

**Minutes
Old Town Design Review Committee
February 26, 2018**

Item 1:

The Old Town Design Review Committee was called to order at 4:03 p.m. with the following members present: Amanda Ferguson, Sharon Ellis, Jack Tidwell, Jack Miller, and Advising Architect Greg Johnson. Erum Ali was absent.

Staff present: Richard Luedke, Planning Director; Michele Berry, Planning Manager; Jonathan Beckham, Planner; and Stephanie Grigsby, Plans Examiner.

Due to a new Advising Architect being present, the Committee and city staff introduced themselves.

Item 2:

The second item on the agenda was the approval of the minutes from the February 12, 2018 meeting. A motion was made by Sharon Ellis and seconded by Jack Tidwell to approve the minutes. The motion passed unanimously (4-0).

Item 3:

The third item was Consideration of a Letter of Design Approval for the Exterior Renovation of an Existing Building at 101 West Main Street, as Requested by William Peck, on Behalf of John Haugen the property owner.

Staff gave a brief presentation detailing the changes between the previous approved elevation and the new proposed elevation. The applicant, Bill Peck, was present and available for questions. The Committee inquired about the reasoning for reducing the parapet wall. The applicant responded that the parapet was reduced due to budgetary reasons and traffic patterns.

The proposed signage and lighting will come before the committee at a later date.

A motion was made by Sharon Ellis and seconded by Jack Tidwell to approve the exterior renovation as presented. The motion passed unanimously (4-0).

Item 4:

The fourth item was Consideration of a Letter of Design Approval for the Exterior Design and Lighting of a New Building at 118 Lynn Avenue, as Requested by William Peck, on Behalf of Mastan Rao Chintalapudi the business owner.

Staff gave a brief presentation highlighting the changes between the current proposed elevations and previously tabled elevations. The committee expressed that the new brick color choices fit with the development much better; and asked about the new lighting, which was not included with

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the previous submittal. Bill Peck, the applicant, was present and explained that the light fixtures were colored bronze and included for safety. The committee then discussed the possibility of pole lights for the future of the development.

A motion was made by Jack Tidwell and seconded by Jack Miller to approve the exterior design and lighting as presented. The motion passed unanimously (4-0).

There being no other items to discuss, the meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson