



City of Lewisville

Consolidated Annual Performance And Evaluation Report

Community Development Block Grant Program

2017 Program Year (Oct. 1, 2017 to Sep. 30, 2018)

CAPER

December 12, 2018

Dear Lewisville Resident,

This document is available for public review from Wednesday, December 12 until Thursday, December 27, 2018, after which it will be submitted to the Department of Housing and Urban Development. Your comments on the CDBG program and use of funds are welcome. Please write, email or call:

Jamey Kirby

Grants Coordinator

Neighborhood Services Department

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There may be revisions or corrections to this document. If you would like to receive a copy of the final report, please leave your name, phone number and either an email or physical address when you contact our office.

Thank you for your interest and input.

Sincerely,

Jamey Kirby
Grants Coordinator

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The 2017 Program Year was the first year under the City's 2017 - 2021 Consolidated Plan. In Program Year 2017, the City was allocated \$604,261 for CDBG and programmed \$57,000 in prior-year balances. Of this amount, \$90,639 went for public (social) services; \$120,852 was allocated to administration and \$449,770 to housing and community development projects.

The annual allocation process begins with public hearings held by the CDBG Advisory Committee that help identify goals and objectives outlined in the 5-year Consolidated Plan and each Annual Action Plan. The City also periodically performs a Community Needs Assessment and sets social service priorities and funding targets by category (Health, Youth, Seniors, etc.) Proposals are considered based on the published priorities as well as scoring on application criteria. A new Community Needs Assessment was completed in 2017 in conjunction with the 2017 Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AFH Goal: Enhance access to vital social services	Non-Homeless Special Needs	CDBG: \$73,139	Public service activities other than Low/Moderate Income Housing Benefit Public service activities for Low/Moderate Income Housing Benefit	Persons Assisted	2500	655	26%	492	655	133%
AFH Goal: Enhance understanding of fair housing			Public Workshop	Public Workshop	1	1*	100%	1	1*	100%
AFH Goal: Preservation of affordable housing	Affordable Housing	CDBG: \$13,049	Homeowner Housing Rehabilitated	Household Housing Unit	10	1*	10%	4	1*	25%

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AFH Goal: Preservation of affordable housing	Affordable Housing	CDBG: \$15,000	Direct Financial Assistance to Homebuyers	Households Assisted	5	1*	20%	0	1*	20%
Enhance infrastructure and public facilities	Non-Housing Community Development	CDBG: \$826,711	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Persons Assisted	6000	14,820*	247%	1635	14,820*	906%
Support efforts to combat homelessness	Homeless	CDBG: \$17,500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	17	100%	0	17	100%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

* Table 1 - Accomplishments Notes - Some "Actual" numbers are from previous Program Years. These projects were not completed during the 2012-2017 Consolidated Plan.

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Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG Program and City Social Service Agency Fund accomplishments for 2017-2018:

Housing and Community Development:

- The Lewisville Housing Rehabilitation Program assisted one client. The client was low-income, disabled, and a female head of household. The HVAC, electrical service, smoke detectors, and carbon monoxide detectors were all replaced with a total cost of \$13,049.
- Through the First Time Homebuyer Assistance program one client was able to buy their first home. This client was a single mother and categorized as very low income (30%). The total assistance that was given to this client was \$15,000.
- The Morningside Sewer replacement project had not yet begun by the end of the program year although an engineering firm was engaged. The project will replace sanitary sewer lines for 14 homes. The project eligibility requires that the majority of properties to be assisted by the project be residential, so a small segment was cut from the project that served commercial properties. Engineering should be complete by February of 2019 at a cost of \$35,600 with construction to follow by summer at an estimated cost of \$250,000.

Prior Years Housing and Community Development Projects

- The 2014 Poydras-Decker Street Improvement project replaced existing asphalt street with an engineered concrete street with minor storm drain improvement providing 105 people (31 households) with improved access and neighborhood infrastructure. As reported in previous CAPERs, the project went through several changes. The final scope upgraded the project from asphalt to concrete. Engineering was awarded in December 2016 with constructing following from July to October 2017 and final payment in December 2017. The total project cost was \$452,647 with the last \$81,010 drawn this year.
- The 2016 Sewer Manhole Rehabilitation project was engineered and completed in 2017. It rehabilitated 152 sewer manholes for a cost of \$374,064 throughout several low/moderate income neighborhoods, improving stormwater drainage, reducing infiltration and prolonging the life of critical neighborhood infrastructure. The final \$44,901 was drawn this year.
- The 2016 Land Acquisition for Habitat for Humanity of Denton County project has not been completed. The project will assist to purchase one residential lot on which to build an affordable home. Habitat purchased a property but there are barriers to building and design due to the lot configuration, elevations and code requirements. Once feasibility is assured, the City will reimburse Habitat for land cost of \$25,000. The project will be reported in future CAPERs until construction and occupancy are complete.
- 2015 Turner Park Improvement Project - the original project was to build permanent restrooms and utility connections in the park. Early delays were due to researching procurement policies which ultimately precluded using municipal 'buy boards' for a turn-key project. Staff would instead need to work on specifications for a sealed bid process. However, upon review of the project by the new City of Lewisville Director of Parks and

Recreation, the project was put on hold to consider safety and maintenance implications of restroom structures. This program year an amendment was made to change the project from restrooms to installation of playground and exercise equipment (also see CR-45). Proposals have been requested but not yet awarded.

- The 2016 Children's Advocacy Center Facility Expansion project is still underway as of this report. \$12,053 in CDBG funds were used this year to support pre-construction and soft costs (permitting, builder's risk insurance and inspections). Construction on the project is underway and expected to be complete in May 2019. Accomplishments will be reported in next year's CAPER.
- The 2016 Special Abilities of North Texas (SANT), New Facility Finish-out Project was cancelled this year due to compliance issues. The project was on hold for some time while SANT finalized purchase of their new building. SANT did some make-ready work immediately following occupancy that reduced the grant-funded scope of work. The project was again on hold for SANT to raise matching funds and during management changes and then finally for City staff while prioritizing other projects in summer of 2017. As bids were being prepared for release this program year, a board member from SANT had an opportunity for some donated services and also hired workers outside of the bid process. Work proceeded in a piecemeal fashion without proper procurement or oversight of labor laws resulting in cancellation of the grant.
- Through the Property Enhancement Program, forty-nine Lewisville homeowners received a total of \$97,011.41 in local matching grant funds for exterior home repairs. These forty-nine homeowners spent \$207,599.85, for a combined total of \$304,611.26 in residential repairs during FY17/18. In addition, 37% of PEP grant recipients certified as Low-to-Moderate income, 33% of grant recipients were aged 62 and older, and 12% of grant recipients were disabled. While not a CDBG-funded activity, the use of local funds help objectives for housing assistance and neighborhood revitalization.

The grants division provided \$170,000 from the City's general fund and \$90,639 in CDBG funds for essential social services for Lewisville residents.

CDBG-funded Public/ Social Services:

- 268 victim services for 19 youth/abused children through the Children's Advocacy Center for Denton County; *
- 133 family assistance services for 35 clients through Christian Community Action;
- 12 cases staffed for 12 youth/abused children through CASA;
- 14,459 congregate and home-delivered meals to 132 elderly and disabled residents through SPAN;
- 130 shelter days to 15 family members through Denton County Friends of the Family; *
- 588 program services to 2 homeless teens through Journey to Dream's Kyle's Place;
- 840 health related services to 468 Chin clients through Chin Community Ministries.

*Agencies funded from both CDBG and City Social Service Agency Fund; accomplishments listed above are from services purchased with CDBG funds; accomplishments listed below are services purchased with City Funds.

