

**Minutes
Old Town Design Review Committee
February 10, 2020**

Item 1:

The Old Town Design Review Committee was called to order at 4:08 p.m. with the following members present: Amanda Ferguson, Randy Tetzlaff, and Jack Tidwell. Members Justin Moeller, Patricia Esselborn and Advising Architect Greg Johnston were absent.

Staff present: Michele Berry, Planning Manager; Jonathan Beckham, Planner.

Item 2:

The second item on the agenda was the approval of the minutes from the January 13, 2020 meeting. *A motion was made by Jack Tidwell and seconded by Randy Tetzlaff to approve the minutes as corrected. The motion passed unanimously (3-0).*

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for a Single-Tenant Wall Sign for Securitex Old Town Locksmith Located at 316 South Mill Street, as Requested by Bill Gravitt of Gallery Custom Signs, on Behalf of John Arnold, the Applicant.

Staff gave a brief overview of the proposed single-tenant wall sign and recommended consideration of a modification to the sign area. *A motion was made by Jack Tidwell and seconded by Randy Tetzlaff to approve the item as presented with a modification to allow a sign area of 52 square-feet and with a condition that the "AND SON" channel lettering be removed from the face of the building. The motion passed unanimously (3-0).*

There being no other items to discuss, the meeting was adjourned at 4:13 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson