unanimously.

**Item 4:** Tiffini Hackett reviewed and played a Zoom Grants training video about scoring applications. All committee members have Zoom Grants user accounts to review and score applications for funding. There is a committee discussion feature, shown in the training video. Ms. Hackett explained that feature has been disabled in order to comply with the Open Meetings Policies.

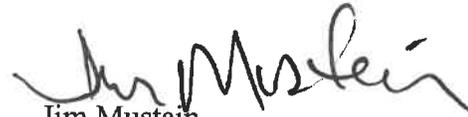
**Item 5:** Ms. Hackett explained the Request for Proposal process. The committee discussed the timeline. Ms. Hackett and Jamey Kirby were able to answer all the committee's questions about the process.

**Item 6:** Ms. Smolinsky made a motion to adjourn. Ms. Carlis seconded. All in favor to adjourn at 7:32 PM.

Respectfully Submitted,



Tiffin Hackett  
Grants Specialist



Jim Mustain  
Committee Chair