



# City of Lewisville

## Operating Budget

### FY 2008-2009



# HOW TO USE THIS BUDGET

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The City's budget is a planning and financial guide for citizens, staff, and Council members. The purpose of this document is to communicate the initiatives authorized by the City Council and enacted by City management. This guide details key revenue sources (e.g. property tax, water sales, etc.) and their planned use for the fiscal year. Readers will find a breakdown of costs, how the organization is structured, goals, objectives, accomplishments, performance measures for each department, and other pertinent statistical data about Lewisville.

The budget document contains the following information:

## **Introduction:**

This section contains the City Manager's transmittal letter to the Mayor, Council, and citizens of Lewisville. The letter provides a brief overview of the most important modifications to the approved budget, including a discussion of the tax rate, any changes to utility rates, significant service improvements, and challenges for the upcoming year.

## **Strategic Planning:**

The City's strategic planning initiatives are described as a foundation on which the City Council and staff operate to conduct municipal business. The City's primary 5-year planning documents are also included in this section.

## **Budget Overview:**

The overview is the executive summary, providing detailed analysis of revenues and expenditures for all funds and management's response to the growing demands of the City.

## **Fund Summaries:**

This section contains financial summary information for each of the operating funds.

## **Debt Summary:**

The Debt Summary itemizes Lewisville's annual principal and interest costs, purposes, and lengths of all issued General Obligation, Revenue Bonds, and Certificates of Obligation.

## **Departmental Information:**

The departmental sections detail department missions, activity descriptions, expenditure information presented by fund and activity, staffing level resources, and departmental accomplishments and performance measures.

## **Capital Improvements:**

The Capital Improvements section discusses the process and itemization of the City's capital improvements program (CIP) and details all current CIP projects.

## **Process & Policies:**

The budget process, annual budget calendar, budgetary financial policies and the City's basis of budgeting are described in this section.

## **Appendix:**

The appendix includes statistical data of the community, charter and ordinance authorization, chart of accounts, and a budget glossary.

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### *Cover Information:*

*The cover photograph is of the 2008 Old Town Western Day Festival.*

*Any questions regarding this document may be addressed by calling the City of Lewisville at (972) 219-3408 or by writing to: City of Lewisville, P. O. Box 299002, Lewisville, Texas 75029-9002. You may also visit our web site at [www.cityoflewisville.com](http://www.cityoflewisville.com).*

# City of Lewisville

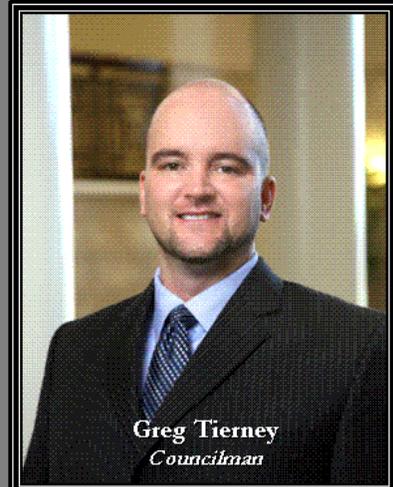
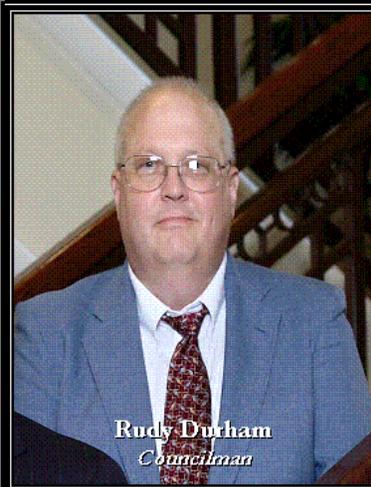
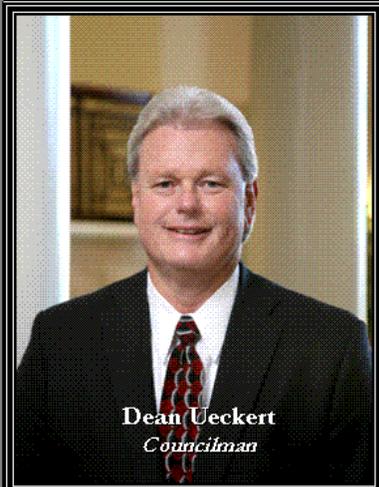
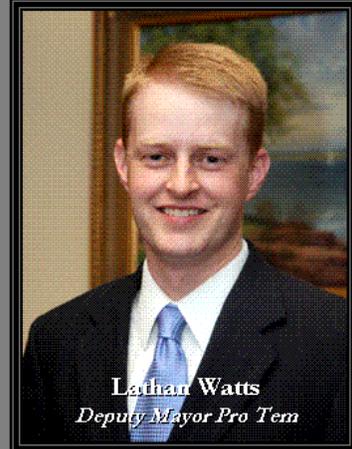
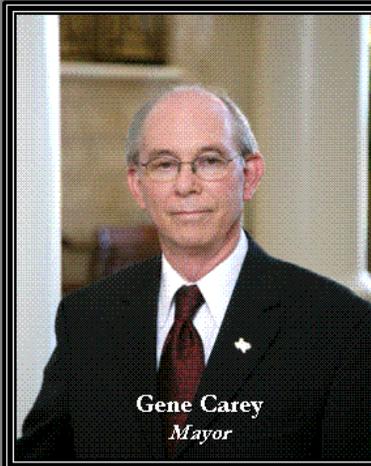
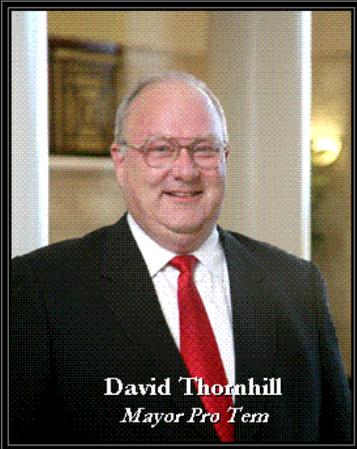
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Texas

Annual Budget for Fiscal Year  
October 1, 2008 to September 30, 2009

As Adopted by the City Council

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# History of Lewisville

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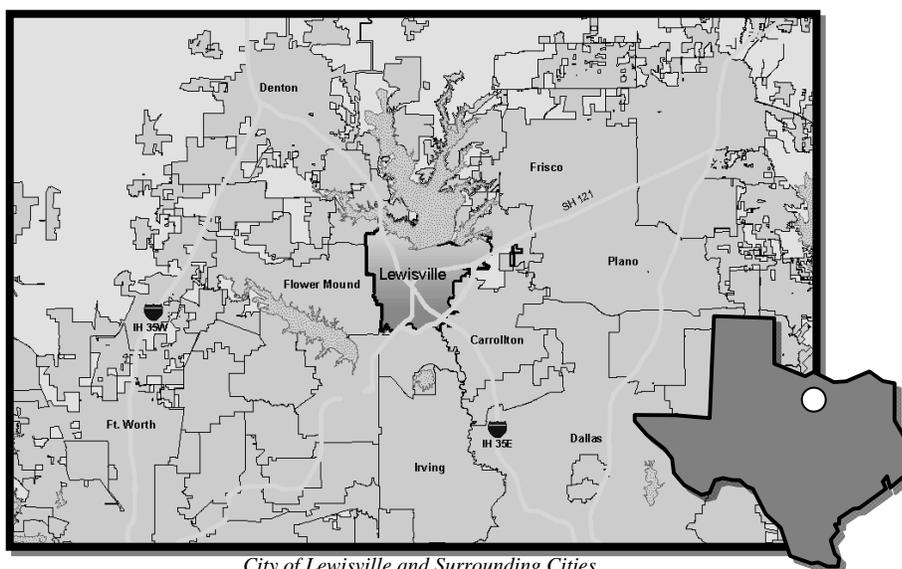
Lewisville’s history dates to the early 1840’s. The Texas Immigration and Land Company, recognizing the potential of the area’s rich, black soil, purchased the area and offered 640 acres to families and 360 to bachelor settlers. The head of the company was W.S. Peters, and the first town in the area took his name: Peters Colony.

The actual site of the City of Lewisville was named Holford Prairie’s Settlement after John and James Holford, who migrated to the area in 1844 from Platt County, Missouri. Increased settling led to land competition in the 1850’s. Henry Hedgcox, title administrator for the Land Company, came in increasing conflict with settlers over title filings. In what became known as the “Hedgcox War,” area residents destroyed his cabin and records and chased him out of town.

Unfortunately, property ownership then became quite difficult to determine. In 1853, Willis Stewart went to Austin on the resident’s behalf. There, he completed the painstaking process of sorting out claims with the General Land Office. Stewart would eventually develop the first comprehensive homestead law. Two years later, Basdeal W. Lewis purchased the old Holford property and created the township of Lewisville.

The township’s early growth was slow. But in 1881, its future was solidified by the construction of the Dallas and Wichita Railroad. By 1900, there were 500 residents. The City of Lewisville was incorporated on January 15, 1925, with a population of 825. The city’s character further developed during this time through the damming of the nearby Elm Fork of the Trinity River, creating a reservoir for Dallas then known as Lake Dallas. A larger dam was constructed by the Corps of Engineers in the mid 1950’s, collecting water from the Hickory, Cottonwood, and Stewarts’ Creeks. This 29,700 acre ft. reservoir was named Lake Lewisville. Lake Lewisville, now the third largest lake in Texas, provides water for all city residents and has over three million visitors annually.

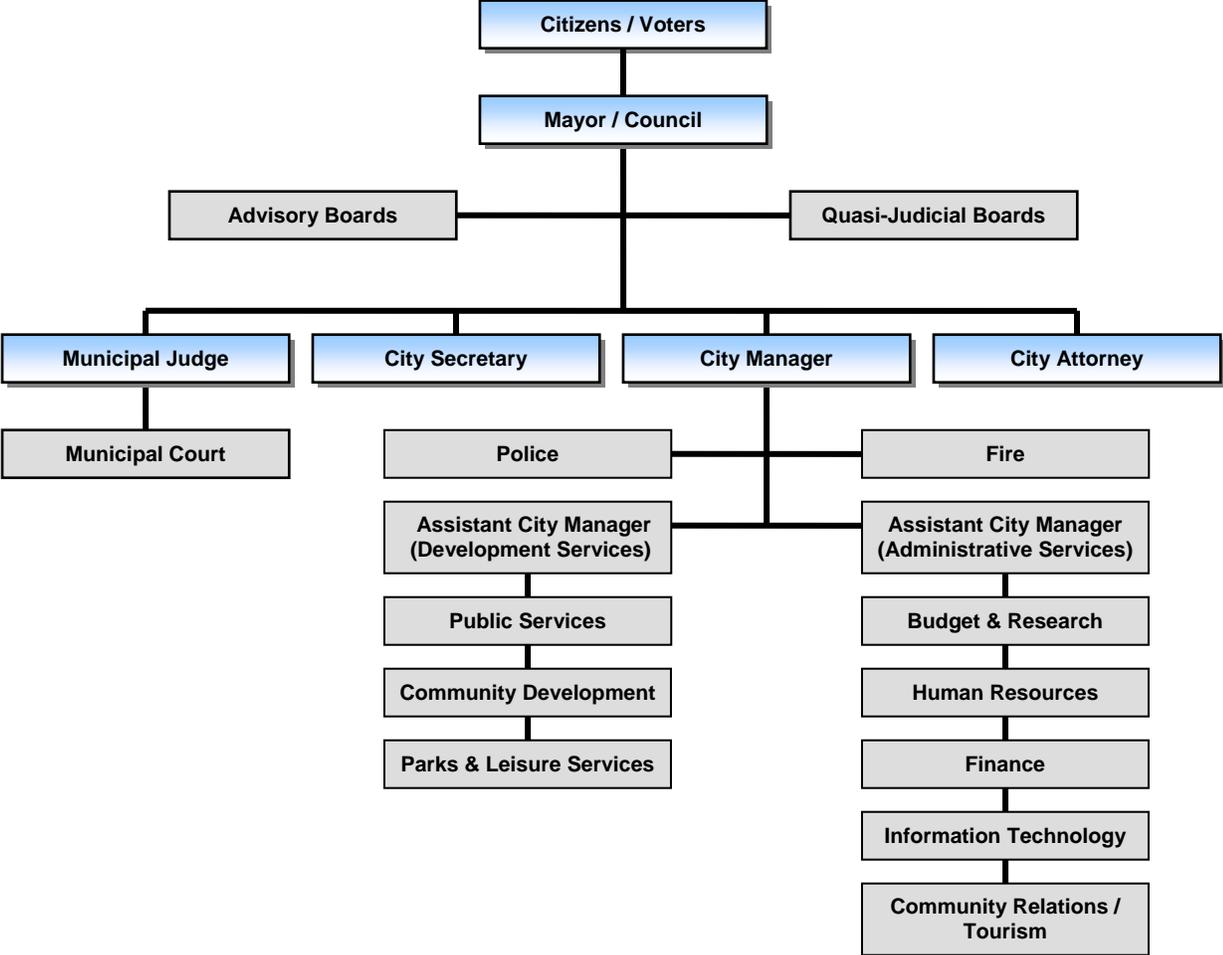
Today, Lewisville is a primary recipient of the rapid growth of the North Texas area. Encompassing 42 square miles with Interstate 35 as its corridor, Lewisville enjoys a population of 91,550, an increase of over 230 percent since 1980. Located only 30 minutes from Ft. Worth, Dallas, DFW Airport and the University of North Texas, Lewisville maintains a vital presence in the Metroplex today as it prepares for continued prosperity in the 21st Century.



*City of Lewisville and Surrounding Cities*

# City of Lewisville

## Organizational Chart



# Distinguished Budget Award

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Lewisville, Texas for its annual budget for the fiscal year beginning October 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Honorable Mayor and City Council  
City of Lewisville  
Lewisville, TX 75029



Claude E. King, City Manager

To the Honorable Mayor Carey and Council Members:

In accordance with Section 9.02 of the City Charter and with State law requirements, I respectfully submit the FY 2008-09 Operating Budget for the City of Lewisville.

Lewisville has endured the test of self-definition as it evolved from a small, rural community into a thriving residential suburb. Some of the major projects currently underway include the construction of a new Arts Activity Center in Old Town, a seventh fire station at the intersection of I35 and Business 121, a new jail facility next to the police department and the Railroad Street Athletic Complex.

On September 29, 2008, City Council voted to lower the property tax rate from \$0.44050 to \$0.44021.

This year's budget continues to represent the City's commitment to sound fiscal management as we strive to reduce operating expenditures without significantly impacting service levels. Throughout the development of the budget, input was received from citizens, the Mayor and Council, and city staff. I believe this adopted budget best meets those needs in the context of the City's financial resources and budget constraints.

Due to an economic slow-down affecting the entire nation, this year's sales tax is estimated to increase only \$30,000 more than the previous year's budget. In comparison to the past several years, this is a significant decrease in projected sales tax growth. Property values (on which the property tax is based) did increase though and as a result the Council was able to slightly lower the property tax rate.

### **Future Challenges**

As discussed above, the entire nation is experiencing an economic slow-down. This is coupled with (and tied to) a crisis in the housing finance sector of the economy resulting from high numbers of foreclosures and decreasing property values (meaning the banks are unable to sell foreclosed property for even the value of the loan).

As a result of this turmoil we can only hope that our sales tax revenue remains relatively steady with no significant decrease. One positive sign for the future is that our property values have continued to increase. We are fortunate in this regard because other areas of the country are seeing a decrease in sales tax revenue and property tax revenue. We are cautious about this revenue line item for future years and will continue to project zero growth in this source of revenue from one budget year to the next.

Many revenue sources are highly dependent on the economy, local trade and industry activity in Lewisville. This is particularly true of the sales tax and development fees. Other revenues are known to be finite in term, such as the collection of landfill host fees (budgeted at \$2.472 million this year) which will come to an end when the landfills close, but we have become dependent on them and will be forced to adjust to their loss in the future.

### **Property Tax Rate**

The FY 2008/09 property tax rate, as adopted by Council, is \$0.44021 per \$100 valuation (\$0.32156 O&M; \$0.11865 debt). This is \$0.00029 less than the FY 2007/08 rate and is due to the 5.99% increase in property values. The previous year's increase in property value was 13.3%.

### **New Positions**

Six (6) new positions were added to the FY 2008/09 budget.

| <b>Position</b>                                 | <b>Count</b> |
|---|--------------|
| Code Enforcement Officer                        | 1            |
| Streets ROW Maintenance Crew (2 positions)      | 2            |
| Animal Control Officer                          | 1            |
| Civil Engineer                                  | 1            |
| Projects Manager (added at the end of FY 07-08) | 1            |
|   | <b>6</b>     |

### **Council's priorities and goals**

Management is working to implement the mission of the City Council in this environment. Driving our efforts to sustain our past and improve our future, staff operates under the following mission:

*The Mission of the City of Lewisville is to enhance the quality of life for our community and provide effective municipal service.*

To achieve this mission, the City of Lewisville adheres to nine fundamental priorities:

1. Provide a well developed and maintained infrastructure, and meet the demand for services.
2. Community cost of service delivery.
3. Maintain financial stability.
4. Provide opportunities for cultural/recreational activities for residents and visitors.
5. Provide a community where citizens/visitors are safe and secure.
6. Develop the City's economic base and improve aging/substandard areas.
7. Meet transportation and transit needs.
8. Maintain a stable, high performance workforce.
9. Enhance the community's image and citizen involvement.

To achieve these priorities, a comprehensive strategic plan was developed, quantifying the expectations of each department and providing timeframes for achievement. In 2002, a citizen survey was conducted to assist the City Council in establishing priorities and staff in developing goals and objectives for their departments that would be meaningful to the public at large. This survey was again conducted in 2004 in order to determine any trends in performance. Staff is committed to utilizing the most productive and efficient means available to achieve their goals. This budget reflects these priorities and strategies.

Included in the strategic planning section of this document is a listing of new programs/funding directly related to each of the priorities. These are in addition to the many existing programs and services provided annually in response to these priorities.

### **Fund Highlights**

The city-wide budget for all operations and debt service expenditures (across all operating funds) is \$103,653,953. Growth in the total budget is attributed primarily to personnel costs and related benefits.

#### General Fund

- The budget is balanced because of a forecasted \$2.03 million increase in revenue, due primarily to property value increases (the net taxable value increased 5.99%) and anticipated increases in sales tax, landfill host fees, ambulance fees, general & administrative transfer from the utility fund and interest earnings. Over a third of this additional revenue (\$1.484 million) went towards increases in personnel costs including pay plan adjustments and associated benefit increases.

#### Utility Fund

- Water rates were increased by 1.5% and sewer rates were increased by 0.5%. The new monthly water rate base charge amount (for a ¾ inch water line) is \$13.18 and the volume charge (per 1,000 gallons after the first 2,000 gallons) is \$2.73.

#### Debt Service Fund

- The Interest and Sinking (I&S) portion of the property tax rate was adopted at \$0.11865 per \$100 valuation.

#### 4B Sales Tax Fund

- During FY 2006-07, Council authorized \$18 million in certificate of obligation bonds for the construction of the Railroad Street Athletic Complex. This year, \$1,225,709 is budgeted as the debt service payment for the park. An additional \$1,674,269 is budgeted for debt service related to the library expansion, land and the aquatic facilities.
- Operating costs for the Railroad Athletic Complex have been budgeted for FY 2008-09 at \$344,750. An additional amount of \$280,400 was budgeted for capital equipment to be used by the Railroad Athletic Complex maintenance crews. In FY 2009-10, 9 maintenance workers and 2 crewleaders are expected to be added. These additional personnel and the anticipated utility expenses will bring the operating costs to approximately \$640,000.

#### Hotel / Motel Tax Fund

- The FY 2008-09 budget includes the “grant” provided to the Arts Council in the amount of \$154,831. This amount was increased in the FY 2007-08 budget for the first time in many years due to a request from the Arts Council to fund an additional art group.
- A total of \$44,000 is included to fund summer and fall entertainment in the Old Town area. This funding allows eight music or movie programs to be presented at a cost of \$5500 each. Other special events included in the FY 2008-09 Hotel Motel Fund (HOT) include Holiday at the Hall, Western Day, Collegiate Fishing Tournament, Farmer’s Market Kick-Off, Keeping the Tradition Alive (\$15,000 is funded to support the Honor Guard and Bagpipers Old Town events) and the Saddle Club.
- Based on City Council direction, a focus on increasing funding for Western Day so that it is our signature event was made with a total of \$166,000 of hotel-motel money targeted for this event (additional money targeted for this event includes \$43,807 General Fund, \$5500 for barricades from the Risk Fund, \$10,000 from the Allied Waste agreement and another \$20,000 from sponsorships). The total HOT budget for special events is \$349,336, approximately 20% of hotel motel expenditures.

#### Old Town TIF Fund

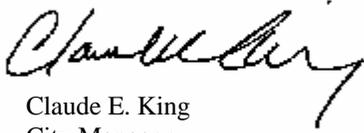
- During FY 2006-07, Council authorized the issuance of \$8 million in certificate of obligation bonds for the design and construction of a new arts activity center. The first debt payment was made in FY 2006-07 and the third is budgeted in FY 2008-09 for \$349,379.

The FY 2008-09 Operating Budget demonstrates our focus, as always, on working to maintain standards of citizen safety and response to emergencies. Infrastructure and water/ sewer capacity must be expanded to sustain our current and future population. Quality of life initiatives must broaden to support the livability of neighborhoods, and

proactive economic development activities must be continued to solidify the tax base and fulfill the City as a place to work, live and play.

In closing, I appreciate the efforts of the City Council, department directors and other staff members that participated in the development of this document. Special thanks should go to Budget and Research Director, Gina Thompson and Management Projects Coordinator, Jason Kirkland who contributed numerous hours coordinating the budget process and preparing this critical document.

Sincerely,

A handwritten signature in black ink, appearing to read "Claude E. King". The signature is fluid and cursive, with a large initial "C" and a long, sweeping tail.

Claude E. King  
City Manager

# Lewisville Strategic Plan

*The Mission of the City of Lewisville is to enhance the quality of life for our community and provide effective municipal service.*

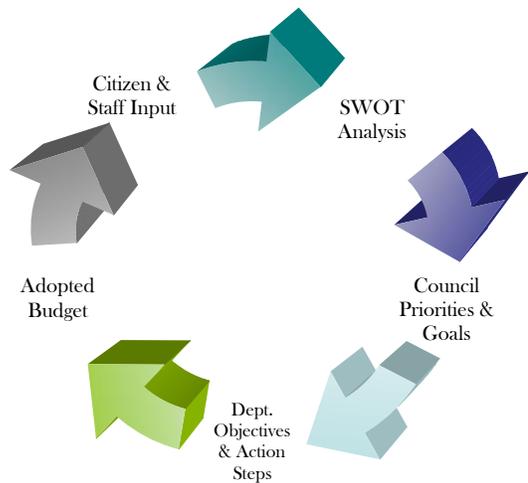
The City of Lewisville strategic planning process revolves around our core mission. Our strategic plan starts with determining where we stand. This is accomplished through citizen input and an internal SWOT Analysis. Based on this, the City Council sets priorities for the development of the budget. They also set one or more goals they want achieved for each priority. Departments then work to help Council achieve their priorities and goals by establishing objectives for themselves. Finally, departments determine what specific, operational steps will be needed to achieve their objectives and they request funding for specific programs.

## Developing the Plan: SWOT Analysis and Citizen Input

In the first step towards refining the city’s strategic plan for the next fiscal year, departments look inwards and determine their Strengths, Weaknesses, Opportunities and Threats (this is referred to as a SWOT Analysis).

Strengths and Weaknesses are short-term, and Opportunities and Threats are more long-term. The departments first develop their strengths, weaknesses, opportunities and threats using four main categories and then the City Manager and Council, assuming a more global view, select the city-wide SWOTs which will then become the overall city SWOTs.

Below are the City’s Strengths, Weaknesses, Opportunities and Threats used to develop the strategic plan and adopted budget.



**Infrastructure and Service Delivery** – This category refers to infrastructure maintenance, development, changes, demand, equipment, etc. as well as service issues such as demand, staffing, processes, etc. Issues related to the department’s service responsibility are discussed in this category.

| Short-Term  |   | Long-Term   |   |
|---|---|---|---|
| Strengths   | Weaknesses  | Opportunities   | Threats   |
| 5 & 10 Year CIP Planning Based on Updated Engineering Studies     | Adequate training and testing facilities                            | Arts Activity Center  | Change in state or federal laws   |
| 5 Year Street & Drainage Program                                  | Aging Animal Services facility/poor location                        | Benchmarking studies  | Disruption of technology  |
| Apparatus and Equipment   | Appearance of corridors   | Corporate Drive / Windhaven (Near Neighbor Program) / public/private partnerships | Increased reliance on municipal courts to dispose of more serious cases |
| Aquatic Facilities  | Appearance of junkyards on SH 121 Business                          | Developing East Hill Park for eastside service demand                             | Increasing non-compliance with nuisance codes                           |
| Communications service providing voice and data over same network | Code enforcement / street lighting customer rankings                | Increases use of Electronic Document Management and reduced paper demands         | Mandates (eg stormwater mandate)  |
| Comprehensive Old Town development standards and                  | Decreased patrol fleet availability due to mechanical or technology | Evaluate NET program effectiveness  | Neighborhood transition and deterioration                               |

|  |  |   |   |
|--|--|---|---|
| board processes  | problems   |   |   |
| Comprehensive regulations for new developer construction       | Deterioration and Aging Water/Sewer Facilities and Line Infrastructure                                 | Expand technology-based service delivery                  | Organizational resistance to change                     |
| East Hill Park lease for future east side demands              | Deterioration of older neighborhoods, older retail strip centers and facilities (aging infrastructure) | Fleet management study                                    | Public safety staffing / workload demands               |
| Fleet reliability due to replacement program                   | Fleet Maintenance  | I-35E corridor improvements                               | Small pool of applicants including bilingual applicants |
| Friendly and helpful customer service orientation              | Incomplete use of technology   | Improve facilities maintenance programs                   |   |
| General citizen communications                                 | Need for Old Town parking  | Increased interlocal service and facility sharing         |   |
| GO bond program for infrastructure                             | Promotion and Marketing  | Lakes at Vista Ridge                                      |   |
| Infrastructure planning and regular investment                 | Traffic safety and congestion  | Old Town parking / plaza development                      |   |
| Inter-Departmental Efforts in Storm Water Compliance           | Underutilization of GIS as a city-wide planning and mapping tool                                       | Recreational needs analysis including outdoor programming |   |
| Interlocal cooperation for emergency services                  |  | Regional disaster response training                       |   |
| Internet online crime reporting                                |  | Regional sports authority                                 |   |
| ISO rating   |  | Single-family rental property inspection program          |   |
| Known planning parameters (ie, build out, city limits)         |  | TOD overlays at DCTA station locations                    |   |
| Opening new jail and fire station #7 in FY08-09                |  | Transportation (DCTA/mass transit, I-35 E widening, etc)  |   |
| Park and library facility and service development through 4B   |  | Wastewater Reuse Program                                  |   |
| Positive Customer Satisfaction Rankings for Most City Services |  | Water and sewer service to Bright property                |   |
| Tracking citizen complaints/comments                           |  | Westside overlay and incentive program                    |   |

**People and Competencies** – This category refers to current employee needs, concerns, and issues, such as performance measurement, recruitment, training, teamwork, etc. This category deals with department issues only and not broad organizational issues.

| Short-Term   |  | Long-Term   |  |
|--|--|---|--|
| Strengths  | Weaknesses   | Opportunities   | Threats  |
| Annual salary analysis and adjustment              | Competition for certified plant operators in Public Services | Alternative training programs through interlocals / COG | Constantly changing regulatory directives for certification requirements |
| Competitive benefits package                       | Employee Communication and Information Flow                  | Improve police recruitment marketing                    | Continued growth in work loads   |
| Diverse backgrounds and experience among staff     | Full utilization of existing technology by staff             | Increase employee training opportunities                | Future non-competitiveness / inequity in salary/benefit structure.       |
| High expectations for customer service fulfillment | Management level diversity                                   | Review of tuition reimbursement program                 |  |
| Internal training program                          | Police officer recruitment                                   |   |  |

|   |                                |  |  |
|---|--------------------------------|--|--|
| Leadership Development Series program to enhance department's supervisory and management skills | Reward and recognition program |  |  |
| Low staff-to-population ratio   |                                |  |  |
| Low turnover ratio  |                                |  |  |
| Strong Human Resource System  |                                |  |  |

**Political and Social** - This category encompasses issues dealing with the community, boards and council, other governmental entities, etc. Again, only issues related to the particular department are discussed.

| Short-Term                                      |   | Long-Term  |   |
|---|---|--|---|
| Strengths                                       | Weaknesses  | Opportunities  | Threats   |
| Annual City Council retreat                     | Resident perception of changing neighborhood profiles                     | Citizen access to internet   | Changes in demographics   |
| Political stability                             | Resident awareness of information and services available on city web site | Communication and continuity between the City and LISD                       | Continued loss of Federal and State funding for local programs (CDBG, Transportation) |
| Political support for codes and ordinances      | Ineffective influence at State level                                      | Enhance customer satisfaction measurement tools / citizen & customer surveys | Erosion of annexation authority in extra-territorial jurisdiction (legislative)       |
| Positive Council/Staff relationship             | Limited community involvement   | Enhance public education / marketing activities                              | Legislative restrictions or mandates  |
| Staff involvement with regional social agencies | Marketing / image   | Enhanced advisory board member training                                      | School system ratings decrease  |
|   | Public perception of government   | Improve perception of community safety/security                              |   |
|   | Resident turnover   | Increased involvement in legislative processes at State and Federal levels   |   |
|   | Small pool of board/commission candidates                                 | More active/effective community outreach programs                            |   |

**Economic and Financial** - As the name implies, any economic or financial issues are addressed in this section: Issues such as financial policies, funding sources, revenue concerns, user fees/rates, etc. that relate specifically to the departments.

| Short-Term   |                                       | Long-Term  |  |
|--|---------------------------------------|--|--|
| Strengths  | Weaknesses                            | Opportunities  | Threats  |
| Aggressive tax incentive policies which increase the ability to attract new businesses | Asset management system               | Additional grant funding sources   | Ad Valorem Tax - legislative cap effects   |
| Competitive Energy Costs through Aggregation   | Debt Ratio (UF)                       | Camelot landfill user fees   | Business relocation to other cities  |
| Competitive Water/Sewer Rates  | Decrease of impact fee revenue        | Continued expansion of tax base of East Lewisville and Old Town                    | Castle Hills debt load, reporting requirements, accountant workload and bond rating impact |
| Comprehensive CIP Reports  | Departmental cost control initiatives | Creative funding programs to stimulate redevelopment of declining business centers | GASB 45 requirements for retiree benefits  |
| Continuing redevelopment of  | Dependence on sales tax               | Development of cost effective  | Higher operating costs due to  |

|  |   |  |   |
|--|---|--|---|
| Old Town   |   | health plan alternatives   | increased density and service demand                                      |
| Controlled claims costs  | Diminishing amount of corporate campus land   | Development of Southwest Lewisville                                    | Increased technology costs  |
| Fees charged by departments electronically verified against fee schedule | GB and LI zoning remaining in Old Town        | Energy conservation programs and products                              | Increasing salary & benefits costs/competitive pressure from other cities |
| Fiscally conservative financial policies                                 | Lack of 4A sales tax for economic development | Expanded contractual purchasing agreements                             | Large Equipment Replacement Needs for Water and Wastewater                |
| Funding capabilities for high priority projects                          | Low availability of new single family land    | Expanded participation in State-wide warrant roundup program           | Legislative restrictions on revenue growth                                |
| Geographic location  | Storm Water Financing                         | Expanded use of collection services (MSB)                              | Loss of business properties on I-35 (real property and income)            |
| Host fee revenue from landfills  | Unaccounted for Water Loss                    | Expansion of lighting retrofit program for city facilities             | Medical Inflation Rate  |
| Low employee to population ratio   | Increased fuel and utility costs              | Expansion of monthly financial analysis and reporting                  | Non-funded or under-funded mandates                                       |
| Low/competitive tax rate   | Slowing economy                               | Improve cost center allocation   | Potential loss of City assets (theft, fraud, etc)                         |
| Monthly financial analysis and reporting process                         |   | Increase revenue bond rating   | Reduction of collection rate of ad valorem taxes                          |
| Municipal Court Security and Technology Funds                            |   | Increased use of electronic document management to reduce supply costs |   |
| Old Town Tax Increment Financing revenue / incentive program             |   | Inter-Departmental Auditing and Accounting for Water Usage             |   |
| Revenue forecasting  |   | Interlocal sharing of radio costs                                      |   |
| Sound bond ratings (General Obligation and Utility)                      |   | Internal audit program and internal control improvements               |   |
| Southwest Lewisville streets funding through Denton County               |   | Outsourcing services or joint provision of services                    |   |
| TIF bond financing in Old Town   |   | Partnership with Lewisville Economic Development Foundation            |   |
| Vehicle and equipment replacement funding                                |   | Resort on the Lake   |   |
|  |   | Road impact fee  |   |
|  |   | Solicitation of advertising/naming rights                              |   |
|  |   | Storm Water drainage utility/Storm Water Utility Fee                   |   |
|  |   | Streets sales tax and public safety sales tax                          |   |
|  |   | Use of Technology to reduce staffing demands                           |   |
|  |   | Water conservation programs  |   |
|  |   | Wellness program   |   |
|  |   | West side overlay and incentive programs                               |   |

# City Council Priorities and Goals

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The city mission is the point around which the strategic planning process revolves. To achieve our mission, the City Council has set nine fundamental priorities. Priorities are strategic versus operational. The Council priorities are:

- 1) **Provide a well developed and maintained infrastructure, and meet the demand for services.**
- 2) **Controlling cost of service delivery.**
- 3) **Maintain financial stability.**
- 4) **Provide opportunities for cultural/recreational activities for residents and visitors.**
- 5) **Provide a community where citizens/visitors are safe and secure.**
- 6) **Develop the City's economic base and improve aging/substandard areas.**
- 7) **Meet transportation and transit needs.**
- 8) **Maintain a stable, high performance workforce.**
- 9) **Enhance the community's image and citizen involvement.**

Each City Council priority has one or more corresponding goals. Goals are more specific than priorities and not operational in nature. Below are the goals (per priority) set by the City Council:

**1) Provide a well developed and maintained infrastructure, and meet the demand for services.**

- a. *Goal:* Maintain facilities to meet service demand
- b. *Goal:* Improve street, sidewalk, alley and utility line condition ratings
- c. *Goal:* Maintain adequate capacity in water/sewer systems
- d. *Goal:* Maintain an effective technology infrastructure
- e. *Goal:* Ensure high quality plan review and inspection services
- f. *Goal:* Maintain staffing and service levels that match community expectations

**2) Controlling cost of service delivery.**

- a. *Goal:* Increase energy conservation measures
- b. *Goal:* Oppose unfunded state mandates
- c. *Goal:* Use technology in lieu of manpower when possible
- d. *Goal:* Control employee/retiree health insurance costs
- e. *Goal:* Use alternative procurement methods for facility construction when cost effective
- f. *Goal:* Increase interlocal service provision

**3) Maintain financial stability.**

- a. *Goal:* Maintain a budget system that funds competing needs according to the entire organization's priorities
- b. *Goal:* Maintain/improve revenue base
- c. *Goal:* Ensure effective internal control systems
- d. *Goal:* Improve revenue bond rating (Moody's)

**4) Provide opportunities for cultural/recreational activities for residents and visitors.**

- a. *Goal:* Increase participation in recreation and athletic programs
- b. *Goal:* Utilize partnerships with outside entities to improve recreational opportunities
- c. *Goal:* Improve the park and recreation system assets
- d. *Goal:* Increase opportunities for recreation oriented visitation
- e. *Goal:* Develop major tourist attraction
- f. *Goal:* Develop sport-related tourist attraction

**5) Provide a community where citizens/visitors are safe and secure.**

- a. *Goal:* Provide necessary public safety facilities and equipment
- b. *Goal:* Involve the community more in safety and security
- c. *Goal:* Match demand for public safety with the appropriate manpower
- d. *Goal:* Ensure high compliance with community health and safety ordinances

- e. *Goal:* Improve neighborhood security in aging areas
- f. *Goal:* Ensure disaster preparedness and timely response

**6) Develop the City’s economic base and improve aging/substandard areas.**

- a. *Goal:* Improve the appearance of aging neighborhoods
- b. *Goal:* Increase investment in Old Town
- c. *Goal:* Increase re-development in other areas of the city
- d. *Goal:* Reduce the impacts of retail competition and I-35 expansion
- e. *Goal:* Stimulate retail development (existing shopping centers)
- f. *Goal:* Work with Vista Ridge Mall on long-range market position

**7) Meet transportation and transit needs.**

- a. *Goal:* Improve local thoroughfare system
- b. *Goal:* Utilize outside resources for road construction funding
- c. *Goal:* Develop transit (bus/rail) system in Lewisville
- d. *Goal:* Facilitate funding for full length of I35 corridor (I635 to SH380)
- e. *Goal:* Obtain funding for Windhaven Dr. from regional toll revenue sources

**8) Maintain a stable, high performance workforce.**

- a. *Goal:* Develop the organization
- b. *Goal:* Improve quality of job candidates

**9) Enhance the community’s image and citizen involvement.**

- a. *Goal:* Use the Visitors Bureau and other City resources to define and promote a positive City image among residents & visitors to the City
- b. *Goal:* Increase opportunities for citizen and community participation
- c. *Goal:* Work with local stakeholders, regional and state partners, and third-party entities to maximize Lewisville's potential as a tourist destination
- d. *Goal:* Improve corridor appearance
- e. *Goal:* Develop I35 corridor comprehensive plan overlay and incentive program
- f. *Goal:* Improve communication with LISD
- g. *Goal:* Implement branding program
- h. *Goal:* Improve communication with realtor community

## Departmental Objectives

Departments help achieve the City Council’s priorities and goals by creating specific objectives they will attempt to achieve during the next fiscal year. Each department objective is tied to a City Council goal (which is in turn tied to a priority).

| <b>Goal</b> | <b>Departmental Objectives</b>  |
|-------------|---|
|             | <b>Non-Departmental</b>   |
| 9d          | Improve corridor appearance   |
|             | <b>Administration</b>   |
| 6c          | Maintain adequate funding for economic development programs   |
|             | <b>Public Records</b>   |
| 1d          | Provide timely updates of ordinances approved by City Council that are included in the Code of Ordinance on the City's website and Folio program available to City employees. |
|             | <b>Legal</b>  |
| 5e          | Provide for the effective prosecution of cases in the Municipal Court of Record.  |

## **Police Department**

- 1a Begin operations at the new jail facility
- 5c Complete data entry of arrest, detention and accident reports into the RMS database within 24 hours of receipt of reports by retaining the Records clerk position.
- 5a Comply with the Texas Department of Public Safety evidentiary regulation by September 2009 by replacing the current intoxilyzer instrument.
- 5f Ensure effective operations of fleet to enable timely response.
- 5c Ensure sufficient overtime funding is available for premium call back for investigators and crime scene technician to crime scenes and court appearances.
- 5a Ensure that forensic evidence can be obtained through testing to secure successful prosecutions.
- 5c Gather all investigative data and recorded evidence and prepare case reports for all departmental arrests. Deliver case reports to the Denton County District Attorney's office within 10 days of the defendant's arrest as required by the District Attorney's office by retaining the CID clerk position.
- 5c Maintain a minimum staffing level to respond to service needs throughout the community.
- 5a Ensure the communications center is equipped with adequate furniture and console equipment to accommodate staffing by May 2009.
- 5a Ensure the safe and efficient operation of the municipal jail by providing food and safe clothing alternatives to prisoners.
- 5a Equip 4 Traffic Officers with 2 Traffic vehicles by May 2009 to increase enforcement activities.
- 5a Equip the Commercial Vehicle Enforcement Officer with a full size utility vehicle by May 2009 to increase enforcement activities.
- 5a Equip the prisoners transport van with safety inserts by May 2009, so that prisoners can be safely transported.
- 5a Replace four traffic unit moving radar systems and to purchase one moving radar system for the Commercial Vehicle Enforcement Officer.

## **Fire Department**

- 1f Ensure adequate overtime funding
- 1a Ensure funding for utility accounts
- 5a Provide funding for Personal Protective Equipment
- 5a Upgrade and replace equipment

## **Public Services**

- 1f All Scheduled Replacement/Maintenance of Treatment Equipment and Appurtenances.
- 1f Completion of scheduled maintenance activities in a timely manner.
- 1b Completion of the funded maintenance programs listed on the Five Year Street and Drainage Program.
- 1a Meet or Exceed 100% State and Federal Standards for Water and Wastewater Quality.
- 1a Meet or Exceed regulatory and community standards for environmental programs and services.
- 1a Provide a level of service to effectively maintain all City facilities in order to maximize performance and appearance.
- 1f Replacement of worn out and obsolete equipment.

## **Parks & Leisure Services**

- 1a Maintain current service levels and meet customer expectations
- 1a Provide quality maintenance at PALS facilities
- 1a Provide quality maintenance at Railroad St. Athletic Complex
- 8b Provide staffing levels to meet customer expectations
- 4c Strengthen library materials collection

## **Community Development**

- 1e Conduct/perform quality plan reviews, maintenance inspections and construction inspections throughout 2008-2009.
- 1a Review options for a new animal shelter.
- 6a Continue marketing for the first-time homebuyer program.
- 9b Create partnerships with non-profits.
- 8a Develop and invest in continuing education/training.
- 6a Improve Nuisance code enforcement.
- 1a Improve service delivery to customers by improving technology.
- 7b Monitor progress and assist Innovative Transportation Solutions in the proposed Denton County TRIP-08 Bond Program funding requests.
- 1a Provide in-house design, plan review, inspections and coordination of City construction projects.

|  |   |
|--|---|
| <b>Finance Department</b>                  |   |
| 3b   | Continuous improvement in the efficiency of the procurement function.   |
| 8a   | Develop staff to perform at optimum levels.   |
| 1f   | Increase procurement staffing to address increased demands.   |
| <b>Human Resources</b>                     |   |
| 3c   | Identify and implement affordable solutions for health care.  |
| 3c   | Comply with GASB 45.  |
| <b>Community Relations / Tourism</b>       |   |
| 9b   | Expand or maintain the frequency and quality of special events.   |
| 9a   | Expand the promotion of the city as an attractive location for conventions and related events.                          |
| 9a   | Maximize existing resources to promote a positive city image.   |
| <b>Information and Technology Services</b> |   |
| 1d   | Implement technology systems that will improve information sharing requirements for the organizations technology needs. |
| 2c   | Improve internal consultation services for technology services.   |
| 1f   | Provide knowledgeable support staff to support organization technology needs.   |
| <b>Municipal Court</b>                     |   |
| 1d   | Implement new phases of the document management plan by reducing unnecessary use of paper documents and files           |
| 3b   | Finalize collection program that complies with state mandates and track performance in each area.                       |

## Departmental Action Steps

Once the departments have set their objectives for the next fiscal year, they determine if they will need new tools to achieve those objectives. These new requests can be seen as the specific “actions” the department will be taking to achieve their objectives and are hence referred to as “Action Steps”. An example of an action step would be: “Create and print crime prevention brochures.” The department would then ask for specific dollar amounts needed to create and print crime prevention brochures. Not all action steps require new money though. Many times departments determine a specific step that can be taken to achieve an objective which does not require new funding but can instead be absorbed into their existing operating budgets.

## Adding Dollars to Achieve the Desired Results of the Strategic Plan

The final step towards the development of the city’s strategic plan is funding new projects/programs so the plan’s goals and objectives can be achieved. New funding is not always necessary but there are projects/programs that can not be initiated without it. Below is a listing of all action steps that were funded.

### **Provide a well developed and maintained infrastructure and meet demand for services.**

|                 |  | <b>FY 08/09</b> | <b>On-Going<br/>Oper. Impacts</b> |
|-----------------|--|-----------------|-----------------------------------|
| Public Records  | Code Book  | 750             | 750                               |
| Police Dept     | New Jail Operating Costs For Remaining 4 Months          | 14,365          | 14,365                            |
| Fire Dept       | Firehouse 7 operations accounts                          | 8,267           | 8,267                             |
| Fire Dept       | Supplement overtime accounts                             | 56,045          | 56,045                            |
| Public Services | Change to Computer Replacement Schedule                  | 10,797          | 2,195                             |
| Public Services | ECS - Replacement of Wastewater Laboratory Cabinets      | 21,338          | 0                                 |
| Public Services | Increase Purchased Water Cost                            | 202,205         | 202,205                           |
| Public Services | Meter Services – 100 Gallon Vacuum Excavator             | 12,698          | 0                                 |
| Public Services | Service Needs for Elevated Storage Tank and Lift Station | 7,600           | 7,600                             |

|                 |  |                    |                  |
|-----------------|--|--------------------|------------------|
| Public Services | Sewer line replacements - Budget workshop  | 148,534            | 148,534          |
| Public Services | Streets - Replacement of Pavement Saw Blades   | 5,450              | 0                |
| Public Services | Streets – ROW Maintenance Crew   | 277,535            | 224,128          |
| Public Services | Traffic – Replacement of Pavement Marking Adhesive Applicator.                                   | 4,290              | 0                |
| Public Services | ULM/Collection System Cleaning – Replacement of Cable Rodding Machine                            | 3,790              | 0                |
| Public Services | WTP - Increase Chemical Cost   | 26,673             | 26,673           |
| Public Services | WWTP - Replacement of Wastewater Chlorinators and Regulators                                     | 19,262             | 0                |
| Public Services | WWTP - Replacement of Wastewater Plant #1 RAS Motors & VFDs                                      | 30,940             | 0                |
| PALS            | Capital Equipment for Railroad St. Athletic Complex  | 280,400            | 0                |
| PALS            | Contract Mowing Required by Railroad Street Athletic Complex                                     | 44,000             | 44,000           |
| PALS            | Hedrick House Improvements   | 7,840              | 0                |
| PALS            | Memorial Park & Civic Circle fitness rooms flooring  | 11,717             | 0                |
| PALS            | Painting at aquatic facilities   | 79,300             | 0                |
| PALS            | Repair City Hall Fountains   | 43,400             | 0                |
| PALS            | Replace carpet at Memorial Park and Senior Center  | 7,353              | 0                |
| PALS            | Replace gym divider at Civic Circle Rec Center   | 11,200             | 0                |
| PALS            | Replacement costs for equipment  | 20,350             | 20,350           |
| Comm. Develop.  | Purchase Tablet Personal Computers for Four Building Inspectors                                  | 42,617             | 5,907            |
| Comm. Develop.  | Renovations to the Animal Shelter  | 63,820             | 0                |
| Comm. Develop.  | Replace Seven (7) Notebook Computers Used by Animal Control Officers                             | 48,755             | 7,469            |
| Inf. Technology | Citrix Office 2007 Upgrade.  | 24,000             | 0                |
| Inf. Technology | Increase ITS GIS division by hiring part time GIS intern   | 0                  | 16,882           |
| Inf. Technology | Increase ITS Help desk by hiring a full time System Support Specialist or two part time interns. | 38,176             | 38,176           |
| Inf. Technology | Network Expansion and Upgrade  | 25,268             | 1,440            |
| Inf. Technology | Replace high maintenance network printers.   | 16,500             | 0                |
| Inf. Technology | Wireless Management System   | 25,190             | 3,695            |
|                 |  | <b>\$1,640,425</b> | <b>\$828,681</b> |

## Controlling cost of service delivery.

|                 |  | FY 08/09         | On-Going<br>Oper. Impacts |
|-----------------|--|------------------|---------------------------|
| Inf. Technology | ArcGIS License Additions                   | 21,923           | 3,200                     |
| Inf. Technology | Document Imaging Phase IV                  | 97,750           | 12,750                    |
| Inf. Technology | EMS Software Upgrade for Fire (Tablet PCR) | 21,017           | 1,263                     |
|                 |  | <b>\$140,690</b> | <b>\$17,213</b>           |

## Maintain financial stability.

|                  |   | FY 08/09         | On-Going<br>Oper. Impacts |
|------------------|---|------------------|---------------------------|
| Finance Dept.    | Internet Based Vendor and Bid Management System | 6,000            | 6,000                     |
| Non-Departmental | Property Tax Revenue Increase - Budget Workshop | 787,057          | 787,057                   |
| Comm. Develop.   | Travel Reduction - Per CM                       | -3,650           | -3,650                    |
| Finance          | Travel Reduction - Per CM                       | -3,760           | -3,760                    |
| Inf. Technology  | Travel Reduction - Per CM                       | -2,000           | -2,000                    |
| PALS             | Travel Reduction - Per CM                       | -1,500           | -1,500                    |
| Public Services  | Streets – Temporary Worker Salaries (Reduction) | -73,735          | -73,735                   |
| Non-Departmental | Deferred Comp Reductions                        | -269,556         | -269,556                  |
|                  |   | <b>\$438,856</b> | <b>\$438,856</b>          |

**Provide opportunities for cultural/recreational activities for residents and visitors.**

|         |  | <b>FY 08/09</b> | <b>On-Going<br/>Oper. Impacts</b> |
|---------|--|-----------------|-----------------------------------|
| Tourism | Purchase Outdoor Sound System for Use at City Events | 5,000           | 0                                 |
| Tourism | Support for "Keeping Tradition Alive" Symposium      | 15,000          | 15,000                            |
|         |  | <b>\$20,000</b> | <b>\$15,000</b>                   |

**Provide a community where citizens/visitors are safe and secure.**

|              |   | <b>FY 08/09</b>  | <b>On-Going<br/>Oper. Impacts</b> |
|--------------|---|------------------|-----------------------------------|
| Legal Dept.  | Increase Pay for Part-Time Prosecutors  | 6,000            | 6,000                             |
| Police Dept. | Additional Funding in CID Overtime Account                                    | 12,000           | 12,000                            |
| Police Dept. | Additional Funding in Communications Overtime Account                         | 40,000           | 40,000                            |
| Police Dept. | Additional Funding in Jail Overtime Account                                   | 10,000           | 10,000                            |
| Police Dept. | Additional Funding in Patrol Overtime Account                                 | 8,000            | 8,000                             |
| Police Dept. | Additional Funding in Special Operations Overtime Account                     | 15,000           | 15,000                            |
| Police Dept. | Additional Funding in Traffic Overtime Account                                | 15,000           | 15,000                            |
| Police Dept. | Communications Furniture and Console Equipment                                | 169,723          | 11,436                            |
| Police Dept. | Five Stalker Radars   | 17,250           | 0                                 |
| Police Dept. | Increase Fuel Account   | 135,000          | 135,000                           |
| Police Dept. | Increase Jail's Other Operations Account.                                     | 5,000            | 5,000                             |
| Police Dept. | Increase Special Services Other Account to Pay for Forensic Evidence Testing  | 68,000           | 68,000                            |
| Police Dept. | Increase Vendor Motor Vehicle Maintenance Account                             | 18,000           | 18,000                            |
| Police Dept. | One Intoxilyzer   | 6,040            | 0                                 |
| Police Dept. | One Traffic Vehicle for Commerical Vehicle Enforcement Officer                | 69,676           | 11,626                            |
| Police Dept. | Prisoner Transport Van Insert   | 6,595            | 0                                 |
| Police Dept. | Two Traffic Vehicles  | 82,898           | 12,009                            |
| Fire Dept.   | Hydraulic Tool Replacement Proposal   | 59,165           | 0                                 |
| Fire Dept.   | Increase Personal Protective Equipment funding                                | 10,029           | 10,029                            |
| Fire Dept.   | Increase Self Contained Breathing Apparatus account                           | 14,929           | 14,929                            |
| Fire Dept.   | Portable CO-Oximeter for Ambulances   | 15,980           | 0                                 |
| Fire Dept.   | Purchase replacement and reserve fire hose                                    | 18,000           | 0                                 |
| Fire Dept.   | Salary, Fuel, Training, overtime funded for Division 41 if Add back approved. | 3,154            | 3,154                             |
|              |   | <b>\$805,439</b> | <b>\$395,183</b>                  |

**Develop the City's economic base and improve aging/substandard areas.**

|                |   | <b>FY 08/09</b>  | <b>On-Going<br/>Oper. Impacts</b> |
|----------------|---|------------------|-----------------------------------|
| Comm. Develop. | Code Enforcement Enhancement Program (Additional FT Code Enforcement Officer) | 71,665           | 61,098                            |
| Comm. Develop. | Code Enforcement Program Enhancement (Technology)                             | 50,944           | 10,944                            |
| Comm. Develop. | New Animal Control Officer Position   | 46,382           | 46,382                            |
|                |   | <b>\$168,991</b> | <b>\$118,424</b>                  |

## Meet transportation and transit needs.

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|                |                             | <b>FY 08/09</b> | <b>On-Going<br/>Oper. Impacts</b> |
|----------------|-----------------------------|-----------------|-----------------------------------|
| Comm. Develop. | New Civil Engineer Position | 94,078          | 94,078                            |
|                |                             | <b>\$94,078</b> | <b>\$94,078</b>                   |

## Maintain a stable, high performance workforce.

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|                  |   | <b>FY 08/09</b>    | <b>On-Going<br/>Oper. Impacts</b> |
|------------------|---|--------------------|-----------------------------------|
| Non-Departmental | Additional 1% on compensation plan (GF) - Per Council | 139,343            | 139,343                           |
| Non-Departmental | Additional 1% on compensation plan (UF) - Per Council | 33,458             | 33,458                            |
| Non-Departmental | Compensation Plan (2%) - Detail                       | 1,261,436          | 1,261,436                         |
| Non-Departmental | Compensation Plan 2% (Top of Range)                   | 71,444             | 71,444                            |
| Non-Departmental | TMRS Annuity Increase (GF) - Per Council              | 64,305             | 64,305                            |
| Non-Departmental | TMRS Annuity Increase (UF) - Per Council              | 74,097             | 74,097                            |
| Non-Departmental | TMRS Increase to 13.96%                               | 106,787            | 106,787                           |
| Non-Departmental | Utility fund revenue increase - Budget workshop       | 256,089            | 256,089                           |
|                  |   | <b>\$2,006,959</b> | <b>\$2,006,959</b>                |

## Enhance the community's image and citizen involvement.

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|                  |                                     | <b>FY 08/09</b> | <b>On-Going<br/>Oper. Impacts</b> |
|------------------|-------------------------------------|-----------------|-----------------------------------|
| Non-Departmental | Kiosk at Vista Ridge Mall           | 17,500          | 17,500                            |
| Comm. Develop.   | Needs Assessment                    | 7,936           | 0                                 |
| Tourism          | Marketing Kiosk at Vista Ridge Mall | 17,500          | 17,500                            |
|                  |                                     | <b>\$42,936</b> | <b>\$35,000</b>                   |

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# Measuring Performance

This section shows the results of each department's FY 2007-08 (last year's) efforts to achieve their objectives. Results are listed by Council priority.

## Control cost of service delivery

### Police Department

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Reduce red light violators by 10% at intersections where the cameras are installed. | This objective has not been met due to an unforeseen delay in the installation of photographic enforcement cameras by our vendor, RedFlex. The City of Lewisville is awaiting final design approval from the Texas Department of Transportation (TxDOT) pending an amended maintenance agreement at intersections identified as those with the greatest number of red light violations. Once the agreement is completed, RedFlex can begin construction. |
| Reduce property crime by 5%.  | This objective relates to the video surveillance system program that is managed by ITS. The system is currently at various stages of installation and configuration and as such this objective is not met. ITS will provide the update.  |

### Information Technology Services

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Kace KBOX Compliance System has been installed and implemented.  |
|   | Rack switches and fiber switches to improve campus and server redundancy have been installed.  |
|   | Wireless bridges have been installed to 5 remote fire stations, 2 aquatic centers, 4 Parks and Leisure campuses, 2 pump stations and the Visitors Center. Related OPX circuits have been terminated. |
|   | Video Security System has been implemented. Fifty-five cameras are currently installed and operating.  |
|   | Back up expansion of 1.2 TB completed on the Unitrends System.   |
|   | Video Plate Scan system implemented and installed in two patrol cars   |
|   | Replaced 8 network printers that were out of warranty and have been problematic.   |
|   | Replaced 224 Computers from the PC Replacement Schedule.   |
|   | Implemented Blackberry Enterprise Server.  |
|   | Developed and implemented Disaster Recovery for File Server at remote site.  |
|   | Installed and implemented two new livescan workstations.   |
|   | Installed and implemented new Avid System for video forensics.   |

|  |   |
|--|---|
|  | Implemented new Strategic Planning and Budget application.  |
|  | Completed the construction of the Radio Tower and installed networking equipment to utilize on the cities fiber infrastructure. |
|  | Fiber Optic Network-Construction has begun and all underground fiber has been installed.  |
|  | Completed Call Manager upgrade.   |
|  | Implemented Mesh wireless network at Lake Park.   |
|  | Integrated InTouch court software with Laserfiche.  |
|  | Implemented Phase III of Laserfiche. This includes Finance and Community Development.   |

## Municipal Court

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Provide alternate methods for paying fines and costs              | The department has implemented online payments, a virtual bank to process electronic credit card payments and a fax credit card authorization payment form. Additionally, we have begun using night drop for after-hours payments. |
| Provide internet forms and fine information to reduce call volume | Fines and costs have been updated and standardized forms have been added to the website for greater internet access.   |

## Develop the City's economic base and improve aging/substandard areas

### Administration

| <b>FY 07-08 Objective</b>  | <b>Status as of September 30, 2008</b>  |
|--|---|
| Maximize development opportunities in under-developed properties | The Economic Development Department completed right-of-way acquisition for the Southwest Lewisville Infrastructure project, opening the area up to development. The Old Town Master Plan was completed for the 400 acre Old Town Development Area. A funding source analysis was completed for assistance in brownfield redevelopment. The department completed several mapping efforts, including an Old Town land use analysis, vacant parcel inventory, brownfield target area map, and redevelopment guide. |

## Enhance the community's image and citizen involvement

### Information Technology Services

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Work with departments to help develop citizen information resources to provide greater access to city information and services. | Developed juvenile database to allow Courts to share juvenile information with other cities. |
|   | Implemented Point of Sale Module for Rectrac application.                                    |

## Maintain a stable, high performance workforce

### Finance Department

| <b>FY 07-08 Objective</b>                  | <b>Status as of September 30, 2008</b>   |
|--|--|
| Develop staff to perform at optimum levels | All CPA and investment officers were able to maintain required certification levels. One Buyer became a Certified Professional Public Buyer. Ongoing leadership and specialized training in process. |

### Human Resources

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Update all job descriptions to reflect current requirements and duties. | Revised about 30% of job descriptions. Continuing to work on project.                      |
| Recognize employees accomplishments.                                    | Provided employee event tickets and service awards; conducted employee picnic for 2007-08. |

### Municipal Court

| <b>FY 07-08 Objective</b>  | <b>Status as of September 30, 2008</b>  |
|--|---|
| Enhance staff competency and efficiency through training and education | Used local training to meet state requirements for certification. Most training during this fiscal year has involved learning new technology.   |
| Establish court performance standards                                  | New court performance standards were used in this budget and will continue to be developed for future uses.   |
|  | Court personnel participated in the updating and development of new Office of Court Administration reporting standards that will help provide more useful and accurate reports mandated by the State. |

## Maintain financial stability

### Administration

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>  |
|---|---|
| Utilize aggressive economic development strategies to enhance sales/property tax base | During FY 07-08, the Economic Development Department employed more aggressive marketing efforts by initiating a transition to digital marketing, conducting proactive lead campaigns, enhancing graphics, producing marketing CD's, creating a sponsor funded marketing space on the back panel of the annual aerial map, hosting a quarterly issue forum for key audiences, and presenting location proposals to over 87 prospects. Additionally, the department implemented a prospect tracking database to more thoroughly pursue projects considering Lewisville. |

### Public Services

| <b>FY 07-08 Objective</b> | <b>Status as of September 30, 2008</b> |
|---------------------------|--|
|---------------------------|--|

|  |  |
|--|--|
| Timely replacement of inaccurate water meters. | Meter Services and Customer Service continue to improve the revenue base through quickly identifying and resolving issues with meters that are not registering properly, customers who are not maintaining active accounts and customers with water leaks. Additionally Meter Services conducts analysis of water usage history, high usage meters and accounts with no usage, and through meter testing performs predictive and corrective maintenance thereby insuring the revenue base. |
|--|--|

## Finance Department

| <b>FY 07-08 Objective</b>  | <b>Status as of September 30, 2008</b> |
|--|--|
| Protect against potential loss of City assets (theft, fraud, etc.) | Internal audit program in process.     |

## Human Resources

| <b>FY 07-08 Objective</b>             | <b>Status as of September 30, 2008</b>  |
|---------------------------------------|---|
| Identify and address liability risks. | Purchased and placed seven additional AED's around City facilities.   |
|                                       | Conducted a RFP process for Workers' Compensation Third Party Administrator. Engaged a new company with a more aggressive approach for claims handling. |

## Municipal Court

| <b>FY 07-08 Objective</b>                                       | <b>Status as of September 30, 2008</b>  |
|---|---|
| Develop a collection program in compliance with state mandates. | We contracted with a new agency to help improve the collection of outstanding court fines. The new firm is equipped with an electronic interface that allows the court to update the collection records weekly and improve communication and accuracy of the data used by the court and the agency. |
|   | The department is using a telephone autodialer message system to send reminder notices to every new case that is past due by one week.  |

## Provide a community where citizens/visitors are safe and secure

### Police Department

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Conduct community education and encourage voluntary compliance with speed laws and gather data for traffic engineering enforcement in FY 07-08. | The department conducted a total of 44 community education programs to encourage voluntary compliance with speed laws.   |
| To eliminate 70% of the patrol time spent on vehicle maintenance transport and special equipment deployment.                                    | Eliminated 95% of the patrol time on vehicle maintenance transport and 70% on special equipment deployment.  |
| Report all TCLEOSE mandated training within 30 days of course completion as required by TCLEOSE guidelines.                                     | All reporting requirements are met within 5 days. In a recent audit conducted by TCLEOSE, the police department received an excellent report for meeting all their requirements. |

|   |   |
|---|---|
| To maintain span of control for the unit by adding a lieutenant and to increase the detection and investigation of narcotics-related activity by the narcotics unit by 50% over the 2007 fiscal year total. | A sergeant was promoted to a Lieutenant on January 23, 2008. However, since one Lieutenant is on a year of military leave, the Lieutenant assigned to Special Investigations is currently assigned to Patrol supervision duties. The unit is fully staffed other than the lieutenant with one sergeant and four detectives. The unit investigated 32 narcotics related offenses in FY 2006-2007 and 115 in FY 2007-2008, this is a 259% increase. |
| Allow fire and police dispatchers to dedicate more attention to dispatch and officer safety functions by having last resort telephone answering responsibilities.   | All three call-takers have been hired and trained, however one call-talker later on in the year got promoted to a dispatcher, this resulted in one call-talker position unfilled.   |
| To eliminate redundant report writing by providing field based computer tablets with character recognition capability which converts handwritten notes to type format.                                      | The CID tablets were deployed in April 2008.  |
| To facilitate movement through intersections by providing opticoms on 100% of Police emergency vehicles.  | Twenty-two (22) opticoms were received and deployed.  |
| To ensure 100% of PCs are on a replacement schedule so that the computers are supported by ITS.   | All approved PCs have been purchased and were deployed by May 2008.   |
| To ensure immediate computer availability to patrol officers during prisoner booking and affidavit completion and to increase the computer training capability by 50%.                                      | All approved PCs have been purchased and in use for training purposes. These PCs will be transferred to the new report writing areas upon completion of the remodel of the police building.   |
| Increase patrol and SWAT tactical shooting training.  | All officers completed 16 hours of rifle training designed to transition from the Ruger Mini-14 to the Rock River M4 rifle between February 1 and March 31, 2008. The training involved classroom instruction, static shooting and tactical shooting scenarios. Officers were trained on the use of the new Rock River M-4 rifle and fired approximately 300 rounds per student.  |
| To provide TCLEOSE mandated training in a shift based format which allows 100% of the officers available to respond to critical incidents.  | Even though service with the Law Enforcement Training Network (LETN) was launched February 2008, this objective was not met as the vendor filed for bankruptcy in September 2008.   |
| To provide new training scenarios to ensure officers decision making abilities are continually challenged.  | The PRISM system upgrade of new training scenarios occurred on March 10, 2008. New scenarios are now available.   |
| Increase the ability to process submitted digital video evidence by 100%.   | The AVID system was deployed on June 2008 and this provided the capability to process digital video evidence submitted by 100%.   |
| To replace 100% of body armor that is outside the manufacturer warranty period.   | All body armor replacements were received March 10, 2008 and put into use immediately.  |
| To continue 100% compliance with State mandated racial profiling reporting through video recording capability in all emergency response vehicles.   | This objective is in regard to the action step calling for the purchase of one mobile lap-top/digital video camera system for the School Resource Office vehicle  |
| To enable electronic submission of fingerprints to the State 90% of the time, and verify the identity of 100% of persons with fingerprints on file with the State.  | Two new live scan systems were deployed on June 2008. The department was able to submit the fingerprints electronically 100% of the time and verify the identity of 100% of persons with fingerprints on file with the state.   |
| To ensure employee safety by minimizing exposure to blood borne pathogens.  | The evidence drying cabinet which was purchased out of FY 2006-2007 salary savings was delivered on December 7, 2007 and put in to service in December 2007.  |

## Fire Department

| <b>FY 07-08 Objective</b>                                    | <b>Status as of September 30, 2008</b>  |
|--|---|
| Provide adequate funding for Personal Protective Equipment.  | PPE was purchased.  |
| Provide funding for saw and mower replacement                | The saws and ventilation fans were replaced; the lawn mowers were not approved for replacement.         |
| Ensure adequate response during special events and festivals | The special events medic was purchased and is in service at most all special events hosted by the City. |
| Ensure Emergency Management Plan is continually updated.     | An Emergency Management Coordinator was hired for the City.   |

## Provide a well developed and maintained infrastructure and meet demand for services

### Police Department

| <b>FY 07-08 Objective</b>                                   | <b>Status as of September 30, 2008</b>  |
|---|---|
| Begin operations at the new jail facility by February 2008. | Construction moved at a slower pace due to heavy spring rains. The opening ceremony is scheduled on October 23, 2008 and the new jail is expected to be in full operation by November 2008. |

### Fire Department

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>        |
|---|---|
| Ensure fire facilities are adequately maintained.                                     | The roof on Firehouses 1 and 3 were replaced. |
| Plan and provide for new facilities as needed to maintain quality response capability | Firehouse 7 is currently under construction.  |

### Public Services

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>  |
|---|---|
| Appropriate and convenient solid waste management options for residents on an ongoing basis   | Conducted 12 HHW and electronics collection events; provided 6 drop-off locations for recyclables with 24-hour access; began negotiation with service provider for recycling services at apartment complexes; planned and hosted Business Recycling Workshop for southern Denton County; provided recycling at City-sponsored special events.   |
| Provide a level of service to effectively maintain all City operated vehicles and equipment in order to maximize performance and appearance | Fleet Maintenance has seen major improvement in this area. By raising the hiring standards and offering certification based pay increases, Fleet is now fully staffed with highly qualified mechanics.  |
| Provide protection of facilities and infrastructure   | Contracts for preventive maintenance of HVAC systems, emergency generators, elevators, custodial service as well as preventive and corrective maintenance performed by our Facilities staff contributes daily to the maintenance and protection of our facilities. A facilities assessment currently in its beginning stage will further identify infrastructure needs and bring those issues up for consideration. A couple of areas already identified include leaking windows at City Hall, roof and water damage problems at the Herring Recreation Center, and aging HVAC systems. |

|  |  |
|--|--|
| Provide a level of service to effectively maintain all City facilities in order to maximize performance and appearance | A new custodial contract with more specific work requirements and the ability to hold the contractor accountable for the service should increase the appearance level of our facilities. Facilities staff has targeted deficient areas and are working to bring those to an acceptable level. Again the facility assessment will guide our efforts to increase the habitability and appearance of our buildings. |
|--|--|

## Parks and Leisure Services

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>  |
|---|---|
| Maintain emergency preparedness through training                                    | Purchased additional CPR manikins and AED trainers for staff development.   |
|   | Provided shelters for evacuees of Hurricanes Gustav & Ike.  |
|   | Security cameras installed at Memorial Park & Herring Recreation Centers and Senior Activity Centers to entrances and office areas. |
|   | Lightning detection apparatus installed at both aquatic centers   |
|   | Ultraviolet sanitation systems installed at both aquatic facilities   |
|   | Security cameras installed to pump rooms, offices, entrances and parking areas of both aquatic centers.                             |
| Maintain current service levels and meet customer expectations                      | New scoreboards purchased and installed at Lake Park adult softball fields and Vista Ridge Park ballfields.                         |
|   | Shading of all bleacher areas & dugouts at Vista Ridge & Lake Park ballfields completed.  |
| Maintain strength of library collection through recovery of overdue/lost materials. | Recovered 38% of items overdue more than 30 days through use of overdue notice mailers.   |

## Finance Department

| <b>FY 07-08 Objective</b>                                  | <b>Status as of September 30, 2008</b>   |
|--|--|
| Increase procurement staffing to address increased demands | Additional Buyer was hired, which allowed the Buyers to become more specialized by department. |

## Information Technology Services

| <b>FY 07-08 Objective</b>   | <b>Status as of September 30, 2008</b>   |
|---|--|
| Provide knowledgeable support staff to support organization technology needs. | Conducted several Arcgis classes for end users both basic and advanced.  |
|   | Configured Windows Media Server to provide on demand videos for internal network.  |
|   | Developed script to build intranet web page to link to videos.   |
|   | Developed new Intranet website to provide additional features for employees such as daily news and announcements, suggestion box, video viewing, motivational messages, and safety messages from HR. |

## Municipal Court

| <b>FY 07-08 Objective</b>  | <b>Status as of September 30, 2008</b>  |
|--|---|
| Improved service delivery by use of document management technology | Electronic records are being created for the first time in Municipal Court through the use of a scanning interface from InTouch to Laserfiche. All citations and other charges are scanned into the system at the point of entry.   |
| Continue to increase use of available technology                   | Online payments have been reinstated with an interface that clears the warrant and the case at the time of the payment in the virtual banking system.   |
|  | A digital camera system is in place at all cash handling areas, the night deposit box, courtroom and courtroom entrance. Public services areas are also digitally monitored and recorded.   |
|  | The website displays active Municipal Court warrants and can be accessed at random. Court Docket schedules are posted on the website. Teen Court schedules are also posted on the website.  |
|  | We began the development of the Juvenile Information System importing the first test file in September. The goal is to provide all participating courts with a centralized database to allow area courts to research and share a juvenile's pending offenses throughout the county. |
|  | A flat screen monitor has been mounted in the customer service area and loaded with a PowerPoint presentation of general information for those waiting in line.   |
| Restructure department to provide staff in high volume areas       | Cash handling standards were developed and implemented that demonstrate the importance of processing transactions accurately and with responsibility.   |
|  | The department consists of five(5) teams, Juveniles, Dockets & Courtroom services, Public Service, Collections & Warrants, and Case intake & receiving. Each team is responsible for completing tasks by the week to ensure prompt disposition of cases.                            |

## Provide opportunities for cultural/recreational activities for residents and visitors

### Parks and Leisure Services

| <b>FY 07-08 Objective</b>                                       | <b>Status as of September 30, 2008</b>  |
|---|---|
| Strengthen library materials collection                         | Increased multicultural fiction titles; filled in missing fiction series titles for mysteries, romance, westerns and science fiction.       |
| Provide Recreational Experience Matching Customer Expectations> | National Night Out merged with Old Town Concert Series.   |
|   | Softball League Team , Pickleball League & Tournament and Golf Tournament added as athletic programming to Senior Activity Center schedule. |
|   | Hosted first boxing tournament June 2008 at Civic Circle Rec Center.  |
|   | Hosted first Boomer Expo program targeting pre-retirement adults.   |
| Improve Promotion of Cultural and Recreational Opportunities    | Recreation Staff attends 20 community outreach programs.  |

# Long-Range Financial Plans

Long-range forecasting helps city leaders prioritize future spending.

## General Fund (Five-Year Plan)

|                                  | Actual              | Budget              | Estimated           | Budget              | Planned             |                     |                     |                     |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                  | 2006-07             | 2007-08             | 2007-08             | 2008-09             | 2009-10             | 2010-11             | 2011-12             | 2012-13             |
| GENERAL PROPERTY TAXES           | 18,732,208          | 20,170,045          | 20,590,000          | <b>21,037,057</b>   | 22,282,217          | 23,190,522          | 24,080,541          | 25,051,734          |
| SALES TAX                        | 19,541,944          | 18,790,282          | 18,734,220          | <b>18,509,086</b>   | 19,057,777          | 19,248,355          | 19,440,838          | 19,635,247          |
| OTHER TAXES                      | 6,239,389           | 6,025,205           | 6,543,105           | <b>6,473,727</b>    | 6,011,124           | 6,225,932           | 6,448,416           | 6,678,851           |
| LICENSES & PERMITS               | 2,393,345           | 1,833,561           | 2,090,300           | <b>1,494,926</b>    | 1,509,875           | 1,524,974           | 1,540,224           | 1,555,626           |
| FINES & FORFEITURES              | 2,680,535           | 2,724,733           | 2,696,338           | <b>2,713,837</b>    | 2,740,975           | 2,768,385           | 2,796,069           | 2,824,030           |
| CHARGES FOR SERVICES             | 5,212,302           | 4,928,602           | 5,448,848           | <b>5,540,732</b>    | 5,706,954           | 5,878,163           | 6,054,507           | 6,236,143           |
| RECREATION                       | 1,083,173           | 1,116,102           | 1,111,850           | <b>1,078,519</b>    | 1,089,304           | 1,100,197           | 1,111,199           | 1,122,311           |
| TRANSFERS IN / MISC              | 5,885,854           | 4,209,166           | 6,576,024           | <b>4,352,550</b>    | 4,485,557           | 4,622,630           | 4,763,895           | 4,909,478           |
| <b>TOTAL REVENUES</b>            | <b>\$61,151,253</b> | <b>\$59,170,921</b> | <b>\$63,085,685</b> | <b>\$61,200,434</b> | <b>\$62,883,783</b> | <b>\$64,559,158</b> | <b>\$66,235,690</b> | <b>\$68,013,419</b> |
| PERSONAL SERVICES                | 40,397,749          | 44,079,750          | 43,167,880          | <b>46,317,560</b>   | 47,410,160          | 48,121,313          | 48,843,132          | 49,575,779          |
| OTHER EXPENSES                   | 13,347,172          | 14,871,644          | 15,373,303          | <b>14,882,874</b>   | 15,453,083          | 16,365,113          | 17,330,970          | 18,353,832          |
| <b>TOTAL EXPENDITURES</b>        | <b>\$53,744,921</b> | <b>\$58,951,394</b> | <b>\$58,541,183</b> | <b>\$61,200,434</b> | <b>\$62,863,243</b> | <b>\$64,486,425</b> | <b>\$66,174,103</b> | <b>\$67,929,611</b> |
| TRANSFERS OUT                    | 5,528,947           | 1,031,098           | 1,079,598           | <b>414,907</b>      | -                   | -                   | -                   | -                   |
| ONE TIME EXPENDITURES            | 1,751,793           | 301,671             | 301,549             | <b>518,002</b>      | -                   | -                   | -                   | -                   |
| <b>BEGINNING FUND BALANCE</b>    | <b>26,675,058</b>   | <b>23,909,328</b>   | <b>26,765,909</b>   | <b>29,659,294</b>   | <b>28,726,383</b>   | <b>28,746,923</b>   | <b>28,819,656</b>   | <b>28,881,243</b>   |
| <b>ENDING FUND BALANCE (NET)</b> | <b>26,765,909</b>   | <b>22,576,559</b>   | <b>29,659,294</b>   | <b>28,726,383</b>   | <b>28,746,923</b>   | <b>28,819,656</b>   | <b>28,881,243</b>   | <b>28,965,051</b>   |

## Water & Sewer Fund (Five-Year Plan)

|                           | Actual              | Budget              | Estimated           | Budget              | Planned             |                     |                     |                     |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                           | 2006-07             | 2007-08             | 2007-08             | 2008-09             | 2009-10             | 2010-11             | 2011-12             | 2012-13             |
| <b>Sources of WC</b>      |                     |                     |                     |                     |                     |                     |                     |                     |
| Retail Water Sales        | 13,427,828          | 14,234,527          | 14,021,357          | <b>14,285,835</b>   | 14,274,621          | 14,477,367          | 14,682,993          | 14,891,539          |
| Retail Sewer Treatment    | 9,309,817           | 9,117,824           | 8,963,996           | <b>9,038,584</b>    | 9,174,267           | 9,358,546           | 9,546,527           | 9,738,284           |
| Charges for Services      | 346,710             | 280,407             | 350,500             | <b>340,052</b>      | 355,664             | 371,992             | 389,071             | 406,933             |
| Wholesale Sewer Treatment | 403,247             | 370,000             | 485,001             | <b>459,044</b>      | 465,403             | 471,851             | 478,388             | 485,015             |
| Capital Recovery          | 2,248,144           | 1,105,463           | 1,656,784           | <b>891,336</b>      | 862,976             | 835,519             | 808,935             | 783,197             |
| Miscellaneous and Other   | 843,528             | 704,505             | 884,505             | <b>883,164</b>      | 955,661             | 1,034,109           | 1,118,997           | 1,210,854           |
| Transfers                 | 33,103              | 83,652              | 83,652              | <b>124,099</b>      | -                   | -                   | -                   | -                   |
| <b>Total Sources</b>      | <b>\$26,612,378</b> | <b>\$25,896,378</b> | <b>\$26,445,795</b> | <b>\$26,022,114</b> | <b>\$26,088,592</b> | <b>\$26,549,385</b> | <b>\$27,024,911</b> | <b>\$27,515,822</b> |
| <b>Uses of WC</b>         |                     |                     |                     |                     |                     |                     |                     |                     |
| Personal Services         | \$4,902,774         | \$5,348,385         | \$5,344,665         | <b>5,575,298</b>    | 5,659,114           | 5,744,001           | 5,830,161           | 5,917,613           |

|                                     |                     |                     |                     |                   |                     |                     |                     |                     |
|-------------------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Other Expenses                      | 8,433,963           | 9,452,936           | 9,784,102           | <b>13,165,898</b> | 10,482,529          | 11,039,853          | 11,626,808          | 12,244,969          |
| <b>Total Operating Expenses</b>     | <b>13,336,737</b>   | <b>14,801,321</b>   | <b>15,128,767</b>   | <b>18,741,120</b> | <b>16,141,643</b>   | <b>16,783,854</b>   | <b>17,456,968</b>   | <b>18,162,582</b>   |
| General & Admin Transfer (to GF)    | 2,451,976           | 2,525,535           | 2,525,535           | <b>2,601,301</b>  | 2,679,340           | 2,759,720           | 2,842,512           | 2,927,787           |
| PILOT (to GF)                       | 463,112             | 462,722             | 462,722             | <b>462,722</b>    | 478,286             | 486,155             | 494,158             | 502,297             |
| <b>Total Transfers &amp; Reimb.</b> | <b>2,915,088</b>    | <b>2,988,257</b>    | <b>2,988,257</b>    | <b>3,064,023</b>  | <b>3,157,626</b>    | <b>3,245,876</b>    | <b>3,336,670</b>    | <b>3,430,084</b>    |
| Capital Outlay                      | 278,018             | 77,870              | 89,387              | <b>0</b>          | 100,000             | 100,000             | 100,000             | 100,000             |
| Transfers to CIP                    | 3,000,000           | 250,000             | 250,000             | <b>2,400,000</b>  | 250,000             | 4,500,000           | 2,000,000           | 1,000,000           |
| <b>Total Other Uses</b>             | <b>6,193,106</b>    | <b>3,316,127</b>    | <b>3,327,644</b>    | <b>2,400,000</b>  | <b>3,507,626</b>    | <b>7,845,876</b>    | <b>5,436,670</b>    | <b>4,530,084</b>    |
| <b>Total Expenses / Other Uses</b>  | <b>\$19,529,843</b> | <b>\$18,117,448</b> | <b>\$18,456,411</b> | <b>24,205,143</b> | <b>\$19,649,269</b> | <b>\$24,629,729</b> | <b>\$22,893,638</b> | <b>\$22,692,666</b> |
| <b>Beginning Working Capital</b>    | 15,593,947          | 14,356,805          | 14,711,706          | <b>14,672,159</b> | 12,272,159          | 18,711,482          | 20,631,138          | 24,762,411          |
| <b>Ending Working Capital</b>       | \$14,711,706        | \$14,106,805        | \$14,672,160        | <b>12,272,159</b> | 18,711,482          | 20,631,138          | 24,762,411          | 29,585,567          |

## Water & Sewer Five-Year Capital Projects Plan

### Revenue Bonds Projects

| Project                           | FY 08/09          | FY 09/10         | FY 10/11         | FY 11/12         | FY 12/13         | TOTAL             |
|-----------------------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Wastewater Treatment Plant        | -                 | -                | -                | -                | 6,000,000        | <b>6,000,000</b>  |
| Wastewater Treatment Plant Sludge | -                 | -                | -                | -                | -                | -                 |
| Sewer Meter and Lift Station      | 11,900,000        | 9,400,000        | -                | -                | -                | <b>21,300,000</b> |
| Water Treatment Plant             | -                 | -                | -                | -                | -                | -                 |
| Water Treatment Plant Sludge      | -                 | -                | -                | -                | -                | -                 |
| Water Pump Station Transmission   | -                 | -                | -                | 2,300,000        | -                | <b>2,300,000</b>  |
| Water Reuse                       | -                 | -                | 3,700,000        | 3,100,000        | -                | <b>6,800,000</b>  |
| Sewer Line Replacements           | -                 | -                | -                | -                | -                | -                 |
| <b>Total</b>                      | <b>11,900,000</b> | <b>9,400,000</b> | <b>3,700,000</b> | <b>5,400,000</b> | <b>6,000,000</b> | <b>36,400,000</b> |

### Utility Fund Cash / Capital Projects Fund Projects

| Project                           | FY 08/09         | FY 09/10       | FY 10/11         | FY 11/12         | FY 12/13         | TOTAL             |
|-----------------------------------|------------------|----------------|------------------|------------------|------------------|-------------------|
| Meter Radio Read Project          | -                | -              | -                | -                | -                | -                 |
| Water Line Replacements           | 1,748,534        | -              | 250,000          | 500,000          | 250,000          | <b>2,748,534</b>  |
| Sewer Line Replacements           | -                | -              | 500,000          | 250,000          | 500,000          | <b>1,250,000</b>  |
| Wastewater Treatment Plant        | -                | -              | -                | 1,000,000        | -                | <b>1,000,000</b>  |
| Wastewater Treatment Plant Sludge | -                | -              | -                | -                | -                | -                 |
| New Water Lines                   | -                | -              | -                | -                | -                | -                 |
| New Sewer Lines                   | 2,400,000        | -              | 3,500,000        | -                | -                | <b>5,900,000</b>  |
| Inflow/Infiltration Repairs       | -                | 250,000        | 250,000          | 250,000          | 250,000          | <b>1,000,000</b>  |
| Water Pump Station/Storage        | -                | -              | -                | -                | -                | -                 |
| <b>Total</b>                      | <b>4,148,534</b> | <b>250,000</b> | <b>4,500,000</b> | <b>2,000,000</b> | <b>1,000,000</b> | <b>11,898,534</b> |

# Street & Drainage Five-Year Plan

## Concrete Street Rehabilitation

Capital Improvement Project G90901

| FY 08/09                          | FY 09/10                              | FY 10/11                              | FY 11/12                            | FY 12/13                      |
|-----------------------------------|---------------------------------------|---------------------------------------|-------------------------------------|-------------------------------|
| Lakepointe (Corporate to Hebron)  | Valley Ridge (Mill to I-35)           | Mill Street (Lake Park to Church)     | Valley Parkway (GardenRidge to WCL) | Garden Ridge (Valley to I-35) |
| Valley Ridge (College to Bus 121) | Valley Ridge (I-35 to GardenRidge)    | Bellaire (Old Orchard to GardenRidge) | Fox Avenue (Old Orchard to WCL)     |                               |
| Purnell (Mill St. to Rail Road)   | Fox Ave. (Valley to Old Orchard)      |                                       |                                     |                               |
| College Street (Mill to I-35)     | Edmonds (FM 3040 to SH 121)           |                                       |                                     |                               |
| Civic Circle (Main St. to Summit) | Applegate, Beechwood, and Cherry Hill |                                       |                                     |                               |
| Aspen Drive                       | Old Orchard (Main to Valley)          |                                       |                                     |                               |
| <b>\$940,000</b>                  | <b>\$940,000</b>                      | <b>\$940,000</b>                      | <b>\$940,000</b>                    | <b>\$940,000</b>              |

## Neighborhood Street Rehabilitation

Capital Improvement Project G90902

| FY 08/09   | FY 09/10   | FY 10/11   | FY 11/12         | FY 12/13         |
|--|--|--|------------------|------------------|
| Oak Creek Estates  | Bellaire Heights   | Lewisville Valley 3  | TBD              | TBD              |
| (Milestone Ridge, Lees Ct., Beverly Ct., Rachels Ct., Shuffords Ct., and Angela Drive) | (Westwood, Wild Valley, Southwood Ct., Woodrow, Meriwood, WoodHeights, and Woodhill) | (Abilene, Red River, Sante Fe, El Paso, Chisolm, and GlenHill) |                  |                  |
| <b>\$400,000</b>   | <b>\$400,000</b>   | <b>\$400,000</b>   | <b>\$400,000</b> | <b>\$400,000</b> |

## Alley Rehabilitation

Capital Improvement Project G90903

| FY 08/09         | FY 09/10         | FY 10/11         | FY 11/12         | FY 12/13         |
|------------------|------------------|------------------|------------------|------------------|
| TBD              | TBD              | TBD              | TBD              | TBD              |
| <b>\$170,000</b> | <b>\$170,000</b> | <b>\$170,000</b> | <b>\$170,000</b> | <b>\$170,000</b> |

## Asphalt Maintenance

Capital Improvement Project G90904

| FY 08/09                    | FY 09/10               | FY 10/11                              | FY 11/12         | FY 12/13         |
|-----------------------------|------------------------|---------------------------------------|------------------|------------------|
| Ridgeway                    | Price (Fox to Edmonds) | Jones Street (Kealy to Mill)          | Degan            | TBD              |
| Simpson Ct.                 | Centennial             | Cowan (Mill to Jones)                 | Harn             |                  |
| Willow Springs              | Edgewood Dr            | Mill Street (north of Lake Park Road) |                  |                  |
| Purnell (Mill St. to Cowan) | Ace Lane               |                                       |                  |                  |
| Cherry Lane                 |                        |                                       |                  |                  |
| <b>\$332,303</b>            | <b>\$332,303</b>       | <b>\$332,303</b>                      | <b>\$332,303</b> | <b>\$332,303</b> |

## Sidewalk Maintenance

Capital Improvement Project G90905

| FY 08/09                           | FY 09/10                              | FY 10/11                            | FY 11/12                            | FY 12/13                      |
|------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|-------------------------------|
| Ridgeway                           | Applegate, Beechwood, and Cherry Hill | Mill Street (Lake Park to Church)   | Old Orchard (Main to Valley)        | Garden Ridge (Valley to I-35) |
| Simpson Ct.                        | Old Orchard (Main to Valley)          | Valley Ridge (Mill to I-35)         | Valley Parkway (GardenRidge to WCL) | Valley Ridge (I-35 to WCL)    |
| Willow Springs                     | Price (Fox to Edmonds)                | Valley Parkway (GardenRidge to WCL) | Edmonds (FM 3040 to SH 121)         |                               |
| Valley Pkwy (Corporate to FM 3040) | Centennial                            |                                     |                                     |                               |
|                                    | Edgewood Dr                           |                                     |                                     |                               |
| <b>\$380,700</b>                   | <b>\$380,700</b>                      | <b>\$380,700</b>                    | <b>\$380,700</b>                    | <b>\$380,700</b>              |

**Traffic Improvements***Capital Improvement Project G90906*

| FY 08/09  | FY 09/10  | FY 10/11  | FY 11/12  | FY 12/13  |
|-----------|-----------|-----------|-----------|-----------|
| \$330,000 | \$330,000 | \$330,000 | \$330,000 | \$330,000 |

**Corridor Beautification***Capital Improvement Project G90511*

| FY 08/09  | FY 09/10 | FY 10/11 | FY 11/12 | FY 12/13 |
|-----------|----------|----------|----------|----------|
| \$444,057 | -        | -        | -        | -        |

## Technology Five-Year Plan

**FY 2008/09**

| Description                    | One-Time | On-Going |
|--------------------------------|----------|----------|
| Document Imaging Phase IV      | 85,000   | 12,750   |
| Network Expansion and Upgrades | 23,828   | 1,440    |
| ArcGIS License Additions       | 18,723   | 3,200    |
| Wireless Management System     | 21,495   | 3,695    |
| Tablet PCR for EMS             | 16,393   | 1,263    |
| Citrix Office 2007 Upgrade     | 24,000   | 0        |
| Network Printers               | 16,500   | 0        |
| 2 Part Time ITS Interns        |          | 38,176   |
| Part Time GIS Intern           |          | 16,882   |

**FY 2009/10**

| Description                              | One-Time | On-Going |
|--|----------|----------|
| Web Portal System                        | 100,000  | 7,500    |
| Voice Recognition and Information System | 75,000   | 7,500    |
| Network Central Switch Replacement       | 300,000  | 31,020   |
| Web Services                             | 25,000   | 0        |
| Network Expansion and Upgrades           | 50,300   | 3,500    |
| Network Printers                         | 30,000   | 31,020   |

**FY 2010/11**

| Description                       | One-Time | On-Going |
|-----------------------------------|----------|----------|
| Network Printers                  | 30,000   | 31,020   |
| MGE 50KVA UPS Battery Replacement | 20,000   | 0        |
| Network Expansion and Upgrades    | 50,300   | 2,500    |

**FY 2011/12**

| Description                    | One-Time | On-Going |
|--------------------------------|----------|----------|
| Network Printers               | 30,000   | 31,020   |
| Network Expansion and Upgrades | 25,300   | 2,500    |
| Network Printers               | 30,000   | 31,020   |

**FY 2012/13**

| Description                    | One-Time | On-Going |
|--------------------------------|----------|----------|
| Network Printers               | 30,000   | 31,020   |
| Network Expansion and Upgrades | 25,300   | 2,500    |
| Network Printers               | 30,000   | 31,020   |

## 4B Sales Tax Fund Five-Year Plan

|  | 2008-2009         | 2009-2010         | 2010-2011         | 2011-2012         | 2012-2013         |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Beginning Fund Balance</b>            | <b>6,871,915</b>  | <b>6,713,559</b>  | <b>6,365,288</b>  | <b>6,052,432</b>  | <b>5,873,428</b>  |
| <b>Revenues</b>                          |                   |                   |                   |                   |                   |
| 4b Sales Tax Revenue                     | 4,627,271         | 4,673,544         | 4,720,279         | 4,767,482         | 4,815,157         |
| Charges for Services                     | 217,562           | 224,089           | 230,812           | 237,736           | 244,868           |
| Interest Earnings/Misc.                  | 416,800           | 167,839           | 159,132           | 151,311           | 146,836           |
| <b>Total Revenues</b>                    | <b>5,261,633</b>  | <b>5,065,472</b>  | <b>5,110,223</b>  | <b>5,156,529</b>  | <b>5,206,860</b>  |
| <b>Total Resources</b>                   | <b>12,133,548</b> | <b>11,779,031</b> | <b>11,475,511</b> | <b>11,208,960</b> | <b>11,080,289</b> |
| <b>Expenditures</b>                      |                   |                   |                   |                   |                   |
| Administration                           | 85,000            | 85,000            | 35,000            | 35,000            | 35,000            |
| Athletic fields operating costs          | 344,750           | 638,221           | 657,368           | 677,089           | 697,401           |
| Ballfield Maintenance                    | 202,751           | 208,834           | 215,099           | 221,551           | 228,198           |
| Debt Payment*                            |                   | 20,600            | 21,218            | 21,855            | 22,510            |
| RR St. Athletic Complex Debt             | 1,674,269         | 1,671,494         | 1,671,203         | 1,673,088         | 1,671,950         |
| Pool Operations                          | 1,225,709         | 1,223,009         | 1,224,609         | 1,225,409         | 1,225,409         |
| Library Operations                       | 526,847           | 463,352           | 477,253           | 491,571           | 506,318           |
| <b>Total Current Expenditures</b>        | <b>585,663</b>    | <b>603,233</b>    | <b>621,330</b>    | <b>639,970</b>    | <b>659,169</b>    |
| <b>Current Revenues over Current Exp</b> | <b>4,644,989</b>  | <b>4,913,743</b>  | <b>4,923,079</b>  | <b>4,985,532</b>  | <b>5,045,955</b>  |
| <b>Capital Outlay</b>                    |                   |                   |                   |                   |                   |
| Playground Equipment/etc                 | 100,000           | 100,000           | 100,000           | 100,000           | 100,000           |
| RR Athletic Complex                      |                   |                   |                   |                   |                   |
| Dog Park                                 | -                 | -                 | -                 | -                 | -                 |
| Infrastructure/campground                | 150,000           | 150,000           | 150,000           | -                 | -                 |
| Athletic Complex Turf Renovation         | 275,000           | -                 | -                 | -                 | -                 |
| Hike and Bike Trails                     | 250,000           | 250,000           | 250,000           | 250,000           | 250,000           |
| Athletic fields development              | -                 | -                 | -                 | -                 | -                 |
| OT Park Plaza                            | -                 | -                 | -                 | -                 | -                 |
| <b>Total Capital Outlay</b>              | <b>775,000</b>    | <b>500,000</b>    | <b>500,000</b>    | <b>350,000</b>    | <b>350,000</b>    |
| <b>Ending Fund Balance</b>               | <b>6,713,559</b>  | <b>6,365,288</b>  | <b>6,052,432</b>  | <b>5,873,428</b>  | <b>5,684,333</b>  |
| <b>Operating Reserve</b>                 | <b>696,748</b>    | <b>737,061</b>    | <b>738,462</b>    | <b>747,830</b>    | <b>756,893</b>    |
| <b>Excess Reserve</b>                    | <b>6,016,811</b>  | <b>5,628,226</b>  | <b>5,313,970</b>  | <b>5,125,598</b>  | <b>4,927,440</b>  |
| <b>Days in Fund Balance</b>              | <b>527.5</b>      | <b>472.8</b>      | <b>448.7</b>      | <b>430.0</b>      | <b>411.2</b>      |

# Personnel

In FY 2008/09, personal services (salaries and benefits) accounts for 42.9% (compared to 45.2% last year) of the entire budget, across all funds. The budget includes 681 full-time personnel.

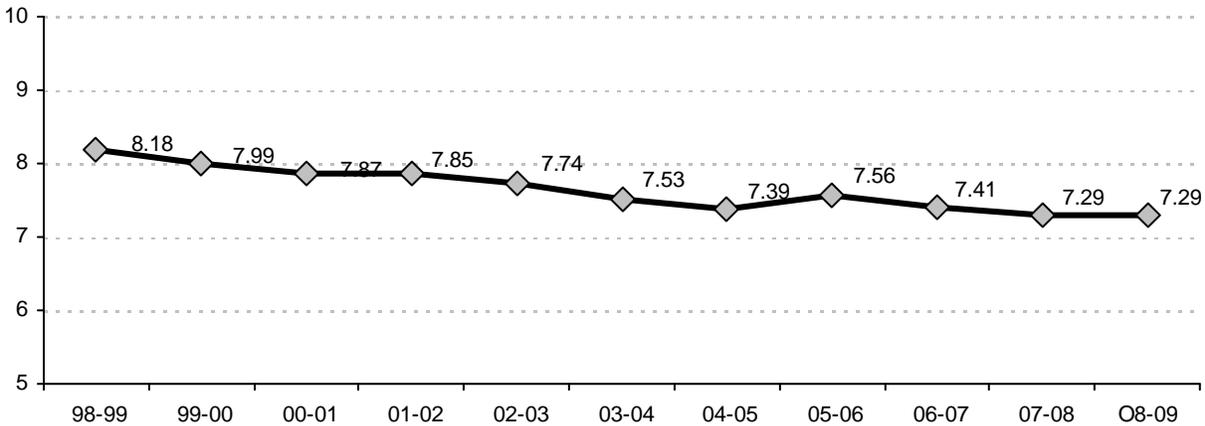
| <b>General Fund</b>                       | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Non-Departmental                          | 1                           | -                           | -                           | -                            | 0.6                          |
| Administration                            | 12.3                        | 10                          | 10                          | 10                           | 10                           |
| Public Records                            | 4                           | 4                           | 4                           | 4                            | 4                            |
| Legal Department                          | 3                           | 3                           | 3                           | 3                            | 3                            |
| Police Department                         | 191                         | 192                         | 199                         | 200                          | 200                          |
| Fire Department                           | 133                         | 134                         | 135                         | 135                          | 135                          |
| Public Services                           | 45.2                        | 41.7                        | 41.7                        | 41.7                         | 43.5                         |
| Parks & Leisure Services                  | 65                          | 66                          | 67                          | 67                           | 67                           |
| Community Development                     | 59                          | 60                          | 60                          | 60                           | 63                           |
| Finance Department                        | 9                           | 10.5                        | 10.5                        | 10                           | 10                           |
| Human Resources                           | 7                           | 7                           | 7                           | 7                            | 7                            |
| Comm Relations / Tourism                  | -                           | 3.7                         | 4.3                         | 4.3                          | 4.3                          |
| Information Technology                    | 13                          | 14                          | 14                          | 14                           | 14                           |
| Municipal Court                           | 12                          | 13                          | 12.5                        | 12.5                         | 12                           |
|   | <b>554.6</b>                | <b>558.9</b>                | <b>568.0</b>                | <b>568.5</b>                 | <b>573.4</b>                 |
| <b>Hotel/Motel Fund</b>                   |                             |                             |                             |                              |                              |
| Non-Departmental                          | -                           | -                           | -                           | -                            | 0.1                          |
| Administration                            | 2.7                         | -                           | -                           | -                            | -                            |
| Comm Relations / Tourism                  | -                           | 3.3                         | 4.7                         | 4.7                          | 4.7                          |
|   | <b>2.7</b>                  | <b>3.3</b>                  | <b>4.7</b>                  | <b>4.7</b>                   | <b>4.8</b>                   |
| <b>Grant Fund</b>                         |                             |                             |                             |                              |                              |
| Police Department                         | 2                           | 2                           | 2                           | 2                            | 1                            |
| Community Development                     | 2                           | 2                           | 2                           | 2                            | 2                            |
|   | <b>4</b>                    | <b>4</b>                    | <b>4</b>                    | <b>4</b>                     | <b>4</b>                     |
| <b>Water &amp; Sewer Fund</b>             |                             |                             |                             |                              |                              |
| Non-Departmental                          | -                           | -                           | -                           | -                            | 0.3                          |
| Public Services                           | 74                          | 76                          | 77                          | 77                           | 77.1                         |
| Community Development                     | 1                           | 1                           | 1                           | 1                            | 1                            |
| Finance Department                        | 9                           | 8.5                         | 9.5                         | 10                           | 10                           |
|   | <b>84</b>                   | <b>85.5</b>                 | <b>87.5</b>                 | <b>88</b>                    | <b>88.4</b>                  |
| <b>Maintenance &amp; Replacement Fund</b> |                             |                             |                             |                              |                              |
| Public Services                           | 4.3                         | 5.3                         | 5.3                         | 5.3                          | 5.4                          |
|   | <b>4.3</b>                  | <b>5.3</b>                  | <b>5.3</b>                  | <b>5.3</b>                   | <b>5.4</b>                   |
| <b>4B Sales Tax Fund</b>                  |                             |                             |                             |                              |                              |
| Parks & Leisure Services                  | 5                           | 5                           | 5                           | 5                            | 5                            |
|   | <b>5</b>                    | <b>5</b>                    | <b>5</b>                    | <b>5</b>                     | <b>5</b>                     |
| <b>Juvenile Case Manager Fund</b>         |                             |                             |                             |                              |                              |
| Municipal Court                           | -                           | -                           | 0.5                         | 0.5                          | 1                            |
|   | <b>-</b>                    | <b>-</b>                    | <b>0.5</b>                  | <b>0.5</b>                   | <b>1</b>                     |
| <b>All Funds</b>                          | <b>654.5</b>                | <b>662</b>                  | <b>675</b>                  | <b>676</b>                   | <b>681</b>                   |

Six (6) new positions were added to the FY 2008/09 budget. These six positions are included in the table above.

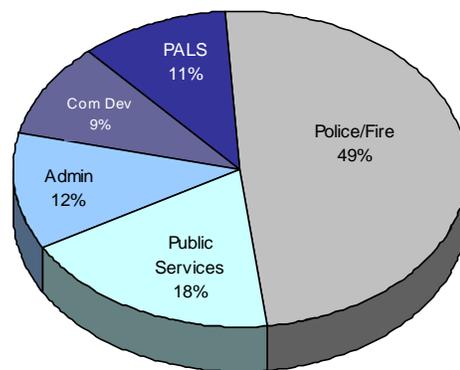
| <b>Position</b>                                 | <b>Count</b> |
|---|--------------|
| Code Enforcement Officer                        | 1            |
| Streets ROW Maintenance Crew (2 positions)      | 2            |
| Animal Control Officer                          | 1            |
| Civil Engineer                                  | 1            |
| Projects Manager (added at the end of FY 07-08) | 1            |

**6**

The graph below illustrates the relationship between the growth of the City’s population and workforce over the last fifteen years. Throughout the 90’s, the trend reflected how development rose rapidly and population outpaced staff growth. The trend downward beginning in 1995 is attributed to a City Council commitment to provide more services with fewer resources by promoting flexible management and the efficient use of technology.



The next chart indicates that the allocation of expenditures and personnel are closely related. Public safety, comprising 54% of the general fund operating budget, also utilizes half of the total city personnel. Public Services, which includes both General and Utility Fund services for streets, traffic facilities, and utilities represents 18%. Parks and Leisure Services utilize 11% of total staff. Administrative personnel, which includes the City Manager’s Office, City Secretary, Municipal Court, Information Technology Services, Finance, and Human Resources also accounts for 12%. Community Development comprises 9% of all personnel.



Employees by function (all funds)

## Overview of Funds

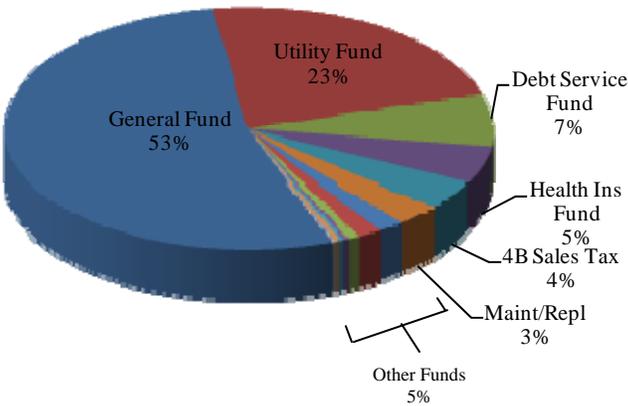
Lewisville’s budget is comprised of 21 funds, each segregated according to Federal, State, or City charter requirements. Funds are divided into three categories: Operating, Internal Service and Capital Improvements.

Operating funds originate from direct revenue sources, such as taxes, charges for service, grants or loans, which are used to provide direct service or improvements to the community.

Internal service funds derive revenue from internal charges and provide indirect, or ancillary, services to the community.

Capital improvement funds derive their revenue from bond sales and cash transfers from operating funds. These revenues pay for capital projects such as roadway resurfacing, new roadway construction, water and sewer line replacement, park improvements, building construction and technology improvements.

|                                   |                                  |
|-----------------------------------|----------------------------------|
| <b>Operating Funds (Major)</b>    | <b>Internal Service Funds</b>    |
| General Fund                      | OPEB Liability Trust Fund        |
| Utility Fund                      | Health Insurance Fund            |
| G.O. Debt Service Fund            | Insurance Risk Fund              |
|                                   | Maintenance & Repl Fund          |
| <b>Operating Funds (Other)</b>    | <b>Capital Improvement Funds</b> |
| Recreation Activity Fund          | General Capital Projects         |
| Old Town TIRZ Fund                | Utility Capital Projects         |
| 4B Sales Tax Fund                 | Other Capital Projects           |
| Hotel / Tax Fund                  |                                  |
| Grants Fund                       |                                  |
| Waters Ridge PID Fund             |                                  |
| LEOSE Fund                        |                                  |
| Court Security Fund               |                                  |
| Court Technology Fund             |                                  |
| Records Management Fund           |                                  |
| Police Forfeitures Fund (State)   |                                  |
| Police Forfeitures Fund (Federal) |                                  |
| Fire & Police Training Fund       |                                  |
| Juvenile Case Manager Fund        |                                  |



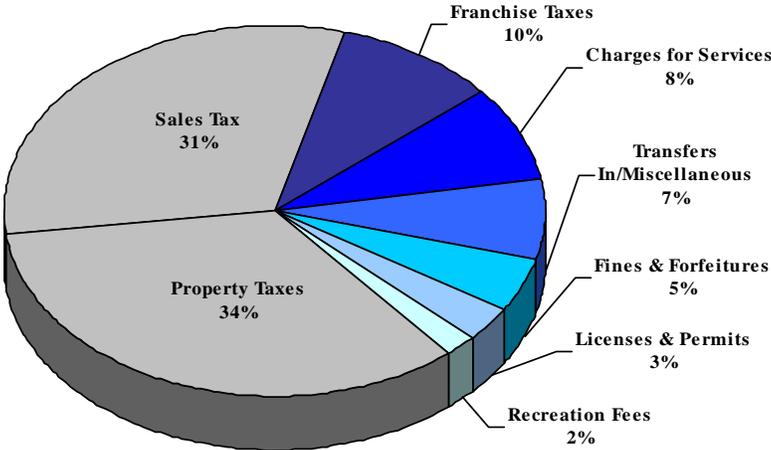
\*Operating expenditures only. Does not include CIP funds.

## General Fund

The General Fund is the largest operating fund of the City and provides most of the basic administrative and governmental services to the City. The major revenues that support this fund include property and sales taxes, licenses and permit fees, charges for service, recreation fees, fines and forfeitures, and interest and miscellaneous income. These sources support all general government activities, including public safety, administrative services and finance, development services, parks and leisure services, and public infrastructure maintenance.

## Revenues

The total budgeted General Fund Revenues for FY 2007-08 (last year's budget) were \$59.171 million. The estimated total for FY 2007-08 is now \$60.686 million, a difference of \$1.515 million (2.5%). This is primarily attributable to additional tax revenue receipts. Final property tax revenues for FY 2007-08 are anticipated to increase \$394,689 from the \$19,855,311 budgeted to \$20,250,000. This is the result of additional value added to the tax roll between the certified roll in July of 2007 and the supplemental rolls received in 2008. The final



Budgeted General Fund Revenues for FY 2007/08

supplemental roll received May 21st of 2008 was \$38,860,298 higher than the certified roll utilized in determining budget amounts in July of 2007.

The final sales tax revenue total for FY 2007-08 is also estimated to be slightly higher than last year at \$18.509 million compared to the \$18.478 million budgeted for FY 2007-08.

A larger increase is anticipated in the Verizon cable franchise payment implemented in 2006-07. This payment was originally estimated at only \$18,720 based on the prior year's payment and the actual history for the first six months of last fiscal year, however, a larger payment was received at the end of 2006-07 and the quarterly payments received so far this fiscal year indicate a trend in this revenue line resulting in over \$300,000. This estimate is now \$315,160.

An increase of \$256,739 is anticipated as the final FY 2007-08 total for licenses and permits, primarily attributable to increased building permits and increased plan check and engineering inspection fee revenue. Charges for services is also anticipated to increase over budget by \$520,246. Much of this increase is due to Commercial garbage fees being estimated above the budget amount by \$50,000 due to the level of revenue received in the first 8 months of the fiscal year. The two host fees (Allied and TWM) are also anticipated to be higher than budget with \$350,000 in additional revenue now being estimated for the end of the year. Ambulance collections are also expected to be higher than budgeted (estimated at \$1,050,000 compared to the \$971,286 budget). This is due to the addition of ambulance billing clerks several years ago.

Two categories of revenue, recreation and fines/forfeitures did not perform as planned. Fine revenue is anticipated to come in under budget by \$28,395. In addition, projections for recreation revenue have now been reduced due to the activity seen last fiscal year as well as the year to date actual. Overall, recreation revenue is anticipated to come in just under budget at \$1,111,850 compared to the \$1,116,102 budgeted.

## Property Tax

Although tax revenues flow from a variety of sources, property tax historically serves municipalities as the most significant since it is based on assessments to permanent assets. Property taxes are assessed on all real and personal property on January 1 each year. Enacted into law by the 66th Texas Legislature in 1979, the Property Tax Code mandates that all taxable property be appraised at market value.

### Property Tax Rate (FY 2008/09)

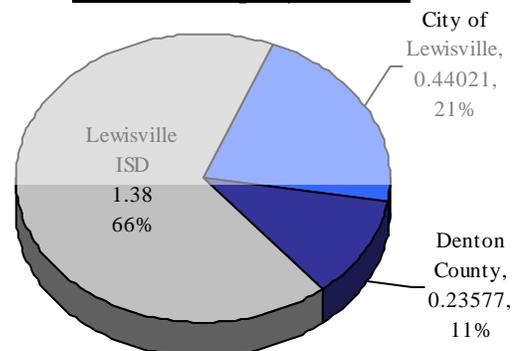
The FY 2008/09 property tax rate is \$0.44021 per \$100 of assessed value, a decrease of \$0.00029. Each year, the City Council sets this rate by ordinance. Each one-cent of rate will generate approximately \$550,000.

**Components of the Property Tax Rate:** The property tax rate is comprised of two components: Operations and Maintenance (O&M) and Interest and Sinking (I&S). The O&M rate is developed to provide the level of funding needed to cover existing and new general fund services approved by the City Council. The I&S rate is developed to cover the interest and principal payments needed to service the City's existing debt. The debt service rate is based upon the amount of outstanding debt.

### Property Tax Rate (Lewisville)

|                                | <b>Rate</b>      |
|--------------------------------|------------------|
| Operations & Maintenance       | \$0.32156        |
| Principal & Interest on Debt   | \$0.11865        |
| <b>Total Property Tax Rate</b> | <b>\$0.44021</b> |

### Combined Property Tax Rate



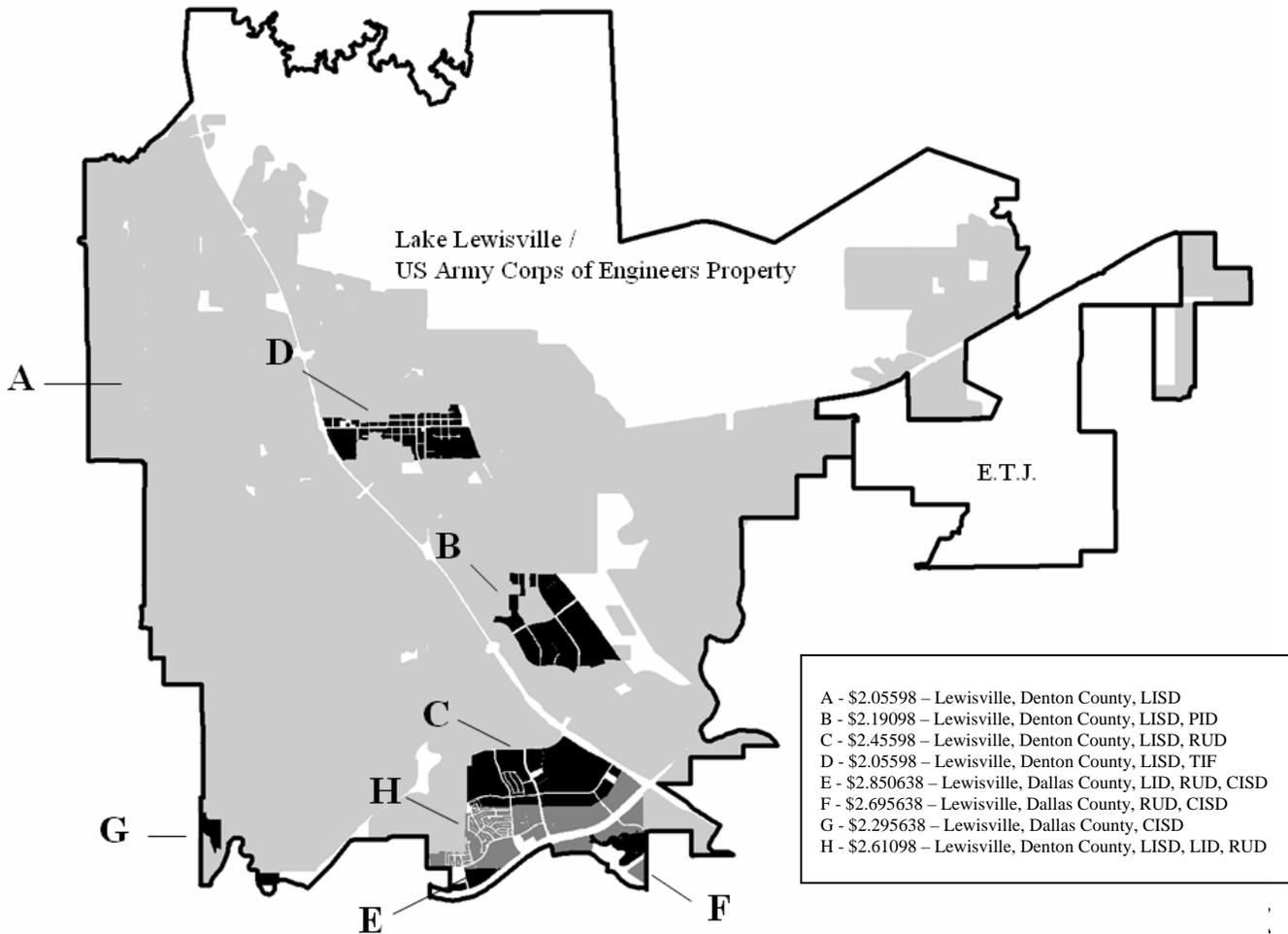
**Total Property Tax Rate: \$2.05598**

**Impact to the Average Homeowner:** During the past year, the average home value increased from \$145,947 to \$154,339 (+5.7%). Despite a reduction in property tax rates by the City and Denton County, the total property rate increased slightly this year though due to an increase of \$0.01 to the property tax rate imposed by the Lewisville Independent School District. As a result, the owner of a property worth the annual ‘average’ amount will see their property tax bill increase from \$2,986.64 to \$3,173.18, (+\$186.54).

**Other Entities that Levy a Property Tax in Lewisville:** Most property owners in Lewisville have responsibility to three entities: the City of Lewisville, Denton County, and the Lewisville Independent School District. All three bodies work independently from one another and are led by separate elected officials under very distinct demands. Therefore, property owner tax bills will vary from year to year.

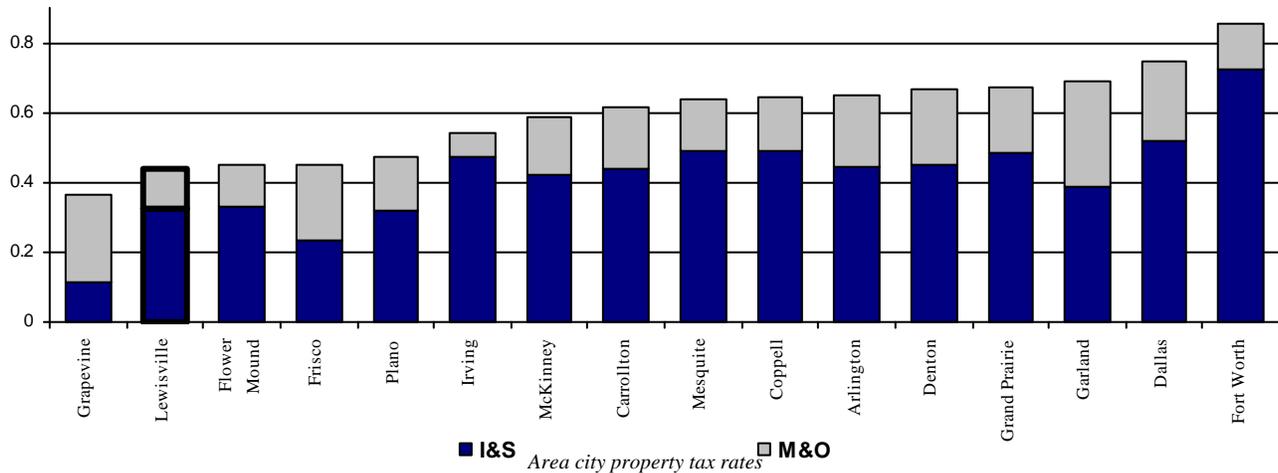
Based on the location of their property, a small number of property owners also have responsibility to some of the following entities:

| Taxing Entity   | Tax Rate |
|---|----------|
| Dallas County (includes Dallas County, School equalization, Parkland Hospital and Dallas County Community College District rates) | 0.576428 |
| Denton County Levy Improvement District   | 0.155000 |
| Lewisville Public Improvement District #1   | 0.135000 |
| Denton County Reclamation, Road & Utility District  | 0.400000 |
| Coppell Independent School District   | 1.279000 |
| Lewisville Tax Increment Financing Zone #1  | 0.440210 |



Tax entity groupings in Lewisville and the total tax rate in each area.

growth in existing and new services without raising rates. Cities with low debt rates are generally not involved in significant new construction of public facilities or infrastructure and are able to contribute more operating revenues each year to capital projects to avoid incurring debt. In Lewisville's case, the debt rates have been able to be reduced by the growth in taxable assessed value.

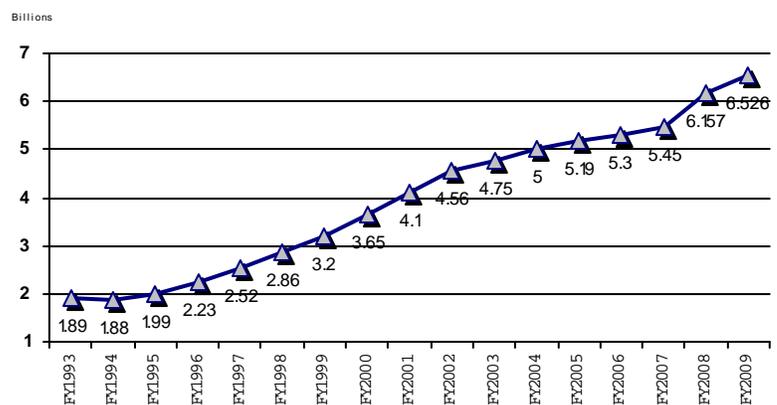


**Property Values**

Property values were provided by the Denton Central Appraisal District, as well as the Dallas Central Appraisal District (for that portion of Lewisville that is in Dallas County). The total market value (before any adjustments, exemptions, etc.) supplied by the Denton Central Appraisal District for FY 2007-08 is \$7,579,626,145 (including \$581,249,967 in value under protest). The roll from the Dallas Central Appraisal District lists the total market value for FY 2007-08 as \$57,183,380 (including \$614,700 in value under protest). Added together, the total market value in Lewisville for FY 2007-08 is \$7,637,424,225.

The total "assessed" value is \$7,510,345,010 which includes \$581,320,241 in property under protest). The total taxable value is \$6,633,282,199 after deducting exemptions (65+, disabled, Freeport, etc.) and 65+/disabled freeze values. Then, value "lost" to the Old Town TIF (\$107,112,885) is deducted, leaving a total "net" taxable value of \$6,526,169,314.

The certified total taxable value last year was \$6,245,303,639, so this year's \$6,633,282,199 represents a 6.2% increase in value. Last year's "net" value (on rates are set) was \$6.157 billion, so this year's \$6.526 billion represents a 5.9% increase. Of the \$6.526 billion net taxable value, new construction value is \$144,517,219 (\$116,348,203 last year).



Appraised Property Valuations (Net Taxable Value) 1992-2008

The total value may change in a given year due to fluctuating levels of new construction, improvements to existing properties and increased values of property on the real estate market. Property tax represents 34 percent of Lewisville's General Fund revenue in FY 2008/09.

From 1991 until 1994, Lewisville experienced a 3.6 percent decrease in property values. This was common among many municipalities as total assessed value declined from depressed property values and reduced construction activity. Conversely, 1994-2002 reflects the economic boom experienced in the North Texas area and Lewisville's prosperity from significant new construction and housing demand. Since 2002, appraised values have continued to

increase, but at a decelerated rate of 4 – 5% annually.

To gain further historical insight, the following table illustrates two key points. First, columns 1-3 show the year, total assessed value, and tax rate established by the City Council. Note that as values increased as they have from 1993-2000, the tax rate has gone down or, at the very least, remained steady. This relationship will typically be true as the City Council uses the benefit of increased value to lower taxes while maintaining a consistent revenue source.

| 1        | 2                 | 3        | 4                        | 5  | 6                                       | 7                                | 8                                    | 9                             | 10                                  | 11                     |
|----------|-------------------|----------|--------------------------|--|---|----------------------------------|--------------------------------------|-------------------------------|-------------------------------------|------------------------|
| Tax Year | Net Taxable Value | Tax Rate | Budgeted Collection Rate | Taxes Levied/Expected to be Levied within the FY | Adjustments to Levy in Subsequent Years | Adjusted Taxes Levied for the FY | Owed this Year / Collected this Year | Collected in a Different Year | Total Taxes Collected for this Year | Actual Collection Rate |
| 1997-98  | 2,863,161,822     | 0.4894   | 97.00                    | 14,320,737                                       | 10,390                                  | 14,331,127                       | 14,193,977                           | 90,065                        | 14,284,042                          | 99.67                  |
| 1998-99  | 3,199,464,901     | 0.4678   | 97.00                    | 15,452,995                                       | 27,220                                  | 15,480,215                       | 15,295,994                           | 151,055                       | 15,447,049                          | 99.79                  |
| 1999-00  | 3,647,649,840     | 0.4518   | 97.00                    | 16,778,186                                       | 17,230                                  | 16,795,416                       | 16,564,598                           | 192,099                       | 16,756,697                          | 99.77                  |
| 2000-01  | 4,095,777,374     | 0.4511   | 97.00                    | 18,799,829                                       | 37,562                                  | 18,837,391                       | 18,598,798                           | 184,692                       | 18,783,490                          | 99.71                  |
| 2001-02  | 4,561,262,462     | 0.4505   | 97.00                    | 20,766,871                                       | 79,413                                  | 20,846,284                       | 20,493,339                           | 280,035                       | 20,773,374                          | 99.66                  |
| 2002/03  | 4,748,201,775     | 0.4505   | 98.00                    | 21,752,602                                       | 62,161                                  | 21,814,763                       | 21,476,523                           | 269,941                       | 21,746,464                          | 99.69                  |
| 2003/04  | 5,004,295,683     | 0.4505   | 98.00                    | 22,831,246                                       | 18,723                                  | 22,849,969                       | 22,541,885                           | 218,612                       | 22,760,497                          | 99.61                  |
| 2004/05  | 5,190,450,814     | 0.4505   | 98.00                    | 23,542,373                                       | (4,930)                                 | 23,537,443                       | 23,292,813                           | 170,104                       | 23,462,917                          | 99.68                  |
| 2005/06  | 5,304,875,799     | 0.45679  | 98.00                    | 25,246,156                                       | (85,950)                                | 25,160,206                       | 24,949,844                           | 132,918                       | 25,082,762                          | 99.69                  |
| 2006/07  | 5,446,740,910     | 0.45679  | 98.00                    | 26,677,093                                       | 0                                       | 26,677,093                       | 26,470,497                           | 0                             | 26,470,497                          | 99.23                  |
| 2007/08  | 6,156,807,196     | 0.44050  | 98.00                    | 27,161,104                                       | TBD                                     | TBD                              | TBD                                  | TBD                           | TBD                                 | TBD                    |
| 2008/09  | 6,526,169,314     | 0.44021  | 98.00                    | 28,625,868                                       | TBD                                     |                                  |                                      |                               |                                     |                        |

*Property Values, Rates and Collection History*

The second key point is demonstrated in columns 4-11. Note that the City establishes a “Budgeted Collection Rate” each year. We currently budget to collect only 98% of the total potential property tax revenue. This is done to account for delinquent or contested taxes. The next two sections, columns 5-7 and 8-10 respectively, show the amount of property tax revenue we expect to receive versus what we actually received. Finally, the actual collection rate, column 11, shows the percent of total taxes expected to be collected that have been collected to date for each fiscal year.

## Sales Tax

Sales tax, or consumption tax, is assessed by the State and City and can also be assessed by other governmental entities. Sales tax is levied on the sale of goods and services. Businesses that sell sales taxable goods and services charge the sales tax to the customer then submit the tax to the State Comptrollers Office. The Comptrollers Office then issues a check to the city during the first half of each month, less 2 percent retained by the State for their administrative costs.

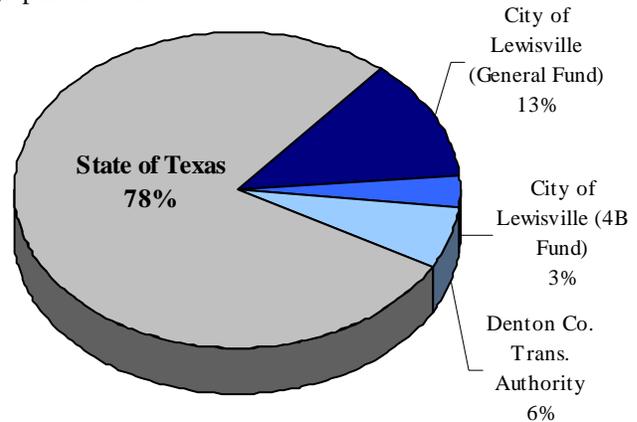
During FY 2007-08 the national economy slowed and as a result, sales tax revenues grew more slowly than had been happening over the past several years. As of the printing of this budget, FY 2007-08 sales tax revenues were expected to be equal to the budgeted amount. In previous, past years, sales tax revenues had significantly outperformed the budgeted forecast. Forecasted sales tax revenues were deliberately conservative though which

allowed for the “good times” to produce extra revenues, but during the “bad times” this approach allows the city to collect very close to the amount budgeted.

The FY 2008-09 budgeted sales tax revenue amount is only \$30,845 more than the FY 2007-08 budget. This is due to the economic slow-down referenced previously. Again, this amount is based on a very conservative estimate, and could be higher at the end of the year as was seen in the last few years.

Local sales tax rates cannot exceed 2%. The following is the breakdown of the total 8% sales tax charged on applicable goods and services sold within Lewisville’s geographical boundaries:

| Entity                            | Rate         |
|-----------------------------------|--------------|
| City of Lewisville (General Fund) | 1.00%        |
| City of Lewisville (4B Fund)      | 0.25%        |
| Denton Co. Trans. Authority       | 0.50%        |
| State of Texas                    | 6.25%        |
| <b>Total</b>                      | <b>8.00%</b> |

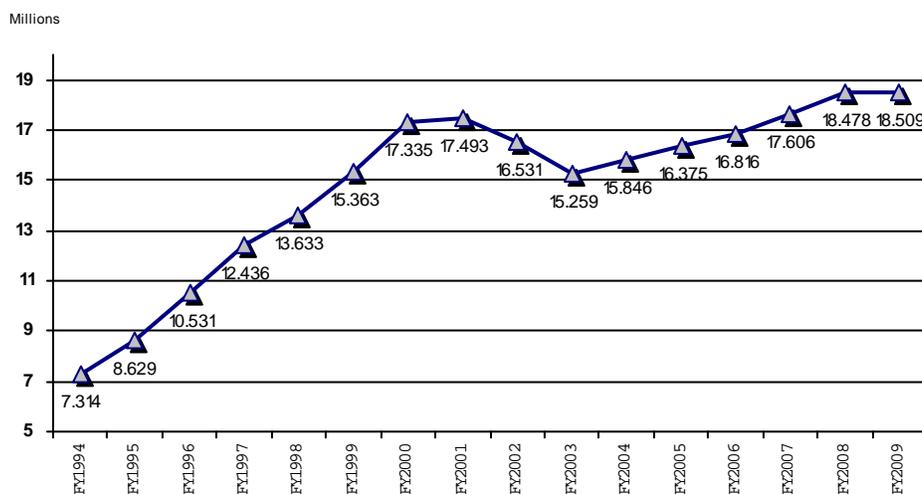


Total Tax Rate (Percentage Allocated to Each Taxing Entity)

The current sales tax rate paid by consumers within the corporate limits of the City of Lewisville is 8.0 percent. The State of Texas levies 6.25 percent, the City levies 1.00 percent for general revenue (general fund operations), the Denton County Transportation Authority levies ½ cent for regional transit and the City levies an additional ¼ percent for parks and library construction (4B sales tax). Because the sales tax is based on consumer spending, inflation, and the general economy, it is the most difficult to forecast.

As indicated in the chart below, sales tax revenue had increased dramatically throughout the 1990’s as a result of a strong economy and rapid area growth. This coincides with the opening of Vista Ridge Mall and the greater concentration of retail opportunities for area residents. Estimates are that 60-70 percent of sales tax revenue is derived from people living outside of Lewisville, providing a tremendous benefit to the community at no cost to residents. The chart also illustrates a projected increase in sales tax due to last year’s collections being estimated to be higher than originally anticipated.

While this revenue contributes significantly to the prosperity of the City, sales tax must be treated as a volatile source, subject to rapid decline in an economic downturn, as experienced in 2002. Management policy has been to weigh the contribution of sales tax within the context of total revenue and to avoid overextending City resources by



Sales tax budget history

informally directing surplus sales tax collections to support one-time expenditures, such as capital projects and new vehicle and equipment purchases. This policy limits the portion of the budget funded by the sales tax to roughly 33% and will continue limiting overall dependence on the sales tax for operating purposes. For FY 2008-09, budgeted sales tax revenue equates to approximately 30% of all budgeted general fund revenue.

## Franchise Taxes

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Franchise taxes are fees charged to utility companies (electric, natural gas, telecommunications) for their use of city property, usually for locating their transmission lines in city right-of-ways. Franchise contracts are expected to contribute \$5.029 million in FY 2008-09. This represents eight percent of total revenue.

- **Electric franchises**

The electric franchise tax is budgeted at \$3.092 million which is only 1.1% more than the previous year. The FY 2007/08 budget is based on very conservative forecasts thus its relatively minor increase.

- **Natural gas franchises**

Natural gas franchise payments in FY 2007-08 were higher than budgeted, however, keeping with a conservative budgeting approach, the FY 2008-09 budget is flat (a 0.3% increase over last year's budget).

- **Cable service franchises**

The cable services franchise (which is beginning to include the provision of service beyond just television and into telephone and internet as well) performed better than expected in during FY 2007-08. This may be due in part to these new services being offered by cable companies that may be drawing new customers or customers who previously used non-cable providers for these other services. For FY 2008-09, cable service franchise taxes have been budgeted \$283,853 higher than the previous year. This is because the FY 2007-08 budget for Verizon's cable franchise was only \$18,720 and this year the budget is \$315,160. The lower budget in the previous year was based on past history but Verizon increased its revenues (and thus its franchise payment) significantly during the year.

- **Telecommunication franchises**

Telecommunications franchise taxes (which are actually no longer considered a "franchise tax" by the state) are budgeted only \$8,727 more than last year's budget. In contrast, the FY 2007-08 budget was \$168,000 greater than the FY 2006/07 budgeted amount. This revenue, as a single line item, is vulnerable to the technology shifting seen by the ability to provide customers with telephone service over a traditional coaxial cable /fiber optic service line. If increasing numbers of telephone franchise customers switch to these other services this line may decrease. Telecommunications-related taxes might remain stable so long as the other technology used is taxable at the same or similar amount.

- **PILOT**

The final "franchise" tax is a payment made from the Utility Fund to the General Fund for services provided by General Fund-funded employees and dollars. This is called a Payment-In-Lieu-of-Taxes (PILOT). The PILOT is budgeted at 2% of water and sewer sales budget amounts. The PILOT budget decreased to \$461,367 based on projected levels of water/sewer sales for the coming year.

## Licenses and Permits

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License and permit revenues are from fees charged by the City for business licenses and permits related to general construction. Fees are charged to coordinate planning and development activities, inspect electrical, plumbing and mechanical installations, and to maintain health, fire and building codes. Like taxes, this category is equally susceptible to existing economic conditions and changes in planned construction. Major disruptions such as the late 80's recession can reduce this source to zero. As always, several of the development projects are somewhat tentative and could exceed or fall short of the projections depending on economic conditions.

- **Building and Related Permits**

Building and related permits performed considerably less than expected during FY 2007-08 as a result of a decline in construction. In response, the FY 2008-09 budget is \$211,000 less than the FY 2007-08 budget. A slow-down in construction was expected to occur even prior to the economic disruptions of the past year and this natural slow down due to limited remaining properties combined with a national economic slow-down could cause this category of revenues to stay at this level (or lower) for some time.

- **Alarm Permits**

Alarm permit revenues remained constant during FY 2007-08 and as a result (and based on a 3-year trend analysis) were budgeted only \$9,680 higher for FY 2008-09.

- **Plan Check Fees**

An anticipated reduction in residential development during FY 2008-09 led to this revenue being budgeted \$39,000 less than last year’s budget. This revenue source is highly dependent on building activity though and is thusly budgeted conservatively. The FY 2007/08 budgeted amount is \$90,920.

| <b>Licenses &amp; Permits</b> | <b>Collected</b> | <b>Percent Change</b> |
|-------------------------------|------------------|-----------------------|
| FY 2001-02                    | \$1.910 million  | -                     |
| FY 2002-03                    | \$1.711 million  | (10.4%)               |
| FY 2003-04                    | \$1.633 million  | (4.6%)                |
| FY 2004-05                    | \$1.788 million  | 9.5%                  |
| FY 2005-06                    | \$2.070 million  | 15.8%                 |
| FY 2006-07                    | \$2.393 million  | 15.6%                 |
| FY 2007-08 (Budgeted)         | \$1.834 million  | 24.4%                 |
| FY 2008-09 (Budgeted)         | \$1.495 million  | (18.5%)               |

The proposed amount is based on residential and commercial development projects anticipated to occur in FY 2008-09 including portions of the Wentworth Phase I, Carrington Village, Milton Street Townhomes, Rockbrook Place, Townhomes at Continental Square, Lakeridge Townhomes, Villas at Wellington – Phase 1, and Settlers Village. Commercial projects include Hampton Inn, Lake Vista Retail Center, Rent One, National Indoor Storage, Multi-Building Inc., Lakeside Office Center, Stemmons Business Park, and an Office Building (Leonard). The estimate is conservative but still subject to weaker than expected economic conditions.

## Charges for Services

This category of revenues includes commercial garbage collection fees, landfill host fees, contract revenues, items for sale, etc.

- **Garbage Collection Fees**

Commercial garbage collection fees are budgeted \$52,000 higher than the FY 2007-08 budget. The budgeted amount of \$1,185,000 is 4.6% higher than the previous year’s budget.

- **Landfill Host Fees**

Landfill host fee (for the Allied landfill and the Texas Waste Management landfill) revenues (based on the refuse tonnage) performed better than anticipated during the previous year and as a result the FY 2008-09 budget is \$375,341 higher than last year.

- **County Ambulance and Library Contracts**

The contract with Denton County for fire and EMS response in unincorporated areas is based on a fixed rate plus a separate charge for each response (which varies based on the apparatus used, etc.) This year, fire/ambulance contracts have been budgeted at \$81,916, the same amount as the previous year. The contract with the County for providing library services to non-Lewisville residents has been decreased \$10,790 to \$97,110 based on the Denton County budget. The County may eventually eliminate funding for libraries which may force the City to charge County users a fee for library use.

- **Castle Hills Police & Fire/EMS Service Contracts**

Castle Hills is a subdivision in the extra-territorial jurisdiction (outside of the city limits) of the city. A board of directors governs the quasi-governmental public improvement district that encompasses the subdivision. In April 2008, a new contract for the provision of fire, EMS and police services was signed between the City and the PID. This new contract increases the amount paid to the city to \$308,084 (\$225,524 last year).

- **Miscellaneous**

The numerous other small lines (birth/death certificates, traffic signal maintenance, animal control, weed and debris assessments, etc.) performed within or above expectations during FY 2007/08.

This year the entire category has been budgeted at a total of \$5.541 million compared to the previous year's budget of \$4.929 million. The major differences are in commercial garbage collection, landfill host fees, ambulance fees and the contracts for police and fire service with Castle Hills.

## Recreation Fees

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Revenues in the recreation category are derived from park entrance fees, recreation league fees, and class participation fees. In addition, revenue is drawn from a management agreement with a local golf course on City-maintained property, a lakeside restaurant and other lakeside recreational facilities.

Recreation fee revenue did not perform as anticipated during FY 2007-08 and is expected to be down by approximately \$5,000. Based on a 3-year trend of decreasing recreation revenues, this category was budgeted \$37,583 lower than the previous year. Factors contributing to the decrease in recreation revenues include increased fuel costs (leading to fewer RV-space rentals at the campgrounds) and the national economic slow-down.

## Fines and Forfeitures

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This category consists of court fines, warrant fees, and library fines. The two largest revenue sources in this category are court fines and warrant fees.

- **Court Fines**

Municipal Court fine revenues are subject primarily to the enforcement capabilities of the police department and the collection capabilities of the Court. This revenue source has begun to show a slight decrease (the cause of which is being studied) and is this year budgeted at \$1,460,468, a 6.37% decrease from the previous year's budget.

- **Warrant Fees**

Warrant fees are imposed when a warrant is issued and become part of the total costs owed by the defendant. Warrant fee revenue is subject to the same issues as court fine revenues but has begun to show an increase and has been increased by \$60,630 to \$970,630.

- **Library Fines**

Library fines are primarily charged for overdue materials. The increase in library usage generated with the expansion in FY 2005/06 slightly increased the number of fines and the budget this year is \$61,442.

## Interest/Miscellaneous

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This category includes general fund interest, the "general and administrative" charge to the Utility Fund, transfers from the CIP and 4B funds for general fund based services, payments for radio and school resource officer contracts with outside entities, and sources that fit no other category.

The budget for the general and administrative transfer from the Utility Fund to the General Fund, to reimburse for time spent by general fund employees managing utility fund activities, increased by 3% to \$2,601,301.

Interest earnings are anticipated to increase 7% to \$1,150,000. Last year's increase was 26%. The national economic slow-down has significantly affected investment earnings.

The 4B sales tax fund general and administrative charge increased by \$44,000 this to cover contract mowing costs at Railroad Park.

## Conclusion

As always, many of the General Fund revenue estimates are highly dependent on the economy and local economic activity. This is particularly true of the sales tax and development fees. However, we also have other "dependencies," chiefly, the telecommunications fees, landfill host fees, and traffic fine revenue that create some long-term uncertainty. These sources alone account for 7.5 percent of all general fund revenue and are equivalent to more than 7 cents of property tax rate. One of these (landfill host fees) is, in fact, a known temporary source of revenue and will someday go to zero, forcing cutbacks or additional revenue generation. Good long-range planning will demand that we adjust well in advance if possible.

Reflecting this situation is the split between property tax, sales tax, and "other" revenue. We strive for a diversified structure and an approximate 1/3 split between each of these. Ultimately, the fact remains that much of our revenue structure may be increasingly volatile in the future. Details for each General Fund revenue line item can be found in the fund summary section following the General Fund summary.

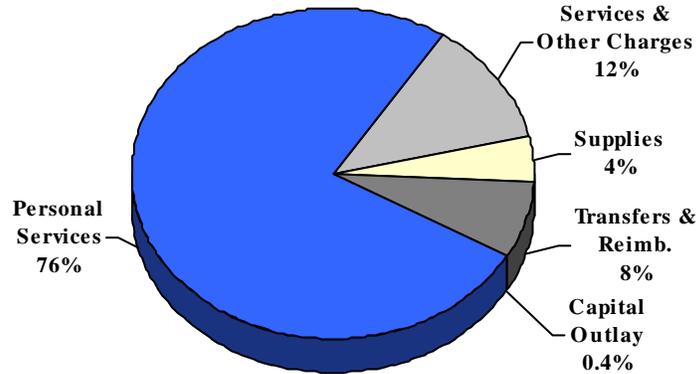
### Projected Revenues for Future Years

Revenues for future years are projected and based on the City's financial policy (see 'Processes and Policies' section) of budgeting on three main sources, property tax, sales tax and all other revenues and maintaining a 1/3 split of each of those revenue sources. The goal of this policy is to ensure that the City does not become dependent on volatile revenue sources such as sales tax, landfill host fees, court revenues or even property taxes.

|                        | Actual              | Budget              | Estimated           | Budget              | Planned             |                     |                     |                     |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                        | 2006-07             | 2007-08             | 2007-08             | 2008-09             | 2009-10             | 2010-11             | 2011-12             | 2012-13             |
| GENERAL PROPERTY TAXES | 18,732,208          | 20,170,045          | 20,590,000          | <b>21,037,057</b>   | 22,282,217          | 23,190,522          | 24,080,541          | 25,051,734          |
| SALES TAX              | 19,541,944          | 18,790,282          | 18,734,220          | <b>18,509,086</b>   | 19,057,777          | 19,248,355          | 19,440,838          | 19,635,247          |
| OTHER TAXES            | 6,239,389           | 6,025,205           | 6,543,105           | <b>6,473,727</b>    | 6,011,124           | 6,225,932           | 6,448,416           | 6,678,851           |
| LICENSES & PERMITS     | 2,393,345           | 1,833,561           | 2,090,300           | <b>1,494,926</b>    | 1,509,875           | 1,524,974           | 1,540,224           | 1,555,626           |
| FINES & FORFEITURES    | 2,680,535           | 2,724,733           | 2,696,338           | <b>2,713,837</b>    | 2,740,975           | 2,768,385           | 2,796,069           | 2,824,030           |
| CHARGES FOR SERVICES   | 5,212,302           | 4,928,602           | 5,448,848           | <b>5,540,732</b>    | 5,706,954           | 5,878,163           | 6,054,507           | 6,236,143           |
| RECREATION             | 1,083,173           | 1,116,102           | 1,111,850           | <b>1,078,519</b>    | 1,089,304           | 1,100,197           | 1,111,199           | 1,122,311           |
| TRANSFERS IN / MISC    | 5,885,854           | 4,209,166           | 6,576,024           | <b>4,352,550</b>    | 4,485,557           | 4,622,630           | 4,763,895           | 4,909,478           |
| <b>TOTAL REVENUES</b>  | <b>\$61,151,253</b> | <b>\$59,170,921</b> | <b>\$63,085,685</b> | <b>\$61,200,434</b> | <b>\$62,883,783</b> | <b>\$64,559,158</b> | <b>\$66,235,690</b> | <b>\$68,013,419</b> |

## Expenditures

The General Fund expenditure budget for FY 2007/08 is \$61,200,434, an increase of \$2.03 million from FY 2007/08. Lewisville budgets for expenditures in five classifications: personal services, materials & supplies, services & charges, transfers, and capital outlay.



## Personal Services

The personal services category includes all salaries and benefits associated with personnel and is the largest portion of the city's General Fund budget.

Personal services expenditures for all general fund departments grew 5.1% (\$2,237,810) from the previous year to \$46,317,560. The majority of the increase was the \$1.484 million for pay plan adjustments and associated benefit rollups. All other benefit related programs (health, life, etc) have been maintained at or near last year's rates and costs.

Personal services cost make up 76% of the general fund budget. While always striving to remain an efficient organization, Lewisville must respond to growth and ever-increasing demands for service.

Meeting those demands for service required several organizational changes this fiscal year. Six (6) new positions were added to the FY 2008/09 budget:

| Position  | Count    |
|---|----------|
| Code Enforcement Officer                        | 1        |
| Streets ROW Maintenance Crew (2 positions)      | 2        |
| Animal Control Officer                          | 1        |
| Civil Engineer                                  | 1        |
| Projects Manager (added at the end of FY 07-08) | 1        |
|   | <b>6</b> |

## Materials & Supplies

The Materials & Supplies categories accounts for expendable materials and operating supplies necessary to conduct departmental activity which are consumed through normal use. This year, 4% of the General Fund is appropriated for supplies. This is \$118,805 more than the previous year.

## Services & Charges

The Services & Charges category include assistance provided by outside contractors, professional organizations,

consultants, or other vendors for services rendered.

This category accounts for 12% of the General Fund budget. This is less than a 1% increase from the previous year.

On-going service contracts for hardware and software related to our increased reliance on technology is one of the principal reasons this category continues to increase.

## Transfers Out

Transfers are expenses moved from the General Fund to support other internal activities, such as vehicle and equipment replacement, grant matches, and transfers to capital projects for infrastructure maintenance. This also includes debt service funds to make principal and interest payments on General Obligation Bonds. In total, 8% of the budget is committed to transfers.

## Fund Balance, One-Time Expenditures and Transfers to Other Funds

The total beginning fund balance for FY 2008/09 is \$29,659,292. This balance is higher than the ending fund balance adopted in the FY 2007/08 budget (\$25,433,139) due to the following:

- \$4.490 million resulted from higher actual revenues and lower actual expenditures as audited in FY 2006/07.
- The remainder is due to revenue performance versus expenditures projected for the 2007/08 fiscal year.

### Excess Reserve Calculation

After adding current operating revenue, subtracting current expenditures and the required operating reserve of \$9,062,007 (15% of budgeted expenditures), \$20,597,285 excess remains for appropriation to one-time expenditures.

|                           |          |                     |
|---------------------------|----------|---------------------|
| Beginning Fund Balance    |          | \$29,659,292        |
| Current Revenues          | (+)      | \$61,200,434        |
| Current Expenditures      | (-)      | \$61,200,434        |
| Fund Balance Expenditures | (-)      | \$932,909           |
| Operating Reserve (15%)   | (-)      | \$9,180,065         |
| <b>Excess Reserve</b>     | <b>=</b> | <b>\$19,546,318</b> |

Expenditures from reserves (fund balance expenditures) have been divided between transfers to the CIP fund for projects that can be capitalized and “one-time” costs that will stay in the General Fund due to their relatively lower “unit costs.”

### One-time expenditures total \$932,909 and include:

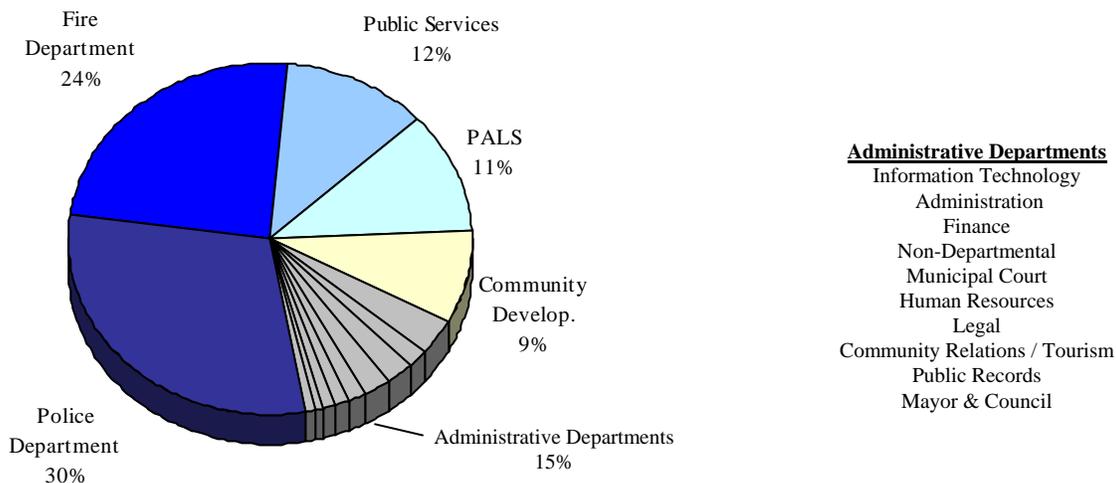
- **\$192,800** to purchase various technology improvements including phase IV of document imaging, a Citrix office upgrade, ArcGIS license addition, wireless management system, network expansion and upgrades, and an EMS software upgrade.
- **\$180,000** for a contract compliance audit and revenue sharing payment to GBB, the consultant used for Waste Management contract negotiations and auditing.
- **\$158,287** for communications furniture and console equipment in the Police Department. The three call-taker positions approved last fiscal year have been hired, released from training and assigned to shifts. (To best utilize them, an additional “pod” should be installed.
- **\$77,996** to purchase portable computer equipment for Animal Control Officers (seven units replaced) and for Building Inspectors (four new units) in the Community Development department. The units being replaced were “hand me downs” that did not have replacement payments to the Maintenance and

Replacement Fund.

- **\$63,820** to fund renovations to the Animal Shelter including repairing and repainting the dog kennel walls, replacing worn flooring and wall coverings, and installing a security barrier at the customer counter. This will need to be done even if we were building a new shelter today (The Animal Control Committee is about to be reviewing consultant analysis of new shelter options) because of wear/tear and inspection standards.
- **\$59,165** in hydraulic tool replacements (“jaws of life”) for the Fire department.
- **\$50,567** for one-time costs associated with the hiring of a new Code Enforcement Officer.
- **\$43,400** to repair the fountains at City Hall, including complete resurfacing.
- **\$18,000** to purchase replacement and reserve Fire hose.
- **\$17,250** for five stalker radars for the Police Department which will provide newer technology radars to the Full-time traffic officers.
- **\$15,980** to purchase a portable CO-Oximeter for the ambulances.
- **\$11,717** to replace flooring at the Memorial Park and Civic Circle fitness rooms.
- **\$11,200** to replace the gym divider at the Civic Circle Recreation Center.
- **\$9,100** for a Stryker Bariatric ambulance cot for the Fire Department (for “large” patients).
- **\$7,353** to replace carpet at Memorial Park and Senior Center.
- **\$6,040** to purchase one intoxilyzer for the Police Department to comply with new DPS evidence standards.
- **\$5,450** to replace pavement saw blades in the Public Services department.
- **\$4,290** to replace a pavement marking adhesive applicator in the Public Services department.

## Expenditures-by-Department

Typically, cities are viewed less by category of expense and more by department expenditures. Lewisville is no exception. As in most cities, the highest percentage of the budget is dedicated to public safety (Police and Fire). As the following chart illustrates, public safety makes up 54% of the City’s total General Fund expenditures.



## **Police Department**

Police department expenses constitute 30% of the City's budget. With "safety" the number one concern of the average citizen, the police department is also one of the first to grow in response to service demand. The department's budget is 5.4% more than the previous year, due to the addition of seven new positions and salary and benefit increases for existing employees.

### Enhancements

|           |  |
|-----------|--|
| \$169,723 | Communications Furniture and Console Equipment                             |
| \$135,000 | Increase Fuel Account  |
| \$68,000  | Increase Special Services Other Account to Pay for Forensic Evidence Exams |
| \$40,000  | Additional Funding in Communications Overtime Account                      |
| \$18,000  | Increase Vendor Motor Vehicle Maintenance Account                          |
| \$17,250  | Five Stalker Radars  |
| \$15,000  | Additional Funding in Special Operations Overtime Account                  |
| \$15,000  | Additional Funding in Traffic Overtime Account                             |
| \$14,365  | New Jail Operating Costs   |
| \$12,009  | Two Traffic Vehicles   |
| \$12,000  | Additional Funding in CID Overtime Account                                 |
| \$11,626  | One Traffic Vehicle for Commercial Vehicle Enforcement Officer             |
| \$10,000  | Additional Funding in Jail Overtime Account                                |
| \$8,000   | Additional Funding in Patrol Overtime Account                              |
| \$6,040   | One Intoxilyzer  |
| \$5,000   | Increase Jail's Other Operations Account.                                  |

## **Fire Department**

The Fire Department comprises 24% of the General Fund. The department's budget increased 4.6% over the previous year's budget.

### Enhancements

|          |  |
|----------|--|
| \$59,165 | Hydraulic Tool Replacement Proposal                        |
| \$56,045 | Supplement overtime account in Division 21                 |
| \$18,000 | Purchase replacement and reserve firehose                  |
| \$15,980 | Portable CO-Oximeter for Ambulances                        |
| \$14,929 | Increase Self Contained Breathing Apparatus account        |
| \$10,029 | Increase Personal Protective Equipment funding             |
| \$9,100  | Stryker Bariatric ambulance cot                            |
| \$8,267  | Firehouse 7 Utilities                                      |
| \$3,154  | Salary, Fuel, Training, and overtime the training division |

## **Public Services Department**

The Public Services Department accounts for 12% of all general fund expenditures. The department's budget increased 3.6% from the previous year's budget.

### Enhancements

|           |  |
|-----------|--|
| \$277,535 | Streets – ROW Maintenance Crew                                 |
| \$5,450   | Replacement of Pavement Saw Blades                             |
| \$4,290   | Traffic – Replacement of Pavement Marking Adhesive Applicator. |
| -\$73,735 | Streets – Temporary Worker Salaries (Reduction)                |

### **Parks and Leisure Services Department**

The Parks and Leisure Services Department accounts for 11% of all general fund expenditures. The department's budget decreased 0.2% from the previous year's budget.

#### Enhancements

|          |  |
|----------|--|
| \$44,000 | Contract Mowing Required by Railroad Street Athletic Complex |
| \$43,400 | Repair City Hall Fountains                                   |
| \$11,717 | Replace carpet at Memorial Park & Civic Circle fitness rooms |
| \$11,200 | Replace gym divider at Civic Circle Rec Center               |
| \$7,353  | Replace carpet at Memorial Park and Senior Center            |

### **Community Development Department**

The Community Development Department accounts for 9% of all general fund expenditures. The department's budget increased 8.5% from the previous year's budget.

#### Enhancements

|          |   |
|----------|---|
| \$94,078 | New Civil Engineer Position   |
| \$71,665 | Code Enforcement Enhancement Program (Additional FT Code Enforcement Officer) |
| \$63,820 | Renovations to the Animal Shelter   |
| \$50,944 | Code Enforcement Program Enhancement (Technology)                             |
| \$48,755 | Replace Seven (7) Notebook Computers Used by Animal Control Officers          |
| \$46,382 | New Animal Control Officer Position   |
| \$42,617 | Purchase Tablet Personal Computers for Four Building Inspectors               |

### **Miscellaneous / Non-Departmental**

The Miscellaneous and Non-Departmental expenditures account for 4.7% of all general fund expenditures.

#### Enhancements

- There were no additions to the budget.

### **Administration Department**

The Administration Department accounts for 2.2% of all general fund expenditures. The department's budget increased 3.1% from the previous year's budget.

#### Enhancements

- There were no additions to the budget.

### **Legal Department**

The Legal Development Department accounts for 1% of all general fund expenditures. The department's budget increased 3.3% from the previous year's budget.

#### Enhancements

|         |  |
|---------|--|
| \$6,000 | Increase Pay for Part-Time Prosecutors |
|---------|--|

### **Finance Department**

The Finance Development Department accounts for 2.1% of all general fund expenditures. The department's budget increased 4.4% from the previous year's budget.

#### Enhancements

|         |   |
|---------|---|
| \$6,000 | Internet Based Vendor and Bid Management System |
|---------|---|

### **Human Resources Department**

The Human Resources Department accounts for 1.2% of all general fund expenditures. The department's budget increased 1.6% from the previous year's budget.

#### Enhancements

- There were no additions to the budget.

### **Community Relations / Tourism Department**

The Community Relations / Tourism Department accounts for 0.8% of all general fund expenditures. The department's budget increased 1% from the previous year's budget.

#### Enhancements

- There were no additions to the budget.

### **Information Technology Services Department**

The Information Technology Services Department accounts for 3.1% of all general fund expenditures. The department's budget increased 1.6% from the previous year's budget.

#### Enhancements

|          |  |
|----------|--|
| \$97,750 | Document Imaging Phase IV                  |
| \$25,268 | Network Expansion and Upgrade              |
| \$25,190 | Wireless Management System                 |
| \$24,000 | Citrix Office 2007 Upgrade.                |
| \$21,923 | ArcGIS License Additions                   |
| \$21,017 | EMS Software Upgrade for Fire (Tablet PCR) |

### **Municipal Court**

The Municipal Court accounts for 1.4% of all general fund expenditures. The department's budget decreased 4.3% from the previous year's budget as a result of funding the Juvenile Case Coordinator out of a separate fund.

#### Enhancements

- There were no additions to the budget.

## **Social Service Agencies**

The budget includes allocations for social service contracts. Below is a summary of the General Fund allocations:

| <b>Agency</b>                       | <b>FY 07-08</b>  | <b>FY 08-09</b>  | <b>Change</b> |
|-------------------------------------|------------------|------------------|---------------|
| Pediplace                           | \$54,000         | \$54,000         | -             |
| Camp Summit                         | \$5,000          | \$5,000          | -             |
| Communities in Schools              | \$31,511         | \$31,511         | -             |
| RSVP                                | \$7,710          | \$7,710          | -             |
| Denton Co. Friends of the Family    | \$8,529          | \$10,516         | \$1,987       |
| Denton Co. Children Advocacy Center | \$9,500          | \$9,500          | -             |
| Youth & Family                      | \$55,000         | \$53,013         | -\$1,987      |
| Greater Lewisville Cares            | \$2,000          | \$2,000          | -             |
|                                     | <b>\$173,250</b> | <b>\$173,250</b> | <b>-</b>      |

## CIP Driven Cost Increases

In the General Fund for FY 2008-09, four months of operations for the new jail (\$14,365 utilities and janitorial) were funded in the Police department budget related to the construction of the Steve H. McFadden, Jr. Law Enforcement Center. Eight months of operations had been funded in FY 2007-08 and it is now time to add the remaining four months. Also in FY 2008-09, the Fire department has \$8,267 in CIP driven costs for operating Station 7 for six months. This station is anticipated to be complete in March of 2009. There are several technology capital improvement projects funded in FY 2008-09 including network expansion and upgrade, document imaging phase 4, a wireless management system, etc. These projects have ongoing an on-going operating impact of \$22,348 annually.

## Conclusion

During a very challenging budget year, each and every expenditure is analyzed carefully to ensure that it continues to meet the City Council's priorities as identified in the strategic plan. Selected on-going programs have been scaled back in order to accommodate increased needs in other areas. Each new program or service expansion represents a response to a need as identified by the residents and City Council. All approved enhancements were designed to create new service and expand or improve existing programs.

Included is the City Council's continued support in maintaining a quality workforce by comparing salaries and benefits in a 19-city survey to assure competitive pay and benefits. Investments in equipment and technology are being added and maintained to provide staff with the tools needed to offer service in the most efficient and effective manner possible.

For additional detail of General Fund expenditures in department budgets, consult the tabbed individual department information.

## Utility Fund

The Utility Fund accounts for the City's water and wastewater utility operations. The Utility Fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 89.6% of the fund's total revenue.

## Revenues

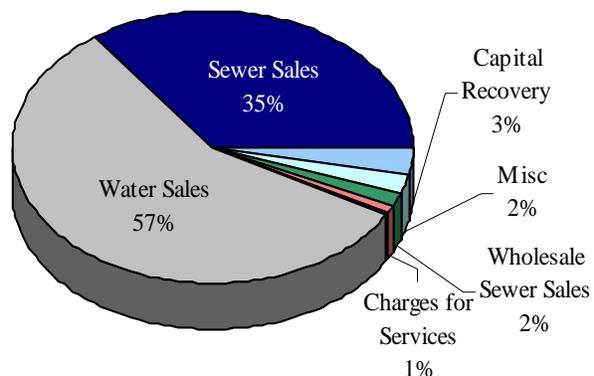
Per the *Utility Fund Revenue Policy* (see "Process & Policies" section), revenues in the utility fund have been budgeted based on a "normal" year.

### Water Sales

Water sales are budgeted at \$14,285,835 which was the projected actual for FY 2007-08 plus a 1.5% increase in water rates as decided by Council. The first half of the FY 2007-08 was below average due to wet weather. However, with the hotter weather experienced in the months of May and June, water sales began to rise.

### Sewer Sales

Sewer sales are a revenue source that is partially driven by winter averaging. Wet winters, such as the last two, tend to reset residential sewer volumes at lower levels. This also occurred in FY 2006-07 after a peak of sewer sales of \$9.64 million in FY 2005-06. There is also a "dry summer" effect on



sewer sales that can occur when commercial properties that do not have separate sprinkler meters use more water during hot weather. Because commercial property sewer volumes are set on total consumption per month, rather than a winter average, the use of more water can result in the City collecting more “sewer revenue” than one would expect. The FY 2007-08 estimate for sewer sales is \$8.963 million compared to a budget of \$9.117 million.

Sewer sales for FY 2008-09 are budgeted at \$9,038,584 which includes a 0.5% increase in sewer rates as decided by Council.

### Capital Recovery Fees

Capital recovery fee collections can be extremely volatile, as seen during the previous six years:

| FY 2002-03 | FY 2003-04 | FY 2004-05 | FY 2005-06 | FY 2006-07 | FY 2007-08 (Est) |
|------------|------------|------------|------------|------------|------------------|
| \$1.368M   | \$1.139M   | \$1.285M   | \$1.803M   | \$2.248M   | \$1.657M         |

The \$1.285 million received in FY 2004-05 stopped the downward trend in prior years (\$1.766 million in FY 2001/02, \$1.368 million in FY 2002/03, \$1.139 million in FY 2003/04). Then \$1.8 million was received in FY 2005-06 and \$2.248 million in FY 2006-07.

The FY 2008-09 revenue estimate for capital recovery fees is based on residential and commercial development projects anticipated to occur in FY 2008-09. The \$891,336 is conservative but still subject to weaker than expected economic conditions.

Residential development anticipated to occur includes:

- Wentworth Phase I
- Carrington Village
- Milton Street Townhomes
- Rockbrook Place
- Townhomes at Continental Square
- Lakeridge Townhomes
- Villas at Wellington – Phase 1
- Settlers Village.

Commercial projects include:

- Hampton Inn
- Lake Vista Retail Center
- Rent One
- National Indoor Storage
- Multi-Building Inc.
- Lakeside Office Center
- Stemmons Business Park
- Office Building (Leonard).

### Other Revenue Sources

Other revenue sources (connects/reconnects, interest earned, industrial surcharges, Castle Hills sewer, Upper Trinity effluent sales) are all cumulatively a small portion of the budget. All performed at the expected FY 2007-08 budget level. For FY 2008-09 these lines have been projected using a three year average (when available) or a projection was made using two year’s worth of data on accounts such as the credit card convenience fee which is based on two years’ worth of data due to the growth in that account over the past two years.

Total Utility Fund revenues for FY 2008-09 are projected at \$26.022 million, an increase of \$125,736 from the FY 2007-08 original budget due primarily to the lower capital recovery fees anticipated in FY 2008-09 as discussed previously. Dallas Water Utilities has increased the charge for providing treated water to the City. The increase

will cost the City approximately \$200,000 in additional fees next fiscal year. As a result Council implemented a water rate increase of 1.5% to cover the DWU rate increase

### Projected Revenues for Future Years

Revenues for future years are projected on a normalized year.

|                           | Actual<br>2006-07   | Budget<br>2007-08   | Estimated<br>2007-08 | Budget<br>2008-09   | 2009-10             | Planned             |                     |                     |
|---------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                           |                     |                     |                      |                     |                     | 2010-11             | 2011-12             | 2012-13             |
| <b>Sources of WC</b>      |                     |                     |                      |                     |                     |                     |                     |                     |
| Retail Water Sales        | 13,427,828          | 14,234,527          | 14,021,357           | <b>14,285,835</b>   | 14,274,621          | 14,477,367          | 14,682,993          | 14,891,539          |
| Retail Sewer Treatment    | 9,309,817           | 9,117,824           | 8,963,996            | <b>9,038,584</b>    | 9,174,267           | 9,358,546           | 9,546,527           | 9,738,284           |
| Charges for Services      | 346,710             | 280,407             | 350,500              | <b>340,052</b>      | 355,664             | 371,992             | 389,071             | 406,933             |
| Wholesale Sewer Treatment | 403,247             | 370,000             | 485,001              | <b>459,044</b>      | 465,403             | 471,851             | 478,388             | 485,015             |
| Capital Recovery          | 2,248,144           | 1,105,463           | 1,656,784            | <b>891,336</b>      | 862,976             | 835,519             | 808,935             | 783,197             |
| Miscellaneous and Other   | 843,528             | 704,505             | 884,505              | <b>883,164</b>      | 955,661             | 1,034,109           | 1,118,997           | 1,210,854           |
| Transfers                 | 33,103              | 83,652              | 83,652               | <b>124,099</b>      | -                   | -                   | -                   | -                   |
| <b>Total Sources</b>      | <b>\$26,612,378</b> | <b>\$25,896,378</b> | <b>\$26,445,795</b>  | <b>\$26,022,114</b> | <b>\$26,088,592</b> | <b>\$26,549,385</b> | <b>\$27,024,911</b> | <b>\$27,515,822</b> |

Details for each revenue line item can be found in the fund summaries section following the Utility Fund summary.

## Expenditures

The operating budget for FY 2008-09 is \$26,022,114, an increase of \$125,736 from the previous year. Last year's budget allocated an additional \$250,000 to capital improvement projects from reserves. The FY 2008-09 allocation from reserves is \$2,400,000 which makes the FY 2008-09 overall budget much more than the overall budget in FY 2007-08. Overall expenditures for FY 2008-09 total \$28.422 million.

### Operating Budget

The operating budget includes "new" programs totaling \$482,593 (detailed below). To accomplish this while still decreasing the total operating budget, there were various reductions and eliminations of one-time expenses from the FY 2007-08: equipment and supplies in Public Services (-\$84,559), deferred compensation payments (-\$43,732), and a reduction of (-\$1,600) in the Finance department related to one-time costs for the new Buyer position.

The largest decrease was in debt service which is \$748,000 less in FY 2008-09 than last year and is budgeted at \$7.28 million. The decrease is due to scheduled reductions in debt service, particularly the 1997 refunding issue (down \$367,000) and the 2002 refunding issue (down \$663,000). Debt service for the planned issuance of \$11.9 million in May 2009 will add \$570,000 back in.

There are also benefits this year from the 2005 debt issuance which is \$263,000 less than last year, although, because of this bond's structure, it will climb back \$495,000 in FY 2009-10. Schedules showing these issuances are included in the debt summary section of the budget. Various new costs were absorbed in the base budget as well, including electricity (up \$218,000) and TMRS (up \$43,000).

### Capital Improvement Program

The FY 2008-09 allocation from reserves is \$2.4 million. This amount will be used to fund a gravity sewer line from Crossroads South Meter Station (FM 544/FM2281) to Indian Creek Lift Station. In addition, \$11.9 million is anticipated to be sold in revenue bonds to fund the Indian Creek Lift Station and Force Main to the Wastewater Treatment Plant. These projects are both related to "east side" sewer service. Another \$1.7M for waterline replacements is within the operating budget.

## Organizational Changes

A Meter Services Supervisor position was downgraded to a Meter Services Foreman position. Meter services will now be managed by the Internal Services Manager (who has been handling Fleet in the Maintenance and Replacement Fund and Facilities in the General Fund) with that portion of costs being paid by the Utility Fund. Also, the Utility Fund will pay for 30% of the Project Manager position (the rest is paid from the General Fund via 4B revenue) in order to provide more direct construction management responsibilities for Water/Sewer capital projects. Revenue from these capital projects (shown as “transfers in”) will offset the additional cost.

## Debt Service

The amount budgeted for debt service assumes an \$11.9 million revenue bond sale (see CIP discussion) pursuant to the recommended Capital Improvement Plan. Debt service represents only 28.0% of Utility Fund operating revenue in FY 2008-09, compared with 31.3% in FY 2007-08, 33.2% in FY 2006-07 (budget), 33.9% in FY 2005-06 (actual), 33.6% in FY 2004-05 (actual), 38.5% in FY 2003-04 (actual), and 36.6% (actual) in FY 2002-03.

Debt Service is decreasing even though a larger issuance is planned in FY 2008-09 due to prior issuances having lower requirements, as discussed above.

| <u>Fiscal Year</u>    | <u>Percent of Expenditures</u> |
|-----------------------|--------------------------------|
| FY 2003-04            | 38.5%                          |
| FY 2004-05            | 33.6%                          |
| FY 2005-06            | 33.9%                          |
| FY 2006-07            | 32.3%                          |
| FY 2007-08 (Budgeted) | 31.0%                          |
| FY 2008-09 (Budgeted) | 28.0%                          |

## Enhancements to this year’s budget:

(MGD stands for million-gallons-per-day)

- **\$202,205** to fund increased purchased water costs from Dallas Water Utilities. Dallas Water Utilities proposed a 19.6% increase in the Untreated Water Rate, 8.4% increase in Treated Water Demand Charge, and a 5.9% increase in the Volume Rate. We normally pass these costs on to consumers in the form of a rate increase. Since the base budget is balanced, and there are no unfunded program requests, revenue generated by passing on these costs could be allocated to the water line replacement account.
- **\$148,534** additional funding for general sewer line replacements.
- **\$65,202** to fund the Utility Fund portion of the annual compensation plan adjustments.
- **\$56,326** in additional funding for waterline replacements. This will bring the 2008-09 amount to \$1,630,492 and fund almost all of the remaining project backlog. A description of the planned projects is in the CIP plan chart attached.
- **\$30,940** to replace both Plant #1 Return motors/clutches and speed controllers.
- **\$26,673** to fund an increase in chemical costs at the Water Treatment Plant.
- **\$21,338** to replace cabinets and worktops in the wastewater laboratory. These cabinets are over 20 years old and severely deteriorated.
- **\$19,262** to replace the three chlorinators and two vacuum regulators at the Wastewater Plant.
- **\$17,500** to fund one half of the price of the marketing kiosk at Vista Ridge Mall. The City will have brochure and poster racks, a video screen and an electronic kiosk at the Vista Ridge Mall soft play area.

This cost is split 50/50 with the Hotel Motel Fund.

- **\$12,698** to purchase a 100 gallon vacuum excavator which will allow crews to easily excavate the dirt and debris from meter boxes prior to meter change outs or service line repairs.
- **\$7,600** to provide services for the Austin Ranch Elevated Storage Tank and the new Villas at Wellington lift station. Services include electricity, maintenance supplies, and tank inspections.
- **\$6,000** to fund an internet based vendor and bid management system for the Purchasing division. Total cost of this system is \$12,000 and is funded 50/50 with the General Fund.
- **\$3,790** to replace the cable rodding machine in utility line maintenance. The rodding machine is used to clear service lines with difficult root problems.
- **\$2,195** to fund operating costs associated with replacing the ECS Inspector computers with laptops with docking stations and the replacement of the Wastewater Sludge Management Computer.

These represent all of the additions to the base budget and can be further seen in the supporting detail. As can be seen, many of the above changes are one-time in nature, providing flexibility in the budget (e.g. for revenue shortfalls) and in future budgets (adjusting to any major ongoing cost increase such as the DWU rates or debt service). Most of the one-time expenditures will also be deferred until at least mid-year to ensure that revenue performance is sufficient.

The Utility Fund is capital and equipment intensive. The most important operating needs have been funded for the water/sewer plants by controlling costs and by implementing rate increases when necessary. More expensive capital costs have been financed through revenue bond debt and occasional transfers from undesignated reserves.

To continue this practice, regular, incremental increases in rates will be examined, especially as operating costs (electricity, fuel, water, personnel) increase.

### **Fund Balance and Capital Improvement Program**

The beginning fund balance for FY 2008-09 is projected at \$14,672,159. This is \$210,453 more than anticipated in the FY 2007-08 budget (ending fund balance) due mainly to activity occurring in FY 2006-07.

The budgeted fund balance will be reduced by \$2,400,000 for the transfer being made to the CIP program. After deducting the required operating reserve of \$3.903 million, the final budget undesignated reserves will total \$8.369 million. This is considerably less than in recent years, but \$4 million is going to CIP projects this year, which avoids further debt, reserves are still adequate.

### **Utility Capital Projects Fund Cash**

Last year's budget allocated an additional \$250,000 to the CIP from reserves. The FY 2008-09 allocation from reserves is \$2.4 million. This \$2.4 million will be used to fund a gravity sewer line from Crossroads South Meter Station (FM 544/FM2281) to Indian Creek Lift Station. Another \$1.7 million for waterline replacements is within the operating budget.

### **Future Capital Programs**

After the transfer for sewer lines, \$8.369 million is projected as undesignated Utility Fund reserves at the end of FY 2008-09. There are various CIP projects that to fund out of reserves in future years. The Water/Sewer Fund 5-year plan (in the Strategic Planning section of the budget document) describes the water/sewer CIP recommended for FY 2008-09 through FY 2012-13. This document is not static and changes from year to year depending on circumstances and priorities. The plan shows the use of an additional \$7.750 million in reserves over this period.

Having a few "dry years" that generate funds for these projects to achieve this plan would be beneficial to the fund. The plan also calls for debt issuances of \$36.4 million (including FY 2008-09), \$21.3 million of which is for the

East Side Sewer capacity projects. The annexation of properties in the east and the growth of other areas in the vicinity may require \$10 million - \$13 million in infrastructure improvements depending on whether the City were to assume these costs or let developers handle them. These costs are not currently programmed in the reserve or bond funded CIP.

### **Revenue Bond Funding**

Revenue bonds in the amount of \$11.9 million are anticipated to be sold to fund the Indian Creek Lift Station and Force Main to the Wastewater Treatment Plant.

The Indian Creek Lift Station and Force Main to the Wastewater Treatment Plant project will design and construct a 10 MGD lift station and construct 27,260 feet of force main to transport wastewater from east Lewisville directly to the existing wastewater treatment plant.

## **Debt Service Fund**

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation and Certificate of Obligation bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments. In November of 2003, the City passed a \$68.725 million General Obligation bond package. The election authorized three propositions:

|  |                     |
|--|---------------------|
| <u>Street Improvements</u>               | <u>\$64,270,000</u> |
| <u>Jail Facilities</u>                   | <u>\$ 3,115,000</u> |
| <u>Public Safety Training Facilities</u> | <u>\$ 1,340,000</u> |
|  | <b>\$68,725,000</b> |

In FY 2007-08, tax revenue came in higher than anticipated and is expected to end the year above original budget projections by \$235,511. This was because the final supplemental roll received May 21st of 2008 was \$38,860,298 higher than the certified roll utilized in determining budget amounts in July of 2007.

Expenditures for FY 2008-09 include debt service for the 2008 Issuance. Because total expenditures are slightly less than last year and "excess collections" (from the higher supplemental roll) must be used to offset debt service, the debt rate could drop from the current \$.11866/100. How much would depend on the tax roll which won't be known until July 25.

An increased roll would have the effect of driving the rate even lower. A decreased roll (unlikely this year) would make the rate float upward. However, staff has identified all "callable" bonds and, depending on the roll and the impacts of the roll on the O/M and Debt tax rates, we may recommend redeeming some outstanding bonds to keep either the debt rate or the total rate stable. For now, the fund summary shows a negative current balance (the result of "excess collections" in the prior year that we cannot collect for debt service in FY 2008-09). But this may change after July 25 (tax roll received).

## **Other Funds**

### **4B Sales Tax Fund**

The Parks and Library Development Corporation (PLDC) has approved an updated 4B sales tax financial plan (in the Strategic Planning section of this document) including the revenues and expenditures recommended for FY 2008-09.

Sales tax revenues are budgeted at \$4.627 million for FY 2008-09. Sales tax revenue is very volatile at this time and is continuing to be projected conservatively. Additional revenue in this fund includes \$217,562 from operation of the two aquatic facilities (15% increase over the current adopted budget). Pool revenues for the 2008 swim

season are projected to be \$200,000 of \$217,562 averaged with the original estimate of \$187,759. For FY 2008-09, \$217,562 is estimated.

Interest earnings for FY 2007-08 are anticipated to be \$415,000 compared to the \$345,000 originally budgeted. For FY 2008-09, the interest amount has been budgeted at \$416,800.

For FY 2008-09, the Administration line item of \$85,000 covers the construction oversight of Railroad Park (\$50,000) as well as the annual reimbursement to the General Fund for indirect costs related to administration (\$35,000). Transfers out include athletic complex turf renovation (\$275,000); continued investment in park infrastructure (\$150,000); playground equipment (\$100,000); as well as \$250,000 for hike and bike trails.

Departmental operating costs include ballfield maintenance, pool operations (including a one-time cost of \$79,300 for re-painting the pools), and library operations. For FY 2008-09, \$344,750 has been added for Railroad Park operations. This amount includes \$44,000 for mowing the fields for three months at the end of FY 2008-09, \$280,400 in one-time capital costs for equipment related to maintaining the park, and \$20,350 in on-going replacement costs related to that equipment. Costs for personnel needed to maintain the park will not occur until FY 2009-10 and will have a major impact. It is expected that 9 maintenance workers and 2 crewleaders will need to be added. Other costs (utilities, minor equipment, fuel, chemicals) will bring the total operating cost in FY 2009-10 to an estimated \$640,000.

Debt service for the original debt issuance in 2004 (for library expansion, land, and the pools) is also included in the FY 2008-09 budget in the amount of \$1,674,269 as is the debt service for Railroad Park (\$1,225,709).

## Hotel/Motel Fund

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The FY 2007-08 estimated revenues are \$1.77 million which is on target for the FY 2007-08 budget of \$1.78 million. The proposed FY 2008-09 revenues are projected to be flat at \$1.83 million. While several new hotel properties are planned for the Vista Ridge area, the uncertainty of when these properties might be operational combined with any impact related to the future I-35 expansion project leads to a conservative estimate.

FY 2007-08 estimated expenditures are \$1.65 million compared to a \$1.69 million budget showing expenditures coming in slightly under budget. The FY 2008-09 expenditures are budgeted at \$1.76 million which is a 4.4% increase. This increase is partly due to a percentage of the salary of the Project Manager who is overseeing the Arts Center construction being allocated to this fund. This addition of this position will be an impact in FY 2008-09 and FY 2009-10 when the center will be operational.

The FY 2008-09 budget includes the “grant” provided to the Arts Council in the amount of \$154,831. This amount was increased in the FY 2007-08 budget for the first time in many years due to a request from the Arts Council to fund an additional art group. State law sets a cap at 15% of total hotel-motel revenue that can be spent on arts activities (\$272,711). Currently, the total spent is \$183,741 (grant, project manager, and arts marketing) which is approximately 10% of total revenue. Based on current revenue projections, this leaves another \$88,970 that can be spent on the arts. This money will be spent on funding Arts Center needs in the FY 2009-10 budget.

A total of \$44,000 is included to fund summer and fall entertainment in the Old Town area. This funding allows eight music or movie programs to be presented at a cost of \$5,500 each. Other special events included in the FY 2008-09 Hotel Motel Fund (HOT) include Holiday at the Hall, Western Day, Collegiate Fishing Tournament, Farmer’s Market Kick-Off, Keeping the Tradition Alive (\$15,000 is funded to support the Honor Guard and Bagpipers Old Town events) and the Saddle Club. A focus on increasing funding for Western Day (to make it the city’s signature event) was made with a total of \$166,000 of hotel-motel money targeted for this event (additional money targeted for this event includes \$43,807 General Fund, \$5,500 for barricades from the Risk Fund, \$10,000 from the Allied Waste agreement and another \$20,000 from sponsorships). The total HOT budget for special events is \$349,336, approximately 20% of hotel motel expenditures.

An expenditure of \$17,500 is included for a marketing program at the Vista Ridge Mall (another \$17,500 is included in the Utility fund for this same program). Previously, the city and Lewisville Medical Center funded a soft

play area in the mall. This new program, also shared with the Medical Center, adds a kiosk, flat screen display and poster slots to the soft play area. The kiosk will allow mall visitors to pay their water bill, sign up for classes, and conduct other on-line business with the city. The flat-screen display will run videos marketing our hotels and other tourism initiatives as well as educate the public on water conservation. The poster slots will allow events to be marketed at the mall.

The FY 2008-09 budget includes 4.79 positions including 0.30 of the Community Relations and Tourism Director, 0.11 of the Project Manager, two Tourism Sales Coordinators, a Tourism Specialist, 0.40 of the Publication Specialist, and a secretary. The two different tourism sales positions focus on different markets with one position focused on the sports, international, corporate and leisure market and the other position focused entirely on the convention/group sales market. This position works closely with the Hilton Garden team to bring in groups that fill multiple hotel properties.

The FY 2008-09 budget again includes the payment of \$250,000 for repayment of an inter-fund loan from the vehicle and equipment replacement fund to the hotel/motel fund for the conference center lease fee. In 2005, \$3.75 million was paid to the conference center developer, SCI, for a conference center lease fee with \$2.5 million paid from the Vehicle and Equipment Replacement Fund and \$1.25 million from Hotel/Motel Tax Fund. The Vehicle and Equipment Replacement Fund will be reimbursed \$2.5 million over a ten-year period, at \$250,000 per year. By agreement, SCI will reimburse the hotel/motel fund for the entire conference center lease fee through a \$1.75 million payment due by 2012 and a second payment of \$2.0 million due by 2016. This lease allows for city use of the convention center without any additional rental charges.

Two issues not dealt with in the FY 2008-09 Hotel/Motel Fund budget include the operations cost of the Arts Activity Center and the forced relocation of the Visitor's Information Center (VIC) when the current facility (owned by the Medical Center) is torn down in relation to the I-35 expansion. The exact timing of the removal of the building that currently houses the VIC is unknown. An architect developed a preliminary drawing and basic cost estimate of \$928,000. The current location off of I-35 has provided excellent visibility for tourists and staff has had some preliminary discussion with Medical Center staff concerning purchasing remaining land close to where the current facility is located.

The projected completion date of the Arts Activity Center is March 2010. Total operating costs of the new center are projected to be \$391,302. This includes two positions to manage the facility and contractual services to deal with room set-up and clean-up. The Hotel-Motel Fund cannot absorb this cost in total. Currently, there is a line item (\$320,000) in the General Fund (Non-Departmental) for contingency and furniture, fixture, equipment needed for the Arts Center. Next year this will be used for operating expenses. Any additional funding needed could come from the H/M Fund (up to the 15% limit).

Total revenues over expenditures for FY 2007-08 are projected to be \$136,183 with an ending fund balance of \$2.4 million.

## Health Fund

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The Health Fund was first established as a separate fund in FY 2001-02 when the health plan was designated a risk pool (prior to that it was part of the Insurance Risk fund). The fund is maintained as a trust not allowing any payments or transfers out of the fund except for health plan expenditures. This fund is budgeted very conservatively due to its trust status, which may periodically result in transfers from the Insurance Risk Fund.

Revenues for the Health Fund come from three sources: internal payments from departments (\$5,632 per budgeted position) which is reflected on the fund summary as "Transfers In"; employee and COBRA premiums which are shown as "Charges for Services"; and interest earnings. Expenditures in this fund include health care claims, third party administration/PPO fees, stop-loss insurance, staff administrative costs and consultant fees.

Positive claims experience allowed the city rate and the employee premiums to remain unchanged for FY 2007-08. In order to control future costs, major insurance plan changes were made in FY 2007-08 including raising deductibles and out-of-pocket maximums in the Enhanced Plan, making the Health Reimbursement Account (HRA)

actuarially equivalent to the Basic Plan (which was eliminated) and adding a Catastrophic plan designed with higher employee out-of-pocket costs at reduced premiums. However, these plan changes have had minimal impact due to a high number of large claims (claims in excess of \$50,000) in the Enhanced Plan. Projected claims costs for FY 2007-08 are expected to be \$4.6 million, an increase of 4.5% over claims paid in FY 2006-07 of \$4.4 million (the percentage change between claims paid in 2006 compared to claims paid in 2007 was flat). Claims are projected to be \$4.8 million for FY 2008-09, an increase of 4.3%. This projection is based on a number of employees moving to the HRA due to a significant increase in the Enhanced Plan employee premium (discussed below).

