



LEWISVILLE

Deep Roots. Broad Wings. Bright Future.

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)**

Tuesday, July 21, 2020

The Community Development Block Grant Advisory Committee convened at 6:35 p.m. via Zoom Meeting, Jim Mustain presiding.

Committee Members

Present:

Jim Mustain, Chair
Audra Smolinski, Vice Chair
Chris Crawford
Madison Collins
Robyn Johnston

Committee Members

Absent:

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Tiffini Hackett, Grants Specialist

Item 1: Jim Mustain called the meeting to order in the presence of a quorum at 6:35 p.m.

Item 2: The committee reviewed the minutes of the June 16, 2020 meeting. Chris Crawford moved to approve the minutes. Madison Collins seconded the motion. The minutes were approved unanimously.

Item 3: Mr. Mustain reviewed the agenda and acknowledged the public hearing. There were no citizens or non-profit staff in attendance. He asked Jamey Kirby to proceed with reviewing the 2020 Annual Action Plan. There were no questions or concerns from the committee. Next, Mr. Kirby presented a revised draft budget with two staff recommendations. The re-allocations the committee had been asked to make from Habitat for Humanity and the Housing Rehab program to the park project are no longer necessary as the park land purchase will not be made until next fiscal year when new funding is available. Additionally, PARD has requested that their 4B funds be used for the design phase instead of supplementing CDBG funds for land acquisition. The second revision would add \$50,000 to the Housing Rehab Minor Repairs program which still leaves \$449,769 for the park.

Mr. Mustain asked for two motions from the committee. One motion to approve the 2020 Annual Action Plan and recommend it to City Council. Audra Smolinski moved to approve. Ms. Collins seconded the motion. All were in favor. Another motion to approve the revised budget and recommend the presented budget to City Council. Mr. Crawford motioned to approve. Robyn Johnston seconded the motion. All were in favor.

Item 4: Tiffini Hackett reviewed the amendments to the 2019 Annual Action Plan and the Citizen Participation Plan. She explained the amendments are necessary to accept \$452,305 in CDBG-CV CARES Act funding and follow HUD guidance for faster processing. Ms. Hackett noted the public service areas of need outlined in the amendment and that specific allocations can be made later. These include internet connectivity, domestic and child abuse, mental health and childcare.

Ms. Smolinski expressed concern of funds being used quickly. While the causes outlined are important, it may be wise to hold on to some funding for potential future needs or for food and shelter if county relief funds were to run out. She asked that staff gather an understanding of how quickly county funds are being consumed for basic needs and what the projection is for how long they would last. Mr. Mustain reviewed the public service categories and stated how important the listed needs are in the community. Mr. Mustain asked for a motion to adopt the amended 2019 Annual Action Plan in order to receive CDBG-CV funding. Ms. Smolinski made a motion. Mr. Crawford seconded. All were in favor.

Item 5: Mr. Kirby updated the committee on the progress of CDBG Category I Brick & Mortar projects: Children's Advocacy Center of Denton County Courtyard project is complete, and the Morningside Sewer Line project is nearing completion.

Item 6: Ms. Smolinsky made a motion to adjourn. Ms. Collins seconded. All in favor to adjourn at 7:30 PM.

Respectfully Submitted,


Tiffini Hackett
Grants Specialist


Jim Mustain
Committee Chair