

AGENDA

**TRANSPORTATION BOARD
TUESDAY, OCTOBER 1, 2019
6:40 P.M.**

**LEWISVILLE CITY HALL
151 W. CHURCH STREET
LEWISVILLE, TEXAS**

- 1. Call to Order and Announce a Quorum is Present.**
- 2. Approval of the Minutes of the September 03, 2018 Meeting.**
- 3. Visitors/Citizens Forum -** At this time, any person with business before the Board not scheduled on the Agenda may speak to the Board. No formal action can be taken on these items at this meeting.
- 4. Consideration of an Amendment to the Ordinance for Parking Restriction on the West Side of Tahoe Drive between Marblehead Drive and Palisades Drive and Make a Recommendation to the City Council Regarding the Amendment.**
- 5. Adjournment**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The Lewisville City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary south (front) entrance facing Church Street. Special parking spaces are available at either the southeast or southwest parking lot areas. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Engineering Division Office at (972) 219-3490 or by FAX at (972) 219-3487 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

BRAILLE IS NOT AVAILABLE

**MINUTES
TRANSPORTATION BOARD**

September 3, 2019

Item No. 1 Call to Order and Announce a Quorum is Present

Chairman James Davis called the Lewisville Transportation Board meeting to order at 6:37 p.m. and announced that a quorum was present with the following members in attendance:

Mary Ellen Miksa
William Meredith
Karen Locke
James Davis
Alvin Turner

Members absent: John Lyng, Erum Ali

Staff Present: Sagar Medisetty, Daphne Stubbs and Jason Walker

Item No. 2 Minutes

A motion was made by Karen Locke and seconded by Mary Ellen Miksa to approve the minutes of the June 18, 2019 meeting as submitted. All members present voted aye (5-0), and the motion carried.

Item No. 3 Selection of Chairman and Vice-Chairman

A motion was made by Karen Locke and seconded by Alvin Turner to select *Mary Ellen Miksa* as the *Chairman* for the Transportation Board; and a motion was made by Mary Ellen Miksa and seconded by Alvin Turner to select *Karen Locke* as the *Vice-Chairman* for the Transportation Board. All members present voted aye (5-0) and the motion carried.

Item No. 4 Visitors/Citizens Forum

At this time, Chairman Mary Ellen Miksa invited any visitors/citizens who wanted to speak to the Board to come forward, stating that no formal action could be taken because this item was not on the agenda.

No speakers came forth.

Item No. 5 Consideration of an Amendment to the Ordinance Amending Chapter 15, Section 15-36 of the Lewisville City Code to Extend the School Zones for the Mill Street Elementary School and Make a Recommendation to the City Council Regarding the Amendment.

Sagar Medisetty led by stating that Mill Street Elementary School is a new school that will house 650 students and will open on October 14, 2019. The new school requires making amendments and additions to the school speed zones on the streets in the vicinity of the school.

James Davis asked if beacons and signage will be placed when the new school opens. Sagar Medisetty explained that signage will be posted and a flashing beacon will be added on southbound Mill Street. However, due to ongoing construction on Mill Street for the Main and Mill improvements project, temporarily, a 20 mph school speed zone sign will be posted until the Mill Street construction work is completed. Upon completion of construction, a flashing beacon will be installed on Mill Street.

James Davis asked about what could be done if the school children jaywalk across Mill Street. Mr. Medisetty stated that once the school is open, staff will observe the student pedestrian movements and take necessary action if a problem is found.

A motion was made by William Meredith to approve the item and seconded by James Davis to approve the Consideration of an Amendment to the Ordinance Amending Chapter 15, Section 15-36 of the Lewisville City Code to Extend the School Zones for the Mill Street Elementary School and Make a Recommendation to the City Council Regarding the Amendment.

The vote was 5 ayes and 0 nay. The motion carried.

Item No. 6 Consideration of an Amendment to the City Thoroughfare Plan to Change the Designation of Corporate Drive between Waters Ridge Drive and Holfords Prairie Road from a Collector 4-Lane Undivided (C4U) Roadway to a Principal Arterial 4-Lane Divided (P4D) Roadway and Make a Recommendation to the City Council Regarding the Amendment.

Jason Walker presented this item to the Board and gave an overview of the proposed change to the City Thoroughfare Plan for Corporate Drive; He explained that the existing section of Corporate Drive between Waters Ridge Drive and Railroad Street is a divided roadway with 4-lanes and 100-foot ROW. Also, the proposed section of Corporate between Railroad St and

Holfords Prairie Road is being designed as a divided roadway with 100’ ROW. Staff recommends changing the designation of Corporate Drive to a P4D roadway.

Ms. Karen Locke asked what the purpose of changing the designation of Corporate Drive is. Sagar Medisetty explained that the designation of the streets determines the median opening spacing, driveway spacing etc. on the street. Also, when we receive funding from entities such as NCTCOG or TxDOT, it is typically provided for arterial streets as opposed to streets with lesser classification such as a collector street or residential street.

A motion was made by James Davis to approve the item and seconded by Alvin Turner to Change the Designation of Corporate Drive between Waters Ridge Drive and Holfords Prairie Road from a Collector 4-Lane Divided (C4U) Roadway to a Principal Arterial 4-Lane Divided (P4D) Roadway and Make a Recommendation to the City Council Regarding the Amendment.

The vote was 5 ayes and 0 nay. The motion carried.

Item No. 7 Adjournment

A motion to adjourn was made by James Davis and seconded by Alvin Turner. The vote was 5 ayes and 0 nay to adjourn.

The meeting adjourned at 6:52 pm.

Respectfully submitted,

David Salmon P.E.
City Engineer

THESE MINUTES APPROVED BY THE LEWISVILLE TRANSPORTATION BOARD.	
_____	_____
CHAIRMAN	DATE

AGENDA SUPPORT MATERIAL

October 1, 2019

Item No. 2 – Minutes

A copy of the minutes of the September 03, 2019 meeting is attached. If there are any questions or corrections, please contact Sagar Medisetty at 972-219-5027 or Jason Walker at 972-219-3703.

Item No. 4 – Visitors/Citizens Forum

At this time, any person with business before the Board not scheduled on the Agenda may speak to the Board. No formal action can be taken on these items at this meeting.

Item No. 5 – Consideration of an Amendment to the Ordinance for Parking Restriction on the West Side of Tahoe Drive between Marblehead Drive and Palisades Drive and Make a Recommendation to the City Council Regarding the Amendment.

Action Possible Action Informational Item

Presenter: Sagar Medisetty

Background:

Parking is allowed on both sides of Tahoe Drive, a narrow residential street with 31-foot width from curb-to-curb. There is heavy parking on both sides of the street causing difficulty for free two-way traffic movement. When people park on both sides of the street, there is only room for vehicles to proceed in one direction at a time. Also, parking too close to the street intersections causes sight visibility problems for turning vehicles. None of the houses on the west side of Tahoe Drive between Marblehead Drive and Palisades Drive face the street. Staff recommends prohibiting parking on the west side of Tahoe Drive between Marblehead Drive and Palisades Drive.

Analysis:

Staff received complaints from residents that the heavy parking on both sides of Tahoe Drive between Cedar Keys Drive and Kingston Drive impedes free two-way movement of traffic. Another complaint received was that cars are parked too close to the intersections on Tahoe Drive at Kingston Drive and at Cedar Keys Drive creating sight distance problems at the intersections.

The width of Tahoe Drive is 31 feet from face-of-curb to face-of-curb. Staff observed the parking situation at various times of the day on several days. Staff noticed heavy parking occurs on both sides of Tahoe Drive in the section between Cedar Keys Drive and Kingston Drive at most times

of the day. The complainant also sent photos which illustrate the parking situation. When cars are parked on both sides of the street, there is only about 14' – 15' width which allows vehicular movement in one direction only. Any vehicle approaching in the opposite direction would need to back out to the end of the block and give way. Also, due to heavy parking on both sides of the street, emergency vehicle access may be impeded as well.

None of the houses on the west side of Tahoe Drive between Marblehead Drive and Palisades Drive front Tahoe Drive. Staff noticed that several work-related vehicles, which tend to be wider, are parked on Tahoe Drive. Residents who own these work-related vehicles can choose to park these vehicles on their driveways or in front of their homes.

Photos illustrating the parking situation on Tahoe Dr between Cedar Keys Dr and Kingston Dr are shown below.



Photo 1: At Kingston and Tahoe intersection, parking blocks sight distance.



Photo 2: Southbound vehicle on Tahoe Dr cannot be seen until the last minute from Kingston Dr. Only 1 car can get through.



Photo 3: View of Tahoe Dr with cars parked on both sides. Also, work vehicles (2nd vehicle, 4th vehicle on left from bottom of photo) can be seen parked on the west side of the street.



Photo 4: Parking of vehicles on Saturday, 8/3/19



Photo 5: Work vehicles shown to be parked on the west side (right side of photo) of Tahoe Dr during weekday morning on Tue, 8/6

No Parking on Tahoe Drive considered by Transportation Board at June 18, 2019 meeting:

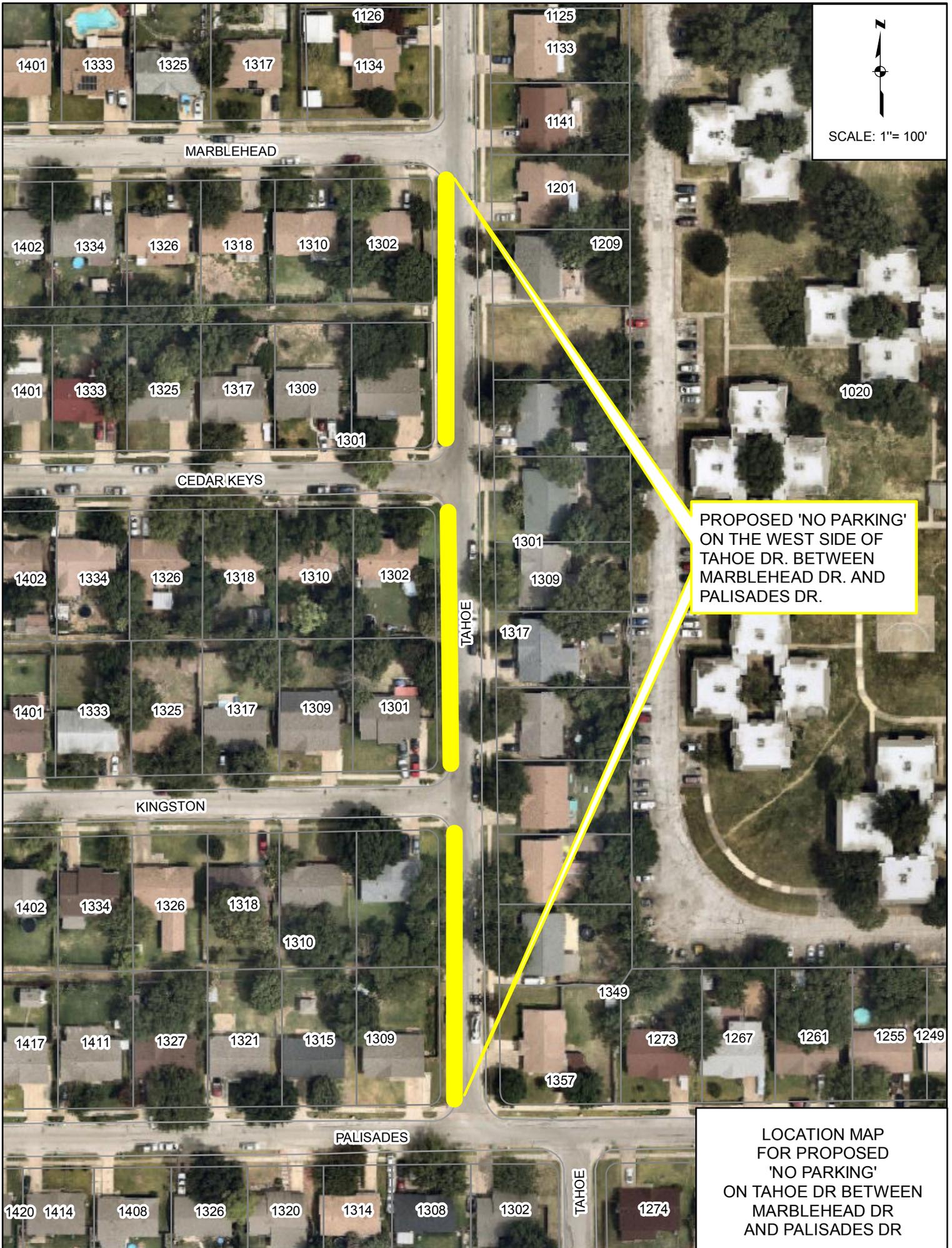
Heavy parking on both sides of Tahoe Drive was observed to occur in the segment between Cedar Keys Drive and Kingston Drive. At the June 18, 2019 meeting, the Transportation Board approved the parking restriction in one block on the west side of Tahoe Drive between Cedar Keys Drive and Kingston Drive. However, since that meeting, staff decided to consider extending the no parking zone on Tahoe Drive to the adjacent blocks to the north and south where the houses on the west side of Tahoe Drive do not front the street as well. This is because once the parking restriction in the middle segment of Tahoe Drive becomes effective, there is a high likelihood that the same people would begin parking in the block north of Cedar Keys Drive or in the block south of Kingston Drive. This would just move the parking problem from one location to another and not resolve the problem.

Staff recommends parking to continue to be allowed only on the east side of Tahoe Drive where the houses are fronting the street and that 'No Parking' signs be installed on the west side of Tahoe Drive between Marblehead Drive and Palisades Drive where the houses do not front the street.

Signage will be installed by Public Services.

Recommendation:

Staff requests the Transportation Board recommend to the City Council prohibiting parking on the west side of Tahoe Drive between Marblehead Drive and Palisades Drive.



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SCALE: 1"= 100'

PROPOSED 'NO PARKING'
ON THE WEST SIDE OF
TAHOE DR. BETWEEN
MARBLEHEAD DR. AND
PALISADES DR.

LOCATION MAP
FOR PROPOSED
'NO PARKING'
ON TAHOE DR BETWEEN
MARBLEHEAD DR
AND PALISADES DR