Employee premiums are reflected as “charges for services” on the fund summary and are budgeted at a 9% increase over the amount budgeted in FY 2007-08. For FY 2008-09, employee premiums were raised on the Enhanced Plan. As stated above, Enhanced Plan costs have increased over prior years due to a high number of large claims. Premiums for the HRA and the Catastrophic Plan will remain flat. The internal payments by departments (\$5,632 per employee) are reflected as “transfers-in” on the fund summary. This internal rate or the “per employee rate” has remained the same since FY 2003-04.

Another impact on the Health Fund is compliance with GASB 45. GASB 45 specifies how “other post employment benefits” (OPEB) costs, liabilities and funding progress are measured and displayed in government financial reports. Historically, retirees’ health care costs have been on a ‘pay-as-you-go’ basis, paying the current cost of retiree health care in a given fiscal year. GASB 45 requires health benefits to be recognized as they are earned over the retiree’s active working lifetime. While the new accounting rule does not require that this liability be funded, most organizations are funding the annual liability to avoid impacts on financial ratings and to ultimately lower this liability for future years.

Under GASB rules, the “substantive plan” is the basis for determining the OPEB liability. The substantive plan is the funding plan for postemployment benefits. The substantive plan serving as the basis for the current actuarial study includes the city paying up to a 2% increase in the City contribution annually for the retiree and making no contribution towards spouse or dependent coverage. Based on this substantive plan, an annual required contribution (ARC) has been actuarially derived and is the dollar amount needed to fund the accrued liability each year. Based on the substantive plan stated above, the ARC is \$773,200. The fund summary reflects a reserves transfer for the ARC amount (to the new OPEB Trust Fund). This amount includes expected retiree health claims to be paid, less premiums paid by retirees. \$463,300 of this amount represents the “new” funding toward the GASB liability and will stay in the OPEB fund to begin reducing that liability.

In addition to the ARC, a \$1 million transfer is also shown from reserves for FY 2007-08. This money is being transferred to establish assets in the new OPEB Liability Trust Fund. Once these transfers are made, the Health Fund is projected to have a balance of \$3,062,714 by FY 2008-09 year-end.

Draw downs from the Health Fund reserves occurred in FY 2007-08 and are budgeted for FY 2008-09 for the OPEB Fund, this approach will not be a long-term solution because it would eventually reduce reserves to zero. However, the actuarial liability may be reduced significantly as the City adjusts its plan of health benefits. Conversion of the current plan to a lower cost “consumer plan” is a strong probability in FY 2009-10. Actuarial studies that re-calculate the OPEB liability for a consumer plan will be performed in the following months. Then we can determine whether the current City contributions toward both active and retiree health costs need to be increased, and by how much. But for now, the reserve methodology can be done safely and without further impact to a General Fund already dealing with other employee costs.

## OPEB Liability Trust Fund

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The Retiree Health Trust Fund is the new fund created to account for the OPEB liability as discussed above. The main advantage in creating a separate trust is that all fund assets can be invested to reflect a diversified mix of stocks and bonds held by the trust for long term growth and sustainability. A separate investment policy (this fund

is exempt from the Texas Public Funds Investment Act) will control investment decisions and the firm of PFM Asset Management LLC will manage these long term investments. As a result, the assumed investment return of around 7.5% will be higher than the average gained on other general city investments. This higher return will lower the annual ARC calculation and funding required for future years.

Before the end of FY 2007-08, a transfer of \$1 million from the Health Trust Fund was made to establish basic plan assets so that a higher discount rate can possibly be utilized for the FY 2008-09 actuarial calculations. A similar transfer was made from the Risk Fund so that the total assets invested in FY 2007-08 is \$2 million. Operating revenue into this fund is an annual transfer of the ARC (\$773,200 this year but will be recalculated each year) from the Health Trust as well as interest earned by the trust (\$100,000). Expenditures are \$309,900 which represents the city's estimated pay-as-you-go retiree claims expense net retiree premium contributions, fees and trust administration costs as projected by the actuary. The \$309,900 will be expended on a quarterly basis as a reimbursement to the Health Trust. In general, this fund is a trust that exists to build up assets related to the liability created by GASB 45 standards. The higher the balance in this fund the lower the unfunded liability.

## Insurance Risk Fund

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This fund is an internal fund that receives revenue from internal premium charges to the departments. These charges are either on a per employee basis (workers compensation and general liability) or per vehicle (auto liability insurance). Internal rates were kept flat from last year's rates with any increase in revenue in FY 2008-09 over FY 2007-08 being due to an increased number of employees or vehicles only. Departments are charged for life insurance, AD&D and long term disability based on rates charged by the insurance companies. Expenses include premium payments to insurers, claims costs (the City is partially self-funded for Workers' Compensation, Property, and Liability Plans), third party administration fees, and consultant costs. Expenses also include premiums for the life insurance, and long-term disability/AD&D programs.

Proposed claims expenditures for FY 2008-09 are budgeted to be approximately the same as in FY 2007-08. One notable decrease in costs is in consulting services. Since the reclassification of an existing position in Human Resources to a Risk Manager, consultant service costs have been reduced by \$14,000. Some variation in costs of lines of coverage occurs annually but has balanced out over the last several years.

For FY 2008-09, \$101,000 in capital outlay has been budgeted for the purchase of two patrol vehicles. On average, two patrol vehicles are totaled in fleet related accidents every year. The replacement of these vehicles is a lengthy process and results in the Patrol Division not having an adequate number of cars for routine patrol. The purchase of two vehicles out of the Risk Fund provides back-up when vehicles are out of service due to accidents.

As mentioned earlier, a transfer of \$1 million from the Risk Fund to the Retiree Health Trust Fund was effective in FY 2007-08. The Risk Fund has ample funding to cover this expenditure and provide the long range protection for the city that this fund is designed to provide. The projected ending fund balance for FY 2007-08 is projected to be \$5.2 million. McGriff, Seibels and Williams of Texas, Inc., the city's risk consultant, advised in 2006 that a minimum fund balance of \$5 million be maintained in this fund. While State law gives the city significant immunities or limits to liability exposure through the Texas Tort Claims Act, the law does not limit liability exposure on workers' compensation, law enforcement (civil rights violations such as wrongful arrest, unlawful search and seizure and excessive force) claims or public officials claims (civil rights issues such as the taking of property in a zoning case). For workers compensation, the city retains the first \$300,000 for all employees (except fire and police which is \$400,000) of all claims with an aggregate limit of \$3.0 million. This means in a single year, if there were several serious occurrences, the city could be out as much as \$3.0 million in workers' compensation alone. Finally, any property destroyed that is not specifically listed on the property schedule is not covered.

## Fire and Police Department Training Fund

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This was a fund established in FY 2002-03 to allocate revenue from Fire Training Tower rentals to ongoing training and for maintenance of the facility. The tower experiences considerable wear and tear and this self-sufficient fund enables the Fire Department to charge appropriate fees for training and use those fees to repair damage. Anticipated

expenditures for FY 2008-09 amount to \$12,000 and will be used to purchase training materials and overtime expenses related to training.

In FY 2006-07, revenue and expense related to the Firearms Simulator rental also began being tracked in this fund. For FY 2008-09 the police department has budgeted \$1,000 in revenue and expenditures related to the Firearms Simulator rental.

## **Law Enforcement Officer Standards & Education Fund**

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This fund utilizes grant revenue from the Comptroller's Office exclusively for the training of police officers including materials, classes, registration costs, etc. For FY 2008-09, \$13,132 in training is budgeted.

## **Waters Ridge Public Improvement District No. 1 Fund**

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This fund provides maintenance, inspection, and engineering services for the Waters Ridge Public Improvement District, which is limited to maintaining the levee system off of Railroad Street. It is funded entirely by special assessments on property within the PID. Expenditures for FY 2008-09 amount to \$57,160 and consist of mowing/maintenance, an administrative transfer in the amount of \$1,560 to the General Fund, and \$50,000 for an overall evaluation study of the Waters Ridge Levee. A new evaluation is needed due to recent improvements in the area such as development of the Railroad Park, Waste Management construction and extension of Railroad Street to Hebron Parkway, and development of Corporate drive from Waters Ridge Drive to the Trinity River.

## **Municipal Court Security, Technology, and Juvenile Case Manager Funds**

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These funds have revenues from specific fees attached to fines (as allowed by the State) and must be used for the defined purposes. The Security Fund pays for bailiff services (partially) through a transfer to the General Fund, training costs, and other costs (security, locks, detectors, etc.) as necessary. Total expenditures are projected to increase 11.5% (\$8,100) mainly in overtime expenses related to security during court dockets and warrant roundup activities planned for March of 2009.

The Technology Fund is limited to the technology needs of the court. For FY 2007-08, \$71,800 is estimated to be spent on camera and related software, a digital projector, development and implementation services for courtroom workflow software, and for the purchase of PlateScan, a license plate recognition software. For FY 2008-09, \$105,071 is budgeted in expenditures including \$38,176 for two part time interns to assist with technology needs in the department, \$45,950 for professional services for custom reports and program modifications, and copier rental and maintenance. In addition, \$20,945 in computer replacement payments are budgeted for the Court.

The Juvenile Case Manager fund was a new fund in FY 2007-08. This fund is limited to expenses related to salary and benefits of a juvenile case manager. The intent is to supplement court programs that are handling an ever growing number of youthful offenders. Case Managers oversee court ordered sanctions such as compliance classes, community service, specialized state and county reporting requirements, recidivism plans, and open court appearances requiring parental attendance. Funding for this purpose is set at \$4.00 per offense, as allowed by state law. This is the same fee amount used for Court Security and Technology funding. For FY 2008-09, \$54,421 is budgeted in this fund to pay for a full time Juvenile Case Manager. The Juvenile Case Manager position was funded partially in the General Fund during FY 2007-08 and is now being moved fully to the Juvenile Case Manager Fund for FY 2008-09.

## **Police Asset Forfeiture Funds**

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These funds collect revenue from confiscated drug related offenses and can be used for any police purpose. Budgeted expenditures are for "buy and expense" money, and miscellaneous equipment purchases as needed. One fund accounts for state seizures and the other is federal forfeitures. For FY 2008-09, in the state fund (605), \$8,500 is budgeted for buy and expense money and \$10,000 will purchase various surveillance and tracking equipment. In the federal fund (635), \$10,000 is budgeted for cameras and accessories to equip special unit officers and

specialized crime scene processing equipment for the Crime Scene Technician.

## Recreation Activity Fund

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This fund collects revenue from activity fees and pays program and instructor costs. Expenditures are designed to be no more than annual revenue coming in; using the theory that if classes do not “make” then there is no corresponding expense. For FY 2008-09, \$378,600 is expected in revenue related to classes. Another \$1,800 is anticipated in revenue related to interest earnings. This is \$82,218 in additional revenue over the original budget for FY 2007-08 due primarily to the large response associated with offering a Boot Camp.

FY 2008-09 expenditures are budgeted at \$380,338 for the boot camp, league play, various recreation center and senior center class fees, swim team fees, and activities. In addition, \$7,840 is budgeted for equipment for the Hedrick House including the purchase of audio/visual equipment such as screens, speakers, projectors, etc.

## Maintenance & Replacement Fund

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In FY 2007-08, the Internal Service Fund (which was made up entirely of the Vehicle Maintenance Activity) was combined with the Vehicle and Equipment Replacement Fund. The Vehicle Maintenance Activity accounts for fleet services expenditures which are controlled exclusively by the garage operation and are not charged back “directly” to departments. Departments pay for the cost of repairs through transfer accounts in the general, utility, and grant funds. Auto parts are also ultimately paid for through this allocation. As costs rise in the Vehicle Maintenance Activity, you will see impacts to the other funds as well. During FY 2007-08, contract services for DCTA vehicle maintenance was discontinued because they now provide their own maintenance.

During FY 2007-08, radio contracts with participating cities were updated to include a capital component for repayment to the City for the investment in the new radio tower and related equipment. In FY 2007-08, \$572,989 has already been received and is reflected in the Interest and Miscellaneous category of revenue. Auction proceeds are also reflected in the Interest and Miscellaneous category of revenue at \$249,626 for FY 2007-08.

This fund is also used as an internal fund to replace vehicles, major equipment, computers, and radios. Revenues are derived from three sources: lease payments, sale of retired assets, and interest. Replacement schedules are based on the useful life of the equipment and “lease” payments flow annually as transfers from the departments to this fund. In FY 2002-03, lease payments were decreased to reflect a modification in the inflation factor being utilized and extended life expectancy plans for vehicles and equipment. This modification reduced annual transfers into the Vehicle and Equipment Replacement Fund by \$759,000 annually. Each year the list of equipment to be replaced is reviewed to check condition and a budget for replacement expenses is set up. This budget can vary widely from year to year depending on schedules.

### One-Time Expenditures out of Reserves

- **\$70,889** to purchase two traffic vehicles. These vehicles are replacing the motorcycles which were taken out of service during the FY 2007-08 fiscal year.
- **\$58,050** to fund operating costs associated with a vehicle for the Commercial Vehicle Enforcement program. The vehicle is funded in the Maintenance and Replacement Fund.
- **\$16,500** to replace network printers.
- **\$8,602** to replace the ECS Inspector computers with laptops with docking stations and the replacement of the Wastewater Sludge Management Computer.
- **\$6,595** to purchase a prisoner transport van insert.

At \$3.237 million, this fund balance can be deceiving in that it looks quite healthy, but annual revenue entering the fund has been decreased and the City has numerous large vehicles, such as fire engines now costing more than \$1 million, as well as other equipment such as computers, servers, and monitor defibrillators that are also paid out of

this fund, so reserves must be maintained for such large future purchases. For FY 2008-09 alone, \$2.872M is budgeted for replacement vehicles and equipment.

This year is the fourth (of ten) that a \$250,000 transfer in from the Hotel/Motel Fund is budgeted in revenue. This is the payment on the inter-fund loan for the Convention Center project.

## Grant Fund

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This consists of the CDBG program, Law Enforcement Block Grant, Juvenile Accountability, Violence Against Women, Selective Traffic Enforcement Program, Victim Assistance, and from time to time any other grants from State or Federal sources. Matches for these grants are budgeted as “transfers” in the General Fund. The fund has four budgeted staff members within the CDBG and Police activities. This fund ebbs and flows dramatically each year because cash inflows and outflows can vary widely over time (i.e. it may be several years before CDBG projects are spent or a grant may be discontinued). Thus, the budget reflects an estimate or snapshot of these cash flows during the year; actuals may vary considerably according to circumstances and amendments made during the year.

The City will receive a CDBG entitlement in the amount of \$569,895, (a decrease from the \$583,141 received in FY 2007-08) from the U.S. Department of Housing and Urban Development to fund eligible grant projects for FY 2008-09. Of that, \$370,432 will be used for bricks and mortar projects; \$85,484 for CDBG Social Service agencies; and \$113,979 is allocated to Administration (65% Bricks & Mortar; 15% Social Service; 20% Admin). Additional funding for a Needs Assessment has been funded out of the Grant Fund reserves in the amount of \$7,936. There is already \$16,064 currently available for this purpose.

The annual analysis of the Grant Fund occurring this fiscal year determined that it had excess reserves in the amount of \$102,670 primarily due to interest income. Prior year grant obligations have been fulfilled and reimbursements made as planned. This excess revenue (\$102,670) can now be transferred to the General Fund (which is where all of the matching grant requirements are funded). This transfer is reflected in the FY 2007-08 fund activity.

## Old Town Tax Increment Fund

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Revenue for this fund continues to grow due to improvements occurring within the Old Town Tax Increment Reinvestment Zone within the past year. For FY 2008-09, revenue is budgeted at \$520,889. This compares to the \$256,491 collected in FY 2003-04, the \$284,982 collected in FY 2004-05, the \$455,492 collected in FY 2006-07 and the \$506,606 now estimated for FY 2007-08. The projection for FY 2008-09 revenue, like the General Fund, is dependent on final tax rates. Because revenues are derived from the tax rate of the City and County being applied to the estimated tax base for the zone, the adopted tax rates for the City and County are needed before a final budget for this fund can be established.

During 2007, debt was issued for the Arts/Cultural Center in the amount of \$8,040,000. Revenue in this fund is primarily being used to pay for the debt service related to the Arts/Cultural Center, as well as beautification, signage and some consulting work. During the TIF board meeting held in July, \$55,000 was recommended for reallocation from current year budgeted funds for a study funding a Transit Oriented Development (TOD) Master Plan for the area surrounding the DCTA rail station. For FY 2008-09, a debt payment in the amount of \$349,379 has been budgeted as has \$500 for administrative expenses.

## Records Management

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The Records Management Fund was set up in FY 2003-04 to account for expenditures related to archiving birth and death records. Revenues are received from a \$1.00 charge applied to each certified birth or death record issued. In FY 2005-06, the decision was made to eliminate this fund and all revenue is now being accounted for in the General Fund. This was an attempt to simplify the accounting and budgeting processes by eliminating one of the many funds currently being tracked.

The remaining Records Management Fund balance has been budgeted in total at \$2,636 for FY 2008-09. This

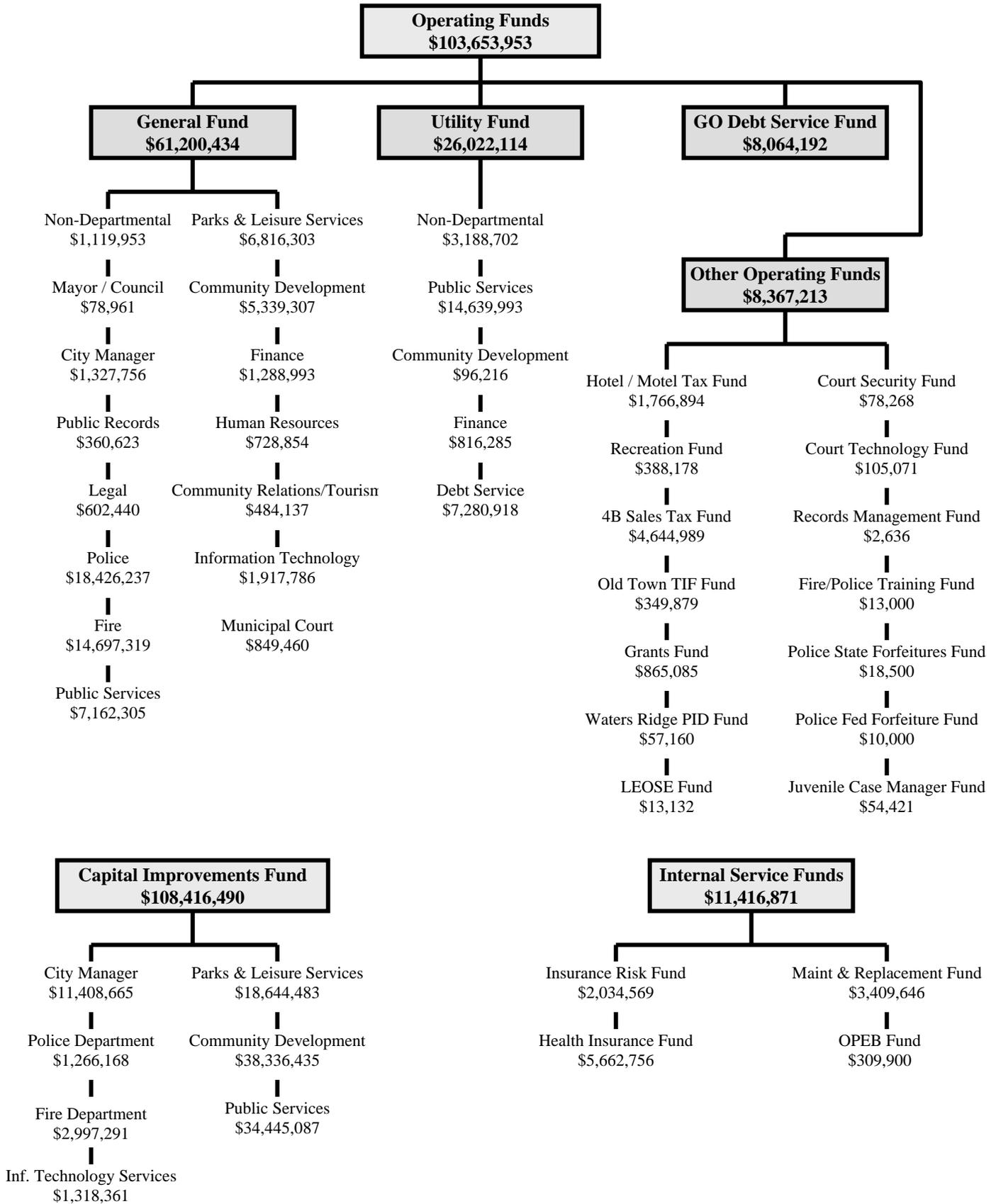
amount will enable expenditures related to the archiving of birth and death records to be taken out of this fund until all funds that had been accumulated prior to FY 2005-06 have been depleted. At that time, any future expenditures will be made out of the General Fund.

## Summary

This year's budget has been a process of dealing with major cost increases in fuel, electricity, treated water, natural gas, overtime, pay scales, TMRS, and retiree health and determining the best method for addressing these costs. Few other items could be addressed in the preliminary budget.

Fortunately, revenue has kept pace with current operating expenditures and the property tax base is holding steady for now. But the prognosis for municipal finance in the future is very troubling due to increased political interference from Austin, and ominous economic projections. However, we have continued to try to hold down costs (i.e. personnel) as much as possible and adjust as needed to the changes facing us each year.

# Fund Organization



# All Funds (2008-09 Budget)

|                                       | MAJOR OPERATING FUNDS |                   |                  | OTHER OPERATING FUNDS |                  |                |                |                |                |                  |               |
|---------------------------------------|-----------------------|-------------------|------------------|-----------------------|------------------|----------------|----------------|----------------|----------------|------------------|---------------|
|                                       | General               | Utility           | Debt Service     | 4B Sales Tax          | Hotel / Motel    | Recreation     | Grant          | WR PID         | Court Security | Court Technology | Juv. Case Mgr |
| <b>BEGINNING FUND BALANCE</b>         | <b>29,659,292</b>     | <b>14,672,159</b> | <b>2,025,968</b> | <b>6,871,917</b>      | <b>2,016,867</b> | <b>161,559</b> | <b>116,163</b> | <b>175,002</b> | <b>39,169</b>  | <b>348,713</b>   | <b>12,319</b> |
| <b>REVENUES</b>                       |                       |                   |                  |                       |                  |                |                |                |                |                  |               |
| Taxes                                 | 46,019,870            | -                 | 7,714,634        | 4,627,271             | 1,818,077        | -              | -              | 15,188         | -              | -                | -             |
| Licenses & Permits                    | 1,494,926             | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Charges for Services                  | 5,540,732             | 340,052           | -                | -                     | -                | 300            | -              | -              | 62,168         | -                | -             |
| Recreation Fees                       | 1,078,519             | -                 | -                | 217,562               | -                | 378,300        | -              | -              | -              | -                | -             |
| Fines & Forfeitures                   | 2,713,837             | -                 | -                | -                     | -                | -              | -              | -              | -              | 82,000           | 56,734        |
| Transfers In/Miscellaneous            | 4,352,550             | 1,007,263         | 160,000          | 416,800               | 80,000           | 10,409         | 83,806         | 500            | 4,400          | 16,000           | -             |
| Intergovernmental Revenue             | -                     | -                 | -                | -                     | -                | -              | 781,423        | -              | -              | -                | -             |
| Water Sales                           | -                     | 14,285,835        | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Sewer Sales                           | -                     | 9,497,628         | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Capital Recovery                      | -                     | 891,336           | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| <b>TOTAL REVENUES</b>                 | <b>61,200,434</b>     | <b>26,022,114</b> | <b>7,874,634</b> | <b>5,261,633</b>      | <b>1,898,077</b> | <b>389,009</b> | <b>865,229</b> | <b>15,688</b>  | <b>66,568</b>  | <b>98,000</b>    | <b>56,734</b> |
| <b>TOTAL RESOURCES</b>                | <b>90,859,726</b>     | <b>40,694,273</b> | <b>9,900,602</b> | <b>12,133,550</b>     | <b>3,914,944</b> | <b>550,568</b> | <b>981,392</b> | <b>190,690</b> | <b>105,737</b> | <b>446,713</b>   | <b>69,053</b> |
| <b>EXPENDITURES</b>                   |                       |                   |                  |                       |                  |                |                |                |                |                  |               |
| Non-Departmental                      | 1,119,953             | 3,188,702         | -                | -                     | 257,833          | -              | -              | -              | -              | -                | -             |
| Mayor / Council                       | 78,961                | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| City Manager                          | 1,327,756             | -                 | -                | 85,000                | -                | -              | -              | 57,160         | -              | -                | -             |
| Public Records                        | 360,623               | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Legal                                 | 602,440               | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Police Department                     | 18,426,237            | -                 | -                | -                     | -                | -              | 267,168        | -              | -              | -                | -             |
| Fire Department                       | 14,697,319            | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Public Services                       | 7,162,305             | 14,639,993        | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Parks & Leisure Services              | 6,816,303             | -                 | -                | 1,660,011             | -                | 388,178        | -              | -              | -              | -                | -             |
| Community Development                 | 5,339,307             | 96,216            | -                | -                     | -                | -              | 597,917        | -              | -              | -                | -             |
| Finance                               | 1,288,993             | 816,285           | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Human Resources                       | 728,854               | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Comm Relations & Tourism              | 484,137               | -                 | -                | -                     | 1,509,061        | -              | -              | -              | -              | -                | -             |
| Infor. Technology Services            | 1,917,786             | -                 | -                | -                     | -                | -              | -              | -              | -              | 38,176           | -             |
| Municipal Court                       | 849,460               | -                 | -                | -                     | -                | -              | -              | -              | 78,268         | 66,895           | 54,421        |
| Miscellaneous/Other                   | -                     | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Debt Service                          | -                     | 7,280,918         | 8,064,192        | 2,899,978             | -                | -              | -              | -              | -              | -                | -             |
| <b>TOTAL EXPENDITURES</b>             | <b>61,200,434</b>     | <b>26,022,114</b> | <b>8,064,192</b> | <b>4,644,989</b>      | <b>1,766,894</b> | <b>388,178</b> | <b>865,085</b> | <b>57,160</b>  | <b>78,268</b>  | <b>105,071</b>   | <b>54,421</b> |
| <b>EXPENDITURES FROM FUND BALANCE</b> |                       |                   |                  |                       |                  |                |                |                |                |                  |               |
| One-Time Expenditures                 | 518,002               | -                 | -                | -                     | -                | -              | -              | -              | -              | -                | -             |
| Transfers Out                         | 414,907               | 2,400,000         | -                | 775,000               | -                | -              | 7,936          | -              | -              | -                | -             |
| <b>TOTAL EXP. FROM FB</b>             | <b>932,909</b>        | <b>2,400,000</b>  | <b>-</b>         | <b>775,000</b>        | <b>-</b>         | <b>-</b>       | <b>7,936</b>   | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>      |
| <b>ENDING FUND BALANCE</b>            | <b>28,726,383</b>     | <b>12,272,159</b> | <b>1,836,410</b> | <b>6,713,561</b>      | <b>2,148,050</b> | <b>162,390</b> | <b>108,371</b> | <b>133,530</b> | <b>27,469</b>  | <b>341,642</b>   | <b>14,632</b> |
| <b>OPERATING RESERVE</b>              | <b>9,180,065</b>      | <b>3,903,317</b>  | <b>-</b>         | <b>696,748</b>        | <b>-</b>         | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>      |
| <b>EXCESS RESERVE</b>                 | <b>19,546,318</b>     | <b>8,368,842</b>  | <b>1,836,410</b> | <b>6,016,813</b>      | <b>2,148,050</b> | <b>162,390</b> | <b>108,371</b> | <b>133,530</b> | <b>27,469</b>  | <b>341,642</b>   | <b>14,632</b> |

TOTAL CITY-WIDE OPERATING BUDGET FOR FY 2008-09: \$103,653,953

| OTHER OPERATING FUNDS |        |                 |                 |                                |                                  | INTERNAL SERVICE FUNDS |              |                   |                     |           |                              | Capital<br>Improvement<br>Projects |
|-----------------------|--------|-----------------|-----------------|--------------------------------|----------------------------------|------------------------|--------------|-------------------|---------------------|-----------|------------------------------|------------------------------------|
| PD/FD<br>Training     | LEOSE  | Old Town<br>TIF | Records<br>Mgmt | Asset<br>Forfeiture<br>(State) | Asset<br>Forfeiture<br>(Federal) | OPERATING<br>TOTAL     | Maint / Repl | Insurance<br>Risk | Health<br>Insurance | OPEB      | INTERNAL<br>SERVICE<br>TOTAL |                                    |
| 25,367                | 6,542  | 404,096         | 2,636           | 83,398                         | 52,300                           | 56,673,467             | 3,865,468    | 5,132,168         | 3,526,014           | 2,000,000 | 14,523,650                   | 118,688,894                        |
| -                     | -      | 560,283         | -               | -                              | -                                | 60,755,323             | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 1,494,926              | -            | -                 | -                   | -         | -                            | -                                  |
| 13,000                | -      | -               | -               | -                              | -                                | 5,956,252              | 1,806,227    | 2,240,228         | 1,990,424           | -         | 6,036,879                    | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 1,674,381              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 2,852,571              | -            | -                 | -                   | -         | -                            | -                                  |
| 1,300                 | 450    | 13,000          | -               | 8,200                          | 2,379                            | 6,157,057              | 1,135,204    | -                 | 3,982,232           | 873,200   | 5,990,636                    | 7,436,532                          |
| -                     | 13,132 | -               | -               | -                              | -                                | 794,555                | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 14,285,835             | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 9,497,628              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 891,336                | -            | -                 | -                   | -         | -                            | -                                  |
| 14,300                | 13,582 | 573,283         | -               | 8,200                          | 2,379                            | 104,359,864            | 2,941,431    | 2,240,228         | 5,972,656           | 873,200   | 12,027,515                   | 7,436,532                          |
| 39,667                | 20,124 | 977,379         | 2,636           | 91,598                         | 54,679                           | 161,033,331            | 6,806,899    | 7,372,396         | 9,498,670           | 2,873,200 | 26,551,165                   | 126,125,426                        |
| -                     | -      | -               | -               | -                              | -                                | 4,566,488              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 78,961                 | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | 500             | -               | -                              | -                                | 1,470,416              | -            | -                 | -                   | -         | -                            | 11,408,665                         |
| -                     | -      | -               | 2,636           | -                              | -                                | 363,259                | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 602,440                | -            | -                 | -                   | -         | -                            | -                                  |
| 1,000                 | 13,132 | -               | -               | 18,500                         | 10,000                           | 18,736,037             | -            | -                 | -                   | -         | -                            | 1,266,168                          |
| 12,000                | -      | -               | -               | -                              | -                                | 14,709,319             | -            | -                 | -                   | -         | -                            | 2,997,291                          |
| -                     | -      | -               | -               | -                              | -                                | 21,802,298             | 3,384,146    | -                 | -                   | -         | 3,384,146                    | 34,445,087                         |
| -                     | -      | -               | -               | -                              | -                                | 8,864,492              | -            | -                 | -                   | -         | -                            | 18,644,483                         |
| -                     | -      | -               | -               | -                              | -                                | 6,033,440              | -            | -                 | -                   | -         | -                            | 38,336,435                         |
| -                     | -      | -               | -               | -                              | -                                | 2,105,278              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 728,854                | -            | 2,034,569         | 5,662,756           | 309,900   | 8,007,225                    | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 1,993,198              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 1,955,962              | -            | -                 | -                   | -         | -                            | 1,318,361                          |
| -                     | -      | -               | -               | -                              | -                                | 1,049,044              | -            | -                 | -                   | -         | -                            | -                                  |
| -                     | -      | -               | -               | -                              | -                                | -                      | 25,500       | -                 | -                   | -         | 25,500                       | -                                  |
| -                     | -      | 349,379         | -               | -                              | -                                | 18,594,467             | -            | -                 | -                   | -         | -                            | -                                  |
| 13,000                | 13,132 | 349,879         | 2,636           | 18,500                         | 10,000                           | <b>103,653,953</b>     | 3,409,646    | 2,034,569         | 5,662,756           | 309,900   | 11,416,871                   | 108,416,490                        |
| -                     | -      | -               | -               | -                              | -                                | 518,002                | 160,636      | 101,916           | -                   | -         | 262,552                      | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 3,597,843              | -            | -                 | 773,200             | -         | 773,200                      | -                                  |
| -                     | -      | -               | -               | -                              | -                                | 4,115,845              | 160,636      | 101,916           | 773,200             | -         | 1,035,752                    | -                                  |
| 26,667                | 6,992  | 627,500         | -               | 73,098                         | 44,679                           | 53,263,533             | 3,236,617    | 5,235,911         | 3,062,714           | 2,563,300 | 14,098,542                   | 17,708,936                         |
| -                     | -      | -               | -               | -                              | -                                | -                      | -            | -                 | -                   | -         | -                            | -                                  |
| 26,667                | 6,992  | 627,500         | -               | 73,098                         | 44,679                           | 53,263,533             | 3,236,617    | 5,235,911         | 3,062,714           | 2,563,300 | 14,098,542                   | 17,708,936                         |

# All Funds (History)

|  | 2004-2005          | 2005-2006          | 2006-2007          | 2007-2008          | 2007-2008          | 2008-2009          |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|  | Actual             | Actual             | Actual             | Budget             | Revised            | Adopted            |
| <b>Revenues</b>                        |                    |                    |                    |                    |                    |                    |
| General Fund                           | 51,831,144         | 60,650,503         | 61,151,254         | 59,170,921         | 58,553,523         | 61,200,434         |
| Debt Service                           | 17,445,104         | 7,802,035          | 13,338,127         | 7,552,057          | 7,741,551          | 7,874,634          |
| Hotel / Motel Tax Fund                 | 1,366,226          | 1,556,466          | 1,679,029          | 1,832,744          | 1,729,507          | 1,898,077          |
| Recreation Fund                        | 305,218            | 298,099            | 311,583            | 298,182            | 464,515            | 389,009            |
| Grant Fund                             | 1,991,159          | 1,014,326          | 1,905,875          | 879,559            | 894,891            | 865,229            |
| Waters Ridge PID Fund                  | 20,926             | 16,014             | -4,010             | 15,986             | 23,146             | 15,688             |
| Court Security Fund                    | 63,521             | 62,347             | 62,437             | 60,734             | 67,504             | 66,568             |
| Fire & Police Training                 | 15,340             | 16,783             | 12,666             | 11,357             | 16,843             | 14,300             |
| LEOSE Fund                             | 11,009             | 11,119             | 11,096             | 10,300             | 10,875             | 13,582             |
| TIF Fund - Old Town                    | 256,491            | 284,982            | 455,492            | 571,152            | 504,413            | 573,283            |
| Records Management Fund                | 6,605              | -                  | 22                 | -                  | -                  | -                  |
| Juvenile Case Manager                  | -                  | -                  | -                  | 56,734             | 49,058             | 56,734             |
| Court Technology Fund                  | 87,872             | 91,584             | 94,503             | 86,800             | 98,353             | 98,000             |
| Water & Sewer Fund                     | 24,251,324         | 28,674,874         | 26,612,377         | 25,896,378         | 25,257,018         | 26,022,114         |
| Asset Forfeitures-State                | 19,019             | 11,633             | 55,543             | 6,500              | 14,648             | 8,200              |
| Asset Forfeitures-Federal              | 192                | 2,474              | 42,682             | -                  | 7,556              | 2,379              |
| 4B Sales Tax Fund                      | 4,605,766          | 5,078,003          | 5,453,721          | 5,152,319          | 4,402,972          | 5,261,633          |
| <b>Total (Operating Funds)</b>         | <b>102,276,917</b> | <b>105,571,242</b> | <b>111,182,398</b> | <b>101,601,723</b> | <b>99,836,372</b>  | <b>104,359,864</b> |
| Maint & Replacement Fund               | 2,131,165          | 2,085,941          | 2,547,883          | 2,607,449          | 3,623,349          | 2,941,431          |
| Self Insurance Risk Fund               | 1,995,756          | 2,233,240          | 2,461,401          | 2,189,120          | 2,374,459          | 2,240,228          |
| Health Ins. Trust Fund                 | 5,195,300          | 5,428,182          | 5,861,512          | 5,428,384          | 5,729,978          | 5,972,656          |
| OPEB Liability Trust Fund              | -                  | -                  | -                  | -                  | 2,000,000          | 873,200            |
| <b>Total (Internal Services Funds)</b> | <b>9,322,221</b>   | <b>9,747,364</b>   | <b>10,870,795</b>  | <b>10,224,953</b>  | <b>13,727,786</b>  | <b>12,027,515</b>  |
| <b>Expenditures</b>                    |                    |                    |                    |                    |                    |                    |
| General Fund                           | 49,282,987         | 52,702,433         | 53,779,661         | 59,170,921         | 57,828,101         | 61,200,434         |
| Debt Service                           | 17,423,855         | 9,742,948          | 12,927,538         | 7,829,367          | 7,735,381          | 8,064,192          |
| Hotel / Motel Tax Fund                 | 894,416            | 886,885            | 1,275,752          | 1,687,698          | 1,465,116          | 1,766,894          |
| Recreation Fund                        | 302,348            | 274,868            | 287,464            | 298,182            | 408,554            | 388,178            |
| Grant Fund                             | 2,385,415          | 931,051            | 1,908,314          | 879,559            | 2,467,946          | 865,085            |
| Waters Ridge PID Fund                  | 9,131              | 7,295              | 4,285              | 10,516             | 5,460              | 57,160             |
| Court Security Fund                    | 25,324             | 33,370             | 27,088             | 33,500             | 32,527             | 78,268             |
| Fire & Police Training                 | 6,063              | 3,657              | 13,364             | 9,500              | 9,409              | 13,000             |
| LEOSE Fund                             | 15,086             | 24,828             | 17,812             | 17,642             | 14,012             | 13,132             |
| TIF Fund - Old Town                    | 23,370             | 495,447            | 316,031            | 439,379            | 355,531            | 349,879            |
| Records Management Fund                | 215                | 3,129              | 4,445              | 4,058              | 1,466              | 2,636              |
| Juvenile Case Manager                  | -                  | -                  | -                  | 29,951             | 25,908             | 54,421             |
| Court Technology Fund                  | 12,790             | 51,799             | 78,493             | 31,875             | 23,895             | 105,071            |
| Water & Sewer Fund                     | 14,350,802         | 16,649,502         | 33,066,707         | 25,896,378         | 25,700,672         | 26,022,114         |
| Asset Forfeitures-State                | 21,624             | 3,003              | 15,968             | 11,000             | 57,829             | 18,500             |
| Asset Forfeitures-Federal              | -                  | -                  | -                  | 10,000             | 9,750              | 10,000             |
| 4B Sales Tax Fund                      | 2,083,734          | 2,672,819          | 3,054,507          | 4,189,764          | 4,080,937          | 4,644,989          |
| <b>Total (Operating Funds)</b>         | <b>86,837,163</b>  | <b>84,483,035</b>  | <b>106,777,429</b> | <b>100,549,290</b> | <b>100,222,494</b> | <b>103,653,953</b> |
| Maint & Replacement Fund               | 827,944            | 2,943,723          | 4,658,983          | 3,110,705          | 2,484,951          | 3,409,646          |
| Self Insurance Risk Fund               | 1,805,946          | 1,233,000          | 2,006,692          | 2,012,588          | 1,527,459          | 2,034,569          |
| Health Ins. Trust Fund                 | 4,497,238          | 4,788,816          | 4,824,663          | 5,421,738          | 5,768,009          | 5,662,756          |
| OPEB Liability Trust Fund              | -                  | -                  | -                  | -                  | -                  | 309,900            |
| <b>Total (Internal Services Funds)</b> | <b>7,131,128</b>   | <b>8,965,538</b>   | <b>11,490,338</b>  | <b>10,545,031</b>  | <b>9,780,420</b>   | <b>11,416,871</b>  |
| <b>Expenditures From Reserves</b>      |                    |                    |                    |                    |                    |                    |
| General Fund                           | 778,000            | 1,157,086          | 7,280,740          | 1,332,769          | 1,323,038          | 932,909            |
| Recreation Fund                        | -                  | -                  | -                  | 20,800             | -                  | -                  |
| Grant Fund                             | -                  | -                  | 300,000            | -                  | 102,715            | 7,936              |
| Court Security Fund                    | 33,563             | 34,570             | 35,607             | 36,668             | 36,668             | -                  |
| Court Technology Fund                  | -                  | -                  | -                  | -                  | 26,392             | -                  |
| Water & Sewer Fund                     | -                  | -                  | -                  | 250,000            | 250,000            | 2,400,000          |
| 4B Sales Tax Fund                      | 619,000            | 1,674,898          | 1,750,000          | 500,000            | 1,865,651          | 775,000            |
| <b>Total (Operating Funds)</b>         | <b>1,430,563</b>   | <b>2,866,554</b>   | <b>9,366,347</b>   | <b>2,140,237</b>   | <b>3,604,464</b>   | <b>4,115,845</b>   |
| Maint & Replacement Fund               | -                  | -                  | -                  | -                  | -                  | 160,636            |
| Self Insurance Risk Fund               | -                  | -                  | 1,000,000          | 1,637,666          | 2,639,562          | 101,916            |
| Health Ins. Trust Fund                 | -                  | -                  | -                  | -                  | 1,000,000          | 773,200            |
| <b>Total (Internal Services Funds)</b> | <b>-</b>           | <b>-</b>           | <b>1,000,000</b>   | <b>1,637,666</b>   | <b>3,639,562</b>   | <b>1,035,752</b>   |

# General Fund

# Fund (101)

The General Fund is the City's largest and primary operating fund. It is used to account for all financial resources traditionally associated with City government, except those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and other taxes.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>18,113,914</b>   | <b>19,884,072</b>   | <b>26,675,056</b>   | <b>23,909,328</b>   | <b>26,765,908</b>    | <b>29,659,292</b>    |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Property Taxes                           | 16,248,255          | 17,410,417          | 18,439,910          | 19,855,311          | 20,250,000           | 21,037,057           |
| Sales Tax                                | 17,000,576          | 18,113,568          | 19,216,744          | 18,478,241          | 18,369,220           | 18,509,086           |
| Other Taxes                              | 5,801,973           | 6,539,303           | 6,239,389           | 6,025,205           | 6,543,105            | 6,473,727            |
| Licenses & Permits                       | 1,578,862           | 2,070,157           | 2,393,345           | 1,833,561           | 2,090,300            | 1,494,926            |
| Charges For Services                     | 4,140,092           | 4,858,785           | 5,212,302           | 4,928,602           | 5,448,848            | 5,540,732            |
| Recreation                               | 1,031,535           | 1,135,233           | 1,083,173           | 1,116,102           | 1,111,850            | 1,078,519            |
| Fines & Forfeitures                      | 2,686,299           | 2,826,234           | 2,680,536           | 2,724,733           | 2,696,338            | 2,713,837            |
| Transfers In / Miscellaneous             | 3,343,553           | 7,696,806           | 5,885,854           | 4,209,166           | 6,576,024            | 4,352,550            |
| <b>Total Revenues</b>                    | <b>51,831,144</b>   | <b>60,650,503</b>   | <b>61,151,254</b>   | <b>59,170,921</b>   | <b>63,085,685</b>    | <b>61,200,434</b>    |
| <b>Total Resources</b>                   | <b>69,945,058</b>   | <b>80,534,575</b>   | <b>87,826,310</b>   | <b>83,080,249</b>   | <b>89,851,593</b>    | <b>90,859,726</b>    |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Non-Departmental                         | 1,187,171           | 2,435,068           | 1,013,621           | 1,460,917           | 1,502,593            | 1,119,953            |
| Mayor & Council                          | 68,563              | 64,783              | 75,602              | 78,961              | 78,961               | 78,961               |
| Administration                           | 1,397,927           | 1,477,071           | 1,209,734           | 1,287,561           | 1,279,505            | 1,327,756            |
| Public Records                           | 327,313             | 306,299             | 323,940             | 352,554             | 341,368              | 360,623              |
| Legal                                    | 498,252             | 534,408             | 552,963             | 583,234             | 558,195              | 602,440              |
| Police Department                        | 14,141,091          | 14,956,003          | 15,907,550          | 17,490,097          | 17,568,994           | 18,426,237           |
| Fire Department                          | 11,579,289          | 12,309,748          | 12,976,749          | 14,045,633          | 13,892,065           | 14,697,319           |
| Public Services                          | 6,335,603           | 6,276,699           | 6,226,473           | 6,913,824           | 6,917,141            | 7,162,305            |
| Parks & Leisure Services                 | 5,377,266           | 5,779,968           | 6,028,752           | 6,831,381           | 6,701,543            | 6,816,303            |
| Community Development                    | 4,338,652           | 4,436,304           | 4,554,039           | 4,921,025           | 4,832,492            | 5,339,307            |
| Finance                                  | 1,065,993           | 1,069,983           | 1,159,022           | 1,233,924           | 1,229,549            | 1,288,993            |
| Human Resources                          | 612,559             | 643,449             | 668,772             | 717,636             | 715,411              | 728,854              |
| Community Relations/Tourism              | -                   | -                   | 430,937             | 479,395             | 479,395              | 484,137              |
| Information Technology                   | 1,563,069           | 1,585,325           | 1,733,158           | 1,886,785           | 1,846,288            | 1,917,786            |
| Municipal Court                          | 790,239             | 827,326             | 918,351             | 887,994             | 867,653              | 849,460              |
| <b>Total Expenditures</b>                | <b>49,282,987</b>   | <b>52,702,433</b>   | <b>53,779,661</b>   | <b>59,170,921</b>   | <b>58,811,153</b>    | <b>61,200,434</b>    |
| <b>Curr. Rev - Curr. Expend</b>          | <b>2,548,158</b>    | <b>7,948,070</b>    | <b>7,371,593</b>    | <b>-</b>            | <b>4,274,532</b>     | <b>-</b>             |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | 778,000             | 609,238             | 5,528,947           | 1,031,098           | 1,079,598            | 414,907              |
| One-Time Expenditures                    | -                   | 547,848             | 1,751,793           | 301,671             | 301,549              | 518,002              |
| <b>ENDING FUND BALANCE</b>               | <b>19,884,072</b>   | <b>26,675,056</b>   | <b>26,765,909</b>   | <b>22,576,559</b>   | <b>29,659,292</b>    | <b>28,726,383</b>    |
| <b>OPERATING RESERVE</b>                 | <b>7,392,448</b>    | <b>7,905,365</b>    | <b>8,066,949</b>    | <b>8,875,638</b>    | <b>8,821,673</b>     | <b>9,180,065</b>     |
| <b>EXCESS RESERVE</b>                    | <b>12,491,624</b>   | <b>18,769,691</b>   | <b>18,698,960</b>   | <b>13,700,921</b>   | <b>20,837,619</b>    | <b>19,546,318</b>    |

# General Fund

Fund (101)

## Revenue Detail

|                                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Difference     | Comments   |
|-----------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------|--|
| <b>Property Taxes</b>             |                     |                     |                     |                      |                      |                |  |
| CURRENT-REAL & PERSONAL (311.01)  | 17,410,417          | 18,439,910          | 19,855,311          | 20,250,000           | 21,037,057           | 394,689        | Estimate as of June 08 plus \$787,057 from OM rate adopted by Council.                   |
| <b>Total Property Taxes</b>       | <b>17,410,417</b>   | <b>18,439,910</b>   | <b>19,855,311</b>   | <b>20,250,000</b>    | <b>21,037,057</b>    | <b>394,689</b> |  |
| <b>Sales Tax</b>                  |                     |                     |                     |                      |                      |                |  |
| SALES TAX (313.01)                | 18,113,568          | 19,216,744          | 18,478,241          | 18,369,220           | 18,509,086           | 30,845         | Based on June estimate for FY 2007-08 of \$18,509,086 - held steady - no growth.         |
| <b>Total Sales Tax</b>            | <b>18,113,568</b>   | <b>19,216,744</b>   | <b>18,478,241</b>   | <b>18,369,220</b>    | <b>18,509,086</b>    | <b>30,845</b>  |  |
| <b>Other Taxes</b>                |                     |                     |                     |                      |                      |                |  |
| DELINQUENT (311.10)               | 195,372             | 142,496             | 160,000             | 180,000              | 150,000              | (10,000)       | Reduced based on trend as of June 2008 as well as the last two years YTD totals          |
| PENALTY & INTEREST (311.20)       | 166,662             | 149,802             | 154,734             | 160,000              | 160,000              | 5,266          | Based on trend as of June as well as the last two years YTD totals.                      |
| COSERV (312.01)                   | 142,038             | 147,426             | 133,040             | 171,426              | 170,000              | 36,960         | Based on trend reflected in FY 2007-08   |
| TEXAS NEW MEXICO POWER (312.02)   | 2,904,171           | 2,808,801           | 2,841,180           | 2,843,010            | 2,840,000            | (1,180)        | Held steady based on last three years YTD totals   |
| TXU ELECTRIC (312.03)             | 344,749             | 81,465              | 82,500              | 80,000               | 82,000               | (500)          | Revenue is trending steady based on last fiscal year and so far this fiscal year.        |
| ATMOS ENERGY (312.10)             | 664,239             | 647,954             | 571,208             | 682,954              | 650,000              | 78,792         | Average of prior years plus trend so far this fiscal year.                               |
| TELE - FIBER OPTICS (312.21)      | 10,200              | 10,200              | 10,200              | 10,200               | 10,200               | -              | - Based on history of account  |
| COMCAST - FRANCHISE TAX (312.30)  | 383,094             | -                   | -                   | -                    | -                    | -              | No longer receiving fee from Comcast - became Time Warner.                               |
| CABLE - VERIZON (312.35)          | 10,767              | 236,705             | 18,720              | 315,610              | 315,160              | 296,440        | Based on full year of payments and trend so far this fiscal year.                        |
| CABLE - TIME WARNER (312.36)      | 124,998             | 507,678             | 512,587             | 505,910              | 500,000              | (12,587)       | Based on slight decrease seen this fiscal year.  |
| P.I.L.O.T. - WATER/SEWER (312.40) | 518,712             | 463,112             | 462,722             | 462,722              | 461,367              | (1,355)        | 2% of proposed water and sewer sales estimates   |
| MIXED DRINK (313.10)              | 304,524             | 325,200             | 312,041             | 365,000              | 360,000              | 47,959         | Based on trend reflected in FY 2007-08 amounts received to date.                         |
| Telephone Franchises (314.01)     | 769,776             | 718,549             | 766,273             | 766,273              | 775,000              | 8,727          | Increased based on trend so far this fiscal year as well as prior year amounts received. |
| <b>Total Other Taxes</b>          | <b>6,539,303</b>    | <b>6,239,389</b>    | <b>6,025,205</b>    | <b>6,543,105</b>     | <b>6,473,727</b>     | <b>448,522</b> |  |

|                                    | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Difference | Comments   |
|------------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|------------|--|
| <b>Licenses &amp; Permits</b>      |                     |                     |                     |                      |                      |            |  |
| LICENSES (321.10)                  | 71,121              | 75,695              | 75,000              | 74,000               | 56,250               | (18,750)   | Anticipated building activity decline indicates a decrease in revenue for FY 08/09.  |
| BUILDING (322.01)                  | 384,385             | 483,996             | 260,908             | 380,000              | 181,842              | (79,066)   | A reduction in residential construction indicates a decrease in revenue for FY 08/09.  |
| ELECTRIC (322.02)                  | 74,967              | 102,345             | 61,270              | 75,000               | 25,138               | (36,132)   | A reduction in residential construction indicates a decrease in revenue for FY 08/09.  |
| SIGN (322.03)                      | 31,067              | 27,782              | 24,000              | 30,000               | 18,000               | (6,000)    | The number of sign permits is anticipated to decrease in FY 08/09 due to changes in building activity.   |
| GARAGE SALES (322.04)              | 3,383               | 3,503               | 3,100               | 3,500                | 3,200                | 100        | Revenue should remain consistent with FY 07/08 projections.  |
| ALARM (322.05)                     | 329,378             | 335,315             | 335,320             | 342,000              | 345,000              | 9,680      | Based on three year trend.   |
| PLUMBING (322.06)                  | 86,129              | 111,865             | 61,279              | 75,000               | 25,138               | (36,141)   | A reduction in residential construction indicates a decrease in revenue for FY 08/09.  |
| MECHANICAL (322.07)                | 66,582              | 109,529             | 61,270              | 75,000               | 25,138               | (36,132)   | A reduction in residential construction indicates a decrease in revenue for FY 08/09.  |
| FENCE (322.08)                     | 10,963              | 14,058              | 10,000              | 14,000               | 12,340               | 2,340      | Based on average activity over past three years.   |
| ZONING/SUB (322.09)                | 66,768              | 67,942              | 68,950              | 60,000               | 50,000               | (18,950)   | Development is expected to be slower for the next 18 months with a mix of new projects as well as a continuation of small infill and redevelopment projects. |
| FOOD HANDLERS (322.10)             | 61,546              | 58,420              | 63,000              | 63,000               | 64,000               | 1,000      | An increase of approximately 1% is anticipated for FY 08/09.   |
| OFF PREM ALCOHOL PERMITS (322.11)  | 1,980               | 1,800               | 1,200               | 1,800                | 1,760                | 560        | Based on trend last three years.   |
| FIRE PREVENTION PERMITS (322.12)   | 45,950              | 75,970              | 50,000              | 50,000               | 37,500               | (12,500)   | A decrease is anticipated directly due to a decrease in building activity.   |
| PLAN CHECK (323.01)                | 197,182             | 244,236             | 130,454             | 195,000              | 90,920               | (39,534)   | A reduction in residential construction indicates a decrease for FY 08/09.   |
| ENGINEERING INSP FEES (323.02)     | 275,752             | 252,216             | 210,175             | 270,000              | 148,200              | (61,975)   | Value of Public Improvements at 3.5% TOTAL \$ 148,200.00   |
| FIRE OCCUPANCY INSPECTION (323.03) | 104,435             | 46,695              | 142,635             | 100,000              | 125,000              | (17,635)   | Based on activity over the past few years along with a reorganization of this function.  |
| AFTER HOURS INSPECTIONS (323.04)   | 3,015               | 10,575              | 6,000               | 10,000               | 7,500                | 1,500      | Anticipate similar activity (to FY 07/08) by contractors on several new capital projects to begin in FY 08/09.   |
| ABANDONED VEH. NOTIFY (323.07)     | 9,895               | 24,070              | 10,000              | 17,000               | 10,000               | -          | Conservative estimate based on uncertainty of revenue source.  |

|                                     | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Difference       | Comments  |
|-------------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|------------------|---|
| MULTI-FAMILY INSPECTIONS (323.11)   | 125,535             | 231,207             | 139,000             | 130,000              | 139,000              |                  | The division being fully staffed - should result in meeting projected revenues. |
| HEALTH SERVICE FEES (323.12)        | 120,124             | 116,127             | 120,000             | 125,000              | 129,000              | 9,000            | Small increase anticipated based on trend information.                          |
| <b>Total Licenses &amp; Permits</b> | <b>2,070,157</b>    | <b>2,393,345</b>    | <b>1,833,561</b>    | <b>2,090,300</b>     | <b>1,494,926</b>     | <b>(338,635)</b> |   |

## Charges For Services

|                                    |           |           |           |           |           |         |   |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|---------|---|
| CREDIT CARD CONVENIENCE (340.11)   | 1,703     | 2,606     | 2,600     | 2,600     | 2,303     | (297)   | Leveling off of activity is anticipated.  |
| COMMERCIAL POOL CLASS REG (340.12) | 2,688     | 2,600     | 2,400     | 2,500     | 2,500     | 100     | The revenue for the pool class tends to fluctuate from year-to-year because the certification is valid for two (2) years. The City also completes with other pool classes offered throughout the metroplex.     |
| COMMERCIAL GARBAGE ADMIN (351.02)  | 1,274,472 | 1,155,944 | 1,132,992 | 1,185,000 | 1,185,000 | 52,008  | Based on trend seen this fiscal year.   |
| RECYCLING REVENUE (351.03)         | 2,689     | 36,948    | 15,000    | 45,000    | 45,000    | 30,000  | contract was updated and reworked - based on full year of new terms.  |
| LANDFILL HOST FEE - TWM (351.04)   | 1,389,370 | 1,604,105 | 1,512,100 | 1,800,000 | 1,802,980 | 290,880 | Based on trend for last three fiscal years.   |
| LANDFILL HOST FEE - BFI (351.05)   | 520,215   | 690,166   | 585,000   | 650,000   | 669,461   | 84,461  | Based on trend for last three fiscal years.   |
| MAPS & PUBLICATIONS (352.01)       | 5,776     | 5,971     | 5,500     | 3,000     | 2,500     | (3,000) | Other than record drawings, all map and teh General Development Ordinance are available on the City website for free.   |
| TRAFFIC SIGNAL REPAIR (352.02)     | 45,401    | 46,018    | 44,400    | 50,000    | 44,400    |         | Five traffic signals located in The Colony were suspended from the maintenance contract - during the construction of SH 121. Maintenance and billing for three of these traffic signals resumed in August 2007. |
| WEED & DEBRIS ASSESSMENT (352.03)  | 35,456    | 37,120    | 27,000    | 40,000    | 37,525    | 10,525  | Based on trend for last three fiscal years.   |
| BIRTH & DEATH CERTIFICATE (352.05) | 59,349    | 72,672    | 61,438    | 70,000    | 71,336    | 9,898   | Based on trend for last two fiscal years.   |
| ANIMAL CONTROL (352.06)            | 39,268    | 42,538    | 42,000    | 40,000    | 42,000    |         | - Based on activity in prior three years.   |
| OFF PREM ALCOHOL PROC FEE (352.09) | 13,030    | 10,000    | -         | -         |           |         | - No longer collecting this fee.  |
| MIXED BEV PERMIT PROC FEE (352.10) | 9,200     | 7,200     | -         | -         |           |         | - No longer collecting this fee.  |
| RECORDS MANAGEMENT FEE (352.11)    | 6,378     | 6,985     | 6,852     | 6,900     | 6,900     | 48      | Based on trend information from prior three years.  |
| FINGER PRINTING (353.01)           | 19,780    | 11,840    | 10,000    | 8,000     | 9,680     | (320)   | Adjusted to current trend.  |
| POLICE / FIRE REPORTS (353.02)     | 1,239     | 1,220     | 751       | 1,650     | 1,333     | 582     | Adjusted to historical trend.   |
| AMBULANCE FEES (353.05)            | 956,655   | 1,013,209 | 971,286   | 1,050,000 | 1,025,000 | 53,714  | Conservative estimate based on trend in actuals received last year and the prior fiscal year.   |
| AMBULANCE/FIRE CONTRACTS (353.06)  | 70,896    | 60,649    | 81,916    | 81,916    | 81,916    |         | - Based on current contract.  |
| CASTLE HILLS POLICE (353.07)       | 72,480    | 72,697    | 91,400    | 72,000    | 120,400   | 29,000  | Based on contract renewed in April 2008.  |

|                                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Difference     | Comments                                 |
|-----------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------|--|
| M. COURT FEES (353.08)            | 99,230              | 101,408             | 93,943              | 110,000              | 105,704              | 11,761         | Based on prior year actuals received.    |
| CASTLE HILLS FIRE (353.09)        | 120,982             | 120,982             | 134,124             | 120,982              | 187,684              | 53,560         | Based on contract renewed in April 2008. |
| POLICE TRAFFIC ESCORT (353.10)    | 75                  | -                   | -                   | -                    | -                    | -              | - No longer collecting this fee.         |
| COUNTY LIBRARY ALLOTMENT (354.01) | 112,455             | 109,424             | 107,900             | 109,300              | 97,110               | (10,790)       | Based on latest discussion from County.  |
| <b>Total Charges For Services</b> | <b>4,858,785</b>    | <b>5,212,302</b>    | <b>4,928,602</b>    | <b>5,448,848</b>     | <b>5,540,732</b>     | <b>612,130</b> |  |

## Recreation

|                                    |                  |                  |                  |                  |                  |                 |   |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|---|
| LAUNDRY - CAMPGROUND (362.01)      | 4,608            | 5,401            | 5,645            | 5,645            | 5,645            | -               | Revenue source is anticipated to remain steady.                           |
| RECREATION CENTER (362.02)         | 76,813           | 82,294           | 87,000           | 83,000           | 83,000           | (4,000)         | Based on last year actuals.   |
| ATHLETIC FIELDS (362.04)           | 1,683            | 923              | 1,100            | 1,500            | 1,100            | -               | Based on trend information for last three years.                          |
| FACILITY & PAVILIN RENTAL (362.05) | 52,401           | 43,895           | 45,695           | 50,000           | 48,765           | 3,070           | Based on anticipated rentals increase at community room and hedrick house |
| LAKE PARK PICNIC RENTALS (362.06)  | 4,145            | 3,095            | 4,000            | 3,000            | 3,000            | (1,000)         | Based on last year actuals.   |
| SENIOR CENTER RENTALS (362.07)     | 8,946            | 11,739           | 10,000           | 12,000           | 12,000           | 2,000           | based on anticipated increased rentals at senior center                   |
| CAMPGROUND (362.08)                | 165,460          | 199,036          | 180,000          | 185,000          | 165,000          | (15,000)        | Cost of fuel and lack of campground repairs will affect occupancy rate.   |
| PARK ENTRANCE FEES (362.09)        | 221,650          | 156,055          | 222,000          | 210,000          | 200,000          | (22,000)        | Based on an average of last three fiscal years.                           |
| RECREATION PARTICIP. FEES (362.10) | 40,003           | 36,823           | 43,000           | 42,000           | 43,000           | -               | Anticipated to remain steady.   |
| RENTAL PROPERTY REVENUE (362.11)   | 35,240           | 10,593           | -                | 600              | 600              | 600             |   |
| LAKE PARK GOLF COURSE (363.01)     | 147,737          | 139,140          | 152,609          | 145,000          | 145,000          | (7,609)         | Based on an average of last three fiscal years.                           |
| SNEAKY PETE'S CONCESSIONS (363.02) | 86,522           | 112,830          | 102,000          | 90,000           | 90,000           | (12,000)        | Based on an average of last three fiscal years.                           |
| EAGLE POINT MARINA (363.03)        | 121,275          | 128,406          | 122,000          | 130,000          | 127,203          | 5,203           | Based on prior fiscal year activity.                                      |
| FISHING BARGE (363.04)             | 3,183            | 3,168            | 3,000            | 3,000            | 3,000            | -               | Lack of repairs and marketing keeps attendance low.                       |
| THE SLALOM SHOP (363.05)           | 164,061          | 148,432          | 137,000          | 150,000          | 150,000          | 13,000          | Based on an average of last three fiscal years.                           |
| DANNY WILSON ENTERPRISES (363.06)  | 1,448            | 1,119            | 1,053            | 1,053            | 1,206            | 153             | Based on an average of last three fiscal years.                           |
| CHARLOTTE'S CLEANING (363.10)      | 36               | 150              | -                | 36               | -                | -               |   |
| MICHAEL HILDEBRANDT (363.11)       | 21               | 74               | -                | 16               | -                | -               |   |
| <b>Total Recreation</b>            | <b>1,135,233</b> | <b>1,083,173</b> | <b>1,116,102</b> | <b>1,111,850</b> | <b>1,078,519</b> | <b>(37,583)</b> |   |

## Fines & Forfeitures

|                               |           |           |           |           |           |          |  |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|----------|--|
| COURT FINES (381.01)          | 1,593,716 | 1,478,153 | 1,559,830 | 1,450,000 | 1,460,468 | (99,362) | Anticipate slight increase back towards FY 2006-07 level.  |
| WARRANT & OTHER FEES (381.02) | 997,360   | 935,287   | 910,000   | 955,000   | 970,630   | 60,630   | Based on an average of last three fiscal years.  |
| CHILD SAFETY (381.03)         | 16,013    | 22,647    | 20,000    | 30,000    | 29,205    | 9,205    |  |
| TIME PAYMENT FEES (381.04)    | 36,765    | 38,085    | 45,000    | 34,000    | 36,283    | (8,717)  | New collection efforts may increase paid fines before time payment fee is assessed (before 30th day) |
| TEEN COURT (381.05)           | 17,513    | 20,744    | 17,203    | 28,000    | 28,000    | 10,797   | Based on participation in FY 2007-08.  |

|   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Difference      | Comments  |
|---|---------------------|---------------------|---------------------|----------------------|----------------------|-----------------|---|
| <b>LIBRARY FINES (381.06)</b>             | 49,036              | 57,884              | <b>54,000</b>       | 70,000               | 61,442               | <b>7,442</b>    | More over-due notices are sent out and much sooner than before. |
| <b>CITY AUCTION (381.07)</b>              | -                   | (74)                | -                   | -                    | -                    | -               |   |
| <b>COUNTY FEE - CHILD SAFETY (381.08)</b> | 109,200             | 117,338             | <b>109,000</b>      | 117,338              | 117,338              | <b>8,338</b>    | Based on last fiscal year amount received.                      |
| <b>STATE JUROR REIMBURSE FEE (381.09)</b> | 6,631               | 10,471              | <b>9,700</b>        | 12,000               | 10,471               | <b>771</b>      | Based on trend for last three years.                            |
| <b>Total Fines &amp; Forfeitures</b>      | <b>2,826,234</b>    | <b>2,680,536</b>    | <b>2,724,733</b>    | <b>2,696,338</b>     | <b>2,713,837</b>     | <b>(10,896)</b> |   |

## Transfers In / Miscellaneous

|  |                   |                   |                   |                   |                   |                  |   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|---|
| <b>INTEREST (391.01)</b>                     | 862,376           | 955,510           | <b>1,074,376</b>  | 1,150,000         | 1,150,000         | <b>75,624</b>    | Carried over from FY 2007-08 estimate based on year to date trend.  |
| <b>DISCOUNTS TAKEN (392.01)</b>              | 2,241             | 2,516             | -                 | 2,500             | -                 | -                |   |
| <b>CASH SHORT/OVER (392.02)</b>              | 591               | 145               | -                 | -                 | -                 | -                |   |
| <b>SRO JOINT VENTURE LISD (392.03)</b>       | 113,170           | 117,714           | <b>164,841</b>    | 164,841           | 178,023           | <b>13,182</b>    | Based on new agreement with LISD.   |
| <b>PROJ. ENG. ALLOCATION (392.04)</b>        | -                 | -                 | <b>141,114</b>    | -                 | 145,347           | <b>4,233</b>     | 3% increase.  |
| <b>RADIO SERVICE CONTRACTS (392.05)</b>      | 76,044            | 99,960            | <b>100,572</b>    | 27,000            | 30,751            | <b>(69,821)</b>  | Based on current contract - capital component now going into the Maintenance and Replacement Fund.  |
| <b>VANDALIZATION RESTITUTION (392.06)</b>    | 2,188             | 3,214             | -                 | 1,850             | 1,000             | <b>1,000</b>     | Conservative estimate based on revenue source uncertainty.  |
| <b>4B ADMIN ALLOCATION (392.07)</b>          | 93,743            | 35,000            | <b>85,000</b>     | 85,000            | 129,000           | <b>44,000</b>    | Includes \$35,000 general indirect cost reimbursement, \$50,000 for oversight of RR Park, and \$44,000 to cover contract mowing costs related to RR Park. |
| <b>BULLETPROOF VEST PROGRAM (392.09)</b>     | 8,486             | -                 | <b>6,000</b>      | 6,000             | 6,000             | -                | Based on current program with the State.  |
| <b>Jail Phone Commission (392.10)</b>        | 8,369             | 6,514             | <b>5,000</b>      | 2,000             | 2,800             | <b>(2,200)</b>   | Based on current trend.   |
| <b>KIOSK SIGNS (392.12)</b>                  |                   | 2,421             | -                 | 3,300             | 3,000             | <b>3,000</b>     | Based on last fiscal year and trend so far this fiscal year.  |
| <b>PUBLIC COPIER (392.13)</b>                |                   | 3,677             | <b>3,500</b>      | 5,100             | 5,000             | <b>1,500</b>     | Increased usage.  |
| <b>RADIO REBANDING REIMBURSE (392.20)</b>    | 1,620             | -                 | -                 | -                 | -                 | -                |   |
| <b>FAIRMKT VALUE ON INVESTM (392.80)</b>     | 81,657            | 133,737           | -                 | -                 | -                 | -                |   |
| <b>OTHER SERVICES &amp; CHARGES (392.90)</b> | 13,272            | 12,515            | <b>5,000</b>      | 2,000             | 1,000             | <b>(4,000)</b>   | Estimate based on inconsistency in revenue source.  |
| <b>OTHER MISC. REVENUE (392.99)</b>          | 3,950,479         | 76,511            | <b>60,000</b>     | 60,000            | 60,000            | -                | Based on trend in past fiscal years.  |
| <b>SALE OF FIXED ASSETS (394.01)</b>         |                   | 14,171            |                   |                   |                   |                  |   |
| <b>TRANSFERS IN (398.01)</b>                 | 1,560             | 1,934,667         | <b>1,560</b>      | 2,504,230         | 1,560             | -                | Per TIF budget for administrative costs.  |
| <b>INDIRECT COST REIMBURSE. (398.03)</b>     | 2,446,441         | 2,451,976         | <b>2,525,535</b>  | 2,525,535         | 2,601,301         | <b>75,766</b>    | 3% increase.  |
| <b>SECURITY FEE TRANSFER (398.04)</b>        | 34,570            | 35,607            | <b>36,668</b>     | 36,668            | 37,768            | <b>1,100</b>     | 3% increase.  |
| <b>Total Transfers In / Miscellaneous</b>    | <b>7,696,806</b>  | <b>5,885,854</b>  | <b>4,209,166</b>  | <b>6,576,024</b>  | <b>4,352,550</b>  | <b>143,384</b>   |   |
| <b>Total General Fund</b>                    | <b>60,650,503</b> | <b>61,151,254</b> | <b>59,170,921</b> | <b>63,085,685</b> | <b>61,200,434</b> | <b>2,029,513</b> |   |

# Water & Sewer Fund

Fund (402)

The Utility Fund accounts for the City's water and wastewater utility operations. The utility fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 92 percent of the fund's total revenue.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>11,350,269</b>   | <b>13,040,665</b>   | <b>15,593,947</b>   | <b>14,356,805</b>   | <b>14,711,706</b>    | <b>14,672,159</b>    |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Water Sales                              | 13,627,773          | 15,903,483          | 13,427,828          | 14,234,527          | 14,021,357           | 14,285,835           |
| Sewer Sales                              | 8,526,391           | 9,642,970           | 9,309,817           | 9,117,824           | 8,963,996            | 9,038,584            |
| Charges for Services                     | 233,606             | 265,981             | 346,710             | 280,407             | 350,500              | 340,052              |
| Wholesale Sewer Sales                    | 288,866             | 372,032             | 403,247             | 370,000             | 485,001              | 459,044              |
| Capital Recovery                         | 1,284,816           | 1,802,700           | 2,248,144           | 1,105,463           | 1,656,784            | 891,336              |
| Miscellaneous & Other                    | 289,872             | 687,707             | 843,528             | 704,505             | 884,505              | 883,164              |
| Transfers In                             | -                   | -                   | 33,103              | 83,652              | 83,652               | 124,099              |
| <b>Total Revenues</b>                    | <b>24,251,324</b>   | <b>28,674,874</b>   | <b>26,612,377</b>   | <b>25,896,378</b>   | <b>26,445,795</b>    | <b>26,022,114</b>    |
| <b>Total Resources</b>                   | <b>35,601,593</b>   | <b>41,715,539</b>   | <b>42,206,324</b>   | <b>40,253,183</b>   | <b>41,157,501</b>    | <b>40,694,273</b>    |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Non-Departmental                         | 2,911,599           | 3,390,952           | 3,066,756           | 3,279,111           | 3,281,111            | 3,188,702            |
| Public Services                          | 10,546,965          | 12,454,999          | 12,661,796          | 13,720,763          | 14,027,729           | 14,639,993           |
| Community Development                    | 97,816              | 67,148              | 78,455              | 87,312              | 87,311               | 96,216               |
| Finance                                  | 834,718             | 736,404             | 768,888             | 780,262             | 810,262              | 816,285              |
| Debt Service                             | 8,767,056           | 8,691,560           | 7,918,721           | 8,028,930           | 8,028,930            | 7,280,918            |
| Debt Service Reserve                     | (597,225)           | (119,470)           | -                   | -                   | -                    | -                    |
| <b>Total Expenditures</b>                | <b>22,560,928</b>   | <b>25,221,592</b>   | <b>24,494,617</b>   | <b>25,896,378</b>   | <b>26,235,342</b>    | <b>26,022,114</b>    |
| <b>Curr. Rev - Curr. Expend</b>          | <b>1,690,396</b>    | <b>3,453,282</b>    | <b>2,117,761</b>    | <b>-</b>            | <b>210,453</b>       | <b>-</b>             |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | -                   | 900,000             | 3,000,000           | 250,000             | 250,000              | 2,400,000            |
| <b>ENDING FUND BALANCE</b>               | <b>13,040,665</b>   | <b>15,593,947</b>   | <b>14,711,708</b>   | <b>14,106,805</b>   | <b>14,672,159</b>    | <b>12,272,159</b>    |
| <b>OPERATING RESERVE</b>                 | <b>3,384,139</b>    | <b>3,783,239</b>    | <b>3,674,192</b>    | <b>3,884,457</b>    | <b>3,935,301</b>     | <b>3,903,317</b>     |
| <b>EXCESS RESERVE</b>                    | <b>9,656,526</b>    | <b>11,810,708</b>   | <b>11,037,515</b>   | <b>10,222,348</b>   | <b>10,736,858</b>    | <b>8,368,842</b>     |

# Water & Sewer Fund

Fund (402)

## Revenue Detail

|                                    | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Budget vs<br>Adopted | Comments   |
|------------------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|--|
| <b>Water Sales</b>                 |                     |                     |                     |                      |                      |                      |  |
| WATER SALES (347.70)               | 15,903,483          | 13,427,828          | 14,234,527          | 14,021,357           | 14,285,835           | (51,308)             | Average collected last 5 years adjusted for rate increases - includes 1.5% rate increase |
| <b>Total Water Sales</b>           | <b>15,903,483</b>   | <b>13,427,828</b>   | <b>14,234,527</b>   | <b>14,021,357</b>    | <b>14,285,835</b>    | <b>(51,308)</b>      |  |
| <b>Sewer Sales</b>                 |                     |                     |                     |                      |                      |                      |  |
| SEWER SERVICES (348.01)            | 9,642,970           | 9,309,817           | 9,117,824           | 8,963,996            | 9,038,584            | (79,240)             | Average collected last 5 years adjusted for rate increases - includes 0.5% rate increase |
| <b>Total Sewer Sales</b>           | <b>9,642,970</b>    | <b>9,309,817</b>    | <b>9,117,824</b>    | <b>8,963,996</b>     | <b>9,038,584</b>     | <b>(79,240)</b>      |  |
| <b>Charges for Services</b>        |                     |                     |                     |                      |                      |                      |  |
| CREDIT CARD CONVENIENCE (340.11)   | 29,894              | 38,524              | 34,946              | 40,000               | 44,191               | 9,245                | Based on growth in revenue source over the last three years.                             |
| WATER RECONNECT CHARGE (347.05)    | 21,300              | 48,253              | 24,000              | 75,000               | 60,000               | 36,000               | Based on change in water reconnect fees.   |
| WATER SAMPLES (347.06)             | 56,587              | 51,865              | 58,000              | 60,000               | 56,151               | (1,849)              | Based on an average of last three fiscal years.  |
| WATER TAPS (347.30)                | 55,915              | 87,273              | 58,000              | 58,000               | 56,957               | (1,043)              | Based on uncertainty of revenue source - utilized latest actual amounts received.        |
| EFFLUENT SEWER SALES (347.90)      | 17,128              | 9,304               | 8,725               | 8,000                | 8,725                | -                    | Based on most recent history.  |
| SEWER TAPS (348.40)                | 4,155               | 5,355               | 4,000               | 3,500                | 3,570                | (430)                | Based on most recent history.  |
| INDUSTRIAL WASTE SURCHARG (348.80) | 81,003              | 106,137             | 92,736              | 106,000              | 110,458              | 17,722               | Based on trend in increased revenue over last three fiscal years.                        |
| <b>Total Charges for Services</b>  | <b>265,981</b>      | <b>346,710</b>      | <b>280,407</b>      | <b>350,500</b>       | <b>340,052</b>       | <b>59,645</b>        |  |
| <b>Wholesale Sewer Sales</b>       |                     |                     |                     |                      |                      |                      |  |
| WHOLESALE SEWER SALES (348.90)     | 372,032             | 403,247             | 370,000             | 485,001              | 459,044              | 89,044               | Based on trend upward seen in last three years.  |
| <b>Total Wholesale Sewer Sales</b> | <b>372,032</b>      | <b>403,247</b>      | <b>370,000</b>      | <b>485,001</b>       | <b>459,044</b>       | <b>89,044</b>        |  |
| <b>Capital Recovery</b>            |                     |                     |                     |                      |                      |                      |  |
| WATER CAPITAL RECOVERY (349.70)    | 1,078,608           | 1,401,809           | 621,832             | 828,392              | 535,018              | (86,814)             | A decrease in residential development indicates lower revenue generated for impact fees. |
| SEWER CAPITAL RECOVERY (349.80)    | 724,092             | 846,335             | 483,631             | 828,392              | 356,318              | (127,313)            | A decrease in residential development indicates lower revenue generated for impact fees. |
| <b>Total Capital Recovery</b>      | <b>1,802,700</b>    | <b>2,248,144</b>    | <b>1,105,463</b>    | <b>1,656,784</b>     | <b>891,336</b>       | <b>(214,127)</b>     |  |

|  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted | Budget vs<br>Adopted Comments   |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|---|
| <b>Miscellaneous &amp; Other</b>       |                     |                     |                     |                      |                      |   |
| INTEREST (391.01)                      | 617,357             | 774,318             | 695,000             | 875,000              | 875,000              | 180,000 Based on anticipated interest received in FY 2007-08 - no increase.                                   |
| DISCOUNTS TAKEN (392.01)               | 1,749               | 832                 | -                   | -                    | -                    | -   |
| CASH SHORT/OVER (392.02)               | 2                   | (100)               | -                   | -                    | -                    | -   |
| FAIR/MKT VALUE ON INVESTM (392.80)     | 64,689              | 83,777              | -                   | -                    | -                    | -   |
| OTHER SERVICES & CHARGES (392.90)      | (5,570)             | (14,120)            | -                   | -                    | -                    | -   |
| OTHER MISC. REVENUE (392.99)           | 9,480               | (1,178)             | 9,505               | 9,505                | 8,164                | (1,341) used for NSF payments; trend  |
| <b>Total Miscellaneous &amp; Other</b> | <b>687,707</b>      | <b>843,528</b>      | <b>704,505</b>      | <b>884,505</b>       | <b>883,164</b>       | <b>178,659</b>  |
| <b>Transfers In</b>                    |                     |                     |                     |                      |                      |   |
| SALE OF FIXED ASSETS (394.01)          |                     | 33,103              |                     |                      |                      | -   |
| TRANSFERS IN (398.01)                  | -                   | -                   | 83,652              | 83,652               | 124,099              | 40,447 engineer reimbursement 3% increase plus allocation for Project Management of two Utility CIP Projects. |
| <b>Total Transfers In</b>              | <b>-</b>            | <b>33,103</b>       | <b>83,652</b>       | <b>83,652</b>        | <b>124,099</b>       | <b>40,447</b>   |
| <b>Total Water &amp; Sewer Fund</b>    | <b>28,674,874</b>   | <b>26,612,377</b>   | <b>25,896,378</b>   | <b>26,445,795</b>    | <b>26,022,144</b>    | <b>(125,766)</b>  |

# Debt Service Fund

Fund (120)

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation Bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

|   | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>           | <b>3,576,844</b>    | <b>3,598,093</b>    | <b>1,657,178</b>    | <b>1,965,889</b>    | <b>2,067,767</b>     | <b>2,025,968</b>     |
| <b>REVENUES</b>                         |                     |                     |                     |                     |                      |                      |
| Property Taxes: Current/Real & Personal | 6,885,542           | 7,359,698           | 7,731,954           | 7,305,793           | 7,468,642            | 7,588,811            |
| Property Taxes: Delinquent              | 100,471             | 82,993              | 60,397              | 61,990              | 61,990               | 61,990               |
| Property Taxes: Penalty & Interest      | 79,322              | 64,354              | 59,380              | 71,326              | 71,275               | 63,833               |
| Interest                                | 97,618              | 99,376              | 126,773             | 112,948             | 156,000              | 160,000              |
| Fair Market Value on Investments        | (7,408)             | 17,986              | 12,066              | -                   | -                    | -                    |
| Other Miscellaneous Revenue             | -                   | -                   | -                   | -                   | 29,661               | -                    |
| Proceeds from Refunding Bonds           | 10,417,754          | -                   | 5,070,000           | -                   | -                    | -                    |
| Premiums on Bonds Sold                  | (128,194)           | -                   | 263,591             | -                   | -                    | -                    |
| Transfers In                            | -                   | 177,628             | 13,966              | -                   | -                    | -                    |
| <b>Total Revenues</b>                   | <b>17,445,104</b>   | <b>7,802,035</b>    | <b>13,338,127</b>   | <b>7,552,057</b>    | <b>7,787,568</b>     | <b>7,874,634</b>     |
| <b>Total Resources</b>                  | <b>21,021,948</b>   | <b>11,400,128</b>   | <b>14,995,305</b>   | <b>9,517,946</b>    | <b>9,855,335</b>     | <b>9,900,602</b>     |
| <b>EXPENDITURES</b>                     |                     |                     |                     |                     |                      |                      |
| Bond Issuance Costs                     | 87,839              | 98,066              | 46,533              | -                   | -                    | -                    |
| Principal Debt Service                  | 4,846,032           | 7,163,197           | 5,335,000           | 4,995,000           | 4,995,000            | 5,205,000            |
| Interest & Agent Fees                   | 2,288,263           | 2,481,686           | 2,147,652           | 2,834,367           | 2,834,367            | 2,859,192            |
| Payment to Bond Agent                   | 10,201,721          | -                   | 5,398,353           | -                   | -                    | -                    |
| <b>Total Expenditures</b>               | <b>17,423,855</b>   | <b>9,742,948</b>    | <b>12,927,538</b>   | <b>7,829,367</b>    | <b>7,829,367</b>     | <b>8,064,192</b>     |
| <b>Curr. Rev - Curr. Expend</b>         | <b>21,249</b>       | <b>(1,940,914)</b>  | <b>410,588</b>      | <b>(277,310)</b>    | <b>(41,799)</b>      | <b>(189,558)</b>     |
| <b>ENDING FUND BALANCE</b>              | <b>3,598,093</b>    | <b>1,657,179</b>    | <b>2,067,766</b>    | <b>1,688,579</b>    | <b>2,025,968</b>     | <b>1,836,410</b>     |

# Hotel / Motel Tax Fund

Fund (206)

The Hotel Motel Tax Fund accounts for the expenditure of revenues accumulated through a 7% charge on room occupancy at Lewisville hotels and motels. Funds are used to promote tourism through cultural arts, visitors' bureau functions and special events.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>1,283,752</b>    | <b>755,562</b>      | <b>1,425,142</b>    | <b>1,664,361</b>    | <b>1,828,419</b>     | <b>2,016,867</b>     |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Hotel Occupancy Taxes                | 1,348,761           | 1,480,548           | 1,606,115           | 1,784,651           | 1,773,927            | 1,818,077            |
| Interest & Miscellaneous             | 17,465              | 75,917              | 72,914              | 48,093              | 65,000               | 80,000               |
| <b>Total Revenues</b>                | <b>1,366,226</b>    | <b>1,556,466</b>    | <b>1,679,029</b>    | <b>1,832,744</b>    | <b>1,838,927</b>     | <b>1,898,077</b>     |
| <b>Total Resources</b>               | <b>2,649,978</b>    | <b>2,312,028</b>    | <b>3,104,171</b>    | <b>3,497,105</b>    | <b>3,667,346</b>     | <b>3,914,944</b>     |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Non-Departmental                     | -                   | -                   | -                   | 243,000             | 243,000              | 257,833              |
| Community Relations/Tourism          | -                   | -                   | 885,921             | 1,289,867           | 1,252,648            | 1,354,230            |
| Special Events                       | 276,277             | 213,075             | -                   | -                   | -                    | -                    |
| Arts Promotion                       | 139,831             | 139,831             | 139,831             | 154,831             | 154,831              | 154,831              |
| Tourism                              | 54                  | 533,979             | 250,000             | -                   | -                    | -                    |
| Convention & Tourism Promotion       | 3,978,254           | -                   | -                   | -                   | -                    | -                    |
| <b>Total Expenditures</b>            | <b>4,394,416</b>    | <b>886,885</b>      | <b>1,275,752</b>    | <b>1,687,698</b>    | <b>1,650,479</b>     | <b>1,766,894</b>     |
| <b>Curr. Rev - Curr. Expend</b>      | <b>(3,028,190)</b>  | <b>669,580</b>      | <b>403,277</b>      | <b>145,046</b>      | <b>188,448</b>       | <b>131,183</b>       |
| <b>ENDING FUND BALANCE</b>           | <b>(1,744,438)</b>  | <b>1,425,142</b>    | <b>1,828,419</b>    | <b>1,809,407</b>    | <b>2,016,867</b>     | <b>2,148,050</b>     |

# Recreation Activity Fund

Fund (210)

The Recreation Activity Fund accounts for revenues and expenses associated with City sponsored recreation classes and softball, basketball, and volleyball leagues.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>108,436</b>      | <b>111,306</b>      | <b>134,538</b>      | <b>146,409</b>      | <b>158,655</b>       | <b>161,559</b>       |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| General Recreation Activities            | 30,132              | 13,969              | 14,189              | 16,282              | 18,000               | 17,000               |
| Rec. Center Class Fees                   | 180,228             | 193,229             | 198,611             | 192,898             | 280,000              | 270,200              |
| Sen. Center Class Fees                   | 23,721              | 19,153              | 28,350              | 23,000              | 24,224               | 30,000               |
| Softball League Fees                     | 31,590              | 30,345              | 34,060              | 31,460              | 38,000               | 34,000               |
| Basketball League Fees                   | 15,876              | 12,242              | 5,605               | 8,260               | 6,600                | 5,600                |
| Swim Team Fees                           | 19,289              | 22,162              | 21,203              | 18,882              | 23,000               | 21,500               |
| Charges for Services                     | -                   | 3                   | 195                 | -                   | 312                  | 300                  |
| Interest & Miscellaneous                 | 4,382               | 6,996               | 9,370               | 7,400               | 11,241               | 10,409               |
| <b>Total Revenues</b>                    | <b>305,218</b>      | <b>298,099</b>      | <b>311,583</b>      | <b>298,182</b>      | <b>401,377</b>       | <b>389,009</b>       |
| <b>Total Resources</b>                   | <b>413,654</b>      | <b>409,405</b>      | <b>446,121</b>      | <b>444,591</b>      | <b>560,032</b>       | <b>550,568</b>       |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Parks & Leisure Services                 | 302,348             | 274,868             | 287,464             | 298,182             | 377,673              | 388,178              |
| <b>Total Expenditures</b>                | <b>302,348</b>      | <b>274,868</b>      | <b>287,464</b>      | <b>298,182</b>      | <b>377,673</b>       | <b>388,178</b>       |
| <b>Curr. Rev - Curr. Expend</b>          | <b>2,870</b>        | <b>23,231</b>       | <b>24,119</b>       | <b>-</b>            | <b>23,704</b>        | <b>831</b>           |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| One-Time Expenditures                    | -                   | -                   | -                   | 20,800              | 20,800               | -                    |
| <b>ENDING FUND BALANCE</b>               | <b>111,306</b>      | <b>134,537</b>      | <b>158,657</b>      | <b>125,609</b>      | <b>161,559</b>       | <b>162,390</b>       |

# Grant Fund

Fund (212)

The Grant Fund accounts for revenues received through intergovernmental grants and expenditures related to those grant specific projects. The fund receives revenue through Federal, State and local sources and matching contributions from the City.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>           | <b>188,598</b>      | <b>186,512</b>      | <b>433,638</b>      | <b>359,448</b>      | <b>180,316</b>       | <b>116,163</b>       |
| <b><u>REVENUES</u></b>                         |                     |                     |                     |                     |                      |                      |
| Federal Grants                                 | 1,709,873           | 909,180             | 1,526,336           | 601,781             | 1,191,496            | 569,895              |
| State Grants                                   | 486,694             | 217,142             | 329,690             | 198,590             | 1,656,302            | 211,528              |
| Charges for Services                           | 71,378              | -                   | -                   | -                   | -                    | -                    |
| Interest & Miscellaneous                       | 11,722              | 33,760              | 16,787              | 4,878               | 4,878                | 10,291               |
| Transfers In                                   | 103,663             | 64,418              | 74,520              | 74,310              | 74,310               | 73,515               |
| <b>Total Revenues</b>                          | <b>2,383,329</b>    | <b>1,224,500</b>    | <b>1,947,335</b>    | <b>879,559</b>      | <b>2,926,986</b>     | <b>865,229</b>       |
| <b>Total Resources</b>                         | <b>2,571,927</b>    | <b>1,411,012</b>    | <b>2,380,973</b>    | <b>1,239,007</b>    | <b>3,107,302</b>     | <b>981,392</b>       |
| <b><u>EXPENDITURES</u></b>                     |                     |                     |                     |                     |                      |                      |
| Police: Traffic Safety                         | 10,114              | 11,837              | 40,898              | 60,582              | 60,582               | 80,578               |
| Police: STEP / CIOT                            | 4,067               | -                   | 4,860               | -                   | 2,419                | -                    |
| Police: Juvenile Incentive                     | 13,995              | -                   | -                   | -                   | -                    | -                    |
| Police: Victims Assistance                     | 74,166              | 77,709              | 81,169              | 90,616              | 90,616               | 90,780               |
| Police: Family Violence                        | 65,621              | 77,425              | 83,448              | 94,035              | 94,035               | 95,810               |
| Police: Local Law Enforce. Block Grant         | -                   | 21,638              | 11,122              | 18,640              | 20,712               | -                    |
| Police: TXDOT Incentive Award                  | -                   | -                   | 4,000               | -                   | -                    | -                    |
| Police: TXDOT DWI Enforcement                  | -                   | -                   | 4,051               | -                   | 6,000                | -                    |
| Police: Local Law Enforce. Block Grant (03-04) | 11,212              | 1,289               | -                   | -                   | -                    | -                    |
| Police: Homeland Security                      | 33,945              | -                   | 45,321              | -                   | -                    | -                    |
| Police: Community Initiatives (NCTCOG)         | -                   | -                   | 114,694             | -                   | -                    | -                    |
| Police: Tobacco Education & Prevention         | -                   | -                   | -                   | 4,000               | 4,000                | -                    |
| Fire Dept: Fire Simulator                      | 95,212              | -                   | -                   | -                   | -                    | -                    |
| Fire Dept: Homeland Security                   | 428,435             | 150,169             | 256,377             | -                   | -                    | -                    |
| Comm Development: Dial-A-Ride                  | 761,448             | -                   | 5,635               | -                   | -                    | -                    |
| Comm Development: CDBG                         | 542,264             | 451,824             | 1,089,336           | 610,552             | 1,157,259            | 597,917              |
| PALS: Loan Star Library Grant                  | 9,740               | 10,511              | 10,305              | -                   | 22,149               | -                    |
| PALS: TxDOT/Timbercreek Trail                  | -                   | -                   | -                   | -                   | 1,429,563            | -                    |
| Public Services: COG-Recycling                 | 184,724             | -                   | -                   | -                   | -                    | -                    |
| Public Services: COG HHW                       | -                   | -                   | 119,971             | -                   | -                    | -                    |
| Public Services: COG - Clean Fleet Grant       | -                   | -                   | 29,469              | -                   | -                    | -                    |
| Comm Development: Misc. Grants                 | 150,472             | 174,974             | -                   | 1,134               | 1,134                | -                    |
| <b>Total Expenditures</b>                      | <b>2,385,415</b>    | <b>977,375</b>      | <b>1,900,656</b>    | <b>879,559</b>      | <b>2,888,469</b>     | <b>865,085</b>       |
| <b>Curr. Rev - Curr. Expend</b>                | <b>(2,086)</b>      | <b>247,125</b>      | <b>46,678</b>       | <b>-</b>            | <b>38,517</b>        | <b>144</b>           |
| <b><u>EXPENDITURES FROM RESERVES</u></b>       |                     |                     |                     |                     |                      |                      |
| Transfers Out                                  | -                   | -                   | 300,000             | -                   | 102,670              | 7,936                |
| <b>ENDING FUND BALANCE</b>                     | <b>186,512</b>      | <b>433,637</b>      | <b>180,316</b>      | <b>359,448</b>      | <b>116,163</b>       | <b>108,371</b>       |

# Waters Ridge PID Fund

Fund (217)

The Lewisville Public Improvement District No.1 (PID) is a designated geographic area comprised of approximately 300 acres of land in the Waters' Ridge Business Park. Resolution No. 2078-1-96 was passed by City Council in 1996, authorizing the creation of the Waters Ridge Public Improvement District #1 and designating a five member Board of Directors to manage the District. The Board is made up of five members, two at-large members appointed by City Council and three property owners. This fund accounts for resources raised for infrastructure improvements funded through a special assessment of the ad valorem tax. The assessment is \$50 per acre.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>145,543</b>      | <b>157,339</b>      | <b>166,058</b>      | <b>174,437</b>      | <b>157,763</b>       | <b>175,002</b>       |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Taxes                                | 19,966              | 15,191              | (4,319)             | 15,186              | 15,188               | 15,188               |
| Interest & Miscellaneous             | 960                 | 823                 | 309                 | 800                 | 7,800                | 500                  |
| <b>Total Revenues</b>                | <b>20,926</b>       | <b>16,014</b>       | <b>(4,010)</b>      | <b>15,986</b>       | <b>22,988</b>        | <b>15,688</b>        |
| <b>Total Resources</b>               | <b>166,469</b>      | <b>173,353</b>      | <b>162,048</b>      | <b>190,423</b>      | <b>180,751</b>       | <b>190,690</b>       |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Administration                       | 9,131               | 7,295               | 4,285               | 10,516              | 5,749                | 57,160               |
| <b>Total Expenditures</b>            | <b>9,131</b>        | <b>7,295</b>        | <b>4,285</b>        | <b>10,516</b>       | <b>5,749</b>         | <b>57,160</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | <b>11,796</b>       | <b>8,719</b>        | <b>(8,295)</b>      | <b>5,470</b>        | <b>17,239</b>        | <b>(41,472)</b>      |
| <b><u>ENDING FUND BALANCE</u></b>    | <b>157,339</b>      | <b>166,058</b>      | <b>157,763</b>      | <b>179,907</b>      | <b>175,002</b>       | <b>133,530</b>       |

# Municipal Court Security Fund

Fund (219)

The Municipal Court Security Fund has revenues from specific fees attached to fines and must be used for court security purposes. The Security Fund pays for the cost of a security guard (weapons check) at each court session, part of the bailiff position, and occasionally buys special equipment.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>90,131</b>       | <b>94,765</b>       | <b>89,173</b>       | <b>83,628</b>       | <b>88,916</b>        | <b>39,169</b>        |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Fees                                     | 61,654              | 58,564              | 58,101              | 56,734              | 60,519               | 62,168               |
| Interest & Miscellaneous                 | 1,868               | 3,783               | 4,337               | 4,000               | 4,400                | 4,400                |
| <b>Total Revenues</b>                    | <b>63,521</b>       | <b>62,347</b>       | <b>62,437</b>       | <b>60,734</b>       | <b>64,919</b>        | <b>66,568</b>        |
| <b>Total Resources</b>                   | <b>153,652</b>      | <b>157,112</b>      | <b>151,610</b>      | <b>144,362</b>      | <b>153,835</b>       | <b>105,737</b>       |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Municipal Court                          | 25,324              | 33,370              | 27,088              | 33,500              | 77,998               | 78,268               |
| <b>Total Expenditures</b>                | <b>25,324</b>       | <b>33,370</b>       | <b>27,088</b>       | <b>33,500</b>       | <b>77,998</b>        | <b>78,268</b>        |
| <b>Curr. Rev - Curr. Expend</b>          | <b>38,197</b>       | <b>28,978</b>       | <b>35,350</b>       | <b>27,234</b>       | <b>(13,079)</b>      | <b>(11,700)</b>      |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | 33,563              | 34,570              | 35,607              | 36,668              | 36,668               | -                    |
| <b>ENDING FUND BALANCE</b>               | <b>94,765</b>       | <b>89,173</b>       | <b>88,916</b>       | <b>74,194</b>       | <b>39,169</b>        | <b>27,469</b>        |

# Fire & Police Training Fund

Fund (222)

This fund was established in FY 2002/03 to allocate revenue from training tower rentals to ongoing maintenance of the facility. In FY 2006/07, firearms simulator rentals and maintenance costs were added for the police department.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>3,512</b>        | <b>12,790</b>       | <b>25,916</b>       | <b>19,898</b>       | <b>25,218</b>        | <b>25,367</b>        |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Fire Training / Rentals              | 14,101              | 14,707              | 9,769               | 8,500               | 11,000               | 12,000               |
| Police Training / Rentals            | -                   | 415                 | 675                 | 1,050               | 300                  | 1,000                |
| Interest & Miscellaneous             | 1,239               | 1,661               | 2,222               | 1,807               | 2,099                | 1,300                |
| <b>Total Revenues</b>                | <b>15,340</b>       | <b>16,783</b>       | <b>12,666</b>       | <b>11,357</b>       | <b>13,399</b>        | <b>14,300</b>        |
| <b>Total Resources</b>               | <b>18,852</b>       | <b>29,573</b>       | <b>38,582</b>       | <b>31,255</b>       | <b>38,617</b>        | <b>39,667</b>        |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Fire Department                      | 6,063               | 3,657               | 13,364              | 8,500               | 13,000               | 12,000               |
| Police Department                    | -                   | -                   | -                   | 1,000               | 250                  | 1,000                |
| <b>Total Expenditures</b>            | <b>6,063</b>        | <b>3,657</b>        | <b>13,364</b>       | <b>9,500</b>        | <b>13,250</b>        | <b>13,000</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | <b>9,278</b>        | <b>13,126</b>       | <b>(698)</b>        | <b>1,857</b>        | <b>149</b>           | <b>1,300</b>         |
| <b><u>ENDING FUND BALANCE</u></b>    | <b>12,790</b>       | <b>25,916</b>       | <b>25,218</b>       | <b>21,755</b>       | <b>25,367</b>        | <b>26,667</b>        |

# LEOSE Fund

Fund (223)

The Law Enforcement Officers Standards and Education (LEOSE) fund accounts for grant revenue received from the Comptroller's Office exclusively for the training of police officers. Uses can include materials, classes, registration costs, etc.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>37,856</b>       | <b>33,778</b>       | <b>20,069</b>       | <b>11,441</b>       | <b>13,352</b>        | <b>6,542</b>         |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Grant                                | 10,330              | 10,243              | 10,529              | 10,000              | 10,382               | 13,132               |
| Interest & Miscellaneous             | 679                 | 876                 | 567                 | 300                 | 450                  | 450                  |
| <b>Total Revenues</b>                | <b>11,009</b>       | <b>11,119</b>       | <b>11,096</b>       | <b>10,300</b>       | <b>10,832</b>        | <b>13,582</b>        |
| <b>Total Resources</b>               | <b>48,865</b>       | <b>44,897</b>       | <b>31,165</b>       | <b>21,741</b>       | <b>24,184</b>        | <b>20,124</b>        |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Police Department                    | 15,086              | 24,828              | 17,812              | 17,642              | 17,642               | 13,132               |
| <b>Total Expenditures</b>            | <b>15,086</b>       | <b>24,828</b>       | <b>17,812</b>       | <b>17,642</b>       | <b>17,642</b>        | <b>13,132</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | <b>(4,078)</b>      | <b>(13,709)</b>     | <b>(6,716)</b>      | <b>(7,342)</b>      | <b>(6,810)</b>       | <b>450</b>           |
| <b>ENDING FUND BALANCE</b>           | <b>33,778</b>       | <b>20,069</b>       | <b>13,353</b>       | <b>4,099</b>        | <b>6,542</b>         | <b>6,992</b>         |

# Old Town TIF Fund

Fund (225)

The Tax Increment Reinvestment Zone #1 (Old Town) is a special taxing district that was created in December of 2001 to capture the City and County portions of increased property tax revenue. The district does not levy an additional tax, but only dedicates future increased revenue from the district back to projects within the district. The boundary of the district generally follows the commercial properties along Main Street from I.H.35E east to the railroad. The General Fund continues to retain tax revenue from the 2001 assessed TIF zone value of \$69,240,597. The debt service payments in the TIF Fund are not made with the I/S portion of the tax rate because TIF revenues come strictly from the O/M portion of the city tax rate.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>174,751</b>      | <b>407,871</b>      | <b>197,406</b>      | <b>244,289</b>      | <b>336,868</b>       | <b>404,096</b>       |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Property Taxes                       | 250,075             | 278,009             | 436,213             | 566,152             | 491,606              | 560,283              |
| Interest & Miscellaneous             | 6,416               | 6,973               | 19,280              | 5,000               | 15,000               | 13,000               |
| <b>Total Revenues</b>                | <b>256,491</b>      | <b>284,982</b>      | <b>455,492</b>      | <b>571,152</b>      | <b>506,606</b>       | <b>573,283</b>       |
| <b>Total Resources</b>               | <b>431,242</b>      | <b>692,853</b>      | <b>652,898</b>      | <b>815,441</b>      | <b>843,474</b>       | <b>977,379</b>       |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Administration                       | 23,370              | 495,447             | 21,187              | 90,000              | 90,000               | 500                  |
| Debt Service                         | -                   | -                   | 294,844             | 349,379             | 349,378              | 349,379              |
| <b>Total Expenditures</b>            | <b>23,370</b>       | <b>495,447</b>      | <b>316,031</b>      | <b>439,379</b>      | <b>439,378</b>       | <b>349,879</b>       |
| <b>Curr. Rev - Curr. Expend</b>      | <b>233,120</b>      | <b>(210,465)</b>    | <b>139,461</b>      | <b>131,773</b>      | <b>67,228</b>        | <b>223,404</b>       |
| <b><u>ENDING FUND BALANCE</u></b>    | <b>407,871</b>      | <b>197,406</b>      | <b>336,867</b>      | <b>376,062</b>      | <b>404,096</b>       | <b>627,500</b>       |

# Records Management Fund

Fund (226)

This fund is used to account for expenditures related to archiving birth and death records. In FY 05-06, revenue began being accounted for in the General Fund. Expenditures will continue to be made out of this fund until funds are depleted.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>5,298</b>        | <b>11,687</b>       | <b>8,558</b>        | <b>4,058</b>        | <b>4,136</b>         | <b>2,636</b>         |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Charges for Services                 | 6,474               | -                   | -                   | -                   | -                    | -                    |
| Interest & Miscellaneous             | 131                 | -                   | 22                  | -                   | -                    | -                    |
| <b>Total Revenues</b>                | <b>6,605</b>        | <b>-</b>            | <b>22</b>           | <b>-</b>            | <b>-</b>             | <b>-</b>             |
| <b>Total Resources</b>               | <b>11,903</b>       | <b>11,687</b>       | <b>8,580</b>        | <b>4,058</b>        | <b>4,136</b>         | <b>2,636</b>         |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Public Records                       | 215                 | 3,129               | 4,445               | 4,058               | 1,500                | 2,636                |
| <b>Total Expenditures</b>            | <b>215</b>          | <b>3,129</b>        | <b>4,445</b>        | <b>4,058</b>        | <b>1,500</b>         | <b>2,636</b>         |
| <b>Curr. Rev - Curr. Expend</b>      | <b>6,389</b>        | <b>(3,129)</b>      | <b>(4,422)</b>      | <b>(4,058)</b>      | <b>(1,500)</b>       | <b>(2,636)</b>       |
| <b>ENDING FUND BALANCE</b>           | <b>11,687</b>       | <b>8,558</b>        | <b>4,136</b>        | <b>-</b>            | <b>2,636</b>         | <b>-</b>             |

# Juvenile Case Manager Fund

Fund (228)

This fund was established in FY 2007/08 with the adoption of the Juvenile Case Manager fee collected by the Municipal Court. This fee is used to fund a portion of the Juvenile Case Manager position.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | -                   | -                   | -                   | -                   | -                    | 12,319               |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Juvenile Case Manager Fees           | -                   | -                   | -                   | 56,734              | 40,282               | 56,734               |
| <b>Total Revenues</b>                | -                   | -                   | -                   | <b>56,734</b>       | <b>40,282</b>        | <b>56,734</b>        |
| <b>Total Resources</b>               | -                   | -                   | -                   | <b>56,734</b>       | <b>40,282</b>        | <b>69,053</b>        |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Municipal Court                      | -                   | -                   | -                   | 29,951              | 27,963               | 54,421               |
| <b>Total Expenditures</b>            | -                   | -                   | -                   | <b>29,951</b>       | <b>27,963</b>        | <b>54,421</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | -                   | -                   | -                   | <b>26,783</b>       | <b>12,319</b>        | <b>2,313</b>         |
| <b>ENDING FUND BALANCE</b>           | -                   | -                   | -                   | <b>26,783</b>       | <b>12,319</b>        | <b>14,632</b>        |

# Municipal Court Technology Fund

Fund (229)

The Municipal Court Technology Fund has revenues from specific fees attached to fines and must be used for court technology purposes. The Technology Fund is being accumulated to offset replacement costs of a new court software system and other potential technology enhancements.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>225,505</b>      | <b>300,587</b>      | <b>340,372</b>      | <b>315,754</b>      | <b>356,381</b>       | <b>348,713</b>       |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Technology Fee                           | 82,119              | 78,022              | 77,460              | 74,300              | 80,007               | 82,000               |
| Interest & Miscellaneous                 | 5,753               | 13,562              | 17,042              | 12,500              | 16,000               | 16,000               |
| <b>Total Revenues</b>                    | <b>87,872</b>       | <b>91,584</b>       | <b>94,503</b>       | <b>86,800</b>       | <b>96,007</b>        | <b>98,000</b>        |
| <b>Total Resources</b>                   | <b>313,377</b>      | <b>392,171</b>      | <b>434,875</b>      | <b>402,554</b>      | <b>452,388</b>       | <b>446,713</b>       |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Municipal Court                          | 12,790              | 41,921              | 62,500              | 19,460              | 19,460               | 45,950               |
| Municipal Court Computer Repl.           | -                   | 9,878               | 15,993              | 12,415              | 12,415               | 20,945               |
| Information Technology Services          | -                   | -                   | -                   | -                   | -                    | 38,176               |
| <b>Total Expenditures</b>                | <b>12,790</b>       | <b>51,799</b>       | <b>78,493</b>       | <b>31,875</b>       | <b>31,875</b>        | <b>105,071</b>       |
| <b>Curr. Rev - Curr. Expend</b>          | <b>75,082</b>       | <b>39,785</b>       | <b>16,010</b>       | <b>54,925</b>       | <b>64,132</b>        | <b>(7,071)</b>       |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| One-Time Expenditures                    | -                   | -                   | -                   | -                   | 71,800               | -                    |
| <b>ENDING FUND BALANCE</b>               | <b>300,587</b>      | <b>340,372</b>      | <b>356,382</b>      | <b>370,679</b>      | <b>348,713</b>       | <b>341,642</b>       |

# Maintenance & Replacement Fund

Fund (504)

The Maintenance & Replacement Fund is a proprietary fund that budgets citywide maintenance and replacement services. A proprietary fund operates like a business and is self-supporting. One of the principle responsibilities of this fund is to manage the purchase of City vehicles and equipment in a manner that does not create the burden of high expenditures during any single year. Departments provide annual lease payments to the fund based on the number and type of vehicle/equipment, the average life expectancy, and the projected replacement cost. The items are then replaced on a schedule in order to maintain a safe fleet public service. This fund was created in 2007-08 by combining the former Internal Services Fund and Vehicle and Equipment Replacement Fund to allow for a more central accounting of maintenance and replacement costs.

|   | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b>BEGINNING FUND BALANCE</b>             | <b>8,640,720</b>    | <b>6,321,097</b>    | <b>5,804,011</b>    | <b>2,781,676</b>    | <b>3,647,868</b>     | <b>3,865,468</b>     |
| <b>REVENUES</b>                           |                     |                     |                     |                     |                      |                      |
| Lease Payment Transfers In - Vehicles     | 556,305             | 707,989             | 695,401             | 850,097             | 750,000              | 919,536              |
| Lease Payment Transfers In - Computers    | 419,450             | 453,717             | 560,075             | 581,061             | 581,061              | 676,819              |
| Lease Payment Transfers In - Radios       | 275,498             | 153,270             | 166,763             | 154,662             | 154,662              | 157,859              |
| Lease Payment Transfers In - Other Equip. | 79,431              | 92,776              | 50,937              | 52,013              | 52,013               | 52,013               |
| Maintenance/Loan Repayment                | 422,680             | 407,924             | 427,913             | 769,616             | 769,616              | 785,204              |
| Transfers In - Loan Repayment             | -                   | 250,000             | 250,000             | -                   | -                    | -                    |
| Interest & Miscellaneous                  | 369,565             | 360,960             | 351,750             | 200,000             | 1,087,772            | 350,000              |
| <b>Total Revenues</b>                     | <b>2,122,929</b>    | <b>2,426,636</b>    | <b>2,502,839</b>    | <b>2,607,449</b>    | <b>3,395,124</b>     | <b>2,941,431</b>     |
| <b>Total Resources</b>                    | <b>10,763,649</b>   | <b>8,747,733</b>    | <b>8,306,850</b>    | <b>5,389,125</b>    | <b>7,042,992</b>     | <b>6,806,899</b>     |
| <b>EXPENDITURES</b>                       |                     |                     |                     |                     |                      |                      |
| Replacements - Vehicles                   | 1,007,951           | 1,063,527           | 1,879,120           | 1,844,035           | 1,700,000            | 2,276,562            |
| Replacements - Computers                  | 55,205              | 934,700             | 110,813             | 596,504             | 596,504              | 419,748              |
| Replacements - Radios                     | -                   | -                   | -                   | 150,550             | 23,494               | 150,550              |
| Replacements - Other Equipment            | 51,452              | 273,895             | -                   | -                   | -                    | -                    |
| Capital Outlay                            | -                   | -                   | -                   | -                   | 337,910              | 25,500               |
| Vehicle Maintenance                       | 537,235             | 436,345             | 517,282             | 519,616             | 519,616              | 537,286              |
| Other Expenditures                        | 133,709             | 235,255             | 12,473              | -                   | -                    | -                    |
| Transfers Out                             | 157,000             | -                   | 2,139,295           | -                   | -                    | -                    |
| <b>Total Expenditures</b>                 | <b>1,942,552</b>    | <b>2,943,723</b>    | <b>4,658,983</b>    | <b>3,110,705</b>    | <b>3,177,524</b>     | <b>3,409,646</b>     |
| <b>Curr. Rev - Curr. Expend</b>           | <b>180,377</b>      | <b>(517,086)</b>    | <b>(2,156,144)</b>  | <b>(503,256)</b>    | <b>217,600</b>       | <b>(468,215)</b>     |
| <b>EXPENDITURES FROM RESERVES</b>         |                     |                     |                     |                     |                      |                      |
| Loan to Hotel/Motel Fund                  | 2,500,000           | -                   | -                   | -                   | -                    | -                    |
| One-Time Expenditures                     | -                   | -                   | -                   | -                   | -                    | 160,636              |
| <b>ENDING FUND BALANCE</b>                | <b>6,321,097</b>    | <b>5,804,011</b>    | <b>3,647,867</b>    | <b>2,278,420</b>    | <b>3,865,468</b>     | <b>3,236,617</b>     |

## Radios to be Replaced in 2008-09

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Due to the rebanding of the cities radios by Nextel (Nextel was given radio spectrums previously used by Law Enforcement in exchange for rebanding all radios using the old spectrum) radios from 2007-08 were carried forward and are budgeted to be replaced in 2008-09, if required.

# Computer Replacement Schedule 2008-09

| User                                     | SN #      | Machine Type              | Date of Replacement | Yrs Service | Cost Basis | Cost +2% Comp | Lease Payment | Payment to Date |
|--|-----------|---------------------------|---------------------|-------------|------------|---------------|---------------|-----------------|
| <b>Admin-City Manager's Office</b>       |           | <b>101-0311-413.44-47</b> |                     |             |            |               |               |                 |
| bwalton                                  | KCCW9ZN   | PC IBM 8189-31U           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| <b>Units</b>                             | <b>1</b>  | <b>Replacement Units</b>  |                     | <b>1</b>    |            |               | <b>433</b>    | <b>1,732</b>    |
| <b>Admin-Economic Development</b>        |           | <b>101-0321-413.44-47</b> |                     |             |            |               |               |                 |
| etrosper                                 | KCKD6XD   | PC IBM 8143-W6F           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| nreineck                                 | KCGV0PX   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                             | <b>2</b>  | <b>Replacement Units</b>  |                     | <b>2</b>    |            |               | <b>812</b>    | <b>3,247</b>    |
| <b>Community Dev-Administration</b>      |           | <b>101-1111-419.44-47</b> |                     |             |            |               |               |                 |
| bshooter                                 | KCMW8CT   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| cd-engineering                           | KCMW8CD   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| cpartida                                 | KCMW8CF   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| dmuirhea                                 | KCGV0TD   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| dstrange                                 | KCMW8CG   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| gherring                                 | KCGV0RM   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| jsparkma                                 | KCMW8CV   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lfischer                                 | KCGL7AX   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| mbrown                                   | KCHC3VT   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pjackson                                 | KCGY8WY   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| sfifer                                   | KCGV0TB   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| sgilbert                                 | KCGV0RA   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                             | <b>12</b> | <b>Replacement Units</b>  |                     | <b>12</b>   |            |               | <b>4,545</b>  | <b>18,180</b>   |
| <b>Community Dev-Fire Prevention</b>     |           | <b>101-1151-419.44-47</b> |                     |             |            |               |               |                 |
| drobinso                                 | KCMW8CC   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| jestep                                   | KCCW9ZP   | PC IBM 8189-31U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| jreese                                   | KCMW8CL   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lritchfi                                 | KCMW8CX   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| mhenders                                 | KCCW9ZM   | PC IBM 8189-31U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                             | <b>5</b>  | <b>Replacement Units</b>  |                     | <b>5</b>    |            |               | <b>1,894</b>  | <b>7,575</b>    |
| <b>Community Dev-Planning &amp; Comm</b> |           | <b>290-1121-419.44-47</b> |                     |             |            |               |               |                 |
| cd-grants                                | KCMW8CB   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                             | <b>1</b>  | <b>Replacement Units</b>  |                     | <b>1</b>    |            |               | <b>379</b>    | <b>1,515</b>    |
| <b>Finance-Administration W&amp;S</b>    |           | <b>402-1211-415.44-47</b> |                     |             |            |               |               |                 |
| choward                                  | KCMW8CH   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| was-ltodd                                | KCKF6XK   | PC IBM 8143-W6F           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| was-mcatalan                             | KCHD9CD   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                             | <b>3</b>  | <b>Replacement Units</b>  |                     | <b>3</b>    |            |               | <b>1,191</b>  | <b>4,762</b>    |
| <b>Fire-Administration</b>               |           | <b>101-0811-422.44-47</b> |                     |             |            |               |               |                 |
| fd-bat chief                             | KCGL7AZ   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| fd-command                               | 99P3217   | PC Thinkpad 2888-2WU      | 10/1/2008           | 4           |            | 2,165         | 541           | 2,165           |
| fd-command                               | 99P2978   | PC Thinkpad 2888-2WU      | 10/1/2008           | 4           |            | 2,165         | 541           | 2,165           |
| fd-command                               | KCVMS5CM  | PC IBM 8143-29U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| fd-station1                              | KCGV0PB   | PC IBM 8086-17U           | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| fd-station3                              | KCGV0PK   | PC IBM 8086-17U           | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| fd-station6                              | KCGV0PF   | PC IBM 8086-17U           | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| fd-weather station                       | KCLH8ZR   | PC IBM 8143-W6E           | 10/1/2008           | 4           |            | 3,031         | 758           | 3,031           |
| jcovey                                   | KCGV0PV   | PC IBM 8189-59U           | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| mbeebe                                   | KCKF6XA   | PC IBM 8143-W6F           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| rholt                                    | KCKF6XD   | PC IBM 8143-W6F           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| rlasky                                   | KCKF6XH   | PC IBM 8143-W6F           | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| server-ax1fir01                          | 78NKNB5   | Server IBM 8686-7RX       | 10/1/2008           | 5           |            | 22,082        | 4,416         | 22,082          |

| User                              | SN #         | Machine Type                    | Date of Replacement | Yrs Service | Cost Basis | Cost +2% Comp | Lease Payment | Payment to Date |
|-----------------------------------|--------------|---------------------------------|---------------------|-------------|------------|---------------|---------------|-----------------|
| server-ax1fir02                   | 78NKNG1      | Server IBM 8686-7RX             | 10/1/2008           | 5           |            | 22,082        | 4,416         | 22,082          |
| tittle                            | KCKF6XF      | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| <b>Units</b>                      | <b>15</b>    | <b>Replacement Units</b>        | <b>15</b>           |             |            |               | <b>14,516</b> | <b>66,895</b>   |
| <b>Human Resources-Admin</b>      |              | <b>101-1311-415.44-47</b>       |                     |             |            |               |               |                 |
| hr-hipaa                          | KCGL7BG      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| hr-test                           | KCGY9TP      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| rhaymake                          | KCGV0PN      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| sadamo                            | KCGY9RN      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| skohl                             | KCGV0RY      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                      | <b>5</b>     | <b>Replacement Units</b>        | <b>5</b>            |             |            |               | <b>1,894</b>  | <b>7,575</b>    |
| <b>ITS-Administration</b>         |              | <b>101-1821-413.44-47</b>       |                     |             |            |               |               |                 |
| abauer                            | KCNN8BT      | PC IBM 8143-W6E                 | 10/1/2008           | 4           |            | 3,031         | 758           | 3,031           |
| dwilliam                          | KCWZ0BG      | PC IBM 8143-29U                 | 10/1/2008           | 4           |            | 2,381         | 595           | 2,381           |
| ghamilto                          | KCPW2WR      | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| nemadiaz                          | KCNN8BV      | PC IBM 8143-W6E                 | 10/1/2008           | 4           |            | 3,031         | 758           | 3,031           |
| server-ax1gis03                   | KPDRCT9      | Server IBM 8670-71X X345        | 10/1/2008           | 5           |            | 7,729         | 1,546         | 7,729           |
| server-ax1idp01                   | KCMW8CR      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| server-ch1dev02                   | KPBKB33      | Server IBM 8670-51X XSeries 345 | 10/1/2008           | 5           |            | 8,833         | 1,767         | 8,833           |
| server-ch1vds04                   | 6J36LJH4R002 | Server Cisco MCS-7825H-2.2-ECS  | 10/1/2008           | 5           |            | 11,041        | 2,208         | 11,041          |
| wscott                            | KCNN8BR      | PC IBM 8143-W6E                 | 10/1/2008           | 4           |            | 3,031         | 758           | 3,031           |
| <b>Units</b>                      | <b>9</b>     | <b>Replacement Units</b>        | <b>9</b>            |             |            |               | <b>9,201</b>  | <b>42,324</b>   |
| <b>Legal-City Attorney</b>        |              | <b>101-0511-413.44-47</b>       |                     |             |            |               |               |                 |
| lplaster                          | KCCW9ZR      | PC IBM 8189-31U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                      | <b>1</b>     | <b>Replacement Units</b>        | <b>1</b>            |             |            |               | <b>379</b>    | <b>1,515</b>    |
| <b>Municipal Court-Operations</b> |              | <b>229-0000-412.44-47</b>       |                     |             |            |               |               |                 |
| adubinsk                          | KCMW8CM      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| bholman                           | LKZL3AV      | PC IBM 8143-29U                 | 10/1/2008           | 4           |            | 1,624         | 406           | 1,624           |
| court-defendent                   | KCDN6TM      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| court-prosecutor                  | KCDN6TK      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                      | <b>4</b>     | <b>Replacement Units</b>        | <b>4</b>            |             |            |               | <b>1,542</b>  | <b>6,169</b>    |
| <b>PALS-Admin</b>                 |              | <b>101-1011-451.44-47</b>       |                     |             |            |               |               |                 |
| jwhite                            | KCGV0PW      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lapple                            | KCGY9RH      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| mfarr                             | KCGY9RL      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pal-maint-crew1                   | KCGV0PD      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew2                   | KCGV0NZ      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew3                   | KCGV0PG      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew4                   | KCGV0PM      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew5                   | KCGV0NW      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew6                   | KCGV0NX      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew7                   | KCGV0PC      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew8                   | KCGV0PH      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-maint-crew9                   | KCGV0PA      | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pal-memrecctr                     | KCMW8CA      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pal-memrecctr                     | KCMW8CP      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pal-mpr-front                     | KCGY9RM      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pal-mpr-side                      | KCGV0PP      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| tmlam                             | KCMW8CN      | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                      | <b>17</b>    | <b>Replacement Units</b>        | <b>17</b>           |             |            |               | <b>5,953</b>  | <b>23,811</b>   |
| <b>PALS-Library</b>               |              | <b>101-1022-451.44-47</b>       |                     |             |            |               |               |                 |
| server-ax1lib02                   | FN34260018   | Server Sun Fire V240            | 10/1/2008           | 5           |            | 17,665        | 3,533         | 17,665          |
| server-ax1web02                   | FN34320140   | Server Sun Fire V240            | 10/1/2008           | 5           |            | 11,041        | 2,208         | 11,041          |
| ykan                              | KCKF6XN      | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| <b>Units</b>                      | <b>3</b>     | <b>Replacement Units</b>        | <b>3</b>            |             |            |               | <b>6,174</b>  | <b>30,438</b>   |

| User                                 | SN #      | Machine Type                    | Date of Replacement | Yrs Service | Cost Basis | Cost +2% Comp | Lease Payment | Payment to Date |
|--------------------------------------|-----------|---------------------------------|---------------------|-------------|------------|---------------|---------------|-----------------|
| <b>PALS-Library 4B</b>               |           | <b>740-1022-451.44-47</b>       |                     |             |            |               |               |                 |
| lib-as staff 3                       | KCMW8CW   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lib-is info desk                     | KCMW8CK   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lib-patron childre                   | KCMD0FX   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| lib-patron childre                   | KCMD0FZ   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| lib-patron upstairs                  | KCMD0FY   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| lib-patron upstairs                  | KCMD0FW   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| <b>Units</b>                         | <b>6</b>  | <b>Replacement Units</b>        | <b>6</b>            |             |            |               | <b>2,057</b>  | <b>8,226</b>    |
| <b>Police-Facility</b>               |           | <b>101-0783-421.44-47</b>       |                     |             |            |               |               |                 |
| asherwoo                             | KCBW3KA   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| dplunket                             | KCKF6XG   | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| jjaller                              | KCGL7BD   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| kdeaver                              | KCGL7CD   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| lmosely                              | KCKF6XB   | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pd-firing range                      | KCGV0PL   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pd-jail                              | KCBW3KC   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pd-juv interrogati                   | KCGV0NY   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| pd-laptop                            | 99WVTW3   | PC Thinkpad 1830-8KU            | 10/1/2008           | 4           |            | 2,381         | 595           | 2,381           |
| pd-laptop                            | 99WVTW2   | PC Thinkpad 1830-8KU            | 10/1/2008           | 4           |            | 2,381         | 595           | 2,381           |
| pd-report writing                    | KCGL7BB   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pd-report writing                    | KCGP0DM   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pd-school resour                     | 99WVTW4   | PC Thinkpad 1830-8KU            | 10/1/2008           | 4           |            | 3,031         | 758           | 3,031           |
| rdillman                             | KCKF6XM   | PC IBM 8143-W6F                 | 10/1/2008           | 4           |            | 1,732         | 433           | 1,732           |
| saustin                              | KCR3PR8   | PC IBM 8189-31U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| server-ax1ani02                      | KPAKCC0   | Server IBM 8670-71X X345        | 10/1/2008           | 5           |            | 6,072         | 1,214         | 6,072           |
| server-ax1cad01                      | 99YM8R0   | Server IBM 8686-2RQ X360        | 10/1/2008           | 5           |            | 34,227        | 6,845         | 34,227          |
| server-ax1cad02                      | 99YM8P1   | Server IBM 8686-2RQ X360        | 10/1/2008           | 5           |            | 34,227        | 6,845         | 34,227          |
| server-ax1mf05                       | KLX929    | PC IBM 8183-CTO                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| server-ax1rms01                      | 99YM8R3   | Server IBM 8686-2RQ X360        | 10/1/2008           | 5           |            | 34,227        | 6,845         | 34,227          |
| server-ax1rms02                      | 99YM8P7   | Server IBM 8686-2RQ X360        | 10/1/2008           | 5           |            | 34,227        | 6,845         | 34,227          |
| tcooper                              | KCRZ8NM   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| wtreagus                             | KCBW3KB   | PC IBM 8086-17U                 | 10/1/2008           | 4           |            | 1,299         | 325           | 1,299           |
| <b>Units</b>                         | <b>23</b> | <b>Replacement Units</b>        | <b>23</b>           |             |            |               | <b>36,010</b> | <b>172,636</b>  |
| <b>Public Records-City Secretary</b> |           | <b>101-0411-413.44-47</b>       |                     |             |            |               |               |                 |
| dhosack                              | KCGV0RB   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| ltijerin                             | KCMZ8XV   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                         | <b>2</b>  | <b>Replacement Units</b>        | <b>2</b>            |             |            |               | <b>758</b>    | <b>3,030</b>    |
| <b>Public Svcs-Administration</b>    |           | <b>402-0911-431.44-47</b>       |                     |             |            |               |               |                 |
| tnalley                              | KCGY9TR   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| util-ecs inspector                   | KCGL7AW   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| util-wat-chop                        | KCGL7CC   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                         | <b>3</b>  | <b>Replacement Units</b>        | <b>3</b>            |             |            |               | <b>1,136</b>  | <b>4,545</b>    |
| <b>Public Svcs-Environmental</b>     |           | <b>101-0913-431.44-47</b>       |                     |             |            |               |               |                 |
| bbradfor                             | KCGY9TV   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| cporter                              | KCGY9TW   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| mstrickl                             | KCGL7BK   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| pw-meter shop                        | KCHL1RT   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| rcarson                              | KCGL7CR   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| rscott                               | KCGY9RK   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| server-kc1com02                      | KPZFH59   | Server IBM 8670-51X XSeries 345 | 10/1/2008           | 5           |            | 4,968         | 994           | 4,968           |
| spatrick                             | KCGL7CM   | PC IBM 8189-59U                 | 10/1/2008           | 4           |            | 1,515         | 379           | 1,515           |
| <b>Units</b>                         | <b>8</b>  | <b>Replacement Units</b>        | <b>8</b>            |             |            |               | <b>3,645</b>  | <b>15,573</b>   |

# Vehicle Replacements in 2008-09

| Asset #                      | Radio #      | Division | Serv. Year | Make        | Description               | Notes        | Life | Repl. Year | Rev. Repl | Anticipated Replacement Cost (2%) |
|------------------------------|--------------|----------|------------|-------------|---------------------------|--------------|------|------------|-----------|-----------------------------------|
| <b>POLICE DEPARTMENT</b>     |              |          |            |             |                           |              |      |            |           |                                   |
| 5065                         | 1211         | 12       | 1999       | Dodge       | Van                       | 12 Passenger | 5    | 2004       | 2009      | \$21,000                          |
| 201228                       | 1216         | 12       | 2001       | Chevrolet   | Impala                    | Background   | 7    | 2008       | 2009      | \$20,936                          |
| 201621                       | 4124         | 41       | 2006       | Ford        | Crown Vic                 | Patrol       | 3    | 2009       |           | \$22,292                          |
| 202425                       | 4222         | 42       | 2004       | Ford        | Crown Vic                 | Traffic      | 5    | 2009       |           | \$23,615                          |
| 202281                       | 5111         | 51       | 2002       | Dodge       | Intrepid                  | NARC         | 7    | 2009       |           | \$16,993                          |
| 202282                       | 5103         | 51       | 2002       | Dodge       | Intrepid                  | CID SGT      | 7    | 2009       |           | \$16,993                          |
| 202277                       | 5263         | 52       | 2002       | Ford        | Crown Vic                 | DPU          | 7    | 2009       |           | \$23,774                          |
| <b>FIRE DEPARTMENT</b>       |              |          |            |             |                           |              |      |            |           |                                   |
| 8947                         | E 161        | 21       | 1998       | Am Lafrance | Pumper                    |              | 13   | 2012       | 2009      | \$585,000                         |
| <b>PUBLIC SERVICES</b>       |              |          |            |             |                           |              |      |            |           |                                   |
| 4985                         | 544          | 22       | 1999       | GMC         | Top Kick                  |              | 10   | 2009       |           | \$53,426                          |
| 7701                         | 538          | 24       | 1996       | Ford        | L 8000                    | Tandem       | 10   | 2006       | 2009      | \$81,980                          |
| 8050                         | 550          | 22       | 1997       | Arrow       | 1350                      | Hammer       | 8    | 2005       | 2009      | \$78,835                          |
| 200034                       | 558          | 23       | 2000       | John Deere  | 310 E                     | Backhoe      | 8    | 2008       | 2009      | \$58,168                          |
| 201057                       | Boom/Head    | 24       | 2001       | New Holland |                           | Slope Mower  | 5    | 2006       | 2009      | \$25,116                          |
| 8252                         | SLOPE        | 24       | 1997       | Ford        |                           | Tractor      | 12   | 2009       |           | \$100,060                         |
| 202301                       | 593          | 33       | 2002       | Ford        | F450                      | Crane        | 7    | 2009       |           | \$45,962                          |
| 202431                       | 524          | 34       | 2004       | Ford        | F250                      | was 586      | 6    | 2009       |           | \$20,283                          |
| 7801                         | Hydra2       | 32       | 1997       | Arrow       | 1350                      | Hammer       | 7    | 2004       | 2009      | \$78,835                          |
| 201213                       | Backhoe 5    | 32       | 2001       | John Deere  | 310 SG                    | Backhoe      | 8    | 2009       |           | \$68,698                          |
| 201214                       | Backhoe 7    | 32       | 2001       | John Deere  | 310 SG                    | Backhoe      | 8    | 2009       |           | \$68,698                          |
| 201193                       | Steer Loader | 32       | 2001       | Case        | 1845 C                    | Skid Steer   | 8    | 2009       |           | \$32,640                          |
| 4716                         | 576          | 42       | 1995       | GMC         | 3500                      | Fleet Maint. | 7    | 2002       | 2009      | \$24,579                          |
| 4920                         | 575          | 42       | 1999       | Dodge       | Ram 1500                  | Fleet Maint. | 8    | 2007       | 2009      | \$19,878                          |
| <b>PALS</b>                  |              |          |            |             |                           |              |      |            |           |                                   |
| 4943                         | 5655         | 37       | 1999       | Ford        | Aero Tech 24 AX           | Bus          | 10   | 2009       |           | \$61,886                          |
| 2242                         | 708          | 41       | 1990       | GMC         | 7000                      |              | 7    | 1997       | 2009      | \$46,289                          |
| 201363                       | 721          | 41       | 2001       | Dodge       | 1500                      | Park Ranger  | 7    | 2008       | 2009      | \$24,351                          |
| 201367                       | 704          | 41       | 2001       | Ford        | F450                      |              | 7    | 2008       | 2009      | \$43,089                          |
| 201240                       | 711          | 41       | 2001       | Dodge       | 1500                      |              | 7    | 2008       | 2009      | \$19,095                          |
| 201368                       | 705          | 41       | 2001       | Ford        | F450                      |              | 7    | 2008       | 2009      | \$48,563                          |
| 201369                       | 702          | 41       | 2001       | Ford        | F350                      |              | 7    | 2008       | 2009      | \$38,144                          |
| 202146                       | 715          | 41       | 2002       | Ford        | F450                      | Flat Bed     | 7    | 2009       |           | \$36,466                          |
| 201630                       | Line 3       | 41       | 2006       | Smithco     | Superliner                |              | 3    | 2009       |           | \$11,260                          |
| 202430                       | 737          | 41       | 2004       | Toro        | 4500D                     | Mower        | 5    | 2009       |           | \$46,924                          |
|                              |              | 41       | 1998       |             | Rotary Mower ( brush hog) |              | 5    | 2005       | 2009      | \$8,078                           |
| 8762                         | Skid Steer   | 41       | 1998       | Case        | 90 XT                     | Skid Steer   | 10   | 2008       | 2009      | \$80,274                          |
| 5021                         | 733          | 41       | 1999       | New Holland | TC 29                     | Tractor      | 10   | 2009       |           | \$12,152                          |
| 5022                         | 734          | 41       | 1999       | New Holland | TC 29                     | Tractor      | 10   | 2009       |           | \$12,152                          |
| 5023                         | 730          | 41       | 1999       | Kubota      | 99 kubota 50 hp tracto    | Tractor      | 10   | 2009       |           | \$18,025                          |
| 5024                         | 731          | 41       | 1999       | Kubota      | 99 kubota 50 hp tracto    | Tractor      | 10   | 2009       |           | \$18,025                          |
| <b>COMMUNITY DEVELOPMENT</b> |              |          |            |             |                           |              |      |            |           |                                   |
| 201241                       | 1541         | 43       | 2001       | Ford        | F150                      | Old 1565     | 3    | 2009       |           | \$17,461                          |
| 200429                       | 163          | 51       | 2000       | Ford        | Crown Victoria            |              | 3    | 2009       |           | \$22,039                          |
| 200008                       | 1543         | 43       | 2000       | Ford        | Crown Victoria            |              | 3    | 2009       |           | \$20,850                          |
| 201116                       | 162          | 51       | 2001       | Ford        | Crown Victoria            |              | 3    | 2009       |           | \$21,544                          |
| 8557                         | 1540         | 43       | 1998       | Ford        | F150                      |              | 3    | 2009       |           | \$13,064                          |
| 8558                         | 1542         | 43       | 1998       | Ford        | F150                      |              | 3    | 2009       |           | \$13,064                          |
| 200428                       | 161          | 51       | 2000       | Ford        | Crown Victoria            |              | 3    | 2009       |           | \$22,416                          |
| 200405                       | 164          | 51       | 2000       | Ford        | Crown Victoria            |              | 3    | 2009       |           | \$21,640                          |
| 4851                         | 1564         | 63       | 1999       | Ford        | F150XL                    |              | 3    | 2009       |           | \$20,114                          |
| 4887                         | 1561         | 63       | 1999       | Ford        | F150XL                    |              | 3    | 2009       |           | \$18,493                          |
| 4888                         | 1563         | 63       | 1999       | Ford        | F150XL                    |              | 3    | 2009       |           | \$18,493                          |
| 4889                         | 1562         | 63       | 1999       | Ford        | F150XL                    |              | 3    | 2009       |           | \$18,493                          |
| 200037                       | 1560         | 63       | 2000       | Ford        | F150                      |              | 3    | 2009       |           | \$18,600                          |
| <b>CITY SECRETARY</b>        |              |          |            |             |                           |              |      |            |           |                                   |
| 4903                         | 562          | 11       | 1999       | Dodge       | Ram 1500                  | Van          | 7    | 2006       | 2009      | \$17,755                          |

**TOTAL \$2,276,562**

Total Vehicles \$1,523,918  
 Total Equipment \$752,643  
 Total \$2,276,562

# Insurance Risk Fund

Fund (535)

The Insurance Risk Fund is an internal fund, which receives revenue from premium charges to the departments. Expenses include claim payments, administrative costs, and reinsurance premiums for Workers Compensation, Unemployment, and Liability/Property Casualty programs.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>6,873,741</b>    | <b>7,063,552</b>    | <b>8,063,792</b>    | <b>7,366,129</b>    | <b>7,518,501</b>     | <b>5,132,168</b>     |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Employee Life Premium Transfer           | 188,622             | 183,045             | 197,304             | 191,230             | 191,230              | 220,070              |
| Health/Dental Insurance                  | 50                  | -                   | -                   | -                   | -                    | -                    |
| Long Term Disability Transfer            | 73,904              | 73,322              | 82,156              | 78,000              | 78,000               | 88,078               |
| Property/Casualty Premium Transfer       | 863,124             | 893,554             | 1,008,303           | 851,095             | 851,095              | 945,523              |
| Unemployment Premium Transfer            | 30,713              | 31,550              | 32,275              | 33,100              | 33,100               | 33,800               |
| Workers Compensation                     | 684,650             | 703,645             | 719,185             | 711,695             | 711,695              | 727,757              |
| Interest & Miscellaneous                 | 154,810             | 348,125             | 422,178             | 324,000             | 324,000              | 225,000              |
| Other                                    | (116)               | -                   | -                   | -                   | -                    | -                    |
| <b>Total Revenues</b>                    | <b>1,995,756</b>    | <b>2,233,240</b>    | <b>2,461,401</b>    | <b>2,189,120</b>    | <b>2,189,120</b>     | <b>2,240,228</b>     |
| <b>Total Resources</b>                   | <b>8,869,497</b>    | <b>9,296,792</b>    | <b>10,525,193</b>   | <b>9,555,249</b>    | <b>9,707,621</b>     | <b>7,372,396</b>     |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Employee Benefit                         | -                   | -                   | 20,542              | 21,000              | 21,000               | 22,000               |
| Liability & Casualty                     | 484,039             | 521,918             | 604,934             | 832,295             | 743,664              | 825,219              |
| Life Insurance                           | 291,256             | 185,900             | 284,913             | 384,293             | 384,293              | 390,000              |
| Long Term Disability                     | 53,478              | 57,357              | 60,384              | 65,000              | 65,000               | 65,000               |
| Unemployment Benefit                     | 14,918              | 2,392               | 6,475               | 20,000              | 8,000                | 20,000               |
| Workers Compensation                     | 942,786             | 364,382             | 1,029,444           | 690,000             | 686,490              | 708,000              |
| Other                                    | 19,470              | 101,051             | -                   | -                   | 9,340                | 4,350                |
| <b>Total Expenditures</b>                | <b>1,805,946</b>    | <b>1,233,000</b>    | <b>2,006,692</b>    | <b>2,012,588</b>    | <b>1,917,787</b>     | <b>2,034,569</b>     |
| <b>Curr. Rev - Curr. Expend</b>          | <b>189,811</b>      | <b>1,000,240</b>    | <b>454,709</b>      | <b>176,532</b>      | <b>271,333</b>       | <b>205,659</b>       |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | -                   | -                   | 1,000,000           | 1,494,394           | 2,494,394            | -                    |
| One-Time Expenditures                    | -                   | -                   | -                   | 143,272             | 163,272              | 101,916              |
| <b>ENDING FUND BALANCE</b>               | <b>7,063,552</b>    | <b>8,063,792</b>    | <b>7,518,501</b>    | <b>5,904,995</b>    | <b>5,132,168</b>     | <b>5,235,911</b>     |

# Police Asset Forfeiture Fund - State

Fund (605)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>80,582</b>       | <b>77,977</b>       | <b>86,608</b>       | <b>65,923</b>       | <b>126,182</b>       | <b>83,398</b>        |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Court Award Revenue                  | 17,305              | 7,311               | 49,429              | 3,000               | 5,000                | 3,000                |
| Interest & Miscellaneous             | 1,715               | 4,322               | 6,113               | 3,500               | 11,336               | 5,200                |
| <b>Total Revenues</b>                | <b>19,019</b>       | <b>11,633</b>       | <b>55,543</b>       | <b>6,500</b>        | <b>16,336</b>        | <b>8,200</b>         |
| <b>Total Resources</b>               | <b>99,601</b>       | <b>89,610</b>       | <b>142,151</b>      | <b>72,423</b>       | <b>142,518</b>       | <b>91,598</b>        |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Police Department                    | 21,624              | 3,003               | 15,968              | 11,000              | 59,120               | 18,500               |
| <b>Total Expenditures</b>            | <b>21,624</b>       | <b>3,003</b>        | <b>15,968</b>       | <b>11,000</b>       | <b>59,120</b>        | <b>18,500</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | <b>(2,605)</b>      | <b>8,630</b>        | <b>39,575</b>       | <b>(4,500)</b>      | <b>(42,784)</b>      | <b>(10,300)</b>      |
| <b>ENDING FUND BALANCE</b>           | <b>77,977</b>       | <b>86,607</b>       | <b>126,183</b>      | <b>61,423</b>       | <b>83,398</b>        | <b>73,098</b>        |

# Health Insurance Trust Fund

Fund (614)

The Health Fund is an internal fund, which receives revenue from premium charges to the departments and employee contributions for dependent coverage. Expenses include claims payments, administrative costs, and reinsurance premiums for the Health and Dental programs.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>2,138,437</b>    | <b>2,836,499</b>    | <b>3,475,866</b>    | <b>3,562,989</b>    | <b>4,512,715</b>     | <b>3,526,014</b>     |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| Charges for Services                     | 5,119,043           | 5,277,677           | 5,359,334           | 1,500,000           | 1,544,587            | 1,680,524            |
| OPEB Liability Reimbursements            | -                   | -                   | -                   | -                   | -                    | 309,900              |
| Interest & Miscellaneous                 | 76,257              | 150,506             | 502,177             | 200,000             | 200,000              | 175,000              |
| Transfers In                             | -                   | -                   | -                   | 3,728,384           | 3,807,232            | 3,807,232            |
| <b>Total Revenues</b>                    | <b>5,195,300</b>    | <b>5,428,182</b>    | <b>5,861,512</b>    | <b>5,428,384</b>    | <b>5,551,819</b>     | <b>5,972,656</b>     |
| <b>Total Resources</b>                   | <b>7,333,737</b>    | <b>8,264,681</b>    | <b>9,337,378</b>    | <b>8,991,373</b>    | <b>10,064,534</b>    | <b>9,498,670</b>     |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Human Resources                          | 12,465              | 58,018              | 88,206              | 67,557              | 71,520               | 47,196               |
| Health/Dental TPA                        | 301,267             | 326,497             | 333,761             | 325,417             | 364,000              | 378,560              |
| Stop Loss Insurance                      | 460,062             | 358,678             | 376,597             | 386,341             | 476,000              | 450,000              |
| Health Claims Paid                       | 2,890,179           | 3,137,827           | 3,001,189           | 3,437,422           | 3,500,000            | 3,500,000            |
| Prescription Drugs                       | 828,265             | 900,795             | 1,019,410           | 1,200,001           | 1,120,000            | 1,280,000            |
| Audit / Tax Service                      | 5,000               | 7,000               | 5,500               | 5,000               | 7,000                | 7,000                |
| <b>Total Expenditures</b>                | <b>4,497,238</b>    | <b>4,788,816</b>    | <b>4,824,663</b>    | <b>5,421,738</b>    | <b>5,538,520</b>     | <b>5,662,756</b>     |
| <b>Curr. Rev - Curr. Expend</b>          | <b>698,062</b>      | <b>639,367</b>      | <b>1,036,849</b>    | <b>6,646</b>        | <b>13,299</b>        | <b>309,900</b>       |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | -                   | -                   | -                   | -                   | 1,000,000            | 773,200              |
| <b>ENDING FUND BALANCE</b>               | <b>2,836,499</b>    | <b>3,475,866</b>    | <b>4,512,715</b>    | <b>3,569,635</b>    | <b>3,526,014</b>     | <b>3,062,714</b>     |

# OPEB Liability Trust Fund

Fund (616)

The OPEB Liability Trust Fund accounts for retiree health claims.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | -                   | -                   | -                   | -                   | -                    | <b>2,000,000</b>     |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Transfers In                         | -                   | -                   | -                   | -                   | 2,000,000            | 773,200              |
| Interest                             | -                   | -                   | -                   | -                   | -                    | 100,000              |
| <b>Total Revenues</b>                | -                   | -                   | -                   | -                   | <b>2,000,000</b>     | <b>873,200</b>       |
| <b>Total Resources</b>               | -                   | -                   | -                   | -                   | <b>2,000,000</b>     | <b>2,873,200</b>     |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Net Retiree Benefits Cost            | -                   | -                   | -                   | -                   | -                    | 309,900              |
| <b>Total Expenditures</b>            | -                   | -                   | -                   | -                   | -                    | <b>309,900</b>       |
| <b>Curr. Rev - Curr. Expend</b>      | -                   | -                   | -                   | -                   | <b>2,000,000</b>     | <b>563,300</b>       |
| <b><u>ENDING FUND BALANCE</u></b>    | -                   | -                   | -                   | -                   | <b>2,000,000</b>     | <b>2,563,300</b>     |

# Police Asset Forfeiture Fund - Federal

Fund (635)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

|                                      | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b> | <b>9,592</b>        | <b>9,784</b>        | <b>12,258</b>       | <b>47,570</b>       | <b>54,941</b>        | <b>52,300</b>        |
| <b><u>REVENUES</u></b>               |                     |                     |                     |                     |                      |                      |
| Court Award Revenue                  | -                   | 2,040               | 40,303              | -                   | 6,005                | -                    |
| Interest & Miscellaneous             | 192                 | 434                 | 2,379               | -                   | 1,354                | 2,379                |
| <b>Total Revenues</b>                | <b>192</b>          | <b>2,474</b>        | <b>42,682</b>       | <b>-</b>            | <b>7,359</b>         | <b>2,379</b>         |
| <b>Total Resources</b>               | <b>9,784</b>        | <b>12,258</b>       | <b>54,940</b>       | <b>47,570</b>       | <b>62,300</b>        | <b>54,679</b>        |
| <b><u>EXPENDITURES</u></b>           |                     |                     |                     |                     |                      |                      |
| Police Department                    | -                   | -                   | -                   | 10,000              | 10,000               | 10,000               |
| <b>Total Expenditures</b>            | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>10,000</b>       | <b>10,000</b>        | <b>10,000</b>        |
| <b>Curr. Rev - Curr. Expend</b>      | <b>192</b>          | <b>2,474</b>        | <b>42,682</b>       | <b>(10,000)</b>     | <b>(2,641)</b>       | <b>(7,621)</b>       |
| <b>ENDING FUND BALANCE</b>           | <b>9,784</b>        | <b>12,258</b>       | <b>54,940</b>       | <b>37,570</b>       | <b>52,300</b>        | <b>44,679</b>        |

# 4B Sales Tax Fund

Fund (740)

This fund was established during FY 2002/03 to account for projects and maintenance items funded through the 4B sales tax for parks and library improvements.

|  | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b><u>BEGINNING FUND BALANCE</u></b>     | <b>4,397,650</b>    | <b>6,300,681</b>    | <b>7,030,968</b>    | <b>7,271,424</b>    | <b>7,680,182</b>     | <b>6,871,917</b>     |
| <b><u>REVENUES</u></b>                   |                     |                     |                     |                     |                      |                      |
| 4B Sales Tax                             | 4,255,172           | 4,531,033           | 4,805,704           | 4,619,560           | 4,627,271            | 4,627,271            |
| Recreation                               | 223,624             | 230,340             | 217,562             | 187,759             | 207,000              | 217,562              |
| Transfers In / Miscellaneous             | 126,970             | 316,630             | 430,455             | 345,000             | 415,000              | 416,800              |
| <b>Total Revenues</b>                    | <b>4,605,766</b>    | <b>5,078,003</b>    | <b>5,453,721</b>    | <b>5,152,319</b>    | <b>5,249,271</b>     | <b>5,261,633</b>     |
| <b>Total Resources</b>                   | <b>9,003,416</b>    | <b>11,378,684</b>   | <b>12,484,689</b>   | <b>12,423,743</b>   | <b>12,929,453</b>    | <b>12,133,550</b>    |
| <b><u>EXPENDITURES</u></b>               |                     |                     |                     |                     |                      |                      |
| Non-Departmental                         | 17,165              | -                   | -                   |                     |                      |                      |
| Administration / Legal                   | 7,350               | 93,743              | 35,000              | 85,000              | 85,000               | 85,000               |
| Parks & Leisure Services                 | 480,406             | 903,789             | 1,222,382           | 1,207,849           | 1,209,970            | 1,660,011            |
| Debt Service                             | 1,578,813           | 1,675,286           | 1,797,124           | 2,896,915           | 2,896,915            | 2,899,978            |
| <b>Total Expenditures</b>                | <b>2,083,734</b>    | <b>2,672,819</b>    | <b>3,054,507</b>    | <b>4,189,764</b>    | <b>4,191,885</b>     | <b>4,644,989</b>     |
| <b>Curr. Rev - Curr. Expend</b>          | <b>2,522,031</b>    | <b>2,405,184</b>    | <b>2,399,214</b>    | <b>962,555</b>      | <b>1,057,386</b>     | <b>616,644</b>       |
| <b><u>EXPENDITURES FROM RESERVES</u></b> |                     |                     |                     |                     |                      |                      |
| Transfers Out                            | 619,000             | 1,674,898           | 1,750,000           | 500,000             | 1,865,651            | 775,000              |
| <b>ENDING FUND BALANCE</b>               | <b>6,300,681</b>    | <b>7,030,967</b>    | <b>7,680,182</b>    | <b>7,733,979</b>    | <b>6,871,917</b>     | <b>6,713,561</b>     |
| <b>OPERATING RESERVE</b>                 | <b>312,560</b>      | <b>400,923</b>      | <b>458,176</b>      | <b>628,465</b>      | <b>628,783</b>       | <b>696,748</b>       |
| <b>EXCESS RESERVE</b>                    | <b>5,988,121</b>    | <b>6,630,045</b>    | <b>7,222,006</b>    | <b>7,105,514</b>    | <b>6,243,135</b>     | <b>6,016,813</b>     |



# Debt

Some projects are too costly to be funded with current year revenues alone. Examples include new street construction, building construction, and water and sewer line replacements, all of which can cost several million dollars a piece. In order to continue to provide routine services such as police and fire, projects like these are funded by selling bonds.

When bonds are sold, the city receives money from the sale which it uses to fund the project. The city must then make regular payments to pay off the principal and interest on the bond. This is similar to getting a mortgage to purchase a home and then making monthly payments to pay off the loan.

Projects are determined several years in advance of when they actually need to be constructed. A group of projects that will need bond funding is typically referred to as a “bond package”.

Some bond packages are so large that a vote is held to determine whether to incur the debt necessary to construct them. Bonds that are voted on are called “General Obligation Bonds”. Other bond packages can be approved by the City Council only. Bonds approved by Council only are called “Certificates of Obligation Bonds” (or “Revenue Bonds” if they are for water and sewer projects).

The City of Lewisville has three major categories of debt: General Fund debt, 4B Sales Tax Fund debt and Utility Fund debt. Debt in the General Fund is currently from General Obligation bonds. Debt in the 4B Fund is currently from Certificates of Obligation bonds and debt in the Utility Fund is currently from Revenue Bonds.

| Category     | Debt is Paid for By:   | Types of Bonds Being Used: | Authorized By: |
|--------------|------------------------|----------------------------|----------------|
| General Fund | Property Taxes         | General Obligation         | Voters         |
| Utility Fund | Water / sewer revenues | Revenue bonds              | City Council   |
| 4B Fund      | 4B Sales Tax           | Certificate of Obligation  | City Council   |
| TIF Fund     | Property Taxes         | Certificate of Obligation  | City Council   |

## Municipal Bond Rating

The city’s General Obligation Bonds and Certificates of Obligation carry an AA rating from Fitch and an AA+ rating from Standard and Poor’s, both of which are national rating agencies. The city’s Water and Sewer Revenue Bonds carry an AA from Standard and Poor’s and an AA rating from Fitch’s.

| Type         | Fitch | Standard & Poor’s |
|--------------|-------|-------------------|
| General Fund | AA    | AA+               |
| Utility Fund | AA    | AA                |

## Future Debt Payments Required

Based on debt sold as of October 1, 2007 and on a General Obligation debt call for February, 2009 authorized by the City Council during the budget process, the city will be required to make annual payments as follows (includes principal and interest):

| FY               | GO Bonds     | CO Bonds     | Revenue Bonds | TOTAL DEBT PAYMENTS  |
|------------------|--------------|--------------|---------------|----------------------|
| <b>2008-2009</b> | 8,036,591.60 | 3,249,356.28 | 6,919,927.51  | <b>18,205,875.39</b> |
| 2009-2010        | 7,505,340.04 | 3,243,881.28 | 6,503,281.26  | <b>17,252,502.58</b> |
| 2010-2011        | 7,390,865.04 | 3,264,790.65 | 5,972,012.51  | <b>16,627,668.20</b> |
| 2011-2012        | 7,189,866.29 | 3,286,275.02 | 5,582,507.51  | <b>16,058,648.82</b> |

|              |                      |                      |                      |                       |
|--------------|----------------------|----------------------|----------------------|-----------------------|
| 2012-2013    | 6,990,278.79         | 3,405,625.02         | 5,194,092.51         | <b>15,589,996.32</b>  |
| 2013-2014    | 6,613,733.79         | 3,438,300.02         | 4,603,473.76         | <b>14,655,507.57</b>  |
| 2014-2015    | 6,258,060.04         | 3,464,950.02         | 4,243,066.26         | <b>13,966,076.32</b>  |
| 2015-2016    | 6,037,637.54         | 3,503,175.02         | 4,006,151.26         | <b>13,546,963.82</b>  |
| 2016-2017    | 5,326,595.04         | 3,522,137.52         | 3,375,201.26         | <b>12,223,933.82</b>  |
| 2017-2018    | 4,601,218.15         | 3,557,668.77         | 3,363,013.76         | <b>11,521,900.68</b>  |
| 2018-2019    | 3,934,566.26         | 3,591,056.27         | 2,608,641.26         | <b>10,134,263.79</b>  |
| 2019-2020    | 3,729,440.01         | 3,631,822.52         | 1,485,961.26         | <b>8,847,223.79</b>   |
| 2020-2021    | 3,120,400.01         | 3,664,213.77         | 1,489,621.88         | <b>8,274,235.66</b>   |
| 2021-2022    | 2,679,975.01         | 3,695,296.27         | 1,137,550.00         | <b>7,512,821.28</b>   |
| 2022-2023    | 2,068,453.13         | 3,729,739.39         | 793,768.75           | <b>6,591,961.27</b>   |
| 2023-2024    | 848,156.25           | 3,769,225.01         | 791,468.75           | <b>5,408,850.01</b>   |
| 2024-2025    | -                    | 2,139,909.38         | -                    | <b>2,139,909.38</b>   |
| 2025-2026    | -                    | 2,186,425.00         | -                    | <b>2,186,425.00</b>   |
| 2026-2027    | -                    | 2,228,800.00         | -                    | <b>2,228,800.00</b>   |
| 2027-2028    | -                    | 1,221,175.00         | -                    | <b>1,221,175.00</b>   |
| 2028-2029    | -                    | 1,220,675.00         | -                    | <b>1,220,675.00</b>   |
| 2029-2030    | -                    | 1,222,550.00         | -                    | <b>1,222,550.00</b>   |
| 2030-2031    | -                    | 1,224,537.50         | -                    | <b>1,224,537.50</b>   |
| 2031-2032    | -                    | 1,221,887.50         | -                    | <b>1,221,887.50</b>   |
| <b>TOTAL</b> | <b>82,331,176.99</b> | <b>68,683,472.21</b> | <b>58,069,739.50</b> | <b>209,084,388.70</b> |

\* Note: The debt service budgets in the fund summaries reflect these amounts plus or minus any reserve buildups or draw-downs required as part of efforts to maintain a consistent I&S rate.

## General Obligation Debt

The General Fund's debt is managed in a separate fund generally referred to as the "Debt Service Fund". The purpose of the Debt Service Fund is to provide for principal and interest payments for bonds issued for General Fund-related projects. These payments are made with revenue derived from the property tax (see below).

Expenditures vary each year in relation to the timing of issuance and the schedule of repayments.

### Debt Service Portion of the Property Tax Rate

The property tax rate is comprised of two components: Operations and Maintenance (O&M) and Interest and Sinking (I&S). The O&M rate is developed to provide the level of funding needed to cover existing and new general fund services approved by the City Council. The I&S rate is developed to cover the interest and principal payments needed to service the City's existing debt. The debt service rate is based upon the amount of outstanding debt.

The City is permitted, by Article XI, Section 5, of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt.

|   |                  |
|---|------------------|
| Operations & Maintenance                | \$0.32156        |
| <b>Principal &amp; Interest on Debt</b> | <b>\$0.11865</b> |
| <b>Total Property Tax Rate</b>          | <b>\$0.44021</b> |

## General Obligation Bond Election

In November of 2003, voters authorized a \$68.725 million General Obligation bond package. The election authorized three propositions:

|                                   |                     |
|-----------------------------------|---------------------|
| Street Improvements               | \$64,270,000        |
| Jail Facilities                   | \$ 3,115,000        |
| Public Safety Training Facilities | \$ 1,340,000        |
|                                   | <b>\$68,725,000</b> |

## Budgeted Debt Service Revenues vs. Actual Debt Service Revenues

Debt Service Fund revenues typically exceed the budgeted amount for three reasons:

1. Collection rate higher than budgeted: The City historically budgets a 98% property tax collection rate, however the collections have actually materialized higher than that in each of the last ten years. This year is no exception as higher collections are anticipated to produce approximately \$200,000 in extra revenue.
2. Properties with Frozen Values not Allowed to be Budgeted: Property values related to the Over 65 and Disabled Tax Freeze are not allowed to be included in the effective tax rate calculation, therefore, could not be budgeted in the Debt Service Fund. However, the city receives tax revenue on that frozen value. This amounts to approximately \$150,000 in excess collections.
3. Bond Funded Projects Come in Under Budget: If funding remains at the end of a bond-funded project (including any interest earned) and there are no other projects specified in the issuance, the only option is to transfer these savings to the Debt Service Fund.
4. Arbitrage and Debt Service Fund Interest: The remaining increase in revenue is due to transfers-in related to arbitrage liability, and interest earnings exceeding budget projections.

The excess tax collections (exclusive of the funds transferred in from other sources) affect next year's effective tax rate calculation and have the effect of lowering the I&S or debt portion of the overall tax rate.

## Expenditures

Expenditures include an additional \$752,214.07 debt service for the 2008 Issuance (street and drainage improvements) and an additional \$233,700 to call the 1999 general obligation bond in 2013-14 rather than 2014-15.

## Future General Obligation Bond Payment Requirements

Each year the city makes principal and interest payments on the debt it has issued. This section details the General Obligation bond payments, by fiscal year.

| <b>FY</b> | <b>Principal</b> | <b>Interest</b> | <b>Total</b>        |
|-----------|------------------|-----------------|---------------------|
| 2008-2009 | 5,205,000.00     | 2,831,591.60    | <b>8,036,591.60</b> |
| 2009-2010 | 4,985,000.00     | 2,520,340.04    | <b>7,505,340.04</b> |
| 2010-2011 | 5,095,000.00     | 2,295,865.04    | <b>7,390,865.04</b> |
| 2011-2012 | 5,120,000.00     | 2,069,866.29    | <b>7,189,866.29</b> |
| 2012-2013 | 5,150,000.00     | 1,840,278.79    | <b>6,990,278.79</b> |
| 2013-2014 | 5,000,000.00     | 1,613,733.79    | <b>6,613,733.79</b> |
| 2014-2015 | 4,870,000.00     | 1,388,060.04    | <b>6,258,060.04</b> |

|              |                      |                      |                      |
|--------------|----------------------|----------------------|----------------------|
| 2015-2016    | 4,880,000.00         | 1,157,637.54         | <b>6,037,637.54</b>  |
| 2016-2017    | 4,385,000.00         | 941,595.04           | <b>5,326,595.04</b>  |
| 2017-2018    | 3,840,000.00         | 761,218.15           | <b>4,601,218.15</b>  |
| 2018-2019    | 3,325,000.00         | 609,566.26           | <b>3,934,566.26</b>  |
| 2019-2020    | 3,270,000.00         | 459,440.01           | <b>3,729,440.01</b>  |
| 2020-2021    | 2,805,000.00         | 315,400.01           | <b>3,120,400.01</b>  |
| 2021-2022    | 2,490,000.00         | 189,975.01           | <b>2,679,975.01</b>  |
| 2022-2023    | 1,985,000.00         | 83,453.13            | <b>2,068,453.13</b>  |
| 2023-2024    | 830,000.00           | 18,156.25            | <b>848,156.25</b>    |
| <b>TOTAL</b> | <b>63,235,000.00</b> | <b>19,096,176.99</b> | <b>82,331,176.99</b> |

## General Obligation Bond Issuances Being Paid For in FY 2008/09

This section shows how much the city will pay in FY 2008/09 for bonds it sold in past years. Bonds are *authorized* in one large amount, but are *sold* in small chunks. Bond sales usually occur each year and each one is referred to as an “issuance”.

| <b>Bond Issuance</b> | <b>Principal Payment<br/>(Feb 15)</b> | <b>Interest Payment<br/>(Feb 15)</b> | <b>Interest Payment<br/>(Aug, 15)</b> | <b>2009 Total</b>   |
|----------------------|---------------------------------------|--------------------------------------|---------------------------------------|---------------------|
| FY 1999 (Ref & Impr) | 435,000.00                            | 36,047.50                            | 25,360.00                             | <b>496,407.50</b>   |
| FY 2000              | 465,000.00                            | 12,555.00                            | 0.00                                  | <b>477,555.00</b>   |
| FY 2001              | 490,000.00                            | 63,883.75                            | 52,858.75                             | <b>606,742.50</b>   |
| FY 2002              | 445,000.00                            | 71,032.50                            | 60,463.75                             | <b>576,496.25</b>   |
| FY 2002 (Refunding)  | 680,000.00                            | 42,600.00                            | 29,000.00                             | <b>751,600.00</b>   |
| FY 2003              | 140,000.00                            | 35,328.13                            | 33,228.13                             | <b>208,556.26</b>   |
| FY 2004              | 365,000.00                            | 124,453.13                           | 117,153.13                            | <b>606,606.26</b>   |
| FY 2005 (Ref & Impr) | 895,000.00                            | 306,388.75                           | 288,488.75                            | <b>1,489,877.50</b> |
| FY 2006              | 340,000.00                            | 139,143.13                           | 132,343.13                            | <b>611,486.26</b>   |
| FY 2007 (Ref & Impr) | 635,000.00                            | 418,375.00                           | 405,675.00                            | <b>1,459,050.00</b> |
| FY 2008              | 315,000.00                            | 265,635.94                           | 171,578.13                            | <b>752,214.07</b>   |
| <b>TOTAL</b>         | <b>5,205,000.00</b>                   | <b>1,515,442.83</b>                  | <b>1,316,148.77</b>                   | <b>8,036,591.60</b> |

## Certificate of Obligation Debt

Certificates of obligation have been issued by the City Council for 4B Fund related projects and Old Town TIF Fund related projects.

In 2002, voters approved a ¼ cent sales tax for the development of a parks and library projects fund (authorized under Texas statute Title 83, Chapter 10, Article 5190.6 (Development Corporation Act of 1979), Section 4B). To begin construction of projects immediately (rather than waiting for revenue from the sales tax to accumulate), the City Council authorized a \$21 million Certificate of Obligation bond.

In 2007, Council issued another certificate of obligation bond to fund the construction of an arts activity center in the Old Town Tax increment Finance (TIF) District. This bond was for \$8.04 million.

## Future Certificate of Obligation Bond Payment Requirements

Each year the city makes principal and interest payments on the debt it has issued. This section details the Certificate of Obligation bond payments, by fiscal year.

| <b>FY</b>    | <b>Principal</b>     | <b>Interest</b>      | <b>Total</b>         |
|--------------|----------------------|----------------------|----------------------|
| 2008-2009    | 1,245,000.00         | 2,004,356.28         | <b>3,249,356.28</b>  |
| 2009-2010    | 1,285,000.00         | 1,958,881.28         | <b>3,243,881.28</b>  |
| 2010-2011    | 1,355,000.00         | 1,909,790.65         | <b>3,264,790.65</b>  |
| 2011-2012    | 1,430,000.00         | 1,856,275.02         | <b>3,286,275.02</b>  |
| 2012-2013    | 1,610,000.00         | 1,795,625.02         | <b>3,405,625.02</b>  |
| 2013-2014    | 1,715,000.00         | 1,723,300.02         | <b>3,438,300.02</b>  |
| 2014-2015    | 1,825,000.00         | 1,639,950.02         | <b>3,464,950.02</b>  |
| 2015-2016    | 1,955,000.00         | 1,548,175.02         | <b>3,503,175.02</b>  |
| 2016-2017    | 2,070,000.00         | 1,452,137.52         | <b>3,522,137.52</b>  |
| 2017-2018    | 2,205,000.00         | 1,352,668.77         | <b>3,557,668.77</b>  |
| 2018-2019    | 2,345,000.00         | 1,246,056.27         | <b>3,591,056.27</b>  |
| 2019-2020    | 2,500,000.00         | 1,131,822.52         | <b>3,631,822.52</b>  |
| 2020-2021    | 2,655,000.00         | 1,009,213.77         | <b>3,664,213.77</b>  |
| 2021-2022    | 2,815,000.00         | 880,296.27           | <b>3,695,296.27</b>  |
| 2022-2023    | 2,985,000.00         | 744,739.39           | <b>3,729,739.39</b>  |
| 2023-2024    | 3,170,000.00         | 599,225.01           | <b>3,769,225.01</b>  |
| 2024-2025    | 1,655,000.00         | 484,909.38           | <b>2,139,909.38</b>  |
| 2025-2026    | 1,785,000.00         | 401,425.00           | <b>2,186,425.00</b>  |
| 2026-2027    | 1,920,000.00         | 308,800.00           | <b>2,228,800.00</b>  |
| 2027-2028    | 985,000.00           | 236,175.00           | <b>1,221,175.00</b>  |
| 2028-2029    | 1,035,000.00         | 185,675.00           | <b>1,220,675.00</b>  |
| 2029-2030    | 1,090,000.00         | 132,550.00           | <b>1,222,550.00</b>  |
| 2030-2031    | 1,145,000.00         | 79,537.50            | <b>1,224,537.50</b>  |
| 2031-2032    | 1,195,000.00         | 26,887.50            | <b>1,221,887.50</b>  |
| <b>TOTAL</b> | <b>43,975,000.00</b> | <b>24,708,472.21</b> | <b>68,683,472.21</b> |

## Certificate of Obligation Bond Issuances Being Paid For in FY 2008/09

This section shows how much the city will pay in FY 2008/09 for bonds it sold in past years. Bonds are *authorized* in one large amount, but are *sold* in small chunks. Bond sales usually occur each year and each one is referred to as an “issuance”.

| <b>Bond Issuance</b>       | <b>Principal Payment<br/>(Feb 15)</b> | <b>Interest Payment<br/>(Feb 15)</b> | <b>Interest Payment<br/>(Aug, 15)</b> | <b>2009 Total</b>   |
|----------------------------|---------------------------------------|--------------------------------------|---------------------------------------|---------------------|
| 2004 Tax & Revenue (4B)    | 810,000.00                            | 438,715.63                           | 425,553.13                            | <b>1,674,268.76</b> |
| 2007-A Tax & Revenue (4B)  | 435,000.00                            | 399,704.38                           | 391,004.38                            | <b>1,225,708.76</b> |
| 2007-B Tax & Revenue (TIF) | 0.00                                  | 174,689.38                           | 174,689.38                            | <b>349,378.76</b>   |
| <b>TOTAL</b>               | <b>1,245,000.00</b>                   | <b>1,013,109.39</b>                  | <b>991,246.89</b>                     | <b>3,249,356.28</b> |

## Utility Fund Debt (Revenue Bonds)

The Utility Fund’s debt is managed in the same fund as the operating expenditures. This is because it is a proprietary fund. The purpose of the Utility Fund debt budget is to provide for principal and interest

payments for bonds issued for Utility Fund-related projects. These payments are made with revenue derived from the sale of water and sewer services (and other related revenues).

For the Utility Fund, the City Council authorizes the sale of bonds. These are called “Revenue Bonds” and are similar to Certificates of Obligation bonds.

Expenditures vary each year in relation to the timing of issuance and the schedule of repayments.

### Future Revenue Bond Payment Requirements

Each year the city makes principal and interest payments on the debt it has issued. This section details the Revenue Bond payments, by fiscal year.

| <b>FY</b>    | <b>Principal</b>     | <b>Interest</b>      | <b>Total</b>         |
|--------------|----------------------|----------------------|----------------------|
| 2008-2009    | 4,975,000.00         | 1,944,927.51         | <b>6,919,927.51</b>  |
| 2009-2010    | 4,770,000.00         | 1,733,281.26         | <b>6,503,281.26</b>  |
| 2010-2011    | 4,440,000.00         | 1,532,012.51         | <b>5,972,012.51</b>  |
| 2011-2012    | 4,240,000.00         | 1,342,507.51         | <b>5,582,507.51</b>  |
| 2012-2013    | 4,040,000.00         | 1,154,092.51         | <b>5,194,092.51</b>  |
| 2013-2014    | 3,625,000.00         | 978,473.76           | <b>4,603,473.76</b>  |
| 2014-2015    | 3,425,000.00         | 818,066.26           | <b>4,243,066.26</b>  |
| 2015-2016    | 3,340,000.00         | 666,151.26           | <b>4,006,151.26</b>  |
| 2016-2017    | 2,845,000.00         | 530,201.26           | <b>3,375,201.26</b>  |
| 2017-2018    | 2,960,000.00         | 403,013.76           | <b>3,363,013.76</b>  |
| 2018-2019    | 2,320,000.00         | 288,641.26           | <b>2,608,641.26</b>  |
| 2019-2020    | 1,290,000.00         | 195,961.26           | <b>1,485,961.26</b>  |
| 2020-2021    | 1,350,000.00         | 139,621.88           | <b>1,489,621.88</b>  |
| 2021-2022    | 1,050,000.00         | 87,550.00            | <b>1,137,550.00</b>  |
| 2022-2023    | 745,000.00           | 48,768.75            | <b>793,768.75</b>    |
| 2023-2024    | 775,000.00           | 16,468.75            | <b>791,468.75</b>    |
| <b>TOTAL</b> | <b>46,190,000.00</b> | <b>11,879,739.50</b> | <b>58,069,739.50</b> |

### Revenue Bond Issuances Being Paid For in FY 2008/09

This section shows how much the city will pay in FY 2008/09 for bonds it sold in past several years. Bonds are *authorized* in one large amount, but are *sold* in small chunks. Bond sales usually occur each year and each one is referred to as an “issuance”.

| <b>Bond Issuance</b> | <b>Principal Payment<br/>(Feb 15)</b> | <b>Interest Payment<br/>(Feb 15)</b> | <b>Principal Payment<br/>(Aug 15)</b> | <b>Interest Payment<br/>(Aug 15)</b> | <b>2009 Total</b>   |
|----------------------|---------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|---------------------|
| 1997 Ref. & Impr.    | 430,000.00                            | 34,605.00                            | 0.00                                  | 23,102.50                            | 487,707.50          |
| 1998 Improve.        | 275,000.00                            | 21,158.75                            | 0.00                                  | 14,627.50                            | 310,786.25          |
| 1999 Ref. & Impr.    | 650,000.00                            | 43,462.50                            | 0.00                                  | 28,350.00                            | 721,812.50          |
| 1999 Sub. Lien       | 0.00                                  | 138,966.25                           | 470,000.00                            | 138,966.25                           | 747,932.50          |
| 2000 Improve.        | 440,000.00                            | 11,880.00                            | 0.00                                  | 0.00                                 | 451,880.00          |
| 2002 Ref. & Impr.    | 125,000.00                            | 16,931.25                            | 0.00                                  | 14,337.50                            | 156,268.75          |
| 2002-A Improve.      | 485,000.00                            | 147,546.25                           | 0.00                                  | 136,027.50                           | 768,573.75          |
| 2003                 | 255,000.00                            | 68,318.75                            | 0.00                                  | 64,493.75                            | 387,812.50          |
| 2003-A Refunding     | 695,000.00                            | 48,962.50                            | 0.00                                  | 36,800.00                            | 780,762.50          |
| 2005 Ref. & Impr.    | 525,000.00                            | 226,456.25                           | 0.00                                  | 217,268.75                           | 968,725.00          |
| 2006                 | 195,000.00                            | 77,661.25                            | 0.00                                  | 73,761.25                            | 346,422.50          |
| 2008                 | 430,000.00                            | 184,384.38                           | 0.00                                  | 176,859.38                           | 791,243.76          |
| <b>Total</b>         | <b>4,505,000.00</b>                   | <b>1,020,333.13</b>                  | <b>470,000.00</b>                     | <b>924,594.38</b>                    | <b>6,919,927.51</b> |

# Individual Debt Issuance Schedules

## General Obligation Bonds

### 1999 General Obligation Bond

Street and park improvements, public safety facilities and refunding of a portion of the City's outstanding general obligation bond debt.

Total Original Issue: \$8,220,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug  | Total               |
|--------------|---------------------|-------------------|------------------|---------------------|
| 2008-09      | 435,000.00          | 36,047.50         | 25,360.00        | 496,407.50          |
| 2009-10      | 205,000.00          | 25,360.00         | 20,696.25        | 251,056.25          |
| 2010-11      | 215,000.00          | 20,696.25         | 15,697.50        | 251,393.75          |
| 2011-12      | 225,000.00          | 15,697.50         | 10,353.75        | 251,051.25          |
| 2012-13      | 240,000.00          | 10,353.75         | 4,593.75         | 254,947.50          |
| 2013-14      | 175,000.00          | 4,593.75          | -                | 179,593.75          |
| <b>TOTAL</b> | <b>1,495,000.00</b> | <b>112,748.75</b> | <b>76,701.25</b> | <b>1,684,450.00</b> |

### 2000 General Obligation Bond

Street improvements and constructing, equipping, and expanding the Lewisville Municipal Center.

Total Original Issue: \$7,325,000.00

| Fiscal Year  | Principal 15-Feb  | Interest 15-Feb  | Interest 15-Aug | Total             |
|--------------|-------------------|------------------|-----------------|-------------------|
| 2008-09      | 465,000.00        | 12,555.00        | -               | 477,555.00        |
| <b>TOTAL</b> | <b>465,000.00</b> | <b>12,555.00</b> | <b>0.00</b>     | <b>477,555.00</b> |

### 2001 General Obligation Bond

Street, drainage, park and City Hall Facility improvements.

Total Original Issue: \$8,110,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug   | Total               |
|--------------|---------------------|-------------------|-------------------|---------------------|
| 2008-09      | 490,000.00          | 63,883.75         | 52,858.75         | <b>606,742.50</b>   |
| 2009-10      | 515,000.00          | 52,858.75         | 38,696.25         | <b>606,555.00</b>   |
| 2010-11      | 540,000.00          | 38,696.25         | 26,546.25         | <b>605,242.50</b>   |
| 2011-12      | 565,000.00          | 26,546.25         | 13,833.75         | <b>605,380.00</b>   |
| 2012-13      | 595,000.00          | 13,833.75         | 0.00              | <b>608,833.75</b>   |
| <b>TOTAL</b> | <b>2,705,000.00</b> | <b>195,818.75</b> | <b>131,935.00</b> | <b>3,032,753.75</b> |

## 2002 General Obligation Bond

Street, drainage, park improvements and the construction and equipment of a maintenance center for city vehicles.

Total Original Issue: \$7,735,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>        |
|--------------------|-------------------------|------------------------|------------------------|---------------------|
| 2008-09            | 445,000.00              | 71,032.50              | 60,463.75              | <b>576,496.25</b>   |
| 2009-10            | 465,000.00              | 60,463.75              | 49,420.00              | <b>574,883.75</b>   |
| 2010-11            | 485,000.00              | 49,420.00              | 37,901.25              | <b>572,321.25</b>   |
| 2011-12            | 505,000.00              | 37,901.25              | 25,907.50              | <b>568,808.75</b>   |
| 2012-13            | 530,000.00              | 25,907.50              | 13,320.00              | <b>569,227.50</b>   |
| 2013-14            | 555,000.00              | 13,320.00              | 0.00                   | <b>568,320.00</b>   |
| <b>TOTAL</b>       | <b>2,985,000.00</b>     | <b>258,045.00</b>      | <b>187,012.50</b>      | <b>3,430,057.50</b> |

## 2002 General Obligation Refunding Bond

Refunding a portion of the City's outstanding general obligation bond debt.

Total Original Issue: \$11,335,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>        |
|--------------------|-------------------------|------------------------|------------------------|---------------------|
| 2008-09            | 680,000.00              | 42,600.00              | 29,000.00              | 751,600.00          |
| 2009-10            | 575,000.00              | 29,000.00              | 17,500.00              | 621,500.00          |
| 2010-11            | 600,000.00              | 17,500.00              | 5,500.00               | 623,000.00          |
| 2011-12            | 275,000.00              | 5,500.00               | -                      | 280,500.00          |
| <b>TOTAL</b>       | <b>2,130,000.00</b>     | <b>94,600.00</b>       | <b>52,000.00</b>       | <b>2,276,600.00</b> |

## 2003 General Obligation Bond

Street and drainage improvements.

Total Original Issue: \$2,440,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>        |
|--------------------|-------------------------|------------------------|------------------------|---------------------|
| 2008-09            | 140,000.00              | 35,328.13              | 33,228.13              | 208,556.26          |
| 2009-10            | 145,000.00              | 33,228.13              | 30,690.63              | 208,918.76          |
| 2010-11            | 150,000.00              | 30,690.63              | 28,065.63              | 208,756.26          |
| 2011-12            | 155,000.00              | 28,065.63              | 25,159.38              | 208,225.01          |
| 2012-13            | 160,000.00              | 25,159.38              | 21,959.38              | 207,118.76          |
| 2013-14            | 165,000.00              | 21,959.38              | 18,865.63              | 205,825.01          |
| 2014-15            | 170,000.00              | 18,865.63              | 15,571.88              | 204,437.51          |
| 2015-16            | 180,000.00              | 15,571.88              | 11,971.88              | 207,543.76          |
| 2016-17            | 185,000.00              | 11,971.88              | 8,271.88               | 205,243.76          |
| 2017-18            | 195,000.00              | 8,271.88               | 4,250.00               | 207,521.88          |
| 2018-19            | 200,000.00              | 4,250.00               | -                      | 204,250.00          |
| <b>TOTAL</b>       | <b>1,845,000.00</b>     | <b>233,362.55</b>      | <b>198,034.42</b>      | <b>2,276,396.97</b> |

## 2004 General Obligation Bond

Street and drainage improvements.

Total Original Issue: \$6,860,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>        |
|--------------------|-------------------------|------------------------|------------------------|---------------------|
| 2008-09            | 365,000.00              | 124,453.13             | 117,153.13             | 606,606.26          |
| 2009-10            | 380,000.00              | 117,153.13             | 109,553.13             | 606,706.26          |
| 2010-11            | 395,000.00              | 109,553.13             | 101,653.13             | 606,206.26          |
| 2011-12            | 415,000.00              | 101,653.13             | 93,353.13              | 610,006.26          |
| 2012-13            | 430,000.00              | 93,353.13              | 84,753.13              | 608,106.26          |
| 2013-14            | 450,000.00              | 84,753.13              | 75,471.88              | 610,225.01          |
| 2014-15            | 470,000.00              | 75,471.88              | 65,190.63              | 610,662.51          |
| 2015-16            | 490,000.00              | 65,190.63              | 54,165.63              | 609,356.26          |
| 2016-17            | 510,000.00              | 54,165.63              | 42,690.63              | 606,856.26          |
| 2017-18            | 535,000.00              | 42,690.63              | 30,318.75              | 608,009.38          |
| 2018-19            | 560,000.00              | 30,318.75              | 15,618.75              | 605,937.50          |
| 2019-20            | 595,000.00              | 15,618.75              | -                      | 610,618.75          |
| <b>TOTAL</b>       | <b>5,595,000.00</b>     | <b>914,375.05</b>      | <b>789,921.92</b>      | <b>7,299,296.97</b> |

## 2005 Refunding & Improvement Bond

Street improvements and refunding a portion of the City's outstanding general obligation bond debt.

Total Original Issue: \$14,445,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>         |
|--------------------|-------------------------|------------------------|------------------------|----------------------|
| 2008-09            | 895,000.00              | 306,388.75             | 288,488.75             | 1,489,877.50         |
| 2009-10            | 1,420,000.00            | 288,488.75             | 252,988.75             | 1,961,477.50         |
| 2010-11            | 1,500,000.00            | 252,988.75             | 215,488.75             | 1,968,477.50         |
| 2011-12            | 1,575,000.00            | 215,488.75             | 176,113.75             | 1,966,602.50         |
| 2012-13            | 1,645,000.00            | 176,113.75             | 134,988.75             | 1,956,102.50         |
| 2013-14            | 1,410,000.00            | 134,988.75             | 99,738.75              | 1,644,727.50         |
| 2014-15            | 1,295,000.00            | 99,738.75              | 67,363.75              | 1,462,102.50         |
| 2015-16            | 1,030,000.00            | 67,363.75              | 41,613.75              | 1,138,977.50         |
| 2016-17            | 365,000.00              | 41,613.75              | 34,313.75              | 440,927.50           |
| 2017-18            | 380,000.00              | 34,313.75              | 26,713.75              | 441,027.50           |
| 2018-19            | 395,000.00              | 26,713.75              | 18,221.25              | 439,935.00           |
| 2019-20            | 410,000.00              | 18,221.25              | 9,406.25               | 437,627.50           |
| 2020-21            | 430,000.00              | 9,406.25               | -                      | 439,406.25           |
| <b>TOTAL</b>       | <b>12,750,000.00</b>    | <b>1,671,828.75</b>    | <b>1,365,440.00</b>    | <b>15,787,268.75</b> |

## 2006 General Obligation Bond

Street improvements and construction of jail facilities.

Total Original Issue: \$6,805,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb     | Interest 15-Aug     | Total               |
|--------------|---------------------|---------------------|---------------------|---------------------|
| 2008-09      | 340,000.00          | 139,143.13          | 132,343.13          | 611,486.26          |
| 2009-10      | 355,000.00          | 132,343.13          | 125,243.13          | 612,586.26          |
| 2010-11      | 370,000.00          | 125,243.13          | 117,843.13          | 613,086.26          |
| 2011-12      | 385,000.00          | 117,843.13          | 110,143.13          | 612,986.26          |
| 2012-13      | 400,000.00          | 110,143.13          | 102,143.13          | 612,286.26          |
| 2013-14      | 415,000.00          | 102,143.13          | 93,843.13           | 610,986.26          |
| 2014-15      | 435,000.00          | 93,843.13           | 84,708.13           | 613,551.26          |
| 2015-16      | 450,000.00          | 84,708.13           | 75,145.63           | 609,853.76          |
| 2016-17      | 470,000.00          | 75,145.63           | 65,040.63           | 610,186.26          |
| 2017-18      | 495,000.00          | 65,040.63           | 54,212.50           | 614,253.13          |
| 2018-19      | 515,000.00          | 54,212.50           | 42,625.00           | 611,837.50          |
| 2019-20      | 540,000.00          | 42,625.00           | 29,125.00           | 611,750.00          |
| 2020-21      | 570,000.00          | 29,125.00           | 14,875.00           | 614,000.00          |
| 2021-22      | 595,000.00          | 14,875.00           | -                   | 609,875.00          |
| <b>TOTAL</b> | <b>6,335,000.00</b> | <b>1,186,433.80</b> | <b>1,047,290.67</b> | <b>8,568,724.47</b> |

## Certificate of Obligation Bonds

### 2004 Certificate of Obligation Bond (4B Sales Tax Fund Issuance)

Acquisition of property and facilities for Convention/Civic Center purposes; construction and improvements of City park facilities; and Library improvements

Total Original Issue: \$21,215,000.00

| Fiscal Year  | Principal 15-Feb     | Interest 15-Feb     | Interest 15-Aug     | Total                |
|--------------|----------------------|---------------------|---------------------|----------------------|
| 2008-09      | 810,000.00           | 438,715.63          | 425,553.13          | 1,674,268.76         |
| 2009-10      | 835,000.00           | 425,553.13          | 410,940.63          | 1,671,493.76         |
| 2010-11      | 865,000.00           | 410,940.63          | 395,262.50          | 1,671,203.13         |
| 2011-12      | 900,000.00           | 395,262.50          | 377,825.00          | 1,673,087.50         |
| 2012-13      | 935,000.00           | 377,825.00          | 359,125.00          | 1,671,950.00         |
| 2013-14      | 980,000.00           | 359,125.00          | 334,625.00          | 1,673,750.00         |
| 2014-15      | 1,030,000.00         | 334,625.00          | 308,875.00          | 1,673,500.00         |
| 2015-16      | 1,080,000.00         | 308,875.00          | 281,875.00          | 1,670,750.00         |
| 2016-17      | 1,135,000.00         | 281,875.00          | 253,500.00          | 1,670,375.00         |
| 2017-18      | 1,195,000.00         | 253,500.00          | 222,131.25          | 1,670,631.25         |
| 2018-19      | 1,260,000.00         | 222,131.25          | 189,056.25          | 1,671,187.50         |
| 2019-20      | 1,330,000.00         | 189,056.25          | 154,143.75          | 1,673,200.00         |
| 2020-21      | 1,400,000.00         | 154,143.75          | 117,393.75          | 1,671,537.50         |
| 2021-22      | 1,475,000.00         | 117,393.75          | 80,518.75           | 1,672,912.50         |
| 2022-23      | 1,550,000.00         | 80,518.75           | 41,768.75           | 1,672,287.50         |
| 2023-24      | 1,630,000.00         | 41,768.75           | -                   | 1,671,768.75         |
| <b>TOTAL</b> | <b>18,410,000.00</b> | <b>4,391,309.39</b> | <b>3,952,593.76</b> | <b>26,753,903.15</b> |

**2007-A Certificate of Obligation Bond (Comb. Tax & Revenue - 4B Sales Tax Fund Issuance)**

Construction of an athletic complex and related improvements.

Total Original Issue: \$18,180,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>         |
|--------------------|-------------------------|------------------------|------------------------|----------------------|
| 2008-09            | 435,000.00              | 399,704.38             | 391,004.38             | 1,225,708.76         |
| 2009-10            | 450,000.00              | 391,004.38             | 382,004.38             | 1,223,008.76         |
| 2010-11            | 470,000.00              | 382,004.38             | 372,604.38             | 1,224,608.76         |
| 2011-12            | 490,000.00              | 372,604.38             | 362,804.38             | 1,225,408.76         |
| 2012-13            | 510,000.00              | 362,804.38             | 352,604.38             | 1,225,408.76         |
| 2013-14            | 530,000.00              | 352,604.38             | 342,004.38             | 1,224,608.76         |
| 2014-15            | 550,000.00              | 342,004.38             | 329,629.38             | 1,221,633.76         |
| 2015-16            | 580,000.00              | 329,629.38             | 315,129.38             | 1,224,758.76         |
| 2016-17            | 605,000.00              | 315,129.38             | 303,029.38             | 1,223,158.76         |
| 2017-18            | 630,000.00              | 303,029.38             | 290,429.38             | 1,223,458.76         |
| 2018-19            | 655,000.00              | 290,429.38             | 277,329.38             | 1,222,758.76         |
| 2019-20            | 685,000.00              | 277,329.38             | 263,115.63             | 1,225,445.01         |
| 2020-21            | 710,000.00              | 263,115.63             | 248,028.13             | 1,221,143.76         |
| 2021-22            | 745,000.00              | 248,028.13             | 232,196.88             | 1,225,225.01         |
| 2022-23            | 775,000.00              | 232,196.88             | 215,243.75             | 1,222,440.63         |
| 2023-24            | 810,000.00              | 215,243.75             | 197,525.00             | 1,222,768.75         |
| 2024-25            | 850,000.00              | 197,525.00             | 176,275.00             | 1,223,800.00         |
| 2025-26            | 895,000.00              | 176,275.00             | 153,900.00             | 1,225,175.00         |
| 2026-27            | 940,000.00              | 153,900.00             | 130,400.00             | 1,224,300.00         |
| 2027-28            | 985,000.00              | 130,400.00             | 105,775.00             | 1,221,175.00         |
| 2028-29            | 1,035,000.00            | 105,775.00             | 79,900.00              | 1,220,675.00         |
| 2029-30            | 1,090,000.00            | 79,900.00              | 52,650.00              | 1,222,550.00         |
| 2030-31            | 1,145,000.00            | 52,650.00              | 26,887.50              | 1,224,537.50         |
| 2031-32            | 1,195,000.00            | 26,887.50              | -                      | 1,221,887.50         |
| <b>TOTAL</b>       | <b>17,765,000.00</b>    | <b>6,000,174.45</b>    | <b>5,600,470.07</b>    | <b>29,365,644.52</b> |

**2007-B Certificate of Obligation Bond (Comb. Tax & Revenue - TIF Fund Issuance)**

Construction of an arts activity center and related improvements and development of a parking lot.

Total Original Issue: \$8,040,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b> |
|--------------------|-------------------------|------------------------|------------------------|--------------|
| 2008-09            | -                       | 174,689.38             | 174,689.38             | 349,378.76   |
| 2009-10            | -                       | 174,689.38             | 174,689.38             | 349,378.76   |
| 2010-11            | 20,000.00               | 174,689.38             | 174,289.38             | 368,978.76   |
| 2011-12            | 40,000.00               | 174,289.38             | 173,489.38             | 387,778.76   |
| 2012-13            | 165,000.00              | 173,489.38             | 169,776.88             | 508,266.26   |
| 2013-14            | 205,000.00              | 169,776.88             | 165,164.38             | 539,941.26   |
| 2014-15            | 245,000.00              | 165,164.38             | 159,651.88             | 569,816.26   |
| 2015-16            | 295,000.00              | 159,651.88             | 153,014.38             | 607,666.26   |
| 2016-17            | 330,000.00              | 153,014.38             | 145,589.38             | 628,603.76   |
| 2017-18            | 380,000.00              | 145,589.38             | 137,989.38             | 663,578.76   |
| 2018-19            | 430,000.00              | 137,989.38             | 129,120.63             | 697,110.01   |

|              |                     |                     |                     |                      |
|--------------|---------------------|---------------------|---------------------|----------------------|
| 2019-20      | 485,000.00          | 129,120.63          | 119,056.88          | 733,177.51           |
| 2020-21      | 545,000.00          | 119,056.88          | 107,475.63          | 771,532.51           |
| 2021-22      | 595,000.00          | 107,475.63          | 94,683.13           | 797,158.76           |
| 2022-23      | 660,000.00          | 94,683.13           | 80,328.13           | 835,011.26           |
| 2023-24      | 730,000.00          | 80,328.13           | 64,359.38           | 874,687.51           |
| 2024-25      | 805,000.00          | 64,359.38           | 46,750.00           | 916,109.38           |
| 2025-26      | 890,000.00          | 46,750.00           | 24,500.00           | 961,250.00           |
| 2026-27      | 980,000.00          | 24,500.00           | -                   | 1,004,500.00         |
| <b>TOTAL</b> | <b>7,800,000.00</b> | <b>2,469,306.96</b> | <b>2,294,617.58</b> | <b>12,563,924.54</b> |

## Revenue Bonds

### 1997 Revenue Bond (Refunding & Improvement)

Refunding a portion of the outstanding revenue bond debt and water and sewer line replacement, raw water intake structure, lift station, and pump station.

Total Original Issue: \$10,140,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb  | Interest 15-Aug  | Total               |
|--------------|---------------------|------------------|------------------|---------------------|
| 2008-09      | 430,000.00          | 34,605.00        | 23,102.50        | 487,707.50          |
| 2009-10      | 190,000.00          | 23,102.50        | 17,925.00        | 231,027.50          |
| 2010-11      | 205,000.00          | 17,925.00        | 12,236.25        | 235,161.25          |
| 2011-12      | 210,000.00          | 12,236.25        | 6,356.25         | 228,592.50          |
| 2012-13      | 225,000.00          | 6,356.25         | -                | 231,356.25          |
| <b>TOTAL</b> | <b>1,260,000.00</b> | <b>94,225.00</b> | <b>59,620.00</b> | <b>1,413,845.00</b> |

### 1998 Revenue Bond

Improvements and extensions to the combined waterworks and sewer system.

Total Original Issue: \$4,000,000.00

| Fiscal Year  | Principal 15-Feb  | Interest 15-Feb  | Interest 15-Aug  | Total             |
|--------------|-------------------|------------------|------------------|-------------------|
| 2008-09      | 275,000.00        | 21,158.75        | 14,627.50        | 310,786.25        |
| 2009-10      | 290,000.00        | 14,627.50        | 7,595.00         | 312,222.50        |
| 2010-11      | 310,000.00        | 7,595.00         | -                | 317,595.00        |
| <b>TOTAL</b> | <b>875,000.00</b> | <b>43,381.25</b> | <b>22,222.50</b> | <b>940,603.75</b> |

### 1999 Revenue Bond (Refunding & Improvement)

Water system improvements and refunding a portion of the outstanding revenue bond debt.

Total Original Issue: \$7,805,000.00

| Fiscal Year | Principal 15-Feb | Interest 15-Feb | Interest 15-Aug | Total      |
|-------------|------------------|-----------------|-----------------|------------|
| 2008-09     | 650,000.00       | 43,462.50       | 28,350.00       | 721,812.50 |
| 2009-10     | 470,000.00       | 28,350.00       | 17,187.50       | 515,537.50 |

|              |                     |                   |                  |                     |
|--------------|---------------------|-------------------|------------------|---------------------|
| 2010-11      | 125,000.00          | 17,187.50         | 14,125.00        | 156,312.50          |
| 2011-12      | 130,000.00          | 14,125.00         | 10,875.00        | 155,000.00          |
| 2012-13      | 135,000.00          | 10,875.00         | 7,500.00         | 153,375.00          |
| 2013-14      | 145,000.00          | 7,500.00          | 3,875.00         | 156,375.00          |
| 2014-15      | 155,000.00          | 3,875.00          | -                | 158,875.00          |
| <b>TOTAL</b> | <b>1,810,000.00</b> | <b>125,375.00</b> | <b>81,912.50</b> | <b>2,017,287.50</b> |

### 1999 Revenue Bond (Subordinate Lien)

Improvements and extensions to the City's waterworks and sewer system.

Total Original Issue: \$7,805,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug   | Total               |
|--------------|---------------------|-------------------|-------------------|---------------------|
| 2008-09      | 470,000.00          | 138,966.25        | 138,966.25        | 747,932.50          |
| 2009-10      | 490,000.00          | 129,448.75        | 129,448.75        | 748,897.50          |
| 2010-11      | 505,000.00          | 119,281.25        | 119,281.25        | 743,562.50          |
| 2011-12      | 525,000.00          | 108,550.00        | 108,550.00        | 742,100.00          |
| 2012-13      | 545,000.00          | 97,262.50         | 97,262.50         | 739,525.00          |
| 2013-14      | 570,000.00          | 85,408.75         | 85,408.75         | 740,817.50          |
| 2014-15      | 595,000.00          | 72,868.75         | 72,868.75         | 740,737.50          |
| 2015-16      | 620,000.00          | 59,630.00         | 59,630.00         | 739,260.00          |
| 2016-17      | 645,000.00          | 45,680.00         | 45,680.00         | 736,360.00          |
| 2017-18      | 670,000.00          | 31,167.50         | 31,167.50         | 732,335.00          |
| 2018-19      | 700,000.00          | 15,925.00         | 15,925.00         | 731,850.00          |
| <b>TOTAL</b> | <b>6,335,000.00</b> | <b>904,188.75</b> | <b>904,188.75</b> | <b>8,143,377.50</b> |

### 2000 Revenue Bond

Extensions and improvements to City's waterworks and sewer system

Total Original Issue: \$7,000,000.00

| Fiscal Year  | Principal 15-Feb  | Interest 15-Feb  | Interest 15-Aug | Total             |
|--------------|-------------------|------------------|-----------------|-------------------|
| 2008-09      | 440,000.00        | 11,880.00        | -               | 451,880.00        |
| <b>TOTAL</b> | <b>440,000.00</b> | <b>11,880.00</b> | <b>0.00</b>     | <b>451,880.00</b> |

### 2002 Revenue Bond (Refunding)

Refunding of 1993 Revenue Bond issue in full.

Total Original Issue: \$11,810,000.00

| Fiscal Year  | Principal 15-Feb  | Interest 15-Feb  | Interest 15-Aug  | Total             |
|--------------|-------------------|------------------|------------------|-------------------|
| 2008-09      | 125,000.00        | 16,931.25        | 14,337.50        | 156,268.75        |
| 2009-10      | 140,000.00        | 14,337.50        | 11,362.50        | 165,700.00        |
| 2010-11      | 155,000.00        | 11,362.50        | 7,991.25         | 174,353.75        |
| 2011-12      | 170,000.00        | 7,991.25         | 4,208.75         | 182,200.00        |
| 2012-13      | 185,000.00        | 4,208.75         | -                | 189,208.75        |
| <b>TOTAL</b> | <b>775,000.00</b> | <b>54,831.25</b> | <b>37,900.00</b> | <b>867,731.25</b> |

## 2002-A Revenue Bond

Improvements and extensions to the City's waterworks and sewer system.

Total Original Issue: \$11,810,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug   | Total               |
|--------------|---------------------|-------------------|-------------------|---------------------|
| 2008-09      | 485,000.00          | 147,546.25        | 136,027.50        | 768,573.75          |
| 2009-10      | 510,000.00          | 136,027.50        | 123,915.00        | 769,942.50          |
| 2010-11      | 535,000.00          | 123,915.00        | 111,208.75        | 770,123.75          |
| 2011-12      | 560,000.00          | 111,208.75        | 97,908.75         | 769,117.50          |
| 2012-13      | 585,000.00          | 97,908.75         | 84,015.00         | 766,923.75          |
| 2013-14      | 610,000.00          | 84,015.00         | 69,375.00         | 763,390.00          |
| 2014-15      | 645,000.00          | 69,375.00         | 53,250.00         | 767,625.00          |
| 2015-16      | 675,000.00          | 53,250.00         | 36,375.00         | 764,625.00          |
| 2016-17      | 710,000.00          | 36,375.00         | 18,625.00         | 765,000.00          |
| 2017-18      | 745,000.00          | 18,625.00         | -                 | 763,625.00          |
| <b>TOTAL</b> | <b>6,060,000.00</b> | <b>878,246.25</b> | <b>730,700.00</b> | <b>7,668,946.25</b> |

## 2003 Revenue Bond

Improvements and extensions to the City's waterworks and sewer system.

Total Original Issue: \$4,600,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug   | Total               |
|--------------|---------------------|-------------------|-------------------|---------------------|
| 2008-09      | 255,000.00          | 68,318.75         | 64,493.75         | 387,812.50          |
| 2009-10      | 260,000.00          | 64,493.75         | 58,643.75         | 383,137.50          |
| 2010-11      | 275,000.00          | 58,643.75         | 52,456.25         | 386,100.00          |
| 2011-12      | 285,000.00          | 52,456.25         | 47,112.50         | 384,568.75          |
| 2012-13      | 295,000.00          | 47,112.50         | 41,212.50         | 383,325.00          |
| 2013-14      | 310,000.00          | 41,212.50         | 35,400.00         | 386,612.50          |
| 2014-15      | 320,000.00          | 35,400.00         | 29,200.00         | 384,600.00          |
| 2015-16      | 335,000.00          | 29,200.00         | 22,500.00         | 386,700.00          |
| 2016-17      | 350,000.00          | 22,500.00         | 15,500.00         | 388,000.00          |
| 2017-18      | 360,000.00          | 15,500.00         | 8,075.00          | 383,575.00          |
| 2018-19      | 380,000.00          | 8,075.00          | -                 | 388,075.00          |
| <b>TOTAL</b> | <b>3,425,000.00</b> | <b>442,912.50</b> | <b>374,593.75</b> | <b>4,242,506.25</b> |

## 2003-A Revenue Bond (Refunding)

Refunding a portion of the City's outstanding revenue debt.

Total Original Issue: \$4,870,000.00

| Fiscal Year | Principal 15-Feb | Interest 15-Feb | Interest 15-Aug | Total      |
|-------------|------------------|-----------------|-----------------|------------|
| 2008-09     | 695,000.00       | 48,962.50       | 36,800.00       | 780,762.50 |
| 2009-10     | 715,000.00       | 36,800.00       | 22,500.00       | 774,300.00 |

|              |                     |                   |                  |                     |
|--------------|---------------------|-------------------|------------------|---------------------|
| 2010-11      | 750,000.00          | 22,500.00         | 7,500.00         | 780,000.00          |
| 2011-12      | 375,000.00          | 7,500.00          | -                | 382,500.00          |
| <b>TOTAL</b> | <b>2,535,000.00</b> | <b>115,762.50</b> | <b>66,800.00</b> | <b>2,717,562.50</b> |

### 2005 Revenue Bond (Refunding & Improvements)

Improvements and extensions to the combined waterworks and sewer system and refunding a portion of the revenue bond debt.

Total Original Issue: \$11,475,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb     | Interest 15-Aug     | Total                |
|--------------|---------------------|---------------------|---------------------|----------------------|
| 2008-09      | 525,000.00          | 226,456.25          | 217,268.75          | 968,725.00           |
| 2009-10      | 1,055,000.00        | 217,268.75          | 190,893.75          | 1,463,162.50         |
| 2010-11      | 910,000.00          | 190,893.75          | 172,693.75          | 1,273,587.50         |
| 2011-12      | 1,285,000.00        | 172,693.75          | 140,568.75          | 1,598,262.50         |
| 2012-13      | 1,345,000.00        | 140,568.75          | 106,943.75          | 1,592,512.50         |
| 2013-14      | 1,235,000.00        | 106,943.75          | 76,068.75           | 1,418,012.50         |
| 2014-15      | 925,000.00          | 76,068.75           | 52,943.75           | 1,054,012.50         |
| 2015-16      | 890,000.00          | 52,943.75           | 32,918.75           | 975,862.50           |
| 2016-17      | 290,000.00          | 32,918.75           | 27,118.75           | 350,037.50           |
| 2017-18      | 300,000.00          | 27,118.75           | 21,118.75           | 348,237.50           |
| 2018-19      | 315,000.00          | 21,118.75           | 14,425.00           | 350,543.75           |
| 2019-20      | 325,000.00          | 14,425.00           | 7,437.50            | 346,862.50           |
| 2020-21      | 340,000.00          | 7,437.50            | -                   | 347,437.50           |
| <b>TOTAL</b> | <b>9,740,000.00</b> | <b>1,286,856.25</b> | <b>1,060,400.00</b> | <b>12,087,256.25</b> |

### 2006 Revenue Bond

Improvements and extensions to the City's waterworks and sewer system.

Total Original Issue: \$4,000,000.00

| Fiscal Year  | Principal 15-Feb    | Interest 15-Feb   | Interest 15-Aug   | Total               |
|--------------|---------------------|-------------------|-------------------|---------------------|
| 2008-09      | 195,000.00          | 77,661.25         | 73,761.25         | 346,422.50          |
| 2009-10      | 205,000.00          | 73,761.25         | 69,661.25         | 348,422.50          |
| 2010-11      | 210,000.00          | 69,661.25         | 65,461.25         | 345,122.50          |
| 2011-12      | 220,000.00          | 65,461.25         | 61,061.25         | 346,522.50          |
| 2012-13      | 230,000.00          | 61,061.25         | 56,461.25         | 347,522.50          |
| 2013-14      | 240,000.00          | 56,461.25         | 51,661.25         | 348,122.50          |
| 2014-15      | 250,000.00          | 51,661.25         | 46,411.25         | 348,072.50          |
| 2015-16      | 260,000.00          | 46,411.25         | 41,048.75         | 347,460.00          |
| 2016-17      | 270,000.00          | 41,048.75         | 35,311.25         | 346,360.00          |
| 2017-18      | 280,000.00          | 35,311.25         | 29,186.25         | 344,497.50          |
| 2018-19      | 295,000.00          | 29,186.25         | 22,548.75         | 346,735.00          |
| 2019-20      | 310,000.00          | 22,548.75         | 15,418.75         | 347,967.50          |
| 2020-21      | 325,000.00          | 15,418.75         | 7,862.50          | 348,281.25          |
| 2021-22      | 340,000.00          | 7,862.50          | -                 | 347,862.50          |
| <b>TOTAL</b> | <b>3,630,000.00</b> | <b>653,516.25</b> | <b>575,855.00</b> | <b>4,859,371.25</b> |

## 2008 Revenue Bond

Improvements and extensions to the City's waterworks and sewer system.

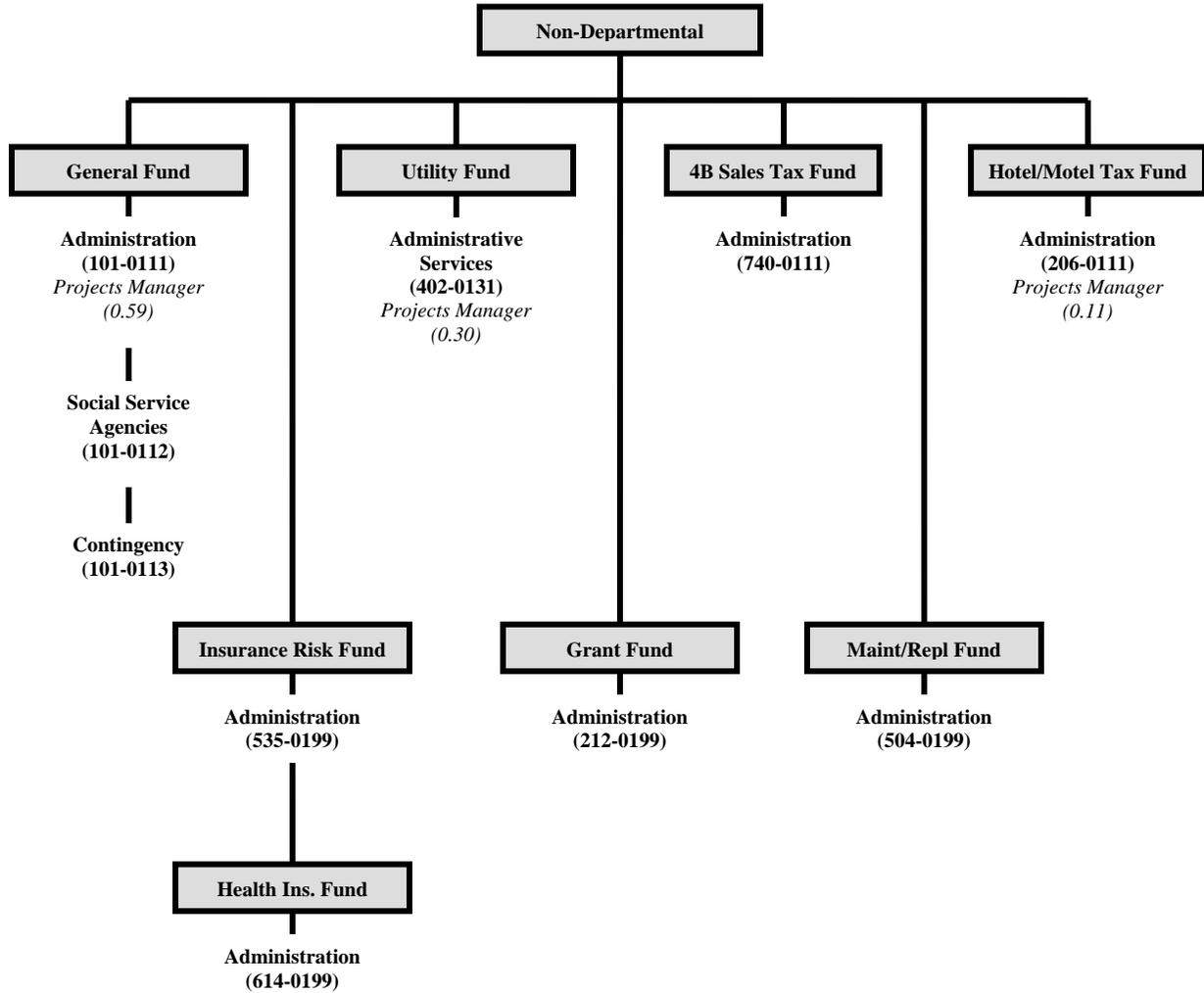
Total Original Issue: \$10,300,000.00

| <b>Fiscal Year</b> | <b>Principal 15-Feb</b> | <b>Interest 15-Feb</b> | <b>Interest 15-Aug</b> | <b>Total</b>         |
|--------------------|-------------------------|------------------------|------------------------|----------------------|
| 2008-09            | 430,000.00              | 184,384.38             | 176,859.38             | 791,243.76           |
| 2009-10            | 445,000.00              | 176,859.38             | 169,071.88             | 790,931.26           |
| 2010-11            | 460,000.00              | 169,071.88             | 161,021.88             | 790,093.76           |
| 2011-12            | 480,000.00              | 161,021.88             | 152,621.88             | 793,643.76           |
| 2012-13            | 495,000.00              | 152,621.88             | 142,721.88             | 790,343.76           |
| 2013-14            | 515,000.00              | 142,721.88             | 132,421.88             | 790,143.76           |
| 2014-15            | 535,000.00              | 132,421.88             | 121,721.88             | 789,143.76           |
| 2015-16            | 560,000.00              | 121,721.88             | 110,521.88             | 792,243.76           |
| 2016-17            | 580,000.00              | 110,521.88             | 98,921.88              | 789,443.76           |
| 2017-18            | 605,000.00              | 98,921.88              | 86,821.88              | 790,743.76           |
| 2018-19            | 630,000.00              | 86,821.88              | 74,615.63              | 791,437.51           |
| 2019-20            | 655,000.00              | 74,615.63              | 61,515.63              | 791,131.26           |
| 2020-21            | 685,000.00              | 61,515.63              | 47,387.50              | 793,903.13           |
| 2021-22            | 710,000.00              | 47,387.50              | 32,300.00              | 789,687.50           |
| 2022-23            | 745,000.00              | 32,300.00              | 16,468.75              | 793,768.75           |
| 2023-24            | 775,000.00              | 16,468.75              | 0.00                   | 791,468.75           |
| <b>TOTAL</b>       | <b>9,305,000.00</b>     | <b>1,769,378.19</b>    | <b>1,584,993.81</b>    | <b>12,659,372.00</b> |

# Non-Departmental

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## Organizational Chart



# Non-Departmental

The purpose of Non-Departmental/Miscellaneous is to provide segregated funds to all City departments and various social service agencies in Lewisville. In addition, consulting fees and contractual obligations are accounted for in this non-departmental cost center. For FY 2008-09, a Capital Projects Manager position has been funded in the non-departmental activity.

## Personnel

|           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Full-Time | 1                   | -                   | -                   | -                    | 1                    |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | (132,768)           | (211,501)           | 24,750              | 12,250               | 154,401              |
| Supplies                  | 29,587              | 23,397              | 26,768              | 109,249              | 5,950                |
| Services & Other Charges  | 1,331,653           | 1,002,140           | 1,766,437           | 1,252,982            | 1,573,450            |
| Transfers & Reimbursement | 6,368,579           | 5,330,797           | 5,218,521           | 9,285,342            | 7,512,130            |
| Capital Outlay            | -                   | 20,544              | 278,393             | 297,443              | 557,154              |

## Expenditures By Activity

### General Fund

|  | (101-0111)<br>General Fund |                     |                     |                      |                      |
|--|----------------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Administration</b>  | <b>General Fund</b>        |                     |                     |                      |                      |
| Expenditures for professional services and other general government functions that cannot be allocated to individual departments are assigned Miscellaneous expenses. Also included in this function is an allowance for bad debt for certain General Fund receivables. The FY 05-06 actual amount included a transfer to fund the Windhaven Dr capital improvement project. |                            |                     |                     |                      |                      |
|  | 2005-2006<br>Actual        | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
| Personal Services  | (55,401)                   | (130,390)           | 10,000              | 9,000                | 89,492               |
| Supplies   | 28,225                     | 23,397              | 5,968               | 15,149               | 5,950                |
| Services & Other Charges   | 661,094                    | 611,874             | 1,080,649           | 568,419              | 851,161              |
| Transfers & Reimbursement  | 1,634,785                  | 330,709             | 150,000             | 700,000              | -                    |
| Capital Outlay   | -                          | 20,544              | 40,950              | 40,000               | -                    |
|  | <b>2,268,704</b>           | <b>856,133</b>      | <b>1,287,567</b>    | <b>1,332,568</b>     | <b>946,603</b>       |

### Personnel Schedule

|                                 |          |          |          |          |             |
|---------------------------------|----------|----------|----------|----------|-------------|
| Project Manager                 | -        | -        | -        | -        | 0.59        |
| Management Projects Coordinator | 1        | -        | -        | -        | -           |
| <b>Total Full-Time</b>          | <b>1</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0.59</b> |

(101-0112)

**Social Service Agencies****General Fund**

Financial Assistance to social service agencies operating within Lewisville is made available annually. Local agencies receiving aid include SPAN, Friends of the Family, Youth and Family Services, Greater Lewisville Cares, Pediplace, Camp Summit, Retired Senior Volunteer Program and Communities in Schools.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 166,364             | 157,487             | 173,250             | 170,000              | 173,250              |
|                          | <b>166,364</b>      | <b>157,487</b>      | <b>173,250</b>      | <b>170,000</b>       | <b>173,250</b>       |

(101-0113)

**Reserves / Contingency****General Fund**

As required by the City Charter, Reserves/Contingency is the appropriated reserve for the General Fund, which is to be used for unforeseen events occurring during the fiscal year.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | -                   | -                   | 100                 | 25                   | 100                  |
|                          | -                   | -                   | <b>100</b>          | <b>25</b>            | <b>100</b>           |

(101-0199)

**Fund Balance Expenditures****General Fund**

This activity tracks expenditures funded through General Fund reserves.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges  | -                   | -                   | 207,500             | 197,600              | 223,400              |
| Transfers & Reimbursement | -                   | -                   | 1,031,098           | 1,079,598            | 414,907              |
| Capital Outlay            | -                   | -                   | 94,171              | 94,171               | 294,602              |
|                           | -                   | -                   | <b>1,332,769</b>    | <b>1,371,369</b>     | <b>932,909</b>       |

**Disaster Recovery Fund**

(114-0111)

**Administration****Disaster Recovery Fund**

This activity accounts for reimbursements for disaster response (State or Federally declared) that required the use of city personnel or equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 274                 | -                   | -                   | -                    | -                    |
|                          | <b>274</b>          | -                   | -                   | -                    | -                    |

(114-0131)

**ADMIN SVCS NON DEPARTMENT****Disaster Recovery Fund**

This activity accounts for reimbursements for disaster response (State or Federally declared) that required the use of city personnel or equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 1,876               | -                   | -                   | -                    | -                    |
|                          | <b>1,876</b>        | -                   | -                   | -                    | -                    |

## Grant Fund

(114-0111)

### Administration

Disaster Recovery Fund

This activity accounts for reimbursements for disaster response (State or Federally declared) that required the use of city personnel or equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 150                 | -                   | -                   | -                    | -                    |
| Services & Other Charges | 91                  | -                   | -                   | -                    | -                    |
|                          | <b>241</b>          | <b>-</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

(271-0199)

### Fund Balance Expenditures

Grants

This activity is used to account for transfers back to the General Fund of any excess matches.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges  | -                   | -                   | -                   | -                    | 7,936                |
| Transfers & Reimbursement | -                   | 300,000             | -                   | 102,670              | -                    |
|                           | <b>-</b>            | <b>300,000</b>      | <b>-</b>            | <b>102,670</b>       | <b>7,936</b>         |

## Hotel / Motel Tax Fund

(206-0111)

### Administration

Hotel / Motel Tax Fund

This \$243,093 payment is to the Hilton Garden Inn for a management fee for the operating of the convention center on behalf of the city in order to maximize the promotion of tourism and the Lewisville hotel industry. This activity also accounts for 11% of the Projects Manager position which is currently overseeing the Arts Center construction.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | -                   | -                   | -                   | -                    | 14,740               |
| Services & Other Charges | -                   | -                   | 243,000             | 243,000              | 243,093              |
|                          | <b>-</b>            | <b>-</b>            | <b>243,000</b>      | <b>243,000</b>       | <b>257,833</b>       |

### Personnel Schedule

|                        |          |          |          |          |             |
|------------------------|----------|----------|----------|----------|-------------|
| Projects Manager       | -        | -        | -        | -        | 0.11        |
| <b>Total Full-Time</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0.11</b> |

## Recreation Activity Fund

(210-0199)

### Fund Balance Expenditures Recreation Activity Fund

This activity accounts for one-time expenditures out of the Recreation Fund reserves.

|          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies | -                   | -                   | 20,800              | 20,800               | -                    |
|          | -                   | -                   | <b>20,800</b>       | <b>20,800</b>        | -                    |

## Municipal Court Technology Fund

(229-0199)

### Fund Balance Expenditures Municipal Court Technology Fund

This activity accounts for one-time expenditures out of the Municipal Court Technology Fund reserves.

|          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies | -                   | -                   | -                   | 71,800               | -                    |
|          | -                   | -                   | -                   | <b>71,800</b>        | -                    |

## Water & Sewer Fund

(402-0131)

### Administrative Services Water & Sewer Fund

The purpose of this non-departmental activity is to account for all expenditures not directly associated with the provision of water/sewer service or utility billing such as the indirect cost transfer and debt service requirements. Also tracks capital project management expenditures.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | (77,367)            | (81,111)            | 14,750              | 3,250                | 50,169               |
| Supplies                  | 1,212               | -                   | -                   | 1,500                | -                    |
| Services & Other Charges  | 501,953             | 232,779             | 61,938              | 73,938               | 74,510               |
| Transfers & Reimbursement | 2,965,153           | 2,915,088           | 3,202,423           | 3,202,423            | 3,064,023            |
|                           | <b>3,390,952</b>    | <b>3,066,756</b>    | <b>3,279,111</b>    | <b>3,281,111</b>     | <b>3,188,702</b>     |

#### Personnel Schedule

|                        |   |   |   |   |             |
|------------------------|---|---|---|---|-------------|
| Projects Manager       | - | - | - | - | 0.30        |
| <b>Total Full-Time</b> | - | - | - | - | <b>0.30</b> |

(402-0199)

### Fund Balance Expenditures Water & Sewer Fund

This activity accounts for one-time expenditures and transfers to the capital projects program out of the Utility Fund reserves.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfers & Reimbursement | -                   | -                   | 250,000             | 250,000              | 2,400,000            |
|                           | -                   | -                   | <b>250,000</b>      | <b>250,000</b>       | <b>2,400,000</b>     |

## Maintenance & Replacement Fund

(504-0199)

### Fund Balance Expenditures Maintenance & Replacement Fund

This activity accounts for one-time expenditures out of the Maintenance and Replacement Fund reserves.

|                | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Capital Outlay | -                   | -                   | -                   | -                    | 160,636              |
|                | -                   | -                   | -                   | -                    | <b>160,636</b>       |

## Insurance Risk Fund

(535-0199)

### Fund Balance Expenditures Insurance Risk Fund

This activity accounts for one-time expenditures out of the Risk Fund reserves.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfers & Reimbursement | -                   | -                   | -                   | 1,000,000            | -                    |
| Capital Outlay            | -                   | -                   | 143,272             | 163,272              | 101,916              |
|                           | -                   | -                   | <b>143,272</b>      | <b>1,163,272</b>     | <b>101,916</b>       |

## Health Insurance Trust Fund

(614-0199)

### Fund Balance Expenditures Health Insurance Trust Fund

This activity accounts for transfers out to the Other Post Employment Benefits (OPEB) Fund.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfers & Reimbursement | -                   | -                   | -                   | 1,000,000            | 773,200              |
|                           | -                   | -                   | -                   | <b>1,000,000</b>     | <b>773,200</b>       |

## 4B Sales Tax Fund

(740-0111)

### Administration 4B Sales Tax Fund

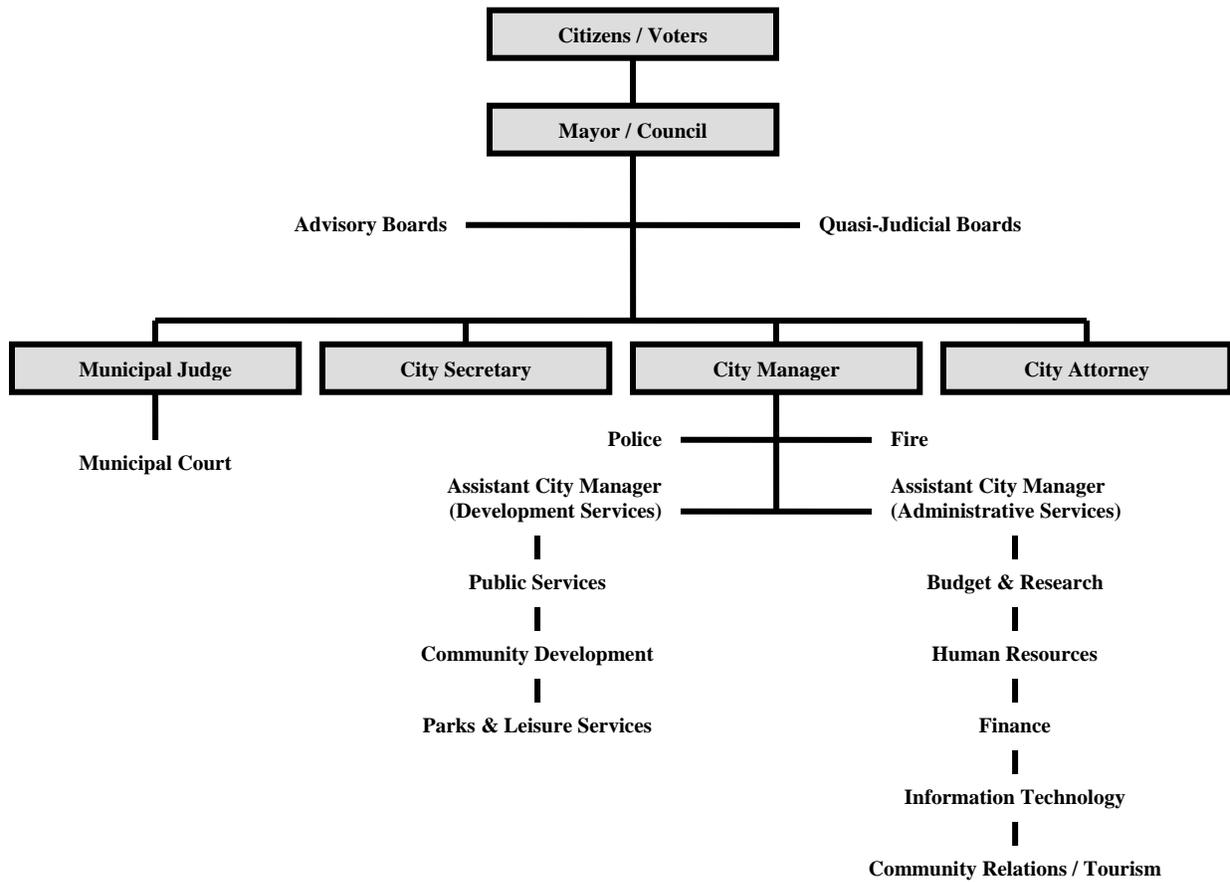
This activity accounts for administrative costs and transfers to capital projects.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfers & Reimbursement | 1,768,641           | 1,785,000           | 585,000             | 1,950,651            | 860,000              |
|                           | <b>1,768,641</b>    | <b>1,785,000</b>    | <b>585,000</b>      | <b>1,950,651</b>     | <b>860,000</b>       |

# Mayor / Council

## Organizational Chart

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# Mayor & Council

It is the purpose of the Mayor and Council to provide policy direction and input to the City Manager and staff in order to meet the public service needs of the residents of Lewisville. Council members serve as the legislative body and are responsible for appointing the City Manager, City Secretary, City Attorney and Municipal Court Judge. In addition, Council provides guidance to State and Federal representatives, promotes interlocal cooperation with neighboring communities and takes an active role in community projects and functions.

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 9,711               | 8,798               | 10,939              | 10,939               | 10,295               |
| Supplies                  | 266                 | 82                  | 200                 | 200                  | 200                  |
| Services & Other Charges  | 48,962              | 60,877              | 61,660              | 61,660               | 61,321               |
| Transfers & Reimbursement | 5,845               | 5,845               | 6,162               | 6,162                | 7,145                |

## Expenditures By Activity

### General Fund

(101-0211)

#### Administration

General Fund

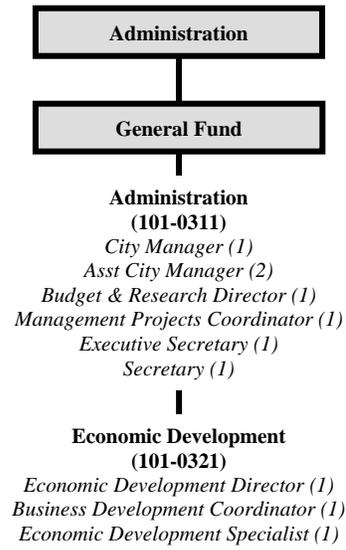
The City of Lewisville operates under a Home Rule Charter with the Council/Manager form of government. All policy-making decisions are vested in the City Council. The City Council is comprised of five Council members and a Mayor, each serving three-year terms. The City Council appoints the City Manager, City Secretary, City Attorney and Municipal Judge. The City Council also appoints members to boards/commissions/committees and various ad hoc committees. Council members began receiving \$50 per City Council meeting attended through a change in the City Charter effective in late '04.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 9,711               | 8,798               | 10,939              | 10,939               | 10,295               |
| Supplies                  | 266                 | 82                  | 200                 | 200                  | 200                  |
| Services & Other Charges  | 48,962              | 60,877              | 61,660              | 61,660               | 61,321               |
| Transfers & Reimbursement | 5,845               | 5,845               | 6,162               | 6,162                | 7,145                |
|                           | <b>64,783</b>       | <b>75,602</b>       | <b>78,961</b>       | <b>78,961</b>        | <b>78,961</b>        |

# Administration

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## Organizational Chart



# Administration

The purpose of the Administration Department is to provide leadership necessary for the implementation of City Council policy direction, administration of the organization and delivery of service to the citizens of Lewisville. Economic Development, Strategic Planning and Budget and Research functions are all accounted for in the City Administration budget.

## Accomplishments

| <u>Objective</u>  | <u>Accomplishment</u>   |
|---|---|
| Maximize development opportunities in underdeveloped properties                       | The Economic Development Department completed right-of-way acquisition for the Southwest Lewisville Infrastructure project, opening the area up to development. The Old Town Master Plan was completed for the 400 acre Old Town Development Area. A funding source analysis was completed for assistance in brownfield redevelopment. The department completed several mapping efforts, including an Old Town land use analysis, vacant parcel inventory, brownfield target area map, and redevelopment guide.   |
| Utilize aggressive economic development strategies to enhance sales/property tax base | During FY 07-08, the Economic Development Department employed more aggressive marketing efforts by initiating a transition to digital marketing, conducting proactive lead campaigns, enhancing graphics, producing marketing CD's, creating a sponsor funded marketing space on the back panel of the annual aerial map, hosting a quarterly issue forum for key audiences, and presenting location proposals to over 87 prospects. Additionally, the department implemented a prospect tracking database to more thoroughly pursue projects considering Lewisville. |

## Personnel

|                  | <b>2005-2006</b> | <b>2006-2007</b> | <b>2007-2008</b> | <b>2007-2008</b> | <b>2008-2009</b> |
|------------------|------------------|------------------|------------------|------------------|------------------|
|                  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Adopted</b>   |
| <b>Full-Time</b> | <b>15.00</b>     | <b>10</b>        | <b>10</b>        | <b>10</b>        | <b>10</b>        |

## Expenditures

|                           | <b>2005-2006</b> | <b>2006-2007</b> | <b>2007-2008</b> | <b>2007-2008</b> | <b>2008-2009</b> |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
|                           | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Adopted</b>   |
| Personal Services         | 1,400,124        | 1,149,869        | 1,197,868        | 1,187,236        | 1,254,274        |
| Supplies                  | 52,939           | 10,109           | 11,633           | 9,400            | 8,628            |
| Services & Other Charges  | 653,713          | 44,641           | 72,841           | 77,649           | 114,730          |
| Transfers & Reimbursement | 7,180            | 5,115            | 5,219            | 5,219            | 7,784            |
| Debt                      | -                | -                | -                | -                | 349,379          |

## Performance Measures

|  | <b>2005-2006</b> | <b>2006-2007</b> | <b>2007-2008</b> | <b>2007-2008</b> | <b>2008-2009</b> |
|--|------------------|------------------|------------------|------------------|------------------|
|  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Adopted</b>   |
| Receive GFOA Distinguished Budget Award. | Y                | Y                | Y                | N/A              | Y                |

# Expenditures By Activity

## General Fund

(101-0311)

### CITY MANAGER'S OFFICE

General Fund

The City of Lewisville operates under the Council/Manager form of government. As Chief Executive Officer, the City Manager is appointed by and serves under the policy direction of the City Council. Responsibilities of the office include: providing information to the City Council on policy issues, implementing Council decisions, submitting the annual budget to Council and overseeing all municipal operations.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 774,586             | 893,965             | 939,365             | 925,987              | 965,263              |
| Supplies                  | 3,280               | 3,014               | 4,250               | 3,306                | 3,300                |
| Services & Other Charges  | 26,362              | 19,284              | 19,547              | 19,878               | 18,371               |
| Transfers & Reimbursement | 2,300               | 3,437               | 3,489               | 3,489                | 4,438                |
|                           | <b>806,529</b>      | <b>919,700</b>      | <b>966,651</b>      | <b>952,660</b>       | <b>991,372</b>       |

#### Personnel Schedule

|                            |          |          |          |          |          |
|----------------------------|----------|----------|----------|----------|----------|
| City Manager               | 1        | 1        | 1        | 1        | 1        |
| Assistant City Manager     | 2        | 2        | 2        | 2        | 2        |
| Budget & Research Director | 1        | 1        | 1        | 1        | 1        |
| Mgmt Projects Coordinator  | -        | 1        | 1        | 1        | 1        |
| Executive Secretary        | 1        | 1        | 1        | 1        | 1        |
| Secretary                  | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>     | <b>6</b> | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> |

(101-0321)

### ECONOMIC DEVELOPMENT

General Fund

This activity is responsible for preparing information for prospective business relocations, providing related economic and fiscal impact analyses, developing strategies for local business retention and establishing a network with local developers to ensure a proactive stance in the City's economic development effort.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 233,338             | 255,904             | 258,503             | 261,249              | 289,011              |
| Supplies                  | 4,814               | 7,095               | 7,383               | 6,095                | 5,328                |
| Services & Other Charges  | 62,829              | 25,357              | 53,294              | 57,771               | 40,259               |
| Transfers & Reimbursement | 1,678               | 1,678               | 1,730               | 1,730                | 1,786                |
|                           | <b>302,659</b>      | <b>290,033</b>      | <b>320,910</b>      | <b>326,845</b>       | <b>336,384</b>       |

#### Personnel Schedule

|                                  |          |          |          |          |          |
|----------------------------------|----------|----------|----------|----------|----------|
| Economic Development Director    | 1        | 1        | 1        | 1        | 1        |
| Business Development Coordinator | -        | 1        | 1        | 1        | 1        |
| Old Town Development Coordinator | 1        | -        | -        | -        | -        |
| Economic Development Specialist  | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>           | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

**COMMUNITY RELATIONS**

General Fund

This activity was moved to the Community Relations / Tourism Department (14) in FY 06-07.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 283,321             | -                   | -                   | -                    | -                    |
| Supplies                  | 34,198              | -                   | -                   | -                    | -                    |
| Services & Other Charges  | 48,362              | -                   | -                   | -                    | -                    |
| Transfers & Reimbursement | 2,002               | -                   | -                   | -                    | -                    |
|                           | <b>367,882</b>      | -                   | -                   | -                    | -                    |

**Personnel Schedule**

|                                |             |   |   |   |   |
|--------------------------------|-------------|---|---|---|---|
| Community Relations Director   | 0.32        | - | - | - | - |
| Marketing & Events Coordinator | 1           | - | - | - | - |
| Media Specialist               | 2           | - | - | - | - |
| <b>Total Full-Time</b>         | <b>3.32</b> | - | - | - | - |

**Hotel / Motel Tax Fund****Tourism**

Hotel / Motel Tax Fund

This activity was moved to the Community Relations / Tourism Department (14) in FY 06-07. FY 2006-07 actual includes a loan repayment transfer to the Maintenance & Replacement Fund.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 108,879             | -                   | -                   | -                    | -                    |
| Supplies                  | 9,671               | -                   | -                   | -                    | -                    |
| Services & Other Charges  | 164,229             | -                   | -                   | -                    | -                    |
| Transfers & Reimbursement | 1,200               | -                   | -                   | -                    | -                    |
|                           | <b>283,979</b>      | -                   | -                   | -                    | -                    |

**Personnel Schedule**

|                                      |             |   |   |   |   |
|--------------------------------------|-------------|---|---|---|---|
| Director of Comm Relations & Tourism | 0.68        | - | - | - | - |
| Tourism Specialist                   | 1           | - | - | - | - |
| Secretary                            | 1           | - | - | - | - |
| <b>Total Full-Time</b>               | <b>2.68</b> | - | - | - | - |

**Special Events**

Hotel / Motel Tax Fund

This activity was moved to the Community Relations / Tourism Department (14) in FY 06-07.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 975                 | -                   | -                   | -                    | -                    |
| Services & Other Charges | 212,100             | -                   | -                   | -                    | -                    |
|                          | <b>213,075</b>      | -                   | -                   | -                    | -                    |

(206-0361)

**Arts** **Hotel / Motel Tax Fund**

This activity was moved to the Community Relations / Tourism Department (14) in FY 06-07.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 139,831             | -                   | -                   | -                    | -                    |
|                          | <b>139,831</b>      | -                   | -                   | -                    | -                    |

**Waters Ridge PID Fund**

(217-0321)

**ECONOMIC DEVELOPMENT** **Waters Ridge PID Fund**

This activity accounts for the administrative fee transferred to the General Fund. For FY 2008-09, mowing expenses and funding for a levee study are included.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges  | -                   | -                   | -                   | -                    | 55,600               |
| Transfers & Reimbursement | -                   | -                   | -                   | -                    | 1,560                |
|                           | -                   | -                   | -                   | -                    | <b>57,160</b>        |

**Old Town TIF Fund**

(225-0321)

**ECONOMIC DEVELOPMENT** **Old Town TIF Fund**

This activity tracks administrative and debt costs associated with the Tax Increment Financing Fund for Old Town. The fund was set up to capture the City and County portions of increased property tax revenue to fund improvement projects within the district.

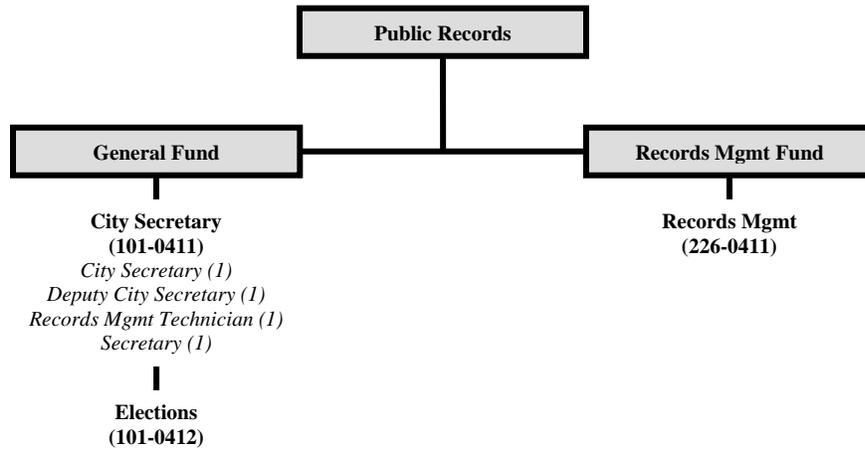
|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | -                   | -                   | -                   | -                    | 500                  |
| Debt                     | -                   | -                   | -                   | -                    | 349,379              |
|                          | -                   | -                   | -                   | -                    | <b>349,879</b>       |



# Public Records

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## Organizational Chart



# Public Records

To provide quality and efficient support services for the City Council in the form of agendas, minutes, ordinances, resolutions, proclamations and boards/commission administration; to provide City staff with an efficient and effective records management program; to provide Lewisville residents with a cost effective service to obtain birth/death information; and to conduct fair and impartial City elections.

## Accomplishments

| <u>Objective</u>                                    | <u>Accomplishment</u>  |
|---|--|
| To conduct fair and impartial city elections.       | City Council General Election successfully conducted using all electronic equipment.                                 |
| To provide effective records management program.    | Third phase of the Records Management software successfully installed and is now being utilized by Code Enforcement. |
| To provide quality and efficient services.          | Department staff successfully completed AOP Training through the Attorney General of Texas' Office.                  |
| To provide cost-effective birth/death certificates. | Received Five-Star Award from Bureau of Vital Statistics.  |

## Personnel

|                  | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009</u><br><u>Adopted</u> |
|------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| <b>Full-Time</b> | 4                                 | 4                                 | 4                                 | 4                                  | 4                                  |

## Expenditures

|                           | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009</u><br><u>Adopted</u> |
|---------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| Personal Services         | 237,639                           | 254,173                           | 265,480                           | 266,449                            | 278,000                            |
| Supplies                  | 16,590                            | 16,733                            | 20,924                            | 15,560                             | 16,433                             |
| Services & Other Charges  | 49,921                            | 52,186                            | 65,870                            | 56,521                             | 65,004                             |
| Transfers & Reimbursement | 5,278                             | 5,293                             | 4,338                             | 4,338                              | 3,822                              |

## Performance Measures

|   | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009T</u><br><u>Adopted</u> |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|
| Cubic feet of records stored.                           | 2,598                             | 2,648                             | 2,500                             | 2,500                              | 2,500                               |
| Percent of records on disposal list destroyed annually. | 18%                               | 13%                               | 12%                               | 12%                                | 12%                                 |
| "Clean out your files" recycling event.                 | 2,752 lbs                         | 4,800 lbs                         | 3,900 lbs                         | 3,000 lbs                          | 3,000                               |
| Birth certificates issued.                              | 2,155                             | 2516                              | 2600                              | 2600                               | 2,600                               |
| Death certificates issued.                              | 3,986                             | 4380                              | 3,600                             | 3,800                              | 3,900                               |

# Expenditures By Activity

## General Fund

(101-0411)

### CITY SECRETARY

General Fund

The City Secretary's Office is responsible for the preparation and maintenance of all public records, some of which include: Council minutes, ordinances, resolutions, proclamations. The City Secretary's Office also conducts the records management program for the City and serves as local birth and death registrar.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 234,971             | 247,969             | 261,480             | 262,449              | 274,000              |
| Supplies                  | 13,461              | 12,288              | 16,866              | 14,060               | 13,797               |
| Services & Other Charges  | 44,745              | 46,601              | 60,570              | 51,221               | 59,704               |
| Transfers & Reimbursement | 5,278               | 5,293               | 4,338               | 4,338                | 3,822                |
|                           | <b>298,455</b>      | <b>312,151</b>      | <b>343,254</b>      | <b>332,068</b>       | <b>351,323</b>       |

### Personnel Schedule

|                               |          |          |          |          |          |
|-------------------------------|----------|----------|----------|----------|----------|
| City Secretary                | 1        | 1        | 1        | 1        | 1        |
| Deputy City Secretary         | 1        | 1        | 1        | 1        | 1        |
| Records Management Technician | 1        | 1        | 1        | 1        | 1        |
| Secretary                     | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>        | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |

(101-0412)

### ELECTIONS

General Fund

This activity accounts for all expenses incurred for the administration of all City-held elections which are accomplished through the City Secretary's Office. Funding in this activity fluctuates annually depending on the number of elections anticipated to be held during the fiscal year.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 2,668               | 6,204               | 4,000               | 4,000                | 4,000                |
| Services & Other Charges | 5,176               | 5,585               | 5,300               | 5,300                | 5,300                |
|                          | <b>7,844</b>        | <b>11,789</b>       | <b>9,300</b>        | <b>9,300</b>         | <b>9,300</b>         |

## Records Management Fund

(226-0411)

### CITY SECRETARY

Records Management Fund

This activity in the Records Management Fund accounts for supplies and equipment used to store and replicate birth and death records. The entire fund balance is budgeted in FY 08-09. This amount will enable expenditures related to the archiving of birth and death records to be taken out of this fund until all funds are depleted. After which time, any future expenditures will be made out of the General Fund.

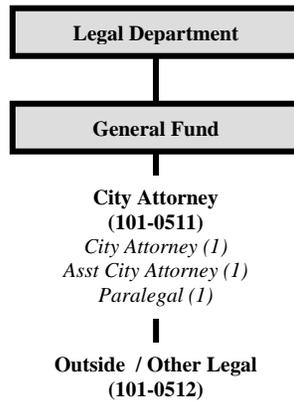
|          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies | 3,129               | 4,445               | 4,058               | 1,500                | 2,636                |
|          | <b>3,129</b>        | <b>4,445</b>        | <b>4,058</b>        | <b>1,500</b>         | <b>2,636</b>         |



# Legal Department

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## Organizational Chart



# Legal Department

To provide responsible representation and advice in all legal matters concerning the City, its representatives and its employees. The Legal Department performs this mission by ensuring that the City is represented in all claims against it; effectively prosecutes claims by the City; monitors and assists with all lawsuits performed by outside legal counsel; provides legal advice, both written and oral opinions to the City Manager, City Council and staff and drafts all legal instruments such as ordinances, resolutions, deeds and contracts.

## Accomplishments

| <b>Objective</b>   | <b>Accomplishment</b>   |
|--|---|
| To provide responsible legal representation to the City. | Provided quality legal advice on numerous issues  |
| To provide responsible legal representation to the City. | Successfully acquired several parcels of land as directed by council  |
| To provide responsible legal representation to the City. | Successfully prosecuted municipal court cases   |
| To provide responsible legal representation to the City. | Responded orally, in writing, or by e-mail to 95% of requests for opinions within 3 days                                    |
| To provide responsible legal representation to the City. | Renegotiated amendments to Hilton Hotel Agreements relating to transfer   |
| To provide responsible legal representation to the City. | Provided sound advise to staff and council on immigration issues  |
| To provide responsible legal representation to the City. | Substantially reduced pending litigation cases  |
| To provide responsible legal representation to the City. | Collected \$34,000 on real estate liens for City expenses for mowing, demolition and clean up (62% increase over last year) |
| To provide responsible legal representation to the City. | Processed 472 Open Records Requests (16% increase over last year)   |

## Personnel

|                  | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| <b>Full-Time</b> | 3                           | 3                           | 3                           | 3                            | 3                            |

## Expenditures

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 477,896                     | 494,786                     | 519,520                     | 510,376                      | 542,563                      |
| Supplies                  | 4,001                       | 3,019                       | 3,900                       | 2,624                        | 3,900                        |
| Services & Other Charges  | 50,942                      | 53,589                      | 58,247                      | 43,628                       | 54,299                       |
| Transfers & Reimbursement | 1,569                       | 1,569                       | 1,567                       | 1,567                        | 1,678                        |

## Performance Measures

|  | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Percent of legal opinions rendered within five (5) days. | 95%                         | 95%                         | 95%                         | 95%                          | 95%                          |
| Obtain convictions on all cases of sufficient merit.     | 95%                         | 95%                         | 95%                         | 95%                          | 95%                          |
| Legal expenses per capita.                               | \$6.43                      | \$6.09                      | \$6.21                      | \$6.34                       | \$6.37                       |

# Expenditures By Activity

## General Fund

(101-0511)

### CITY ATTORNEY

General Fund

The City Attorney is appointed by the City Council and provides legal counsel to the City Council, City Manager and City Departments. The office recommends and assists outside legal counsel with regard to litigation and other matters. This office serves as Municipal Court Prosecutor and prepares City ordinances and resolutions.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 477,896             | 494,786             | 519,520             | 510,376              | 542,563              |
| Supplies                  | 4,001               | 3,019               | 3,900               | 2,624                | 3,900                |
| Services & Other Charges  | 27,522              | 28,172              | 27,878              | 25,114               | 27,378               |
| Transfers & Reimbursement | 1,569               | 1,569               | 1,567               | 1,567                | 1,678                |
|                           | <b>510,988</b>      | <b>527,546</b>      | <b>552,865</b>      | <b>539,681</b>       | <b>575,519</b>       |

### Personnel Schedule

|                         |             |             |             |             |             |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| City Attorney           | 1           | 1           | 1           | 1           | 1           |
| Assistant City Attorney | 1           | 1           | 1           | 1           | 1           |
| Paralegal               | 1           | 1           | 1           | 1           | 1           |
| <b>Total Full-Time</b>  | <b>3</b>    | <b>3</b>    | <b>3</b>    | <b>3</b>    | <b>3</b>    |
| Alternate Prosecutor    | 0.58        | 0.58        | 0.58        | 0.58        | 0.58        |
| <b>Total Part-Time</b>  | <b>0.58</b> | <b>0.58</b> | <b>0.58</b> | <b>0.58</b> | <b>0.58</b> |

(101-0512)

### Outside / Other Legal

General Fund

Litigation of all suits against the City not covered by the City's insurance carrier is handled by outside counsel.

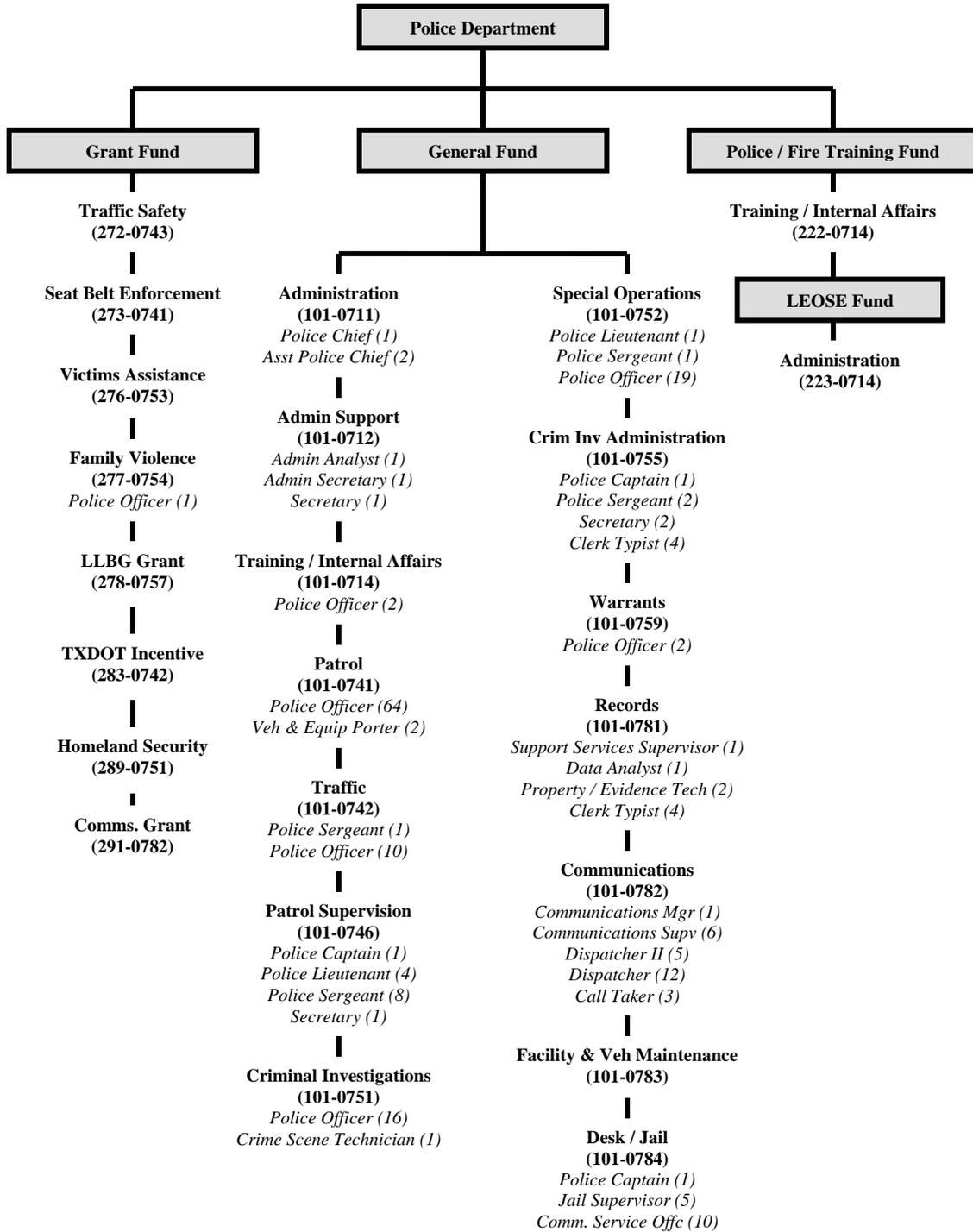
|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 23,420              | 25,417              | 30,369              | 18,515               | 26,921               |
|                          | <b>23,420</b>       | <b>25,417</b>       | <b>30,369</b>       | <b>18,515</b>        | <b>26,921</b>        |



# Police Department

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## Organizational Chart



# Police Department

To work in partnership with the community to protect life and property, maintain order and enforce the law. The Police Department budget accounts for the following functions: Training, Warrants, School Resource Officers, Neighborhood Resource Officers, Directed Patrol Officers, Patrol, Traffic, Investigations, and Records and Evidence activities. In addition, City-wide dispatch functions are located in the Police department budget, as is the jail operation.

## Accomplishments

| <u>Objective</u>  | <u>Accomplishment</u>   |
|---|---|
| Begin operations at the new jail facility by February 2008.   | Construction was moved at a slower pace due to heavy spring rains. The opening ceremony is scheduled on October 23, 2008 and the new jail is expected to be in full operation by November 2008.   |
| Allow fire and police dispatchers to dedicate more attention to dispatch and officer safety functions by having last resort telephone answering responsibilities. | All three call-takers have been hired and trained, however one call-talker later on in the year got promoted to a dispatcher, this resulted in one call-talker position unfilled.   |
| Complete data entry of arrest, detention and accident reports into the RMS database within 24 hours of receipt of reports.  | This standard is met.   |
| Conduct community education and encourage voluntary compliance with speed laws and gather data for traffic engineering enforcement in FY 07-08.                   | The department conducted a total of 44 community education programs to encourage voluntary compliance with speed laws.  |
| Increase patrol and SWAT tactical shooting training.  | All officers completed 16 hours of rifle training designed to transition from the Ruger Mini-14 to the Rock River M4 rifle between February 1 and March 31, 2008. The training involved classroom instruction, static shooting and tactical shooting scenarios. Officers were trained on the use of the new Rock River M-4 rifle and fired approximately 300 rounds per student.  |
| Increase the ability to process submitted digital video evidence by 100%.   | The AVID system was deployed on June 2008 and this provided the capability to process digital video evidence submitted by 100%.   |
| To effectively manage city-wide dispatch functions.   | Conducted a selection and hiring process for a new Public Safety Communications Manager, June 2008. This person manages communications personnel and is responsible for the City's radio system and radio inventory.  |
| To lower turnover.  | No Openings among the police officer ranks since May 2, 2008.   |
| To effectively manage city-wide dispatch functions.   | Completed construction and transition to a two-site simulcast radio system.   |
| To effectively protect life and property and enforce the law.   | The department prepared and submitted 15 grant proposals for a combined total of \$1,237,140; this is 46% more than the previous year. The City was successful in obtaining funding for all, except for two where funding was denied, an 88% success rate.  |
| To effectively protect life and property and enforce the law.   | The police department continued with the city wide crime awareness drive targeting sub-divisions, home owners, businesses, the mall, hospitals and banks. In FY 07-08 the department conducted 503 apartment visits (7% increase compared to previous year), 82 crime watch presentations (173% increase compared to previous year) and 185 crime and awareness presentations (48% increase compared to previous year). |
| To effectively protect life and property and enforce the law.   | Increased utilization of volunteers in the lobby area and in making phone notification to individuals with warrants issued by Municipal Court. Volunteers contributed a total of 1,790 volunteer hours, a 7% increase compared to 1,054 hours last year.  |
| To effectively protect life and property and enforce the law.   | The "Adopt a School" program at the elementary school level is progressing well and has received numerous positive comments from faculty and parents. This program was implemented to provide increased positive contacts with students, faculty and parents. Thirteen elementary schools were adopted by the day shift patrol officers.  |

|   |  |
|---|--|
| To effectively protect life and property and enforce the law. | The department purchased 4 Air Tasers, 10 training red guns with sling, 4 mounting rails and accessories for the Remington 700 sniper rifle, 1 H&K P2000 pistol and PRISM dry fire laser kit, 1 H&K P2000 pistol and simulation conversion kit and 24 Communications wireless headsets with federal grant funding. |
| To effectively protect life and property and enforce the law. | The department inspected a total of 237 child safety seat installations.   |
| To effectively train all police personnel.                    | Successfully mitigated sound levels in the firing range to lift restrictions on hearing protection devices and time spent in the range.  |
| To effectively protect life and property and enforce the law. | Implemented new plate scan technology on two vehicles making several captures.   |
| To effectively protect life and property and enforce the law. | The police department purchased an Electrostatic Dust Print Lifter for the crime scene unit. This equipment allows the lifting of latent prints from shoes, tires etc. from soft and hard surfaces.  |
| To effectively protect life and property and enforce the law. | The neighborhood resource officers hosted 8 block parties with an estimated total attendance of 1,500 citizens.  |
| To effectively protect life and property and enforce the law. | The neighborhood resource officers assisted citizens in creating 11 new crime watches in neighborhoods across the city.  |
| To effectively protect life and property and enforce the law. | A CID detective secured indictments for 3 suspects that were involved in a Metroplex area crime ring. The suspects were responsible for \$87,000 worth of property stolen from Lewisville and over \$349,000 stolen in the Metroplex.  |
| To effectively protect life and property and enforce the law. | A CID detective secured convictions and lengthy prison sentences on 2 suspects involved in a 1997 homicide. The remains were not discovered until 2 years after the homicide had been committed.   |
| To effectively protect life and property and enforce the law. | The crime scene technician responded to a total of 106 crime scenes, a 231% increase compared to 32 crime scenes the previous year.  |
| To effectively protect life and property and enforce the law. | Citizens continue to have the capability to report certain offenses on-line. This fiscal year, seven percent of offenses were reported on-line, up from six percent last fiscal year.  |
| To disseminate information in a timely manner.                | To aid in the dissemination of timely information, the weekly update is now sent out to registered citizens as an e-alert, it is posted on the City's web page, and it is posted as a newsletter on the intranet (in addition to being posted in the briefing book and being sent out to employees via e-mail).    |
| To effectively train all police personnel.                    | The police explorers represented the department admirably at the 2008 state competition. They received a 1st place in "crime scene", "robbery in progress" and "traffic stops." They scored 2nd place in "crisis negotiation" and call for police and 3rd in burglary in progress."                                |
| To effectively train all police personnel.                    | The department hosted its inaugural explorer competition in 2008. Eight teams from across the state participated. The participants rated the competition as one of the best they attended.   |
| To effectively protect life and property and enforce the law. | The department began the process to implement a "bait car program." The department should receive two vehicles from the National Insurance Crime Bureau in early FY 2008-2009. The vehicles will be used to target auto thieves in high crime areas in the city.   |
| Complete a remodel of the main police facility.               | The department finalized plans for the remodel of the main police building. The construction company selection is underway.  |
| To effectively manage seized property and evidence storage.   | Successful in getting caught up with filling and removing unwanted seized items from the property and evidence room with the assistance of an intern.  |
| To effectively train all police personnel.                    | Dispatch training staff successfully trained 8 new dispatcher candidates resulting in no open dispatch positions.  |
| To effectively protect life and property and enforce the law. | Successfully implemented an Emergency Medical Dispatch quality assurance program to ensure that all callers requiring medical attention receive a high level of service as identified by national standards (NAEMD accreditation criteria).  |

|  |  |
|--|--|
| To effectively protect life and property and enforce the law.  | Two Police dispatchers received regional recognition for outstanding performance. One dispatcher received the Silent Hero award for her life-saving record as a 911 call taker. Another dispatcher was given the "Telecommunicator of the Year" award from the Heroes of Denton County recognition committee.  |
| To effectively manage city-wide dispatch functions.  | The City of Lewisville completed subscriber re-banding in preparation of the frequency reconfiguration scheduled for 2009.   |
| To effectively manage city-wide dispatch functions.  | Created a Focus Group made up of dispatch personnel to identify operational improvements that will better serve our community.   |
| To effectively manage city-wide dispatch functions.  | Conducted a Patrol Satisfaction survey of Communications service to accurately assess areas requiring improvement. Overall, officers are 72% satisfied with dispatch communications service.   |
| To effectively manage city-wide dispatch functions.  | A Dispatch Schedule Group was created and selected a schedule to reduce overtime and optimize staffing based on calls per hour/per day of week.  |
| To effectively manage city-wide dispatch functions.  | Communications staff created their Code of Excellence, a set of rules to promote teamwork and peak performance.  |
| To effectively protect life and property and enforce the law.  | The Sky Watch Tower had a positive impact in the immediate area where it was set up. The Sky Watch Tower was deployed into retail areas 126 days and manned over 180 hours by officers or Citizens on Patrol volunteers.   |
| To effectively protect life and property and enforce the law.  | To improve communication between supervisory and non-supervisory personnel, weekly update reports were sent by email and placed in the briefing book. Daily shift briefings between first line supervisors and their personnel assisted in improving communication.  |
| To effectively train all police personnel.   | To reduce travel costs, all officers were able to complete the mandated TCLEOSE training on-line.  |
| To effectively protect life and property and enforce the law.  | The department conducted a total of 583 targeted traffic enforcement activities, a 386% increase compared to the prior year number of 120.   |
| To effectively protect life and property and enforce the law.  | DWI arrests increased by 21% (389 in FY 2006-2007 vs. 469 in FY 2007-2008).  |
| To effectively protect life and property and enforce the law.  | There are 187 agencies in Texas using the Law Enforcement Advanced DUI/DWI Reporting System (LEADRS). Lewisville has filed the most LEADRS cases than any other participating agency.  |
| Reduce property crime by 5%.   | This objective relates to the video surveillance system program that is managed by ITS. The system is currently at various stages of installation and configuration.   |
| Reduce red light violators by 10% at intersections where the cameras are installed.  | This objective has not been met due to an unforeseen delay in the installation of photographic enforcement cameras by our vendor, RedFlex. The City of Lewisville is awaiting final design approval from the Texas Department of Transportation (TxDOT) pending an amended maintenance agreement at intersections identified as those with the greatest number of red light violations. Once the agreement is completed, RedFlex can begin construction. |
| Report all TCLEOSE mandated training within 30 days of course completion as required by TCLEOSE guidelines.  | All reporting requirements are met within 5 days. In a recent TCLEOSE audit conducted by TCLEOSE, the police department received an excellent report for meeting all their requirements.   |
| To continue 100% compliance with State mandated racial profiling reporting through video recording capability in all emergency response vehicles.                      | This objective is in regard to the action step calling for the purchase of one mobile lap-top/digital video camera system for the School Resource Office vehicle.  |
| To eliminate 70% of the patrol time spent on vehicle maintenance transport and special equipment deployment.   | Eliminated 95% of the patrol time on vehicle maintenance transport and 70% on special equipment deployment.  |
| To eliminate redundant report writing by providing field based computer tablets with character recognition capability which converts handwritten notes to type format. | The CID tablets were deployed in April 2008.   |
| To enable electronic submission of fingerprints to the State 90% of the time, and verify the identity of 100% of persons with fingerprints on file with the State.     | Two new live scan systems were deployed on June 2008. The department was able to submit the fingerprints electronically 100% of the time and verify the identity of 100% of persons with fingerprints on file with the state.  |
| To ensure 100% of PCs are on a replacement schedule so that the computers are supported by ITS.  | All approved PCs have been purchased and were deployed by May 2008.  |

|   |   |
|---|---|
| To ensure employee safety by minimizing exposure to blood borne pathogens.  | The evidence drying cabinet which was purchased out of FY 2006-2007 salary savings was delivered on December 7, 2007 and put in to service in December 2007.  |
| To ensure immediate computer availability to patrol officers during prisoner booking and affidavit completion and to increase the computer training capability by 50%.                                      | All approved PCs have been purchased and in use for training purposes. These PCs will be transferred to the new report writing areas upon completion of the remodel of the police building.   |
| To facilitate movement through intersections by providing opticoms on 100% of Police emergency vehicles.  | Twenty-two (22) opticoms were received and deployed.  |
| To maintain span of control for the unit by adding a lieutenant and to increase the detection and investigation of narcotics-related activity by the narcotics unit by 50% over the 2007 fiscal year total. | A sergeant was promoted to a Lieutenant on January 23, 2008. However, since one Lieutenant is on a year of military leave, the Lieutenant assigned to Special Investigations is currently assigned to Patrol supervision duties. The unit is fully staffed other than the lieutenant with one sergeant and four detectives. The unit investigated 32 narcotics related offenses in FY 2006-2007 and 115 in FY 2007-2008, this is a 259% increase. |
| To provide new training scenarios to ensure officers decision making abilities are continually challenged.  | The PRISM system upgrade of new training scenarios occurred on March 10, 2008. New scenarios are now available.   |
| To provide TCLEOSE mandated training in a shift based format which allows 100% of the officers available to respond to critical incidents.  | Even though service with the Law Enforcement Training Network (LETN) was launched February 2008, this objective was not met as the vendor filed for bankruptcy in September 2008.   |
| To replace 100% of body armor that is outside the manufacturer warranty period.   | All body armor replacements were received March 10, 2008 and put into use immediately.  |

## Personnel

|                  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Full-Time</b> | <b>193</b>          | <b>194</b>          | <b>201</b>          | <b>202</b>           | <b>201</b>           |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 12,871,815          | 13,750,882          | 15,472,869          | 15,218,159           | 16,190,772           |
| Supplies                  | 705,209             | 827,545             | 654,325             | 906,671              | 720,346              |
| Services & Other Charges  | 1,171,507           | 1,127,580           | 1,070,059           | 1,200,306            | 1,180,107            |
| Transfers & Reimbursement | 446,839             | 521,315             | 608,999             | 608,999              | 634,812              |
| Capital Outlay            | -                   | 114,694             | 10,000              | 20,947               | 10,000               |

## Performance Measures

|  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|
| Sworn FTE's per 1,000 population.                                    | 1.41                | 1.47                | 1.47                | 1.43                 | 1.43                 |
| UCR - Part I crimes per 1,000 population.                            | 39.4                | 35.3                | 35.0                | 34.0                 | 34.0                 |
| UCR - Part I crimes clearance rate.                                  | 23.77%              | 20.6%               | 21%                 | 21%                  | 21%                  |
| Calls for service per 1,000 population.                              | 696                 | 675                 | 675                 | 677                  | 690                  |
| Patrol availability factor / percent of time patrol officers patrol. | 43%                 | 38%                 | 38%                 | 38%                  | 38%                  |
| Response time to top priority calls.                                 | 7:01                | 6:48                | 7:10                | 7:10                 | 7:10                 |
| Reduce worker compensation injury claims.                            | 47                  | 38                  | 44                  | 50                   | 50                   |

# Expenditures By Activity

## General Fund

(101-0711)

### ADMINISTRATION

General Fund

Police Administration assures the effective delivery of police services by providing leadership and direction and managing fiscal affairs. The function also establishes goals and sets policy and procedural guidelines for the department.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 431,957             | 489,535             | 450,456             | 450,456              | 477,034              |
| Supplies                  | 145                 | 188                 | 250                 | 250                  | 150                  |
| Services & Other Charges  | 17,695              | 12,159              | 12,625              | 12,625               | 14,125               |
| Transfers & Reimbursement | 5,000               | -                   | -                   | -                    | -                    |
|                           | <b>454,798</b>      | <b>501,881</b>      | <b>463,331</b>      | <b>463,331</b>       | <b>491,309</b>       |

#### Personnel Schedule

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Chief           | 1        | 1        | 1        | 1        | 1        |
| Assistant Police Chief | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(101-0712)

### ADMINISTRATIVE SUPPORT

General Fund

Administrative Support provides clerical, payroll, administrative and fiscal services for police administration.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 168,688             | 173,468             | 181,199             | 181,199              | 189,595              |
| Supplies                 | 4,488               | 4,430               | 3,660               | 3,660                | 3,660                |
| Services & Other Charges | 7,922               | 7,802               | 7,986               | 7,986                | 7,796                |
|                          | <b>181,099</b>      | <b>185,699</b>      | <b>192,845</b>      | <b>192,845</b>       | <b>201,051</b>       |

#### Personnel Schedule

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Administrative Analyst   | 1        | 1        | 1        | 1        | 1        |
| Administrative Secretary | 1        | 1        | 1        | 1        | 1        |
| Secretary                | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>   | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(101-0714)

### Training & Internal Affairs

General Fund

The Training/Internal Affairs activity performs a variety of support services. These include background investigations of applicants; investigations concerning integrity of police employees; and training of employees to ensure compliance with state standards. The training function establishes training priorities for the departments, coordinated training through local, state and national sources and provides an assessment of training needs determined by evaluation of officer's strength and weaknesses, liability issues and other safety concerns.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 261,622             | 160,925             | 170,310             | 169,460              | 175,575              |
| Supplies                 | 14,227              | 42,970              | 54,646              | 85,269               | 38,810               |
| Services & Other Charges | 33,434              | 45,943              | 37,791              | 51,941               | 40,726               |

|                           |                |                |                |                |                |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| Transfers & Reimbursement | 1,149          | 1,135          | 2,077          | 2,077          | 2,077          |
|                           | <b>310,432</b> | <b>250,974</b> | <b>264,824</b> | <b>308,747</b> | <b>257,188</b> |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | 3        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(101-0715)

**COMMUNITY RELATIONS** **General Fund**

This activity was eliminated in the FY 2007-08 budget.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 77,094              | 91,703              | -                   | -                    | -                    |
| Supplies                 | 2,243               | 844                 | -                   | -                    | -                    |
| Services & Other Charges | 2,416               | 2,441               | -                   | -                    | -                    |
|                          | <b>81,753</b>       | <b>94,988</b>       | <b>-</b>            | <b>-</b>             | <b>-</b>             |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | 1        | 1        | -        | -        | -        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>-</b> | <b>-</b> | <b>-</b> |

(101-0741)

**PATROL** **General Fund**

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 4,555,894           | 4,806,896           | 5,349,601           | 5,254,273            | 5,571,169            |
| Supplies                  | 246,216             | 303,371             | 300,080             | 305,080              | 290,597              |
| Services & Other Charges  | 217,850             | 223,853             | 183,356             | 206,413              | 196,581              |
| Transfers & Reimbursement | 99,548              | 77,596              | 96,091              | 96,091               | 91,866               |
|                           | <b>5,119,508</b>    | <b>5,411,716</b>    | <b>5,929,128</b>    | <b>5,861,857</b>     | <b>6,150,213</b>     |

**Personnel Schedule**

|                            |           |           |           |           |           |
|----------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Officer             | 63        | 63        | 63        | 63        | 64        |
| Vehicle & Equipment Porter | 1         | 1         | 2         | 2         | 2         |
| <b>Total Full-Time</b>     | <b>64</b> | <b>64</b> | <b>65</b> | <b>65</b> | <b>66</b> |

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Lead Crossing Guard    | 0.34        | 0.34        | 0.34        | 0.34        | 0.34        |
| School Crossing Guard  | 8.04        | 8.04        | 8.04        | 8.04        | 8.04        |
| <b>Total Part-Time</b> | <b>8.38</b> | <b>8.38</b> | <b>8.38</b> | <b>8.38</b> | <b>8.38</b> |

**TRAFFIC****General Fund**

The Traffic Unit investigates traffic accidents to determine the causes and then the unit focuses enforcement on the contributing factors in an effort to eliminate traffic accidents. It also responds to public concerns related to traffic law violators. An officer assigned to DWI operations was added in FY 06-07.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 713,885                     | 791,070                     | 917,576                     | 902,459                      | 974,006                      |
| Supplies                  | 21,022                      | 5,045                       | 2,100                       | 2,100                        | 4,094                        |
| Services & Other Charges  | 24,589                      | 31,299                      | 27,135                      | 27,135                       | 28,794                       |
| Transfers & Reimbursement | 16,771                      | 25,187                      | 21,383                      | 21,383                       | 41,744                       |
|                           | <b>776,268</b>              | <b>852,601</b>              | <b>968,194</b>              | <b>953,077</b>               | <b>1,048,638</b>             |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Sergeant        | 1         | 1         | 1         | 1         | 1         |
| Police Officer         | 9         | 10        | 10        | 10        | 10        |
| <b>Total Full-Time</b> | <b>10</b> | <b>11</b> | <b>11</b> | <b>11</b> | <b>11</b> |

**PATROL/SUPERVISION****General Fund**

The Patrol / Supervision activity's purpose is to motivate and lead employees to optimum performance. Supervisors identify public safety problems and develop plans to deal with these problems.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 1,220,224                   | 1,302,973                   | 1,418,984                   | 1,418,984                    | 1,455,505                    |
| Supplies                 | 942                         | 770                         | 700                         | 700                          | 700                          |
| Services & Other Charges | 17,118                      | 17,118                      | 17,208                      | 17,208                       | 17,208                       |
|                          | <b>1,238,284</b>            | <b>1,320,860</b>            | <b>1,436,892</b>            | <b>1,436,892</b>             | <b>1,473,413</b>             |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Captain         | 1         | 1         | 1         | 1         | 1         |
| Police Lieutenant      | 4         | 4         | 4         | 4         | 4         |
| Police Sergeant        | 8         | 8         | 8         | 8         | 8         |
| Secretary              | 1         | 1         | 1         | 1         | 1         |
| <b>Total Full-Time</b> | <b>14</b> | <b>14</b> | <b>14</b> | <b>14</b> | <b>14</b> |

**CRIMINAL INVESTIGATION****General Fund**

Investigative Services conducts criminal investigations on assigned cases, performs crime scene searches, gathers evidence, interviews witnesses, interrogates suspects, executes arrest and search warrants and prepares prosecution reports.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 1,297,851                   | 1,492,476                   | 1,620,068                   | 1,620,068                    | 1,456,483                    |
| Supplies                  | 12,030                      | 20,786                      | 28,600                      | 38,629                       | 8,780                        |
| Services & Other Charges  | 149,929                     | 195,508                     | 133,589                     | 197,174                      | 197,154                      |
| Transfers & Reimbursement | 70,002                      | 79,406                      | 79,297                      | 79,297                       | 79,259                       |
|                           | <b>1,529,811</b>            | <b>1,788,177</b>            | <b>1,861,554</b>            | <b>1,935,168</b>             | <b>1,741,676</b>             |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Officer         | 19        | 19        | 19        | 19        | 16        |
| Crime Scene Technician | -         | 1         | 1         | 1         | 1         |
| <b>Total Full-Time</b> | <b>19</b> | <b>20</b> | <b>20</b> | <b>20</b> | <b>17</b> |

(101-0752)

**SPECIAL OPERATIONS****General Fund**

The Special Operations division includes three unique units responsible for services that reduce the number of calls for service assigned to patrol officers. The units consists of School Resource Officers (SROs), Neighborhood Resource Officers (NROs), and Directed Response/Patrol Officers (DPU). The SROs provide full-time police presence at all schools within the City limits. The NROs employ problem-solving skills in quality-of-life issues in their respective districts. The DPUs provide immediate response capabilities and are also charged with surveillance and apprehension responsibilities in high crime areas. For FY 2007-08, the former Community Relations Officer has been reallocated to the SRO program. In addition, one Lieutenant and two Police Officers have been added to assist with supervision of the entire unit and address narcotics concerns.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 954,181                     | 1,027,911                   | 1,483,684                   | 1,332,639                    | 1,858,537                    |
| Supplies                  | 24,433                      | -                           | 25,601                      | 25,401                       | 10,451                       |
| Services & Other Charges  | 35,370                      | 40,888                      | 63,547                      | 63,547                       | 55,452                       |
| Transfers & Reimbursement | 11,494                      | 23,390                      | 40,338                      | 40,338                       | 32,058                       |
|                           | <b>1,025,478</b>            | <b>1,092,189</b>            | <b>1,613,170</b>            | <b>1,461,925</b>             | <b>1,956,498</b>             |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Lieutenant      | -         | -         | 1         | 1         | 1         |
| Police Sergeant        | 1         | 1         | 1         | 1         | 2         |
| Police Officer         | 14        | 14        | 17        | 17        | 19        |
| <b>Total Full-Time</b> | <b>15</b> | <b>15</b> | <b>19</b> | <b>19</b> | <b>22</b> |

(101-0755)

**Criminal Investigations Administration****General Fund**

The Supervision and Administration activity's purpose is to motivate employees to optimum performance. Supervisors manage investigations and perform case reviews to ensure proper investigative techniques.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 651,896                     | 672,210                     | 689,581                     | 689,581                      | 613,546                      |
| Supplies                 | 845                         | 217                         | 500                         | 500                          | 200                          |
| Services & Other Charges | 10,039                      | 10,019                      | 10,039                      | 10,039                       | 8,814                        |
|                          | <b>662,780</b>              | <b>682,446</b>              | <b>700,120</b>              | <b>700,120</b>               | <b>622,560</b>               |

**Personnel Schedule**

|                        |           |           |           |           |          |
|------------------------|-----------|-----------|-----------|-----------|----------|
| Police Captain         | 1         | 1         | 1         | 1         | 1        |
| Police Sergeant        | 3         | 3         | 3         | 3         | 2        |
| Secretary              | 2         | 2         | 2         | 2         | 2        |
| Clerk Typist           | 4         | 4         | 4         | 4         | 4        |
| <b>Total Full-Time</b> | <b>10</b> | <b>10</b> | <b>10</b> | <b>10</b> | <b>9</b> |

(101-0758)

**Neighborhood Integrity****General Fund**

This activity was merged into the Special Operations activity in the FY 2008-09 budget.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 74,657              | 143,437             | 166,360             | 166,360              | (2,276)              |
| Supplies                  | 19,900              | 3,075               | 1,150               | 1,150                | -                    |
| Services & Other Charges  | 6,081               | 7,750               | 2,650               | 2,650                | -                    |
| Transfers & Reimbursement | -                   | 1,164               | -                   | -                    | -                    |
|                           | <b>100,638</b>      | <b>155,426</b>      | <b>170,160</b>      | <b>170,160</b>       | <b>(2,276)</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | 2        | 2        | 2        | 2        | -        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>-</b> |

(101-0759)

**Warrants****General Fund**

This activity provides funding for warrant activity. These officers were previously in the Special Operations activity.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | -                   | -                   | -                   | -                    | 173,781              |
| Services & Other Charges  | -                   | -                   | -                   | -                    | 2,450                |
| Transfers & Reimbursement | -                   | -                   | -                   | -                    | 4,009                |
|                           | -                   | -                   | -                   | -                    | <b>180,240</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | -        | -        | -        | -        | 2        |
| <b>Total Full-Time</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>2</b> |

(101-0781)

**RECORDS****General Fund**

The Records Unit's purpose is to maintain an organized central records system in support of police operations. Records also provides copies of reports to citizens and other agencies and provides statistical information to the FBI. This unit is also responsible for the proper handling of evidence. The unit stores and disposes of abandoned and stolen property or evidence acquired by the Police Department. It conducts the abandoned vehicle and property auctions and submits evidence for laboratory analysis.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 376,019             | 372,318             | 409,652             | 409,652              | 399,250              |
| Supplies                 | 34,904              | 38,816              | 17,385              | 22,385               | 17,385               |
| Services & Other Charges | 165,678             | 175,805             | 172,999             | 195,999              | 208,953              |
|                          | <b>576,601</b>      | <b>586,939</b>      | <b>600,036</b>      | <b>628,036</b>       | <b>625,588</b>       |

**Personnel Schedule**

|                             |          |          |          |          |          |
|-----------------------------|----------|----------|----------|----------|----------|
| Support Services Supervisor | 1        | 1        | 1        | 1        | 1        |
| Crime Data Technician       | -        | 1        | 1        | 1        | 1        |
| Data Management Technician  | 1        | -        | -        | -        | -        |
| Property & Evidence Tech    | 2        | 2        | 2        | 2        | 2        |
| Clerk Typist                | 4        | 4        | 4        | 4        | 4        |
| <b>Total Full-Time</b>      | <b>8</b> | <b>8</b> | <b>8</b> | <b>8</b> | <b>8</b> |

(101-0782)

**COMMUNICATIONS****General Fund**

The Communications Unit's purpose is to evaluate calls for service and assign appropriate resources. Communications also interfaces with a variety of data networks to provide support to units in the field. Communications also coordinates communications services for other City departments and contracting agencies. In FY 07-08, 3 call-taker positions were added to assist with the dispatch functions.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 1,207,809           | 1,275,842           | 1,505,619           | 1,505,619            | 1,689,272            |
| Supplies                  | 3,670               | 3,232               | 3,031               | 3,031                | 3,031                |
| Services & Other Charges  | 183,525             | 142,021             | 135,322             | 142,022              | 147,854              |
| Transfers & Reimbursement | -                   | -                   | -                   | -                    | 3,680                |
| <b>Total</b>              | <b>1,395,004</b>    | <b>1,421,096</b>    | <b>1,643,972</b>    | <b>1,650,672</b>     | <b>1,843,837</b>     |

**Personnel Schedule**

|                             |           |           |           |           |           |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|
| Communications Manager      | -         | -         | -         | 1         | 1         |
| Communications Supervisor   | 6         | 6         | 6         | 6         | 6         |
| Public Safety Dispatcher II | 5         | 5         | 5         | 5         | 5         |
| Public Safety Dispatcher    | 12        | 12        | 12        | 12        | 12        |
| Call-Taker                  | -         | -         | 3         | 3         | 3         |
| <b>Total Full-Time</b>      | <b>23</b> | <b>23</b> | <b>26</b> | <b>27</b> | <b>27</b> |

(101-0783)

**Facility & Vehicle Maintenance****General Fund**

Facility/Vehicle Maintenance is an unstaffed activity. Funding is included for lease payments, police radios, computers and payment for building maintenance and janitorial services.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | 233,258             | 273,228             | 137,390             | 272,500              | 272,390              |
| Services & Other Charges  | 233,158             | 159,114             | 191,328             | 191,328              | 196,947              |
| Transfers & Reimbursement | 242,875             | 313,436             | 369,813             | 369,813              | 380,119              |
| Capital Outlay            | -                   | -                   | -                   | 10,947               | -                    |
| <b>Total</b>              | <b>709,290</b>      | <b>745,778</b>      | <b>698,531</b>      | <b>844,588</b>       | <b>849,456</b>       |

(101-0784)

**DESK / JAIL****General Fund**

The purpose of the Desk/Jail activity is to provide safe and secure facilities for the temporary detention of prisoners. The unit also assists with walk-in customers by providing routing requests and writing reports.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | 727,085             | 749,256             | 880,663             | 880,663              | 910,571              |

|                          |                |                |                |                |                |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| Supplies                 | 38,855         | 43,887         | 37,850         | 52,745         | 48,616         |
| Services & Other Charges | 28,317         | 23,637         | 28,827         | 28,168         | 27,659         |
|                          | <b>794,257</b> | <b>816,781</b> | <b>947,340</b> | <b>961,576</b> | <b>986,846</b> |

**Personnel Schedule**

|                           |           |           |           |           |           |
|---------------------------|-----------|-----------|-----------|-----------|-----------|
| Police Captain            | 1         | 1         | 1         | 1         | 1         |
| Jail Supervisor           | 5         | 5         | 5         | 5         | 5         |
| Community Service Officer | 10        | 10        | 10        | 10        | 10        |
| <b>Total Full-Time</b>    | <b>16</b> | <b>16</b> | <b>16</b> | <b>16</b> | <b>16</b> |

**Grant Fund**

(273-0741)

**Grants - Seat Belt Enforcement**

**Grants - STEP/CIOT**

This activity accounts for a grant from TxDOT for the seat belt enforcement program during the Memorial Day and Thanksgiving Day holiday periods.

|                   | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|-------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services | -                           | 2,911                       | -                           | 2,068                        | -                            |
|                   | -                           | <b>2,911</b>                | -                           | <b>2,068</b>                 | -                            |

(283-0742)

**Grants - TxDOT - Incentive Award**

**TXDOT INCENTIVE AWARD**

This activity accounts for grants received from TXDOT for the seat belt enforcement program during the Memorial Day and Thanksgiving holiday periods.

|                   | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|-------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services | -                           | 6,000                       | -                           | 6,350                        | -                            |
| Supplies          | -                           | 4,000                       | -                           | -                            | -                            |
|                   | -                           | <b>10,000</b>               | -                           | <b>6,350</b>                 | -                            |

(272-0743)

**Grants - Traffic Safety**

**Grants-Traffic Safety**

This activity accounts for a grant from the Texas Department of Transportation for a traffic safety program. The grant enables the City to conduct a speed and occupant protection enforcement program during selected holiday periods.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 11,837                      | 40,491                      | 59,011                      | 58,222                       | 77,926                       |
| Supplies                 | -                           | -                           | 1,168                       | 1,168                        | 1,052                        |
| Services & Other Charges | -                           | 407                         | 403                         | 1,192                        | 1,600                        |
|                          | <b>11,837</b>               | <b>40,898</b>               | <b>60,582</b>               | <b>60,582</b>                | <b>80,578</b>                |

(289-0751)

**Grants - Homeland Security - Police Department****HOMELAND SECURITY-POLICE**

This activity accounts for federal homeland security grants to the police department.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | -                   | -                   | 3,196               | 3,196                | -                    |
| Supplies                 | -                   | 45,321              | 704                 | 704                  | -                    |
| Services & Other Charges | -                   | -                   | 100                 | 100                  | -                    |
|                          | -                   | 45,321              | 4,000               | 4,000                | -                    |

(276-0753)

**Grants - Victims Assistance****GRANTS - VICTIM ASSIST.**

This activity provides for one police officer who specializes in coordinating and managing of services for victims of violent crimes.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 70,723              | 74,746              | 81,675              | 81,675               | 82,939               |
| Supplies                 | 473                 | 333                 | 750                 | 750                  | 450                  |
| Services & Other Charges | 6,513               | 6,090               | 8,191               | 8,191                | 7,391                |
|                          | 77,709              | 81,169              | 90,616              | 90,616               | 90,780               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | 1        | 1        | 1        | 1        | -        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>-</b> |

(277-0754)

**Grants - Family Violence Prevention****GRANTS - FAMILY VIOLENCE**

This activity provides for one police officer to participate in the investigation and prevention of family violence related offenses in Lewisville.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 70,390              | 76,715              | 85,234              | 85,234               | 87,859               |
| Supplies                 | 766                 | 681                 | 980                 | 980                  | 980                  |
| Services & Other Charges | 6,269               | 6,052               | 7,821               | 7,821                | 6,971                |
|                          | 77,425              | 83,448              | 94,035              | 94,035               | 95,810               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Police Officer         | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(278-0757)

**Local Law Enforcement Block Grant (LLEBG)****GRANTS-LOCAL LAW ENF.BG**

This grant provides equipment related to law enforcement activities.

|          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies | 44,565              | 22,244              | 37,280              | 41,424               | -                    |
|          | 44,565              | 22,244              | 37,280              | 41,424               | -                    |

(291-0782)

**Grants - Communications Equipment (NCTCOG)****NCTCOG COMM INITIATIVE**

This activity accounts for a communications equipment grant from the North Central Texas Council of Governments.

|                | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Capital Outlay | -                   | 114,694             | -                   | -                    | -                    |
|                | -                   | <b>114,694</b>      | -                   | -                    | -                    |

**Fire & Police Training Fund**

(222-0714)

**Training & Internal Affairs****Fire & Police Training Fund**

This activity accounts for firearms simulator rentals and maintenance costs associated with the simulator.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | -                   | 500                 | 125                  | 500                  |
| Services & Other Charges | -                   | -                   | 500                 | 125                  | 500                  |
|                          | -                   | -                   | <b>1,000</b>        | <b>250</b>           | <b>1,000</b>         |

**LEOSE Fund**

(223-0714)

**LEOSE Fund**

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 2,228               | -                   | -                   | -                    | -                    |
| Services & Other Charges | 22,600              | 17,812              | 17,642              | 17,642               | 13,132               |
|                          | <b>24,828</b>       | <b>17,812</b>       | <b>17,642</b>       | <b>17,642</b>        | <b>13,132</b>        |

**Police Asset Forfeiture Fund - State**

(605-0700)

**Police Asset Forfeiture Fund - State**

Funds are received through revenue confiscated during drug-related offenses. Funds can be used for any police purpose.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 14,108              | -                   | 48,120               | 18,500               |
| Services & Other Charges | 3,003               | 1,860               | 11,000              | 11,000               | -                    |
|                          | <b>3,003</b>        | <b>15,968</b>       | <b>11,000</b>       | <b>59,120</b>        | <b>18,500</b>        |

## Police Asset Forfeiture Fund - Federal

(635-0700)

### Police Asset Forfeiture Fund - Federal

Funds are received through revenue confiscated during drug-related offenses. Funds can be used for any police purpose.

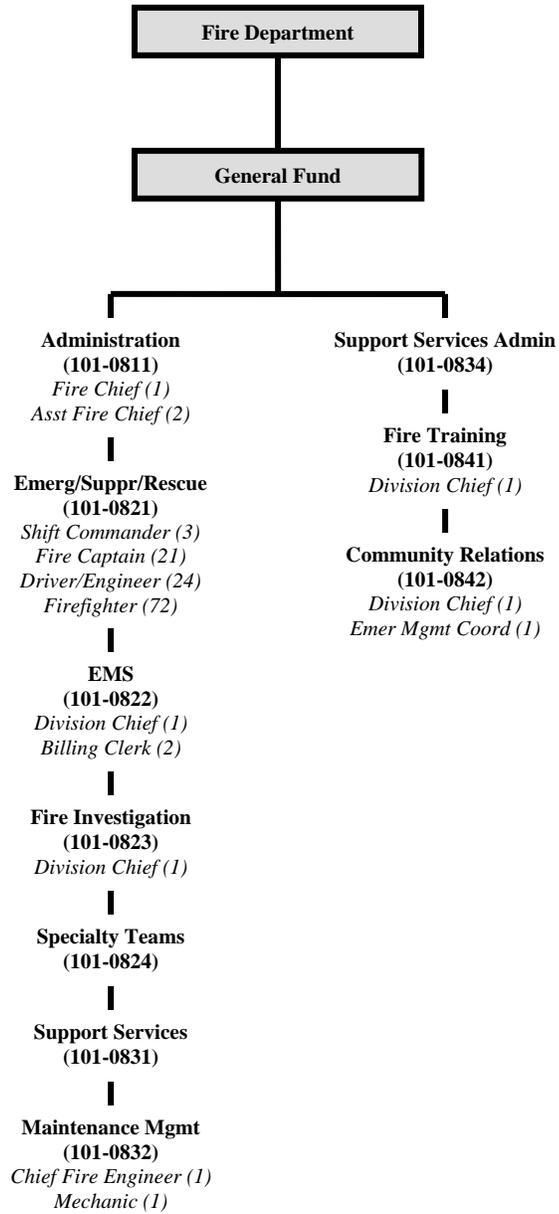
|                | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|----------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Capital Outlay | -                           | -                           | 10,000                      | 10,000                       | 10,000                       |
|                | -                           | -                           | <b>10,000</b>               | <b>10,000</b>                | <b>10,000</b>                |



# Fire Department

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## Organizational Chart



# Fire Department

To provide expert, rapid emergency response and proactive community risk reduction to preserve and enhance the quality of life in our community. The Fire Department assists anyone who is experiencing a threat to life or property in any form involving fire, explosion, emergency medical situations, entrapment, or chemicals, either in-progress or threatened.

## Accomplishments

| <u>Objective</u>  | <u>Accomplishment</u>   |
|---|---|
| Ensure adequate response during special events and festivals                          | The special events medic is in service at most all special events hosted by the City.                             |
| Ensure Emergency Management Plan is continually updated.                              | An Emergency Management Coordinator was hired for the City.   |
| Ensure fire facilities are adequately maintained.                                     | This action step was funded and we were actually able to replace the roof on Firehouses 1 and 3 with the funding. |
| Plan and provide for new facilities as needed to maintain quality response capability | Firehouse 7 was approved and is currently under construction.   |
| Provide adequate funding for Personal Protective Equipment.                           | This was funded and PPE was purchased.  |
| Provide funding for saw and mower replacement   | The saws and ventilation fans were replaced; the lawn mowers were not approved for replacement.                   |

## Personnel

|                  | <b>2005-2006</b><br><b>Actual</b> | <b>2006-2007</b><br><b>Actual</b> | <b>2007-2008</b><br><b>Budget</b> | <b>2007-2008</b><br><b>Revised</b> | <b>2008-2009</b><br><b>Adopted</b> |
|------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| <b>Full-Time</b> | <b>133</b>                        | <b>134</b>                        | <b>135</b>                        | <b>135</b>                         | <b>135</b>                         |

## Expenditures

|                           | <b>2005-2006</b><br><b>Actual</b> | <b>2006-2007</b><br><b>Actual</b> | <b>2007-2008</b><br><b>Budget</b> | <b>2007-2008</b><br><b>Revised</b> | <b>2008-2009</b><br><b>Adopted</b> |
|---------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| Personal Services         | 10,759,760                        | 11,322,604                        | 12,172,141                        | 11,935,620                         | 12,828,099                         |
| Supplies                  | 563,207                           | 638,630                           | 710,908                           | 740,816                            | 706,886                            |
| Services & Other Charges  | 657,539                           | 690,596                           | 703,526                           | 733,753                            | 720,471                            |
| Transfers & Reimbursement | 373,807                           | 376,948                           | 413,788                           | 414,221                            | 453,863                            |
| Capital Outlay            | 106,805                           | 217,711                           | 53,770                            | 80,655                             | -                                  |

## Performance Measures

|  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|
| Citizens rating fire services as good or excellent.            | 100%                | 100%                | 100%                | 100%                 | 100%                 |
| User rating of ambulance services as good or excellent.        | 99%                 | 99%                 | 99%                 | 99%                  | 99%                  |
| Number of EMS incidents per 1,000 population.                  | 60.20               | 59.86               | 59.86               | 35.34                | 59.86                |
| Fire service calls per 1,000 population.                       | 27.33               | 33.66               | 33.66               | 18.57                | 33.66                |
| Percent of EMS billings collected.                             | 49.63%              | 49.7%               | 49.7%               | 49.9%                | 49.9%                |
| Number of sworn fire FTE's per 1,000 population.               | 1.47                | 1.38                | 1.38                | 1.40                 | 1.40                 |
| Average response time of fire companies to top priority calls. | 5:27                | 5:18                | 5:18                | 6:14                 | 6:14                 |
| Average EMS response time to top priority calls.               | 4:51                | 4:48                | 4:48                | 5:27                 | 5:27                 |
| Unscheduled vehicle down time.                                 | 30 hrs/mo           | 50 hrs/mo           | 50hrs/mo            | 50hrs/mo             | 50hrs/mo             |
| Fire loss as percentage of total property value.               | .03%                | .000230             | .000230             | .0001                | .0001                |
| ISO fire insurance rating.                                     | 2                   | 2                   | 2                   | 2                    | 2                    |

## Expenditures By Activity

### General Fund

(101-0811)

#### ADMINISTRATION

General Fund

This activity provides planning and direction for the department including personnel management, budget and capital improvement.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 526,903             | 556,378             | 587,744             | 577,534              | 607,293              |
| Supplies                  | 17,595              | 15,718              | 19,160              | 20,881               | 23,270               |
| Services & Other Charges  | 19,172              | 14,283              | 18,261              | 23,446               | 15,550               |
| Transfers & Reimbursement | 33,142              | 55,268              | 63,109              | 7,254                | 7,566                |
|                           | <b>596,812</b>      | <b>641,647</b>      | <b>688,274</b>      | <b>629,116</b>       | <b>653,679</b>       |

#### Personnel Schedule

|                            |          |          |          |          |          |
|----------------------------|----------|----------|----------|----------|----------|
| Fire Chief                 | 1        | 1        | 1        | 1        | 1        |
| Assistant Fire Chief       | 2        | 2        | 2        | 2        | 2        |
| Data Management Technician | 1        | 1        | 1        | 1        | 1        |
| Administrative Secretary   | 1        | 1        | 1        | 1        | 1        |
| Secretary                  | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>     | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> |

**Emergency/Suppression/Rescue****General Fund**

This activity includes the personnel, apparatus and equipment necessary to respond to all emergency incidents at any moment to handle fire extinguishments, the rescue of trapped or endangered persons, support of the emergency medical services system and removal of imminently threatening hazards.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 9,573,863                   | 10,080,739                  | 10,757,388                  | 10,543,677                   | 11,345,411                   |
| Supplies                  | 213,406                     | 255,505                     | 352,558                     | 356,140                      | 326,124                      |
| Services & Other Charges  | 142,906                     | 145,100                     | 150,599                     | 149,919                      | 148,809                      |
| Transfers & Reimbursement | 144,641                     | 159,442                     | 177,164                     | 177,164                      | 188,421                      |
|                           | <b>10,074,816</b>           | <b>10,640,786</b>           | <b>11,437,709</b>           | <b>11,226,899</b>            | <b>12,008,765</b>            |

**Personnel Schedule**

|                        |            |            |            |            |            |
|------------------------|------------|------------|------------|------------|------------|
| Shift Commander        | 3          | 3          | 3          | 3          | 3          |
| Fire Captain           | 21         | 21         | 21         | 21         | 21         |
| Driver Engineer        | 24         | 24         | 24         | 24         | 24         |
| Firefighter            | 72         | 72         | 72         | 72         | 72         |
| <b>Total Full-Time</b> | <b>120</b> | <b>120</b> | <b>120</b> | <b>120</b> | <b>120</b> |

**EMS****General Fund**

The provision of Mobile Intensive Care Units and their equipment, plus the training of fire suppression personnel to become Emergency Medical Technicians and Paramedics is funded in this activity. Medical control by a physician is also included in this activity, as is EMS billing.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 202,691                     | 206,643                     | 217,418                     | 216,561                      | 226,971                      |
| Supplies                  | 103,035                     | 112,821                     | 125,040                     | 139,439                      | 130,783                      |
| Services & Other Charges  | 82,057                      | 84,786                      | 108,067                     | 102,918                      | 99,362                       |
| Transfers & Reimbursement | 98,256                      | 97,558                      | 118,029                     | 118,029                      | 141,868                      |
| Capital Outlay            | -                           | -                           | 53,770                      | 80,655                       | -                            |
|                           | <b>486,038</b>              | <b>501,808</b>              | <b>622,324</b>              | <b>657,602</b>               | <b>598,984</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Division Chief         | 1        | 1        | 1        | 1        | 1        |
| Billing Clerk          | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

**FIRE INVESTIGATION****General Fund**

This activity is responsible for investigation of all fires occurring in the City of Lewisville. This includes 24-hour immediate call-out capabilities for fire investigations and explosive devices either located or suspected.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 120,061                     | 123,725                     | 131,475                     | 130,642                      | 138,269                      |
| Supplies                  | 4,612                       | 3,901                       | 5,304                       | 4,346                        | 5,598                        |
| Services & Other Charges  | 4,426                       | 5,267                       | 10,949                      | 5,535                        | 7,966                        |
| Transfers & Reimbursement | 1,581                       | 1,278                       | 1,934                       | 1,934                        | 3,227                        |
|                           | <b>130,680</b>              | <b>134,172</b>              | <b>149,662</b>              | <b>142,458</b>               | <b>155,060</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Division Chief         | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-0824)

**SPECIALTY TEAMS****General Fund**

This activity includes funding for specialty teams to include SCBA, boats, hazardous materials as well as high-angle or confined space, trench and dive rescue.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | 53,521              | 39,169              | 45,796              | 45,755               | 50,675               |
| Services & Other Charges  | 15,975              | 17,337              | 18,060              | 19,928               | 26,610               |
| Transfers & Reimbursement | 6,729               | 6,793               | 6,666               | 6,666                | 7,661                |
|                           | <b>76,225</b>       | <b>63,299</b>       | <b>70,522</b>       | <b>72,349</b>        | <b>84,946</b>        |

(101-0831)

**SUPPORT SERVICES****General Fund**

This activity includes funding for station and apparatus flags, replacement payments on two breathing air compressors and replacement payments and maintenance contracts for radio equipment and Mobile Data Terminals (MDTs). In FY 06-07, computer replacement payments were moved to the administration activity.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | 11,519              | 10,743              | 9,331               | 13,951               | 12,600               |
| Services & Other Charges  | 39,600              | 36,669              | 31,106              | 44,071               | 28,249               |
| Transfers & Reimbursement | 81,109              | 49,688              | 41,631              | 97,919               | 99,686               |
|                           | <b>132,229</b>      | <b>97,100</b>       | <b>82,068</b>       | <b>155,941</b>       | <b>140,535</b>       |

(101-0832)

**MAINTENANCE MANAGEMENT****General Fund**

Vehicle Maintenance is staffed with a Chief Engineer and one mechanic (added in FY 2007-08) who are responsible for the maintenance of all fire vehicles and equipment.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 84,725              | 113,839             | 138,873             | 143,452              | 152,488              |
| Supplies                  | 104,766             | 125,940             | 118,050             | 132,073              | 121,032              |
| Services & Other Charges  | 122,727             | 145,809             | 136,883             | 123,587              | 145,091              |
| Transfers & Reimbursement | 2,940               | 2,399               | -                   | -                    | -                    |
| Capital Outlay            | 2,960               | -                   | -                   | -                    | -                    |
|                           | <b>318,118</b>      | <b>387,987</b>      | <b>393,806</b>      | <b>399,112</b>       | <b>418,611</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Chief Fire Engineer    | 1        | 1        | 1        | 1        | 1        |
| Mechanic               | -        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(101-0834)

**Support Services Administration****General Fund**

This activity tracks postage and utility costs of the Fire Department.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 5,314               | 5,177               | 6,000               | 5,653                | 6,000                |
| Services & Other Charges | 189,448             | 178,808             | 174,228             | 201,191              | 205,539              |
|                          | <b>194,761</b>      | <b>183,985</b>      | <b>180,228</b>      | <b>206,843</b>       | <b>211,539</b>       |

(101-0841)

**FIRE TRAINING****General Fund**

Fire Training arranges both external and internal training for the Fire Department staff. The Division Chief provides internal classroom instruction in fire communications, fire safety, emergency medical service, diving and administration. Additionally, the Training Division Chief coordinates and schedules training with outside instructors and the State. The Training Division also provides a two-month certification course for new recruits.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 116,931             | 120,643             | 131,264             | 125,490              | 132,846              |
| Supplies                  | 11,891              | 13,768              | 17,728              | 11,347               | 18,236               |
| Services & Other Charges  | 30,009              | 48,392              | 40,815              | 45,882               | 31,235               |
| Transfers & Reimbursement | 3,300               | 1,604               | 2,676               | 2,676                | 2,790                |
|                           | <b>162,130</b>      | <b>184,407</b>      | <b>192,483</b>      | <b>185,395</b>       | <b>185,107</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Division Chief         | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-0842)

**Community Relations / Education****General Fund**

This activity tracks expenditures to educate the public, specifically the youth of the community, in fire and emergency medical safety and in departmental public relations programs. This activity is also responsible for crisis management. In FY 2007-08, an Emergency Management Coordinator position was added.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 118,054             | 120,062             | 203,619             | 189,403              | 217,324              |
| Supplies                  | 7,787               | 7,672               | 7,801               | 7,090                | 8,065                |
| Services & Other Charges  | 9,990               | 10,908              | 14,558              | 17,277               | 12,060               |
| Transfers & Reimbursement | 2,109               | 2,918               | 2,579               | 2,579                | 2,644                |
|                           | <b>137,940</b>      | <b>141,559</b>      | <b>228,557</b>      | <b>216,350</b>       | <b>240,093</b>       |

**Personnel Schedule**

|                                  |          |          |          |          |          |
|----------------------------------|----------|----------|----------|----------|----------|
| Emergency Management Coordinator | -        | -        | 1        | 1        | 1        |
| Division Chief                   | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>           | <b>1</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>2</b> |

## Disaster Recovery Fund

(114-0821)

### EMERGENCY/SUPPRES./RESCUE

Disaster Recovery Fund

This activity accounts for reimbursements for disaster (State or Federally declared) that Lewisville employees or equipment responded to and for which reimbursement was received.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 1,731               | -                   | -                   | -                    | -                    |
| Services & Other Charges | 758                 | -                   | -                   | -                    | -                    |
|                          | <b>2,489</b>        | <b>-</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

## Grant Fund

(114-0821)

### EMERGENCY/SUPPRES./RESCUE

Disaster Recovery Fund

This activity accounts for reimbursements for disaster (State or Federally declared) that Lewisville employees or equipment responded to and for which reimbursement was received.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | 12,712              | -                   | -                   | -                    | -                    |
| Supplies          | 28,667              | 38,666              | -                   | -                    | -                    |
| Capital Outlay    | 103,845             | 217,711             | -                   | -                    | -                    |
|                   | <b>145,224</b>      | <b>256,377</b>      | <b>-</b>            | <b>-</b>             | <b>-</b>             |

## Fire & Police Training Fund

(222-0841)

Fire & Police Training Fund

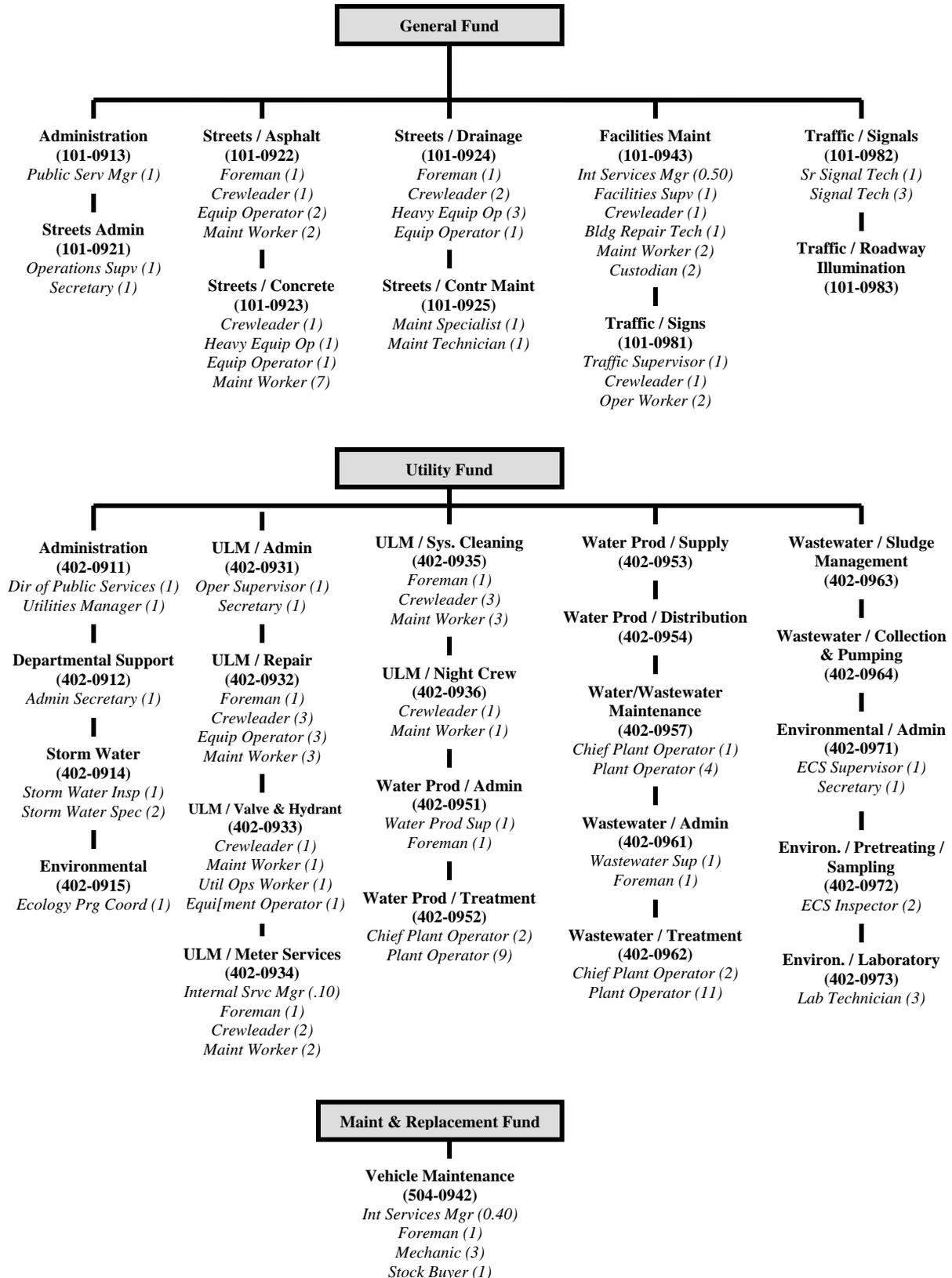
This activity accounts for expenditures made related to the rental of the fire training facility.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 2,089               | 575                 | 4,360               | 8,860                | 7,497                |
| Supplies                 | 1,095               | 9,549               | 4,140               | 4,140                | 4,503                |
| Services & Other Charges | 473                 | 3,239               | -                   | -                    | -                    |
|                          | <b>3,657</b>        | <b>13,364</b>       | <b>8,500</b>        | <b>13,000</b>        | <b>12,000</b>        |



# Public Services Department

## Organizational Chart



# Public Services

The mission of the Public Services Department is to operate and maintain quality transportation, drainage and facility systems for the City with a commitment to customer satisfaction and to providing superior water and wastewater services and drainage systems for all consumers.

## Accomplishments

| <b>Objective</b>  | <b>Accomplishment</b>   |
|---|---|
| Appropriate and convenient solid waste management options for residents on an ongoing basis   | Conducted 12 HHW and electronics collection events; provided 6 drop-off locations for recyclables with 24-hour access; began negotiation with service provider for recycling services at apartment complexes; planned and hosted Business Recycling Workshop for southern Denton County; provided recycling at City-sponsored special events.   |
| Provide a level of service to effectively maintain all City facilities in order to maximize performance and appearance                      | A new custodial contract with more specific work requirements and the ability to hold the contractor accountable for the service should increase the appearance level of our facilities. Facilities staff has targeted deficient areas and are working to bring those to an acceptable level. Again the facility assessment will guide our efforts to increase the habitability and appearance of our buildings.  |
| Provide a level of service to effectively maintain all City operated vehicles and equipment in order to maximize performance and appearance | Fleet Maintenance has seen major improvement in this area. By raising the hiring standards and offering certification based pay increases, Fleet is now fully staffed with highly qualified mechanics.  |
| Provide protection of facilities and infrastructure   | Contracts for preventive maintenance of HVAC systems, emergency generators, elevators, custodial service as well as preventive and corrective maintenance performed by our Facilities staff contributes daily to the maintenance and protection of our facilities. A facilities assessment currently in its beginning stage will further identify infrastructure needs and bring those issues up for consideration. A couple of areas already identified include leaking windows at City Hall, roof and water damage problems at the Herring Recreation Center, and aging HVAC systems. |
| Timely replacement of inaccurate water meters.  | Meter Services and Customer Service continue to improve the revenue base through quickly identifying and resolving issues with meters that are not registering properly, customers who are not maintaining active accounts and customers with water leaks. Additionally Meter Services conducts analysis of water usage history, high usage meters and accounts with no usage, and through meter testing performs predictive and corrective maintenance thereby insuring the revenue base.  |

## Personnel

|                  | <b>2005-2006</b> | <b>2006-2007</b> | <b>2007-2008</b> | <b>2007-2008</b> | <b>2008-2009</b> |
|------------------|------------------|------------------|------------------|------------------|------------------|
|                  | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Adopted</b>   |
| <b>Full-Time</b> | <b>123.50</b>    | <b>123</b>       | <b>124</b>       | <b>124</b>       | <b>126</b>       |

## Expenditures

|                           | <b>2005-2006</b> | <b>2006-2007</b> | <b>2007-2008</b> | <b>2007-2008</b> | <b>2008-2009</b> |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
|                           | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Revised</b>   | <b>Adopted</b>   |
| Personal Services         | 6,775,860        | 7,039,438        | 7,474,365        | 7,502,044        | 7,778,206        |
| Supplies                  | 1,820,242        | 1,833,125        | 1,848,071        | 1,962,686        | 1,975,427        |
| Services & Other Charges  | 8,042,759        | 7,595,828        | 7,518,735        | 7,675,207        | 7,908,529        |
| Transfers & Reimbursement | 2,736,868        | 4,823,872        | 4,205,162        | 4,205,162        | 4,628,492        |
| Capital Outlay            | 2,299,691        | 2,297,420        | 2,698,959        | 2,777,295        | 2,921,290        |
| Construction In Progress  | -                | 107,010          | -                | -                | -                |

# Performance Measures

|   | 2005-2006  | 2006-2007  | 2007-2008  | 2007-2008  | 2008-2009  |
|---|------------|------------|------------|------------|------------|
|   | Actual     | Actual     | Budget     | Revised    | Adopted    |
| Reduce workers compensation injury claims (Public Services)                 | 38         | 17         | 30         | 25         | 25         |
| Percent of signal trouble calls resolved within 45 minutes of notification. | 77%        | 83%        | 80%        | 92%        | 90%        |
| Percent of paved lane mile assessed in satisfactory condition.              | 73%        | 75%        | 78%        | 80%        | 81%        |
| Operating and maintenance cost per lane mile.                               | \$6,767    | \$6,870    | \$7,000    | \$6,807    | \$6,802    |
| Total gallons pumped (millions) consumption.                                | 5,852      | 4,872      | 5,147      | 5,107      | 5147       |
| Ratio of significant non-compliance for all SIUs.                           | 10         | 0          | 10         | 10         | 10         |
| Wastewater O&M treatment cost per million gallons (Influent).               | 463        | 661        | 649        | 649        | 640        |
| Water cost per million gallons pumped (to distribution).                    | 909        | 1119       | 1025       | 1025       | 1030       |
| Water use per 1,000 population (Sales).                                     | 57,818,000 | 44,107,045 | 56,220,644 | 55,783,725 | 55,344,000 |
| Pounds of recycled material collected per household.                        | 304.45     | 277        | 300        | 273        | 300        |
| Public education programs.  | 16         | 11         | 12         | 12         | 3          |
| Percent of water unaccounted for.   | 15%        | 21%        | 10%        | 18%        | 10%        |
| Total gallons unaccounted for / water loss (millions).                      | 831        | 1057       | 515        | 814        | 515        |
| Number of City main stoppages per main mile.                                | 0.26       | -          | 0.30       | 0.29       | 0.28       |
| Tons of refuse collected per household account.                             | 1.38       | 1.53       | 1.40       | 1.49       | 1.40       |
| Percent electric rates at or lower than "Price to beat".                    | 10         | 12.5       | 8          | 8.5        | 9.5        |
| Number of water main breaks.  | 214        | 106        | 90         | 85         | 75         |
| Number of water main breaks per main mile.                                  | 0.58       | 0.27       | 0.23       | 0.21       | 0.19       |
| Average time for water main break repairs.                                  | 1.8 hrs    | 2.7 hrs    | 2.0 hrs    | 3.0 hrs    | 2.0 hrs    |
| Ratio of volume of sewage to water sold (I & I).                            | 62/100     | 84/100     | 70/100     | 70/100     | 70/100     |
| Number of City main stoppages.  | 77         | 91         | 90         | 75         | 70         |
| Solid waste diversion rate.   | 9.94%      | 8.33%      | 10%        | 8.4%       | 9.0%       |
| Percent of purchased water fixed demand used.                               | 93%        | 92%        | 91%        | 91%        | 92%        |
| Total gallons metered (millions) sales.                                     | 5,021      | 4,038      | 4,632      | 4,522      | 4632       |
| Work orders per mechanic.   | 602        | 661        | 686        | 750        | 750        |
| Percent of vehicles serviced within one day.                                | 89.47%     | 87%        | 90%        | 93%        | 90%        |
| Fleet availability.   | 95%        | 95%        | 95%        | 95%        | 95%        |
| Facilities maintenance work orders completed within in 5 days               | -          | 630        | 1000       | 1000       | 1000       |

# Expenditures By Activity

## General Fund

(101-0913)

### Administration

General Fund

Manages and coordinates the personnel, equipment and budgetary resources dedicated to preserving and maintaining streets, traffic control devices, utility lines and city-owned vehicles and facilities. In FY 05-06, the Public Works Director position was eliminated and all related duties were moved to the Director of Public Services position, found in activity 402-0911.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 91,317              | 95,681              | 103,084             | 103,084              | 115,062              |
| Supplies                  | 668                 | 586                 | 710                 | 710                  | 660                  |
| Services & Other Charges  | 68,711              | 66,444              | 64,382              | 65,002               | 68,766               |
| Transfers & Reimbursement | 24,235              | 19,375              | 18,302              | 18,302               | 22,611               |
|                           | <b>184,931</b>      | <b>182,086</b>      | <b>186,478</b>      | <b>187,098</b>       | <b>207,099</b>       |

### Personnel Schedule

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Public Works Manager   | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-0921)

### Streets Administration

General Fund

Supervises all street maintenance and drainage activities, plans schedules and implements projects, responds to customer requests for service and maintains the pavement management program.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 113,097             | 110,733             | 123,578             | 123,578              | 124,884              |
| Supplies                  | 10,942              | 10,707              | 17,977              | 18,857               | 10,009               |
| Services & Other Charges  | 19,588              | 21,681              | 38,217              | 38,217               | 37,617               |
| Transfers & Reimbursement | 2,293,473           | 2,175,199           | 2,554,239           | 2,554,239            | 2,554,292            |
|                           | <b>2,437,100</b>    | <b>2,318,319</b>    | <b>2,734,011</b>    | <b>2,734,891</b>     | <b>2,726,802</b>     |

### Personnel Schedule

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Operations Supervisor  | 1        | 1        | 1        | 1        | 1        |
| Secretary              | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(101-0922)

### STREETS / ASPHALT

General Fund

Provides manpower and material to perform asphalt repairs, crack sealing, pothole repairs and replace asphalt street failures. Assists with other divisional activities and concrete repairs as time allows.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 341,820             | 322,181             | 342,098             | 342,098              | 353,513              |
| Supplies                  | 142,060             | 153,398             | 163,552             | 166,869              | 183,304              |
| Services & Other Charges  | 1,269               | 17,856              | 14,856              | 14,856               | 14,856               |
| Transfers & Reimbursement | 18,095              | 18,289              | 26,025              | 26,025               | 30,912               |

|  |         |         |         |         |         |
|--|---------|---------|---------|---------|---------|
|  | 503,244 | 511,724 | 546,531 | 549,848 | 582,585 |
|--|---------|---------|---------|---------|---------|

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Foreman                | 1        | 1        | 1        | 1        | 1        |
| Crewleader             | 1        | 1        | 1        | 1        | 1        |
| Equipment Operator     | 2        | 2        | 2        | 2        | 2        |
| Maintenance Worker     | 3        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>7</b> | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> |

(101-0923)

**STREETS / CONCRETE**

**General Fund**

Provides manpower and materials to perform small-scale repair of concrete streets, curbs, gutters, alleys and sidewalks.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 429,879             | 434,601             | 478,123             | 478,123              | 493,395              |
| Supplies                  | 158,899             | 140,276             | 136,450             | 134,950              | 136,050              |
| Services & Other Charges  | 1,359               | 13,644              | 13,644              | 13,644               | 13,644               |
| Transfers & Reimbursement | 17,302              | 11,790              | 20,313              | 20,313               | 21,598               |
|                           | <b>607,439</b>      | <b>600,311</b>      | <b>648,530</b>      | <b>647,030</b>       | <b>664,687</b>       |

**Personnel Schedule**

|                          |           |           |           |           |           |
|--------------------------|-----------|-----------|-----------|-----------|-----------|
| Crewleader               | 1         | 1         | 1         | 1         | 1         |
| Heavy Equipment Operator | 1         | 1         | 1         | 1         | 1         |
| Equipment Operator       | 1         | 1         | 1         | 1         | 1         |
| Maintenance Worker       | 7         | 7         | 7         | 7         | 7         |
| <b>Total Full-Time</b>   | <b>10</b> | <b>10</b> | <b>10</b> | <b>10</b> | <b>10</b> |

(101-0924)

**Streets - Drainage/R.O.W.**

**General Fund**

Provides manpower and materials for routine cleaning and maintenance of roadside ditches, creeks and channels. Maintains storm water collection system and inlet boxes.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 257,613             | 297,085             | 344,550             | 344,550              | 461,746              |
| Supplies                  | 41,126              | 53,824              | 42,900              | 42,900               | 85,977               |
| Services & Other Charges  | 43,590              | 59,622              | 65,350              | 65,350               | 70,935               |
| Transfers & Reimbursement | 47,124              | 40,596              | 46,516              | 46,516               | 55,938               |
| Capital Outlay            | -                   | -                   | -                   | -                    | 48,930               |
|                           | <b>389,453</b>      | <b>451,127</b>      | <b>499,316</b>      | <b>499,316</b>       | <b>723,526</b>       |

**Personnel Schedule**

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Foreman                  | -        | -        | -        | -        | 1        |
| Crewleader               | 1        | 1        | 1        | 1        | 2        |
| Heavy Equipment Operator | 3        | 3        | 3        | 3        | 3        |
| Maintenance Worker       | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>   | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>7</b> |

**Streets - Contract Maintenance****General Fund**

Provides the manpower to manage and coordinate all annual contracts for large scale repair of concrete streets and major curb, gutter and sidewalk replacements. Manages and inspects asphalt recycling and overlay projects. Collects, verifies and enters data required for the Pavement Management System.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 163,670             | 119,815             | 120,885             | 120,885              | 127,248              |
| Supplies                  | 2,864               | 2,263               | 2,275               | 2,275                | 2,620                |
| Services & Other Charges  | 276                 | 4,996               | 4,058               | 4,058                | 4,058                |
| Transfers & Reimbursement | 2,180               | 1,100               | 1,214               | 1,214                | 1,241                |
|                           | <b>168,989</b>      | <b>128,174</b>      | <b>128,432</b>      | <b>128,432</b>       | <b>135,167</b>       |

**Personnel Schedule**

|                               |          |          |          |          |          |
|-------------------------------|----------|----------|----------|----------|----------|
| Street Maintenance Specialist | 1        | 1        | 1        | 1        | 1        |
| Construction Inspector        | 1        | -        | -        | -        | -        |
| Street Maintenance Technician | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>        | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

**CENTRAL WAREHOUSE****General Fund**

Supervises the operation of the Fleet Parts Warehouse / City Store and Fleet Services. Manages the vehicle replacement program. Operates and maintains the Fleet Management program. Provides manpower and material to stock and operate the fleet parts warehouse and City general warehouse. This operation was eliminated in FY 06-07. The Stock Buyer position was reallocated to fleet maintenance (504-0942).

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 43,325              | -                   | -                   | -                    | -                    |
| Supplies                  | 1,889               | 2                   | -                   | -                    | -                    |
| Services & Other Charges  | 3,412               | -                   | -                   | -                    | -                    |
| Transfers & Reimbursement | 850                 | -                   | -                   | -                    | -                    |
|                           | <b>49,477</b>       | <b>2</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

**Personnel Schedule**

|                           |             |          |          |          |          |
|---------------------------|-------------|----------|----------|----------|----------|
| Fleet Services Supervisor | 0.50        | -        | -        | -        | -        |
| Stock Buyer               | 1           | -        | -        | -        | -        |
| <b>Total Full-Time</b>    | <b>1.50</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

**FACILITIES MAINTENANCE****General Fund**

Provides supervision, manpower and materials for the maintenance, repair and cleaning needed to preserve the condition of city-owned facilities and systems. The increase in services and other charges is related to increases in maintenance funding.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 409,003             | 434,444             | 461,459             | 461,459              | 418,942              |
| Supplies                  | 33,160              | 49,313              | 38,105              | 38,320               | 45,366               |
| Services & Other Charges  | 381,146             | 374,228             | 452,040             | 451,825              | 434,808              |
| Transfers & Reimbursement | 3,018               | 3,724               | 10,833              | 10,833               | 5,907                |
| Capital Outlay            | -                   | -                   | 30,000              | 30,000               | -                    |
|                           | <b>826,327</b>      | <b>861,708</b>      | <b>992,437</b>      | <b>992,437</b>       | <b>905,023</b>       |

**Personnel Schedule**

|                            |             |             |             |             |             |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Internal Services Manager  | 0.73        | 0.73        | 0.73        | 0.73        | 0.50        |
| Facilities Supervisor      | 1           | 1           | 1           | 1           | 1           |
| Crewleader                 | 1           | 1           | 1           | 1           | 1           |
| Building Repair Technician | 1           | 1           | 1           | 1           | 1           |
| Maintenance Worker         | 2           | 2           | 2           | 2           | 2           |
| Custodian                  | 2           | 2           | 2           | 2           | 2           |
| <b>Total Full-Time</b>     | <b>7.73</b> | <b>7.73</b> | <b>7.73</b> | <b>7.73</b> | <b>7.50</b> |

(101-0981)

**Traffic - Signs & Markings****General Fund**

Provides supervision, manpower and materials for the fabrication and installation of traffic control signs and pavement markings.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 217,184                     | 230,330                     | 238,418                     | 238,418                      | 244,626                      |
| Supplies                  | 43,219                      | 50,710                      | 62,699                      | 60,699                       | 51,650                       |
| Services & Other Charges  | 1,900                       | 8,868                       | 8,300                       | 8,300                        | 8,235                        |
| Transfers & Reimbursement | 1,090                       | 1,101                       | 3,931                       | 3,931                        | 4,073                        |
|                           | <b>263,393</b>              | <b>291,010</b>              | <b>313,348</b>              | <b>311,348</b>               | <b>308,584</b>               |

**Personnel Schedule**

|                           |          |          |          |          |          |
|---------------------------|----------|----------|----------|----------|----------|
| Traffic Supervisor        | 1        | 1        | 1        | 1        | 1        |
| Crewleader                | 1        | 1        | 1        | 1        | 1        |
| Traffic Operations Worker | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b>    | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |

(101-0982)

**TRAFFIC - SIGNALS****General Fund**

Provides supervision, manpower and materials for repairs, operation and maintenance of traffic signals and school zone beacons.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 234,029                     | 249,504                     | 261,102                     | 261,102                      | 267,779                      |
| Supplies                  | 34,728                      | 26,845                      | 36,800                      | 34,100                       | 35,818                       |
| Services & Other Charges  | 125,333                     | 134,368                     | 121,832                     | 123,532                      | 131,832                      |
| Transfers & Reimbursement | 12,801                      | 12,924                      | 13,507                      | 13,507                       | 13,903                       |
|                           | <b>406,891</b>              | <b>423,641</b>              | <b>433,241</b>              | <b>432,241</b>               | <b>449,332</b>               |

**Personnel Schedule**

|                           |          |          |          |          |          |
|---------------------------|----------|----------|----------|----------|----------|
| Senior Signal Technician  | 1        | 1        | 1        | 1        | 1        |
| Traffic Signal Technician | 3        | 3        | 3        | 3        | 3        |
| <b>Total Full-Time</b>    | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |

(101-0983)

**Traffic - Roadway Illumination****General Fund**

Provides materials and energy costs to maintain the freeway lighting system and energy cost for all street lighting.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 4,267               | 6,433               | 1,500               | 4,100                | 4,500                |
| Services & Other Charges | 435,188             | 451,938             | 430,000             | 430,400              | 455,000              |
|                          | <b>439,455</b>      | <b>458,371</b>      | <b>431,500</b>      | <b>434,500</b>       | <b>459,500</b>       |

**Grant Fund**

(294-0915)

**NCTCOG HHW RCC**

The activity accounts for expenditures related to the NCTCOG Household Hazardous Waste Recycling Center grant.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 1,146               | -                   | -                    | -                    |
| Services & Other Charges | -                   | 11,815              | -                   | -                    | -                    |
| Construction In Progress | -                   | 107,010             | -                   | -                    | -                    |
|                          | -                   | <b>119,971</b>      | -                   | -                    | -                    |

(293-0942)

**VEHICLE MAINTENANCE****NCTCOG CLEAN FLEET GRANT**

This activity accounts for expenditures related to the NCTCOG Clean Fleet grant.

|                | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Capital Outlay | -                   | 29,469              | -                   | -                    | -                    |
|                | -                   | <b>29,469</b>       | -                   | -                    | -                    |

**Water & Sewer Fund**

(402-0911)

**Administration****Water & Sewer Fund**

Administration is responsible for public relations, planning improvement in job tasks, budget control problem solving, general management of the Utilities Department, long-range planning and management of water and wastewater capital projects.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 247,270             | 253,861             | 270,411             | 262,925              | 287,179              |
| Supplies                  | 12,059              | 12,572              | 19,480              | 23,552               | 10,950               |
| Services & Other Charges  | 42,777              | 56,235              | 51,386              | 222,850              | 52,927               |
| Transfers & Reimbursement | 247,310             | 290,852             | 1,381,506           | 1,381,506            | 1,804,821            |
| Capital Outlay            | -                   | 83,558              | -                   | 20,392               | -                    |
|                           | <b>549,416</b>      | <b>697,077</b>      | <b>1,722,783</b>    | <b>1,911,225</b>     | <b>2,155,877</b>     |

**Personnel Schedule**

|                             |          |          |          |          |          |
|-----------------------------|----------|----------|----------|----------|----------|
| Director of Public Services | 1        | 1        | 1        | 1        | 1        |
| Utilities Manager           | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>      | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-0912)

**DEPARTMENTAL SUPPORT****Water & Sewer Fund**

This activity provides office support for public services functions.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 58,062                      | 60,626                      | 53,595                      | 60,411                       | 64,861                       |
| Supplies                 | 2,645                       | 2,105                       | 2,750                       | 2,079                        | 2,750                        |
| Services & Other Charges | 36,435                      | 19,364                      | 49,883                      | 54,992                       | 46,783                       |
|                          | <b>97,142</b>               | <b>82,096</b>               | <b>106,228</b>              | <b>117,483</b>               | <b>114,394</b>               |

**Personnel Schedule**

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Administrative Secretary | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>   | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(402-0914)

**STORMWATER****Water & Sewer Fund**

This activity funds stormwater management expenditures.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 92,274                      | 171,585                     | 198,055                     | 182,388                      | 194,978                      |
| Supplies                  | 9,292                       | 13,361                      | 9,349                       | 15,829                       | 10,849                       |
| Services & Other Charges  | 15,516                      | 21,663                      | 33,599                      | 29,602                       | 24,143                       |
| Transfers & Reimbursement | 379                         | 6,305                       | 3,248                       | 3,248                        | 3,010                        |
| Capital Outlay            | -                           | 40,736                      | -                           | -                            | -                            |
|                           | <b>117,461</b>              | <b>253,650</b>              | <b>244,251</b>              | <b>231,066</b>               | <b>232,980</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Storm Water Inspector  | 1        | 1        | 1        | 1        | 1        |
| Storm Water Specialist | -        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>1</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(402-0915)

**Public Services Admin****Water & Sewer Fund**

This activity is responsible for recycling, household hazardous waste and storm water programs.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 74,395                      | 84,895                      | 97,012                      | 96,304                       | 101,553                      |
| Supplies                  | 6,665                       | 11,425                      | 9,251                       | 15,554                       | 9,350                        |
| Services & Other Charges  | 72,631                      | 36,704                      | 81,788                      | 88,586                       | 79,646                       |
| Transfers & Reimbursement | -                           | 38,500                      | -                           | -                            | -                            |

|  |         |         |         |         |         |
|--|---------|---------|---------|---------|---------|
|  | 153,691 | 171,524 | 188,051 | 200,444 | 190,549 |
|--|---------|---------|---------|---------|---------|

**Personnel Schedule**

|                              |          |          |          |          |          |
|------------------------------|----------|----------|----------|----------|----------|
| Ecology Programs Coordinator | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>       | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(402-0931)

**Utility Line Maintenance - Administration** Water & Sewer Fund

Supervises all water and sewer line maintenance activities. Plans, schedules and implements projects and responds to customer requests for service.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 125,996             | 131,891             | 133,508             | 133,349              | 141,075              |
| Supplies                  | 4,129               | 3,113               | 3,200               | 3,875                | 3,800                |
| Services & Other Charges  | 27,076              | 23,252              | 21,577              | 22,782               | 21,477               |
| Transfers & Reimbursement | 5,966               | -                   | -                   | -                    | -                    |
|                           | <b>163,167</b>      | <b>158,255</b>      | <b>158,285</b>      | <b>160,006</b>       | <b>166,352</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Operations Supervisor  | 1        | 1        | 1        | 1        | 1        |
| Secretary              | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-0932)

**Utility Line Maintenance - Repair** Water & Sewer Fund

Provides manpower and material to preserve the condition of all water and wastewater line related appurtenances.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 733,707             | 725,734             | 611,814             | 570,544              | 613,331              |
| Supplies                  | 202,097             | 203,673             | 187,196             | 197,071              | 196,081              |
| Services & Other Charges  | 37,563              | 37,885              | 24,706              | 23,480               | 24,706               |
| Transfers & Reimbursement | 23,418              | 17,073              | 43,375              | 43,375               | 40,615               |
| Capital Outlay            | -                   | 76,892              | -                   | -                    | -                    |
|                           | <b>996,785</b>      | <b>1,061,256</b>    | <b>867,091</b>      | <b>834,470</b>       | <b>874,733</b>       |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Foreman                | 1         | 1         | 1         | 1         | 1         |
| Crewleader             | 4         | 4         | 4         | 4         | 3         |
| Equipment Operator     | 4         | 4         | 4         | 4         | 3         |
| Maintenance Worker     | 4         | 4         | 4         | 4         | 3         |
| <b>Total Full-Time</b> | <b>13</b> | <b>13</b> | <b>13</b> | <b>13</b> | <b>10</b> |

(402-0933)

**Utility Line Maintenance - Valve & Hydrant****Water & Sewer Fund**

Provides manpower and materials to inspect, operate, maintain and map all water valves and hydrants. Implements system operation plans and performs line locates.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 101,087             | 100,956             | 207,006             | 216,553              | 223,642              |
| Supplies                  | 2,492               | 1,013               | 3,550               | 9,282                | 9,430                |
| Services & Other Charges  | 2,845               | 4,108               | 5,784               | 6,306                | 5,784                |
| Transfers & Reimbursement | 2,076               | 1,599               | 4,411               | 4,411                | 3,902                |
|                           | <b>108,500</b>      | <b>107,676</b>      | <b>220,751</b>      | <b>236,551</b>       | <b>242,758</b>       |

**Personnel Schedule**

|                           |          |          |          |          |          |
|---------------------------|----------|----------|----------|----------|----------|
| Crewleader                | 1        | 1        | 1        | 1        | 1        |
| Utility Operations Worker | -        | -        | 1        | 1        | 1        |
| Maintenance Worker        | 1        | 1        | 1        | 1        | 1        |
| Equipment Operator        | -        | -        | -        | -        | 1        |
| <b>Total Full-Time</b>    | <b>2</b> | <b>2</b> | <b>3</b> | <b>3</b> | <b>4</b> |

(402-0934)

**Utility Line Maintenance - Meter Services****Water & Sewer Fund**

Provides manpower and materials to repair, maintain and test water meters.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 270,232             | 266,079             | 275,557             | 274,007              | 263,099              |
| Supplies                  | 107,963             | 118,794             | 108,397             | 121,512              | 128,898              |
| Services & Other Charges  | 200,723             | 193,875             | 216,747             | 216,953              | 202,398              |
| Transfers & Reimbursement | 2,957               | 2,568               | 5,462               | 5,462                | 5,005                |
|                           | <b>581,875</b>      | <b>581,315</b>      | <b>606,163</b>      | <b>617,934</b>       | <b>599,400</b>       |

**Personnel Schedule**

|                             |          |          |          |          |             |
|-----------------------------|----------|----------|----------|----------|-------------|
| Internal Services Manager   | -        | -        | -        | -        | 0.10        |
| Meter Operations Supervisor | 1        | 1        | 1        | 1        | -           |
| Foreman                     | -        | -        | -        | -        | 1           |
| Senior Meter Ops Worker     | 2        | 2        | 2        | 2        | 2           |
| Meter Operations Worker     | 2        | 2        | 2        | 2        | 2           |
| <b>Total Full-Time</b>      | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>5.10</b> |

(402-0935)

**Utility Line Maintenance - Collection System Cleaning****Water & Sewer Fund**

Provides manpower and material to inspect and maintain wastewater lines. Inspects lines with cameras, cleans lines and checks manholes. Also provides cleaning of residential service lines for customers.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 304,126             | 312,107             | 421,581             | 417,244              | 437,231              |
| Supplies                  | 28,622              | 26,342              | 34,493              | 45,516               | 35,340               |
| Services & Other Charges  | 12,785              | 13,804              | 13,364              | 12,729               | 13,364               |
| Transfers & Reimbursement | 21,484              | 11,908              | 33,968              | 33,968               | 32,322               |
|                           | <b>367,018</b>      | <b>364,160</b>      | <b>503,406</b>      | <b>509,457</b>       | <b>518,257</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Foreman                | 1        | 1        | 1        | 1        | 1        |
| Crewleader             | 2        | 2        | 2        | 2        | 3        |
| Maintenance Worker     | 2        | 2        | 2        | 2        | 3        |
| <b>Total Full-Time</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>7</b> |

(402-0936)

**Utility Line Maintenance - Night Crew****Water & Sewer Fund**

Provides manpower and material to respond to all customer requests for service after hours.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 112,562             | 108,824             | 126,442             | 131,037              | 131,778              |
| Supplies                  | 6,855               | 7,401               | 6,900               | 8,885                | 7,600                |
| Services & Other Charges  | 2,842               | 2,842               | 2,842               | 2,842                | 2,842                |
| Transfers & Reimbursement | 1,436               | 932                 | 1,817               | 1,817                | 1,750                |
|                           | <b>123,694</b>      | <b>119,999</b>      | <b>138,001</b>      | <b>144,581</b>       | <b>143,970</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Crewleader             | 1        | 1        | 1        | 1        | 1        |
| Maintenance Worker     | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-0951)

**Water Production - Administration****Water & Sewer Fund**

Manages and coordinates personnel, funding and material to produce drinking water that meets the community, State and Federal requirements.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 138,721             | 143,334             | 138,174             | 137,833              | 142,981              |
| Supplies                 | 3,900               | 2,211               | 1,970               | 1,883                | 1,970                |
| Services & Other Charges | 19,555              | 21,596              | 22,186              | 21,989               | 22,186               |
|                          | <b>162,176</b>      | <b>167,141</b>      | <b>162,330</b>      | <b>161,706</b>       | <b>167,137</b>       |

**Personnel Schedule**

|                                 |          |          |          |          |          |
|---------------------------------|----------|----------|----------|----------|----------|
| Water Production Superintendent | 1        | 1        | 1        | 1        | 1        |
| Foreman                         | 1        | 1        | 1        | 1        | 1        |
| Secretary                       | 1        | -        | -        | -        | -        |
| <b>Total Full-Time</b>          | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-0952)

**Water Production - Treatment Operations****Water & Sewer Fund**

Treatment operations is responsible for the processing of raw water through chemical addition, flocculation, sedimentation and filtration and provides maintenance and upkeep of plant equipment, pump stations and elevated and ground storage facilities.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | 665,947             | 633,148             | 618,504             | 638,384              | 632,395              |
| Supplies          | 236,045             | 266,625             | 289,993             | 323,486              | 278,196              |

|                           |                  |                  |                  |                  |                  |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Services & Other Charges  | 508,749          | 567,453          | 465,557          | 503,910          | 480,557          |
| Transfers & Reimbursement | 1,109            | 850              | 1,726            | 1,726            | 1,597            |
| Capital Outlay            | 5,016            | 541              | -                | 1,995            | -                |
|                           | <b>1,416,866</b> | <b>1,468,616</b> | <b>1,375,780</b> | <b>1,469,501</b> | <b>1,392,745</b> |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Chief Plant Operator   | 2         | 2         | 2         | 2         | 2         |
| Plant Operator         | 11        | 9         | 9         | 9         | 9         |
| <b>Total Full-Time</b> | <b>13</b> | <b>11</b> | <b>11</b> | <b>11</b> | <b>11</b> |

(402-0953)

**Water Production - Water Supply** Water & Sewer Fund

This activity accounts for the purchase of raw and treated water, maintains the intake structure and related pumping equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 5,760               | 3,956               | 5,800               | 1,350                | 7,800                |
| Services & Other Charges | 3,919,126           | 3,518,463           | 3,580,511           | 3,321,165            | 3,793,216            |
|                          | <b>3,924,886</b>    | <b>3,522,419</b>    | <b>3,586,311</b>    | <b>3,322,515</b>     | <b>3,801,016</b>     |

(402-0954)

**Water Production - Distribution & Storage** Water & Sewer Fund

This activity accounts for expenses related to the distribution and storage of potable water including electricity and related supplies and materials.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | 20,581              | 13,504              | 25,620              | 37,066               | 28,090               |
| Services & Other Charges  | 417,915             | 365,622             | 332,166             | 389,491              | 387,566              |
| Transfers & Reimbursement | 1,227               | -                   | 1,886               | 1,886                | 1,817                |
|                           | <b>439,723</b>      | <b>379,126</b>      | <b>359,672</b>      | <b>428,443</b>       | <b>417,473</b>       |

(402-0957)

**Water / Wastewater Maintenance** Water & Sewer Fund

This activity maintains the water and wastewater treatment facilities and equipment.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | -                   | 211,103             | 258,510             | 262,319              | 272,863              |
| Supplies                  | -                   | 10,545              | 19,348              | 23,410               | 16,650               |
| Services & Other Charges  | -                   | 11,761              | 13,554              | 11,572               | 12,704               |
| Transfers & Reimbursement | -                   | 3,672               | 9,041               | 9,041                | 1,340                |
| Capital Outlay            | -                   | 19,071              | 48,500              | 48,500               | -                    |
|                           | -                   | <b>256,152</b>      | <b>348,953</b>      | <b>354,842</b>       | <b>303,557</b>       |

**Personnel Schedule**

|                        |   |          |          |          |          |
|------------------------|---|----------|----------|----------|----------|
| Chief Plant Operator   | - | 1        | 1        | 1        | 1        |
| Plant Operator         | - | 4        | 4        | 4        | 4        |
| <b>Total Full-Time</b> | - | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> |

**Wastewater Disposal - Administration****Water & Sewer Fund**

Administration and Support supervises, plans and coordinates projects within budgeted funds, oversees the treatment process and discharge of treated wastewater collected back to the surface water and processes and disposes of treated sludge.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 144,555                     | 150,739                     | 156,748                     | 156,455                      | 162,221                      |
| Supplies                  | 4,285                       | 4,378                       | 4,150                       | 4,845                        | 4,550                        |
| Services & Other Charges  | 65,403                      | 76,171                      | 65,827                      | 81,838                       | 63,827                       |
| Transfers & Reimbursement | 552                         | 425                         | 863                         | 863                          | 799                          |
|                           | <b>214,795</b>              | <b>231,713</b>              | <b>227,588</b>              | <b>244,002</b>               | <b>231,397</b>               |

**Personnel Schedule**

|                           |          |          |          |          |          |
|---------------------------|----------|----------|----------|----------|----------|
| Wastewater Superintendent | 1        | 1        | 1        | 1        | 1        |
| Foreman                   | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>    | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

**Wastewater Disposal - Treatment Operations****Water & Sewer Fund**

Treatment operations monitors and controls the treatment plant's biological process and maintains and repairs treatment plant process units and equipment.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 728,432                     | 682,334                     | 683,544                     | 733,486                      | 710,585                      |
| Supplies                  | 222,679                     | 294,767                     | 287,674                     | 299,418                      | 338,658                      |
| Services & Other Charges  | 1,026,067                   | 932,049                     | 817,653                     | 889,040                      | 919,227                      |
| Transfers & Reimbursement | 2,533                       | 2,031                       | 3,513                       | 3,513                        | 3,351                        |
| Capital Outlay            | -                           | 41,512                      | -                           | -                            | -                            |
|                           | <b>1,979,710</b>            | <b>1,952,694</b>            | <b>1,792,384</b>            | <b>1,925,457</b>             | <b>1,971,821</b>             |

**Personnel Schedule**

|                        |           |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Chief Plant Operator   | 2         | 2         | 2         | 2         | 2         |
| Plant Operator         | 13        | 11        | 11        | 11        | 11        |
| <b>Total Full-Time</b> | <b>15</b> | <b>13</b> | <b>13</b> | <b>13</b> | <b>13</b> |

**Wastewater Disposal - Sludge Management****Water & Sewer Fund**

Sludge management operates and maintains the sludge de-watering system, operates and maintains biological and mechanical functions of the aerobic digesters, application of treated sludge to the drying field and conditions sludge for ultimate disposal and/or reuse.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Supplies                  | 46,028                      | 39,337                      | 65,381                      | 64,322                       | 60,146                       |
| Services & Other Charges  | 201,692                     | 174,690                     | 162,070                     | 158,271                      | 152,070                      |
| Transfers & Reimbursement | 1,873                       | 3,447                       | 11,868                      | 11,868                       | 10,013                       |
|                           | <b>249,594</b>              | <b>217,474</b>              | <b>239,319</b>              | <b>234,461</b>               | <b>222,229</b>               |

(402-0964)

**Wastewater Disposal - Collection & Pumping****Water & Sewer Fund**

Maintains and repairs lift stations located throughout the city which transport wastewater to the Treatment Plant.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | 19,459              | 44,370              | 54,451              | 51,661               | 47,870               |
| Services & Other Charges  | 171,624             | 206,714             | 148,299             | 204,755              | 179,582              |
| Transfers & Reimbursement | 2,255               | 1,735               | 3,387               | 3,387                | 3,263                |
| Capital Outlay            | 6,932               | 15,709              | 23,400              | 15,000               | -                    |
|                           | <b>200,270</b>      | <b>268,528</b>      | <b>229,537</b>      | <b>274,802</b>       | <b>230,715</b>       |

(402-0971)

**Environmental Control - Administration****Water & Sewer Fund**

Administration and Support services plans and coordinates projects within budgeted funds, supervises and gives technical support for enforcement of the EPA mandated industrial pretreatment program, coordinates water and wastewater laboratory testing and ensures laboratory quality control.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 132,300             | 136,694             | 136,716             | 136,776              | 146,721              |
| Supplies                 | 7,852               | 1,734               | 1,650               | 1,583                | 1,650                |
| Services & Other Charges | 8,702               | 8,002               | 9,501               | 8,829                | 10,101               |
|                          | <b>148,854</b>      | <b>146,430</b>      | <b>147,867</b>      | <b>147,188</b>       | <b>158,472</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| ECS Supervisor         | 1        | 1        | 1        | 1        | 1        |
| Secretary              | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-0972)

**Environmental Control - Pretreating & Sampling****Water & Sewer Fund**

Pretreatment and sampling performs pretreatment monitoring of industrial discharge, performs sampling for industrial waste surcharge, investigates citizen complaints regarding pollution, inspects businesses and industries for compliance with environmental regulations, performs sampling for wastewater treatment plant permit compliance and monitors streams for pollution and illegal discharges.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 133,619             | 139,006             | 135,097             | 140,056              | 139,794              |
| Supplies                  | 14,146              | 25,539              | 10,943              | 11,444               | 10,943               |
| Services & Other Charges  | 66,412              | 75,522              | 110,371             | 112,900              | 97,493               |
| Transfers & Reimbursement | 1,573               | 1,210               | 2,154               | 2,154                | 2,665                |
| Capital Outlay            | 10,170              | -                   | 5,970               | 3,500                | -                    |
|                           | <b>225,920</b>      | <b>241,277</b>      | <b>264,535</b>      | <b>270,054</b>       | <b>250,895</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| ECS Inspector          | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

**Environmental Control - Laboratory Services****Water & Sewer Fund**

Laboratory services performs analysis of wastewater samples for treatment plant permit, compliance for treatment plant process control and for industrial waste surcharge, analyzes drinking water for Lewisville and other water suppliers for bacteriological quality, provides the waste treatment plant with process control information and responds to citizen's concerns and questions regarding drinking water quality.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 171,663                     | 150,411                     | 166,146                     | 165,692                      | 173,622                      |
| Supplies                  | 48,648                      | 55,421                      | 56,193                      | 57,440                       | 70,538                       |
| Services & Other Charges  | 7,144                       | 6,961                       | 8,275                       | 7,547                        | 8,275                        |
| Transfers & Reimbursement | 552                         | 425                         | 863                         | 863                          | 831                          |
| Capital Outlay            | 5,450                       | -                           | -                           | -                            | -                            |
|                           | <b>233,457</b>              | <b>213,217</b>              | <b>231,477</b>              | <b>231,542</b>               | <b>253,266</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Laboratory Technician  | 3        | 3        | 3        | 3        | 3        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

**Maintenance & Replacement Fund****Capital****Vehicle & Equipment Replacement Fund**

This 2006-07 expense was a reclass entry for capital computer equipment.

|                | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|----------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Capital Outlay | -                           | 22,500                      | -                           | -                            | -                            |
|                | <b>-</b>                    | <b>22,500</b>               | <b>-</b>                    | <b>-</b>                     | <b>-</b>                     |

**CENTRAL WAREHOUSE****Maintenance & Replacement Fund**

Provides manpower and material to stock and operate the fleet parts warehouse and City general warehouse. In FY 06-07 this activity was eliminated.

|          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|----------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Supplies | 16,163                      | -                           | -                           | -                            | -                            |
|          | <b>16,163</b>               | <b>-</b>                    | <b>-</b>                    | <b>-</b>                     | <b>-</b>                     |

**VEHICLE MAINTENANCE****Maintenance & Replacement Fund**

This activity maintains the vehicles and equipment including the planning and implementation of scheduled maintenance. All equipment purchases are also shown in this activity.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 239,977                     | 281,741                     | 312,648                     | 312,983                      | 331,102                      |
| Supplies                 | 318,057                     | 175,437                     | 137,364                     | 137,843                      | 137,364                      |
| Services & Other Charges | 97,404                      | 55,630                      | 68,410                      | 67,595                       | 67,904                       |

|                           |                  |                  |                  |                  |                  |
|---------------------------|------------------|------------------|------------------|------------------|------------------|
| Transfers & Reimbursement | -                | 2,156,242        | 1,194            | 1,194            | 916              |
| Capital Outlay            | 2,272,122        | 1,967,433        | 2,591,089        | 2,657,908        | 2,872,360        |
|                           | <b>2,927,560</b> | <b>4,636,483</b> | <b>3,110,705</b> | <b>3,177,524</b> | <b>3,409,646</b> |

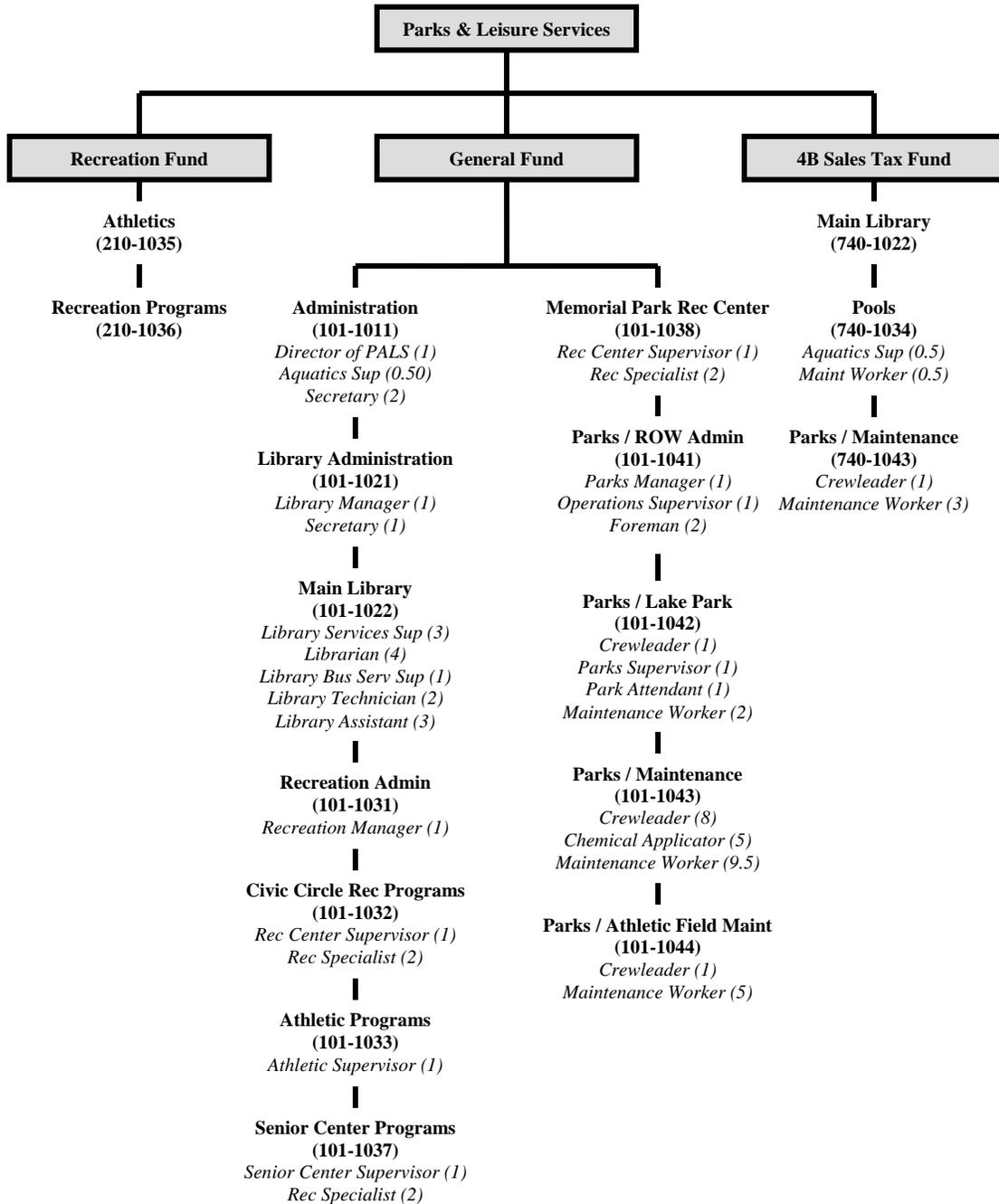
**Personnel Schedule**

|                           |             |             |             |             |             |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Internal Services Manager | 0.27        | 0.27        | 0.27        | 0.27        | 0.40        |
| Foreman                   | 1           | 1           | 1           | 1           | 1           |
| Mechanic                  | 3           | 3           | 3           | 3           | 3           |
| Stock Buyer               | -           | 1           | 1           | 1           | 1           |
| <b>Total Full-Time</b>    | <b>4.27</b> | <b>5.27</b> | <b>5.27</b> | <b>5.27</b> | <b>5.40</b> |



# Parks & Leisure Services Department

## Organizational Chart



# Parks & Leisure Services

To enhance the lives of the community's citizens and visitors by providing diverse opportunities for quality educational and leisure pursuits. The Parks and Leisure Services Department maintains the Library Division, Recreation Services (which includes the administration and maintenance of year-round recreational activities, all rental facilities, Recreation Centers, athletic programs, Senior Center and swimming pool operations) and administering Parks and right-of-way operations, including Lake Park, park maintenance and athletic field maintenance.

## Accomplishments

| <b>Objective</b>  | <b>Accomplishment</b>   |
|---|---|
| Maintain emergency preparedness through training                                    | Purchased additional CPR manikins and AED trainers for staff development.   |
| Maintain emergency preparedness through training                                    | Provided shelters for evacuees of Hurricanes Gustav & Ike.  |
| Maintain emergency preparedness through training                                    | Security cameras installed at Memorial Park & Herring Recreation Centers and Senior Activity Centers to entrances and office areas.         |
| Maintain emergency preparedness through training                                    | Lightning detection apparatus installed at both aquatic centers   |
| Maintain emergency preparedness through training                                    | Ultraviolet sanitation systems installed at both aquatic facilities   |
| Maintain emergency preparedness through training                                    | Security cameras installed to pump rooms, offices, entrances and parking areas of both aquatic centers.                                     |
| Improve Promotion of Cultural and Recreational Opportunities                        | Utilized City electronic marquees to promote activities and registrations.  |
| Improve Promotion of Cultural and Recreational Opportunities                        | Recreation Staff attends 20 community outreach programs.  |
| Maintain current service levels and meet customer expectations                      | Shading of all bleacher areas & dugouts at Vista Ridge & Lake Park ballfields completed.  |
| Maintain current service levels and meet customer expectations                      | New scoreboards purchased and installed at Lake Park adult softball fields and Vista Ridge Park ballfields.                                 |
| Maintain strength of library collection through recovery of overdue/lost materials. | Recovered 38% of items overdue more than 30 days through use of overdue notice mailers.   |
| Provide Recreational Experience Matching Customer Expectations>                     | National Night Out merged with Old Town Concert Series.   |
| Provide Recreational Experience Matching Customer Expectations>                     | Softball League Team , Pickleball League & Tournament and Golf Tournament added as athletic programming to Senior Activity Center schedule. |
| Provide Recreational Experience Matching Customer Expectations>                     | Hosted first boxing tournament June 2008 at Civic Circle Rec Center.  |
| Provide Recreational Experience Matching Customer Expectations>                     | Hosted first Boomer Expo program targeting pre-retirement adults.   |
| Strengthen library materials collection   | Increased multicultural fiction titles; filled in missing fiction series titles for mysteries, romance, westerns and science fiction.       |

## Personnel

|                  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Full-Time</b> | <b>70</b>           | <b>71</b>           | <b>72</b>           | <b>72</b>            | <b>72</b>            |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 4,236,325           | 4,428,547           | 4,834,022           | 4,644,271            | 4,919,943            |
| Supplies                  | 536,002             | 516,231             | 534,371             | 504,024              | 541,530              |
| Services & Other Charges  | 1,580,356           | 1,905,415           | 1,883,316           | 2,029,574            | 2,245,051            |
| Transfers & Reimbursement | 354,022             | 432,546             | 762,276             | 2,229,266            | 623,809              |
| Capital Outlay            | 262,431             | 266,164             | 323,427             | 333,763              | 534,159              |

## Performance Measures

|   | 2005-2006 | 2006-2007 | 2007-2008 | 2007-2008 | 2008-2009 |
|---|-----------|-----------|-----------|-----------|-----------|
|   | Actual    | Actual    | Budget    | Revised   | Adopted   |
| Cost per acre of park land maintained.            | \$1,997   | -         | \$2,500   | -         | -         |
| Percent of cost recovery for recreation programs. | 100       | 103%      | 100%      | 100%      | 100%      |
| Reduce workers compensation injury claims.        | 23        | -         | 20        | 25        | -         |
| Library book circulation per 1,000 population.    | 5,022     | 7,860     | 8,646     | 8,646     | 9,511     |
| Total park acres per 1,000 population.            | 14.48     | -         | 14.48     | 14.00     | -         |
| Total number registered for recreation programs.  | 3,749     | 3752      | 4000      | 4000      | 4000      |
| Library items per capita.                         | -         | -         | -         | -         | 1.6       |
| Library item checkouts per capita.                | -         | -         | -         | -         | 6.5       |
| Library program attendance.                       | -         | -         | -         | -         | 21,000    |
| Library collection turnover rate.                 | -         | -         | -         | -         | 4.0       |
| Library gate count.                               | -         | -         | -         | -         | 398,000   |

## Expenditures By Activity

### General Fund

(101-1011)

#### ADMIN & GENERAL SUPPORT

General Fund

Directs, manages and administers the City's leisure services programs, coordinates the budget and establishes and oversees policy implementation. Administration interfaces with civic organizations and City boards and committees, focusing on park maintenance and planning, recreation services and capital improvements.

|                           | 2005-2006      | 2006-2007      | 2007-2008      | 2007-2008      | 2008-2009      |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
|                           | Actual         | Actual         | Budget         | Revised        | Adopted        |
| Personal Services         | 271,769        | 384,992        | 392,058        | 392,401        | 377,106        |
| Supplies                  | 9,112          | 13,973         | 10,800         | 9,612          | 10,800         |
| Services & Other Charges  | 21,425         | 29,175         | 29,859         | 27,257         | 24,507         |
| Transfers & Reimbursement | 15,452         | 14,800         | 14,837         | 14,837         | 16,370         |
| Capital Outlay            | -              | -              | 16,346         | 15,239         | -              |
|                           | <b>317,758</b> | <b>442,940</b> | <b>463,900</b> | <b>459,346</b> | <b>428,783</b> |

#### Personnel Schedule

|                                      |             |             |             |             |             |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|
| Director of Parks & Leisure Services | 1           | 1           | 1           | 1           | 1           |
| Special Projects Director            | -           | 1           | 1           | 1           | -           |
| Aquatics Supervisor                  | 0.50        | 0.50        | 0.50        | 0.50        | 0.50        |
| Secretary                            | 2           | 2           | 2           | 2           | 2           |
| <b>Total Full-Time</b>               | <b>3.50</b> | <b>4.50</b> | <b>4.50</b> | <b>4.50</b> | <b>3.50</b> |

**Library Administration****General Fund**

Coordinates and supervises overall activities of the Library Division; provides for workshop attendance and other continuing education for staff members; meets with other librarians on a local and state level to exchange ideas and plan future roles for the library in the community; supervises selection and acquisition of library materials; coordinates the budget; provides staffing functions and assesses the financial needs of the library. Costs associated with the expanded library funded through the 4B sales tax are accounted for in 740-1022.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 154,114             | 160,043             | 168,162             | 167,880              | 176,248              |
| Services & Other Charges | 35,930              | 34,226              | 34,198              | 24,689               | 53,475               |
|                          | <b>190,044</b>      | <b>194,269</b>      | <b>202,360</b>      | <b>192,569</b>       | <b>229,723</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Library Manager        | 1        | 1        | 1        | 1        | 1        |
| Secretary              | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

**MAIN LIBRARY****General Fund**

The library interacts with the community by providing library and referral information and internet accessibility for research purposes. Library staff charge and discharge materials for patrons, shelve materials, provide reference assistance to patrons, prepare new materials, provide activities and programs for the community and produce exhibits, displays, bibliographies, posters, signs and bulletin boards for special events and to encourage use of the library services.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 881,370             | 901,678             | 958,628             | 891,678              | 985,637              |
| Supplies                  | 60,623              | 55,431              | 63,172              | 49,650               | 59,012               |
| Services & Other Charges  | 195,676             | 148,175             | 137,622             | 131,816              | 141,410              |
| Transfers & Reimbursement | 28,526              | 28,526              | 15,307              | 15,307               | 15,905               |
| Capital Outlay            | 1,614               | 14,204              | 43,079              | 46,165               | 14,579               |
|                           | <b>1,167,810</b>    | <b>1,148,014</b>    | <b>1,217,808</b>    | <b>1,134,617</b>     | <b>1,216,543</b>     |

**Personnel Schedule**

|                                      |           |           |           |           |           |
|--------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Library Services Supervisor          | 3         | 3         | 3         | 3         | 3         |
| Librarian                            | 4         | 4         | 4         | 4         | 4         |
| Library Business Services Supervisor | 1         | 1         | 1         | 1         | 1         |
| Library Technician                   | 1         | 2         | 2         | 2         | 2         |
| Library Assistant                    | 3         | 3         | 3         | 3         | 3         |
| <b>Total Full-Time</b>               | <b>12</b> | <b>13</b> | <b>13</b> | <b>13</b> | <b>13</b> |

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Librarian - Part Time  | 0.12        | 0.12        | 0.12        | 0.12        | 0.12        |
| Library Technician II  | 0.75        | 0.75        | 0.75        | 0.75        | 0.75        |
| Library Technician I   | 1.50        | 1.50        | 1.50        | 1.50        | 1.50        |
| Library Assistant II   | 4.67        | 3.67        | 3.67        | 3.67        | 3.67        |
| Library Assistant I    | 2.78        | 2.78        | 2.78        | 2.78        | 2.78        |
| <b>Total Part-Time</b> | <b>9.82</b> | <b>8.82</b> | <b>8.82</b> | <b>8.82</b> | <b>8.82</b> |

**Recreation Services Administration****General Fund**

Works to meet citizen's recreational needs by providing high quality and innovative programs and events. Recreation administers and conducts a variety of year-round recreational activities, utilizing various parks, library and other facilities. Hedrick House and other rental facilities are maintained by the City for citizen's use for special functions such as weddings, club meetings and various City meetings and workshops.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 110,865                     | 112,373                     | 122,316                     | 116,173                      | 121,952                      |
| Supplies                 | 322                         | 112                         | 945                         | 639                          | 945                          |
| Services & Other Charges | 13,342                      | 21,151                      | 12,283                      | 15,299                       | 12,783                       |
|                          | <b>124,530</b>              | <b>133,636</b>              | <b>135,544</b>              | <b>132,112</b>               | <b>135,680</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Recreation Manager     | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

**Civic Circle Recreation Programs****General Fund**

The Civic Circle Recreation Center is maintained by staff who take reservations for citizen use of facilities and organize and implement recreation classes, volleyball and basketball leagues, North Central Texas College Day classes and special events. The facility provides 30,000 square feet, housing classrooms, racquetball courts, two gymnasiums, game area and exercise room.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 202,685                     | 214,496                     | 216,238                     | 213,445                      | 223,693                      |
| Supplies                 | 1,877                       | 2,317                       | 2,000                       | 1,121                        | 2,000                        |
| Services & Other Charges | 82,522                      | 78,541                      | 70,214                      | 79,829                       | 76,514                       |
| Capital Outlay           | -                           | -                           | 35,382                      | 46,964                       | -                            |
|                          | <b>287,084</b>              | <b>295,354</b>              | <b>323,834</b>              | <b>341,358</b>               | <b>302,207</b>               |

**Personnel Schedule**

|                              |          |          |          |          |          |
|------------------------------|----------|----------|----------|----------|----------|
| Recreation Center Supervisor | 1        | 1        | 1        | 1        | 1        |
| Recreation Specialist        | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b>       | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Senior Recreation Aide | 0.08        | 0.08        | 0.08        | 0.08        | 0.08        |
| Recreation Aide        | 0.41        | 0.41        | 0.41        | 0.41        | 0.41        |
| Recreation Leader      | 3.61        | 3.61        | 3.61        | 3.61        | 3.61        |
| <b>Total Part-Time</b> | <b>4.10</b> | <b>4.10</b> | <b>4.10</b> | <b>4.10</b> | <b>4.10</b> |

**ATHLETIC PROGRAMS****General Fund**

Athletic Programs provide athletic supervision to organize and administer adult sports programs and youth basketball. Programs offered year-round include: softball, volleyball, summer track, basketball, special events and tournaments.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 79,754                      | 82,857                      | 90,242                      | 88,297                       | 93,550                       |
| Services & Other Charges | 838                         | 838                         | 838                         | 838                          | 838                          |
|                          | <b>80,592</b>               | <b>83,695</b>               | <b>91,080</b>               | <b>89,135</b>                | <b>94,388</b>                |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Athletic Supervisor    | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-1034)

**SWIMMING POOL OPERATIONS**

**General Fund**

This activity operates and staffs two outdoor public swimming facilities and offers public swimming, swim team workout, swim meets, learn-to-swim lessons and special events. Sun Valley and College Street pools are open daily for 13 weeks during the summer. The swimming pool operation was moved to the Parks and Library Development Fund in FY 04-05. Two new aquatic facilities were funded through the 4B sales tax fund during FY 04-05.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | -                   | -                   | -                   | 14,433               | -                    |
|                   | -                   | -                   | -                   | <b>14,433</b>        | -                    |

(101-1037)

**SENIOR CENTER PROGRAMS**

**General Fund**

The Senior Center is maintained by staff who organize and implement activities for senior adults. In FY 2007-08, an additional Recreation Center Specialist was funded to assist with the growing senior adult program.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 134,757             | 128,646             | 185,424             | 176,860              | 191,153              |
| Supplies                  | 4,832               | 4,690               | 6,065               | 4,367                | 5,950                |
| Services & Other Charges  | 63,250              | 54,687              | 54,803              | 49,731               | 57,470               |
| Transfers & Reimbursement | 3,089               | 3,128               | 3,383               | 3,383                | 3,528                |
|                           | <b>205,928</b>      | <b>191,151</b>      | <b>249,675</b>      | <b>234,341</b>       | <b>258,101</b>       |

**Personnel Schedule**

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Senior Center Supervisor | 1        | 1        | 1        | 1        | 1        |
| Recreation Specialist    | 1        | 1        | 2        | 2        | 2        |
| <b>Total Full-Time</b>   | <b>2</b> | <b>2</b> | <b>3</b> | <b>3</b> | <b>3</b> |

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Recreation Leader      | 1.60        | 1.60        | 1.60        | 1.60        | 1.60        |
| <b>Total Part-Time</b> | <b>1.60</b> | <b>1.60</b> | <b>1.60</b> | <b>1.60</b> | <b>1.60</b> |

(101-1038)

**Memorial Park Recreation Center**

**General Fund**

The Memorial Park Recreation Center is a 30,000 square foot facility available to the public for recreation activities, athletic leagues, day classes and special events housing classrooms, racquetball courts, two gymnasiums, game areas and an exercise room.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 220,140             | 222,928             | 235,885             | 233,466              | 243,596              |
| Supplies                 | 2,127               | 1,506               | 2,000               | 1,051                | 1,500                |
| Services & Other Charges | 53,523              | 47,852              | 46,852              | 52,598               | 54,230               |
|                          | <b>275,790</b>      | <b>272,285</b>      | <b>284,737</b>      | <b>287,116</b>       | <b>299,326</b>       |

**Personnel Schedule**

|                              |             |             |             |             |             |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Recreation Center Supervisor | 1           | 1           | 1           | 1           | 1           |
| Recreation Specialist        | 2           | 2           | 2           | 2           | 2           |
| <b>Total Full-Time</b>       | <b>3</b>    | <b>3</b>    | <b>3</b>    | <b>3</b>    | <b>3</b>    |
| Recreation Leader            | 2.73        | 2.73        | 2.73        | 2.73        | 2.73        |
| <b>Total Part-Time</b>       | <b>2.73</b> | <b>2.73</b> | <b>2.73</b> | <b>2.73</b> | <b>2.73</b> |

(101-1041)