City Social Service Agency Fund:

- 5,550 after-school hours for 35 students through Boys & Girls Club of North Texas;
- 17,307 pediatric patient office visits for 4,393 youths from PediPlace;
- 7,348 senior volunteer hours completed by 64 Lewisville volunteers through Chisholm Trail RSVP;
- 1,453 counseling sessions for 215 youth and their families through Youth and Family Counseling;
- 1,151 victim services for 96 youth/abused children through the Children's Advocacy Center for Denton County;
- 1,216 face to face services for 545 family members through Denton County Friends of the Family;
- 66,566 case management services to 1,208 at-risk LISD students through Communities in Schools;
- 12 camperships to 13 disabled children or adults to experience camp through Camp Summit;
- 777 hours of instruction to 52 low/ moderate income children through New Hope Learning Center.;
- 104 medical visits to 102 low/ moderate income clients through Health Services of North Texas;
- 8,757 half-day habilitation sessions to 70 Lewisville residents through Special Abilities of North Texas;
- 9 months of rental assistance to 6 veteran families through Catholic Charities of Fort Worth;
- 122 outreach services to 122 homeless clients through Giving Hope Inc.

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CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	175
Black or African American	25
Asian	472
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0

Total	671
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Hispanic	40
Not Hispanic	632

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The large number of Asian clients served is primary the result of one activity that is targeted to the refugee population in Lewisville. Chin Community Ministries is funded using Public Services dollars to assist with health care needs for the Burmese/Chin refugee community. This activity meets a Public Service high priority need for Health Care and also the Assessment of Fair Housing (AFH) goal of meeting vital social service goals for specific communities identified in the AFH process. The program assists with case management needs to remove barriers to receiving health care such as interpreters, setting appointments and navigating insurance issues.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	661,261	387,854

Table 3 - Resources Made Available

Narrative

The two largest projects funded in the 2017 Action Plan, Housing Rehabilitation and the Morningside Sewer Line project, will carry into the next year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Citywide

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City had identified four Targeted Reinvestment Neighborhoods (TRNs). The CDBG committee sees a concentrated use of area improvements along with housing programs in select neighborhoods as a way to best impact low-income neighborhoods.

Revitalization continues with the one housing rehab project and the 49 PEP projects completed. While the Sewer Manhole Rehab project included TRN areas it stretched across a much wider area to encompass multiple census block groups. Much of the need for infrastructure rehab has been met in the TRN areas and the City is moving toward funding more projects in other low/moderate income neighborhoods. Housing projects still have selection criteria or incentives that will continue improvements in the TRNs.

Social service agencies mostly operate Citywide and do not have geographic restrictions.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Sub-recipients of Lewisville CDBG funds are required to provide a minimum of 25% match from organization fund raising and/or other grants. The Area Agency on Aging and United Way are the major source of funding for Special Program for Aging Needs (SPAN). Children's Advocacy Center for Denton County also receives funds from the state Children's Advocacy Centers and the federal Victims of Crime Act. Funds from the Ryan White foundation, Department of Housing and Urban Development (HUD), and Denton County are the major sources of funding for Health Services of North Texas. Court Appointed Special Advocates (CASA) receives a grant from the federal Victim of Crime Act and Texas CASA Crime Victims Compensation grant. CCA's most significant source of funding is from the operation of their re-sale stores.

The City of Lewisville also provides \$170,000 in general fund revenue to support public/social services efforts. This Social Services Agency Fund combined with the CDBG limit, brings the total amount available to \$274,971. The City Fund allocations do not generally meet the National Objectives of the CDBG program but are essential in providing an integrated funding approach. The CDBG Advisory Committee allocated both sources of funding in a combined Request for Proposals process.

The City of Lewisville Police Department provides funding to Children's Advocacy Center for Denton County and Youth & Family Counseling. This funding goes to programs that the Police Department utilizes regularly.

The City participates in the United Way of Denton County campaign. Employees are given the opportunity to contribute via payroll deductions to United Way of Denton County. United Way uses these donations to award many of the same agencies that are funded by CDBG and the City Fund. Besides payroll deducted donations, the City holds a fundraising event annually. The donation total for PY17 was \$30,465.

Lewisville CDBG projects are supported by additional staff time paid from the City's general fund. Departmental personnel oversee major contractors.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	2	1
Number of households supported through Acquisition of Existing Units	0	1
Total	2	2

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Housing Rehabilitation Program is designed to prioritize assistance to households with significant challenges, including senior, disabled, and extremely low income households. These clients inherently experience unpredictable barriers and challenges that impact our service delivery of residential rehabilitation and repairs. In PY17, both clients approved for the Housing Rehabilitation Program experienced multiple hospitalizations, financial struggles, and the loss of family members; these personal challenges required a delay in rehab activity, which resulted in only completing one of two major renovations during the program year.

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Although interest has remained high in the First Time Homebuyer Assistance Program, the local housing market is difficult for low-income buyers. Prices have seen double-digit increases over the last few years and investors are bringing cash offers to sellers, making it difficult for buyers to have their bids accepted. A search on realtor.com in November 2018 showed that only three homes in the Lewisville area market were listed under \$180,000.

Discuss how these outcomes will impact future annual action plans.

The City of Lewisville is in the process of reevaluating guidelines to both First Time Homebuyer and Lewisville Housing Rehabilitation Programs. The City is researching, meeting with community partners, and determining if guideline changes will increase number of applicants and production of both programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	1
Low-income	1
Moderate-income	0
Total	2

Table 13 – Number of Households Served

Narrative Information

The City targets Extremely Low-income clients for selection in Housing Rehab and provides additional assistance to Low-income clients in the First-time Homebuyer Assistance Program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Lewisville is an active partner and has an appointee on the steering committee for the Denton County Homeless Coalition, Denton County Homeless Leadership Team, and the Barrier Fund Committee. The City of Lewisville does not have an overnight shelter, with the exception of the Salvation Army inclement weather emergency shelter. Therefore, the city works with the coalition and committee toward achieving objectives for reducing and ending homelessness. The coalition encourages area social service agencies to use the coordinated entry system into the CoC, coordinates and administers the Point-In-Time count, as well as administering outreach surveys to assess needs and barriers for the City of Lewisville's geographical area. In addition, funding is administered to Giving Hope, a "front door" social service agency that provides outreach, case management, and advocacy through collaboration with community partners for support services.

Addressing the emergency shelter and transitional housing needs of homeless persons

During inclement weather, the City of Lewisville Office of Emergency Management notifies Salvation Army of the Mayor's Local Disaster Declaration to allow for overnight shelter. The Salvation Army of Lewisville has a capacity of 16 beds during inclement weather. Transitional housing needs of homeless persons are met through participation in the coalition as well as administering funding to social service agencies that provide emergency shelter and transitional housing. The following agencies provide services as an emergency shelter or transitional housing: Denton County Friends of Family, Kyle's Place (Journey to Dream) and Catholic Charities of Fort Worth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Lewisville administers funding to social service agencies such as Christian Community Action and Chin Community Ministries to support their efforts in providing financial assistance and support to individuals and families at risk for becoming homeless. The City of Lewisville also administers funding to the social service agency, Kyle's Place (Journey to Dream). Kyle's Place provides transitional housing, case management, medical and dental care, psychological assessments and mental health services, counseling, and life skills training to homeless youth.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Lewisville is an active partner and has an appointee on the steering committee for the Denton County Homeless Coalition and Leadership Team, as well as having an appointee on the Barrier Fund Committee. The shared goal for the region is to make homelessness "rare, brief and nonrecurring." The coalition is the lead entity for the Continuum of Care, and uses information identified by its service providers and the annual Point-in-Time Homeless Count to review and approve goals for the provision of services; update priority services and service populations; and identify gaps in service, changes in services offered, and populations served. The coalition is working to ensure that individuals are not just placed into housing, but placed into housing they can afford and sustain.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are no Public Housing projects in the City of Lewisville.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

There are no Public Housing projects in the City of Lewisville.

Actions taken to provide assistance to troubled PHAs

There are no Public Housing projects in the City of Lewisville.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Program Year 2017 was the first year of the 5 year Assessment of Fair Housing plan. The goals from this plan have been incorporated into the 5 year Consolidated Plan (Table 1). These goals aim to remove barriers to affordable housing by reviewing land use policies and regulations and working with partner agencies to educate the citizens about fair and affordable housing.

City of Lewisville approved Small Area Plans which focus on two areas in Lewisville to create a road map for actions and investments to enhance the neighborhoods. These Small Area Plans will determine changes to zoning and development codes. The Southwest Lewisville Small Area Plan calls for multi-family revitalization which could include increasing multi-family density. It also provides for cluster residential development as a means to protect open space while allowing a similar lot yield for development. The Old Town North Small Area Plan calls for establishing appropriate guidelines and regulations for higher density residential revitalization which include 1.) Allowing smaller single-family lots, 2.) Allowing accessory units and 3.) Allowing duplexes on corner lots.

The City of Lewisville amended the mixed use zoning district (OTMU1) to allow both attached and detached residential products to allow more creative ways of developing otherwise difficult properties and have had two projects utilize those changes - one for town homes and one for detach condo ownership units. The proposed changes to the OMTU1 district would reduce the minimum dwelling unit size and allow accessory dwelling units. These have not yet been adopted.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The greatest challenge in meeting underserved needs is meeting the increased need in program activities with a limited amount of funding. The City of Lewisville works to overcome this obstacle by participating on a greater level of collaboration with other agencies and organizations. The City is also working to create the Together Lewisville Coalition which will bring local government, non-profits, faith based organizations, and businesses together. This coalition will work to identify unmet needs and find the resources to fill the gaps. As mentioned before, the City also uses \$170,000 from its general revenue funds for social service needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Lewisville used CDBG funding to provide a lead risk assessment for a current Lewisville Housing Rehabilitation Program Client. Lead risk assessments and abatement are also eligible projects through the Property Enhancement Program (PEP).

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Salvation Army provides a small amount emergency financial assistance for mortgage/rent or utility assistance using other funding. CCA, with its own resources, continues to provide budgeting classes, computer training and job placement in an effort to assist clients attain self-sufficiency. "Crisis and Financial Relief" is a priority category for social services funding, and this year the City funded CCA for family assistance with \$10,000. CCA also resumed its VITA Tax Assistance program, this time under a partnership with the United Way of Denton, after a year off due to loss of a key employee.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

A Community Needs Assessment (CNA) was conducted to help guide PY2017 allocations. The purpose of the CNA is to evaluate social service needs and gaps in local service provider infrastructure in an effort to prioritize future funding. The City uses the findings to set funding targets by social service categories. The CDBG Advisory Committee will be recommending a new Prioritized Social Service Category List to City Council in PY2018.

The City of Lewisville is an active partner in the Denton County Homeless Coalition attending most steering committee and general body meetings and serving on sub-committees such as the Point-in-time Count. Likewise staff participates on United Way committees when requested, such as the Barrier Fund Committee. City Council appointed one of its members to the United Way's Denton County Homeless Leadership Team.

The City is working to create a coalition, Together Lewisville Coalition, which will bring local government, non-profits, faith based organizations, and businesses together. This coalition will work to identify unmet needs and find the resources to fill the gaps. An initiative this Coalition is working on is creating a One Stop Pop Up Shop. This pop up will bring multiple non-profit case workers and residents to one location. A resident will be able to receive resources from multiple agencies in one day rather than traveling around the county and making multiple appointments.

CDBG staff began hosting quarterly agency roundtables in 2005 in an effort to improve inter-agency relationships. Both funded and unfunded agencies attend to network, discuss current nonprofit sector challenges, share program information and brainstorm about resolutions for common issues (e.g., duplication of services, advertising, etc.). In May 2011, the City of Lewisville and the Town of Flower Mound began coordinating and holding these meetings jointly.

The City continues to support the Property Enhancement Program (PEP) through General Funds. The program offers any Lewisville homeowner up to \$1,000 in matching funds for exterior property rehab or improvement projects. Low-to-moderate income residents may receive up to \$5,000 in matching grants. The program awarded 49 grants between October 2017 and September 2018, for a total \$97,041.11 general fund investment.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Lewisville continues to enhance coordination between public and private housing, health, and service agencies through a variety of means, including membership of the Denton County Homeless Coalition, referrals to the Denton Housing Authority. Coordination includes social service roundtables, United Way committees, the Greater Lewisville Realtors Association, and various non-profit organizations. A landlord's forum to discuss affordable housing issues was held on October 19, 2017. The forum was an effort to meet with local rental property owners and managers and educate them regarding the need for affordable housing and how the private and non-profit rental property owners could work to support Denton's low-income households.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Lewisville approved an Assessment of Fair Housing plan that covers Program Years 2017-2021. In the first year of this plan Lewisville focused on education and completed the following action items:

AFH Goal: Enhance fair housing enforcement and reduce market discrimination

- Partnered with the North Texas Fair Housing Center to provide a fair housing seminar for community members.

AFH Goal: Enhance financial literacy and promote equitable access to credit and home lending

- Updated the City website to include Fair Housing information: <https://www.cityoflewisville.com/about-us/city-departments/neighborhood-services/community-development-block-grants/fair-housing>
- Solicited a proposal from the Denton United Way for a modest Financial Coaching program to address financial education goal. The City will spend \$4,000 to carry out the program in 2019 that will provide for training staff and volunteers, marketing and recruitment with proposed outcomes to engage 15 volunteers to provide 100 financial coaching sessions to at least 50 residents.

AFH Goal: Enhance understanding of fair housing and fair housing law

- Provided Fair Housing materials at City events
 - Frost Bank Expo – September 22, 2018
 - Western Days – September 29, 2018
- Fair Housing material has been included in the Rock the Block Trailer that goes to City events and neighborhood events.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure compliance with program and comprehensive planning requirements the City has collected monitoring data and reports from sub-recipients as they draw down their requests for reimbursement. Sub-recipients are subject to risk assessment criteria to determine whether they need on-site or desk monitoring. Training is mandatory at the beginning of each fiscal year. Two formal and one informal CDBG sub-recipient monitoring visits were performed during the program year. The City also is using a tracking system and certification letters from funded agencies to document compliance with the A-133 Audit requirements.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

This Consolidated Annual Performance Evaluation Report was made available for a public comment period that lasted 15 days. The document was made available in the Neighborhood and Inspection Services office, the City Library and online from December 12 through December 27, 2018. Notice of its availability and an invitation to comment were published in the Denton Records Chronicle on Wednesday, December 12, 2018.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The only substantial amendment in 2017-2018 was for the 2015 Turner Park Improvements Project. Upon review of the project by the new City of Lewisville Director of Parks and Recreation, the project was put on hold to consider safety and maintenance implications of restroom structures. This program year, and following consultation with a neighborhood leader who had advocated for the project, an amendment was made to change the scope from restrooms to installation of playground and exercise equipment. The amendment was advertised and approved along with the 2018 Action Plan. The allocation, at \$80,000, the service area and proposed beneficiaries remain the same.

The Special Abilities of North Texas (SANT) New Facility Finish-out project was cancelled this year due to compliance issues, but funds have not yet been reallocated to other projects. The project had been on hold for some time (see CR-05). As bids were being prepared for release this program year, a board member from SANT had an opportunity for some donated services and also hired workers outside of the bid process. Work proceeded in a piecemeal fashion without proper procurement or oversight of labor laws resulting in cancellation of the grant.

The City of Lewisville has encountered barriers to the First Time Homebuyer Assistance Program and Housing Rehabilitation Program. During PY18 the City will reevaluate the program guidelines to determine how to move forward and assist more Lewisville residents.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No