

**MINUTES
TRANSPORTATION BOARD**

September 3, 2019

Item No. 1 Call to Order and Announce a Quorum is Present

Chairman James Davis called the Lewisville Transportation Board meeting to order at 6:37 p.m. and announced that a quorum was present with the following members in attendance:

Mary Ellen Miksa
William Meredith
Karen Locke
James Davis
Alvin Turner

Members absent: John Lyng, Erum Ali

Staff Present: Sagar Medisetty, Daphne Stubbs and Jason Walker

Item No. 2 Minutes

A motion was made by Karen Locke and seconded by Mary Ellen Miksa to approve the minutes of the June 18, 2019 meeting as submitted. All members present voted aye (5-0), and the motion carried.

Item No. 3 Selection of Chairman and Vice-Chairman

A motion was made by Karen Locke and seconded by Alvin Turner to select *Mary Ellen Miksa* as the *Chairman* for the Transportation Board; and a motion was made by Mary Ellen Miksa and seconded by Alvin Turner to select *Karen Locke* as the *Vice-Chairman* for the Transportation Board. All members present voted aye (5-0) and the motion carried.

Item No. 4 Visitors/Citizens Forum

At this time, Chairman Mary Ellen Miksa invited any visitors/citizens who wanted to speak to the Board to come forward, stating that no formal action could be taken because this item was not on the agenda.

No speakers came forth.

Item No. 5 Consideration of an Amendment to the Ordinance Amending Chapter 15, Section 15-36 of the Lewisville City Code to Extend the School Zones for the Mill Street Elementary School and Make a Recommendation to the City Council Regarding the Amendment.

Sagar Medisetty led by stating that Mill Street Elementary School is a new school that will house 650 students and will open on October 14, 2019. The new school requires making amendments and additions to the school speed zones on the streets in the vicinity of the school.

James Davis asked if beacons and signage will be placed when the new school opens. Sagar Medisetty explained that signage will be posted and a flashing beacon will be added on southbound Mill Street. However, due to ongoing construction on Mill Street for the Main and Mill improvements project, temporarily, a 20 mph school speed zone sign will be posted until the Mill Street construction work is completed. Upon completion of construction, a flashing beacon will be installed on Mill Street.

James Davis asked about what could be done if the school children jaywalk across Mill Street. Mr. Medisetty stated that once the school is open, staff will observe the student pedestrian movements and take necessary action if a problem is found.

A motion was made by William Meredith to approve the item and seconded by James Davis to approve the Consideration of an Amendment to the Ordinance Amending Chapter 15, Section 15-36 of the Lewisville City Code to Extend the School Zones for the Mill Street Elementary School and Make a Recommendation to the City Council Regarding the Amendment.

The vote was 5 ayes and 0 nay. The motion carried.

Item No. 6 Consideration of an Amendment to the City Thoroughfare Plan to Change the Designation of Corporate Drive between Waters Ridge Drive and Holfords Prairie Road from a Collector 4-Lane Undivided (C4U) Roadway to a Principal Arterial 4-Lane Divided (P4D) Roadway and Make a Recommendation to the City Council Regarding the Amendment.

Jason Walker presented this item to the Board and gave an overview of the proposed change to the City Thoroughfare Plan for Corporate Drive; He explained that the existing section of Corporate Drive between Waters Ridge Drive and Railroad Street is a divided roadway with 4-lanes and 100-foot ROW. Also, the proposed section of Corporate between Railroad St and

Holfords Prairie Road is being designed as a divided roadway with 100’ ROW. Staff recommends changing the designation of Corporate Drive to a P4D roadway.

Ms. Karen Locke asked what the purpose of changing the designation of Corporate Drive is. Sagar Medisetty explained that the designation of the streets determines the median opening spacing, driveway spacing etc. on the street. Also, when we receive funding from entities such as NCTCOG or TxDOT, it is typically provided for arterial streets as opposed to streets with lesser classification such as a collector street or residential street.

A motion was made by James Davis to approve the item and seconded by Alvin Turner to Change the Designation of Corporate Drive between Waters Ridge Drive and Holfords Prairie Road from a Collector 4-Lane Divided (C4U) Roadway to a Principal Arterial 4-Lane Divided (P4D) Roadway and Make a Recommendation to the City Council Regarding the Amendment.

The vote was 5 ayes and 0 nay. The motion carried.

Item No. 7 Adjournment

A motion to adjourn was made by James Davis and seconded by Alvin Turner. The vote was 5 ayes and 0 nay to adjourn.

The meeting adjourned at 6:52 pm.

Respectfully submitted,

David Salmon P.E.
City Engineer

THESE MINUTES APPROVED BY THE LEWISVILLE TRANSPORTATION BOARD.	
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CHAIRMAN	DATE