

**Minutes
Old Town Design Review Committee
June 8, 2020**

Item 1:

The Old Town Design Review Committee was called to order at 4:04 p.m. with the following members present: Amanda Ferguson (Teleconference), Justin Moeller (Teleconference); Jack Tidwell (Teleconference). Member Randy Tetzlaff (Teleconference) joined at 4:18 p.m.

Staff present: Michele Berry, Planning Manager (Teleconference); Jonathan Beckham, Planner (Teleconference).

Item 2:

The second item on the agenda was the approval of the minutes from the May 11, 2020 meeting. *A motion was made by Jack Tidwell and seconded by Justin Moeller to approve the minutes as presented. The motion passed unanimously (3-0).*

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for an Exterior Building Design, Located at 135 West Walters Street, as requested by Bill Peck, on behalf of Steve James, SJC Legacy Holdings, LLC, the Property Owner.

Staff gave a brief overview of the proposed exterior building design and recommended approval as presented. The property owner and applicant were present via Teleconference and available for questions. Chairperson Amanda Ferguson asked if the proposed blue paint color of the door matched the company logo. Jenny James, the property owner, confirmed that the colors were the same. Member Jack Tidwell asked if any landscaping would be provided along the walls with high windows. Bill Peck, the applicant, answered that while landscaping was part of the civil plan process, the specified area could accommodate plants if they didn't hinder any ADA requirements. Member Jack Tidwell also asked for clarification regarding an element shown on a conceptual elevation image, which the applicant answered by provided additional details. *A motion was made by Jack Tidwell and seconded by Justin Moeller to approve the item as presented. The motion passed unanimously (3-0).*

Item 4:

The fourth item on the agenda was Consideration of a Letter of Design Approval for an Exterior Building Design, Located at 105 East Main Street, as requested by William Peck, on behalf of Dave Finley of DNBA Inc, the Property Owner.

Staff gave a brief overview of the proposed exterior building design and recommended approval as presented. The applicant and property owner were present via Teleconference and available for questions. Discussion was held by the Committee regarding future tenant signage at the property, the intended use of the existing drive-through, and lighting. *A motion was made by Jack Tidwell*

Page 2
Minutes - Old Town Design Review Committee
June 8, 2020

and seconded by Justin Moeller to approve the item as presented. The motion passed unanimously (4-0).

There being no other items to discuss, the meeting was adjourned at 4:19 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson