

**LEWISVILLE CITY COUNCIL**

**REGULAR SESSION**

**MAY 7, 2018**

**Present:**

Rudy Durham, Mayor

**Council Members:**

TJ Gilmore

Bob Troyer

R Neil Ferguson

Brent Daniels, Mayor Pro Tem

Brandon Jones, Deputy Mayor Pro Tem

**City Staff:**

Donna Barron, City Manager

Eric Ferris, Deputy City Manager

Claire Swann, Assistant City Manager

Melinda Galler, Assistant City Manager

Julie Worster, City Secretary

Lizbeth Plaster, City Attorney

**WORKSHOP SESSION – 5:30 P.M.**

With a quorum of the Council Members present, the workshop session of the Lewisville City Council was called to order by Mayor Durham at 5:30 p.m. on Monday, May 7, 2018, in the City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas. All City Department Heads were in attendance.

**Discussion of Housing Navigator Position by  
Denton County Homeless Coalition  
(Requested by Councilman Gilmore)**

**(Agenda Item A)**

Courtney Cross, Director of Homelessness Initiatives for United Way of Denton County conducted the attached PowerPoint Presentation.

Discussion was held among the City Council regarding the potential funding of the request for a Housing Navigator position. The City Council expressed concern that other area cities were not being asked to participate in the funding of this position. United Way Representatives advised that they were also be reaching out to additional area cities that had not been listed in the presentation as potential funding participants to try and get them onboard with assisting with funding.

**WORKSHOP SESSION – 5:30 P.M.**

**Discussion of Housing Navigator Position by  
Denton County Homeless Coalition  
(Requested by Councilman Gilmore)  
(cont'd)**

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**(Agenda Item A)**

The consensus of the City Council was they preferred to only partially fund the request, due to this position not starting until summer, and to handle the allocation of the remainder during the budget process. City Manager Barron indicated that the partial funding could be funded in the General Fund.

City Manager Barron indicated that City staff would work to determine how much of an allocation was necessary for this year and handle the rest during the budget process. Mayor Durham requested that the DCHC work with the other jurisdictions to obtain funding as well. City Manager Barron encouraged the City Council Members to contact her if they had any additional thoughts following the meeting on this position or the funding.

**Presentation of Mid-Year Report**

**(Agenda Item B)**

Director of Budget and Strategic Services Gina Thompson conducted the attached PowerPoint Presentation regarding the Mid-Year Report. In the interest of time, Ms. Thompson stopped her presentation at 6:30 p.m. to allow the City Council to review the regular agenda items and the consent agenda items as follows:

**Discussion of Regular Agenda Items and  
Consent Agenda Items**

**(Agenda Item C)**

Mayor Durham reviewed Agenda Item A, Invocation. There was no discussion on this item.

Mayor Durham reviewed Agenda Item B, Pledge to the American and Texas Flags. There was no discussion on this item.

Mayor Durham reviewed Agenda Item C, Graduation: 2017/2018 Lewisville Citizen's University Members. There was no discussion on this item.

Mayor Durham reviewed Agenda Item D, Proclamations: 1) Declaring May 14, 2018 as "Lewisville Children's Mental Health Awareness Day"; 2) Declaring the Week of May 13-19, 2018 as "National Police Week", and May 15, 2018 as "Police Memorial Day"; 3) Declaring the Month of May 2018 as "Building Safety Month"; and 4) Declaring the Week of May 6-12, 2018 as "National Drinking Water Week", and the Week of May 20-26, 2018 as "National Public Works Week" There was no discussion on this item.

**WORKSHOP SESSION – 5:30 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item C)**

Mayor Durham reviewed Agenda Item E, Continued Public Hearing: Consideration of an Ordinance of the Lewisville City Council Amending the Lewisville City Code to add a New Chapter, Chapter 17.5 - IH-35E Corridor Overlay District, Which Creates an Overlay With the Northern Boundary Consisting of North Garden Ridge Boulevard, the Southern Boundary Consisting of the Southern City of Lewisville Corporate Limit Line, the Western Boundary Generally Consisting of Portions of McGee Lane, the KCS Railway, North Summit Avenue, Oakwood Lane, East Southwest Parkway, Macarthur Boulevard, SH 121 and Lake Vista Drive, and With the Eastern Boundary Generally Consisting of Portions of SH 121, Lakepointe Drive, Yates Street, McKenzie Street, Harbor Drive, Lake Haven Drive, West Purnell Street, South Edna Avenue, West Main Street, Degan Avenue, West College Street, Harn Drive, Millican Drive, the KCS Railway, Oakridge Boulevard and the Dallas Area Rapid Transit (DART) Railway and More Specifically Described in the Attached Exhibit 1; Amending Chapter 6 to Update a Cross-Reference to the New Overlay District Chapter Found in Section 6-54 and to Delete Section 6-77, Properties Impacted by the Interstate I-35 Widening; Amending Chapter 9.5, Sections 9.5-23 and 9.5-200 and Appendices 1 and B, and Chapter 11, Section 11-1 to Revise the Boundaries of the Old Town Design District; Amending Chapter 2, Section 2-201 to add Fees for Concept Plans and Requests for Alternative Standards; Providing for a Repealer, Severability, Penalty, and an Effective Date; and Declaring an Emergency. City Manager Barron advised that City staff was requesting that this Public Hearing be continued to the June 4, 2018, City Council Meeting. There was no further discussion on this item.

Mayor Durham reviewed Agenda Item F, Visitors/Citizens Forum. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-1, a) Approval of City Council Minutes of the April 2, 2018, Workshop Session and Regular Session; and b) City Council Minutes of the April 16, 2018, Workshop Session and Regular Session. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-2, Approval of a Bid Award to Global 7/Texas A&M Engineering and Extension Service (TEEX), Edmond, Oklahoma and College Station, Texas to Design, Conduct and Evaluate a Full-Scale Terrorism-Related Exercise, in the Amount of \$58,000, and Authorization for the City Manager to Execute the Agreement. City Manager Barron reviewed this item for the City Council. There was no further discussion on this item.

Mayor Durham reviewed Agenda Item G-3, Approval of an Economic Development Agreement By and Between the City of Lewisville and DFW Lewisville Partners, GP; and Authorization for the City Manager to Execute the Agreement. There was no discussion on this item.

**WORKSHOP SESSION – 5:30 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item C)**

Mayor Durham reviewed Agenda Item G-4, Approval of an Agreement Between the City of Lewisville and the Texas Department of Motor Vehicles To Mark Certain Motor Vehicle Records for Purposes of Section 702.003 of the Texas Transportation Code; and Authorization for the City Manager to Execute the Agreement. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-5, Approval of the Fiscal Year 2017-2018 Mid-Year Budget Report; Approval of a Supplemental Appropriation for Mid-Year Changes in the Following Amounts: \$147,111 to the General Fund, \$95,388 to the Utility Fund, \$26,000 in the 4B Fund, \$1,215,654 to the Fire Services District Fund, and \$477,360 to the Josey PID Administration Fund. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-6, Consideration of a Resolution Nominating a Representative and an Alternate Representative to the North Central Texas Council of Government's Regional Transportation Council. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-7, Consideration of a Resolution of the City of Lewisville, Texas Finding That Oncor Electric Delivery Company LLC's Application for Approval of a Distribution Cost Recovery Factor Pursuant to 16 Tex. Admin. Code § 25.243 to Increase Distribution Rates Within the City Should be Denied; Finding That the City's Reasonable Rate Case Expenses Shall be Reimbursed by the Company; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel. There was no discussion on this item.

Mayor Durham reviewed Agenda Item I, Reports. There was no discussion on this item.

Mayor Durham reviewed Agenda Item J-Closed Session. There was no discussion on this item.

Ms. Thompson concluded her PowerPoint Presentation regarding the Mid-Year Report. At the request of City Manager Barron, City Engineer David Salmon conducted the attached PowerPoint Presentation regarding Streets. Due to timing, the Salmon PowerPoint was not completed. Mayor Durham advised following the regular meeting, City Council would return to conclude this presentation.

With no further discussion, the workshop session of the Lewisville City Council was adjourned at 7:00 p.m. on Monday, May 7, 2018.

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Lewisville City Council was called to order by Mayor Durham at 7:00 p.m. on Monday, May 7, 2018, in the Council Chambers of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

**Invocation**

**(Agenda Item A)**

At the request of Mayor Durham, Deputy Mayor Pro Tem Jones gave the invocation.

**Pledge to the American and Texas Flags**

**(Agenda Item B)**

At the request of Mayor Durham, Councilman Ferguson gave the pledge to the American and Texas flags.

**Graduation: 2017/2018 Lewisville Citizen’s  
University Members**

**(Agenda Item C)**

Mayor Durham read and presented Certificates to graduating City’s University members: Christine Purdum, Deanna Perkins, Eric Page, Jacqueline Reed, Jim Mustain, Jocelyn McMurray, Kathy Faulkenberry, Kathy Mullane, Kevin Grubbs, Laura Griffin, Marcelo Borges, Nneka Cos-Okpalla, Scholastica Ekpunobi, Tammy Hardy,

**Proclamation: Declaring May 14, 2018 as  
“Lewisville Children’s Mental Health  
Awareness Day”**

**(Agenda Item D-1)**

Deputy Mayor Pro Tem Jones read and presented a proclamation declaring May 14, 2018 as “Lewisville Children’s Mental Health Awareness Day” to Sonia Redwine with United Way of Denton County’s Behavioral Health Leadership Team.

**Proclamation: Declaring the Week of May  
13-19, 2018 as “National Police Week”, and  
May 15, 2018 as “Police Memorial Day”**

**(Agenda Item D-2)**

Deputy Mayor Pro Tem Jones read and presented a proclamation declaring the week of May 13-19, 2018 as “National Police Week”, and May 15, 2018 as “Police Memorial Day” to Police Chief Kerbow.

**Proclamation: Declaring the Month of May  
2018 as “Building Safety Month”**

**(Agenda Item D-3)**

Deputy Mayor Pro Tem Jones read and presented a proclamation declaring the month of May 2018 as “Building Safety Month” to Inspection and Permitting Department City employees Johnny Carnes, Stephanie Grigsby and Wayne Snell.

**Proclamation: Declaring the Week of May 6-  
12, 2018 as “National Drinking Water  
Week”, and the Week of May 20-26, 2018 as  
“National Public Works Week”**

**(Agenda Item D-4)**

Deputy Mayor Pro Tem Jones read and presented a proclamation declaring the week of May 6-12, 2018 as “National Drinking Water Week”, and the Week of May 20-26, 2018 as “National Public Works Week” to Public Services Department City employees Christian Harbour, Victor Taborga, Juan Santos, Jade Allen, Ricardo Hernandez and John Zahm.

**Continued Public Hearing: Consideration of an Ordinance of the Lewisville City Council Amending the Lewisville City Code to add a New Chapter, Chapter 17.5 - IH-35E Corridor Overlay District, Which Creates an Overlay With the Northern Boundary Consisting of North Garden Ridge Boulevard, the Southern Boundary Consisting of the Southern City of Lewisville Corporate Limit Line, the Western Boundary Generally Consisting of Portions of McGee Lane, the KCS Railway, North Summit Avenue, Oakwood Lane, East Southwest Parkway, Macarthur Boulevard, SH 121 and Lake Vista Drive, and With the Eastern Boundary Generally Consisting of Portions of SH 121, Lakepointe Drive, Yates Street, McKenzie Street, Harbor Drive, Lake Haven Drive, West Purnell Street, South Edna Avenue, West Main Street, Degan Avenue, West College Street, Harn Drive, Millican Drive, the KCS Railway, Oakridge Boulevard and the Dallas Area Rapid Transit (DART) Railway and More Specifically Described in the Attached Exhibit 1; Amending Chapter 6 to Update a Cross-Reference to the New Overlay District Chapter Found in Section 6-54 and to Delete Section 6-77, Properties Impacted by the Interstate I-35 Widening; Amending Chapter 9.5, Sections 9.5-23 and 9.5-200 and Appendices 1 and B, and Chapter 11, Section 11-1 to Revise the Boundaries of the Old Town Design District; Amending Chapter 2, Section 2-201 to add Fees for Concept Plans and Requests for Alternative Standards; Providing for a Repealer, Severability, Penalty, and an Effective Date; and Declaring an Emergency**

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(Agenda Item E)

The IH-35E Corridor Overlay District is intended to implement the IH-35E Corridor Redevelopment Plan adopted in November 2014 by the Lewisville City Council. The District includes building and envelope standards, architectural standards, landscape standards, street and

**Continued Public Hearing: Consideration of an Ordinance of the Lewisville City Council Amending the Lewisville City Code to add a New Chapter, Chapter 17.5 - IH-35E Corridor Overlay District (cont'd)**

**(Agenda Item E)**

streetscape standards, and screening standards. Work sessions were held with the City Council on October 10, 2017, November 20, 2017 and February 5, 2018 and with the Planning and Zoning Commission on January 16, 2018. Informational meetings were held with property owners and the development community on March 7, 2018 and March 22, 2018. The Planning and Zoning Commission recommended unanimous approval (7-0) of the IH-35E Corridor Overlay District on April 3, 2018. Several modifications to other sections of the Lewisville City Code are proposed to support the IH-35E Corridor Overlay District.

The City staff's recommendation was that the City Council continue the public hearing to the June 4, 2018 City Council meeting to allow staff additional time for continued educational efforts with stakeholders within the proposed overlay district.

Richard E. Luedke, Planning Director, was available to address any questions posed by the City Council.

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Deputy Mayor Pro Tem Jones, the Council voted five (5) "ayes" and no (0) "nays" to continue the Public Hearing to the June 4, 2018 City Council meeting to allow staff additional time for continued educational efforts with stakeholders within the proposed overlay district. The motion carried.

**Visitors/Citizens Forum**

**(Agenda Item F)**

No one appeared to speak at this time.

**(Agenda Item G)**

**CONSENT AGENDA**

**MOTION:** Upon a motion made by Councilman Gilmore and seconded by Councilman Ferguson, the Council voted five (5) “ayes” and no (0) “nays” to approve and adopt all items on the Consent Agenda, as recommended and as follows:

1. APPROVAL OF MINUTES: a) City Council Minutes of the April 2, 2018, Workshop Session and Regular Session; and b) City Council Minutes of the April 16, 2018, Workshop Session and Regular Session.
2. Approval of a Bid Award to Global 7/Texas A&M Engineering and Extension Service (TEEX), Edmond, Oklahoma and College Station, Texas to Design, Conduct and Evaluate a Full-Scale Terrorism-Related Exercise, in the Amount of \$58,000, and Authorization for the City Manager to Execute the Agreement.
3. Approval of an Economic Development Agreement By and Between the City of Lewisville and DFW Lewisville Partners, GP; and Authorization for the City Manager to Execute the Agreement.
4. Approval of an Agreement Between the City of Lewisville and the Texas Department of Motor Vehicles To Mark Certain Motor Vehicle Records for Purposes of Section 702.003 of the Texas Transportation Code; and Authorization for the City Manager to Execute the Agreement.
5. Approval of the Fiscal Year 2017-2018 Mid-Year Budget Report; Approval of a Supplemental Appropriation for Mid-Year Changes in the Following Amounts: \$147,111 to the General Fund, \$95,388 to the Utility Fund, \$26,000 in the 4B Fund, \$1,215,654 to the Fire Services District Fund, and \$477,360 to the Josey PID Administration Fund.

The motion carried.

**END OF CONSENT AGENDA**

**Consideration of Resolution No. 0026-18-RES  
Nominating a Representative and an  
Alternate Representative to the North Central  
Texas Council of Government's Regional  
Transportation Council**

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(Agenda Item H-6)

The Regional Transportation Council of the North Central Texas Council of Governments allocates seats on the council by region and city population. Lewisville is in a cluster region along with Highland Village and Flower Mound. This cluster's current representative to the Regional Transportation Committee is Mayor Durham, who has indicated his willingness to serve again. The current alternate representative to the Regional Transportation Council is Charlotte Wilcox, the Mayor from Highland Village, who has also indicated her interest to continue serving.

The City staff's recommendation was that the City Council consider a resolution nominating a representative and an alternate representative to the North Central Texas Council of Government's Regional Transportation Council.

**MOTION:** Upon a motion made by Councilman Gilmore and seconded by Councilman Troyer, the Council voted five (5) "ayes" and no (0) "nays" to approve Resolution No. 0026-18-RES nominating Rudy Durham as the Rudy Durham as the Representative and Charlotte Wilcox as the Alternate Representative to the North Central Texas Council of Government's Regional Transportation Council. The motion carried.

**Consideration of Resolution No 0027-18-RES of the City of Lewisville, Texas Finding That Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor Pursuant to 16 Tex. Admin. Code § 25.243 to Increase Distribution Rates Within the City Should be Denied; Finding That the City’s Reasonable Rate Case Expenses Shall be Reimbursed by the Company; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel**

(Agenda Item H-7)

On April 5, Oncor Electric Delivery Company (“Oncor”) filed an Application for Approval of a Distribution Cost Recovery Factor (DCRF). This is Oncor’s first such filing under a law adopted in 2011 allowing electric utilities to file limited issue, limited review rate cases. In the filing, the Company is seeking an increase in distribution revenues of \$19,002,177. The Oncor Cities Steering Committee (OCSC) intends to engage the services of a consultant to review the Company’s filing. The consultant will review the filing and identify adjustments that should be made to the Company’s request. Cities have jurisdiction over this matter.

The City staff’s recommendation was that the City Council approve the resolution to deny the DCRF proposed by Oncor as set forth in the caption above.

At the request of the City Council, City Manager Barron reviewed this item.

**MOTION:** Upon a motion made by Councilman Troyer and seconded by Deputy Mayor Pro Tem Jones, the Council voted five (5) “ayes” and no (0) “nays” to approve and adopt **Resolution No. 0027-18-RES**, a Resolution of the City of Lewisville, Texas Finding That Oncor Electric Delivery Company LLC’s Application for Approval of a Distribution Cost Recovery Factor Pursuant to 16 Tex. Admin. Code § 25.243 to Increase Distribution Rates Within the City Should be Denied; Finding That the City’s Reasonable Rate Case Expenses Shall be Reimbursed by the Company; Finding That the Meeting at Which This Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of This Resolution to the Company and Legal Counsel. The motion carried.

**Reports**

**(Agenda Item I)**

- Assistant Fire Chief Terry McGrath reminded everyone of the upcoming Keep The Tradition Alive events.
- Police Chief Russ Kerbow advised of the upcoming Coffee with Cops on May 19<sup>th</sup>.
- Director of Public Services Keith Marvin gave an update on the status of the lake level.
- Deputy Mayor Pro Tem Jones advised of the nature event held on Saturday at the Wayne Ferguson Plaza and stated he thought the plaza looked fantastic. He also advised of attending the Keep Lewisville Beautiful event.
- Councilman Gilmore acknowledged as part of the 10-Minute Walk Campaign, the City of Lewisville had recently been selected to receive a \$40,000 grant funding from the National Recreation and Park Association.
- Councilman Ferguson reviewed upcoming events at the MCL Grand.
- City Secretary Julie Worster advised that based on the unofficial results from the May 5, 2018 City Council election, a runoff election for Place No. 2 will be need to be called by the City Council.
- Mayor Durham thanked the Police Officers present for their service to the community.

There were no additional reports at this time.

The City Council returned to the City Council Conference Room to continue City Engineer David Salmon's presentation on Streets at 7:27 p.m. Mr. Salmon's presentation concluded at 7:48 p.m.

Mayor Durham adjourned the regular session of the Lewisville City Council into Closed Session at 7:48 p.m. Monday, May 7, 2018, in accordance with the requirements of the Open Meetings Law.

**Closed Session**

**(Agenda Item J)**

In accordance with Texas Government Code, Subchapter D, Section 551.072 (Real Estate), the Lewisville City Council convened into Closed Session at 7:48 p.m. on Monday, May 7, 2018, City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas, in order to discuss matters pertaining to the following:

1. Property Acquisition

Section 551.087 (Economic Development):

2. Deliberation Regarding Economic Development Negotiations.

Section 551.071 (Consultation with Attorney):

3. Legal Issues regarding DFW Sanitary Landfill's Request for Expansion

The Closed Session was adjourned at 8:39 p.m. on Monday, May 7, 2018.

**Reconvene into Regular Session and  
Consider Action, if any, on Items Discussed  
in Closed Session**

**(Agenda Item K)**

Mayor Durham reconvened the Regular Session of the Lewisville City Council at 8:39 p.m. on Monday, May 7, 2018, in the Council Chambers of the Lewisville City Hall.

Mayor Durham opened the floor for action to be taken on the items discussed in the Closed Session. There was no action taken on the items discussed during the Closed Session.

**Adjournment**

**(Agenda Item L)**

**MOTION:** Upon a motion made by Councilman Troyer and seconded by Councilman Ferguson, the Council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Session of the Lewisville City Council at 8:39 p.m. on Monday, May 7, 2018. The motion carried.

These minutes approved by the Lewisville City Council on the 21st day of May, 2018.

APPROVED

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Rudy Durham  
MAYOR

ATTEST:

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Julie Worster  
CITY SECRETARY

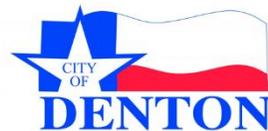


DENTON COUNTY  
**HOMELESSNESS  
LEADERSHIP TEAM**

IN PARTNERSHIP WITH

**United Way of Denton County, Inc.**

*A collective impact initiative supported by:*



# DCHLT Lewisville City Council Update

- GOALS:
  - Update City of Lewisville Council Members of the collective impact initiative, the **Denton County Homelessness Leadership Team**
  - Update on the progress of **Coordinated Entry** implementation in Lewisville
  - Request for **continued support** of these initiatives through the **Doors for Denton County** landlord outreach initiative

# COORDINATED ENTRY

- City of Lewisville contributed \$4,000
- Salvation Army Lewisville; Christian Community Action; Journey to Dream (Kyle's Place)
- 2018 Point-In-Time Count

## ARE YOU EXPERIENCING HOMELESSNESS?

Are you sleeping in emergency shelter, in public areas, or in another place that is not permanent or safe? Visit a location below to complete a 10-15 minute assessment, called Coordinated Entry. Coordinated Entry helps quickly connect people to available resources and gathers information about the housing needs of people that are not served.

### WHERE TO GO

**Salvation Army Denton**  
1508 E. McKinney St. Denton, TX 76209  
Monday – Friday 1:00 PM – 4:00 PM  
940-566-3800

**Monsignor King Outreach Center**  
300 S. Woodrow Ln. Denton TX 76205  
Monday - Wednesday 6:30 PM – 10:30 PM  
940-391-1919

**Our Daily Bread at St. Andrew's Church**  
300 W. Oak St. Denton, TX 76201  
Monday – Friday 10:30 AM – 1:30 PM  
940-382-5604

**Denton County MHMR**  
2519 Scripture St. Denton, TX 76201  
Monday – Friday 8:00 AM – 5:00 PM  
940-381-1741

**Giving HOPE Inc.**  
117 W. Sycamore St. Denton, TX 76201  
Monday – Friday 9:30 AM – 5:00 PM  
940-382-0609

**Journey To Dream**  
Monday – Friday 9:00 AM – 6:00 PM  
469-470-2382  
Youth only; Call for location

**Goodwill Job Resource Center**  
4401 I-35 Ste 101 Denton, TX 76207  
Monday- Friday 8:00 AM- 3:00 PM  
940-999-5432

**Salvation Army Lewisville**  
206 W Main St, Lewisville, TX 75057  
Monday- Thursday 9:00 AM - 4:00 PM  
Friday 9:00 AM - 12:00 PM (lunch still served)  
972-353-9400

# DENTON COUNTY HOMELESS DATA

## Actively Homeless Households in Denton County

CATEGORY	METRIC	# SINGLE HOUSEHOLDS	# FAMILY HOUSEHOLDS	TOTAL HOUSEHOLDS
<b>Households Assessed</b>	Active Households	719	139	858
<b>Veteran Status</b>	Active Households	54	3	57
<b>Housing Need</b>	Diversion	170	29	<b>199</b>
	Rapid Re-Housing (RRH)	400	59	<b>459</b>
	Permanent Supportive Housing (PSH)	149	51	<b>200</b>
<b>TOTAL HOUSING NEED</b>		<b>549</b>	<b>110</b>	<b>659</b>

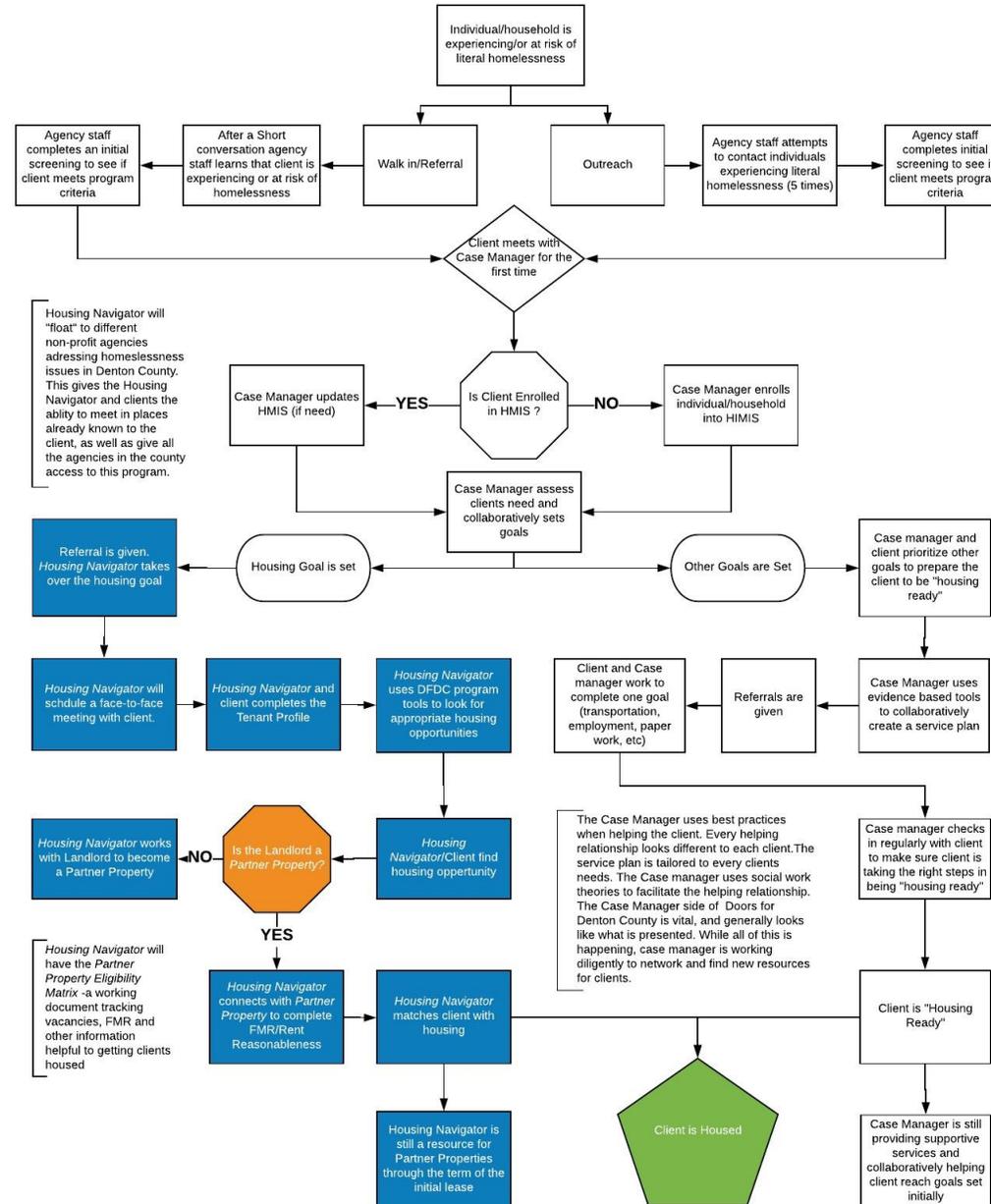
Source: Denton County Homeless Management Information System; 4-16-2018

# DOORS FOR DENTON COUNTY

- Financial incentive to house people with barriers (credit; criminal; rental history)
- Housing Navigator liaison between nonprofits and landlords
- 25% increase to Case Manager Capacity



**DOORS  
FOR  
DENTON  
COUNTY**



Housing Navigation

Case Management

# DENTON COUNTY BARRIERS FUND



- Family Support
- Doors for Denton County (Risk Mitigation)
- Community Outreach

# REQUEST FOR SUPPORT FROM CITY OF LEWISVILLE

- Housing Navigator
  - Position will increase access to private market owned rental property for persons moving from homelessness to permanent housing throughout Denton County, and provide individual housing location for participants in various housing programs at nonprofits across the county
  - Position will support housing search and placement for 8 agencies throughout Denton County (3 agencies in Lewisville, though all serve the entire county)
  - Request for Support: \$55,430/yr (first year salary plus benefits)

# REQUEST FOR SUPPORT\*

Contribution /Request	City of Lewisville	City of Denton	Denton County Commissioners Court	Total
ESG 2016	\$164,500	\$200,000	\$35,000	\$399,500
Housing Navigator Salary	\$22,826	27,748	\$4,856	\$55,430

\*Calculations based on percent contributions made by listed entities towards Emergency Solutions Grant stopgap funding in 2016. The above Housing Navigator salary breakdown totals one year salary plus benefits. UWDC Backbone Support is also seeking support from smaller cities/towns and through grant funding.



DENTON COUNTY  
**HOMELESSNESS  
LEADERSHIP TEAM**

IN PARTNERSHIP WITH

**United Way of Denton County, Inc.**

***Thank You!***



**United Way  
of Denton County, Inc.**

**FISCAL  
YEAR  
2017-18**

# **MID YEAR REPORT**

**MAY 7, 2018**

# MID YEAR 2017-18

The mid-year report is designed to provide an update on the City's budget status since final adoption of the budget in September of 2017. Since that point in time the following has occurred:

- FY 2016-17 actual amounts have been finalized
- Six months of FY 2017-18 revenue and expenditure activity has occurred
- Supplemental appropriation needs have been determined.



# OPERATING FUND BALANCES IMPROVED \$9.97M

- From the expected ending fund balance for FY 2016-17 of \$67.244M (actual \$77.215M).
- Change is primarily in the General Fund - \$5.5M
  - Sales tax, property tax, landfill host fees, and building permit revenue exceeded estimates, along with other minor revenue increases.
  - Expenditures came in under budget by \$2.6M.
- In the Utility Fund, the fund balance increased \$2.98M
  - Revenues - \$2.074M over estimates
  - Expenditures - \$853K under budget.



# FY 2017-18 GENERAL FUND REVENUE

- Anticipated to be higher than budget by \$1.770M at \$88,675,249/2% increase.
  - Actual sales tax receipts this fiscal year are already outpacing last year's receipts by approximately 2%. Last year's collection was \$28.639M.
  - Property tax is already at 100% collected for the year.
  - Building permits and plan review fees - anticipated to end the year over original budget projections by approximately \$300,000 due to building activity that has taken place so far this year
  - Commercial refuse/WWM landfill host fees which are anticipated to increase over \$250K from budget. Camelot and Republic landfill host fees are anticipated to meet budget projections.

# FY 2017-18 GENERAL FUND REVENUE

- Revenue sources that are not meeting expectations
  - Frontier cable franchise fee which is estimated to end the year down \$95K from \$871,800
  - Court fines and warrant fees are estimated to be down over 5%/\$151K from \$2.695M

# NEW REVENUE IN THE GENERAL FUND



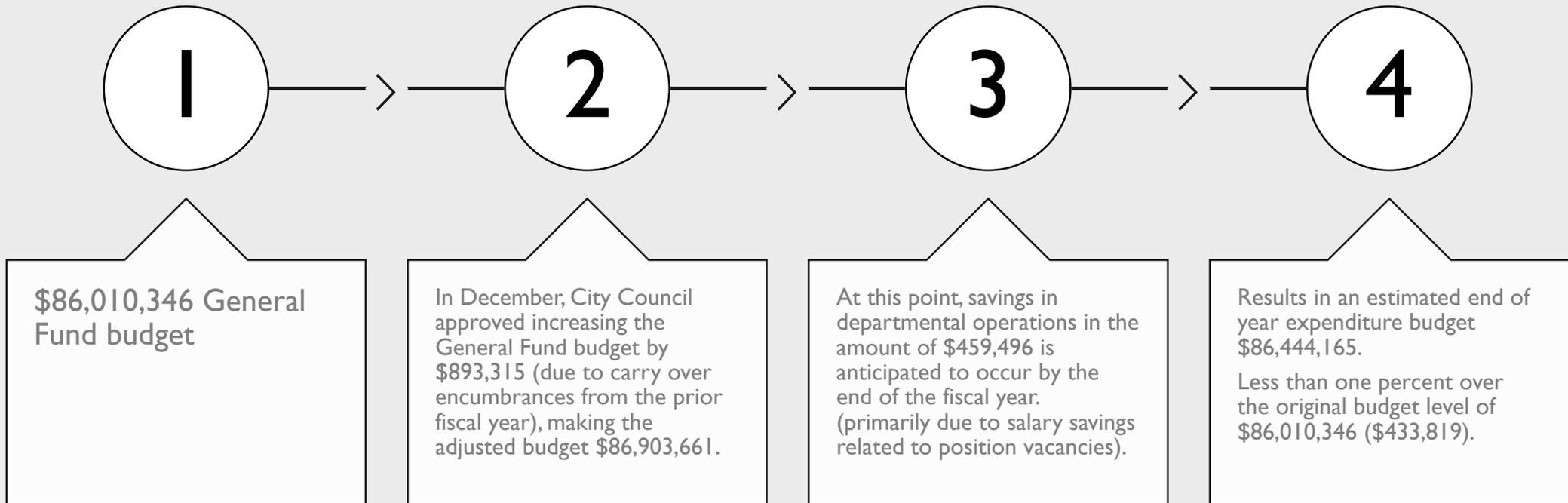
## NEW REVENUE:

- Back Flow Testing – Health Services has the responsibility of the City’s backflow prevention program, which ensures that all commercial backflow devices connected to the City water supply are tested on an annual basis. A fee of \$25 per back flow inspection was approved by the City Council to begin collecting in FY 2017-18. To date, \$9,281 has been collected for inspections conducted.
- Old Town Parking Violations – To date, warning citations have been issued but no actual tickets have been issued.
- PetData – The PetData program began in December of 2017 and has generated a total of \$4,892. Overall revenue for registrations have increased by almost 20% this fiscal year compared to the prior fiscal year.

# GENERAL FUND REVENUE

- Tree Mitigation, Park Development and Park Dedication fees are all being moved from the CIP funds into the General Fund for the current fiscal year to provide better tracking capability. Current revenue in Tree Mitigation is \$10,000 and park development/dedication is \$285,000.
  - All un-appropriated balances from prior years for Tree Mitigation (Fund 373) and Park Development/Dedication (Fund 374) fees in the amount of \$470,516 and \$1,011,162, respectively, are being moved directly into the General Capital Projects fund in the appropriate projects now.

# GENERAL FUND EXPENDITURES



# NEW POSITIONS IN THE GENERAL FUND

- **Multi-Generational Center Manager** – No funding is being allocated to the Manager position this fiscal year
  - Requested that the position be approved this fiscal year
  - Allow a job description to be finalized
  - Marketing efforts can begin.
  - It is hoped that the position will be ready to fill October of 2018.
- **Parking Enforcement Officer** - The City added a full-time Parking Enforcement Officer and a part-time Parking Enforcement Officer to enforce the amended City Ordinance Chapter 15, Traffic and Vehicles, that created special parking requirements that apply only to the Old Town Entertainment District.
  - Cost of the full-time officer is \$51,844 and the part-time position is \$14,777.
  - Provides enforcement 6 days a week between the hours of 8 and 5.
  - Positions are funded through salary savings in the police department.



# UTILITY FUND REVENUE

- Utility fund revenue is projected to end the year above the original budget amount by \$1.44M, (a 5.7% increase).
  - Water revenue is trending above last year's actuals resulting in a 2% increase in water sale estimated revenue. This equates to \$379,029. This revenue source is heavily influenced by the weather with hot and sunny days resulting in more water use and rainy days resulting in low water usage. Therefore, it will continue to be monitored closely throughout the fiscal year.
  - Sewer service is estimated to end the year 4% above the budget projection, which equates to an additional \$459,877.
  - Capital recovery fee revenue is estimated \$199,186 above the \$2.4M original budget based on known projects and actual receipts so far this fiscal year. This revenue source is conservatively budgeted due to its volatility.
  - All other revenue sources within this fund are coming in at or above the original budget projections.

# UTILITY FUND EXPENDITURES

- Operating expenditures in the Utility Fund are anticipated to come in just below the adjusted budget level (includes purchase order carry overs from the prior year already approved by the City Council) except for the following.
  - A supplemental appropriation is requested for Wastewater Treatment Activity for replacement equipment including one of the Plant 2 motors and a blower. The blower and motor unit was over 30 years old and suffered a catastrophic failure. This unit is part of the activated sludge treatment process. The replacement cost for this unit is \$56,026. In addition, the Prairie Creek Lift Station #4 motor failed in March 2018 and is not repairable. This motor is one of six pumps in the Prairie Creek Lift Station which moves incoming wastewater up to the treatment systems. The cost for this replacement is \$37,814. The total request for Wastewater Treatment is \$93,840.
  - Another \$1,498 is requested to fund training that was pre-paid in the prior year and not held until the current year. Finance is required to book the expense in the year that the training is received rather than in the year it was paid. Therefore, the budget from last fiscal year needs to be carried forward to this fiscal year to match the timing of the financial entry.
- All planned transfers to the Capital Improvement Plan are shown to occur as budgeted.

# HOTEL MOTEL FUND

Hotel Motel Tax is anticipated to come in over original projections by 1%/\$32,774. Expenditures are projected to remain within the currently approved budget allocation.

Per Council direction, at the end of a fiscal year, any arts cap funding still available under the cap should be transferred to the Public Arts capital project. The FY 2016-17 amount moved to the Arts Capital Project was \$102,051. There is now a balance of \$772,169 in that project. The FY 2018-19 arts cap transfer is projected to be \$28,047.

# DRAINAGE FUND

- Revenue, to date, in the amount of \$1,326,328 has been billed, which averages \$331,582 per month.
- Estimate for end of year revenue is being increased to \$2.2M from the very conservative original estimate of \$1.6M. Please note that this is still a highly conservative estimate based on the newness of the fee.
  - To date, the City has received 15 appeals and two credit applications have been processed.
- The FY 2017-18 budget for the fee was based on nine months of fee collection. This will be increased for a full year in FY 2018-19 and will be based on actuals received so far in 2017-18.
- On the expenditure side, a transfer out to CIP in an amount equal to the amount of revenue collected will be budgeted at the end of the fiscal year.
- This funding will be used for future drainage capital projects.

# 4B FUND

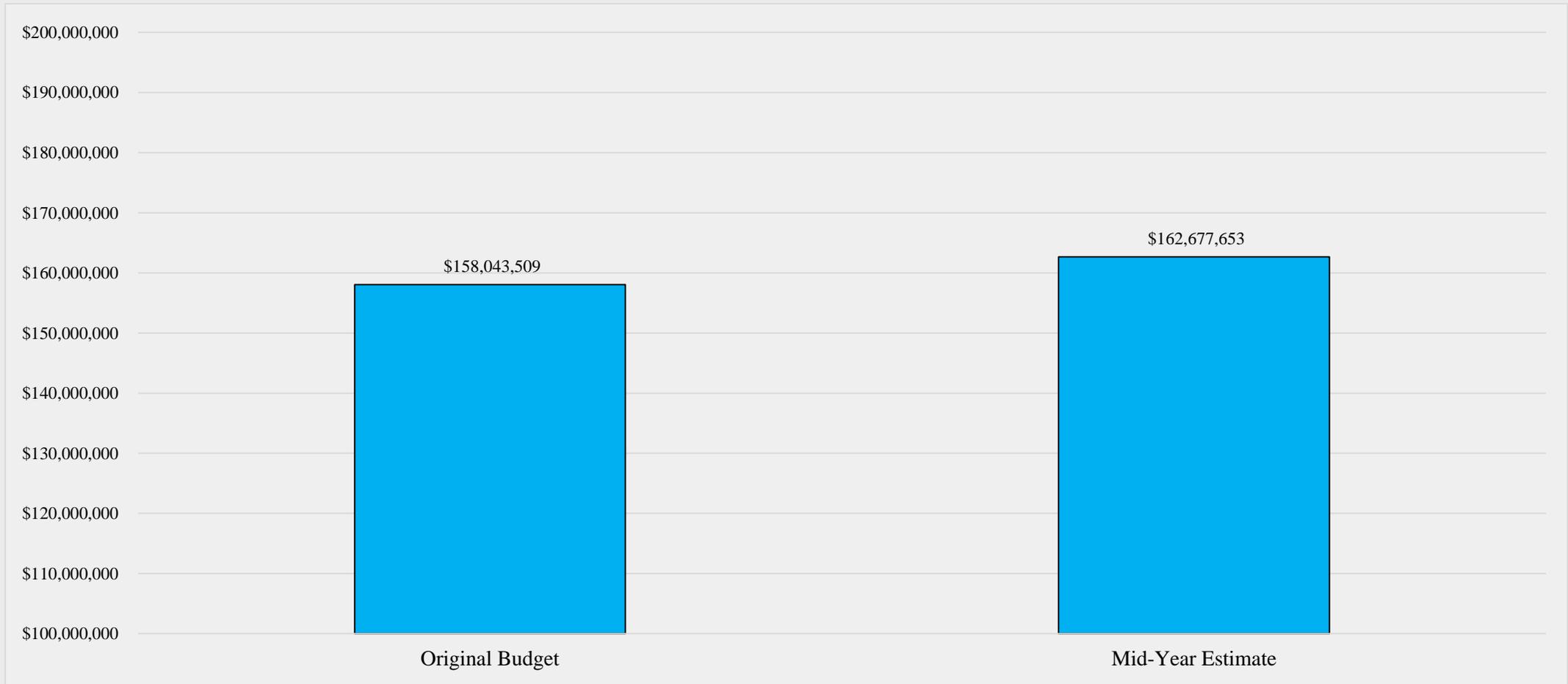
## RE-ALLOCATION OF EXISTING FUNDING -

Staff has revised the 4B sales tax five-year financial plan to sale certificates of obligation for the LLELA Nature Center in FY 20-21 (\$2M design) and FY 2022-23 (\$18M construction). The full cost of the Nature Center can be sold, thus freeing up \$2M in 4B cash funding previously allocated to the Nature Center to be re-allocated to other, more timely needs including the following:

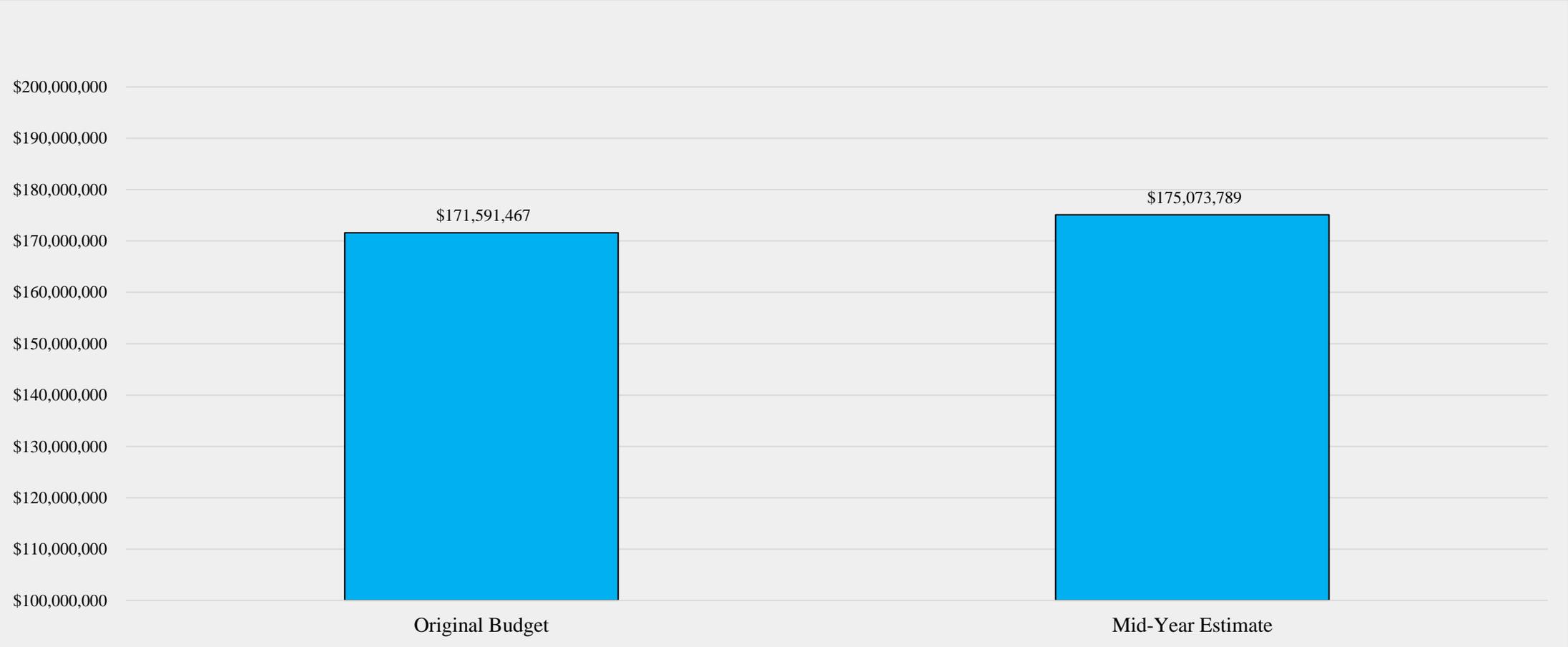
Valley Vista Property - \$50,000 – Funding to begin design of the property.	Kayak Launch (Hebron) - \$400,000 – Additional budget appropriation is required to fully fund the launch site construction.	Possible Multi-Generational Center Add Alternatives - \$910,000 – This funding will be used, if needed, once bids are received. Add alternatives include the north east plaza and ultimate parking lot construction.	Hedrick House Turf - \$50,000 – Erosion is occurring along Timbercreek that needs to be stopped through construction of retaining wall/landscaping swells and new turf installation.	Park Program Cost Analysis - \$49,000 – cost of a third party to facilitate cost recovery analysis of MGC fees as well as other recreation programming fees.	Future Park Land Acquisition/ Small Area Plan Implementation/ Valley Vista Property development - \$541,000
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# CITY-WIDE REVENUE INCREASE

## \$4,634,144/3%.



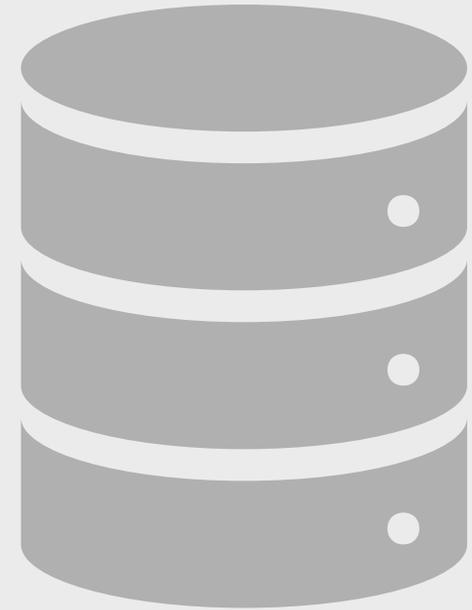
# CITY-WIDE EXPENDITURES INCREASE \$3,482,322/2%

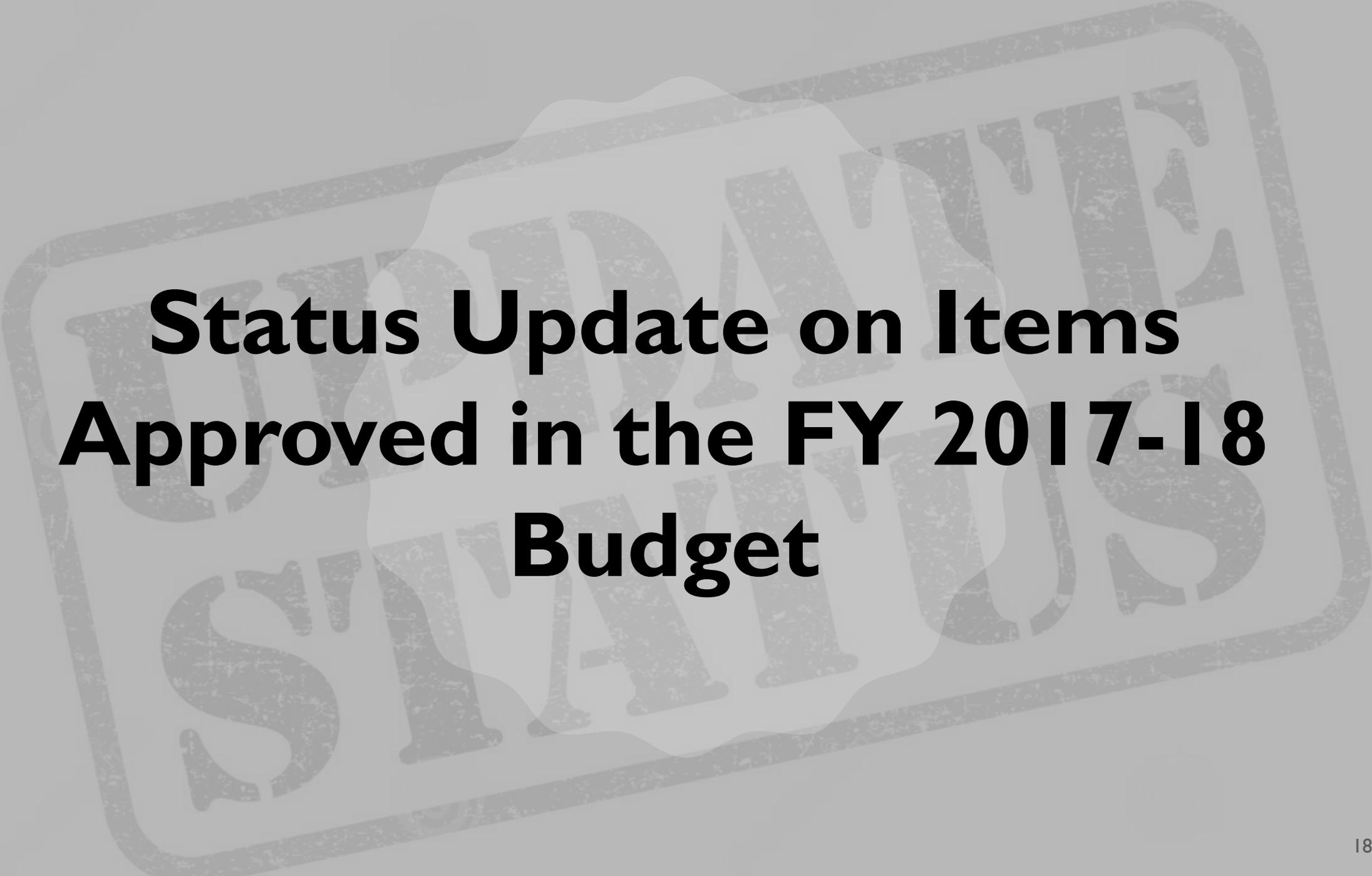


Due primarily to pre-pay expenses hitting the current fiscal year (especially the \$1.2M Fire Truck purchase) and purchase order carry overs from the prior year (\$1.9M).

# ESTIMATED FUND BALANCE IMPACT

- After the revenue and expenditure estimates for 2017-18 are applied, including supplemental appropriations, a contribution to operating fund balances of \$1,151,822 is anticipated by the end of the 2017-18 fiscal year.
- Staff will continue to monitor revenue and expenditure levels in all funds.





**Status Update on Items  
Approved in the FY 2017-18  
Budget**

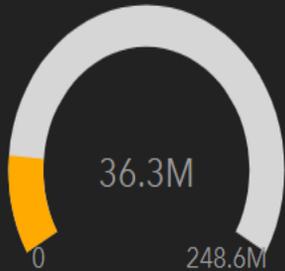
# STATUS UPDATE

- **\$104,140 Sanitarian and Addition of BSI Online for Backflow Testing Administration (General Fund).** Backflow inspection is a state mandated requirement in place to prevent the contamination of the City's water supply.
  - Health Services staff has worked directly with BSI Online to ensure that the program is fully functional in all areas, including Finance, Information Technology, and Inspections and Permitting.
  - The BSI Online web-based interface is currently being used by the City's third-party backflow testers. Fees are collected by BSI online.
  - Since the approval of the program, along with the addition of the staff position, Health Services has attained a compliance rating of 92.7% (up from an average compliance rating of 70%).
- **\$567,682 Additional Funding for Streets and Sidewalk Maintenance (General Fund) -** This work is being performed by outside contractors. Additional funding has enabled us to make additional progress on ADA improvements, neighborhood improvements, and reduce work order backlog.

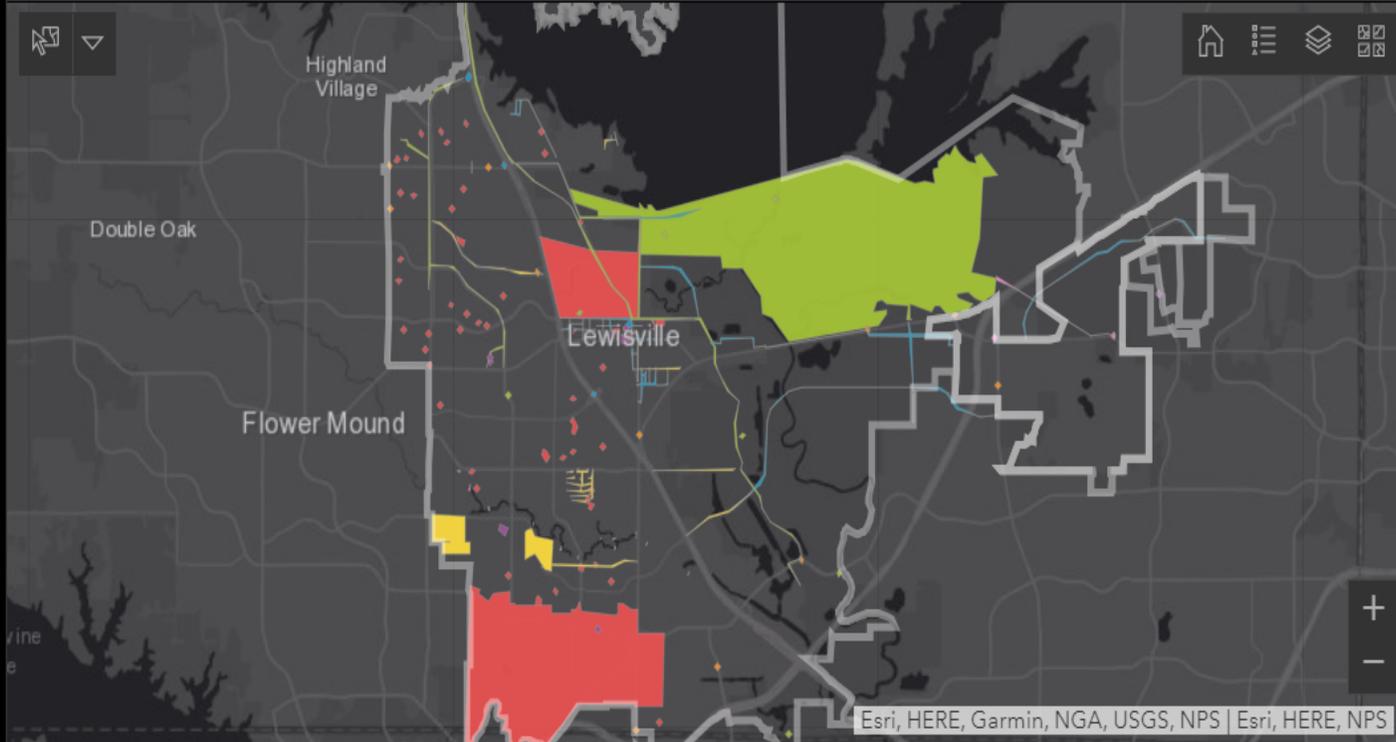
**As of: FY 2018, Per 8**

Includes projects that are active, or that were closed after the 1st of the month

FY-To-Date Budget vs Life-To-Date Budget



Last update: a minute ago



Legend:

**Capital Improvement Projects**

- ECONOMIC DEVELOPMENT
- STREETS/SIDEWALK CONST
- PARD
- FACILITIES
- TRAFFIC IMPROVEMENT
- STREETS/SIDEWALK MAINT
- WASTEWATER/SEWER

[Link to CIP Financial Report](#)

Total Active Projects

**119**

Last update: a minute ago

Projects:

**[G0904] Valley Ridge Mill-College**

(STREETS/SIDEWALK CONST)  
LTD Budget: 20,977,524  
Balance: 501,729.01

**[G1105] Corp-544 to Josey**

(STREETS/SIDEWALK CONST)  
LTD Budget: 15,580,976  
Balance: 13,065,462.6

**[G1107] I35 Interchange Aesthetics**

(STREETS/SIDEWALK CONST)  
LTD Budget: 8,600,000  
Balance: 3,156,851.79

**[G1108] Midway-Huffines to F St**

(STREETS/SIDEWALK CONST)  
LTD Budget: 4,803,816  
Balance: 4,174,602.59

**[G1109] Northwest Old Town/Jones St**

(STREETS/SIDEWALK CONST)  
LTD Budget: 4,048,111  
Balance: 755,118.35

Last update: a minute ago

**\$146.97M**

Life-to-Date Balance

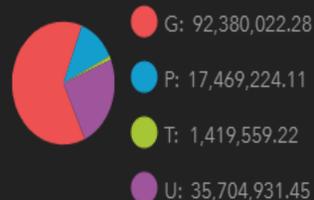
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**\$36.27M**

Budget Added Current FY

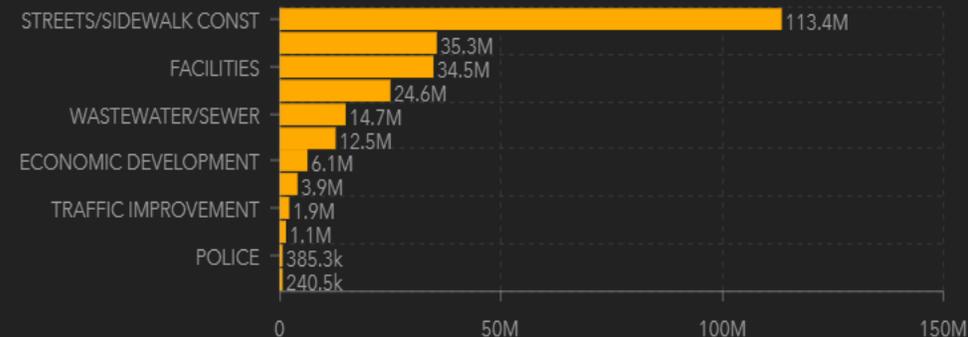
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Balances by Source (GF vs UF)



Last update: a minute ago

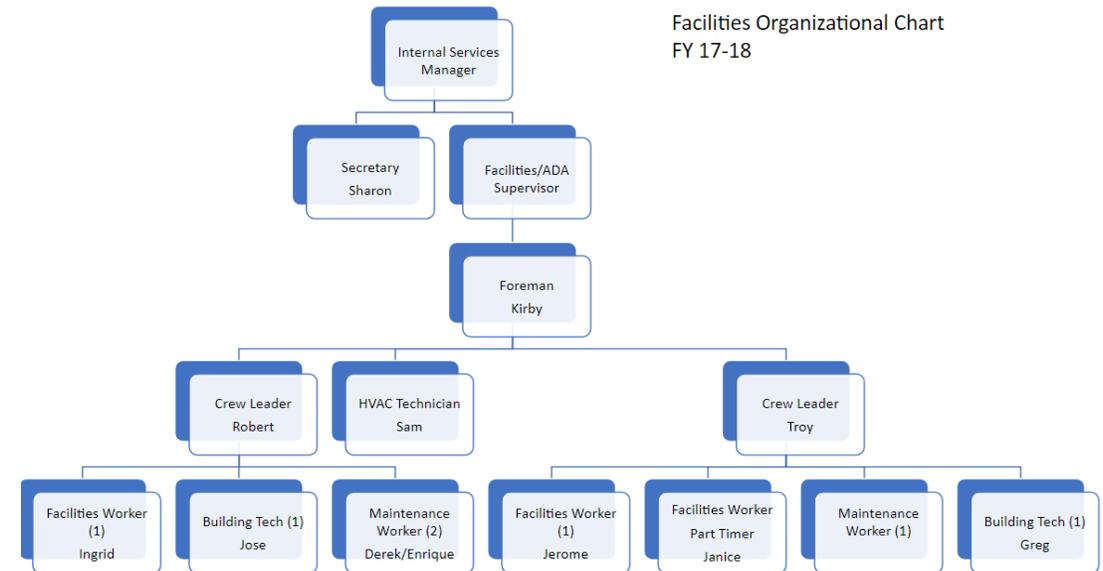
Life-To-Date Budget by Category



Last update: a minute ago

# STATUS UPDATE

- **\$91,219 Facilities Building Technician (General Fund)** position was added due to increased workload and added square footage to facilities. In the next 2-3 years additional buildings will be added to the inventory, including MGC, Fire Station #8, and a Nature Center. The position has been filled.
- **\$95,162 Facilities Crew Leader (General Fund)**
  - The addition of a crew leader allows Facilities to divide City facilities into two districts supported by the two crews.
    - This position handles work orders, schedules HVAC and lighting system to conserve energy, schedules security system for events and meetings and provides overall supervision to a second crew.
    - The position has been filled and the two districts are operational.



# STATUS UPDATE

- **\$158,772 Interpretive Park Ranger and implementation of Green Centerpiece Master Strategy (General Fund)** - This team member will help educate people on how to use LLELA and communicate the principles of "Leave Only Footprints" or "Leave it Better than You Found it" to visitors.
  - This package includes a vehicle for the Park Ranger and includes funding for branding, education, and marketing LLELA.
  - The Interpretive Park Ranger has now been hired and the associated items (truck, bike, etc. have been purchased or ordered). In addition, promotional items to assist with marketing LLELA have been purchased.

# **\$57,048 BODY WORN CAMERA TECHNICIAN (GENERAL FUND)**

- The Axon Replacement Program will provide officers with a body worn camera, a Taser (plus cartridges and holsters), and unlimited storage on the cloud.
- Body worn cameras will be replaced every two years and Tasers every five years.
- This program allows the department to budget appropriately for storage and replacement costs.
- The new property/evidence technician handles the increase in digital evidence.
- The BWC Technician has been filled.



# STATUS UPDATE

- **\$1,209,250 CAD System Replacement (General Fund)** – One-time and on-going costs for purchase of a new public safety CAD system.
  - The CAD selection committee is currently conducting site visits of vendors who answered the RFP.
  - Goal is to have a vendor selected by the end of July.
- **\$250,000 Traffic Light Network Refresh (connectivity issue) (General Fund)** – Committee has reviewed and graded all proposals from the RFQ.
  - A list of follow up interview questions has been sent out, and the plan is to select a firm this week.
  - This project is designed to refresh the connectivity of the system.



# STATUS UPDATE

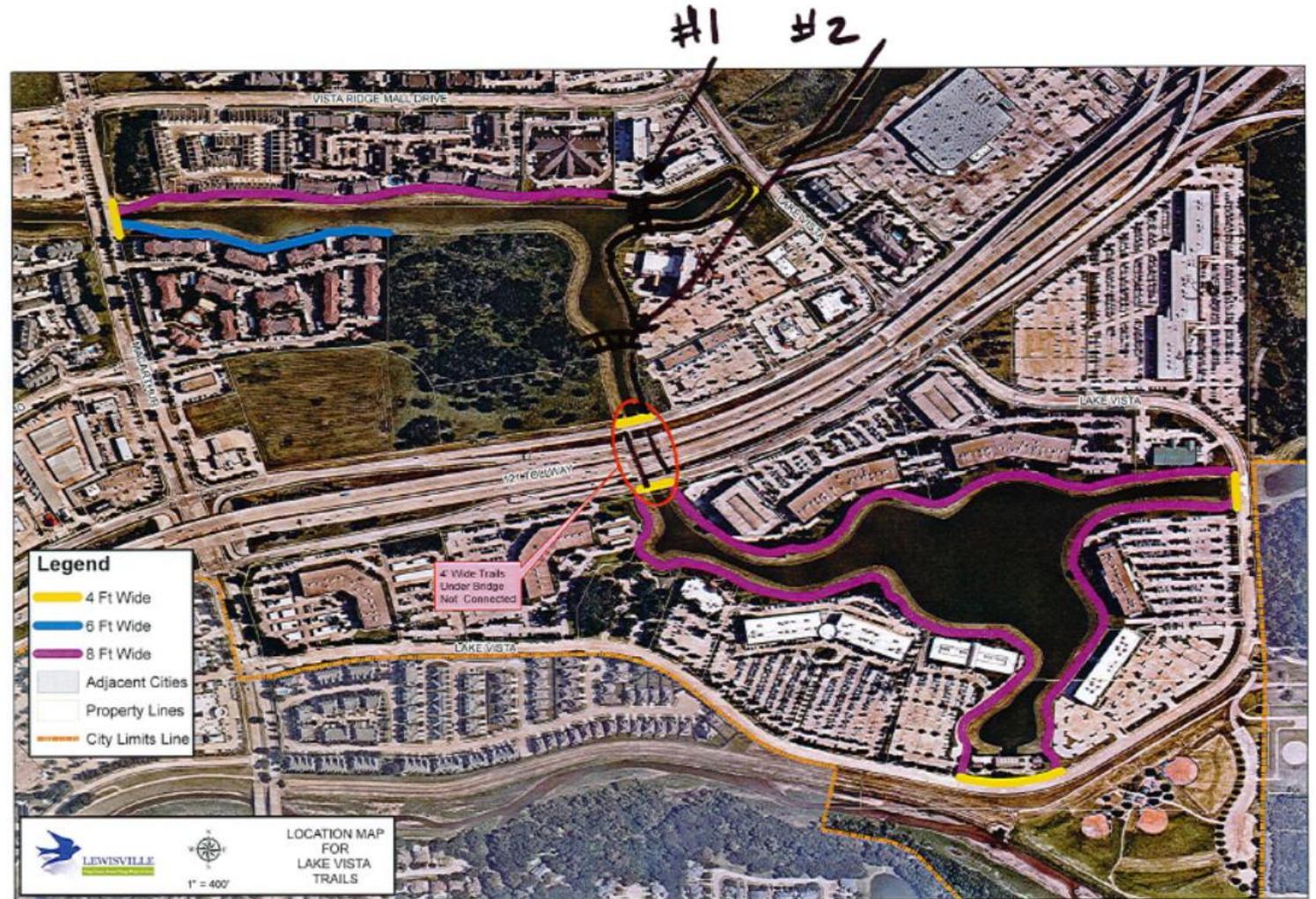
- **\$98,868 Instrumentation and Controls Technician (Utility Fund)** – This position was budgeted to help address needs for electrical, SCADA, and Instrumentation services for operations within the Treatment Plants and throughout the distribution and collection systems.
  - Services were provided through contracts to maintain operations and to diagnose and resolve issues that can cause downtime. As the utility has expanded and infrastructure continued to age, the need and cost for these contract services have risen.
  - This position allows more frequent performance testing of assets, provides up-to-date condition assessments, and lessens the potential for equipment failure.
  - This position has been filled and is currently working on an inventory of assets and maintenance schedule for SCADA equipment.
- **\$60,000 Public Art Program Kickoff Project (Hotel Motel Fund)** – A “kickoff” project to launch the City’s public art program was approved as part of the Public Art Master Plan by City Council earlier this fiscal year.
  - A recommendation is being sought from the Art Advisory Board at the upcoming May 15 board meeting for the art project that will be located within the Main and Mill streetscape footprint.
  - The actual art work will likely not be completed this fiscal year due to the timing of the Main and Mill streetscape project.

# STATUS UPDATE

- **\$39,350**      **Vida Charreada special event funding (Hotel Motel Fund)** – event is scheduled for Saturday, May 26, at Lewisville Rodeo Arena.
- **\$40,000**      **Third-party Back-Up Inspection Services (General Fund)** – Funding was approved to hire a third party to assist with building inspections while full-time Inspectors are at training. Staff is currently working through the contract with a vendor and has not yet begun to utilize this service.

# STATUS UPDATE

- **\$450,000 Pedestrian Bridges in the LID (General Fund) –**  
Funding was approved to construct two (2) bridges in the Vista Ridge Levy Improvement District according to a master plan approved in 2010 to enhance the pedestrian connections in the Vista Ridge Levy Improvement District.
  - Halff Associates has completed a schematic with two design options, one on LID property and one within easements on private properties.
  - Staff preference is to keep the trail on private property within easements to keep the trail above the 100-year flood elevation.
  - Staff is negotiating easements with the three affected property owners. Trail alignment will be adjusted depending on successful easement dedications.
  - The consultant is conducting geotechnical testing for the two bridges.

