



LEWISVILLE

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AGENDA

LEWISVILLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE MEETING

Tuesday, May 19, 2020

6:30 p.m.

Via remote access

Due to the closing of all city facilities, the CDBG Advisory Committee meeting scheduled for Tuesday, May 19th will only be open to the public via remote access. * To access the meeting, go to: Join Meeting <https://cityoflewisville.zoom.us/j/450534549> Meeting ID: 450 534 549 or listen to the meeting by calling Toll Free 888.475.4499, Meeting ID: Meeting ID: 450 534 549. Residents must sign-in to the event in order to comment. Meeting Password: **032924** If you have a technical issue connecting to this meeting, or during the meeting, call Tiffini Hackett at 972.219.5026.

1. Call Meeting to Order, Announce a Quorum is Present
2. Approve Minutes of April 21, 2020 and May 5, 2020
3. Consideration of Grant Allocations to 2019-2020 CDBG & City Fund (Category II) Applications
4. Adjournment

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.

MEMORANDUM

TO Community Development Block Grant Advisory Committee

FROM Jamey Kirby, Grants Coordinator

DATE May 14, 2020

SUBJECT **May 19, 2020 CDBG Meeting**

Attached is your agenda for the Tuesday, May 19th meeting. Please note this will again be a virtual meeting on Zoom. To keep up with changes on the Zoom platform, a meeting password has been added to your calendar invite and is also in the attached agenda. As always, please RSVP to me or to Tiffini.

This meeting will wrap up your Category II recommended funding for next year. In June we will ask you to finalize the entire CDBG budget including administrative funding and continued funding for the Park Development project. We may need a meeting on June 2 depending on where our CDBGF-CV Covid funding amendments are. We will know more after Monday's City Council meeting.

Your initial draft funding recommendations are attached. As we discussed, staff did some rounding. We have not yet split the allocations between the City Fund and CDBG allocation and will include that in the final budget in June. You asked us to check in with Special Abilities, and they report that are not in danger of having to close due to the temporary loss of revenue.



**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)**

Tuesday, April 21, 2020

The Community Development Block Grant Advisory Committee convened at 6:34 p.m. via Zoom Meeting, Jim Mustain presiding.

Committee Members

Present:

Jim Mustain, Chair
Audra Smolinski, Vice Chair
Chris Crawford
Traci Logue
Madison Collins
Robyn Johnston

Committee Members

Absent:

Staff Members

Present:

Jamie Kirby, Grants Coordinator
Tiffini Hackett, Grants Specialist

Item 1: Jim Mustain called the meeting to order in the presence of a quorum at 6:34 p.m.

Item 2: The committee reviewed the minutes of the April 4, 2020 & April 7, 2020 meetings. Chris Crawford moved to approve the minutes. Robyn Johnston seconded the motion. The minutes were approved unanimously.

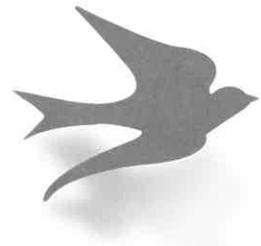
Item 3: Mr. Mustain asked that Jamey Kirby lead the discussions for Consideration, Scoring, and Ranking of 2020-2021 CDBG & City Fund (Category II) Agency Applications. All agency scores were completed and members discussed points where their scores diverged the most.

Item 4: Mr. Mustain proposed to continue the discussion to consider ranking at the next meeting and motioned to adjourn. Mr. Crawford seconded the motion. All in favor to adjourn at 8:01 p.m.

Respectfully Submitted,

Tiffin Hackett
Grants Specialist

Jim Mustain
Committee Chair



**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)**

Tuesday, May 5, 2020

The Community Development Block Grant Advisory Committee convened at 6:34 p.m. via Zoom Meeting, Jim Mustain presiding.

Committee Members

Present:

Jim Mustain, Chair
Audra Smolinski, Vice Chair
Chris Crawford
Madison Collins
Robyn Johnston

Committee Members

Absent:

Staff Members

Present:

Jamie Kirby, Grants Coordinator
Tiffini Hackett, Grants Specialist

Item 1: Jim Mustain called the meeting to order in the presence of a quorum at 6:38 p.m. Mr. Mustain welcomed Stacie Anaya, Director of Parks & Recreation Department to the meeting. Ms. Anaya made herself available for any questions there may be for the Teen Summer Camp proposal.

Item 2: There were no changes concerning scoring and ranking from what was discussed at the previous meeting on April 21, 2020.

Item 3: Mr. Mustain led the discussion for the consideration of drafting funding recommendations. All applicants were discussed in rank order and draft allocations were made. Mr. Mustain recused himself from discussion of CCA's application and left the meeting. With fewer applicants this year the committee was able to give more consideration to new applications.

