

MEMORANDUM

TO Community Development Block Grant Advisory Committee

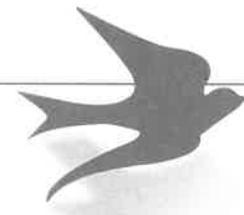
FROM Jamey Kirby, Grants Coordinator

DATE June 13, 2019

SUBJECT **June 18, 2019 Regular Meeting**

Attached is your agenda for the Tuesday, June 18 meeting. We will use this meeting for a presentation and discussion about access to parks for low/moderate income areas. The Parks and Recreation Department has recently completed a planning process based on the 10-minute Walk to a Park concept. A panel from the Urban Land Institute assisted the City in this process and identified needs that directly correspond to CDBG-eligible areas. Stacie Anaya, Director of Parks and Recreation will present these results and preview the types of projects that staff will recommend not only for this funding cycle, but potentially for the next two to three years.

In early July, Grants staff will prepare the Annual Action Plan to include park development and/or pedestrian access to parks. At your regular July meeting we will present you with additional project details as part of your review and recommendation of the Annual Action Plan.



LEWISVILLE

Deep Roots. Broad Wings. Bright Future.

AGENDA

**LEWISVILLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE MEETING**

**Tuesday, June 18, 2019
6:30 p.m.**

**Community Development Conference Room
151 W. Church St.
Lewisville, Texas 75057**

1. Call Meeting to Order, Announce a Quorum is Present
2. Approve Minutes of April 30, 2019 meeting
3. Presentation: 10-Minute Walk to a Park Campaign and Urban Land Institute Recommendations related to Potential CDBG Projects
4. Adjournment

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)**

Tuesday, April 30, 2019

The Community Development Block Grant Advisory Committee convened at 6:30 p.m. in the Community Development Conference Room, LaTashia Sherrod presiding.

Committee Members

Present:

LaTashia Sherrod, Chair
Jim Mustain
Sarah McLain
Tamela Bowie
Audra Smolinski

Committee Members

Absent:

Deniese Sheppard,
Vice Chair
Eric Page

Staff Members

Present:

Jamey Kirby, Grants Coordinator

Item 1: LaTashia Sherrod called the meeting to order in the presence of a quorum at 6:30 p.m.

Item 2: The committee reviewed the minutes of the April 2, 2019 meeting. Audra Smolinski moved to approve the minutes. Sarah McLain seconded. The minutes were approved unanimously.

Item 3: The committee reviewed the minutes of the April 16, 2019 meeting. Jim Mustain moved to approve the minutes. Tamela Bowie seconded. The minutes were approved unanimously.

Item 4: The committee reviewed a spreadsheet with the scores and rankings that were tabulated at their last meeting. With no further changes or corrections being noted, the scores and rankings were finalized as presented below.

Item 5: Ms. Sherrod led the committee through consideration of allocating funds for each applicant. Due to an increase in overall CDBG funding next year, and because one currently-funded agency did not meet the application deadline, \$13,918 is available in addition to the amount currently funded to applicants. Starting with the top-ranked applicant, the committee discussed current and requested funding levels for each proposal. They discussed funding priorities and how applicants ranked within each priority category. Several applicants with highest scores with Health and Senior service proposals were allocated additional funds. Specific discussions included: Chin Community Ministries produces results with limited funding; New Hope Learning Center offers valuable services to working parents and can be fully funded; the ‘ask’ for Children’s Advocacy Center is unrealistic and they did not note recent Category I and Police Department funding in their application; Salvation Army can provide basic services and funding them would keep some funds in the same category since CCA will not be funded; while there is a definite need for health services, the committee does not yet have enough confidence in TruCare Clinic’s service plan to offer them start-up funding. Grants staff will be able to give TruCare feedback before the next application cycle.

After making a rough budget, the committee then considered the balance remaining. There was agreement that the lowest-ranked applicants still provide good services and did not need to be reduced or de-funded in a year that has flexibility in the budget. Salvation Army was funded at the informal minimum amount of \$5,000. The small balance remaining was allocated to agencies that perform mental health services as that category was elevated in the latest needs assessment.

Audra Smolinski made a motion to recommend the draft allocations presented below to the City Council for funding from the CDBG Category II Social Services budget and from the City Social Service Agency Fund. Tamela Bowie seconded and the motion passed unanimously.

PediPlace-Pediatric Healthcare	119.1	1	\$60,000
Health Services of N. TX-Primary Indigent Care	115.6	2	\$22,000
SPAN-Meals Program	114.6	3	\$25,000
Chin Community Ministries Health Program	112.4	4	\$ 8,500
Communities in Schools- Dropout Prevention Program	111.9	5	\$31,000
Retired Senior Volunteer Program	111.9	5	\$10,500
Children's Advocacy Ctr for Denton Co.- Victim Services	108.3	7	\$20,000
Denton County Friends of the Family-Shelter	107.7	8	\$10,000
Court Appointed Special Advocates (CASA) Program	107.0	9	\$14,000
New Hope Learning Center	107.0	9	\$11,625
Journey To Dream	105.9	11	\$10,000
Youth & Family Counseling - Community Psych. Health	103.3	12	\$ 12,764
Denton County MHMR	101.9	13	\$8,750
Denton County Friends of the Family-Outreach	100.4	14	\$6,750
The Salvation Army - Emergency Financial Assistance	99.9	15	\$5,000
Boys & Girls Club- Afterschool Program	99.0	16	\$5,000
Giving Hope, Inc. -Housing	98.4	17	\$8,000
Special Abilities of N. TX-Educational Program	98.1	18	\$5,000
Camp Summit- Camperships	95.9	19	\$5,000
TruCare Clinic - Medical & Dental Services	82.1	20	\$0
Total CDBG and City Funds			\$278,889

Item 6: LaTashia Sherrod adjourned the meeting at 7:25 p.m.

Respectfully Submitted,

Jamey Kirby
 Grants Coordinator

LaTashia Sherrod
 Committee Chair