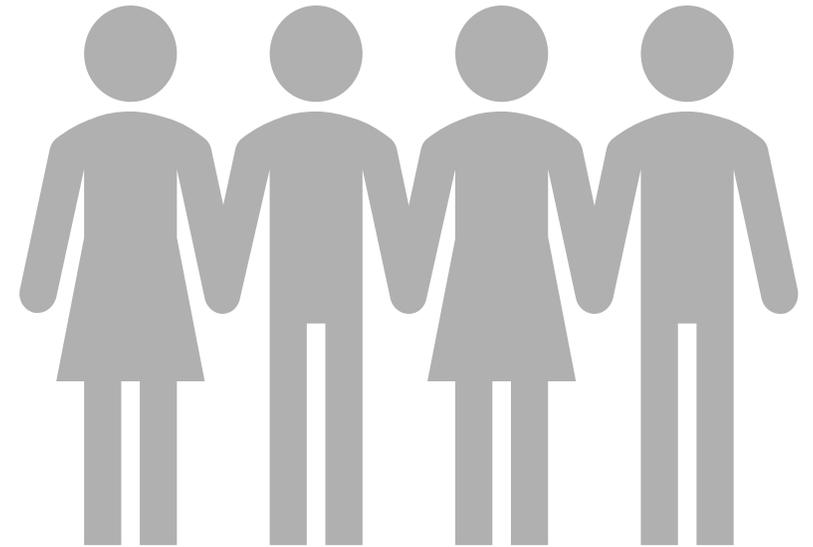


# STATUS UPDATE

- **\$135,000 - Timber Creek Erosion Phase 2 (General Fund)** – Phase 2 of the project begins at the downstream end of phase I (Regency Drive) and extends downstream along Timber Creek for approximately 400 feet adjacent to the west side of Kenny Court.
  - The consultant has completed a schematic layout of the project and the hydraulic modeling. They are on schedule to submit 60% preliminary plans in May.
  - Subsurface borings are complete, and geotechnical recommendations are expected in approximately 4 – 6 weeks.
  - Staff will meet with the affected residents once the 60% plans are complete.
- **\$42,000 - Cybersecurity Audit (Risk Fund)** – This funding was reallocated to perform a Payment Card Industry (PCI) assessment of all locations where we currently accept credit card payments. We have awarded the RFQ and are in the second week of what looks to be a six-month engagement.
- **\$200,000 - Live Burn Tower (General Fund)** – Funding was approved for the design of a new Live Burn Training Tower for the Fire department.
  - The City is partnering with the The Colony on this project.
  - Interviews have been conducted and an architectural firm selected.
  - The next step will be to begin the actual design.
  - Once design is complete and a project budget developed, staff will create a funding plan for construction.

# STATUS UPDATE

- **\$111,435 Analytics and GIS Part-Time Interns (General Fund)** – The addition of three part-time interns (equates to 20 hours per week (52 weeks) at \$16 per hour each). Also includes network licenses. The GIS intern position was filled on 3/27/18. One analytics intern position is scheduled to start this week. The second analytics intern position is currently unfilled.
- **\$85,219 Residential Plans Examiner (General Fund)** - The City has had one plans examiner since the early 1980s. Due to incremental expansion of job duties as well as the increase in community development, the current plans examiner was stretched thin and unable to adequately accomplish all assigned duties. The newly funded Residential Plans Examiner position has been filled.
- **\$72,840 Librarian (General Fund)** - A full time Makerspace Librarian to oversee the Makerspace operation (which was funded in the 4B fund). This position has been filled and is working to get the new makerspace open and operational. The Hive is set to open May 22nd, 2018.



# STATUS UPDATE



- **\$84,326 Agenda Workflow Software/Vote Casting System (General Fund)** – One-time and on-going costs to purchase a system for agenda workflow and vote casting.
  - The software is installed, and training is currently being held.
  - Anticipated use beginning in June.
- **\$131,300 Library Book Sorter (General Fund)** – The vendor selected for this project was Bibliotheca, whose bid met all specifications and came in under budget at \$111,811.
  - The proposed system will allow patrons to continue using both interior book drops and will take items to be checked in and separated into one of nine bins.
  - Purchase order was issued in late April and the project is expected to be installed and operational within 4 – 5 months. - book sorter is designed and built specifically for the needs of our library which is why the lengthy period for delivery and installation.

# STATUS UPDATE

- **\$288,011 Makerspace (4B Fund)** – Within the Library, a space has been renovated to include 3D printing, laser engraving, a desktop CNC machine, sewing/embroidery, as well as collaboration and classroom space.
  - The Hive is set to open May 22nd, 2018. Major equipment has been purchased, construction is complete, staff are being trained, software is getting installed, and procedures and guidelines are being finalized.



# STATUS UPDATE

- **\$100,000 Space Utilization Study (General Fund)** – Funding allocated for a study of existing facilities and possible uses for Herring and Amphitheater.
  - An RFP process was conducted and a vendor selected.
  - Study pricing is being finalized and currently includes the Municipal Annex complex, including Fred Herring Recreation Center, and the Kealy Complex.
- **\$600,000 Future Land Purchase (Hotel Motel Fund)** – Funding is set aside to purchase property near the Visitors Information Center when and if it becomes available.
- **\$2,000,000 Set Aside Funds for Future Fleet Building and Basement Remodel (General Fund and Utility Fund)** – Funds have been transferred into a capital project and will be held until full cost able to be funded in accordance with the General Fund Reserves Financial Plan.

# STATUS UPDATE

- **\$242,605**      **Diamond Brite Sun Valley Competition, Leisure and Tot Pools (4B Fund)** – Funding was approved to upgrade the Sun Valley Aquatic Park from a painted shell to a plastered shell. The Diamond Brite at Sun Valley has been completed.
- **\$146,995**      **Upgrade and Replace Irrigation (Parks and Recreation Department) (4B Fund)** – Quotes for updating and replacing irrigation components have been received and are currently being evaluated. Additional quotes are also being requested.
- **\$110,000**      **Police and Fire Training (General Fund)** – This funding provided \$80,000 in additional training opportunities for the Police department and \$30,000 for the Fire department.
  - In the police department, the following training has been attended: crime prevention, digital police photography, basic criminal investigation, sniper management, crimes against women, social media in law enforcement, crash data recorder device, and child passenger safety training, etc.
  - So far in the Fire department, training has been received in the following areas: swift water, ropes training, high-rise operational class in Florida, and high-rise training in Fort Worth.

# STATUS UPDATE

- **\$300,000 Enhanced Perimeter Security for Public Safety Departments (Crime Control Fund)** – Wrought iron fencing around the parking areas of the police and fire departments, along with bullet resistant glass on the East side of the police building.
  - Fence is approximately 75% complete, still awaiting installation on both gates and landscaping.
  - Bullet resistant glass will be installed prior to the end of the fiscal year.

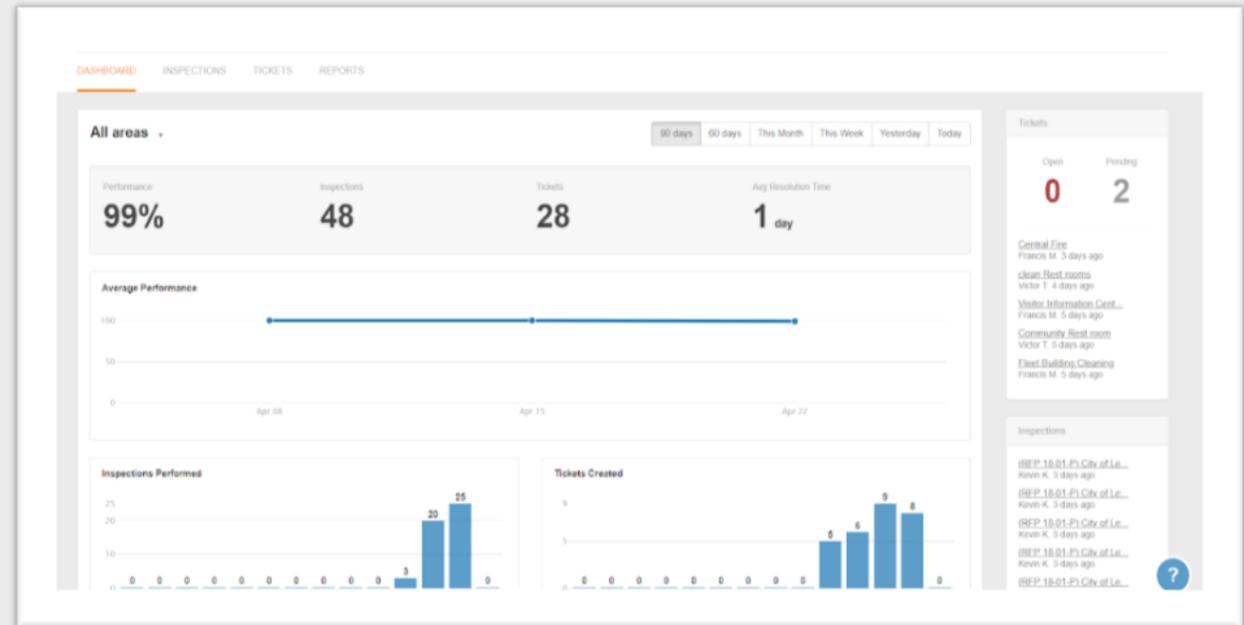


# STATUS UPDATE

- **\$220,562**      **Three captain's SUVs (Asset Forfeiture Fund)** - The three captain SUVs have all been delivered and are at Priority One outfitters to get necessary equipment installed.
- **\$72,000**      **License Plate Recognition System Replacement (General Fund)** – The agreement for the license plate recognition system replacement is awaiting the proof of insurance from the vendor before a purchase order can be entered.
- **\$260,245**      **Unmarked Hybrids for Street Crimes Unit (General Fund)** – The Hybrid vehicles for Street Crimes are in and all but one vehicle is in service. The final vehicle is currently at Priority One getting outfitted with equipment.

# STATUS UPDATE

- **\$150,000 Increase funding for Custodial Services Contract (General Fund)** –Andrew’s Building Service, Inc. was selected, with a bid of \$428,467.90.
- New contractor on the job almost a month and steady progress has been made.
- Positive things to note:
  - Replacement of the existing paper dispensers (1 pull and 10 towels come up) with roller paper towel dispensers so there is no waste.
  - In process of replacing the soap dispensers.
  - Contractor maintains work order system that is easy to use and to report deficiencies.



# STATUS UPDATE

- **\$338,727 Energy Star Rated Roof Repair/Coating for Various City Owned Facilities (General Fund)** – This work is complete. Roofs included the following:
  - Wastewater Treatment Plant – Prairie Creek and Blower Room; Water Treatment Plant – High Side Pump Station; Fire Station 4; Central Fire Storage Room; and LLELA – three classroom roofs replaced and one roof restored.
- **\$125,000 City Hall Exterior Wall Mortar/Joint Sealing, Windows Repair and Re-coat Parapet Wall (General Fund)** – This work is complete.





**OWL NEST**

# STATUS UPDATE

- **\$69,544 - Parks Maintenance Building Painting, Flooring and Structural Deficiency Inspection Corrective Action (General Fund)** – Work is in progress, painting and other deficiency work has been completed. Flooring and other cabinetry work is scheduled to be complete by May 30<sup>th</sup>.
- **\$76,182 - Remodel Kealy Building C and Fleet and Maintenance Building (General Fund)** – Work is 100% complete.



Picture is of Fleet Building with new flooring and paint.

# STATUS UPDATE

- **\$127,856      Replace Four NA Front Line Vehicles Used by Facilities (General Fund)** – Replaced four F250 V8 (8 cylinder) vehicles with downsized vehicles. 100% completed.
  
- **\$138,000      Additional Storm Sewer Inspection Funding (General Fund)** – Storm sewer video inspection project is on-going.



# STATUS UPDATE

- **\$87,193 - Inception LED Lighting for City Hall and Grand Theater (Hotel Motel Fund) – 100% complete.**



# STATUS UPDATE

- **\$720,446**      **Meter Change Out Program (Utility Fund)** – A seven-year water meter replacement program was approved in Fiscal Year 2016-17. Staff is currently finalizing the RFP that will go out this summer.



# **SUPPLEMENTAL APPROPRIATIONS**

## **\$2.001M**

# SUPPLEMENTAL APPROPRIATION – UTILITY FUND

- \$95,338 (as discussed previously)
  - Appropriation is requested for Wastewater Treatment Activity for the replacement equipment including one of the Plant 2 motors and a blower. The blower unit is over 30 years old and suffered a catastrophic failure. This unit is part of the activated sludge treatment process. The replacement costs are as follows: the blower \$38,542, motor \$12,484, and shipping and startup is \$5000. In addition, the Prairie Creek Lift Station #4 motor failed in March 2018 and is not repairable. This motor is one of six pumps in the Prairie Creek Lift Station which moves incoming wastewater up to the treatment systems. The cost for this replacement is \$37,814. The total request for Wastewater Treatment is \$93,840.
  - \$1,498 is requested to fund training that was pre-paid in the prior year and not held until the current year. Finance is required to book the expense in the year that the training is received rather than in the year it was actually paid. Therefore, the budget from last fiscal year needs to be carried forward to this fiscal year to match the timing of the financial entry.

# SUPPLEMENTAL APPROPRIATION - GENERAL FUND

- \$37,111 is requested to fund items that were pre-paid in the prior year and not received until the current year.
  - Finance is required to book the expense in the year that the equipment/service is received rather than in the year it was paid. Therefore, the budget from last fiscal year needs to be carried forward to this fiscal year to match the timing of the financial entry.
    - Prepaid items in the General Fund include: Charter Election expenses to Dallas County, various software maintenance contracts, ICMA registrations, a subscription for aerial imagery, and various training classes in the Police, Economic Development, and Inspections and Permitting departments.

# SUPPLEMENTAL APPROPRIATION – GENERAL FUND

- \$110,000 for additional locations for mid-block flashing crosswalks at various locations throughout the City.
  - Amount will fund the cost to retrofit the locations with proper striping, solar powered, pedestrian actuated, flashing pedestrian crossing signs, and any needed ADA modifications.

	CROSSING ACROSS STREET	BETWEEN THESE STREETS	CROSSING FOR	NUMBER OF CROSSINGS (due to Median)
1	Garden Ridge Blvd	Valley Pkwy and Juniper	Hike and Bike Trail	2
2	Valley Parkway	Edmonton and Laramie	Hike and Bike Trail	2
3	Old Orchard Lane	Breezewood and Summit Run	Hike and Bike Trail	1
4	Summit Ave	Breezewood and Lea Meadow	Hike and Bike Trail	1
5	Garden Ridge Blvd	Railroad tracks and Cascade Range	Valley Ridge Elementary School	2
6	Bellaire Blvd	Wild Valley Lane and Oakgrove	Hedrick Middle School	2
7	Lake Park Rd	Oakridge Blvd and Mill	Delay Middle School (from Lakeland Apartments)	1
8	Main St	Charles and Mill		1

# SUPPLEMENTAL APPROPRIATION – GRANT FUND

- \$40,000 Grant Fund
  - A supplemental appropriation is needed to appropriate funding for the recently approved 10 Minute Walk to a Park grant. There is not a match requirement for this grant.

# SUPPLEMENTAL APPROPRIATION – 4B FUND

- \$26,000 - Wayne Ferguson Plaza plantings and landscape bed material replacement. Total cost is \$36,000, however, \$10,000 was able to be absorbed within the current budget allocation.

## Small-Scale Removal & Replacement

- Remove 2 street-side Sycamore trees
- Plant 4-6 small, native trees along Church Street; monitor health of remaining Sycamore trees
- Replace park-side Sycamore trees removed in 2017
- Repair Irrigation
- Remove Basalt rock along Church Street and Alley corridor tree beds
- Install Flexi-base pavement in tree beds

# SUPPLEMENTAL APPROPRIATION – FIRE SERVICES DISTRICT FUND



- \$1,215,654 - Funding is requested to fund a Fire truck that was pre-paid in the prior year and not received until the current year. Standard governmental accounting requires the expense to be booked in the year that the apparatus is received rather than in the year it was paid. Therefore, the budget from last fiscal year needs to be carried forward to this fiscal year to match the timing of the financial entry.

# SUPPLEMENTAL APPROPRIATION – JOSEY PID ADMINISTRATION FUND

- \$477,360 - Assessments received in the Administration fund need to be moved over to the CIP fund. The revenue from the assessment exactly cover the transfer out amount, therefore, the net effect to the fund is zero.

# SUPPLEMENTAL APPROPRIATION

## Health Insurance Fund

- Fiscal Year 2017-18 health claims are running extremely close to what was budgeted for the year. Therefore, we are not requesting a supplemental at this time, but may come back with a request prior to the end of the fiscal year, if it looks like claims may exceed the budgeted amount. We will monitor this closely throughout the remainder of the fiscal year.

## Risk Fund

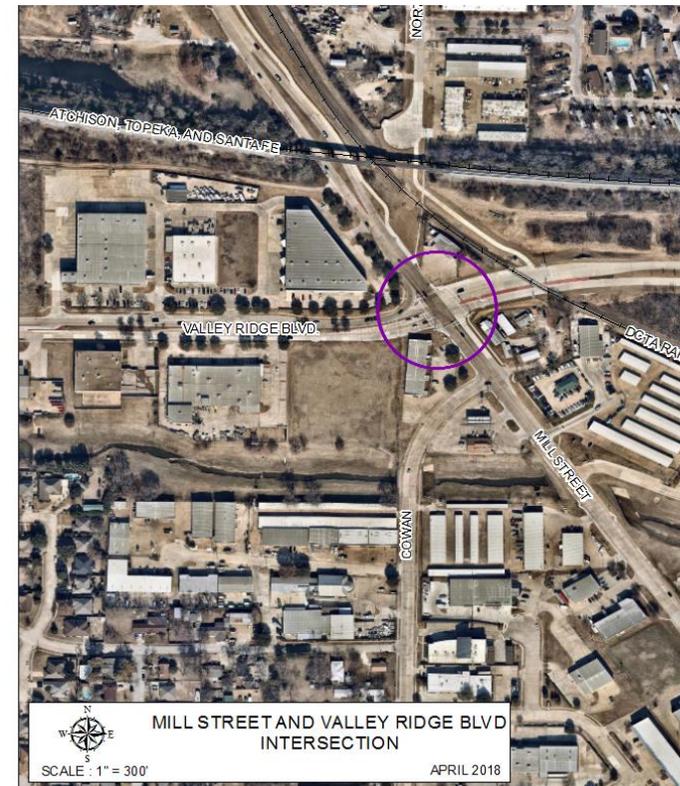
- Fiscal Year 2017-18 claims are running close to what was budgeted for the year. Therefore, we are not requesting a supplemental at this time, but may come back with a request prior to the end of the fiscal year, if it looks like claims may exceed the budgeted amount. We will monitor this closely throughout the remainder of the fiscal year.

**ANY QUESTIONS**



# Valley Ridge @ Mill Street Intersection

- Original project scope for Valley Ridge did not include the intersection of Mill Street. Due to having to meet existing elevations at the DCTA Rail and at Mill Street, the resulting grades create a condition that causes vehicles to bottom out when driving the speed limit. Freese & Nichols has designed new grades for the intersection that will correct the problem
- In addition, the Valley Ridge contractor (Sinacola) had a grade bust at the intersection resulting in an ADA non-compliant crosswalk crossing Valley Ridge. Sinacola has agreed to provide a discount on the final payment for Valley Ridge to cover the cost of the error.
- Total cost of the intersection reconstruction is estimated at **\$250,000** of which staff has estimated **\$77,000** is the contractor's portion. That leaves **\$173,000** for the portion of the reconstruction that will be paid for by the City.

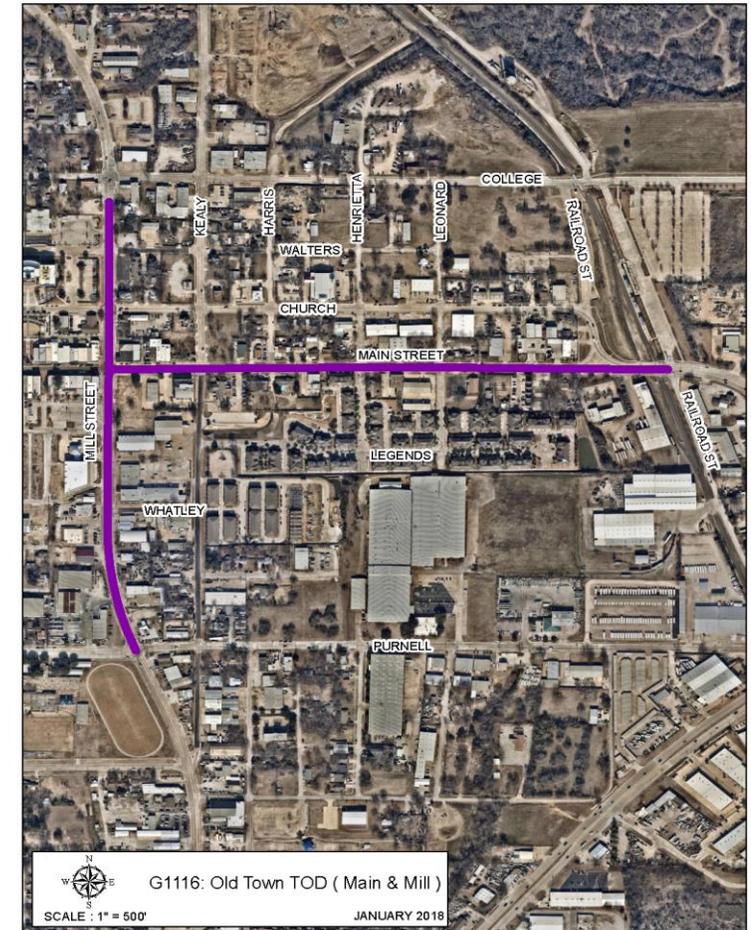


# Valley Ridge @ Mill Street Intersection



# Old Town TOD (Main and Mill)

- Cost estimate is **\$5.9M** including intersection improvements at Charles Street & Main, Charles Street & Church. Project scope includes additional street parking, landscape, hardscape, bike lanes, and wide sidewalks on Main Street & Mill Street. ADA improvements at the Charles Street intersections. Identified funding is **\$5.902M**, so project appears to be adequately funded.
- Converting overhead utilities to underground would cost an estimated **\$11,000,000**
- Project construction will be advertised for bids in May 2018.
- Construction expected to begin in August 2018.



# Old Town TOD (Main and Mill)

East Main Street



South Mill Street



# Timberbrook Subdivision Rehab

- Cost estimate is **\$14,750,000**. Project scope includes reconstructing all streets bounded by Bellaire, Post Oak, Timberbrook and Walnut. Scope includes concrete pavement with curb & gutter, new sidewalks, utilities and drainage.
- 60% plans are nearly complete. A resident meeting will be scheduled once the 60% plans are acceptable. Project design is expected to be complete by the end of 2018 with construction beginning in early 2019.
- There is **\$15,060,000** available for construction, so no additional funding is required at this time.
- There are no overhead utilities in this project area.

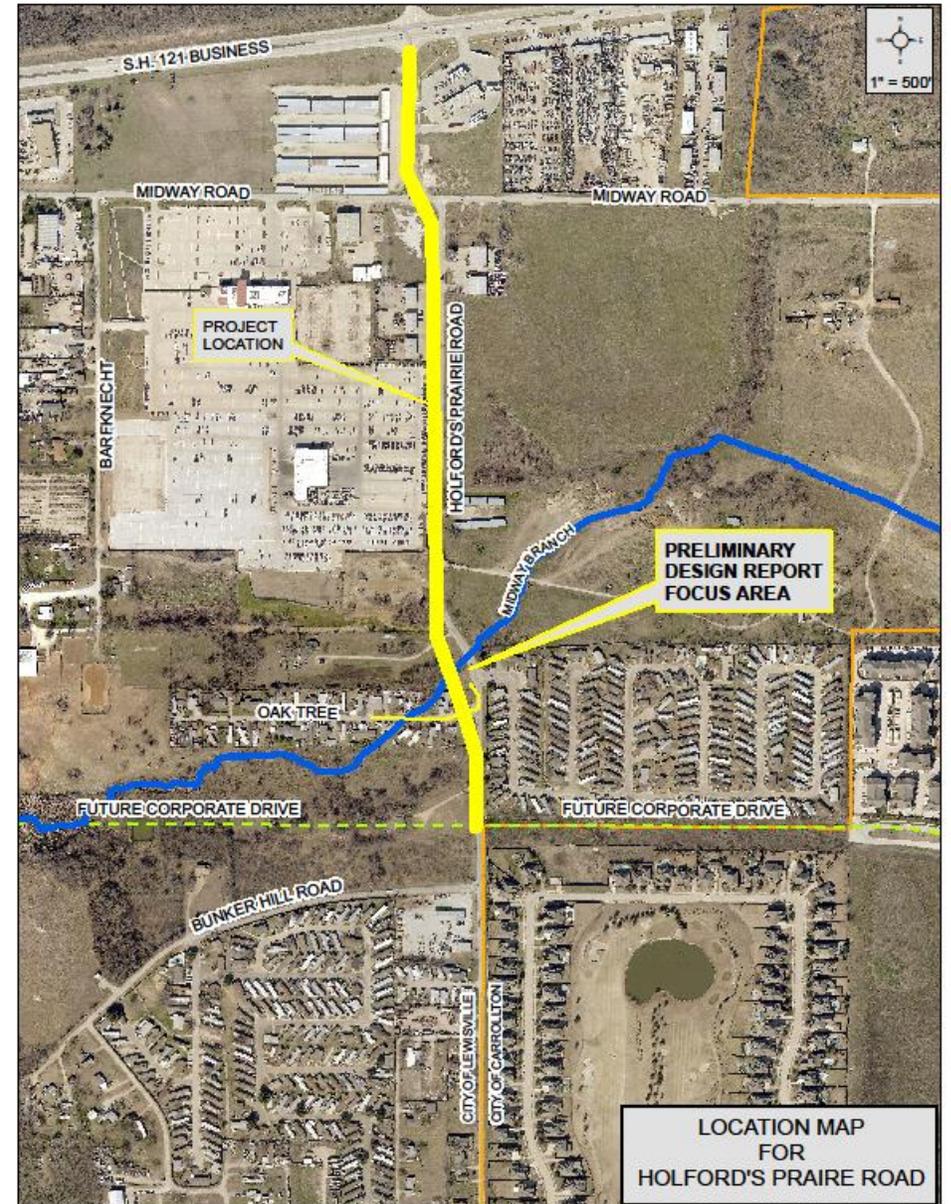


# Timberbrook Subdivision



# Holford's Prairie Road

- This project is funded with Denton County Trip 08 funds as well as City of Lewisville GO Bonds, Developers Escrow and Utility Revenue Bonds. Project includes reconstruction of Holford's Prairie Road from Business 121 south to the future extension of Corporate Drive as a 37-foot wide street with curb & gutter.
- Cost estimate is **\$6.6M**. There is **\$7.12M** in existing/proposed funding available for the remaining design, ROW and construction. Although it appears there is excess funding in this project, the design is not far enough along to accurately estimate the final project cost with inflation. There will be significant ROW costs associated with this project.
- Cost to convert overhead utilities to underground is estimated at **\$4,000,000**.
- Schematic design is complete for the area near Midway Branch. Staff has been in contact with Eagle Ridge MHP ownership regarding changes to access. It also appears 8 lots will need to be purchased on Oak Tree Lane to accommodate a new bridge on Holford's Prairie Road and associated drainage improvements. Final design of the entire roadway will need to be covered by an additional PSA which is being negotiated by staff.
- Construction is 18-24 months out.



# Holford's Prairie Road

Looking North from Future Corporate Drive



Looking South from Eagle Ridge MHP Entrance



# Holford's Prairie Road

Looking South toward  
Midway Branch & MHP



Midway Branch



# North Mill

- Funded in last sale of the 2003 Bond Program. Scope originally included East Shore, West Shore, Point & Tennie Drive, however those streets have been dropped due to escalation. Project includes rebuilding North Mill Street with concrete pavement and no curb & gutter. Drainage ditches will be improved for more capacity. A directional bike lane will be added on each side. Sidewalks are not included based on input received at a resident meeting. Project is at 90% design. Possible construction start in late summer 2018.
- Current construction cost estimate is **\$3.449M** including \$550,000 in utility replacement. **\$2.289M** is available in GO bonds, so **\$1,16M** GO bond funding is proposed to be sold this year.
- Cost to convert overhead utilities to underground is estimated at **\$3,500,000**



# North Mill

North Mill Street Pavement

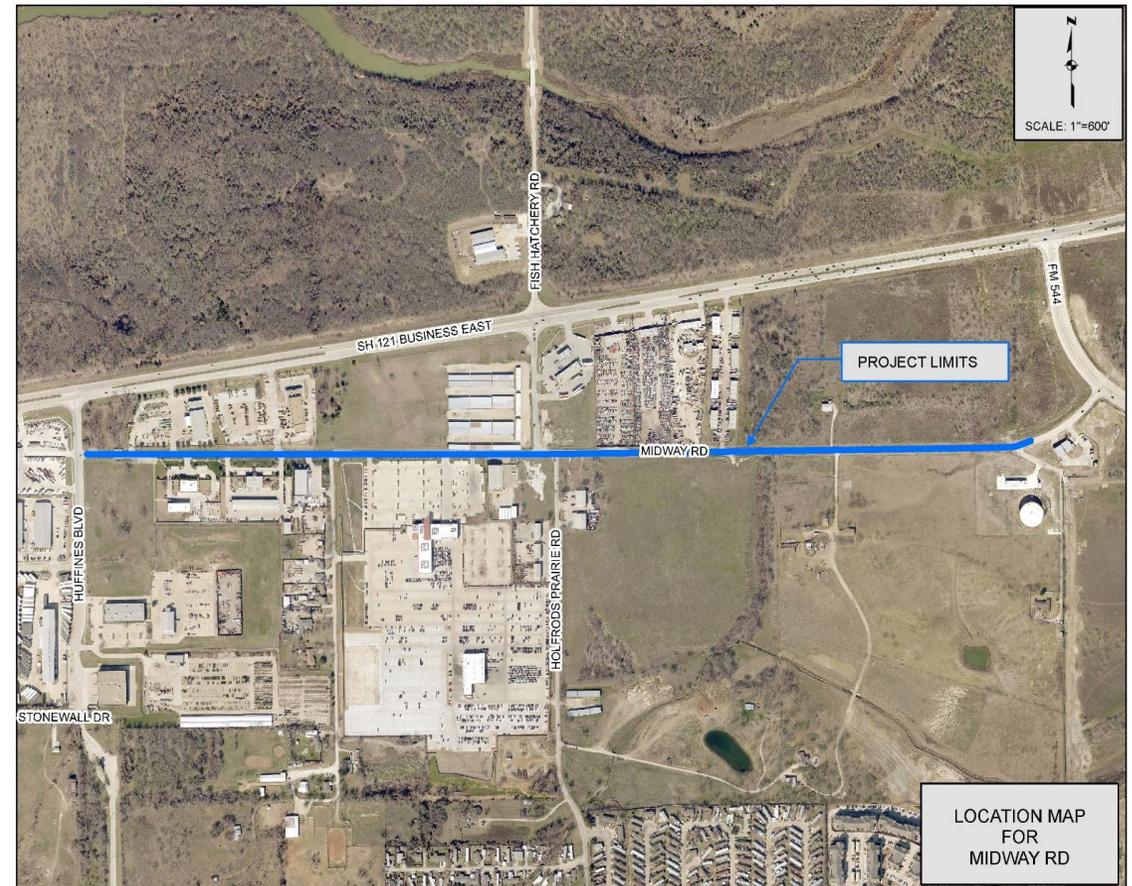


Substandard Driveway  
Culvert



# Midway Road

- Rebuild asphalt street with 37-foot wide concrete pavement, curb & gutter from Huffines Blvd. to Fire Station #6. Realigns Holfords Prairie intersection. Some sidewalks will be added west of Holfords Prairie Road.
- Design is complete. Project construction will be bid in summer, 2018.
- Construction cost estimate is **\$5.33M**. There is **\$5.334M funding identified**, so there appears to be sufficient funding to complete the project. The initial award resulting from condemnation of the Fopin Tract (SW corner of Holfords Prairie & Midway) has been appealed by the property owner, so a final cost for the ROW has still not been settled.
- Cost to convert overhead utilities to underground is estimated at **\$6,300,000**.



# Midway Road

Looking East from Huffines Blvd.



Looking West From Fire Station #6

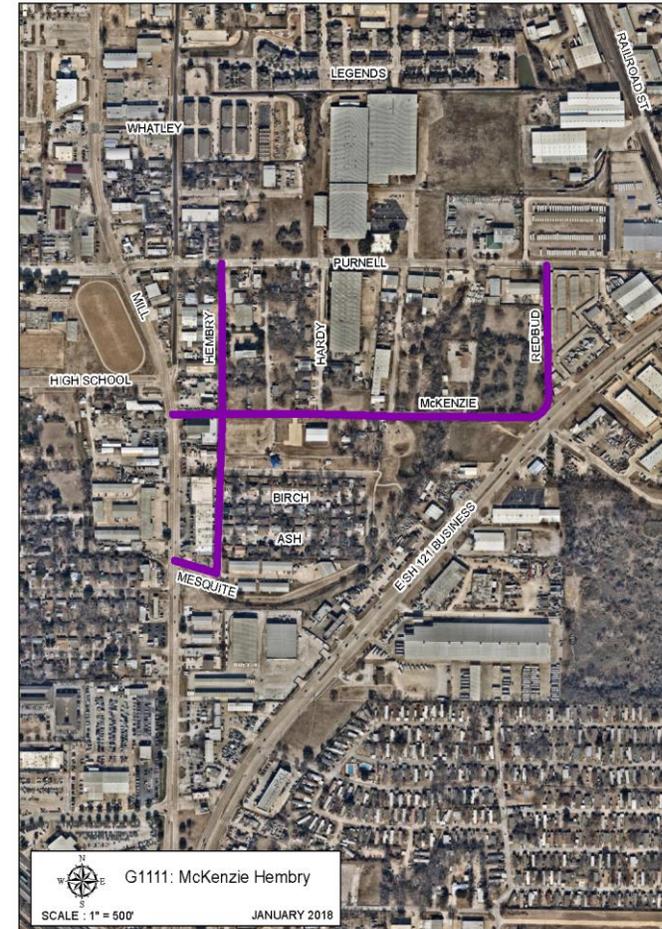


# Midway Road



# McKenzie-Hembry

- Funded in last sale of the 2003 Bond Program. Original streets included McKenzie, Hembry, Mesquite, Hardy, Willow, Redbud, Lone Oak & Allen, however Lone Oak, Allen, Hardy and Willow were deleted due to escalation.
- Rebuild asphalt streets with concrete pavement, Curb, gutter and sidewalks where feasible.
- Design is roughly 30% complete. Staff will schedule a resident meeting within the next two months once the 30% plans are complete Could be ready to bid construction in 12-18 months.
- Cost estimate is **\$3.6M**. Funding available is **\$3.6M** including **\$495K** to be sold this year.
- Cost to convert overhead utilities to underground is estimated at **\$4.1 M**
- Project appears to be sufficiently funded.



# McKenzie-Hembry

Redbud Street

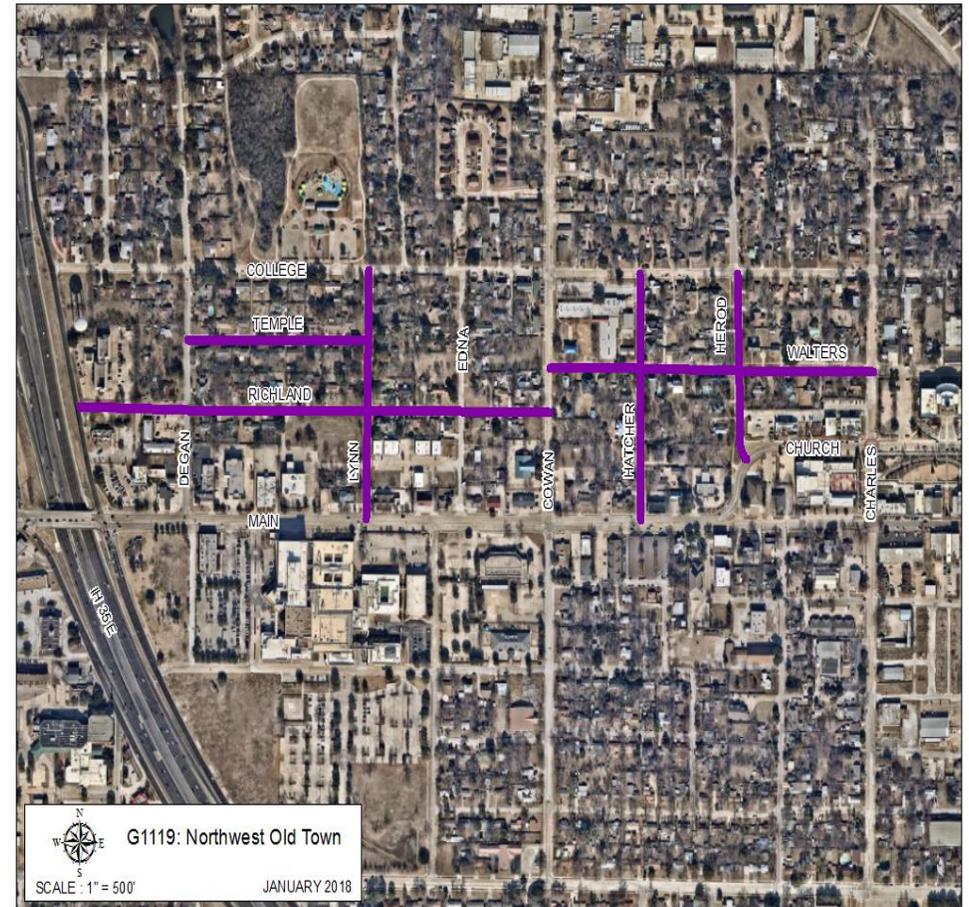


McKenzie Street



# Northwest Old Town

- Funded in last sale of the 2003 Bond Program. Rebuild asphalt streets with concrete pavement, Curb, gutter and sidewalks where feasible.
- Scope includes Richland, Temple, Lynn, Walters, Hatcher & Herod Streets. Degan and Edna Streets were deleted from the scope due to escalation. Degan was recently milled and asphalt overlaid by Public Services. The PCI rating for Edna Street indicates it is in somewhat better condition than other streets in the area.
- Estimated construction cost is **\$6.6M**. Current available is **\$1.765M** in utility funds. General fund accounts were used for Jones street and will need to be re-appropriated for this project (**\$1.01M**). **\$1.3M** RTR funding via Valley Ridge will be available in late 2018. **4.545M** needed to make up negative GF balance plus funding shortage to be included in this years GO bond sale .
- Cost to convert overhead utilities to underground is estimated at \$6,500,000



# Northwest Old Town

Richland Street

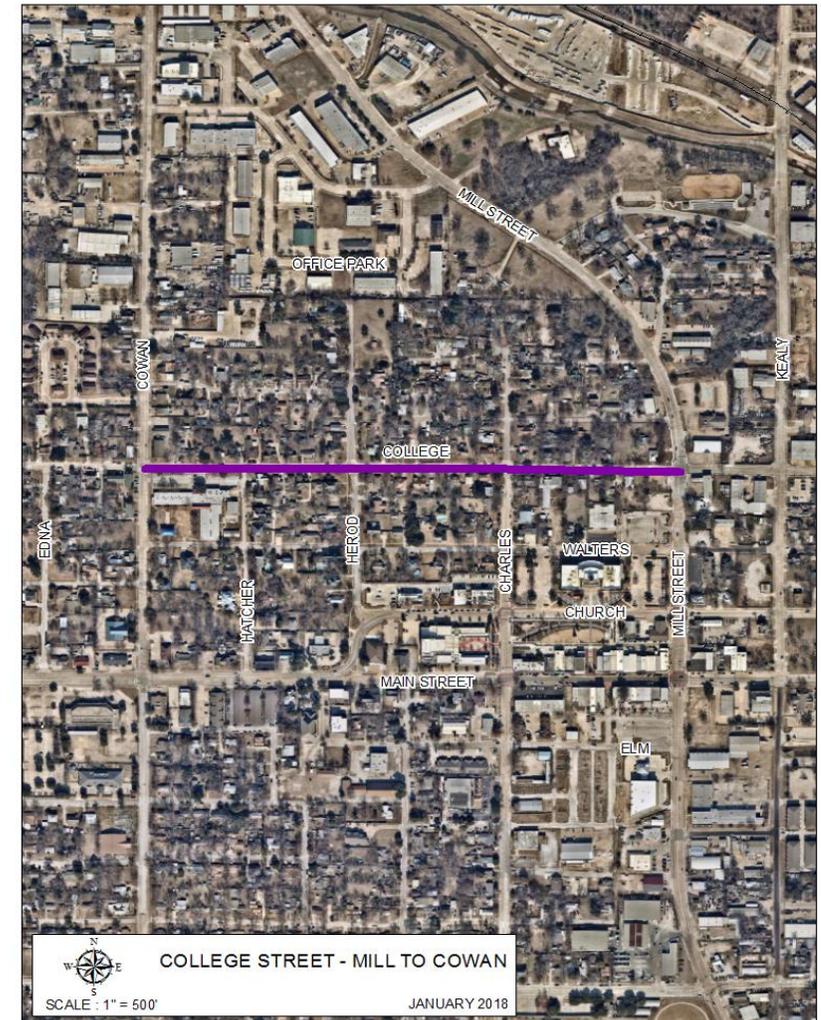


Edna Street



# West College Street

- Scope originally included College Street from I-35 to Mill Street but was reduced to cover Cowan to Mill Street due to escalation Street will generally be concrete, 37' wide with curb & gutter, sidewalk along the north side. Bump-outs will be added for traffic calming. Street parking will be provided on both sides of the street
- Project design is at 30% and an additional resident meeting will be scheduled within the next 1-2 months.
- Cost estimate is **\$2,8M**. Identified available funding is **\$2.982M** including **\$635,000** in GO Bonds to be sold this year, so project is adequately funded.
- Cost to convert overhead utilities to underground is estimated at **\$5,000,000**.

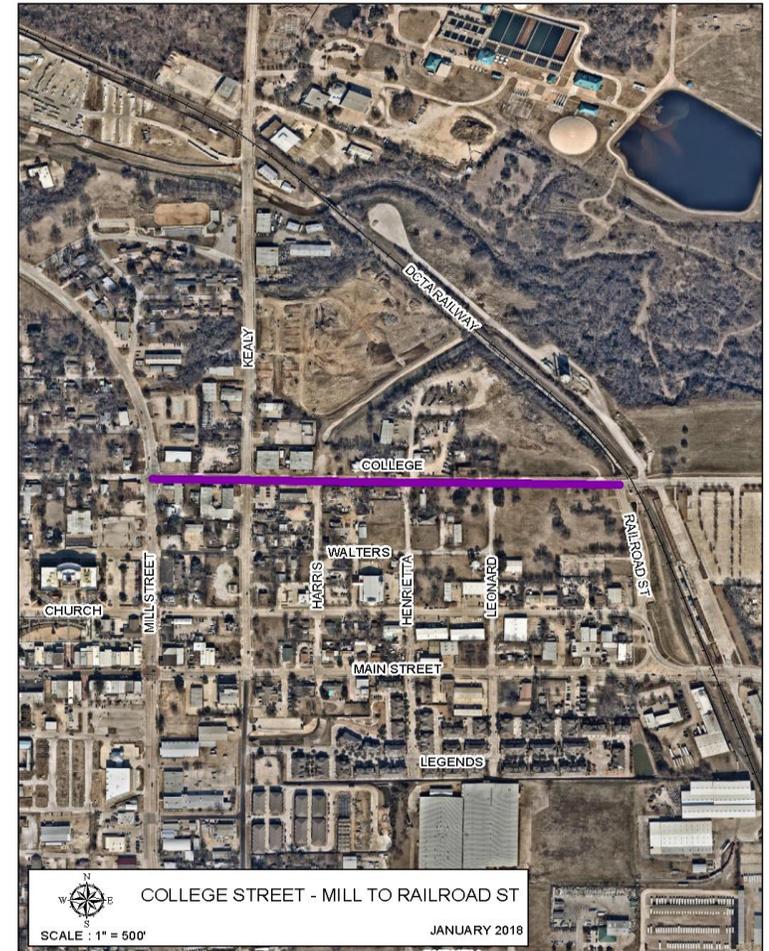


# West College Street



# East College Street

- City has secured a \$3 Million Sustainable Development Grant from NCTCOG. Project will be similar to Main & Mill Street in that it will include streetscaping, wide sidewalks and bike lanes.
- \$3, Million funding will be available in late 2018 or early 19. Staff will select design consultant in late summer, 2018.
- Cost to convert overhead utilities to underground is estimated at \$5,500,000.

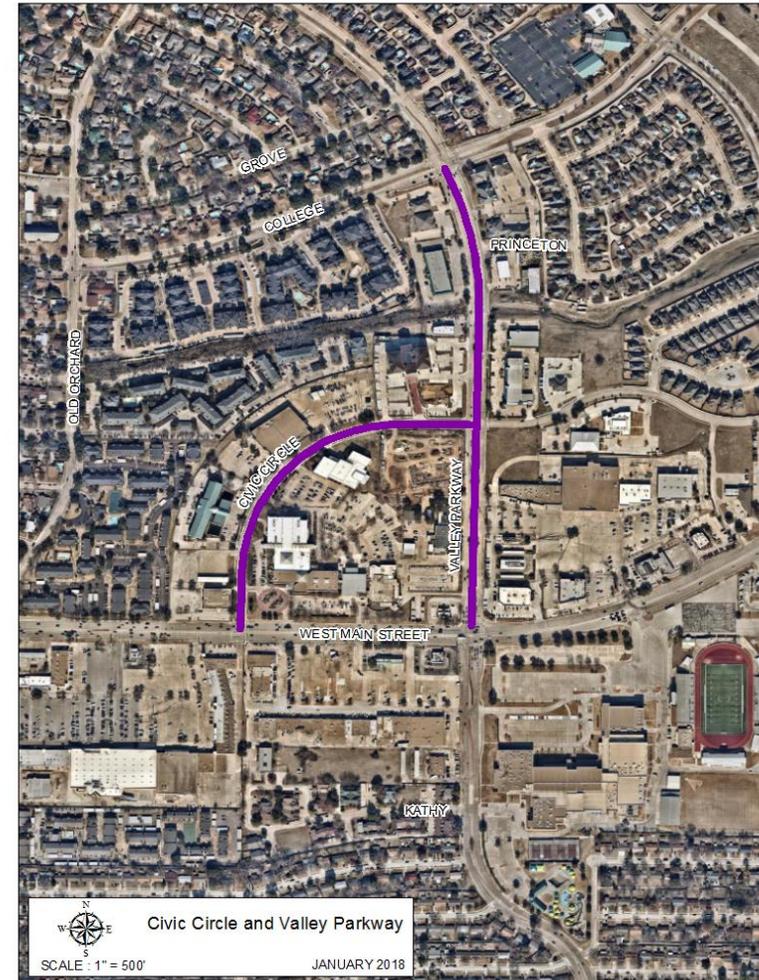


# East College Street



# Civic Circle & Valley Parkway

- Originally set up as two projects, the projects have been combined due to proximity and scale. Project includes reconstruction of Civic Circle from Main to Valley Parkway and Valley Parkway from Main to College. The streets both have several patches, however are in acceptable condition.
- **\$3.775M** in GO bonds to be sold in 18/19 & 19/20. Current cost estimate is **\$4.1M**, so an additional **\$325K** additional funding plus possible inflation will be required.
- Cost to convert overhead utilities to underground is estimated at **\$2,200,000**. Includes only Valley Parkway as there are no overhead utilities on Civic Circle.



# Civic Circle & Valley Parkway

## Civic Circle

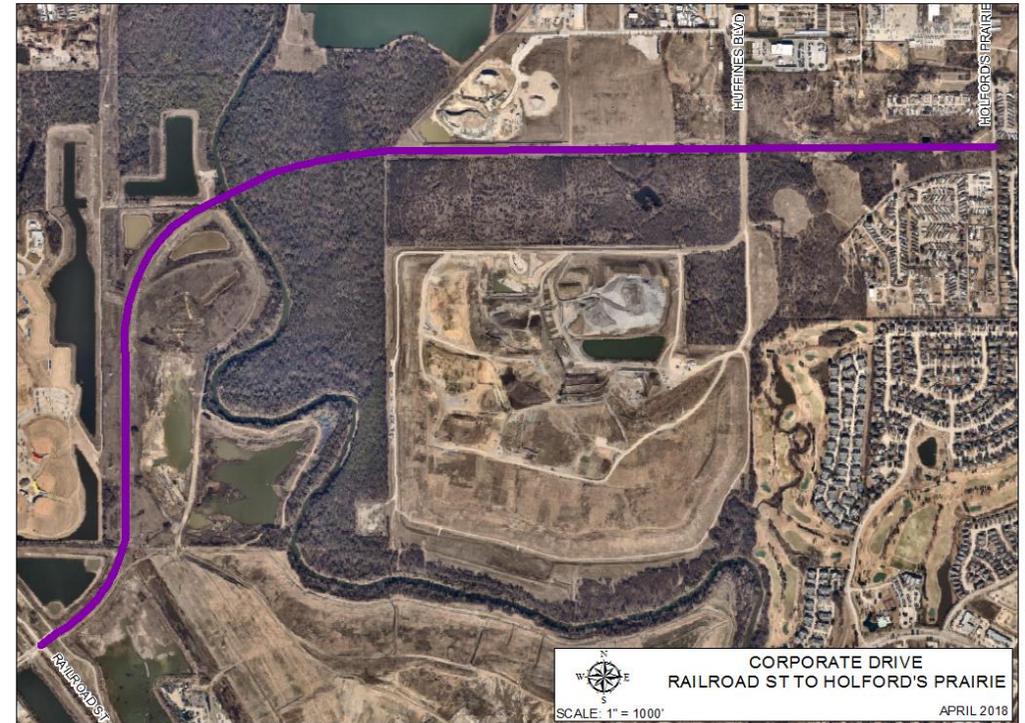


## Valley Parkway



# Corporate Drive, Segments 2, 3 & 4

- Project is part of the an overall project to extend Corporate Drive from Waters Ridge to Trinity Blvd in Austin Ranch. Segments 2-4 extend from Railroad Street to Holfords Prairie Road. Street will be a 4-lane divided concrete street including a bridge over the Elm Fork Trinity River. Design is roughly 30% complete.
- The project is RTR funded with 10% local match split between City and County. City required to pay overages. Segments 2-4, estimated construction cost at **\$35M**.
- Cost to convert overhead utilities to underground is estimated at **\$16,000,000**.
- *See following funding summary for Corporate Drive as funding can be shifted between segments as needed as long as local match equals or exceeds 10% on total project.*



# Corporate Drive, Segments 2, 3 & 4

West Connection at Railroad Street

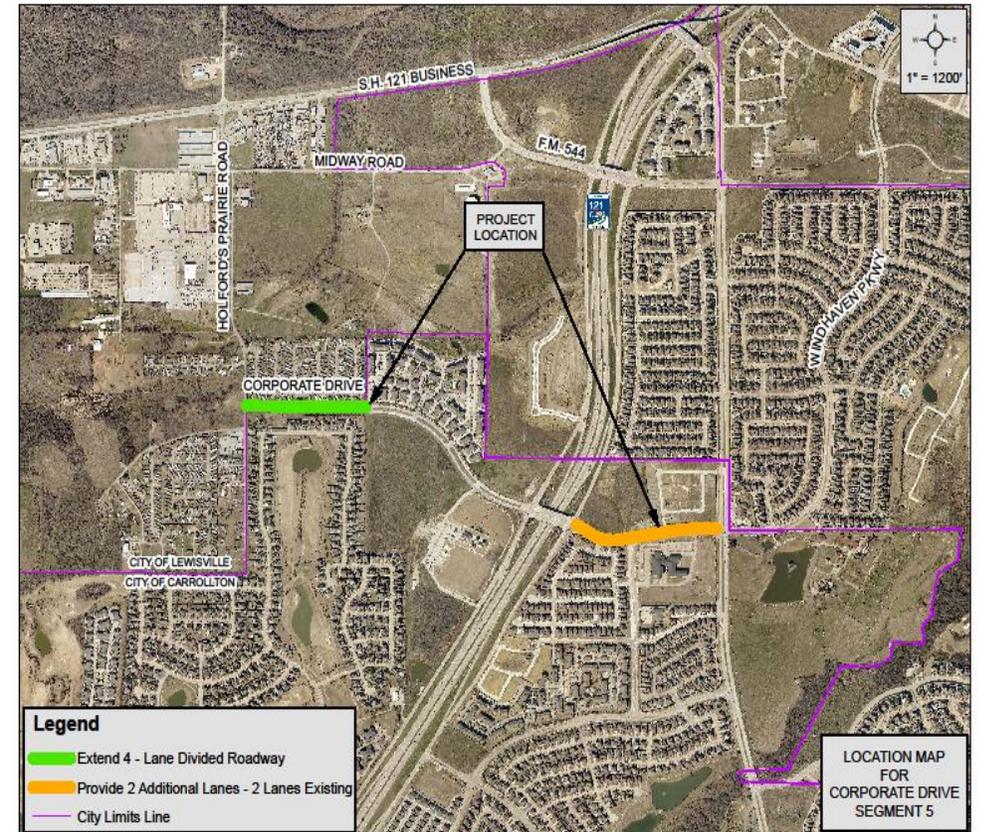


East Connection at Holfords Prairie Road



# Corporate Drive, Segment 5

- Project is part of the an overall project to extend Corporate Drive from Waters Ridge to Trinity Blvd in Austin Ranch. Segment 5 extend from Holfords Prairie Road to Old Denton Road in Carrollton. Street will be a 4-lane divided concrete street. Design is roughly 60% complete.
- The project is RTR funded with 10% local match split between City and County. Segment 5 estimated at **\$4.8M.**
- Project is in Carrollton, so no Utility conversion was estimated.
- See following funding summary for Corporate Drive as funding can be shifted between segments as needed as long as local match equals or exceeds 10% on total project.



# Corporate Drive, Segment 5

**West connection at Holfords  
Prairie Road**



**East Connection near SRT in  
Carrollton**



# Corporate Drive, Segment 5

East of SRT in Carrollton Looking West  
(Complete Two WB Lanes)



East of SRT in Carrollton Looking East  
(Complete Two WB Lanes)



# Corporate Drive, Segment 6

- Project is part of the an overall project to extend Corporate Drive from Waters Ridge to Trinity Blvd in Austin Ranch. Segment 6 extends from FM 544 to Josey Lane. Street will be a 4-lane divided concrete street. Most of Segment 6 has been completed by developer funding leaving only the railroad crossing underneath the KCS Railroad. RR bridge design is complete pending KCS approval with the roadway plans at 90% Completion.
- RTR funded with 10% local match split between City and County. Segment 6 is estimated at **\$14M**.
- No overhead Utilities to relocate.
- See following funding summary for Corporate Drive as funding can be shifted between segments as needed as long as local match equals or exceeds 10% on total project.



# Corporate Drive, Segment 6

Looking East Toward KCS Railroad



Looking West from Castle Hills  
Toward KCS Railroad



# Estimated Project Costs

Project Segments	Estimated Cost
Base Project (Seg. 2-4)	\$35 Million
Seg.5	\$4.7 Million
KCS RR Underpass (Seg. 6)	\$14 Million
Est. Remaining ROW - \$400K	\$400,000
Est. Total Base Project Cost	\$54.1 Million

# Available Funding

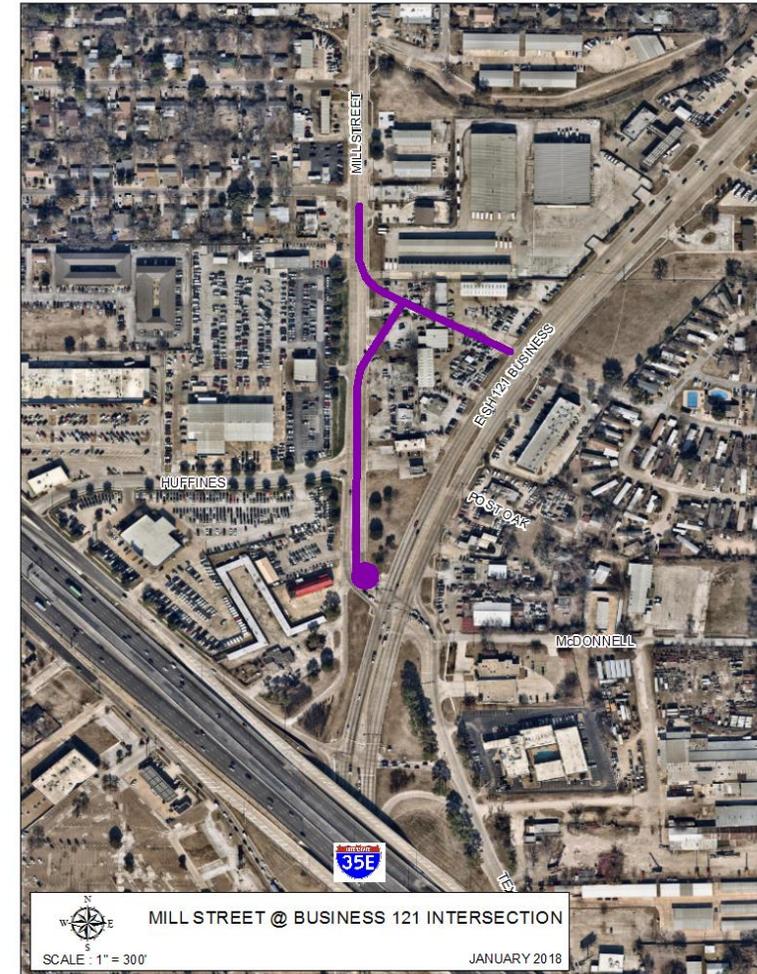
Funding Source	Available Amount
Existing RTR & Local Funding in Project Balance	\$37.9 Million
2015 Bond Program (Available 2019)	\$8.24 Million
Interest Earnings on RTR Funds (Requires NCTCOG Approval)	\$986,000
Utility CIP (Available 2019)	\$1.4 Million
<b>Total Funding Available</b>	<b>\$48.53 Million</b>

# Estimated Cost vs. Available Funding

Funding Source	Available Amount
Project Cost, All Segments	\$54.10 Million
Total Available Funding	\$48.53 Million
Estimated Funding Shortfall	\$5.57 Million
Final funding not required until 2019-20 or later.	

# Mill Street @ Business 121

- TXDOT is strongly considering funding this intersection realignment as part of the Business 121/I-35 Interchange in the I-35, Phase 1-B project. Propose to sell **\$1M** this year for Excess ROW costs. **\$100K** in revenue bonds budgeted for utility relocation. (**\$1.1M** total).
- Cost to convert overhead utilities to underground in this project area is estimated at **\$2,600,000**.



# Mill Street @ Business 121

Existing Intersection

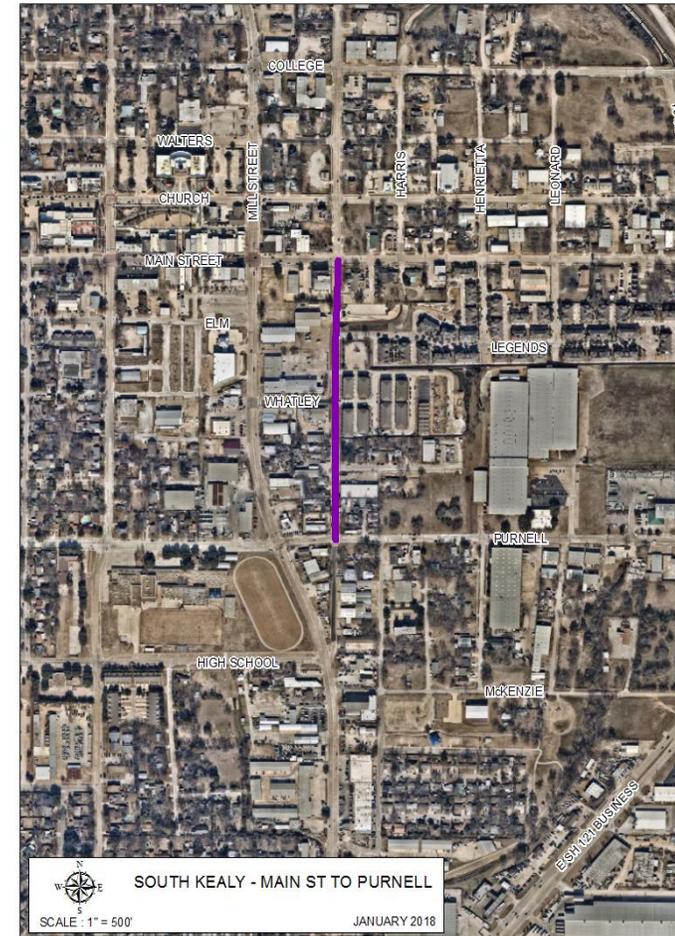


Proposed Intersection Location  
(Lines up with Northwood MHP Entrance)



# South Kealy Avenue

- Project scope includes a concrete 37-foot wide street with curb & gutter and sidewalks from Main Street to Purnell Street.
- Project is in preliminary design. Estimated construction cost is **\$2M**. **\$3,535M** is currently available. Staff recommends leaving excess in the project as design is in early stage. Significant ROW is necessary for this project.
- Construction could be 2 years out. Public Services recently performed heavy maintenance due to significant utility patches.
- Cost to convert overhead utilities to underground is estimated at **\$1,800,000**.

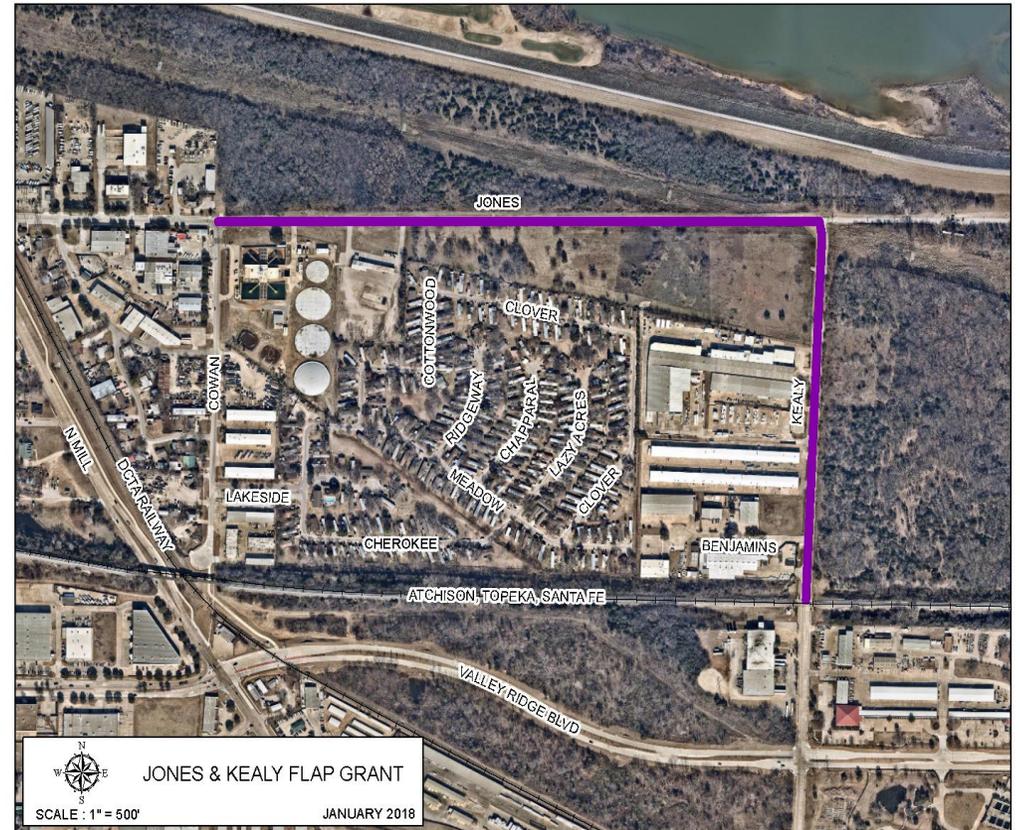


# South Kealy Avenue



# Jones & N. Kealy (FLAP Grant)

- Project was originally included with North Cowan Ave. The City was awarded a FLAP Grant for these two streets, so North Cowan has been broken out as a separate project. The original funding for the initial project was **\$3.825M**. Current FLAP grant requires a 19.78% match equaling roughly **\$1.237M** needed for the Jones/Kealy project. The proposed remaining funding including future bond sales and utility funding is **\$2.588M** which will be allocated to North Cowan.
- Both streets are proposed concrete 37-foot wide with curb & gutter. Jones & Kealy (FLAP Grant) will have parallel soft surface trails.
- FHWA is in design. Construction expected in FY 20-21.
- Cost to convert overhead utilities to underground is estimated at **\$4,600,000** for all three streets. FLAP Grant will not cover this.



# Jones & N. Kealy (FLAP Grant)

Jones St. Looking East

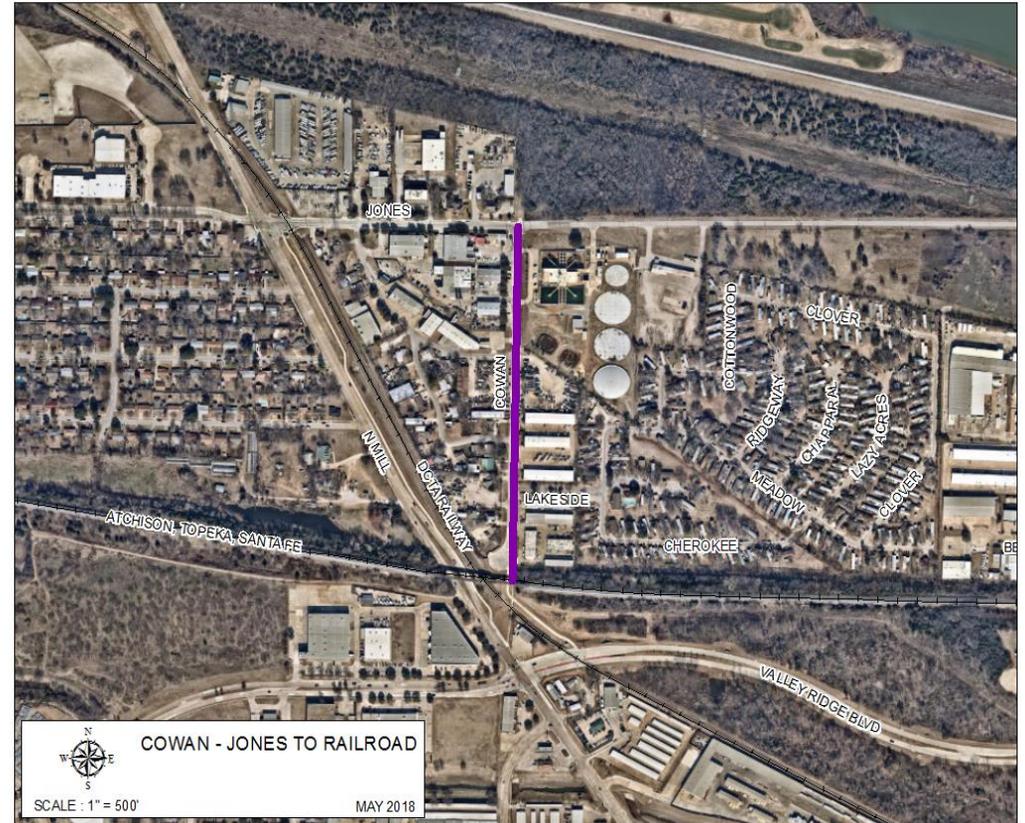


Kealy Ave. Looking North



# North Cowan (Jones to Cul D' Sac)

- Project was originally included with Jones Street & North Kealy. The City was awarded a FLAP Grant for those streets, so North Cowan has been broken out as a separate project. The original funding for the initial project was **\$3.825M**. Current FLAP grant requires a 19.78% match equaling roughly **\$1.237M** needed for the Jones/Kealy project. The proposed remaining funding for North Cowan including future bond sales and utility funding is **\$2.588M** which appears to be sufficient.
- North Cowan is a proposed concrete 37-foot wide with curb, gutter and sidewalk.
- Project Design to begin in FY 20-21. Estimated construction in 22-23.
- Cost to convert overhead utilities to underground on North Cowan is estimated at **\$2,300,000**.



# North Cowan (Jones to Cul D' Sac)

Cowan Ave. Looking South



Cowan Ave. Looking North

