

**Minutes  
Old Town Design Review Committee  
April 13, 2020**

**Item 1:**

The Old Town Design Review Committee was called to order at 4:02 p.m. with the following members present: Amanda Ferguson (Teleconference), Justin Moeller (Teleconference), Jack Tidwell (Teleconference), and Advising Architect Greg Johnston (Teleconference). Member Randy Tetzlaff was absent.

Staff present: Michele Berry, Planning Manager (Teleconference); Jonathan Beckham, Planner (Teleconference).

**Item 2:**

The second item on the agenda was the approval of the minutes from the March 9, 2020 meeting. *A motion was made by Justin Moeller and seconded by Jack Tidwell to approve the minutes as presented. The motion passed unanimously (3-0).*

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**Item 3:**

The third item on the agenda was Consideration of a Letter of Design Approval for Exterior Lighting for Securitex Old Town Locksmith Located at 316 South Mill Street, as Requested by John Arnold, the Applicant.

Staff gave a brief overview of the proposed exterior lighting and recommended approval as presented. *A motion was made by Jack Tidwell and seconded by Justin Moeller to approve the item as presented. The motion passed unanimously (3-0).*

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**Item 4:**

The fourth item on the agenda was Consideration of a Letter of Design Approval for a Projecting Sign, Located at 109 West Main Street, as Requested by Kenneth Waits of City Sign Services, Inc., on Behalf of Kelly Cade, the Applicant.

Staff gave a brief overview of the proposed projecting sign and recommended approval with a modification to allow the bulb LED lights as presented. Kenneth Waits was available and answered the Committee's questions regarding the incandescent bulbs. *A motion was made by Jack Tidwell and seconded by Justin Moeller to approve the item as presented with the following modification: 1) to allow the bulb LED lights. The motion passed unanimously (3-0).*

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There being no other items to discuss, the meeting was adjourned at 4:14 p.m.

Respectfully submitted,

Approved,

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Michele Berry, Planning Manager

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Amanda Ferguson, Chairperson