**Parks R.O.W. Administration****General Fund**

Parks and Right-of-Way (ROW) Administration and General Support supervises overall operation and maintenance of the Parks Division, establishes goals for efficiency in accomplishing tasks, prepares and executes budgets and coordinates personnel. The Assistant Director of Parks & Leisure Services position was eliminated in FY 06-07. A Special Projects Director position was created and funded in Parks Administration. In FY 08-09, the Special Projects Manager position is being moved back to become a Parks Manager position.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 327,602             | 236,218             | 242,154             | 246,157              | 252,442              |
| Supplies                  | 168,949             | 174,844             | 159,092             | 165,007              | 170,450              |
| Services & Other Charges  | 36,905              | 37,647              | 36,034              | 36,723               | 35,534               |
| Transfers & Reimbursement | 81,737              | 80,655              | 91,846              | 91,846               | 98,154               |
| Capital Outlay            | 7,149               | -                   | -                   | -                    | -                    |
|                           | <b>622,341</b>      | <b>529,364</b>      | <b>529,126</b>      | <b>539,733</b>       | <b>556,580</b>       |

**Personnel Schedule**

|   |          |          |          |          |          |
|---|----------|----------|----------|----------|----------|
| Parks Manager                             | -        | -        | -        | -        | 1        |
| Asst Director of Parks & Leisure Services | 1        | -        | -        | -        | -        |
| Operations Supervisor                     | 1        | 1        | 1        | 1        | 1        |
| Foreman                                   | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b>                    | <b>4</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>4</b> |

(101-1042)

**Parks - Lake Park Operations****General Fund**

Lake Park operations maintains campgrounds and day areas for safe public use.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 312,131             | 273,757             | 321,338             | 279,229              | 318,492              |
| Supplies                 | 29,463              | 22,568              | 26,700              | 18,271               | 26,700               |
| Services & Other Charges | 96,050              | 109,933             | 104,093             | 132,632              | 112,390              |
|                          | <b>437,644</b>      | <b>406,259</b>      | <b>452,131</b>      | <b>430,132</b>       | <b>457,582</b>       |

**Personnel Schedule**

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Crewleader             | 1           | 1           | 1           | 1           | 1           |
| Park Supervisor        | 1           | 1           | 1           | 1           | 1           |
| Park Attendant         | 1           | 1           | 1           | 1           | 1           |
| Maintenance Worker     | 2           | 2           | 2           | 2           | 2           |
| <b>Total Full-Time</b> | <b>5</b>    | <b>5</b>    | <b>5</b>    | <b>5</b>    | <b>5</b>    |
| Campground Attendant   | 1.77        | 1.77        | 1.77        | 1.77        | 1.77        |
| Park Attendant         | 2.32        | 2.32        | 2.32        | 2.32        | 2.32        |
| <b>Total Part-Time</b> | <b>4.09</b> | <b>4.09</b> | <b>4.09</b> | <b>4.09</b> | <b>4.09</b> |

(101-1043)

**PARKS - PARK MAINTENANCE****General Fund**

Parks and Right-of-Way (ROW) maintains public parks, street ROWs, grounds for City buildings and beautification areas. Park Maintenance also maintains various City facilities, works on special projects and does minor construction and equipment installation. Funding for corridor beautification was moved from the Public Services Department in FY 06-07 and then increased for FY 2007-08 to include all corridor aesthetics: above-ground utility line relocates, screening walls, landscaping, etc.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 987,353                     | 1,002,370                   | 1,095,178                   | 1,057,591                    | 1,125,072                    |
| Supplies                  | 95,616                      | 79,777                      | 93,050                      | 91,770                       | 93,050                       |
| Services & Other Charges  | 590,383                     | 647,952                     | 665,856                     | 659,773                      | 789,088                      |
| Transfers & Reimbursement | -                           | 210,470                     | 601,831                     | 639,258                      | 390,907                      |
|                           | <b>1,673,353</b>            | <b>1,940,569</b>            | <b>2,455,915</b>            | <b>2,448,392</b>             | <b>2,398,117</b>             |

**Personnel Schedule**

|                        |              |              |              |              |              |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Crewleader             | 8            | 8            | 8            | 8            | 8            |
| Chemical Applicator    | 5            | 5            | 5            | 5            | 5            |
| Maintenance Worker     | 9.50         | 9.50         | 9.50         | 9.50         | 9.50         |
| <b>Total Full-Time</b> | <b>22.50</b> | <b>22.50</b> | <b>22.50</b> | <b>22.50</b> | <b>22.50</b> |

(101-1044)

**Parks - Athletic Fields Maintenance****General Fund**

This activity is responsible for athletic fields used for department organized leagues and co-sponsored youth leagues.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 245,919                     | 237,174                     | 259,893                     | 246,174                      | 262,895                      |
| Supplies                 | 39,613                      | 36,657                      | 47,850                      | 35,800                       | 47,850                       |
| Services & Other Charges | 111,561                     | 117,386                     | 117,528                     | 116,286                      | 128,528                      |
|                          | <b>397,093</b>              | <b>391,216</b>              | <b>425,271</b>              | <b>398,260</b>               | <b>439,273</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Crewleader             | 1        | 1        | 1        | 1        | 1        |
| Maintenance Worker     | 5        | 5        | 5        | 5        | 5        |
| <b>Total Full-Time</b> | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> |

# Recreation Activity Fund

(210-1000)

## Recreation Activity Fund

This funding was setup to track expenditures for the point-of-sale module for RecTrac.

|                | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|----------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Capital Outlay | -                   | -                   | 4,300               | 1,075                | -                    |
|                | -                   | -                   | <b>4,300</b>        | <b>1,075</b>         | -                    |

(210-1035)

## ATHLETICS

## Recreation Activity Fund

The athletics activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult athletic leagues. Such expenses include payments to umpires and officials, organizational memberships and game supplies.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 18,466              | 18,202              | 15,623              | 7,280                | 15,623               |
| Supplies                 | 12,282              | 9,953               | 6,750               | 4,438                | 10,250               |
| Services & Other Charges | 30,857              | 32,455              | 34,025              | 20,357               | 35,375               |
|                          | <b>61,606</b>       | <b>60,610</b>       | <b>56,398</b>       | <b>32,075</b>        | <b>61,248</b>        |

### Personnel Schedule

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Scorekeeper            | 0.57        | 0.57        | 0.57        | 0.57        | 0.57        |
| Swim Coach             | 0.63        | 0.63        | 0.63        | 0.63        | 0.63        |
| <b>Total Part-Time</b> | <b>1.20</b> | <b>1.20</b> | <b>1.20</b> | <b>1.20</b> | <b>1.20</b> |

(210-1036)

## RECREATION PROGRAMS

## Recreation Activity Fund

The recreation activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult and youth classes. Such expenses include payments to the instructors, production of the class schedule magazine and supplies related to class participation.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 26,474              | 31,088              | 30,151              | 9,370                | 30,151               |
| Supplies                 | 46,065              | 43,171              | 59,000              | 58,734               | 55,900               |
| Services & Other Charges | 140,723             | 152,596             | 148,333             | 276,418              | 233,039              |
| Capital Outlay           | -                   | -                   | -                   | -                    | 7,840                |
|                          | <b>213,262</b>      | <b>226,855</b>      | <b>237,484</b>      | <b>344,523</b>       | <b>326,930</b>       |

### Personnel Schedule

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Bus Driver             | 0.19        | 0.19        | 0.19        | 0.19        | 0.19        |
| <b>Total Part-Time</b> | <b>0.19</b> | <b>0.19</b> | <b>0.19</b> | <b>0.19</b> | <b>0.19</b> |

## Grant Fund

(279-1021)

### LIBRARY - ADMIN SUPPORT

Loan Star Library Grant

This activity accounts for the expenditure of office supplies and computer software expenditures funded through a Texas State Library Lone Star Grant.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | -                   | -                   | -                   | 11,791               | -                    |
|                          | -                   | -                   | -                   | 11,791               | -                    |

(279-1022)

### Grants - Loan Star Library

Loan Star Library Grant

This activity accounts for the expenditure of office supplies and computer software expenditures funded through a Texas State Library Lone Star Grant.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | 5,158               | 4,502               | -                   | 3,358                | -                    |
| Services & Other Charges | 5,353               | 5,803               | -                   | 7,000                | -                    |
|                          | 10,511              | 10,305              | -                   | 10,358               | -                    |

(292-1043)

### PARKS - PARK MAINTENANCE

TXDOT-STEP TRAIL GRANT

This activity accounts for expenses related to the Trail Grant awarded by TxDOT.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Transfers & Reimbursement | -                   | -                   | -                   | 1,429,563            | -                    |
|                           | -                   | -                   | -                   | 1,429,563            | -                    |

## 4B Sales Tax Fund

(740-1022)

### MAIN LIBRARY

4B Sales Tax Fund

This activity accounts for library materials including books and audio/visual materials funded through the 4B Sales Tax for Parks and Libraries. The first full year of operating costs related to the library expansion were budgeted beginning in FY 06-07.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                  | -                   | 16,225              | 14,930              | 15,495               | 14,930               |
| Services & Other Charges  | 3,528               | 285,528             | 293,280             | 294,872              | 313,360              |
| Transfers & Reimbursement | -                   | 9,552               | 26,510              | 26,510               | 26,033               |
| Capital Outlay            | 220,910             | 221,757             | 224,320             | 224,320              | 231,340              |
|                           | 224,438             | 533,061             | 559,040             | 561,197              | 585,663              |

**SWIMMING POOL OPERATIONS****4B Sales Tax Fund**

This activity operates and staffs two aquatic facilities and offers public swimming, swim team workout, swim meets, learn-to-swim lessons and special events. The aquatic facilities are open for 13 weeks during the summer.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 221,878                     | 240,863                     | 315,758                     | 315,786                      | 313,076                      |
| Supplies                 | 59,461                      | 49,294                      | 39,117                      | 41,432                       | 39,293                       |
| Services & Other Charges | 63,704                      | 93,200                      | 92,980                      | 86,645                       | 171,992                      |
| Capital Outlay           | -                           | 2,622                       | -                           | -                            | -                            |
|                          | <b>345,043</b>              | <b>385,978</b>              | <b>447,855</b>              | <b>443,863</b>               | <b>524,361</b>               |

**Personnel Schedule**

|                        |              |              |              |              |              |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Aquatics Supervisor    | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         |
| Maintenance Worker     | 0.50         | 0.50         | 0.50         | 0.50         | 0.50         |
| <b>Total Full-Time</b> | <b>1</b>     | <b>1</b>     | <b>1</b>     | <b>1</b>     | <b>1</b>     |
| Pool Manager           | 0.59         | 0.59         | 0.59         | 0.59         | 0.59         |
| Assistant Pool Manager | 0.46         | 0.46         | 0.46         | 0.46         | 0.46         |
| Lifeguard              | 12.88        | 12.88        | 12.88        | 12.88        | 12.88        |
| Cashier                | 0.49         | 0.49         | 0.49         | 0.49         | 0.49         |
| <b>Total Part-Time</b> | <b>14.42</b> | <b>14.42</b> | <b>14.42</b> | <b>14.42</b> | <b>14.42</b> |

**PARKS - PARK MAINTENANCE****4B Sales Tax Fund**

This activity accounts for expenses related to the athletic field maintenance.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 41,046                      | 180,862                     | 184,974                     | 188,051                      | 189,257                      |
| Supplies                  | 500                         | 1,212                       | 2,900                       | 3,278                        | 2,900                        |
| Services & Other Charges  | 34,786                      | 8,272                       | 4,518                       | 5,018                        | 4,518                        |
| Transfers & Reimbursement | 225,218                     | 85,415                      | 8,562                       | 8,562                        | 72,912                       |
| Capital Outlay            | 32,758                      | 27,581                      | -                           | -                            | 280,400                      |
|                           | <b>334,308</b>              | <b>303,342</b>              | <b>200,954</b>              | <b>204,909</b>               | <b>549,987</b>               |

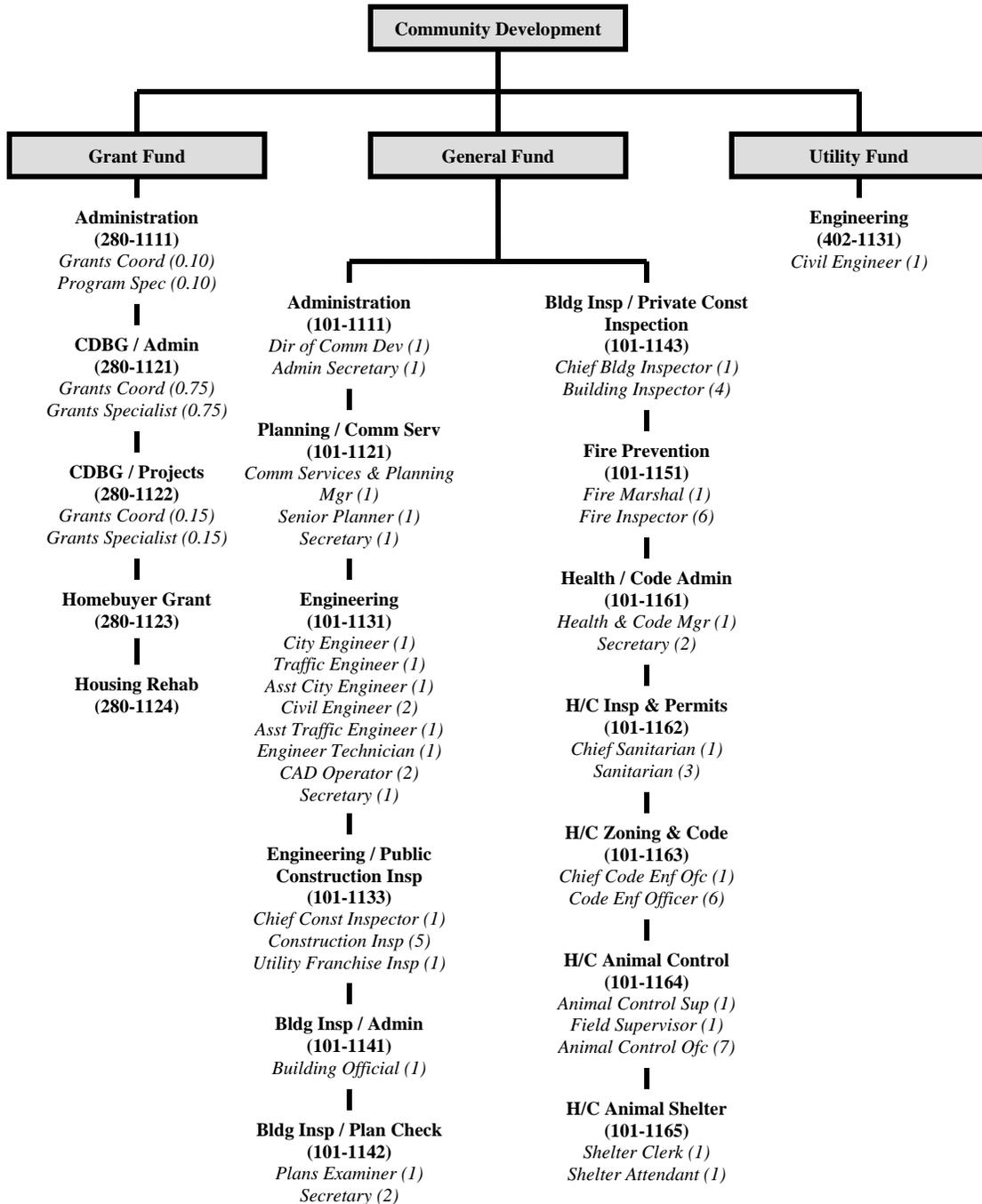
**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Crewleader             | 1        | 1        | 1        | 1        | 1        |
| Maintenance Worker     | 3        | 3        | 3        | 3        | 3        |
| <b>Total Full-Time</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |



# Community Development

## Organizational Chart



# Community Development

The purpose of the Community Development Department is to develop and enforce minimum development standards for public and semi-public areas, as well as private construction in order to protect the health, safety and welfare of the citizens of Lewisville. Community Development is responsible for activities and operations of Planning and Community Services, Engineering, Building Inspections, Fire Prevention and Health and Code Enforcement Divisions (including Animal Control).

## Accomplishments

| <b>Objective</b>  | <b>Accomplishment</b>  |
|---|--|
| To develop and enforce development standards.           | The Planning Division reviewed 53 plats in FY 07/08. Sanitarians performed 961 health inspections in FY 07/08 with a compliance rate of 99%. Building Inspection conducted 3,056 plan reviews and 11,504 inspections in FY 07/08 utilizing all applicable codes.   |
| To develop and enforce development standards.           | The City Council approved the Single Family Rental Inspection program which was implemented on July 1, 2008. Staff performed 113 inspections in FY 07/08.  |
| To develop and enforce development standards.           | The Planning Division coordinated ten Old Town zoning requests with Economic Development in FY 07/08.  |
| To develop and enforce development standards.           | The Building Inspection division continues to work as a liaison to other City staff for the new jail facility and Fire Station 7 construction projects.  |
| To protect the health, safety and welfare of residents. | Quorum Architects has delivered a draft Animal Shelter Feasibility Study which staff continued to revise. The study will be completed in the early part of FY 08/09.   |
| To protect the health, safety and welfare of residents. | Funding was requested and approved for the FY 08/09 budget to renovate the lobby portion of the current Animal Shelter and restore and paint the walls in the kennel rooms.  |
| To protect the health, safety and welfare of residents. | Funding was requested and approved for new laptop computers for six Animal Control officers and one Field Supervisor in FY 08/09.  |
| To protect the health, safety and welfare of residents. | The Federal government continues to trim funding for the CDBG program, but staff is working to comply with all guidelines in order to receive the maximum funding available.   |
| To develop and enforce development standards.           | Building valuations were updated in FY 07/08 based upon national averages supplied by the International Code Committee.  |
| To protect the health, safety and welfare of residents. | 2009 inspections were performed through the Multi-Family Inspection program in FY 07/08 with a compliance rate of 99%.   |
| To develop and enforce development standards.           | Code Enforcement staff, along with other City staff, conducted approximately 20 neighborhood meetings in FY 07/08.   |
| To protect the health, safety and welfare of residents. | Grants staff held monthly First-Time Homebuyers classes and fifteen households were assisted with down-payment and closing costs in FY 07/08. Over 100 Greater Lewisville Association of Realtors members and industry professionals have received certifications to work with the program.  |
| To develop and enforce development standards.           | Staff is working with Economic Development to create a redevelopment map and ordinances with emphasis on the IH35E corridor.   |
| To develop and enforce development standards.           | City staff met with DCTA and the City of Highland Village to determine rail station locations and plan for long-term implementation of a commuter rail system.   |
| To protect the health, safety and welfare of residents. | One sanitarian obtained National Environmental Health Association (NEHA) certification. Two code enforcement officers attended the Code Enforcement Association of Texas Education Conference. Several Community Development employees attended Building Professional Institute classes in the summer of 2008. One building inspector received a plumbing certification and one building inspector received a residential certification. |
| To develop and enforce development standards.           | The IH-35E Project schematics have been totally revised with new lane configurations. Bridge details have yet to be finalized.   |

|   |  |
|---|--|
| To develop and enforce development standards. | The IH-35E expansion project is currently proposed as a Managed Lane Toll Facility. New preliminary schematics have been developed and presented to stake holder cities. Project construction is estimated to begin in 2010.                         |
| To develop and enforce development standards. | The IH-35E Project schematics have been totally revised with new lane configurations. Bridge details have yet to be finalized.   |
| To develop and enforce development standards. | Staff met with TxDot and NCTCOG staff to prioritize and pursue funding for video detection upgrades on SH 121 Business and FM 1171.  |
| To develop and enforce development standards. | Innovative Transportation Solutions has submitted City of Lewisville Projects to the new Denton County Bond program – TRIP-08.   |
| To develop and enforce development standards. | Construction of Railroad Street (Bennett – SH 121) project is 90% design complete. Staff will pursue right-of-way acquisitions after appraisals are completed.   |
| To develop and enforce development standards. | Construction of Valley Ridge Boulevard (SH 121 – Park) project has been awarded to Rodman, LLC. A preconstruction meeting was held on October 3, 2008.   |
| To develop and enforce development standards. | The Westlake II project is complete.   |
| To develop and enforce development standards. | The Serendipity Village and Fox Avenue projects have been designed and are currently under construction.   |
| To develop and enforce development standards. | The Southwest Lewisville Infrastructure project is 95% complete and waiting for utility relocations, prior to bid letting.   |
| To develop and enforce development standards. | The Traffic Signal Improvement 2007 project, which includes signals at Church/Charles and Garden Ridge/College Parkway is complete. In-house design has begun for the Traffic Signal Improvements 2008, which includes traffic signals at Denton Tap |

## Personnel

|                  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Full-Time</b> | <b>62</b>           | <b>63</b>           | <b>63</b>           | <b>63</b>            | <b>66</b>            |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 4,087,077           | 4,166,506           | 4,454,511           | 4,267,734            | 4,846,165            |
| Supplies                  | 161,827             | 147,330             | 180,003             | 151,844              | 180,006              |
| Services & Other Charges  | 329,999             | 608,832             | 402,755             | 479,317              | 402,826              |
| Transfers & Reimbursement | 102,833             | 124,158             | 132,886             | 282,886              | 166,393              |
| Block Grants              | 448,579             | 680,640             | 449,868             | 896,415              | 438,050              |

## Performance Measures

|   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---|---------------------|---------------------|---------------------|----------------------|----------------------|
| Percent of responses to code enforcement complaints within 48 hours.  | 98%                 | 99%                 | 99%                 | 99%                  | 99%                  |
| Number of code violation notifications per 1,000 population.  | 450                 | 500                 | 500                 | 500                  | 500                  |
| Citizens rating effectiveness of Code Enforcement as "Very Effective" or "Somewhat Effective": Junk vehicles. | N/A                 | 90%                 | 90%                 | 90%                  | 90%                  |

|   |           |           |           |           |           |
|---|-----------|-----------|-----------|-----------|-----------|
| Citizens rating effectiveness of Code Enforcement as "Very Effective" or "Somewhat Effective": Litter.                | N/A       | 90%       | 90%       | 90%       | 90%       |
| Citizens rating effectiveness of Code Enforcement as "Very Effective" or "Somewhat Effective": Illegal dumping.       | N/A       | 90%       | 90%       | 90%       | 90%       |
| Citizens rating effectiveness of Code Enforcement as "Very Effective" or "Somewhat Effective": Property cleanliness.  | N/A       | 90%       | 90%       | 90%       | 90%       |
| Percent of key thoroughfares operating (travel time) at: Excellent - (Level of Service "A").                          | 7%        | 7%        | 7%        | 7%        | 7%        |
| Percent of key thoroughfares operating (travel time) at: Good - (Level of Service "B").                               | 33%       | 37%       | 37%       | 37%       | 37%       |
| Percent of key thoroughfares operating (travel time) at: Fair - (Level of Service "C" & "D").                         | 48%       | 48%       | 48%       | 48%       | 48%       |
| Percent of key thoroughfares operating (travel time) at: Poor - (Level of Service "E" & "F").                         | 11%       | 7%        | 7%        | 7%        | 7%        |
| Percent of Properties in Compliance: Target Area 3 - Old Town Area (I-35 to Mill St., Valley Ridge Blvd to Main St.). | 96%       | 96%       | 95%       | 95%       | 95%       |
| Percent of Properties in Compliance: Target Area 4 - Old Town Area (I-35 to Mill St., Main St. to SH121 Business).    | 95%       | 95%       | 95%       | 95%       | 95%       |
| Percent of Properties in Compliance: Target Area 5 - Indian Oaks.   | 99%       | 98%       | 98%       | 98%       | 98%       |
| Percent of Properties in Compliance: Target Area 6 - Lakewood North (Price, Sweetbriar, Idlewood, etc).               | 93%       | 94%       | 90%       | 90%       | 90%       |
| Peak hour thoroughfares operating at level of service "A" & "B", "C" & "D" (Lane Capacity).                           | 78%       | 78%       | 81%       | 80%       | 80%       |
| Peak hour thoroughfares operating at level of service "A" & "B", "C" & "D" (Travel Time).                             | 89%       | 93%       | 93%       | 93%       | 93%       |
| Food service inspection compliance rates.   | 99%       | 99%       | 99%       | 99%       | 99%       |
| Percent of general food service complaints in investigation within 48 hours.  | 100%      | 100%      | 100%      | 100%      | 100%      |
| Citizens rating effectiveness of Code Enforcement as "Very Effective" or "Somewhat Effective": High grass and weeds.  | N/A       | 90%       | 90%       | 90%       | 90%       |
| Ratio of value of building permits issued to total appraised value.   | 1:240,476 | 1:106,746 | 1:372,596 | 1:226,685 | 1:235,000 |
| Percent of Properties in Compliance: Target Area 1 - Westwood Estates.  | 96%       | 94%       | 90%       | 90%       | 90%       |
| Percent of Properties in Compliance: Target Area 2 - Lewisville Valley I (A,B,C streets).                             | 91%       | 91%       | 91%       | 91%       | 91%       |
| Percent of targeted facilities receiving an annual fire inspection.   | 69%       | 78%       | 75%       | 75%       | 75%       |
| Percent of targeted facilities in compliance with fire codes annually.  | 90%       | 98%       | 98%       | 98%       | 98%       |
| Citizens rating Animal Control services as good or excellent.   | N/A       | 90%       | 90%       | 90%       | 90%       |
| Number of code violation cases (notifications) achieving voluntary compliance.  | 48,032    | 40,000    | 40,000    | 40,000    | 40,000    |
| Reduce workers compensation injury claims.  | 13        | 9         | 5         | 9         | 5         |
| Number of code citations written per 1,000 population.  | 4         | 6.3       | 5         | 5         | 5         |
| Building permit processing time.  | 2.5 days  |
| Average response time to inspection requests (Building Inspection).   | 24 hours  |
| Percent of plans designed in-house.   | 5%        | 10%       | 10%       | 10%       | 10%       |

# Expenditures By Activity

## General Fund

(101-1111)

### ADMINISTRATION

General Fund

Community Development Administration manages and supervises the operations of Planning/Community Services, Engineering, Building Inspections, Fire Prevention and Health and Code Enforcement. The Department formulates, implements and interprets policies for the Department. Routine updating of City ordinances and their uniform City enforcement also falls under the jurisdiction of Community Development Administration.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 201,336             | 209,892             | 220,792             | 220,295              | 229,842              |
| Supplies                  | 5,388               | 4,025               | 3,323               | 1,869                | 3,323                |
| Services & Other Charges  | 28,611              | 30,049              | 33,275              | 36,883               | 34,785               |
| Transfers & Reimbursement | 19,074              | 22,456              | 18,647              | 168,647              | 21,948               |
|                           | <b>254,409</b>      | <b>266,422</b>      | <b>276,037</b>      | <b>427,694</b>       | <b>289,898</b>       |

#### Personnel Schedule

|                               |          |          |          |          |          |
|-------------------------------|----------|----------|----------|----------|----------|
| Director of Comm. Development | 1        | 1        | 1        | 1        | 1        |
| Administrative Secretary      | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>        | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(101-1121)

### Planning and Community Services

General Fund

Planning and Community Services inventories and interprets land use and zoning regulations and reviews plats and plans. Coordination is provided between public needs and private rights using zoning to implement land use regulation after public hearings. The division also oversees grant administration for the Community Development Block Grant Program.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 248,896             | 262,178             | 263,511             | 269,622              | 284,214              |
| Supplies                  | 2,334               | 1,573               | 2,000               | 1,940                | 2,000                |
| Services & Other Charges  | 14,128              | 13,770              | 9,914               | 7,914                | 7,914                |
| Transfers & Reimbursement | 14,843              | 18,280              | 19,444              | 19,444               | 22,000               |
|                           | <b>280,201</b>      | <b>295,802</b>      | <b>294,869</b>      | <b>298,920</b>       | <b>316,128</b>       |

#### Personnel Schedule

|                               |          |          |          |          |          |
|-------------------------------|----------|----------|----------|----------|----------|
| Comm. Svcs & Planning Manager | 1        | 1        | 1        | 1        | 1        |
| Senior Planner                | 1        | 1        | 1        | 1        | 1        |
| Secretary                     | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>        | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(101-1131)

### ENGINEERING

General Fund

This activity is responsible for the review of private development plats and plans, update of City maps and overall engineering administration.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 696,376             | 667,426             | 749,094             | 668,510              | 905,867              |
| Supplies                 | 7,780               | 7,601               | 10,700              | 5,470                | 11,820               |
| Services & Other Charges | 104,521             | 106,475             | 128,579             | 128,772              | 131,934              |

|  |         |         |         |         |           |
|--|---------|---------|---------|---------|-----------|
|  | 808,677 | 781,502 | 888,373 | 802,751 | 1,049,621 |
|--|---------|---------|---------|---------|-----------|

**Personnel Schedule**

|                            |          |          |          |          |           |
|----------------------------|----------|----------|----------|----------|-----------|
| City Engineer              | 1        | 1        | 1        | 1        | 1         |
| Assistant Traffic Engineer | 1        | 1        | 1        | 1        | 1         |
| Civil Engineer             | 1        | 1        | 1        | 1        | 2         |
| Assistant City Engineer    | 1        | 1        | 1        | 1        | 1         |
| Traffic Engineer           | 1        | 1        | 1        | 1        | 1         |
| Engineer Technician        | 1        | 1        | 1        | 1        | 1         |
| CAD Operator               | 2        | 2        | 2        | 2        | 2         |
| Secretary                  | 1        | 1        | 1        | 1        | 1         |
| <b>Total Full-Time</b>     | <b>9</b> | <b>9</b> | <b>9</b> | <b>9</b> | <b>10</b> |

(101-1133)

**Engineering - Public Construction Inspection**

**General Fund**

This activity provides inspection service to each project site on a daily basis as construction dictates.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 447,609             | 475,769             | 478,817             | 484,534              | 496,342              |
| Supplies                  | 12,918              | 10,203              | 15,120              | 12,442               | 15,120               |
| Services & Other Charges  | 13,861              | 14,731              | 14,662              | 13,929               | 15,848               |
| Transfers & Reimbursement | 11,382              | 10,425              | 11,043              | 11,043               | 11,508               |
|                           | <b>485,771</b>      | <b>511,128</b>      | <b>519,642</b>      | <b>521,948</b>       | <b>538,818</b>       |

**Personnel Schedule**

|                              |          |          |          |          |          |
|------------------------------|----------|----------|----------|----------|----------|
| Chief Construction Inspector | 1        | 1        | 1        | 1        | 1        |
| Utility Franchise Inspector  | 1        | 1        | 1        | 1        | 1        |
| Construction Inspector       | 5        | 5        | 5        | 5        | 5        |
| <b>Total Full-Time</b>       | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> |

(101-1141)

**Building Inspection - Administration**

**General Fund**

Supervises and plans daily and long-term operations, monitors division operations costs and inspection operations.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 107,971             | 112,214             | 117,823             | 110,621              | 117,511              |
| Supplies                 | 5,567               | 3,895               | 4,714               | 3,254                | 4,634                |
| Services & Other Charges | 6,536               | 7,697               | 7,626               | 8,439                | 5,311                |
|                          | <b>120,075</b>      | <b>123,806</b>      | <b>130,163</b>      | <b>122,314</b>       | <b>127,456</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Building Official      | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-1142)

**Building Inspection - Plan Check/Records/Permits****General Fund**

Reviews construction plans, maintains division records and issues permits.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 137,675                     | 143,345                     | 150,510                     | 152,900                      | 152,843                      |
| Supplies                 | 989                         | -                           | 1,500                       | 375                          | -                            |
| Services & Other Charges | 14,359                      | 15,617                      | 15,511                      | 15,008                       | 15,511                       |
|                          | <b>153,023</b>              | <b>158,962</b>              | <b>167,521</b>              | <b>168,283</b>               | <b>168,354</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Plans Examiner         | 1        | 1        | 1        | 1        | 1        |
| Secretary              | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(101-1143)

**Building Inspection - Private Construction Inspection****General Fund**

Performs on-site inspections during construction to assure compliance with building, electrical, plumbing, mechanical and all other related codes and ordinances.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 313,572                     | 326,701                     | 344,592                     | 363,446                      | 343,104                      |
| Supplies                  | 7,792                       | 6,851                       | 7,652                       | 8,518                        | 9,152                        |
| Services & Other Charges  | 9,042                       | 9,984                       | 9,354                       | 8,979                        | 15,207                       |
| Transfers & Reimbursement | 11,628                      | 11,728                      | 12,700                      | 12,700                       | 15,752                       |
|                           | <b>342,034</b>              | <b>355,265</b>              | <b>374,298</b>              | <b>393,643</b>               | <b>383,215</b>               |

**Personnel Schedule**

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Chief Building Inspector | 1        | 1        | 1        | 1        | 1        |
| Building Inspector       | 4        | 4        | 4        | 4        | 4        |
| <b>Total Full-Time</b>   | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> | <b>5</b> |

(101-1151)

**FIRE PREVENTION****General Fund**

Fire Prevention participates in plan reviews, code inspections, construction inspections, permit issuance and data processing activities to ensure local, state and federal Fire Code compliance.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 438,916                     | 433,154                     | 478,820                     | 394,875                      | 527,702                      |
| Supplies                  | 14,756                      | 15,961                      | 30,356                      | 28,629                       | 18,316                       |
| Services & Other Charges  | 17,379                      | 17,805                      | 26,097                      | 24,519                       | 26,062                       |
| Transfers & Reimbursement | 13,503                      | 22,338                      | 27,771                      | 27,771                       | 29,670                       |
|                           | <b>484,554</b>              | <b>489,259</b>              | <b>563,044</b>              | <b>475,794</b>               | <b>601,750</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Fire Marshal           | 1        | 1        | 1        | 1        | 1        |
| Fire Inspector         | 6        | 6        | 6        | 6        | 6        |
| <b>Total Full-Time</b> | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> |

(101-1161)

**Health & Code - Administration**

**General Fund**

This activity is responsible for implementation of all health and code programs, program direction to meet mission and objectives, training, record keeping and supervision of daily field operations.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 178,369             | 183,934             | 195,858             | 182,755              | 198,059              |
| Supplies                 | 15,685              | 16,863              | 19,450              | 13,694               | 19,450               |
| Services & Other Charges | 3,925               | 4,470               | 5,314               | 3,969                | 4,814                |
|                          | <b>197,978</b>      | <b>205,266</b>      | <b>220,622</b>      | <b>200,418</b>       | <b>222,323</b>       |

**Personnel Schedule**

|                         |          |          |          |          |          |
|-------------------------|----------|----------|----------|----------|----------|
| Health and Code Manager | 1        | 1        | 1        | 1        | 1        |
| Secretary               | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b>  | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

(101-1162)

**Health & Code - Inspections & Permits**

**General Fund**

This activity is responsible for the inspection of food service establishments, swimming pools and industrial waste haulers.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 269,842             | 271,386             | 284,395             | 285,502              | 297,706              |
| Supplies                  | 9,280               | 6,535               | 8,565               | 7,725                | 8,565                |
| Services & Other Charges  | 9,378               | 12,514              | 14,422              | 15,292               | 14,422               |
| Transfers & Reimbursement | -                   | 8,796               | 9,525               | 9,525                | 9,930                |
|                           | <b>288,500</b>      | <b>299,231</b>      | <b>316,907</b>      | <b>318,044</b>       | <b>330,623</b>       |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Chief Sanitarian       | 1        | 1        | 1        | 1        | 1        |
| Sanitarian             | 3        | 3        | 3        | 3        | 3        |
| <b>Total Full-Time</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |

(101-1163)

**Health & Code - Zoning & Code Inspections**

**General Fund**

This activity is responsible for the enforcement of health-related ordinances.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 351,057             | 355,892             | 375,570             | 371,939              | 438,755              |
| Supplies                  | 11,532              | 9,857               | 10,571              | 11,911               | 13,171               |
| Services & Other Charges  | 24,633              | 36,491              | 31,374              | 28,397               | 38,534               |
| Transfers & Reimbursement | 14,535              | 14,660              | 15,875              | 15,875               | 27,587               |
|                           | <b>401,757</b>      | <b>416,899</b>      | <b>433,390</b>      | <b>428,122</b>       | <b>518,047</b>       |

**Personnel Schedule**

|                                |          |          |          |          |          |
|--------------------------------|----------|----------|----------|----------|----------|
| Chief Code Enforcement Officer | 1        | 1        | 1        | 1        | 1        |
| Code Enforcement Officer       | 5        | 5        | 5        | 5        | 6        |
| <b>Total Full-Time</b>         | <b>6</b> | <b>6</b> | <b>6</b> | <b>6</b> | <b>7</b> |

(101-1164)

**Health & Code - Animal Control****General Fund**

This activity is responsible for the enforcement of animal-related ordinances.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 414,973                     | 434,452                     | 465,234                     | 445,517                      | 511,563                      |
| Supplies                  | 50,608                      | 45,740                      | 45,493                      | 39,775                       | 54,246                       |
| Services & Other Charges  | 24,419                      | 33,212                      | 38,870                      | 30,800                       | 41,512                       |
| Transfers & Reimbursement | 16,731                      | 14,338                      | 15,610                      | 15,610                       | 25,995                       |
|                           | <b>506,732</b>              | <b>527,742</b>              | <b>565,207</b>              | <b>531,701</b>               | <b>633,316</b>               |

**Personnel Schedule**

|                                 |          |          |          |          |          |
|---------------------------------|----------|----------|----------|----------|----------|
| Animal Control Supervisor       | 1        | 1        | 1        | 1        | 1        |
| Animal Control Field Supervisor | 1        | 1        | 1        | 1        | 1        |
| Animal Control Officer          | 6        | 6        | 6        | 6        | 7        |
| <b>Total Full-Time</b>          | <b>8</b> | <b>8</b> | <b>8</b> | <b>8</b> | <b>9</b> |

(101-1165)

**Health & Code - Animal Shelter****General Fund**

This activity is responsible for processing animal registration in compliance with State regulations and humanely housing animals when needed.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 62,819                      | 69,372                      | 100,741                     | 88,290                       | 104,330                      |
| Supplies                 | 14,070                      | 16,065                      | 18,209                      | 13,932                       | 18,209                       |
| Services & Other Charges | 35,704                      | 37,318                      | 52,002                      | 40,637                       | 37,219                       |
|                          | <b>112,594</b>              | <b>122,756</b>              | <b>170,952</b>              | <b>142,859</b>               | <b>159,758</b>               |

**Personnel Schedule**

|                          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|
| Shelter Clerk            | 1        | 1        | 1        | 1        | 1        |
| Kennel/Shelter Attendant | -        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>   | <b>1</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

|                           |             |          |          |          |          |
|---------------------------|-------------|----------|----------|----------|----------|
| Kennel /Shelter Attendant | 1.97        | -        | -        | -        | -        |
| <b>Total Part-Time</b>    | <b>1.97</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

## Disaster Recovery Fund

(114-1121)

### PLANNING & COMMUNITY SVC

Disaster Recovery Fund

This activity accounts for reimbursements for disaster response (State or Federally declared) that required the use of city personnel or equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 46                  | -                   | -                   | -                    | -                    |
|                          | <b>46</b>           | <b>-</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

(114-1141)

### BLDG INSPECT-ADMIN

Disaster Recovery Fund

This activity accounts for reimbursements for disaster response (State or Federally declared) that required the use of city personnel or equipment.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | 20                  | -                   | -                   | -                    | -                    |
|                          | <b>20</b>           | <b>-</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

## Grant Fund

(280-1111)

### CDBG - General Fund Contribution

GRANTS - CDBG

This activity represents the City's contribution for non-reimbursable activities and shared cost requirements. This amount is transferred from the General Fund (101-1121-419.44-31). This transfer was previously accounted for in 290-1111.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 15,311              | 15,827              | 16,559              | 16,559               | 20,921               |
| Supplies                 | -                   | -                   | -                   | -                    | 785                  |
| Services & Other Charges | 209                 | 2,947               | 2,949               | 2,949                | 4,947                |
|                          | <b>15,520</b>       | <b>18,774</b>       | <b>19,508</b>       | <b>19,508</b>        | <b>26,653</b>        |

#### Personnel Schedule

|                        |          |             |             |             |             |
|------------------------|----------|-------------|-------------|-------------|-------------|
| Grants Coordinator     | -        | 0.10        | 0.10        | 0.10        | 0.10        |
| Program Specialist     | -        | 0.10        | 0.10        | 0.10        | 0.10        |
| <b>Total Full-Time</b> | <b>-</b> | <b>0.20</b> | <b>0.20</b> | <b>0.20</b> | <b>0.20</b> |

(280-1121)

### CDBG - Administration

GRANTS - CDBG

This activity represents administrative expenses of the Community Development Block Grant Program. This activity was previously in 290-1121.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 103,448             | 98,672              | 102,646             | 102,646              | 106,252              |
| Supplies                  | 2,888               | 2,015               | 2,150               | 2,150                | 1,015                |
| Services & Other Charges  | 10,844              | 8,669               | 9,501               | 9,501                | 6,130                |
| Transfers & Reimbursement | 1,137               | 1,137               | 2,271               | 2,271                | 2,003                |
|                           | <b>118,317</b>      | <b>110,493</b>      | <b>116,568</b>      | <b>116,568</b>       | <b>115,400</b>       |

**Personnel Schedule**

|                        |   |             |             |             |             |
|------------------------|---|-------------|-------------|-------------|-------------|
| Grant Coordinator      | - | 0.75        | 0.75        | 0.75        | 0.75        |
| Grants Specialist      | - | 0.75        | 0.75        | 0.75        | 0.75        |
| <b>Total Full-Time</b> | - | <b>1.50</b> | <b>1.50</b> | <b>1.50</b> | <b>1.50</b> |
| Part-time Secretary    | - | 1           | 1           | 1           | 1           |
| Administrative Intern  | - | 0.50        | 0.50        | 0.50        | 0.50        |
| <b>Total Part-Time</b> | - | <b>1.50</b> | <b>1.50</b> | <b>1.50</b> | <b>1.50</b> |

(280-1122)

**CDBG - Projects****GRANTS - CDBG**

This activity represents the annual entitlement of the Community Development Block Grant Program. Project funds have been separated to accommodate multiple program year awards.

|                   | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|-------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services | 2,741                       | 1,200                       | -                           | -                            | -                            |
| Block Grants      | 448,579                     | 680,640                     | 449,868                     | 896,415                      | 438,050                      |
|                   | <b>451,320</b>              | <b>681,840</b>              | <b>449,868</b>              | <b>896,415</b>               | <b>438,050</b>               |

**Personnel Schedule**

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| Grants Specialist      | 0.15        | 0.15        | 0.15        | 0.15        | 0.15        |
| Grant Coordinator      | 0.15        | 0.15        | 0.15        | 0.15        | 0.15        |
| <b>Total Full-Time</b> | <b>0.30</b> | <b>0.30</b> | <b>0.30</b> | <b>0.30</b> | <b>0.30</b> |

(280-1123)

**HOMEBUYER PERSONNEL COSTS****GRANTS - CDBG**

This activity tracks staff expenses related to the Homebuyer program.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | -                           | 3,957                       | 15,498                      | 15,498                       | 17,837                       |
| Services & Other Charges | -                           | -                           | 251                         | 251                          | 251                          |
|                          | -                           | <b>3,957</b>                | <b>15,749</b>               | <b>15,749</b>                | <b>18,088</b>                |

(280-1124)

**HOUSING REHAB PERSONNEL****GRANTS - CDBG**

This activity tracks expenses related to the Housing Rehabilitation program.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | -                           | 5,603                       | 9,867                       | 9,867                        | 229                          |
| Services & Other Charges | -                           | -                           | 126                         | 126                          | (503)                        |
|                          | -                           | <b>5,603</b>                | <b>9,993</b>                | <b>9,993</b>                 | <b>(274)</b>                 |

**Grants**

GRANTS - CDBG

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 32,425              | 19,444              | -                   | -                    | -                    |
| Supplies                 | 90                  | -                   | -                   | -                    | -                    |
| Services & Other Charges | 9,125               | 249,414             | -                   | 100,160              | -                    |
|                          | <b>41,641</b>       | <b>268,858</b>      | <b>-</b>            | <b>100,160</b>       | <b>-</b>             |

**DIAL A RIDE**

Grants

This activity accounted for the annual operations of the Dial-A-Ride program. The Denton County Transportation Authority is now responsible for this service.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | -                   | 5,446               | -                   | -                    | -                    |
|                          | <b>-</b>            | <b>5,446</b>        | <b>-</b>            | <b>-</b>             | <b>-</b>             |

**Water & Sewer Fund****ENGINEERING**

Water &amp; Sewer Fund

This activity provides for a Civil Engineer position to assist in engineering and review of utility capital projects and funds for mapping.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 63,739              | 76,088              | 84,184              | 84,359               | 93,088               |
| Supplies                 | 150                 | 145                 | 200                 | 160                  | 200                  |
| Services & Other Charges | 3,259               | 2,222               | 2,928               | 2,792                | 2,928                |
|                          | <b>67,148</b>       | <b>78,455</b>       | <b>87,312</b>       | <b>87,311</b>        | <b>96,216</b>        |

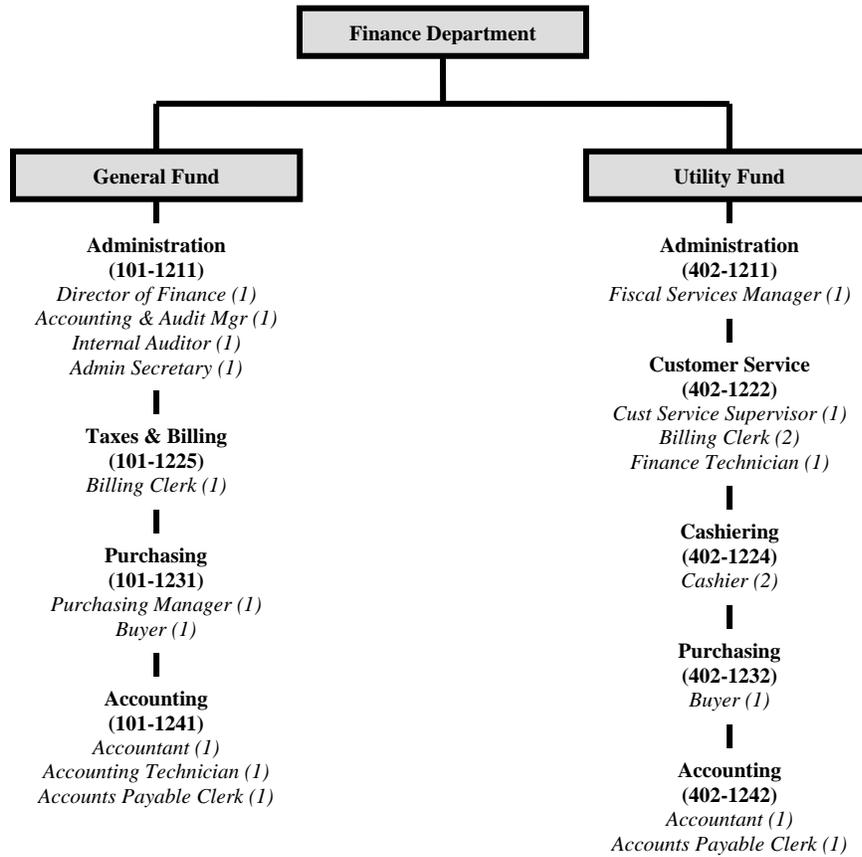
**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Civil Engineer         | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

# Finance Department

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## Organizational Chart



# Finance Department

To provide management, citizens and other interested parties with accurate, complete and responsive financial services. The department performs purchasing, accounting, internal audit and financial reporting functions as well as investments, accounts payable and receivables and utility billing operations.

## Accomplishments

| Objective  | Accomplishment   |
|--|--|
| Develop staff to perform at optimum levels                         | All CPA and investment officers were able to maintain required certification levels. One Buyer became a Certified Professional Public Buyer. Ongoing leadership and specialized training in process. |
| Increase procurement staffing to address increased demands         | Additional Buyer was hired, which allowed the Buyers to become more specialized by department.   |
| Protect against potential loss of City assets (theft, fraud, etc.) | Internal audit program in process.   |

## Personnel

|           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Full-Time | 18                  | 19                  | 20                  | 20                   | 20                   |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 1,144,788           | 1,246,304           | 1,353,490           | 1,325,265            | 1,412,536            |
| Supplies                  | 148,134             | 140,783             | 131,280             | 119,388              | 139,349              |
| Services & Other Charges  | 503,544             | 527,717             | 515,537             | 581,278              | 540,978              |
| Transfers & Reimbursement | 9,921               | 13,106              | 13,879              | 13,879               | 12,415               |

## Performance Measures

|  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|
| GFOA Certificate of Achievement for Financial Reporting. | Y                   | Y                   | Y                   | Y                    | Y                    |
| NPI's Achievement of Excellence in Procurement.          | Y                   | Y                   | Y                   | Y                    | Y                    |
| General Obligation Bond Rating - Fitch                   | N/A                 | AA                  | AA                  | AA                   | Pending              |
| General Obligation Bond Rating - Standard and Poors.     | AA                  | AA                  | AA                  | AA+                  | AA+                  |
| Percent of payments via credit card.                     | 16.30%              | 19.6%               | 20.00%              | 20.00%               | 19.00%               |
| Percent of payments via lock box.                        | 63.29%              | 62.8%               | 60%                 | 60%                  | 30%                  |
| Utility Debt Service Bond Rating - Standard and Poors.   | AA                  | AA                  | AA                  | AA                   | AA                   |

# Expenditures By Activity

## General Fund

(101-1211)

### ADMINISTRATION

General Fund

To supervise operations of the Department to ensure the completion of department goals and objectives that include the preparations of accurate, timely financial reports, annual updating of the Long Range Financial Plan, annual Cost of Service Rate Review and conducting an internal audit function.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 301,303             | 386,775             | 407,072             | 406,100              | 421,821              |
| Supplies                  | 2,719               | 3,063               | 3,000               | 2,941                | 3,000                |
| Services & Other Charges  | 12,000              | 19,585              | 19,062              | 21,420               | 15,052               |
| Transfers & Reimbursement | 1,732               | 2,314               | 3,552               | 3,552                | 4,743                |
|                           | <b>317,754</b>      | <b>411,737</b>      | <b>432,686</b>      | <b>434,012</b>       | <b>444,616</b>       |

#### Personnel Schedule

|                            |          |          |          |          |          |
|----------------------------|----------|----------|----------|----------|----------|
| Director of Finance        | 1        | 1        | 1        | 1        | 1        |
| Accounting & Audit Manager | 1        | 1        | 1        | 1        | 1        |
| Internal Auditor           | -        | 1        | 1        | 1        | 1        |
| Finance Technician         | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>     | <b>3</b> | <b>4</b> | <b>4</b> | <b>4</b> | <b>4</b> |

|                        |             |             |             |             |             |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| PT Executive Secretary | 0.50        | 0.50        | 0.50        | 0.50        | 0.50        |
| <b>Total Part-Time</b> | <b>0.50</b> | <b>0.50</b> | <b>0.50</b> | <b>0.50</b> | <b>0.50</b> |

(101-1225)

### Treasury & Collections - Taxes & Billing

General Fund

Contracts with Denton County for both property appraisal and ad valorem tax billing and collection services and internally processes and bills miscellaneous accounts receivable and alarm billing.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 38,671              | 57,677              | 61,097              | 56,772               | 63,729               |
| Supplies                  | 4,824               | 12,991              | 3,750               | 1,996                | 3,569                |
| Services & Other Charges  | 245,401             | 269,755             | 283,394             | 296,928              | 306,678              |
| Transfers & Reimbursement | 379                 | 379                 | -                   | -                    | -                    |
|                           | <b>289,274</b>      | <b>340,801</b>      | <b>348,241</b>      | <b>355,696</b>       | <b>373,976</b>       |

#### Personnel Schedule

|                        |          |             |             |          |          |
|------------------------|----------|-------------|-------------|----------|----------|
| Clerk Typist           | -        | 0.50        | 0.50        | -        | -        |
| Billing Clerk          | 1        | 1           | 1           | 1        | 1        |
| <b>Total Full-Time</b> | <b>1</b> | <b>1.50</b> | <b>1.50</b> | <b>1</b> | <b>1</b> |

**PURCHASING****General Fund**

This activity manages, plans and coordinates the City's overall supplies and service needs from a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 135,009                     | 145,076                     | 155,979                     | 154,504                      | 159,909                      |
| Supplies                  | 2,729                       | 2,019                       | 3,230                       | 1,043                        | 3,230                        |
| Services & Other Charges  | 8,061                       | 9,910                       | 12,518                      | 12,661                       | 18,398                       |
| Transfers & Reimbursement | 1,245                       | 4,070                       | 4,070                       | 4,070                        | 1,028                        |
|                           | <b>147,044</b>              | <b>161,076</b>              | <b>175,797</b>              | <b>172,278</b>               | <b>182,565</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Purchasing Manager     | 1        | 1        | 1        | 1        | 1        |
| Buyer                  | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

**ACCOUNTING****General Fund**

To ensure accuracy and timeliness in the recording and reporting of financial transactions in the City's accounting system and to annually prepare general purpose financial statements that meet the requirements for the Certificate of Achievement in Financial Reporting Award.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 219,844                     | 166,250                     | 168,311                     | 166,596                      | 174,945                      |
| Supplies                  | 16,622                      | 12,782                      | 12,170                      | 8,952                        | 12,170                       |
| Services & Other Charges  | 77,767                      | 65,022                      | 94,407                      | 89,703                       | 98,881                       |
| Transfers & Reimbursement | 1,678                       | 1,353                       | 2,312                       | 2,312                        | 1,840                        |
|                           | <b>315,911</b>              | <b>245,408</b>              | <b>277,200</b>              | <b>267,563</b>               | <b>287,836</b>               |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Accountant             | 1        | 1        | 1        | 1        | 1        |
| Accounting Technician  | 1        | 1        | 1        | 1        | 1        |
| Accounts Payable Clerk | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

**Water & Sewer Fund****ADMINISTRATION****Water & Sewer Fund**

This activity supervises the utility billing and customer service functions for the City's water and sewer service, supervises the miscellaneous accounts receivable functions and provides staffing for the investment function of City funds.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 115,567                     | 115,168                     | 122,481                     | 122,200                      | 130,668                      |
| Supplies                  | 248                         | 221                         | 250                         | 287                          | 250                          |
| Services & Other Charges  | 2,872                       | 4,636                       | 5,709                       | 27,805                       | 6,723                        |
| Transfers & Reimbursement | 379                         | 1,579                       | 2,756                       | 2,756                        | 3,356                        |

|                |                |                |                |                |
|----------------|----------------|----------------|----------------|----------------|
| <b>119,066</b> | <b>121,604</b> | <b>131,196</b> | <b>153,048</b> | <b>140,997</b> |
|----------------|----------------|----------------|----------------|----------------|

**Personnel Schedule**

|                         |          |          |          |          |          |
|-------------------------|----------|----------|----------|----------|----------|
| Fiscal Services Manager | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b>  | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(402-1222)

**Treasury & Collections - Customer Service** Water & Sewer Fund

To maintain customer accounts on a current basis involving accurate and timely billings, timely updates of accounts to reflect payments or adjustment, schedule work orders related to customer service and provides general information and individual account information to requesting customers.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 186,184             | 172,021             | 181,146             | 176,547              | 191,380              |
| Supplies                  | 110,848             | 108,927             | 105,095             | 102,045              | 114,945              |
| Services & Other Charges  | 62,551              | 54,512              | 54,412              | 54,802               | 57,084               |
| Transfers & Reimbursement | 1,895               | 1,516               | 648                 | 648                  | 433                  |
|                           | <b>361,478</b>      | <b>336,976</b>      | <b>341,301</b>      | <b>334,042</b>       | <b>363,842</b>       |

**Personnel Schedule**

|                             |          |             |             |          |          |
|-----------------------------|----------|-------------|-------------|----------|----------|
| Customer Service Supervisor | 1        | 1           | 1           | 1        | 1        |
| Billing Clerk               | 2        | 2           | 2           | 2        | 2        |
| Finance Technician          | -        | -           | -           | 1        | 1        |
| Clerk Typist                | 1        | 0.50        | 0.50        | -        | -        |
| <b>Total Full-Time</b>      | <b>4</b> | <b>3.50</b> | <b>3.50</b> | <b>4</b> | <b>4</b> |

(402-1223)

**Treasury & Collections - Meter Reading** Water & Sewer Fund

To accurately read water usage in a timely manner to enable cycle billings to be accomplished each week. This function was moved to Public Services during the FY 05-06 fiscal year.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges  | 8,072               | -                   | -                   | -                    | -                    |
| Transfers & Reimbursement | 1,205               | -                   | -                   | -                    | -                    |
|                           | <b>9,277</b>        | <b>-</b>            | <b>-</b>            | <b>-</b>             | <b>-</b>             |

(402-1224)

**Treasury & Collections - Cashiering** Water & Sewer Fund

To receive and record payments of utility bills as well as other City receipts and provide customer account information to the public.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 72,909              | 76,570              | 80,291              | 76,239               | 82,277               |
| Supplies                  | 9,476               | 559                 | 1,335               | 1,110                | 1,335                |
| Services & Other Charges  | 63,285              | 80,630              | 20,926              | 44,567               | 5,335                |
| Transfers & Reimbursement | 650                 | 1,029               | -                   | -                    | -                    |
|                           | <b>146,319</b>      | <b>158,787</b>      | <b>102,552</b>      | <b>121,916</b>       | <b>88,947</b>        |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Cashier                | 2        | 2        | 2        | 2        | 2        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

(402-1232)

**Purchasing**

**Water & Sewer Fund**

This activity manages, plans and coordinates the City's overall supplies and service needs and a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | -                           | -                           | 49,259                      | 39,503                       | 51,437                       |
| Supplies                  | -                           | -                           | 2,100                       | 752                          | 500                          |
| Services & Other Charges  | -                           | -                           | 1,901                       | 1,299                        | 7,901                        |
| Transfers & Reimbursement | -                           | -                           | -                           | -                            | 433                          |
|                           | <b>-</b>                    | <b>-</b>                    | <b>53,260</b>               | <b>41,553</b>                | <b>60,271</b>                |

**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Buyer                  | -        | -        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>-</b> | <b>-</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(402-1242)

**ACCOUNTING**

**Water & Sewer Fund**

To process vendor invoices and other payment requests to ensure accurate and timely disbursement of funds within adopted policies and procedures for expenditure control.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 75,301                      | 126,766                     | 127,854                     | 126,804                      | 136,370                      |
| Supplies                  | 668                         | 222                         | 350                         | 262                          | 350                          |
| Services & Other Charges  | 23,536                      | 23,667                      | 23,208                      | 32,095                       | 24,926                       |
| Transfers & Reimbursement | 758                         | 866                         | 541                         | 541                          | 582                          |
|                           | <b>100,263</b>              | <b>151,521</b>              | <b>151,953</b>              | <b>159,702</b>               | <b>162,228</b>               |

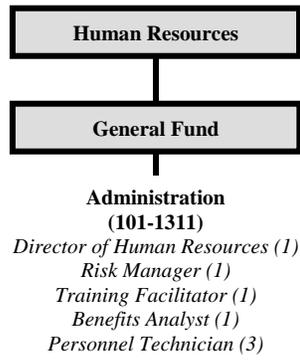
**Personnel Schedule**

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| Accountant             | 1        | 1        | 1        | 1        | 1        |
| Accounts Payable Clerk | 1        | 1        | 1        | 1        | 1        |
| <b>Total Full-Time</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>2</b> |

# Human Resources

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## Organizational Chart



# Human Resources

To ensure that the City is well served by a high performance workforce through equitable, effective and pro-active Human Resources customer support. Human Resources provides services and support in the areas of recruitment and selection, benefits administration, risk management/safety, employee development, employee relations and policy administration and consultation.

## Accomplishments

| <u>Objective</u>  | <u>Accomplishment</u>   |
|---|---|
| Identify and address liability risks.                                   | Purchased and placed seven additional AED's around City facilities.   |
| Identify and address liability risks.                                   | Conducted a RFP process for Workers' Compensation Third Party Administrator. Engaged a new company with a more aggressive approach for claims handling. |
| Recognize employees accomplishments.                                    | Provided employee event tickets and service awards; conducted employee picnic for 2007-08.  |
| Update all job descriptions to reflect current requirements and duties. | Revised about 30% of job descriptions. Continuing to work on project.   |

## Personnel

|           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Full-Time | 7                   | 7                   | 7                   | 7                    | 7                    |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 799,667             | 1,289,983           | 1,461,546           | 1,481,062            | 1,556,901            |
| Supplies                  | 22,056              | 44,520              | 21,277              | 20,695               | 19,835               |
| Services & Other Charges  | 4,606,484           | 5,107,578           | 5,770,767           | 5,857,863            | 5,963,843            |
| Transfers & Reimbursement | 4,058               | 4,058               | 4,108               | 4,108                | 4,600                |
| Claim Payments            | -                   | 1,053,987           | 894,264             | 807,990              | 1,190,900            |

## Performance Measures

|   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---|---------------------|---------------------|---------------------|----------------------|----------------------|
| Number of vehicle related accidents per 100,000 miles driven.                   | 8.1                 | 7.3                 | 6                   | 6                    | 6                    |
| Cost of vehicle accident loss to overall assessed value.                        | .50%                | .80%                | .40%                | .50%                 | .50%                 |
| Average number of worker days lost due to injuries per 100 FTE's                | 41                  | .15                 | .10                 | .23                  | .10                  |
| Cost of worker's compensation claims per 100 employees.                         | \$60,889            | \$94,000            | \$60,000            | \$80,000             | \$70,000             |
| Number of worker's compensation claims per 100 employees.                       | 22                  | 22                  | 15                  | 20                   | 18                   |
| Total cost of accidents per 100,000 miles driven.                               | \$2294              | \$3767              | \$3000              | \$2400               | \$3000               |
| Number of sick leave hours used per 1,000 hours worked.                         | 37                  | .39                 | .38                 | .49                  | .38                  |
| Employee benefits as a percent of total wages.                                  | 31%                 | 31%                 | 30%                 | 30%                  | 30%                  |
| Ratio of Human Resource FTEs to 100 FTEs.                                       | 1.18                | 1.02                | 1.02                | 1.04                 | 1.04                 |
| Full-time employee turnover rate.   | 8.8%                | 9.5%                | 8%                  | 7%                   | 8%                   |
| Average number of days to complete an external competitive recruitment process. | 46 days             | 49 days             | 45 days             | 53 days              | 45 days              |

## Expenditures By Activity

### General Fund

(101-1311)

#### ADMINISTRATION

General Fund

Human Resources (HR) includes administration, training, staffing, safety, compensation, risk management, payroll and benefits functions.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 473,171             | 501,681             | 543,326             | 539,769              | 563,341              |
| Supplies                  | 22,056              | 24,476              | 21,277              | 20,695               | 19,835               |
| Services & Other Charges  | 144,165             | 138,557             | 148,925             | 150,839              | 141,078              |
| Transfers & Reimbursement | 4,058               | 4,058               | 4,108               | 4,108                | 4,600                |
|                           | <b>643,449</b>      | <b>668,772</b>      | <b>717,636</b>      | <b>715,411</b>       | <b>728,854</b>       |

#### Personnel Schedule

|                             |          |          |          |          |          |
|-----------------------------|----------|----------|----------|----------|----------|
| Director of Human Resources | 1        | 1        | 1        | 1        | 1        |
| Risk Manager                | -        | -        | 1        | 1        | 1        |
| HR Coordinator              | 1        | 1        | -        | -        | -        |
| Benefits Analyst            | 1        | 1        | 1        | 1        | 1        |
| Training Facilitator        | 1        | 1        | 1        | 1        | 1        |
| Administrative Secretary    | 1        | -        | -        | -        | -        |
| Personnel Tech              | 1        | 3        | 3        | 3        | 3        |
| Clerk Typist                | 1        | -        | -        | -        | -        |
| <b>Total Full-Time</b>      | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> | <b>7</b> |

# Insurance Risk Fund

(535-1331)

## WORKERS COMPENSATION

Insurance Risk Fund

This activity accounts for city-wide workers compensation expenses.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | -                   | 102,768             | 123,510             | 120,000              | 140,000              |
| Claim Payments    | -                   | 926,676             | 566,490             | 566,490              | 568,000              |
|                   | -                   | 1,029,444           | 690,000             | 686,490              | 708,000              |

(535-1332)

## EMPLOYEE BENEFIT

Insurance Risk Fund

This activity accounts for city-wide employee assistance program expenses.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Services & Other Charges | -                   | 20,542              | 21,000              | 21,000               | 22,000               |
|                          | -                   | 20,542              | 21,000              | 21,000               | 22,000               |

(535-1333)

## LIABILITY & CASUALTY

Insurance Risk Fund

This activity accounts for city-wide liability and casualty expenses.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 20,045              | -                   | -                    | -                    |
| Services & Other Charges | -                   | 457,578             | 504,521             | 509,164              | 514,219              |
| Claim Payments           | -                   | 127,311             | 327,774             | 234,500              | 311,000              |
|                          | -                   | 604,934             | 832,295             | 743,664              | 825,219              |

(535-1336)

## LIFE INSURANCE

Insurance Risk Fund

This activity accounts for city-wide life insurance expenses.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | -                   | 284,913             | 384,293             | 384,293              | 390,000              |
|                   | -                   | 284,913             | 384,293             | 384,293              | 390,000              |

(535-1337)

## LONG-TERM DISABILITY

Insurance Risk Fund

This activity accounts for city-wide long-term disability expenses.

|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | -                   | 60,384              | 65,000              | 65,000               | 65,000               |
|                   | -                   | 60,384              | 65,000              | 65,000               | 65,000               |

(535-1338)

**UNEMPLOYMENT BENEFIT****Insurance Risk Fund**

This activity accounts for city-wide unemployment benefits expenses.

|                   | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|-------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services | -                           | 6,475                       | 20,000                      | 8,000                        | 20,000                       |
|                   | -                           | <b>6,475</b>                | <b>20,000</b>               | <b>8,000</b>                 | <b>20,000</b>                |

(535-1369)

**Other****Insurance Risk Fund**

This activity accounts for all other Insurance Risk Fund expenses.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Services & Other Charges | -                           | -                           | -                           | 2,340                        | 2,350                        |
| Claim Payments           | -                           | -                           | -                           | 7,000                        | 2,000                        |
|                          | -                           | -                           | -                           | <b>9,340</b>                 | <b>4,350</b>                 |

**Health Insurance Trust Fund**

(614-1311)

**Health Insurance Trust Fund**

This activity tracks administrative costs of the Health Fund including subscriptions, dues and training expenses.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | 326,497                     | 333,761                     | 325,417                     | 364,000                      | 378,560                      |
| Services & Other Charges | 4,462,319                   | 4,490,902                   | 5,096,321                   | 5,174,520                    | 5,284,196                    |
|                          | <b>4,788,816</b>            | <b>4,824,663</b>            | <b>5,421,738</b>            | <b>5,538,520</b>             | <b>5,662,756</b>             |

**OPEB Liability Trust Fund**

(616-1311)

**ADMINISTRATION****OPEB Liability Trust Fund**

This activity tracks retiree health claim expenses.

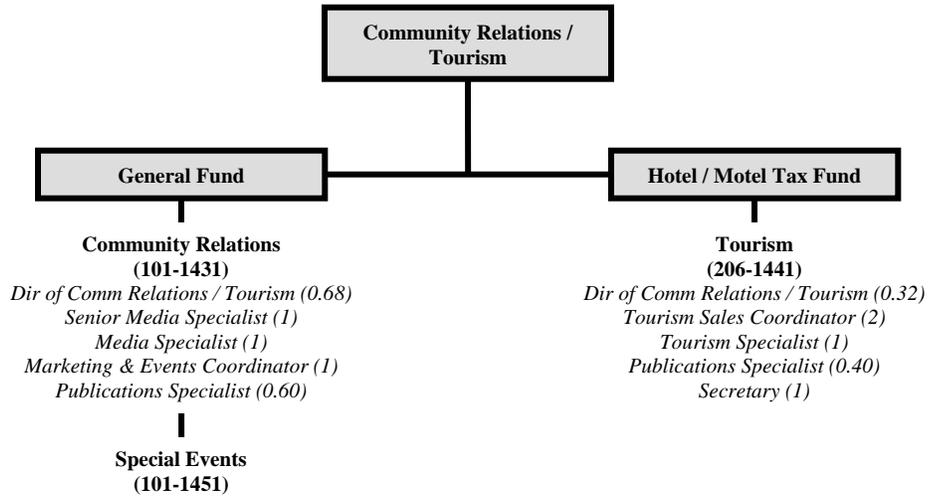
|               | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Health Claims | -                           | -                           | -                           | -                            | 309,900                      |
|               | -                           | -                           | -                           | -                            | <b>309,900</b>               |



# Community Relations / Tourism

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## Organizational Chart



# Comm Relations / Tourism

The Community Relations/Tourism Department's mission is to coordinate public communications, community relations functions with citizens and the media, manage the city's efforts to attract tourists to Lewisville, manage and coordinate the numerous city-level special events and to coordinate the City's interaction with and funding of arts groups operating within the City.

## Accomplishments

| <u>Objective</u>   | <u>Accomplishment</u>  |
|--|--|
| Expand or maintain the frequency and quality of special events.                                | Increased promotion of Western Day festival resulted in a 67 percent increase in attendance (to 25,000 visitors in 2008) and nearly \$100,000 in free radio publicity.                   |
| Expand or maintain the frequency and quality of special events.                                | Added two Reel Lewisville free movie nights to the Old Town entertainment schedule and incorporated the National Night Out event into the Sounds Of Lewisville concert series.           |
| Expand the promotion of the city as an attractive location for conventions and related events. | Completed review of 2005-08 Tourism Strategic Plan and received council approval of a two-year extension of the strategic plan.  |
| Expand the promotion of the city as an attractive location for conventions and related events. | Developed leads that resulted in confirmed bookings at the Lewisville Convention Center for two multi-night events held during 2008 and three multi-night events to be held during 2009. |
| Maximize existing resources to promote a positive city image.                                  | Developed and implemented a 12-month advertising plan and schedule for the Lewisville CVB, identifying key market segments and message time-windows.                                     |

## Personnel

|                  | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009</u><br><u>Adopted</u> |
|------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| <b>Full-Time</b> | -                                 | 7                                 | 9                                 | 9                                  | 9                                  |

## Expenditures

|                           | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009</u><br><u>Adopted</u> |
|---------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| Personal Services         | -                                 | 525,731                           | 639,829                           | 642,804                            | 680,241                            |
| Supplies                  | -                                 | 89,758                            | 74,316                            | 75,103                             | 84,962                             |
| Services & Other Charges  | -                                 | 797,304                           | 956,105                           | 914,691                            | 969,836                            |
| Transfers & Reimbursement | -                                 | 3,355                             | 253,843                           | 254,276                            | 258,159                            |
| Spec Rev-Projects         | -                                 | 40,541                            | -                                 | -                                  | -                                  |

## Performance Measures

|   | <u>2005-2006</u><br><u>Actual</u> | <u>2006-2007</u><br><u>Actual</u> | <u>2007-2008</u><br><u>Budget</u> | <u>2007-2008</u><br><u>Revised</u> | <u>2008-2009</u><br><u>Adopted</u> |
|---|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------------|------------------------------------|
| Attendees rating city events as "good" or "excellent"                       | -                                 | -                                 | -                                 | -                                  | 90%                                |
| Qualified visitation leads distributed to area hoteliers for consideration. | -                                 | -                                 | -                                 | -                                  | 50                                 |
| Visitor packets distributed monthly through the Visitor Information Center. | -                                 | -                                 | -                                 | -                                  | 100                                |
| New staff-produced programs monthly on LVTV cable channel.                  | -                                 | -                                 | -                                 | -                                  | 6                                  |

# Expenditures By Activity

## General Fund

(101-1431)

### Community Relations

General Fund

Community Relations serves as the City's public information division, developing and promoting a positive image for the City and its service through such methods as cable programming, website, newsletters and special publications, public education programs, media relations, special events, crisis communications and other proactive marketing efforts. In FY 2007-08, the part-time Publications Specialist position was reclassified to a full-time position and funded 50% in the General Fund and 50% in the Hotel/Motel Tax Fund (206-1441). This activity was previously accounted for in 101-0331.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | -                   | 302,970             | 323,516             | 323,516              | 339,854              |
| Supplies                  | -                   | 35,300              | 36,741              | 36,941               | 39,428               |
| Services & Other Charges  | -                   | 29,658              | 47,511              | 47,311               | 41,742               |
| Transfers & Reimbursement | -                   | 2,489               | 2,977               | 2,977                | 6,806                |
|                           | -                   | <b>370,418</b>      | <b>410,745</b>      | <b>410,745</b>       | <b>427,830</b>       |

### Personnel Schedule

|                                      |   |             |             |             |             |
|--------------------------------------|---|-------------|-------------|-------------|-------------|
| Director of Comm Relations & Tourism | - | 0.68        | 0.68        | 0.68        | 0.68        |
| Marketing & Events Manager           | - | 1           | 1           | 1           | 1           |
| Senior Media Specialist              | - | 1           | 1           | 1           | 1           |
| Media Specialist                     | - | 1           | 1           | 1           | 1           |
| Publications Specialist              | - | -           | 0.60        | 0.60        | 0.60        |
| <b>Total Full-Time</b>               | - | <b>3.68</b> | <b>4.28</b> | <b>4.28</b> | <b>4.28</b> |
| PT Publications Specialist           | - | 0.50        | -           | -           | -           |
| <b>Total Part-Time</b>               | - | <b>0.50</b> | -           | -           | -           |

(101-1451)

### Special Events

General Fund

This activity accounts for special events funded through the General Fund.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 2,698               | 5,250               | 5,250                | 5,250                |
| Services & Other Charges | -                   | 57,822              | 63,400              | 63,400               | 51,057               |
|                          | -                   | <b>60,520</b>       | <b>68,650</b>       | <b>68,650</b>        | <b>56,307</b>        |

## Hotel / Motel Tax Fund

(206-1441)

### Tourism

Hotel / Motel Tax Fund

This activity accounts for all tourism related activity in the Hotel/Motel Fund, including a partial payment to the Chamber of Commerce Marketing Center at Vista Ridge Mall and all Visitor's Bureau expenditures. In addition, a \$250,000 payment to the vehicle and equipment replacement fund is budgeted here as it is a payback to that fund for a loan made to cover the Convention Center lease fee. Previously accounted for in 206-0341.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | -                   | 222,761             | 316,313             | 319,288              | 340,387              |
| Supplies                  | -                   | 35,078              | 18,250              | 24,092               | 21,209               |
| Services & Other Charges  | -                   | 298,405             | 405,563             | 397,231              | 386,945              |
| Transfers & Reimbursement | -                   | 866                 | 250,866             | 251,299              | 251,353              |
| Spec Rev-Projects         | -                   | 40,541              | -                   | -                    | -                    |
|                           | -                   | <b>597,650</b>      | <b>990,992</b>      | <b>991,909</b>       | <b>999,894</b>       |

### Personnel Schedule

|                                |   |             |             |             |             |
|--------------------------------|---|-------------|-------------|-------------|-------------|
| Dir Of Comm Relations & Touris | - | 0.32        | 0.32        | 0.32        | 0.32        |
| Tourism Sales Coordinator      | - | 1           | 2           | 2           | 2           |
| Publications Specialist        | - | -           | 0.40        | 0.40        | 0.40        |
| Tourism Specialist             | - | 1           | 1           | 1           | 1           |
| Secretary                      | - | 1           | 1           | 1           | 1           |
| <b>Total Full-Time</b>         | - | <b>3.32</b> | <b>4.72</b> | <b>4.72</b> | <b>4.72</b> |

(206-1451)

### Special Events

Hotel / Motel Tax Fund

This activity accounts for special events funded through the Hotel/Motel tax, including Holiday at the Hall, and the Summer and Fall Music Series. Previously accounted for in 206-0351.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 11,508              | 14,075              | 8,820                | 19,075               |
| Services & Other Charges | -                   | 262,538             | 284,800             | 251,918              | 335,261              |
|                          | -                   | <b>274,046</b>      | <b>298,875</b>      | <b>260,738</b>       | <b>354,336</b>       |

(206-1461)

### Arts

Hotel / Motel Tax Fund

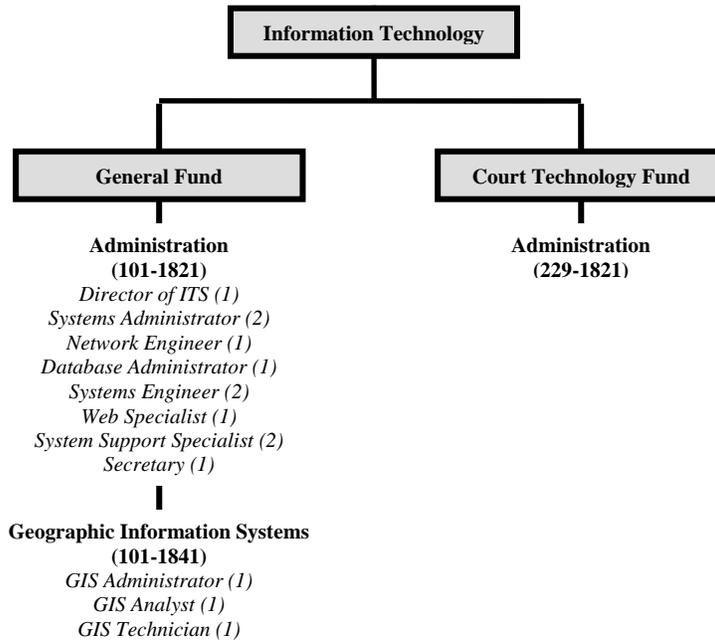
This activity accounts for funding provided to the Arts Council for ballet, theater, symphony, Visual Arts League and Musical Feast Choral Society expenditures. Previously accounted for in 206-0361.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Supplies                 | -                   | 5,175               | -                   | -                    | -                    |
| Services & Other Charges | -                   | 148,881             | 154,831             | 154,831              | 154,831              |
|                          | -                   | <b>154,056</b>      | <b>154,831</b>      | <b>154,831</b>       | <b>154,831</b>       |

# Information Technology

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## Organizational Chart



# Information Technology

To provide technology tools and solutions with quality customer service support for the organization to enhance operational efficiency. ITS provides computer expertise and assistance to all departments including programming, training and technical support.

## Accomplishments

| <b>Objective</b>  | <b>Accomplishment</b>  |
|---|--|
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Wireless bridges have been installed to 5 remote fire stations, 2 aquatic centers, 4 Parks and Leisure campuses, 2 pump stations and the Visitors Center. Related OPX circuits have been terminated. |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Video Plate Scan system implemented and installed in two patrol cars   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Replaced 224 Computers from the PC Replacement Schedule.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Installed and implemented two new livescan workstations.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Installed and implemented new Avid System for video forensics.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Implemented Blackberry Enterprise Server.  |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Developed and implemented Disaster Recovery for File Server at remote site.  |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Integrated InTouch court software with Laserfiche.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Implemented Phase III of Laserfiche. This includes Finance and Community Development.  |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Implemented new Strategic Planning and Budget application.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Completed the construction of the Radio Tower and installed networking equipment to utilize on the cities fiber infrastructure.  |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Fiber Optic Network-Construction has begun and all underground fiber has been installed.   |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Completed Call Manager upgrade.  |
| Implement technology systems that will improve information, storage, and reporting requirements for the organizations technology needs. | Implemented Mesh wireless network at Lake Park.  |
| Provide knowledgeable support staff to support organization technology needs.   | Configured Windows Media Server to provide on demand videos for internal network.  |
| Provide knowledgeable support staff to support organization technology needs.   | Developed script to build intranet web page to link to videos.   |
| Provide knowledgeable support staff to support organization technology needs.   | Developed new Intranet website to provide additional features for employees such as daily news and announcements, suggestion box, video viewing, motivational messages, and safety messages from HR. |
| Provide knowledgeable support staff to support organization technology needs.   | Conducted several Arcgis classes for end users both basic and advanced.  |
| Work with departments to help develop citizen information resources to provide greater access to city information and services.         | Implemented Point of Sale Module for Rectrac application.  |
| Work with departments to help develop citizen information resources to provide greater access to city information and services.         | Developed juvenile database to allow Courts to share juvenile information with other cities.   |

# Personnel

|           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Full-Time | 13                  | 14                  | 14                  | 14                   | 14                   |

# Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 1,051,856           | 1,166,460           | 1,213,630           | 1,211,389            | 1,318,734            |
| Supplies                  | 10,000              | 7,857               | 27,250              | 25,830               | 10,750               |
| Services & Other Charges  | 391,100             | 425,274             | 503,417             | 466,582              | 486,558              |
| Transfers & Reimbursement | 132,368             | 133,568             | 142,488             | 142,488              | 139,920              |

# Performance Measures

|  | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|
| Percent users satisfied with technology quality of services.   | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with technology quality of services.   | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with technology quality of services.   | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with e-mail services.                  | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with quality of GIS service.           | 96%                 | -                   | 96%                 | 96%                  | 96%                  |
| Percent users satisfied with timeliness of GIS service.        | 97%                 | -                   | 97%                 | 97%                  | 97%                  |
| Percent citizens satisfied with city web site.                 | 90%                 | -                   | 90%                 | 90%                  | 90%                  |
| Percent citizens satisfied with city e-government services.    | 86%                 | -                   | 86%                 | 86%                  | 86%                  |
| Percent users overall satisfaction.                            | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with GIS applications.                 | 97%                 | -                   | 97%                 | 97%                  | 97%                  |
| Percent users satisfied with internet services.                | 97%                 | -                   | 97%                 | 97%                  | 97%                  |
| Percent users satisfied with telephone services.               | 97%                 | -                   | 97%                 | 97%                  | 97%                  |
| Percent users satisfied with technology consultation services. | 98%                 | -                   | 98%                 | 98%                  | 98%                  |
| Percent users satisfied with timeliness of service.            | 98%                 | -                   | 98%                 | 98%                  | 98%                  |

# Expenditures By Activity

## General Fund

(101-1821)

### ADMINISTRATION

General Fund

Administration proactively identifies, defines and coordinates information technology systems to enhance business operations and assists departmental personnel in utilizing the full capability of the various software products.

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 841,762             | 947,621             | 979,521             | 988,268              | 1,035,850            |
| Supplies                  | 6,164               | 4,911               | 23,230              | 24,766               | 6,730                |
| Services & Other Charges  | 360,747             | 354,873             | 415,488             | 369,029              | 412,311              |
| Transfers & Reimbursement | 132,368             | 133,568             | 142,488             | 142,488              | 139,920              |
|                           | <b>1,341,041</b>    | <b>1,440,973</b>    | <b>1,560,727</b>    | <b>1,524,551</b>     | <b>1,594,811</b>     |

#### Personnel Schedule

|                           |           |           |           |           |           |
|---------------------------|-----------|-----------|-----------|-----------|-----------|
| Director of ITS           | 1         | 1         | 1         | 1         | 1         |
| Technology Manager        | -         | -         | -         | 1         | 1         |
| System Support Specialist | 1         | 2         | 2         | 2         | 2         |
| Web Specialist            | 1         | 1         | 1         | 1         | 1         |
| Systems Engineer          | 2         | 2         | 2         | 1         | 1         |
| Database Administrator    | 1         | 1         | 1         | 1         | 1         |
| Network Engineer          | 1         | 1         | 1         | 1         | 1         |
| Systems Administrator     | 2         | 2         | 2         | 1         | 1         |
| Secretary                 | 1         | 1         | 1         | 1         | 1         |
| Network Administrator     | -         | -         | -         | 1         | 1         |
| <b>Total Full-Time</b>    | <b>10</b> | <b>11</b> | <b>11</b> | <b>11</b> | <b>11</b> |

|                          |             |          |          |          |          |
|--------------------------|-------------|----------|----------|----------|----------|
| Administrative Intern II | 1.50        | 1        | 1        | 1        | 1        |
| <b>Total Part-Time</b>   | <b>1.50</b> | <b>1</b> | <b>1</b> | <b>1</b> | <b>1</b> |

(101-1841)

### Geographical Information Systems (GIS)

General Fund

Create and maintain Geographic Information Services for the City. Develop spatial data and applications that will allow departments, employees and citizens to access location based information.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 210,095             | 218,839             | 234,109             | 223,121              | 244,708              |
| Supplies                 | 3,836               | 2,946               | 4,020               | 1,064                | 4,020                |
| Services & Other Charges | 30,353              | 70,400              | 87,929              | 97,552               | 74,247               |
|                          | <b>244,283</b>      | <b>292,185</b>      | <b>326,058</b>      | <b>321,737</b>       | <b>322,975</b>       |

#### Personnel Schedule

|                        |          |          |          |          |          |
|------------------------|----------|----------|----------|----------|----------|
| GIS Administrator      | 1        | 1        | 1        | 1        | 1        |
| GIS Analyst            | 2        | 2        | 2        | 1        | 1        |
| GIS Technician         | -        | -        | -        | 1        | 1        |
| <b>Total Full-Time</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> | <b>3</b> |

# Municipal Court Technology Fund

(229-1821)

## ADMINISTRATION

Municipal Court Technology Fund

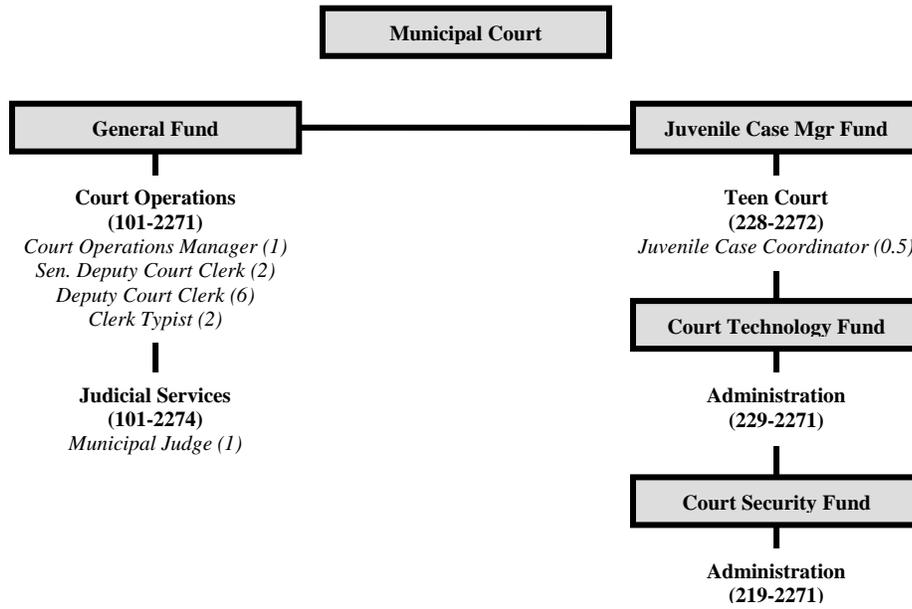
|                   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services | -                   | -                   | -                   | -                    | 38,176               |
|                   | -                   | -                   | -                   | -                    | 38,176               |



# Municipal Court

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## Organizational Chart



# Municipal Court

To operate a Municipal Court of Record to schedule and hear all Class C Misdemeanor offenses filed with the Court. To provide information to defendants as to options available, accept payment of fines, schedule and maintain court dockets, process appeals, issue warrants for arrest and to report convictions and remit taxes collected from the disposition of cases.

## Accomplishments

| <u>Objective</u>   | <u>Accomplishment</u>   |
|--|---|
| Continue to increase use of available technology                       | Online payments have be reinstated with an interface that clears the warrant and the case at the time of the payment in the virtual banking system.   |
| Continue to increase use of available technology                       | A digital camera system is in place at all cash handling areas, the night deposit box, courtroom and courtroom entrance. Public services areas are also digitally monitored and recorded.   |
| Continue to increase use of available technology                       | The website displays active Municipal Court warrants and can be accessed at random. Court Docket schedules are posted on the website. Teen Court schedules are also posted on the website.  |
| Continue to increase use of available technology                       | A flat screen monitor has been mounted in the customer service area and loaded with a PowerPoint presentation of general information for those waiting in line.   |
| Continue to increase use of available technology                       | We began the development of the Juvenile Information System importing the first test file in September. The goal is to provide all participating courts with a centralized database to allow area courts to research and share a juvenile's pending offenses throughtout the county.                |
| Develop a collection program in compliance with state mandates.        | We contracted with a new agency to help improve the collection of outstanding court fines. The new firm is equipped with an electronic interface that allows the court to update the collection records weekly and improve communication and accuracy of the data used by the court and the agency. |
| Develop a collection program in compliance with state mandates.        | The department is using a telephone autodialer message system to send reminder notices to every new case that is past due by one week.  |
| Enhance staff competency and efficiency through training and education | Used local training to meet state requirements for certification. Most training during this fiscal year has involved learning new technology.   |
| Establish court performance standards                                  | New court performance standards were used in this budget and will continue to be developed for future uses.   |
| Establish court performance standards                                  | Court personnel participated in the updating and development of new Office of Court Administration reporting standards that will help provide more useful and accurate reports mandated by the State.   |
| Improved service delivery by use of document management technology     | Electronic records are being created for the first time in Municipal Court through the use of a scanning interface from InTouch to Laserfiche. All citations and other charges are scanned into the system at the point of entry.   |
| Provide alternate methods for paying fines and costs                   | The department has implemented online payments, a virtual bank to process electronic credit card payments and a fax credit card authorization payment form. Additionally, we have begun using night drop for after-hours payments.  |
| Provide internet forms and fine information to reduce call volume      | Fines and costs have been updated and standardized forms have been added to the website for greater internet access.  |
| Restructure department to provide staff in high volume areas           | The department consists of five(5) teams, Juveniles, Dockets & Courtroom services, Public Service, Collections & Warrants, and Case intake & receiving. Each team is responsible for completing tasks by the week to ensure propmt disposition of cases.  |
| Restructure department to provide staff in high volume areas           | Cash handling standards were developed and implemented that demonstrate the importance of processing transactions accurately and with responsibilty.  |

## Personnel

|           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|-----------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Full-Time | 12                  | 13                  | 13                  | 13                   | 13                   |

## Expenditures

|                           | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services         | 749,988             | 845,574             | 859,021             | 832,471              | 874,843              |
| Supplies                  | 74,537              | 82,171              | 34,830              | 85,897               | 24,245               |
| Services & Other Charges  | 78,092              | 80,194              | 77,054              | 74,706               | 91,243               |
| Transfers & Reimbursement | 44,448              | 51,600              | 49,083              | 49,083               | 58,713               |

## Performance Measures

|   | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|---|---------------------|---------------------|---------------------|----------------------|----------------------|
| Total case processings per court employee<br>(#filed+disposed+warrant processed/clerks) | 5938                | 5876                | 5900                | 6100                 | 6100                 |
| Percent of warrants cleared during year issued.   | 90%                 | 71%                 | 95%                 | 85%                  | 85%                  |
| Average fine collected per case disposed<br>(collections/disposed cases)                | \$154.00            | \$168.00            | \$168.00            | \$168.00             | \$168.00             |
| Percent of case dispositions during year of filing                                      | 105%                | 86%                 | 86%                 | 88%                  | 89%                  |

## Expenditures By Activity

### General Fund

(101-2271)

#### COURT OPERATIONS

General Fund

The operations division processes all cases, fees and paperwork for the Court. In FY 2007-08, the Municipal Court was restructured for increased efficiency.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 528,823             | 622,880             | 591,873             | 572,839              | 596,477              |
| Supplies                 | 26,348              | 17,917              | 23,525              | 26,037               | 22,400               |
| Services & Other Charges | 74,272              | 71,961              | 55,013              | 56,541               | 32,883               |
|                          | <b>629,442</b>      | <b>712,758</b>      | <b>670,411</b>      | <b>655,416</b>       | <b>651,760</b>       |

**Personnel Schedule**

|                              |           |           |           |           |           |
|------------------------------|-----------|-----------|-----------|-----------|-----------|
| Court Operations Manager     | -         | 1         | 1         | 1         | 1         |
| Court Administrator          | 1         | 1         | -         | -         | -         |
| Senior Deputy Court Clerk    | 1         | 1         | 2         | 2         | 2         |
| Court Supervisor             | 1         | 1         | -         | -         | -         |
| Deputy Court Clerk           | 7         | 7         | 6         | 6         | 6         |
| Clerk Typist                 | 1         | 1         | 2         | 2         | 2         |
| <b>Total Full-Time</b>       | <b>11</b> | <b>12</b> | <b>11</b> | <b>11</b> | <b>11</b> |
| PT Clerk Typist              | 1         | 1         | 1         | 1         | 1         |
| Part-Time Deputy Court Clerk | -         | -         | 1         | 1         | 1         |
| <b>Total Part-Time</b>       | <b>1</b>  | <b>1</b>  | <b>2</b>  | <b>2</b>  | <b>2</b>  |

(101-2272)

**Teen Court****General Fund**

The Teen Court provides a voluntary alternative to juvenile defendants in cases involving selected Class C non-traffic offenses. In FY2007-08, the city implemented a Juvenile Case Manager fee to assist with administration of the juvenile case management function. The Teen Court Coordinator position was upgraded to a full-time position which is partially funded here and in the new Juvenile Case Manager Fund (228-2272).

