

**Minutes
Old Town Design Review Committee
September 9, 2019**

Item 1:

The Old Town Design Review Committee was called to order at 4:01 p.m. with the following members present: Amanda Ferguson, Patricia Esselborn, Justin Moeller, Randy Tetzlaff, and Advising Architect Greg Johnston.

Staff present: June Sin, Planner; Jonathan Beckham, Planner.

Item 2:

The second item on the agenda was the approval of the minutes from the August 26, 2019 meeting. A motion was made by Randy Tetzlaff and seconded by Justin Moeller to approve the minutes as corrected. The motion passed unanimously (4-0).

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for a Projecting Sign, Wall Sign, and Four Window Signs for The Drawing Room, located at 111 N. Poydras Street as Requested by Valerie Jackson, Fast Signs, on behalf of Nika Reinecke, the Business Owner.

Staff gave a brief overview of the proposed signs. The applicant was present and available for questions. A motion was made by Justin Moeller and seconded by Patricia Esselborn to approve the projecting sign, wall sign, and four window signs as presented. The motion passed unanimously (4-0).

Item 4:

The fourth item on the agenda was Consideration of a Letter of Design Approval for a Single-Tenant Wall Sign for the Lewisville Visitor Information Center, Located at 247 West Main Street, as Requested by Phyllis Cox, on Behalf of the City of Lewisville.

Staff gave a brief overview of the proposed wall sign. The applicant was present and available for questions. A motion was made by Justin Moeller and seconded by Randy Tetzlaff to approve the single-tenant wall sign as presented. The motion passed unanimously (5-0).

There being no other items to discuss, the meeting was adjourned at 4:05p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson