

**Minutes
Old Town Design Review Committee
July 13, 2020**

Item 1:

The Old Town Design Review Committee was called to order at 4:03 p.m. with the following members present: Amanda Ferguson (Teleconference), Randy Tetzlaff (Teleconference); Jack Tidwell (Teleconference).

Staff present: Michele Berry, Planning Manager (Teleconference); Jonathan Beckham, Planner (Teleconference).

Item 2:

The second item on the agenda was the approval of the minutes from the June 8, 2020 meeting. A motion was made by Randy Tetzlaff and seconded by Jack Tidwell to approve the minutes as presented. The motion passed unanimously (3-0).

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for the Exterior Building Modification of an Existing Building, Located at 189 Elm Street, as requested by David Spada, BDGP LLC on behalf of James Kevlin, Old Town Suites, LLC, the Property Owner.

Staff gave a brief overview of the proposed exterior building modification and recommended approval as presented. The applicant was present via Teleconference and available for questions. A motion was made by Jack Tidwell and seconded by Randy Tetzlaff to approve the item as presented. The motion passed unanimously (3-0).

There being no other items to discuss, the meeting was adjourned at 4:06 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson