

**MINUTES
PLANNING AND ZONING COMMISSION
REGULAR SESSION
MAY 5, 2020**

Item 1:

The Lewisville Planning and Zoning Commission meeting was called to order at 6:35 P.M. on Tuesday, May 5, 2020, by Chairman James Davis through Zoom Virtual Meeting.

Planning and Zoning Commission Members present: James Davis, Chairman (Teleconference); William Meredith (Teleconference); John Lyng (Teleconference); MaryEllen Miksa, Vice-Chair (Teleconference); Karen Locke (Teleconference) and Erum Ali (Teleconference).

Planning and Zoning Commission Members absent: Alvin Turner.

City Staff members present: Richard Luedke, Planning Director (Teleconference); Michele Berry, Planning Manager (Teleconference); June Sin, Planner; (Teleconference) and Theresa Ernest, Planning Technician (Teleconference).

Item 2:

The second item on the agenda was to approve the minutes from the April 21, 2020, meeting. *A motion was made by Karen Locke to approve the minutes as presented, seconded by Erum Ali. The motion passed unanimously (6-0).*

Item 3:

Consent Agenda – Plats were next on the agenda. There was one item for consideration:

- A. Preliminary Plat of Villas of Bellaire Addition; Containing 102 Residential Lots, Eight Open Space Lots and Seven Private Street Lots and; on 9.06 Acres out of the Eli Pickett Survey, Abstract Number 1014; Zoned Planned Development – Townhouse Two (PD-TH2) District; Located at the Northwest Corner of the Bellaire Boulevard and Southwest Parkway/Oakwood Lane Intersection, a Portion Being a Replat of Lot 2, Oakwood West Addition.

Staff gave a brief overview of the proposed preliminary plat with a recommendation of approval. No comments were received prior to the meeting and no one at the meeting indicated a desire to speak. *A motion was made by MaryEllen Miksa to approve the preliminary plat as presented. The motion was seconded by John Lyng. The motion passed unanimously (6-0).*

Item 4:

Regular Hearing – Plats were next on the agenda. There was one item for consideration:

- A. Final Plat of Castle Hills Tract Q Addition Lots 1R1, 4X, 5 & 6; on 0.86 Acres out of the W. J. Bonner Survey, Abstract Number 122; With General Business Two (GB2) and Estate

Townhomes (ETH) Zoning Designations; Located to the North of King Arthur Boulevard and Morgan LeFay Lane Intersection, Being a Replat of Castle Hills Tract Q Addition Lots 1, Block A.

Staff gave a brief overview of the proposed final plat with a recommendation of disapproval due to deficiencies and a recommendation to delegate to staff the ability to accept and approve the plat once the listed deficiencies are corrected. Once the deficiencies listed are corrected the approved plat will be brought to the Chairman for signature. No comments were received prior to the meeting and no one at the meeting indicated a desire to speak. A motion was made by William Meredith to disapprove the final plat and grant staff the ability to accept and approve the final plat. The motion was seconded by Karen Locke. The motion passed unanimously (6-0).

Item 5:

Other Business was next on the agenda. There was one item for discussion:

- A. The Transportation Board Meeting will meet following the Overlay Board Meeting. The agenda for the Transportation Board may be viewed at: <https://www.cityoflewsville.com/about-us/city-departments/planning-and-zoning/transportation-board> Citizens/Visitors wanting to access the Transportation Board meeting may go to <https://cityoflewsville.zoom.us/j/96110960506> or call 888.475.4499 (Toll Free) or 877.853.5257 (Toll Free) using the following information: Webinar ID: 961 1096 0506.

Staff gave a brief overview of the procedure to attend the Transportation Board meeting following the adjournment of the Planning and Zoning Commission meeting.

There being no other business to discuss, the meeting was adjourned at 6:43 P.M.

Respectfully Submitted,

Approved,

Michele Berry, AICP
Planning Manager

James Davis, Chairman
Planning and Zoning Commission