The committee struggled with United Way's application as their programs had been funded outside of the grant application process in past years and their proposal is more for planning and coordination of service providers rather than direct service to residents. Additionally, their request is high compared to existing grant allocations. Camp Summit was considered for denial due to the low number of services to Lewisville residents. If funded the committee will ask that they recruit locally. The committee did not wish to fund the summer camp proposal with other competing needs, and they are concerned that the camp does not always make its minimum enrollment. The committee expressed concern for Special Abilities of North Texas's viability and staff will report back at the next meeting. A rough draft of funding was completed and will be considered for adoption at the next meeting.

Item 4: Jamey Kirby presented a rough draft power point presentation that will be shared with City Council concerning CARES Act, CDBG – CV funding. The presentation outlined perceived community needs and needs of social service agencies according to responses gathered by survey

and data from the call center. The committee stated they value seeing funds go to support basic needs of individuals; housing/utilities/food/health.

Item 5: Audra Smolinsky motioned to adjourn. Madison Collins seconded the motion. All in favor to adjourn at 8:36 p.m.

Respectfully Submitted,

Tiffin Hackett
Grants Specialist

Jim Mustain
Committee Chair

Agencies-Program	Score	Rank	2019 Funded Amount	CDBG	City	2020 Requested	Initial Recomm	additional allocation	Change in proposed funding	Percent Change	Funds Remaining:
PediPlace-Pediatric Healthcare	120.3	1	\$ 60,480	\$ 37,999	\$ 22,481	\$ 80,000	\$ 63,900		\$3,420	6%	\$0
Health Services of N. TX-Primary Indigent Care	116.8	2	\$ 22,480		\$ 22,480	\$ 30,000	\$ 30,000		\$7,520	33%	\$0
SPAN-Meals Program	114.3	3	\$ 25,480	\$ 25,480		\$ 28,000	\$ 28,000		\$2,520	n/a	\$0
Communities in Schools- Dropout Prevention Program	109.2	4	\$ 31,470		\$ 31,470	\$ 32,000	\$ 31,400		-\$70	0%	\$0
Court Appointed Special Advocates (CASA) Program	109.0	5	\$ 14,470	\$ 14,470		\$ 20,000	\$ 14,480		\$10	0%	\$0
Journey To Dream	108.5	6	\$ 10,470		\$ 10,470	\$ 14,000	\$ 14,000		\$3,530	34%	\$0
New Hope Learning Center	107.2	7	\$ 12,095		\$ 12,095	\$ 18,000	\$ 15,601		\$3,506	29%	\$0
Retired Senior Volunteer Program	106.2	9	\$ 10,980		\$ 10,980	\$ 11,000	\$ 11,000		\$20	0%	\$0
Denton County Friends of the Family-Outreach	105.3	8	\$ 7,220		\$ 7,220	\$ 25,000	\$ 7,200		-\$20	0%	\$0
Denton County Friends of the Family-Shelter	105.3	11	\$ 10,470	\$ 10,470		\$ -	\$ 10,500		\$30	0%	#VALUE!
Denton County MHMR - Counseling	103.8	10	\$ 9,220		\$ 9,220	\$ 18,000	\$ 9,250		\$30	0%	#VALUE!
United Way	103.6	14	\$ -	\$ -	\$ -	\$ 35,000	\$ 17,500		\$17,500	#DIV/0!	\$0
Christian Community Action (CCA) (10k in 2018)	99.0	12	\$ -	\$ -	\$ -	\$ 30,000	\$ 15,000		\$15,000	#DIV/0!	#VALUE!
The Salvation Army (TSA)	98.3	13	\$ 5,470	\$ -	\$ 5,470	\$ 41,929	\$ 15,000		\$9,530	174%	\$0
Camp Summit- Residential Camping Program	97.2	15	\$ 5,470		\$ 5,470	\$ 15,000	\$ 2,500		-\$2,970	-54%	\$0
Neighborhood Services/Parks & Rec - Summer Youth Program	90.2	16	\$ -			\$ 11,220	\$ -		\$0	#DIV/0!	\$0
Special Abilities of N. TX-Educational Program (5470 contg.)	89.8	17	\$ 5,470		\$ 5,470	\$ 10,500	\$ -		-\$5,470	-100%	\$0
Children's Advocacy Center Denton County (CACDC)			\$ 20,470	\$ 20,470							
Giving Hope			\$ 8,470		\$ 8,470						
Youth & Family Counseling			\$ 13,234		\$ 13,234						
Boys & Girls Clubs			\$ 5,470		\$ 5,470						
(47,644 totaling above agency funding)			\$ 278,889	\$ 108,889	\$ 170,000	\$ 419,649	\$285,331.00	\$0.00	\$6,442		