

**Minutes
Old Town Design Review Committee
May 13, 2019**

Item 1:

The Old Town Design Review Committee was called to order at 4:02 p.m. with the following members present: Sharon Ellis, Erum Ali, Jack Tidwell, Randy Tetzlaff and Advising Architect Andreea Hamilton. Chairperson Amanda Ferguson was absent.

Staff present: Michele Berry, Planning Manager; Jonathan Beckham, Planner; June Sin, Planner; Stephanie Grigsby, Residential Plans Examiner

Item 2:

The second item on the agenda was the approval of the minutes from the April 8, 2019 meeting. A motion was made by Jack Tidwell and seconded by Erum Ali to approve the minutes. The motion passed unanimously (4-0).

Item 3:

The third item on the agenda was Consideration of a Letter of Design Approval for a Multi-Tenant Wall Sign and Window Sign for Tailored Education, Located at 251 S. Mill Street Ste. 110, as Requested by Ken & Kellie Dyer, the Applicants.

Staff gave a brief overview of the proposed signage and recommended approval. The applicant was present and available for questions. Discussion was held regarding the background color of the wall sign. The applicant was willing to accommodate the proposed changes to the design. A motion was made by Jack Tidwell and seconded by Randy Tetzlaff to approve the item with the condition that staff review color changes to the sign design. The motion passed unanimously (4-0).

Item 4:

The fourth item on the agenda was Consideration of a Letter of Design Approval for a Projecting Sign and Two Window Sign for Ana's Professional Gown Alterations, Located at 123 West Main Street, as Requested by Robin Berry of Fast Signs, the Applicant.

Staff gave a brief overview of the proposed projecting sign and two window signs and recommended approval. A motion was made by Erum Ali and seconded by Randy Tetzlaff to approve the item as presented. The motion passed unanimously (4-0).

Item 5:

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The fifth item on the agenda was Consideration of a Letter of Design Approval for a Projecting Sign and Window Sign for Ana's Pro Gowns Quinceañera, Located at 131 West Main Street, as Requested by Robin Berry of Fast Signs, the Applicant.

Staff gave a brief overview of the proposed projecting sign and window sign and recommended approval. A motion was made by Randy Tetzlaff and seconded by Erum Ali to approve the item as presented. The motion passed unanimously (4-0).

Item 6:

The sixth item on the agenda was Consideration of a Letter of Design Approval for a Hanging Sign and Multitenant Wall Sign for Wood Floors of Dallas, Located at 159 West Main Street, as Requested by Peton McMinn of Cowtown Signs, the Applicant.

Staff gave a brief overview of the proposed signage and recommended consideration to allow a modification to the hanging sign's width and the multi-tenant sign's materials and approve both signs as presented. The Committee expressed concerns with the proportions and materials of the sign. A motion was made by Erum Ali and seconded by Jack Tidwell to approve the item without modification for size and materials. The motion passed (3-1) Member Randy Tetzlaff was in opposition.

Item 7:

The seventh item on the agenda was Consideration of a Letter of Design Approval for the Exterior Building Design of a Multi-family Building on 1.665 Acres of Land being Lots 2B, 3 and 4, Northstar Bank Addition; Located on the Southwest Corner of Richland Street and Lynn Avenue; as Requested by Sateesh Allada, Allada LLC, the Applicant, and Khalid Bajwa, Ark Design Concepts, the Designer, on Behalf of Northstar Bank of Texas, the Property Owner.

Staff gave a brief overview of the proposed exterior building design. Discussion was held on the drainage to the west of the subject property, scale and style of the development, and the lack of a lighting package. A motion was made by Erum Ali and seconded by Jack Tidwell to table the item to allow the applicant to revise their concepts. The motion passed unanimously (4-0).

Item 8:

The eighth item on the agenda was Consideration of a Letter of Design Approval for Exterior Modifications of an Existing Building; Located at 229 Edwards St.; as Requested by Danny Barnett, the Property Owner.

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Staff gave a brief overview of the proposed exterior modifications. *A motion was made by Jack Tidwell and seconded by Erum Ali to approve the item as presented. The motion passed unanimously (4-0).*

There being no other items to discuss, the meeting was adjourned at 5:43 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Sharon Ellis, Vice-Chair