

**Minutes
Old Town Design Review Committee
January 22, 2018**

Item 1:

The Old Town Design Review Committee was called to order at 4:07 p.m. with the following members present: Amanda Ferguson, Sharon Ellis, Erum Ali, Jack Tidwell, Jack Miller and Advising Architect Bill Peck.

Staff present: Richard Luedke, Planning Director; Michele Berry, Planning Manager; Jonathan Beckham, Planner; Joey Grisham; Economic Development Manager; and Stephanie Grigsby, Plans Examiner.

Due to new Committee members and City Staff members being present, Chairperson Amanda Ferguson suggested that they be introduced. Richard Luedke introduced the new city staff: Michele Berry, Joey Grisham and Stephanie Grigsby. Amanda Ferguson introduced the new Committee member Jack Miller.

Item 2:

The second item on the agenda was the approval of the minutes from the December 11, 2017 meeting. A motion was made by Sharon Ellis and seconded by Erum Ali to approve the minutes. The motion passed unanimously (4-0).

Item 3:

The third item was Consideration of a Letter of Design Approval for a Projecting Sign for Brilon Salon, Located at 127 W. Main Street; as Requested by Gabriel Aguilar, the Sign Contractor.

Staff gave a brief presentation over the design of the proposed sign. The sign contractor was also present and brought a second design option for the Committee to consider. The second option included filleted corners and an additional white outline around the perimeter of the sign. The Committee felt that the second option suited Old Town better.

A motion was made by Erum Ali and seconded by Sharon Ellis to approve the second option for the projecting sign as presented. The motion passed unanimously (4-0).

Jack Tidwell arrived at 4:16 p.m. and introduced himself to the new members.

Item 4:

The fourth item was Consideration of a Letter of Design Approval for a Projecting Sign and a Wall Sign for Tin Man Diner, Located at 136 W. Main Street; as Requested by Gerardo Quirino, the Sign Contractor on behalf of the business owner Craig Jennings.

Page 2
Minutes - Old Town Design Review Committee
January 22, 2018

Staff gave a brief presentation detailing the two proposed signs, and the two options for both signs. The Committee preferred the silver lettering for each sign, and favored the projecting sign with the corner design. There was a concern that the silver lettering on the projecting sign might not match the lettering on the wall sign.

A motion was made by Jack Tidwell and seconded by Jack Miller to approve the projecting sign with the silver lettering and corner design, and the wall sign with the silver lettering, with the condition that the lettering on both signs match in color and finish. The motion passed unanimously (5-0).

There being no other items to discuss, the meeting was adjourned at 4:27 p.m.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amanda Ferguson, Chairperson