

**Minutes
Old Town Design Review Committee
January 13, 2020**

Item 1:

The Old Town Design Review Committee was called to order at 4:02 p.m. with the following members present: Amanda Ferguson, Justin Moeller, Patricia Esselborn, Randy Tetzlaff, and Advising Architect Greg Johnston. Member Jack Tidwell arrived at 4:06 p.m.

Staff present: Michele Berry, Planning Manager; Jonathan Beckham, Planner.

Item 2:

The second item on the agenda was the approval of the minutes from the November 25, 2019 meeting. Advising Architect Greg Johnston made a correction to the minutes. *A motion was made by Justin Moeller and seconded by Randy Tetzlaff to approve the minutes as corrected. The motion passed unanimously (4-0).*

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for a Single-Tenant Wall Sign and the Exterior Modifications of an Existing Building, Located at 400 West Main Street, as Requested by Doug Oppenheimer and Richard Crooks of Denton County Holdings LLC, the Property Owner.

Staff gave a brief overview of the proposed single-tenant wall sign and exterior modifications and recommended consideration of a modification to the sign area and approval of the proposed exterior modifications as presented. *A motion was made by Justin Moeller and seconded by Jack Tidwell to approve the item with the following modifications: 1.) to allow a size modification to the wall sign; 2) to allow a modification to the number of signs. The motion passed unanimously (5-0).*

Item 4:

The fourth item on the agenda was Consideration of a Letter of Design Approval for a Single Tenant Wall Sign for Old Town BBQ & Bodega, Located at 301 South Mill Street, as Requested by Gabriel Aguilar, of Bradburry Signs, on Behalf of Terry Sullivan, the Applicant.

Staff gave a brief overview of the proposed single-tenant wall sign and recommended consideration of a modification to the sign area and approval of the single-tenant wall sign as presented. *A motion was made by Justin Moeller and seconded by Patricia Esselborn to approve the item with the following modifications: 1) to allow a size modification to the wall sign; 2) to allow a modification to the location of the sign. The motion passed unanimously (5-0).*

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Item 5:

The fifth item on the agenda was a Request for Feedback for a Single-Tenant Wall Sign for Securitex Old Town Locksmith Located at 316 South Mill Street.

Staff gave a brief overview of the proposed single-tenant wall sign and requested feedback on the proposed signage. Discussion was held regarding the background, border style chosen and content of the sign. The Committee felt that a darker background, limitation of large font types, adding a border, and the removal of secondary text would be more appropriate.

Item 6:

Chairperson Amanda Ferguson recused herself for the following item.

The sixth item on the agenda was Consideration of a Letter of Design Approval for a Projecting Sign for We + You, Located at 135 West Main Street, as Requested by Bill Gravitt of Gallery Custom Signs, on Behalf of Judy Kay Ferguson, the Applicant.

Staff gave a brief overview of the proposed projecting sign and recommended approval as presented. *A motion was made by Randy Tetzlaff and seconded by Patricia Esselborn to approve the projecting sign as presented. The motion passed unanimously (4-0).*

There being no other items to discuss, the meeting was adjourned at 4:56 p.m.

Respectfully submitted,

Approved,

Richard Luedke, Planning Director

Amanda Ferguson, Chairperson