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 24,578              | 23,843              | 26,518              | 25,598               | 799                  |
| Supplies                 | 1,684               | 1,754               | 1,845               | 1,401                | 1,845                |
| Services & Other Charges | 1,465               | 1,045               | 1,000               | 961                  | 1,000                |
|                          | <b>27,726</b>       | <b>26,642</b>       | <b>29,363</b>       | <b>27,959</b>        | <b>3,644</b>         |

**Personnel Schedule**

|                           |             |             |             |             |          |
|---------------------------|-------------|-------------|-------------|-------------|----------|
| Juvenile Case Coordinator | -           | -           | 0.50        | 0.50        | -        |
| <b>Total Full-Time</b>    | <b>-</b>    | <b>-</b>    | <b>0.50</b> | <b>0.50</b> | <b>-</b> |
| Teen Court Coordinator    | 0.75        | 0.75        | -           | -           | -        |
| <b>Total Part-Time</b>    | <b>0.75</b> | <b>0.75</b> | <b>-</b>    | <b>-</b>    | <b>-</b> |

(101-2274)

**JUDICIAL SERVICES****General Fund**

This activity provides adjudicative services to the Lewisville Municipal Court of Record that are fair, impartial and expeditious for all defendants charged with offenses filed in the Municipal Court and provides magistrative services for all persons arrested or taken into custody by the Lewisville Police Department.

|                          | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Adopted |
|--------------------------|---------------------|---------------------|---------------------|----------------------|----------------------|
| Personal Services        | 167,802             | 177,233             | 186,517             | 182,738              | 191,984              |
| Services & Other Charges | 2,356               | 1,717               | 1,703               | 1,539                | 2,072                |
|                          | <b>170,158</b>      | <b>178,950</b>      | <b>188,220</b>      | <b>184,277</b>       | <b>194,056</b>       |

**Personnel Schedule**

|                           |             |             |             |             |             |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Municipal Judge           | 1           | 1           | 1           | 1           | 1           |
| <b>Total Full-Time</b>    | <b>1</b>    | <b>1</b>    | <b>1</b>    | <b>1</b>    | <b>1</b>    |
| Alternate Municipal Judge | 0.28        | 0.28        | 0.28        | 0.28        | 0.28        |
| <b>Total Part-Time</b>    | <b>0.28</b> | <b>0.28</b> | <b>0.28</b> | <b>0.28</b> | <b>0.28</b> |

**Municipal Court Security Fund**

(219-2271)

**Training - Court Operations**

**Municipal Court Security Fund**

This activity provides funding for municipal court training.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | 28,786                      | 21,617                      | 25,000                      | 24,171                       | -                            |
| Supplies                  | 4,584                       | -                           | -                           | 49,000                       | -                            |
| Services & Other Charges  | -                           | 5,470                       | 8,500                       | 4,827                        | 8,500                        |
| Transfers & Reimbursement | 34,570                      | 35,607                      | 36,668                      | 36,668                       | -                            |
|                           | <b>67,940</b>               | <b>62,695</b>               | <b>70,168</b>               | <b>114,666</b>               | <b>8,500</b>                 |

(219-2273)

**Training - Warrant Officers**

**Municipal Court Security Fund**

This activity provides funding for training for the warrant officers.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services         | -                           | -                           | -                           | -                            | 32,000                       |
| Transfers & Reimbursement | -                           | -                           | -                           | -                            | 37,768                       |
|                           | <b>-</b>                    | <b>-</b>                    | <b>-</b>                    | <b>-</b>                     | <b>69,768</b>                |

**Juvenile Case Manager Fund**

(228-2272)

**Juvenile Case Mgmt**

**Juvenile Case Manager Fund**

This activity was created in FY 2007-08 and utilizes specific fees attached to fines to pay for expenses related to juvenile case management. A full time Juvenile Case Manager position is funded here.

|                          | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|--------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Personal Services        | -                           | -                           | 29,113                      | 27,125                       | 53,583                       |
| Services & Other Charges | -                           | -                           | 838                         | 838                          | 838                          |
|                          | <b>-</b>                    | <b>-</b>                    | <b>29,951</b>               | <b>27,963</b>                | <b>54,421</b>                |

**Personnel Schedule**

|                           |          |          |             |             |          |
|---------------------------|----------|----------|-------------|-------------|----------|
| Juvenile Case Coordinator | -        | -        | 0.50        | 0.50        | 1        |
| <b>Total Full-Time</b>    | <b>-</b> | <b>-</b> | <b>0.50</b> | <b>0.50</b> | <b>1</b> |

**Municipal Court Technology Fund**

(229-2271)

**Municipal Court Technology Fund**

This activity accounts for on-going expenses related to Court technology.

|                           | <b>2005-2006<br/>Actual</b> | <b>2006-2007<br/>Actual</b> | <b>2007-2008<br/>Budget</b> | <b>2007-2008<br/>Revised</b> | <b>2008-2009<br/>Adopted</b> |
|---------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------|------------------------------|
| Supplies                  | 41,921                      | 62,500                      | 9,460                       | 9,460                        | -                            |
| Services & Other Charges  | -                           | -                           | 10,000                      | 10,000                       | 45,950                       |
| Transfers & Reimbursement | 9,878                       | 15,993                      | 12,415                      | 12,415                       | 20,945                       |
|                           | <b>51,799</b>               | <b>78,493</b>               | <b>31,875</b>               | <b>31,875</b>                | <b>66,895</b>                |

# Capital Improvements Program

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The Capital Improvement Program (CIP) is a financial plan for the development, design, and construction of major infrastructure improvements and projects in the City of Lewisville. Generally, the CIP encompasses expensive, non-recurring projects that have a multi-year life and may require financing. Projects include the construction of new buildings, reconstruction of existing structures, rehabilitation and new construction of streets, water and sewer lines, land purchases, and major equipment purchases. Projects are primarily funded through the sale of general obligation bonds, revenue bonds, interest earnings, impact fees, and available fund balances from the Hotel/Motel, General, Parks and Library Development, and Utility Funds.



*Arts Activity Center Rendering*

## Planning for Capital Improvement Projects

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CIP planning occurs on three levels.

- As outlined in the *Strategic Planning* section, the highest level of input is from citizens. The City is following the 2010 Plan, which emphasizes development of high quality neighborhoods, infrastructure, and facilities. A Blue Ribbon Bond Committee formed in 2002 considered the City's total need for non-utility capital projects and provided a prioritized list of projects and funding mechanisms. That process led to the passage of a \$65.725 million dollar bond election on November 8, 2003.
- At the second level, the City Council annually reviews multi-year plans for water, sewer, streets, drainage, parks and library, and major equipment and technology. A copy of each of these multi-year plans is found in the *Strategic Planning* section of the budget document. The Council ratifies prioritized annual improvements based upon community feedback and considers the impact of increased debt on the City's overall tax rate. Upon review, Council approves yearly CIP allocations and adopts the annual tax rate and utility rates to support proposed debt payments.
- At the third level of capital planning, staff works continuously to maintain an evolving capital plan. Water and sewer system projects are identified through a long-range strategic process involving the City Manager's Office and all departments. Rehabilitation and new growth projects are identified and prioritized based on needs. Funding is identified and projects are organized based on limited annual dollars. Every option is considered in order to minimize funding impact on ratepayers. Projects are spaced over time in order to achieve maximum construction with minimum rate impact.

## Funding for Capital Improvement Projects

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General obligation bonds, as well as available balances from the General Fund, are used to fund buildings, roads, and other projects not associated with the water and sewer system. In FY 2007-08, \$3.305 million was approved in the Public Services budget for transfer to the CIP for street, alley, sidewalk, corridor beautification and intersection/traffic signal improvements.

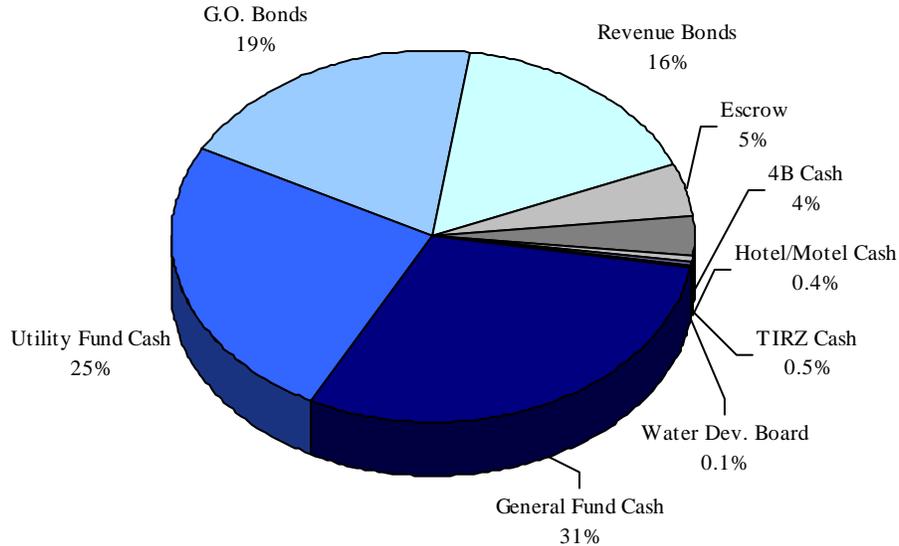
Texas statutes do not prescribe a legal debt limit. However, Article XI, Section 5 of the Texas Constitution limits the total ad valorem tax rate for cities exceeding a population of 5,000 to \$2.50 per \$100 assessed valuation. As discussed in the *Budget Overview*, the combined tax rate, including debt, is \$0.44021 per \$100 assessed valuation, far beneath the prescribed ceiling.

**Bond Elections Funding Currently Budgeted Capital Projects**

|                                       | <b>Authorization</b> |
|---------------------------------------|----------------------|
| 1998 General Obligation Bond Election | \$32,395,000         |
| 2003 General Obligation Bond Election | \$65,875,000         |

**Funding Sources**

The graph below shows the sources used to fund capital improvement projects.



**On-Going Operating Impacts**

While the City Council and staff scrutinize the impact of proposed debt on the total tax rate, equal attention is given to future operating costs that result from capital spending. Each project synopsis includes a portion for operating impact. The projects that have a known operating impact are noted here and included or anticipated to be included in the operating portion of the budget in future years. Also to be noted, operating costs, where applicable, have been included in the multi-year plans (i.e. technology plan) so that as we make the decision to fund capital improvements, we are aware of any on-going maintenance anticipated to be a result of those improvements.

In general, the City Council and staff have made a concerted effort to utilize any available excess revenue to fund capital projects. Management reviews capital project funding continually and is prepared to reduce capital transfers in the event of slower sales tax receipts or other economic shortfalls, throughout the fiscal year.

In the operating budget for FY 2008-09, four months of operations for the new jail (\$14,365 utilities and janitorial) were funded in the Police department budget related to the construction of the Steve H. McFadden, Jr. Law Enforcement Center. Eight months of operations had been funded in FY 2007-08 and it is now time to add the remaining four months. Also in FY 2008-09, the Fire department has \$8,267 in CIP driven costs for operating Station 7 for six months. This station is anticipated to be complete in March of 2009. There are several technology capital improvement projects funded in FY 2008-09 including network expansion and upgrade, document imaging phase IV, a wireless management system, etc. These projects have a budgeted operating impact of \$22,348 annually.

**Types of Capital Improvement Projects**

For easier reference, projects are categorized according to the primary purpose of their creation.

- |                        |                        |
|------------------------|------------------------|
| Paving Projects;       | Traffic Signals;       |
| Water System Projects; | Machinery & Equipment; |

|                        |                               |
|------------------------|-------------------------------|
| Park Development;      | Drainage Projects;            |
| Sewer System Projects; | Irrigation Projects;          |
| Building Construction; | Utility Relocations;          |
| Land Acquisition;      | Other Miscellaneous Projects. |
| Technology Projects;   |                               |

### Project Details

The first page in the CIP section is a pie chart displaying all current capital projects by funding source. As you read through the following information, you will also see a summary sheet of all current capital projects. This synopsis represents what each project is anticipated to cost, the current project budget, and how much has been spent on the project to date. After the summary, you will find individual project listings providing further information on each project. Here you will see the project title, funding source, current budget, and any known operating impacts. In addition, a brief description of the project is provided. Lastly, detailed account information for each project is listed. You will see the project number, project name, and a listing of all the accounts within that project. The report provides detail for each account including year-to-date activity as well as project-to-date activity.

To best utilize the budget, make sure to make use of the number located to the left of the project name on the summary sheet. This number will equate to the project details found on the following pages. If you are interested in locating a particular project, but are not sure where to find it, you can utilize the financial capital project number located to the right of the project name in parentheses. This number begins with one of five letters:

- C** = Combined
- G** = General
- U** = Utility

The C signifies projects that are combined use, for example, McGee Lane and Water Line is a combined project made up of both General and Utility Fund dollars. The project will fund the construction and expansion of McGee Lane, as well as the water line improvements. The letter 'G' signifies general capital projects such as streets and drainage or technology related, and 'U' is used to identify utility related capital projects. Therefore, if you are searching for a particular type of project, for example, a general capital project, you can look up the information using the financial capital project number located at the end of the project name (e.g. G00423). After the letter, each project is then listed in numerical order.

To further narrow down your search, you can also look up the project through the use of the department overseeing the project. This is found within the financial capital project number immediately following the letter specifying the type of project. For example, in the capital project 'Concrete Street Rehab '08' the financial capital project number is G90802. As discussed, the G denotes the type of project (in this case – general) and the 9 following the G denotes the department responsible for that project (in this case Public Services). Therefore, if you are looking for a particular project and you know the type of project and the department most likely to be overseeing that project, you can use the financial capital project number to more quickly locate the capital project you are interested in. Following is the summary of the department numbers:

- 0** = Parks
- 1** = Community Development
- 2** = Finance
- 3** = Administration
- 6** = Utilities (a division of Public Services)
- 7** = Police
- 8** = Fire
- 9** = Public Services
- T** = Information Technology

In addition to the information found in the capital improvement section of this budget document, you can also see capital improvement projects summarized within each of the department sections. There you will see the project

name and number, as well as the budgeted amount. If you see a project there that you are interested in knowing more about, you can utilize the capital project number to locate the more detailed information found in this section.

# Capital Improvement Project Summary

## Building Construction

| Project  | Responsible Department | Project To Date |            | Current             |
|--|------------------------|-----------------|------------|---------------------|
|  |                        | Budget          | Expenses   | Year Budget         |
| (G30422) Library Expansion                               | Administration         | 11,161,454      | 11,065,183 | 96,271              |
| (G30451) Old Town Historic Preservation                  | Administration         | 400,000         | 276,743    | 123,257             |
| (G30535) Residential Historic Preservation               | Administration         | 50,000          |            | 50,000              |
| (G30653) Old Town Retail Incentive Program               | Administration         | 75,000          | 54,557     | 20,443              |
| (G30738) Arts Activity Center                            | Administration         | 8,118,000       | 296,167    | 7,821,833           |
| (G30802) Garden Ridge rail station                       | Administration         | 59,000          | 14,073     | 44,927              |
| (G80665) Fire Station #7                                 | Fire Department        | 4,312,794       | 1,315,503  | 2,997,291           |
| (G70651) New Jail Facility                               | Police Department      | 3,848,452       | 3,262,468  | 585,984             |
| (G70801) Remodel of Police Station                       | Police Department      | 550,000         | 28,103     | 521,897             |
| (G90663) Household Hazardous Waste Facility              | Public Services        | 126,700         | 126,873    | (173)               |
| (G90746) Renovation of Atrium in Annex Facility          | Public Services        | 158,435         | 139,365    | 19,070              |
| (U65395) Wastewater Treatment Plant Capacity Expansion   | Public Services        | 8,052,788       | 7,943,699  | 109,089             |
| (U90624) Reconstruction of Kealy Administration Building | Public Services        | 536,423         | 526,673    | 9,750               |
|  |                        |                 |            | <b>\$12,399,639</b> |

## Drainage Projects

| Project                                    | Responsible Department | Project To Date |           | Current          |
|--|------------------------|-----------------|-----------|------------------|
|  |                        | Budget          | Expenses  | Year Budget      |
| (G10743) Drainage Improvements '07         | Community Development  | 406,352         | 295,656   | 110,696          |
| (U90318) Inflow / Infiltration Replacement | Public Services        | 1,148,119       | 1,033,997 | 114,122          |
|  |                        |                 |           | <b>\$224,818</b> |

## Grants / Grant Projects

| Project                            | Responsible Department | Project To Date |          | Current     |
|------------------------------------|------------------------|-----------------|----------|-------------|
|                                    |                        | Budget          | Expenses | Year Budget |
| (G10427) FISH HATCHERY ROAD BRIDGE | Community Development  | 30,600          | 30,600   | -           |
|                                    |                        |                 |          | <b>\$-</b>  |

## Irrigation Projects

| Project                          | Responsible Department   | Project To Date |          | Current         |
|----------------------------------|--------------------------|-----------------|----------|-----------------|
|                                  |                          | Budget          | Expenses | Year Budget     |
| (G00644) Irrigation Improvements | Parks & Leisure Services | 356,775         | 299,596  | 57,179          |
|                                  |                          |                 |          | <b>\$57,179</b> |

## Technology Projects

| Project                                | Responsible Department | Project To Date |          | Current     |
|--|------------------------|-----------------|----------|-------------|
|  |                        | Budget          | Expenses | Year Budget |
| (G10901) Animal Shelter Renovation     | Community Development  | 63,820          |          | 63,820      |
| (GT0417) E-Government Web Applications | Information Technology | 184,855         | 134,645  | 50,210      |
| (GT0503) Radio Tower                   | Information Technology | 753,000         | 705,906  | 47,094      |
| (GT0607) GIS - Phase III               | Information Technology | 118,533         | 118,215  | 318         |
| (GT0615) Dark Fiber Contract           | Information Technology | 51,000          | 10,078   | 40,922      |

|   |                        |           |           |                    |
|---|------------------------|-----------|-----------|--------------------|
| (GT0706) Asset Tracking (RFID)                    | Information Technology | 60,000    |           | 60,000             |
| (GT0726) Radio Communications System Upgrade      | Information Technology | 2,443,656 | 2,389,270 | 54,386             |
| (GT0750) Fiber-Optic Infrastructure               | Information Technology | 1,000,000 | 278,860   | 721,140            |
| (GT0801) Network Expansion 2008                   | Information Technology | 47,000    | 45,366    | 1,634              |
| (GT0802) Wireless Expansion 2008                  | Information Technology | 32,500    | 29,946    | 2,554              |
| (GT0803) Document Imaging - Phase III             | Information Technology | 152,034   | 74,385    | 77,649             |
| (GT0804) License Plate Scanning System            | Information Technology | 115,243   | 112,852   | 2,391              |
| (GT0805) Mapping Software - Dispatch              | Information Technology | 34,750    | 18,025    | 16,725             |
| (GT0806) Mapping Software - Vehicles              | Information Technology | 42,305    | 32,500    | 9,805              |
| (GT0807) Public Safety Video Surveillance System  | Information Technology | 300,000   | 259,268   | 40,732             |
| (GT0808) Electronic Fingerprint System (Livescan) | Information Technology | 84,300    | 84,300    | -                  |
| (GT0901) Document Imaging Phase IV                | Information Technology | 85,000    |           | 85,000             |
| (GT0902) Citrix-MS Office Upgrade                 | Information Technology | 24,000    |           | 24,000             |
| (GT0903) ARC GIS Licenses                         | Information Technology | 18,723    |           | 18,723             |
| (GT0904) Wireless Network Mgmt Sys                | Information Technology | 21,495    |           | 21,495             |
| (GT0905) Network Expansion 09                     | Information Technology | 23,828    |           | 23,828             |
| (GT0906) EMS Software Upgrade                     | Information Technology | 19,754    |           | 19,754             |
| (G70901) PD Comm Furniture/Equip                  | Police Department      | 158,287   |           | 158,287            |
|   |                        |           |           | <b>\$1,540,468</b> |

## Machinery & Equipment

| Project                              | Responsible Department | Project To Date |          | Current          |
|--------------------------------------|------------------------|-----------------|----------|------------------|
|                                      |                        | Budget          | Expenses | Year Budget      |
| (G30620) Old Town Wayfinding Signage | Administration         | 200,000         | 42,200   | 157,800          |
| (G30623) Cable System Equipment      | Administration         | 100,000         | 49,604   | 50,396           |
| (G10640) Railroad Quiet Zones        | Community Development  | 159,250         | 7,863    | 151,388          |
|                                      |                        |                 |          | <b>\$359,584</b> |

## Park Development

| Project   | Responsible Department   | Project To Date |            | Current             |
|---|--------------------------|-----------------|------------|---------------------|
|   |                          | Budget          | Expenses   | Year Budget         |
| (G30721) Old Town Park Plaza                        | Administration           | 1,000,000       | 601,479    | 398,521             |
| (G00423) General Park Improvements                  | Parks & Leisure Services | 856,313         | 308,183    | 548,130             |
| (G00505) Railroad Street Park Development           | Parks & Leisure Services | 24,792,488      | 10,078,867 | 14,713,621          |
| (G00645) Park Improvements (Park Development Funds) | Parks & Leisure Services | 317,000         | 305,829    | 11,171              |
| (G00646) Trail Development                          | Parks & Leisure Services | 1,391,400       | 154,568    | 1,236,832           |
| (G00647) Lake Park Improvements                     | Parks & Leisure Services | 373,371         | 256,377    | 116,994             |
| (G00801) Playground Equipment                       | Parks & Leisure Services | 207,691         | 72,552     | 135,139             |
| (G00803) Park Trail Master Plan                     | Parks & Leisure Services | 105,500         | 9,204      | 96,296              |
| (G00901) Athletic Complex Turf Ren                  | Parks & Leisure Services | 275,000         |            | 275,000             |
| (G00902) East Hill Park                             | Parks & Leisure Services | 66,000          |            | 66,000              |
| (G00903) City Park Master Plan                      | Parks & Leisure Services | 123,500         |            | 123,500             |
| (G05539) Trinity Trails                             | Parks & Leisure Services | 507,812         |            | 507,812             |
| (G05741) Timbercreek Hike & Bike Trail              | Parks & Leisure Services | 1,916,990       | 1,160,181  | 756,809             |
|   |                          |                 |            | <b>\$18,985,825</b> |

## Paving Projects

| Project   | Responsible Department | Project To Date |          | Current     |
|---|------------------------|-----------------|----------|-------------|
|   |                        | Budget          | Expenses | Year Budget |
| (G30619) Old Town Parking/Plaza/Pedestrian Improvements | Administration         | 3,005,920       | 797,243  | 2,208,677   |

|  |                       |           |           |                     |
|--|-----------------------|-----------|-----------|---------------------|
| (G30801) Brookfield Reimbursement                      | Administration        | 436,538   |           | 436,538             |
| (G10459) Serendipity Village Street Rehabilitation     | Community Development | 7,505,207 | 1,819,056 | 5,686,151           |
| (G10639) Fox Avenue Widening (IH35E to Valley Parkway) | Community Development | 4,182,000 | 3,657,348 | 524,652             |
| (G10650) Valley Ridge (Miscellaneous Streets)          | Community Development | 4,488,219 | 684,039   | 3,804,180           |
| (G10652) Westwood Estates                              | Community Development | 9,663,075 | 445,676   | 9,217,399           |
| (G10704) Railroad Street (Bennett Lane to SH121)       | Community Development | 3,000,000 | 251,399   | 2,748,601           |
| (G10736) Westwood II                                   | Community Development | 9,320,000 | 257,185   | 9,062,815           |
| (G10744) Southwest Lewisville (New Roads)              | Community Development | 2,078,760 | 728,892   | 1,349,868           |
| (G10751) Vista Ridge Mall Dr.                          | Community Development | 1,386,893 |           | 1,386,893           |
| (G10801) PURNELL STREET                                | Community Development | 1,402,804 | 8,114     | 1,394,690           |
| (G90511) Corridor Beautification                       | Public Services       | 1,612,948 | 292,868   | 1,320,080           |
| (G90602) Asphalt Maintenance (2006)                    | Public Services       | 513,863   | 439,043   | 74,820              |
| (G90802) Concrete Street Rehab 08                      | Public Services       | 1,064,108 | 1,064,108 | -                   |
| (G90805) Asphalt Maintenance 08                        | Public Services       | 332,303   | 79,457    | 252,846             |
| (G90807) Alley Rehabilitation 08                       | Public Services       | 162,403   | 162,403   | -                   |
| (G90901) Concrete Street Rehab 09                      | Public Services       | 954,596   |           | 954,596             |
| (G90902) Neighborhood Rehab 09                         | Public Services       | 400,000   |           | 400,000             |
| (G90903) Alley Rehab 09                                | Public Services       | 170,000   | 34,662    | 135,338             |
| (G90904) Asphalt Maintenance 09                        | Public Services       | 332,303   |           | 332,303             |
| (G90905) Sidewalk Maintenance 09                       | Public Services       | 380,700   |           | 380,700             |
| (G90906) Traffic Improvements 09                       | Public Services       | 330,000   |           | 330,000             |
|  |                       |           |           | <b>\$42,001,150</b> |

## Screening Walls

| Project   | Responsible Department | Project To Date |          | Current          |
|---|------------------------|-----------------|----------|------------------|
|   |                        | Budget          | Expenses | Year Budget      |
| (G90801) Screening Wall Repairs - Whispering Oaks | Public Services        | 190,000         | 41,976   | 148,024          |
| (G90808) 2008 Screening Wall Maint                | Public Services        | 200,000         | 143,838  | 56,162           |
|   |                        |                 |          | <b>\$204,186</b> |

## Sanitary Sewer Systems

| Project                           | Responsible Department | Project To Date |          | Current            |
|-----------------------------------|------------------------|-----------------|----------|--------------------|
|                                   |                        | Budget          | Expenses | Year Budget        |
| (U90804) Timbercreek Lift Station | Public Services        | 4,500,000       | 9,450    | 4,490,550          |
| (U90805) Holf. Prairie Rd San Sew | Public Services        | 1,000,000       |          | 1,000,000          |
|                                   |                        |                 |          | <b>\$5,490,550</b> |

## Sewer System Projects

| Project  | Responsible Department | Project To Date |           | Current             |
|--|------------------------|-----------------|-----------|---------------------|
|  |                        | Budget          | Expenses  | Year Budget         |
| (U60409) Elevated Storage Tank (Austin Ranch)          | Public Services        | 3,322,000       | 2,315,428 | 1,006,572           |
| (U60425) Wastewater Treatment Plant (Sludge Mgmt)      | Public Services        | 5,379,262       | 503,616   | 4,875,646           |
| (U90407) Purnell St. Wastewater Main Replacement Study | Public Services        | 2,005,000       | 79,925    | 1,925,075           |
| (U90801) Inflow/Infiltration 2008                      | Public Services        | 250,000         | 32,311    | 217,689             |
| (U90803) Lakeside Cir. Sewer Line                      | Public Services        | 1,200,000       |           | 1,200,000           |
| (U90901) Crossroads South Sewer                        | Public Services        | 2,400,000       |           | 2,400,000           |
| (U95362) Extension of Sanitary Sewer to Elm Fork Area  | Public Services        | 1,599,962       | 704,052   | 895,910             |
| (U95459) Hivue Addition Sanitary Sewer Replacement     | Public Services        | 736,226         | 344,814   | 391,412             |
|  |                        |                 |           | <b>\$12,912,304</b> |

## Traffic Signals

| Project                              | Responsible Department | Project To Date |          | Current          |
|--------------------------------------|------------------------|-----------------|----------|------------------|
|                                      |                        | Budget          | Expenses | Year Budget      |
| (G10605) Traffic Improvements (2006) | Community Development  | 601,870         | 95,946   | 505,924          |
| (G90806) Traffic Improvements 08     | Public Services        | 330,000         |          | 330,000          |
|                                      |                        |                 |          | <b>\$835,924</b> |

## Water Lines

| Project                               | Responsible Department | Project To Date |          | Current            |
|---------------------------------------|------------------------|-----------------|----------|--------------------|
|                                       |                        | Budget          | Expenses | Year Budget        |
| (U90802) Water Line Replacements 2008 | Public Services        | 1,574,166       |          | 1,574,166          |
| (U90902) Waterline Replacements 09    | Public Services        | 1,779,026       |          | 1,779,026          |
| (U90903) IRVING PIPELINE              | Public Services        | 323,924         | 323,924  | -                  |
|                                       |                        |                 |          | <b>\$3,353,192</b> |

## Water System Projects

| Project  | Responsible Department | Project To Date |           | Current             |
|--|------------------------|-----------------|-----------|---------------------|
|  |                        | Budget          | Expenses  | Year Budget         |
| (U15460) Update of Master Water Infrastructure Map       | Community Development  | 188,666         | 139,865   | 48,801              |
| (U15537) Extension of Water Line in Valley Ridge         | Community Development  | 3,340,000       | 1,059,443 | 2,280,557           |
| (U60512) Midway Pump Station / Dallas Water Supply No. 3 | Public Services        | 11,029,539      | 6,079,303 | 4,950,236           |
| (U64460) Southside Water Supply                          | Public Services        | 7,084,476       | 6,958,045 | 126,431             |
| (U90654) Water Line Replacements (2006)                  | Public Services        | 3,008,763       | 1,100,495 | 1,908,268           |
| (U90765) Water Meter Improvements                        | Public Services        | 216,681         | 24,356    | 192,325             |
| (U95352) Valley Ridge Northeast Water Line               | Public Services        | 2,168,607       | 1,623,554 | 545,053             |
|  |                        |                 |           | <b>\$10,051,671</b> |

# Building Construction

## G30422 - Library Expansion

This project added a new 52,000 sq. ft. wing to the existing library and completely renovated the current 24,100 sq. ft. library facility. Project is substantially complete.

### Future Impact on Operating Budgets

\$585,663 in FY 08-09 (funded from the 4B Sales Tax Fund)

**Project Start Date:** 10/1/2003                      **Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 44,953                 | 26,487                   | 18,466              |
| 4-B SALES TAX (340)           | 749,236                | 748,741                  | 495                 |
| 4B 2004 Bond Funds (344)      | 10,314,764             | 10,237,454               | 77,310              |
| TREE MITIGATION (373)         | 52,501                 | 52,501                   | -                   |
| <b>Total</b>                  | <b>11,161,454</b>      | <b>11,065,183</b>        | <b>96,271</b>       |

## G30451 - Old Town Historic Preservation

This project funds improvements in the Old Town area through agreements with business owners which reimburse specific rehabilitation and restoration costs.

### Future Impact on Operating Budgets

None. Seed money for façade improvements only.

**Project Start Date:** 6/21/2004                      **Responsible Department:** Administration

| Source                  | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------|------------------------|--------------------------|---------------------|
| CIP - HOTEL/MOTEL (306) | 400,000                | 276,743                  | 123,257             |
| <b>Total</b>            | <b>400,000</b>         | <b>276,743</b>           | <b>123,257</b>      |

## G30535 - Residential Historic Preservation

This project provides funding for a single family historical structure façade program.

### Future Impact on Operating Budgets

None. Seed money for residential restoration and rehabilitation costs.

**Project Start Date:** 8/19/2005                      **Responsible Department:** Administration

| Source                  | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------|------------------------|--------------------------|---------------------|
| CIP - HOTEL/MOTEL (306) | 50,000                 |                          | 50,000              |
| <b>Total</b>            | <b>50,000</b>          |                          | <b>50,000</b>       |

## G30653 - Old Town Retail Incentive Program

This project is designed to assist Old Town property owners and potential business owners to attract retail stores and restaurants. The project provides matching funds for interior finish out costs associated with opening a new retail business. The amount for which each business would qualify would be dependent upon the square footage of the business.

### Future Impact on Operating Budgets

Seed money for rehabilitation costs.

**Project Start Date:** 6/30/2006                      **Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 75,000                 | 54,557                   | 20,443              |
| <b>Total</b>                  | <b>75,000</b>          | <b>54,557</b>            | <b>20,443</b>       |

## G30738 - Arts Activity Center

This project funds the design and construction of an arts activity facility in the Old Town area.

### Future Impact on Operating Budgets

Anticipated to be approximately \$400,000 annually.

**Project Start Date:** 4/2/2007

**Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 118,000                | 112,542                  | 5,458               |
| TIF - 2007 BOND FUNDS (327)   | 7,350,000              | 22,104                   | 7,327,896           |
| PARK DEVELOPMENT FUNDS (374)  | 650,000                | 161,520                  | 488,480             |
| <b>Total</b>                  | <b>8,118,000</b>       | <b>296,167</b>           | <b>7,821,833</b>    |

## G30802 - Garden Ridge rail station

This project funds a master plan for north Lewisville in response to the proposed Garden Ridge Rail Station and to accommodate future Transit Oriented Developments.

### Future Impact on Operating Budgets

None. This is a study only.

**Project Start Date:** 4/21/2008

**Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 59,000                 | 14,073                   | 44,927              |
| <b>Total</b>                  | <b>59,000</b>          | <b>14,073</b>            | <b>44,927</b>       |

## G70651 - New Jail Facility

This project funds the design and construction of a new jail facility to be located between the Municipal Annex building and the police department. Construction is in progress.

### Future Impact on Operating Budgets

To be determined when design is finalized.

**Project Start Date:** 6/28/2006

**Responsible Department:** Police Department

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 318,452                | 22,430                   | 296,022             |
| CIP - G O BOND 2006 (366)     | 600,000                | 310,038                  | 289,962             |
| CIP - G O BOND 2007 (367)     | 2,930,000              | 2,930,000                | -                   |
| <b>Total</b>                  | <b>3,848,452</b>       | <b>3,262,468</b>         | <b>585,984</b>      |

## G70801 - Remodel of Police Station

This project funds a remodel of the existing jail area once the new jail is operational.

### Future Impact on Operating Budgets

None. Utility costs are already incurred as this is an existing facility.

**Project Start Date:** 10/1/2007

**Responsible Department:** Police Department

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 550,000                | 28,103                   | 521,897             |
| <b>Total</b>                  | <b>550,000</b>         | <b>28,103</b>            | <b>521,897</b>      |

## G80665 - Fire Station #7

This project was established to fund a 7th fire station. The station will be used to provide a more central location for a ladder truck to reduce response times for a ladder truck to multi-story fires. Construction is underway.

### Future Impact on Operating Budgets

\$19,500 in utility costs.

**Project Start Date:** 9/1/2006 **Responsible Department:** Fire Department

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 2,818,400              | 291,388                  | 2,527,012           |
| CIP - RISK FUND (303)         | 1,494,394              | 1,024,116                | 470,278             |
| <b>Total</b>                  | <b>4,312,794</b>       | <b>1,315,503</b>         | <b>2,997,291</b>    |

## G90663 - Household Hazardous Waste Facility

This project funded the design and construction of a household hazardous waste facility. The project is partially funded with a grant from the North Central Texas Council of Governments. The facility is located at the corner of Jones St and Cowan St. The project is substantially complete.

### Future Impact on Operating Budgets

\$1,200 for estimated on-going maintenance and operation of the facility.

**Project Start Date:** 9/12/2006 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| NCTCOG HHW RCC (294)          | 82,000                 | 107,010                  | (25,010)            |
| CIP - GENERAL FUND TRSF (301) | 6,200                  | 6,189                    | 11                  |
| CIP - WATER/SEWER TRSF (414)  | 38,500                 | 13,675                   | 24,825              |
| <b>Total</b>                  | <b>126,700</b>         | <b>126,873</b>           | <b>(173)</b>        |

## G90746 - Renovation of Atrium in Annex Facility

This project funds the renovation of the annex facility (former city hall) atrium.

### Future Impact on Operating Budgets

None. Utility costs are already incurred as this is an existing facility.

**Project Start Date:** 5/21/2007 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 158,435                | 139,365                  | 19,070              |
| <b>Total</b>                  | <b>158,435</b>         | <b>139,365</b>           | <b>19,070</b>       |

## U65395 - Wastewater Treatment Plant Capacity Expansion

Expansion of existing wastewater treatment plant capacity from 12 to 15 million gallons per day (MGD). Improvements for Prairie Creek Pump Station are complete. The remainder and overall plant improvement plans have been awarded and contractor is in the process of construction. The project is 95% complete.

### Future Impact on Operating Budgets

\$184,000.

**Project Start Date:** 11/1/1998 **Responsible Department:** Public Services

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)    | 209,947                | 154,761                  | 55,186              |
| CIP - WATER DEVL BRD 1999 (451) | 7,842,841              | 7,788,938                | 53,903              |
| <b>Total</b>                    | <b>8,052,788</b>       | <b>7,943,699</b>         | <b>109,089</b>      |

## U90624 - Reconstruction of Kealy Administration Building

This project funds re-construction of the Public Services administration building. Construction is underway.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2005 **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 536,423                | 526,673                  | 9,750               |
| <b>Total</b>                 | <b>536,423</b>         | <b>526,673</b>           | <b>9,750</b>        |

## Drainage Projects

### G10743 - Drainage Improvements '07

This project funds drainage improvement projects as to be finalized by the city engineer.

### Future Impact on Operating Budgets

Unknown until projects are determined.

**Project Start Date:** 5/11/2007 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 406,352                | 295,656                  | 110,696             |
| <b>Total</b>                  | <b>406,352</b>         | <b>295,656</b>           | <b>110,696</b>      |

### U90318 - Inflow / Infiltration Replacement

This project consists of evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, design of needed repairs and construction of needed repairs.

### Future Impact on Operating Budgets

To be determined based on evaluation findings.

**Project Start Date:** 11/1/2002 **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 1,148,119              | 1,033,997                | 114,122             |
| <b>Total</b>                 | <b>1,148,119</b>       | <b>1,033,997</b>         | <b>114,122</b>      |

## Grants / Grant Projects

### G10427 - FISH HATCHERY ROAD BRIDGE

This project funds improvements to the Fish Hatchery Road bridge.

### Future Impact on Operating Budgets

None. Funding is for cash match only.

**Project Start Date:** 11/25/2003 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 30,600                 | 30,600                   | -                   |
| <b>Total</b>                  | <b>30,600</b>          | <b>30,600</b>            | <b>-</b>            |

# Irrigation Projects

## G00644 - Irrigation Improvements

This project is for irrigation improvements at city parks including an automated central irrigation system and related site improvements.

### Future Impact on Operating Budgets

Water costs are anticipated to decrease by 10% or more.

**Project Start Date:** 4/25/2006                      **Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 356,775                | 299,596                  | 57,179              |
| <b>Total</b>                 | <b>356,775</b>         | <b>299,596</b>           | <b>57,179</b>       |

# Technology Projects

## G10901 - Animal Shelter Renovation

This project funds renovations to the Animal Shelter including repairing and repainting dog kennel walls, replacing worn flooring and wall coverings, and installing a security barrier at the customer counter.

### Future Impact on Operating Budgets

Operating expenses of the shelter are already funded in the General Fund.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 63,820                 |                          | 63,820              |
| <b>Total</b>                  | <b>63,820</b>          |                          | <b>63,820</b>       |

## G70901 - PD Comm Furniture/Equip

This project funds additional communications furniture and console equipment in the Police Department.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Police Department

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 158,287                |                          | 158,287             |
| <b>Total</b>                  | <b>158,287</b>         |                          | <b>158,287</b>      |

## GT0417 - E-Government Web Applications

This project will fund hardware, software and installation of E-government web applications including PALS scheduling/registration, citizen complaint/response and city licensing.

### Future Impact on Operating Budgets

\$5,000.

**Project Start Date:** 10/1/2003                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 184,855                | 134,645                  | 50,210              |
| <b>Total</b>                  | <b>184,855</b>         | <b>134,645</b>           | <b>50,210</b>       |

## GT0503 - Radio Tower

This project provides funding for construction of a radio tower shared with Denton County and Denco 911.

### Future Impact on Operating Budgets

\$7,000 annually; \$10,000 every 5 years to repaint (split 3 ways).

**Project Start Date:** 10/1/2004 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 753,000                | 705,906                  | 47,094              |
| <b>Total</b>                  | <b>753,000</b>         | <b>705,906</b>           | <b>47,094</b>       |

## GT0607 - GIS - Phase III

This project provides funding for phase 3 of the GIS implementation. Phase 3 will add more data layers and expand GIS applications on the city intranet as well as the "icommunities" site at the COG.

### Future Impact on Operating Budgets

\$25,730.

**Project Start Date:** 10/1/2005 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 118,533                | 118,215                  | 318                 |
| <b>Total</b>                  | <b>118,533</b>         | <b>118,215</b>           | <b>318</b>          |

## GT0615 - Dark Fiber Contract

This project provides funding for extending the dark fiber contract with Comcast for 10 years, until June 2018.

### Future Impact on Operating Budgets

\$5,500.

**Project Start Date:** 10/1/2005 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 51,000                 | 10,078                   | 40,922              |
| <b>Total</b>                  | <b>51,000</b>          | <b>10,078</b>            | <b>40,922</b>       |

## GT0706 - Asset Tracking (RFID)

The project is for the purchase of an asset tracking system that utilizes radio frequency identification tags and scanners to allow for easier and more precise physical tracking of city assets.

### Future Impact on Operating Budgets

\$3,300 for recurring computer replacement costs.

**Project Start Date:** 10/1/2006 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 60,000                 |                          | 60,000              |
| <b>Total</b>                  | <b>60,000</b>          |                          | <b>60,000</b>       |

## GT0726 - Radio Communications System Upgrade

This project funds the upgrade of radio communications equipment as well as the construction of a radio tower shared between Denco 911, Denton County and the City of Lewisville.

### Future Impact on Operating Budgets

Approximately \$90,000 annually.

**Project Start Date:** 12/4/2006 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 304,361                | 304,361                  | -                   |
| VEHICLE & EQUIP CIP (308)     | 2,139,295              | 2,084,909                | 54,386              |

|              |                  |                  |               |
|--------------|------------------|------------------|---------------|
| <b>Total</b> | <b>2,443,656</b> | <b>2,389,270</b> | <b>54,386</b> |
|--------------|------------------|------------------|---------------|

### **GT0750 - Fiber-Optic Infrastructure**

This project funds the upgrade of the public safety radio system from a single-site trunked radio system to a trunked, two-site simulcast system with costs shared by existing subscribers.

**Future Impact on Operating Budgets**

Long-term savings are anticipated as the city will no longer be leasing fiber-optic services.

**Project Start Date:** 6/18/2007                      **Responsible Department:** Information Technology

| <b>Source</b>         | <b>Project-To-Date Budget</b> | <b>Project-To-Date Expenses</b> | <b>Current Year Budget</b> |
|-----------------------|-------------------------------|---------------------------------|----------------------------|
| CIP - RISK FUND (303) | 1,000,000                     | 278,860                         | 721,140                    |
| <b>Total</b>          | <b>1,000,000</b>              | <b>278,860</b>                  | <b>721,140</b>             |

### **GT0801 - Network Expansion 2008**

This project funds miscellaneous network expansion and upgrades.

**Future Impact on Operating Budgets**

\$10,000 annually.

**Project Start Date:** 10/1/2007                      **Responsible Department:** Information Technology

| <b>Source</b>                 | <b>Project-To-Date Budget</b> | <b>Project-To-Date Expenses</b> | <b>Current Year Budget</b> |
|-------------------------------|-------------------------------|---------------------------------|----------------------------|
| CIP - GENERAL FUND TRSF (301) | 47,000                        | 45,366                          | 1,634                      |
| <b>Total</b>                  | <b>47,000</b>                 | <b>45,366</b>                   | <b>1,634</b>               |

### **GT0802 - Wireless Expansion 2008**

This project will expand the wireless communications bridge from the Kealy Tower Multi-point system to fire stations 2,3,4,5,7 and the Memorial Park / Senior Center.

**Future Impact on Operating Budgets**

\$6,000 annually.

**Project Start Date:** 10/1/2007                      **Responsible Department:** Information Technology

| <b>Source</b>                 | <b>Project-To-Date Budget</b> | <b>Project-To-Date Expenses</b> | <b>Current Year Budget</b> |
|-------------------------------|-------------------------------|---------------------------------|----------------------------|
| CIP - GENERAL FUND TRSF (301) | 32,500                        | 29,946                          | 2,554                      |
| <b>Total</b>                  | <b>32,500</b>                 | <b>29,946</b>                   | <b>2,554</b>               |

### **GT0803 - Document Imaging - Phase III**

This project funds the third phase of the document imaging project (Finance Department, Community Development and Economic Development).

**Future Impact on Operating Budgets**

\$16,500 annually.

**Project Start Date:** 10/1/2007                      **Responsible Department:** Information Technology

| <b>Source</b>                 | <b>Project-To-Date Budget</b> | <b>Project-To-Date Expenses</b> | <b>Current Year Budget</b> |
|-------------------------------|-------------------------------|---------------------------------|----------------------------|
| CIP - GENERAL FUND TRSF (301) | 152,034                       | 74,385                          | 77,649                     |
| <b>Total</b>                  | <b>152,034</b>                | <b>74,385</b>                   | <b>77,649</b>              |

## GT0804 - License Plate Scanning System

This project funds the purchase of equipment needed to implement a license plate recognition scanning system for the police department on one police vehicle.

### Future Impact on Operating Budgets

\$21,148 annually.

**Project Start Date:** 10/1/2007 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 115,243                | 112,852                  | 2,391               |
| <b>Total</b>                  | <b>115,243</b>         | <b>112,852</b>           | <b>2,391</b>        |

## GT0805 - Mapping Software - Dispatch

This project funds the purchase of software for the dispatch center which will display, in real-time, the locations of public safety vehicles and incidents and allow for easier and more efficient dispatching.

### Future Impact on Operating Budgets

\$4,070 annually.

**Project Start Date:** 10/1/2007 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 34,750                 | 18,025                   | 16,725              |
| <b>Total</b>                  | <b>34,750</b>          | <b>18,025</b>            | <b>16,725</b>       |

## GT0806 - Mapping Software - Vehicles

This project funds the purchase of vehicle and incident location dispatch mapping software for use in public safety vehicles. The software allows the use of city-generated GIS maps for improved situational awareness.

### Future Impact on Operating Budgets

\$10,157 annually.

**Project Start Date:** 10/1/2007 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 42,305                 | 32,500                   | 9,805               |
| <b>Total</b>                  | <b>42,305</b>          | <b>32,500</b>            | <b>9,805</b>        |

## GT0807 - Public Safety Video Surveillance System

This project funds the purchase and installation of a public safety video surveillance system at fixed locations in the city and well as mobile units to be deployed on demand.

### Future Impact on Operating Budgets

\$15,000 annually.

**Project Start Date:** 10/1/2007 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 300,000                | 259,268                  | 40,732              |
| <b>Total</b>                  | <b>300,000</b>         | <b>259,268</b>           | <b>40,732</b>       |

## GT0808 - Electronic Fingerprint System (Livescan)

This project funds the purchase of two electronic fingerprint systems which allows for digital storage/processing of prisoner biometric identification.

### Future Impact on Operating Budgets

\$18,615 annually.

**Project Start Date:** 10/1/2007 **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 84,300                 | 84,300                   | -                   |
| <b>Total</b>                  | <b>84,300</b>          | <b>84,300</b>            | <b>-</b>            |

## GT0901 - Document Imaging Phase IV

This project funds the final phase of the Document Imaging system.

### Future Impact on Operating Budgets

\$12,750 annually.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 85,000                 |                          | 85,000              |
| <b>Total</b>                  | <b>85,000</b>          |                          | <b>85,000</b>       |

## GT0902 - Citrix-MS Office Upgrade

This funding will upgrade the licensing from Office 2003 to 2007 for 100 users on the Citrix Servers.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 24,000                 |                          | 24,000              |
| <b>Total</b>                  | <b>24,000</b>          |                          | <b>24,000</b>       |

## GT0903 - ARC GIS Licenses

This funding will provide additional licenses to allow more concurrent connections for users of the ArcGIS applications.

### Future Impact on Operating Budgets

\$3,200 annually.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 18,723                 |                          | 18,723              |
| <b>Total</b>                  | <b>18,723</b>          |                          | <b>18,723</b>       |

## GT0904 - Wireless Network Mgmt Sys

This funding will provide a non-vendor specific management solution to better monitor, secure, and protect our wireless infrastructure.

### Future Impact on Operating Budgets

\$3,695 annually.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 21,495                 |                          | 21,495              |
| <b>Total</b>                  | <b>21,495</b>          |                          | <b>21,495</b>       |

## GT0905 - Network Expansion 09

This project funds replacement switches, fiber modules, and an additional fiber switch.

### Future Impact on Operating Budgets

\$1,440 annually.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 23,828                 |                          | 23,828              |
| <b>Total</b>                  | <b>23,828</b>          |                          | <b>23,828</b>       |

## GT0906 - EMS Software Upgrade

This project funds an upgrade to the rescueNet TabletPCR software.

### Future Impact on Operating Budgets

\$1,263 annually.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Information Technology

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 19,754                 |                          | 19,754              |
| <b>Total</b>                  | <b>19,754</b>          |                          | <b>19,754</b>       |

## Machinery & Equipment

### G10640 - Railroad Quiet Zones

This project is designed to decrease noise levels associated with trains that travel near residential areas. The project is in design. The Texas Department of Transportation and the railroad company are reviewing the proposed schematics.

### Future Impact on Operating Budgets

Minimal.

**Project Start Date:** 4/5/2006                      **Responsible Department:** Community Development

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CITY-DO DEVELOPER ESCROW (371) | 159,250                | 7,863                    | 151,388             |
| <b>Total</b>                   | <b>159,250</b>         | <b>7,863</b>             | <b>151,388</b>      |

### G30620 - Old Town Wayfinding Signage

This project provides funding for signage in the Old Town area.

### Future Impact on Operating Budgets

Minor replacement costs anticipated.

**Project Start Date:** 11/9/2005                      **Responsible Department:** Administration

| Source          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-----------------|------------------------|--------------------------|---------------------|
| TIF - CIP (325) | 200,000                | 42,200                   | 157,800             |
| <b>Total</b>    | <b>200,000</b>         | <b>42,200</b>            | <b>157,800</b>      |

### G30623 - Cable System Equipment

This project funds the purchase of cable system equipment.

### Future Impact on Operating Budgets

\$5,000 per year is anticipated based upon maintenance agreements.

**Project Start Date:** 12/21/2005                      **Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 100,000                | 49,604                   | 50,396              |
| <b>Total</b>                  | <b>100,000</b>         | <b>49,604</b>            | <b>50,396</b>       |

# Park Development

## G00423 - General Park Improvements

This 4B sales tax supported project is for improvements to city parks, primarily infrastructure. In FY 08-09, Council approved an additional \$150,000 for this project.

### Future Impact on Operating Budgets

Though funded via the 4B sales tax, this project does impact the general fund primarily due to minor maintenance and utility costs which total approximately \$5,000 per year.

**Project Start Date:** 10/1/2003                      **Responsible Department:** Parks & Leisure Services

| Source              | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340) | 856,313                | 308,183                  | 548,130             |
| <b>Total</b>        | <b>856,313</b>         | <b>308,183</b>           | <b>548,130</b>      |

## G00505 - Railroad Street Park Development

This project is funded through the 4B Bonds approved in 2004 and 4B Sales Tax Fund cash . This project provides funding for baseball/softball fields, soccer fields, football fields,a dog park, a skate park, vehicular parking, restroom facilities, playground and concession facilities at Railroad Street Park. As of October 1, 2008 the park is in the process of being constructed.

### Future Impact on Operating Budgets

Anticipated to be 638,221 in 2009-10(funded in the 10-year 4B Sales Tax Fund financial plan)

**Project Start Date:** 10/1/2004                      **Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340)          | 3,188,777              | 1,698,275                | 1,490,502           |
| 4B 2004 Bond Funds (344)     | 2,687,085              | 2,565,581                | 121,504             |
| 4-B 2007 BOND FUNDS (347)    | 18,817,626             | 5,716,011                | 13,101,615          |
| PARK DEVELOPMENT FUNDS (374) | 99,000                 | 99,000                   | -                   |
| <b>Total</b>                 | <b>24,792,488</b>      | <b>10,078,867</b>        | <b>14,713,621</b>   |

## G00645 - Park Improvements (Park Development Funds)

This project is for general park improvements including park pavilions, picnic tables, benches, fences, playgrounds, parking lot light and general repairs.

### Future Impact on Operating Budgets

Minimal electrical costs for parking lot lights.

**Project Start Date:** 4/25/2006                      **Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 317,000                | 305,829                  | 11,171              |
| <b>Total</b>                 | <b>317,000</b>         | <b>305,829</b>           | <b>11,171</b>       |

## G00646 - Trail Development

This project includes LL Woods parking lane, Old Orchard from Corporate to Hedrick Estates and Timber Creek

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 4/25/2006                      **Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340)          | 1,000,000              |                          | 1,000,000           |
| PARK DEVELOPMENT FUNDS (374) | 391,400                | 154,568                  | 236,832             |
| <b>Total</b>                 | <b>1,391,400</b>       | <b>154,568</b>           | <b>1,236,832</b>    |

## G00647 - Lake Park Improvements

This project includes lake bouys, park entrance signs, erosion control, ballfield groomer and wireless internet provision at the campground.

### Future Impact on Operating Budgets

Minor operating costs. Wireless internet at the campgrounds is expected to slightly boost occupancy there, which will have a positive impact on revenue.

**Project Start Date:** 4/25/2006

**Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 373,371                | 256,377                  | 116,994             |
| <b>Total</b>                 | <b>373,371</b>         | <b>256,377</b>           | <b>116,994</b>      |

## G00801 - Playground Equipment

This 4B sales tax funded project provides various parks with updated, age-appropriate playground areas. Also included will be backstops, shelters, picnic tables and park benches.

### Future Impact on Operating Budgets

Minor operating impact - anticipate reduced maintenance costs for first few years and then minor routine repairs.

**Project Start Date:** 10/1/2007

**Responsible Department:** Parks & Leisure Services

| Source              | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340) | 207,691                | 72,552                   | 135,139             |
| <b>Total</b>        | <b>207,691</b>         | <b>72,552</b>            | <b>135,139</b>      |

## G00803 - Park Trail Master Plan

Comprehensive master plan for the city-wide trail system.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 3/17/2008

**Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 105,500                | 9,204                    | 96,296              |
| <b>Total</b>                 | <b>105,500</b>         | <b>9,204</b>             | <b>96,296</b>       |

## G00901 - Athletic Complex Turf Ren

No description entered.

### Future Impact on Operating Budgets

Once all of the fields are complete, operating costs to maintain the fields will be \$200,000 annually.

**Project Start Date:** 10/1/2008

**Responsible Department:** Parks & Leisure Services

| Source              | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340) | 275,000                |                          | 275,000             |
| <b>Total</b>        | <b>275,000</b>         |                          | <b>275,000</b>      |

## G00902 - East Hill Park

This project funds the plans and specifications related to a 17 acre community park to serve far east Lewisville.

### Future Impact on Operating Budgets

The Plan will have no operating impact. However, once the park is designed, an operating impact will be developed.

**Project Start Date:** 10/21/2008

**Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 66,000                 |                          | 66,000              |
| <b>Total</b>                 | <b>66,000</b>          |                          | <b>66,000</b>       |

## G00903 - City Park Master Plan

Comprehensive park, recreation and open space master plan for the entire city.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/21/2008

**Responsible Department:** Parks & Leisure Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| PARK DEVELOPMENT FUNDS (374) | 123,500                |                          | 123,500             |
| <b>Total</b>                 | <b>123,500</b>         |                          | <b>123,500</b>      |

## G05539 - Trinity Trails

This project funds design and construction of the Lewisville section of the regional Trinity Trails.

### Future Impact on Operating Budgets

Will be determined when trail systems are finalized.

**Project Start Date:** 6/1/2002

**Responsible Department:** Parks & Leisure Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2002 (362)      | 492,812                |                          | 492,812             |
| CITY-DO DEVELOPER ESCROW (371) | 15,000                 |                          | 15,000              |
| <b>Total</b>                   | <b>507,812</b>         |                          | <b>507,812</b>      |

## G05741 - Timbercreek Hike & Bike Trail

This project funds design and construction of the Lewisville section of Timbercreek Hike & Bike. The project is currently in design and is awaiting approval from the Texas Department of Transportation.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 9/30/2001

**Responsible Department:** Parks & Leisure Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| TXDOT-STEP TRAIL GRANT (292)  | -                      | 961,051                  | (961,051)           |
| CIP - GENERAL FUND TRSF (301) | 201,867                | 135,694                  | 66,173              |
| CIP - GRANT FUND (302)        | 1,429,563              | -                        | 1,429,563           |
| CIP - G O BOND 2001 (361)     | 285,560                | 63,436                   | 222,124             |
| <b>Total</b>                  | <b>1,916,990</b>       | <b>1,160,181</b>         | <b>756,809</b>      |

## G30721 - Old Town Park Plaza

This project funds the design and construction of a park plaza in Old Town.

### Future Impact on Operating Budgets

To be determined as design is finalized.

**Project Start Date:** 10/1/2006

**Responsible Department:** Administration

| Source              | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------|------------------------|--------------------------|---------------------|
| 4-B SALES TAX (340) | 1,000,000              | 601,479                  | 398,521             |
| <b>Total</b>        | <b>1,000,000</b>       | <b>601,479</b>           | <b>398,521</b>      |

# Paving Projects

## G10459 - Serendipity Village Street Rehabilitation

This project provides funding for reconstruction of existing streets with the addition of utility line rehabilitations (U10504).

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$6,470 (2.80 lane miles x \$2,311 per lane mile).

**Project Start Date:** 6/1/2004                      **Responsible Department:** Community Development

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2001 (361)       | 18,915                 | 18,915                   | -                   |
| CIP - G O BOND 2002 (362)       | 49,766                 |                          | 49,766              |
| CIP - G O BOND 2004 (364)       | 1,874,307              | 1,473,601                | 400,706             |
| CIP - G O BOND 2005 (365)       | 1,932,206              |                          | 1,932,206           |
| CIP - G O BOND 2006 (366)       | 2,286,058              |                          | 2,286,058           |
| CIP - WATER/SEWER TRSF (414)    | 1,037,350              | 19,935                   | 1,017,415           |
| CIP - WATER DEVL BRD 1999 (451) | 97,514                 | 97,514                   | -                   |
| CIP - REVENUE BOND 2000 (460)   | 3,801                  | 3,801                    | -                   |
| CIP -REVENUE BOND 2002A (462)   | 34,334                 | 34,334                   | -                   |
| CIP - REVENUE BONDS 2003 (463)  | 84,546                 | 84,546                   | -                   |
| CIP - REVENUE BOND 2005 (465)   | 14,637                 | 14,637                   | -                   |
| CIP - REVENUE BOND 1998 (498)   | 11,569                 | 11,569                   | -                   |
| CIP - REVENUE BOND 1999 (499)   | 60,204                 | 60,204                   | -                   |
| <b>Total</b>                    | <b>7,505,207</b>       | <b>1,819,056</b>         | <b>5,686,151</b>    |

## G10639 - Fox Avenue Widening (IH35E to Valley Parkway)

This project will widen Fox Avenue from IH35E to Valley Parkway. It is funded through the Denton County Transportation Authority's Enhanced Local Assistance Program (ELAP). The project is currently in design and is approximately 90% complete.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$8,620 (3.73 lane miles x \$2,311 per lane mile).

**Project Start Date:** 4/5/2006                      **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 4,182,000              | 3,657,348                | 524,652             |
| <b>Total</b>                  | <b>4,182,000</b>       | <b>3,657,348</b>         | <b>524,652</b>      |

## G10650 - Valley Ridge (Miscellaneous Streets)

This project serves the Railroad Street Park project. It will expand Valley Ridge from Business 121 to Bennett Lane. The design and acquisition of right-of-way is in process.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$5,639 (2.44 lane miles x \$2,311 per lane mile).

**Project Start Date:** 6/1/2006                      **Responsible Department:** Community Development

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301)  | 1,686,620              | 382,200                  | 1,304,420           |
| CIP - G O BOND 2001 (361)      | 3,757                  |                          | 3,757               |
| CIP - G O BOND 2002 (362)      | 9,183                  |                          | 9,183               |
| CIP - G O BOND 2004 (364)      | 63,328                 |                          | 63,328              |
| CIP - G O BOND 2006 (366)      | 2,484,581              | 301,839                  | 2,182,742           |
| CITY-DO DEVELOPER ESCROW (371) | 240,750                |                          | 240,750             |
| <b>Total</b>                   | <b>4,488,219</b>       | <b>684,039</b>           | <b>3,804,180</b>    |

## G10652 - Westwood Estates

This project is for roadway improvements and utility line rehabilitation in the Westwood Estates subdivision.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$6,470 (2.80 lane miles x \$2,311 per lane mile).

**Project Start Date:** 6/28/2006 **Responsible Department:** Community Development

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2006 (366)    | 600,000                | 420,676                  | 179,324             |
| CIP - G O BOND 2007 (367)    | 8,000,000              | 25,000                   | 7,975,000           |
| CIP - WATER/SEWER TRSF (414) | 1,063,075              |                          | 1,063,075           |
| <b>Total</b>                 | <b>9,663,075</b>       | <b>445,676</b>           | <b>9,217,399</b>    |

## G10704 - Railroad Street (Bennett Lane to SH121)

This project is for the design and construction of Railroad Street between Bennett Lane and SH121.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$5,477 (2.37 lane miles x \$2,311 per lane mile).

**Project Start Date:** 10/1/2006 **Responsible Department:** Community Development

| Source                    | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2006 (366) | 600,000                | 25,023                   | 574,977             |
| CIP - G O BOND 2008 (368) | 2,400,000              | 226,376                  | 2,173,624           |
| <b>Total</b>              | <b>3,000,000</b>       | <b>251,399</b>           | <b>2,748,601</b>    |

## G10736 - Westwood II

This project is for roadway improvement in the Westwood II subdivision.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$1,246 (0.539 lane miles x \$2,311 per lane mile).

**Project Start Date:** 2/20/2007 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2006 (366)     | 400,000                | 257,185                  | 142,815             |
| CIP - G O BOND 2008 (368)     | 6,220,000              |                          | 6,220,000           |
| CIP - REVENUE BOND 2008 (468) | 2,700,000              |                          | 2,700,000           |
| <b>Total</b>                  | <b>9,320,000</b>       | <b>257,185</b>           | <b>9,062,815</b>    |

## G10744 - Southwest Lewisville (New Roads)

This project is for the construction of new roads in southwest Lewisville. Valley Parkway from FM 3040 south to SH 121 Business (approx. 1.29 mi) ; Spinks drive from Duncan Lane to Edmonds lane (approx. 1.35 mi).

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$6,101 (2.64 lane miles x \$2,311 per lane mile).

**Project Start Date:** 5/11/2007 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 1,078,760              | 339,652                  | 739,108             |
| SOUTHWEST LV ESCROW (378)     | 1,000,000              | 389,240                  | 610,760             |
| <b>Total</b>                  | <b>2,078,760</b>       | <b>728,892</b>           | <b>1,349,868</b>    |

## G10751 - Vista Ridge Mall Dr.

This project funds the rehabilitation of Vista Ridge Mall Drive.

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$11,047 (4.78 lane miles x \$2,311 per lane mile).

**Project Start Date:** 6/28/2007

**Responsible Department:** Community Development

| Source                    | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------|------------------------|--------------------------|---------------------|
| CIP - G O BOND 2007 (367) | 1,386,893              |                          | 1,386,893           |
| <b>Total</b>              | <b>1,386,893</b>       |                          | <b>1,386,893</b>    |

## G10801 - PURNELL STREET

This project will fund a relief sewerline and will also provide additional capacity to an existing substandard system in Old Town.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 6/2/2008

**Responsible Department:** Community Development

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301)  | 200,000                | 8,114                    | 191,886             |
| CIP - G O BOND 2004 (364)      | 1,194,988              |                          | 1,194,988           |
| CITY-DO DEVELOPER ESCROW (371) | 7,816                  |                          | 7,816               |
| <b>Total</b>                   | <b>1,402,804</b>       | <b>8,114</b>             | <b>1,394,690</b>    |

## G30619 - Old Town Parking/Plaza/Pedestrian Improvements

This project provides funding for parking and pedestrian walkway improvements in the Old Town area. A Park Plaza will also be constructed in the Old Town area.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 11/1/2005

**Responsible Department:** Administration

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301)  | 9,719                  | 6,272                    | 3,447               |
| CIP - GRANT FUND (302)         | 1,440,000              |                          | 1,440,000           |
| CIP - HOTEL/MOTEL (306)        | 87,339                 | 72,363                   | 14,976              |
| TIF - CIP (325)                | 200,000                | 69,045                   | 130,955             |
| TIF - 2007 BOND FUNDS (327)    | 650,000                | 647,889                  | 2,111               |
| CITY-DO DEVELOPER ESCROW (371) | 3,189                  |                          | 3,189               |
| TREE MITIGATION (373)          | 250,000                |                          | 250,000             |
| PARK DEVELOPMENT FUNDS (374)   | 365,673                | 1,674                    | 363,999             |
| <b>Total</b>                   | <b>3,005,920</b>       | <b>797,243</b>           | <b>2,208,677</b>    |

## G30801 - Brookfield Reimbursement

No description entered.

### Future Impact on Operating Budgets

No description entered

**Project Start Date:** 10/15/2007

**Responsible Department:** Administration

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 436,538                |                          | 436,538             |
| <b>Total</b>                  | <b>436,538</b>         |                          | <b>436,538</b>      |

## G90511 - Corridor Beautification

Funds will be used to beautify corridors in numerous locations using foliage, screening devices or to relocate above-ground utility lines.

### Future Impact on Operating Budgets

\$40,000 annually for irrigation and maintenance. (Funded in the General Fund, Parks & Leisure Services annual budget).

**Project Start Date:** 10/1/2004 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 1,612,948              | 292,868                  | 1,320,080           |
| <b>Total</b>                  | <b>1,612,948</b>       | <b>292,868</b>           | <b>1,320,080</b>    |

## G90602 - Asphalt Maintenance (2006)

This project funds asphalt street rehab at Eagle Point, Rolling Ridge, Ridgecrest, Univeristy Place, Midway, Tahoe, Kingston, Monaco, and Palisades.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 10/1/2005 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 513,863                | 439,043                  | 74,820              |
| <b>Total</b>                  | <b>513,863</b>         | <b>439,043</b>           | <b>74,820</b>       |

## G90802 - Concrete Street Rehab 08

This project funds concrete rehabilitation for: Bennet Ln (I 35 to Waters Ridge: 0.977mi) ; Waters Ridge (Bennet Ln to Corporate Dr: 0.423mi) ; Lakeway Dr (Bennet Ln to Corporate Dr: 0.481mi) ; Lakepointe Dr (Corporate Dr to Hebron Pkwy: 1.013mi) ; Buffalo Bend (0.682mi) ; Hidden Trail (0.321mi)

### Future Impact on Operating Budgets

Operating & Maintenance Costs: \$9,006 (3.897 lane miles x \$2,311 per lane mile).

**Project Start Date:** 10/1/2007 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 1,064,108              | 1,064,108                | -                   |
| <b>Total</b>                  | <b>1,064,108</b>       | <b>1,064,108</b>         | <b>-</b>            |

## G90805 - Asphalt Maintenance 08

This project funds asphalt maintenance on the follow streets: Tahoe, Kingston, Monaco, and Palisades.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 10/1/2007 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 332,303                | 79,457                   | 252,846             |
| <b>Total</b>                  | <b>332,303</b>         | <b>79,457</b>            | <b>252,846</b>      |

## G90807 - Alley Rehabilitation 08

This project funds alley rehabilitation. Locations determined on an as needed basis.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 10/1/2007 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 162,403                | 162,403                  | -                   |
| <b>Total</b>                  | <b>162,403</b>         | <b>162,403</b>           | <b>-</b>            |

## G90901 - Concrete Street Rehab 09

This project funds Lakepointe (Corporate to Hebron), Valley Ridge (College to Bus 121), Purnell (Mill St to Railroad), College Street (Mill to I-35), Civic Circle (Main to Summit) and Aspen Drive.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 954,596                |                          | 954,596             |
| <b>Total</b>                  | <b>954,596</b>         |                          | <b>954,596</b>      |

## G90902 - Neighborhood Rehab 09

This project funds rehabilitation of the Oak Creek Estates neighborhood streets: Milestone Ridge, Less Ct., Beverly Ct., Rachels Ct., Shuffords Ct., and Angela Drive.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 400,000                |                          | 400,000             |
| <b>Total</b>                  | <b>400,000</b>         |                          | <b>400,000</b>      |

## G90903 - Alley Rehab 09

This project funds improvements to alleys as needed. Actual alleys TBD.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 170,000                | 34,662                   | 135,338             |
| <b>Total</b>                  | <b>170,000</b>         | <b>34,662</b>            | <b>135,338</b>      |

## G90904 - Asphalt Maintenance 09

This project funds improvements to Ridgeway, Simpson Ct., Willow Springs, Purnell (Mill St. to Cowan) and Cherry Lane.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 332,303                |                          | 332,303             |
| <b>Total</b>                  | <b>332,303</b>         |                          | <b>332,303</b>      |

## G90905 - Sidewalk Maintenance 09

This project funds improvements to Ridgeway, Simpson Ct., Willow Springs, and Valley Parkway (Corporate to FM 3040)

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 380,700                |                          | 380,700             |
| <b>Total</b>                  | <b>380,700</b>         |                          | <b>380,700</b>      |

## G90906 - Traffic Improvements 09

This project provides funds for traffic signal improvements at locations to be determined.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 330,000                |                          | 330,000             |
| <b>Total</b>                  | <b>330,000</b>         |                          | <b>330,000</b>      |

## Screening Walls

### G90801 - Screening Wall Repairs - Whispering Oaks

This project will fund screening wall repairs along Whispering Oaks Dr.

### Future Impact on Operating Budgets

Minor,

**Project Start Date:** 10/1/2007                      **Responsible Department:** Public Services

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301)   | 140,000                | 41,976                   | 98,024              |
| CIP - SCREENING WALL MNTC (376) | 50,000                 |                          | 50,000              |
| <b>Total</b>                    | <b>190,000</b>         | <b>41,976</b>            | <b>148,024</b>      |

### G90808 - 2008 Screening Wall Maint

This project funds repairs to screening walls throughout the City, as needed.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 11/5/2007                      **Responsible Department:** Public Services

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - SCREENING WALL MNTC (376) | 200,000                | 143,838                  | 56,162              |
| <b>Total</b>                    | <b>200,000</b>         | <b>143,838</b>           | <b>56,162</b>       |

## Sanitary Sewer Systems

### U90804 - Timbercreek Lift Station

This project funds the expansion of the Timber Creek Lift Station by adding a 7MGD pump to meet anticipated flows and avoid using major collector lines as "temporary storage".

### Future Impact on Operating Budgets

TBD once design is complete.

**Project Start Date:** 7/14/2008                      **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - REVENUE BOND 2008 (468) | 4,500,000              | 9,450                    | 4,490,550           |
| <b>Total</b>                  | <b>4,500,000</b>       | <b>9,450</b>             | <b>4,490,550</b>    |

## U90805 - Holf. Prairie Rd San Sew

This project funds a parallel 18" gravity main and metering station between Castle Hills and Holfords Prairie Road.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 7/14/2008 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - REVENUE BOND 2008 (468) | 1,000,000              |                          | 1,000,000           |
| <b>Total</b>                  | <b>1,000,000</b>       |                          | <b>1,000,000</b>    |

## Sewer System Projects

### U60409 - Elevated Storage Tank (Austin Ranch)

This project will fund the design and construction of the Windhaven elevated water storage tank and the associated pipeline improvements. The project is in design and surveys have been completed.

### Future Impact on Operating Budgets

\$4,000.

**Project Start Date:** 10/1/2003 **Responsible Department:** Public Services

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)    | 1,907,525              | 919,363                  | 988,162             |
| CIP - WATER DEVL BRD 1999 (451) | 37,514                 | 37,514                   | -                   |
| CIP - REVENUE BOND 2000 (460)   | 15,748                 | 15,748                   | -                   |
| CIP - REVENUE BOND 2002A (462)  | 967,424                | 949,014                  | 18,410              |
| CIP - REVENUE BONDS 2003 (463)  | 202,487                | 202,487                  | -                   |
| CIP - REVENUE BOND 2005 (465)   | 56,012                 | 56,012                   | -                   |
| CIP - REVENUE BOND 2006 (466)   | 112,161                | 112,161                  | -                   |
| CIP - REVENUE BOND 1998 (498)   | 23,129                 | 23,129                   | -                   |
| <b>Total</b>                    | <b>3,322,000</b>       | <b>2,315,428</b>         | <b>1,006,572</b>    |

### U60425 - Wastewater Treatment Plant (Sludge Mgmt)

This project provides funds for a second belt press for treatment and disposal of additional sludge produced by the Wastewater Treatment Plant.

### Future Impact on Operating Budgets

To be determined, based on results of engineering study.

**Project Start Date:** 8/29/2003 **Responsible Department:** Public Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)   | 866,674                | 88,983                   | 777,691             |
| CIP - REVENUE BONDS 2003 (463) | 4,512,588              | 414,633                  | 4,097,955           |
| <b>Total</b>                   | <b>5,379,262</b>       | <b>503,616</b>           | <b>4,875,646</b>    |

### U90407 - Purnell St. Wastewater Main Replacement Study

This project performs the engineering study and design for a replacement of the existing Purnell Street wastewater main.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 10/1/2003 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)  | 55,000                 | 9,425                    | 45,575              |
| CIP - REVENUE BOND 2008 (468) | 1,950,000              | 70,500                   | 1,879,500           |

|              |                  |               |                  |
|--------------|------------------|---------------|------------------|
| <b>Total</b> | <b>2,005,000</b> | <b>79,925</b> | <b>1,925,075</b> |
|--------------|------------------|---------------|------------------|

### U90801 - Inflow/Infiltration 2008

This project funds the evaluation of the wastewater system for structural problems and designs and constructs the necessary repairs.

#### Future Impact on Operating Budgets

Operating maintenance costs expected to decrease when repairs are made.

**Project Start Date:** 10/1/2007                      **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 250,000                | 32,311                   | 217,689             |
| <b>Total</b>                 | <b>250,000</b>         | <b>32,311</b>            | <b>217,689</b>      |

### U90803 - Lakeside Cir. Sewer Line

This project funds the second phase of the Lakeside Circle sewer line replacement.

#### Future Impact on Operating Budgets

Replacement of lines decreased operating maintenance costs.

**Project Start Date:** 10/1/2007                      **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 1,200,000              |                          | 1,200,000           |
| <b>Total</b>                 | <b>1,200,000</b>       |                          | <b>1,200,000</b>    |

### U90901 - Crossroads South Sewer

This project funds a gravity sewer line from Crossroads South Meter Station to Indian Creek Lift Station.

#### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 10/1/2008                      **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 2,400,000              |                          | 2,400,000           |
| <b>Total</b>                 | <b>2,400,000</b>       |                          | <b>2,400,000</b>    |

### U95362 - Extension of Sanitary Sewer to Elm Fork Area

Extension of the sewer system from the existing system to provide sewer service to unserved areas along SH 121 Business between Main Street and Trinity River. This project is on hold due to right-of-way issues associated with the Railroad Street Athletic Complex.

#### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 8/1/1998                      **Responsible Department:** Public Services

| Source                          | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|---------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)    | 650,000                | 29,929                   | 620,071             |
| CIP - WATER DEVL BRD 1999 (451) | 380,056                | 345,827                  | 34,229              |
| CIP - REVENUE BOND 1998 (498)   | 569,906                | 328,295                  | 241,611             |
| <b>Total</b>                    | <b>1,599,962</b>       | <b>704,052</b>           | <b>895,910</b>      |

## U95459 - Hivue Addition Sanitary Sewer Replacement

This project funds design of sanitary sewer replacement in the Hivue Addition east of I 35 and north of College Street. Construction work is in progress.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 8/1/1999 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)  | 708,399                | 316,987                  | 391,412             |
| CIP - REVENUE BOND 1997 (497) | 27,827                 | 27,827                   | -                   |
| <b>Total</b>                  | <b>736,226</b>         | <b>344,814</b>           | <b>391,412</b>      |

## Traffic Signals

### G10605 - Traffic Improvements (2006)

This project provides funds for intersection and signal improvements at locations to be determined. Design is being conducted in-house.

### Future Impact on Operating Budgets

Minor utility costs.

**Project Start Date:** 10/1/2005 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 601,870                | 95,946                   | 505,924             |
| <b>Total</b>                  | <b>601,870</b>         | <b>95,946</b>            | <b>505,924</b>      |

### G90806 - Traffic Improvements 08

This project provides funds for intersection and signal improvements at locations to be determined. Design is being conducted in-house.

### Future Impact on Operating Budgets

Minor utility costs.

**Project Start Date:** 10/1/2007 **Responsible Department:** Public Services

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - GENERAL FUND TRSF (301) | 330,000                |                          | 330,000             |
| <b>Total</b>                  | <b>330,000</b>         |                          | <b>330,000</b>      |

## Water Lines

### U90802 - Water Line Replacements 2008

This project funds water line replacements as needed.

### Future Impact on Operating Budgets

Replacement of lines decreases operating maintenance costs.

**Project Start Date:** 10/1/2007 **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 1,574,166              |                          | 1,574,166           |
| <b>Total</b>                 | <b>1,574,166</b>       |                          | <b>1,574,166</b>    |

## U90902 - Waterline Replacements 09

This project funds replacement of deteriorated water lines in the Green Valley Addition, Lewisville Valley II, and Highpoint Addition.

### Future Impact on Operating Budgets

Replacement of these lines will decrease operating costs.

**Project Start Date:** 10/1/2008 **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 1,779,026              |                          | 1,779,026           |
| <b>Total</b>                 | <b>1,779,026</b>       |                          | <b>1,779,026</b>    |

## U90903 - IRVING PIPELINE

This project funds Lewisville's share of the Dallas Supply Line #3 and Elm Fork Meter Vault.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 9/1/2008 **Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 323,924                | 323,924                  | -                   |
| <b>Total</b>                 | <b>323,924</b>         | <b>323,924</b>           | <b>-</b>            |

## Water System Projects

### U15460 - Update of Master Water Infrastructure Map

This project funds the update of a comprehensive infrastructure map detailing city-wide water and sewer connections. Update is in progress as determined by the City Engineer.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 8/1/1999 **Responsible Department:** Community Development

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 188,666                | 139,865                  | 48,801              |
| <b>Total</b>                 | <b>188,666</b>         | <b>139,865</b>           | <b>48,801</b>       |

### U15537 - Extension of Water Line in Valley Ridge

This project funds design and construction of a waterline extension at Valley Ridge. Project includes \$500,000 for a 30" water transmission main in Lakeway from Corporate to Lake Pointe. Design is 90% complete. Project combines with Elm Fork Sanitary Sewer project (U95362) and New Water Lines '03 (U10319). Right-of-way parcels have been identified. Project has been kept on hold as a result of new studies regarding the new Dallas Water Utility / Carrollton Supply Line No. 3.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 2/1/2000 **Responsible Department:** Community Development

| Source                        | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|-------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)  | 2,600,000              | 719,515                  | 1,880,485           |
| CIP - REVENUE BOND 1999 (499) | 740,000                | 339,928                  | 400,072             |
| <b>Total</b>                  | <b>3,340,000</b>       | <b>1,059,443</b>         | <b>2,280,557</b>    |

## U60512 - Midway Pump Station / Dallas Water Supply No. 3

This project partially funds a joint project with the cities of Carrollton and The Colony to develop a water supply option (for an additional 15 MGD) from the City of Dallas. A total of \$14M will eventually be needed. Currently working on the route studies. The project is currently in design.

### Future Impact on Operating Budgets

\$190,000.

**Project Start Date:** 9/30/2004

**Responsible Department:** Public Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)   | 3,117,569              | 264,772                  | 2,852,797           |
| CIP - REVENUE BOND 2002A (462) | 11,970                 | 11,970                   | -                   |
| CIP - REVENUE BOND 2005 (465)  | 4,035,000              | 3,862,394                | 172,606             |
| CIP - REVENUE BOND 2006 (466)  | 3,865,000              | 1,940,166                | 1,924,834           |
| <b>Total</b>                   | <b>11,029,539</b>      | <b>6,079,303</b>         | <b>4,950,236</b>    |

## U64460 - Southside Water Supply

Purchase of six million gallons per day capacity from Dallas Water Utilities in the proposed Irving Water Line. Project will provide a treated water supply for future use in south Lewisville and includes purchase of capacity, rights-of-way and design of delivery facilities. Construction is complete. The project is awaiting mitigation.

### Future Impact on Operating Budgets

\$165,283.

**Project Start Date:** 10/1/1996

**Responsible Department:** Public Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)   | 100,821                | 38,936                   | 61,886              |
| CIP - REVENUE BOND 2000 (460)  | 845,376                | 803,370                  | 42,006              |
| CIP - REVENUE BOND 2002A (462) | 5,655,077              | 5,647,373                | 7,704               |
| CIP - REVENUE BOND 1995 (495)  | 11,918                 | 11,918                   | -                   |
| CIP - REVENUE BOND 1996 (496)  | 28,420                 | 28,420                   | -                   |
| CIP - REVENUE BOND 1998 (498)  | 348,484                | 333,649                  | 14,835              |
| CIP - REVENUE BOND 1999 (499)  | 94,380                 | 94,380                   | -                   |
| <b>Total</b>                   | <b>7,084,476</b>       | <b>6,958,045</b>         | <b>126,431</b>      |

## U90654 - Water Line Replacements (2006)

The project replaces water lines on El Paso Drive. Construction is in progress.

### Future Impact on Operating Budgets

None.

**Project Start Date:** 6/30/2006

**Responsible Department:** Public Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)   | 1,516,643              | 161,905                  | 1,354,738           |
| CIP - REVENUE BOND 2000 (460)  | 120,097                | 120,097                  | -                   |
| CIP - REVENUE BOND 2002A (462) | 501,978                | 494,451                  | 7,527               |
| CIP - REVENUE BONDS 2003 (463) | 319,995                | 299,042                  | 20,953              |
| CIP - REVENUE BOND 2005 (465)  | 116,606                | -                        | 116,606             |
| CIP - REVENUE BOND 1998 (498)  | 159,489                | 25,000                   | 134,489             |
| CIP - REVENUE BOND 1999 (499)  | 273,955                | -                        | 273,955             |
| <b>Total</b>                   | <b>3,008,763</b>       | <b>1,100,495</b>         | <b>1,908,268</b>    |

## U90765 - Water Meter Improvements

This project funds water meter change outs as needed.

### Future Impact on Operating Budgets

Minor.

**Project Start Date:** 9/30/2007

**Responsible Department:** Public Services

| Source                       | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414) | 216,681                | 24,356                   | 192,325             |
| <b>Total</b>                 | <b>216,681</b>         | <b>24,356</b>            | <b>192,325</b>      |

## U95352 - Valley Ridge Northeast Water Line

Design and construction of a 42" water line for the separation of the 692.5/740 Service Areas. This project is 90% complete.

### Future Impact on Operating Budgets

To be determined.

**Project Start Date:** 6/1/1998

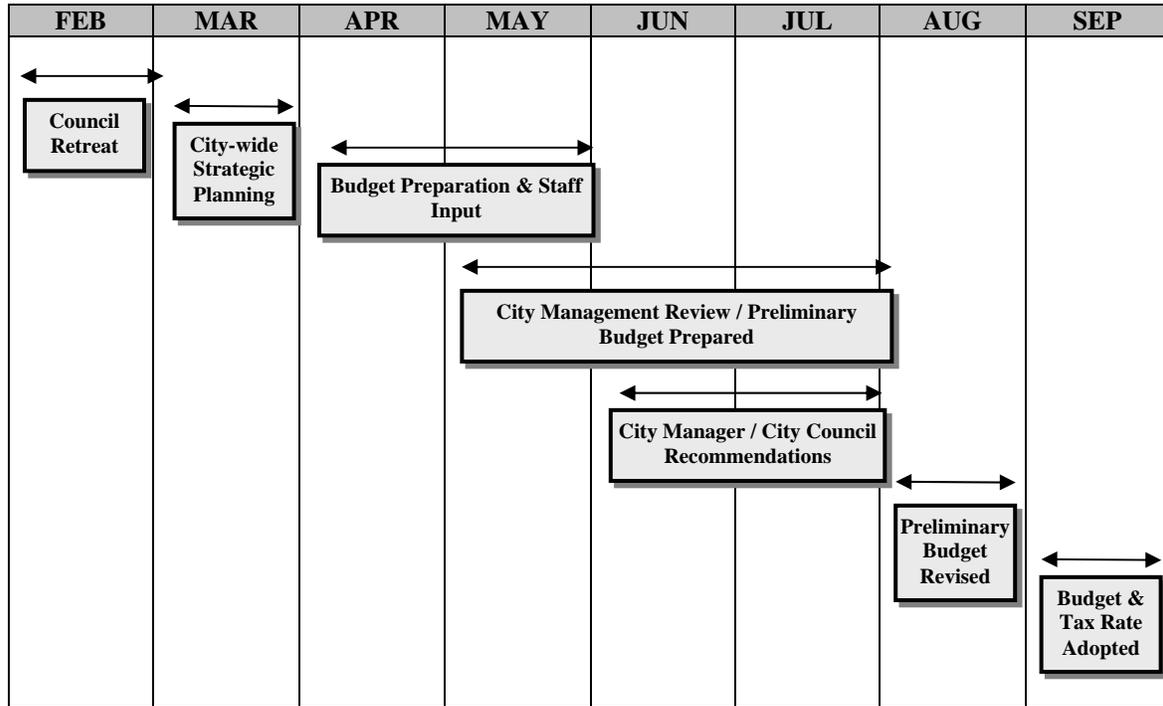
**Responsible Department:** Public Services

| Source                         | Project-To-Date Budget | Project-To-Date Expenses | Current Year Budget |
|--------------------------------|------------------------|--------------------------|---------------------|
| CIP - WATER/SEWER TRSF (414)   | 1,299,820              | 1,075,745                | 224,075             |
| CIP - REVENUE BOND 2002A (462) | 440,000                | 190,447                  | 249,553             |
| CIP - REVENUE BOND 1997 (497)  | 108,787                | 108,787                  | -                   |
| CIP - REVENUE BOND 1999 (499)  | 320,000                | 248,576                  | 71,424              |
| <b>Total</b>                   | <b>2,168,607</b>       | <b>1,623,554</b>         | <b>545,053</b>      |



# Budget Process

The budget process occurs over a seven-month period through the collective efforts of department staff, division managers, directors, the City Manager and the City Council. Preparation of the budget is composed of six steps.



*City of Lewisville Budget Process / Calendar*

## Step #1: City Council Retreat

Every February, the City Council, City Manager and key staff conduct an annual retreat. They review the current state of the City, core values for the organization, and the vision and mission statements. Departmental operations, debt requirements, and new initiatives are examined to provide city staff with Council input prior to the budget process. The current list of Council established priorities and goals is revised and edited during this step in the process.

## Step #2: Strategic Plan Development

Departmental staff begins analyzing the strengths, weaknesses, opportunities and threats of their departments, and set short-term objectives for the next two years. These objectives focus on weaknesses and threats and must relate directly to one of the approved Council directed priorities and goals.

## Step #3: Revise Year-End Estimates for Current Year

In April and May, management reviews current-year budgets and requires department heads to estimate what they will spend for the remainder of the year. The “revised budget” for each department is not to be exceeded without approval from the City Manager. Concurrently, revenues are evaluated on year-to-date collections to determine if the City will meet its expectations for the year and to develop projections for the upcoming fiscal year.

#### Step #4: Departments Develop Budget Requests

Departments evaluate existing program goals and objectives used to assess performance and fine-tune them for the coming fiscal year. Goals represent the purpose of programs while objectives identify their specific, qualitative aim. Departments propose performance measures based upon future demand estimates and new management initiatives. Performance measures are developed to gauge the output, efficiency and effectiveness of the proposed goals and objectives. By evaluating current activities, departments have a basis to propose future service levels within the context of existing budgets and propose enhancements, or action steps, that will add value for the next year if authorized.

The proposed budget is based upon current year appropriations minus capital outlay or one-time expenses. Line item detail is developed for each department. Increased operational or overhead costs for existing programs are absorbed within current budgets. Programs that can no longer be sustained due to cost impacts may be submitted as add-back action steps.

#### Step #5: City Manager Develops Proposed Budget

Departments submit action steps for the next year. Action Steps include reductions, add-backs, new programs, replacements, capital outlay, and additional personnel. These items are prioritized and submitted by the departments to the City Manager based upon their ability to maintain or enhance existing service. Each action step is directly tied to a City priority. The City Manager reviews department action steps and meets with individual department directors. At this time, all five-year plans currently utilized are also being updated. This includes CIP Water and Sewer, CIP Street, Technology, Parks and Library Development Fund, overall Utility Fund, and General Fund plans. Copies of the various plan summaries have been included in the Strategic Planning section. After assessing relevant information, the City Manager prioritizes his list of service improvements and reductions and reviews all revenue sources to compile the proposed budget.

#### Step #6: City Council Adopts the Budget

The last step in the process adopts the final budget. This begins in August when the City Council receives the proposed budget and reviews it at the annual budget workshop. Council members discuss policy objectives and the spending plan in relation to their annual priorities established during the Council retreat. Finalizing the proposed budget, the Council holds a public hearing in September on the pending tax rate and budget. Following the public hearing, the final budget is adopted subsequent to the next fiscal year, October 1.

This year, the final budget document includes the City-wide SWOT analysis, a presentation of goals and objectives by City Council priority, as well as a listing of the action steps and related dollar amounts funded for each City priority.

#### Amendments

The budget can be amended at any time during the fiscal year through the adoption of a budget amendment ordinance. In addition, an annual amendment is authorized by the City Council to account for goods and services charged in the prior year, but not completed or delivered until the current year. Departments may transfer funds between accounts or between divisions with approval from the City Manager. The City Manager may transfer between departments within each fund with a report to the City Council. Any transfers between funds require the approval of the City Council.

# Budgetary Financial Policies

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Policies reviewed and approved by the City Council are implemented to ensure that the City maintains a sound financial position in each of the City's fund and account groups. The policies are long standing and provide guidelines for short and long term decision-making.

## **Operating Funds Budget Policies**

1. The budget should be balanced with appropriations not exceeding current year revenues, transfers-in, and available fund balance reserves.
2. Transfers between funds shall only be permitted to the extent that the basis and justification for the transfer can be quantified.
3. One-time revenues in either operating fund will not be used for funding on-going appropriations. One-time revenues shall only be used to fund capital improvements, capital equipment, or other one-time appropriations.

## **General Fund Revenue Policies**

1. The proposed budget submitted to the City Council will maintain the revenue from the prior year's tax levy in the General Fund while maintaining program and service levels.
2. All new programs or service enhancements shall be implemented according to Council direction, within the base budget. In the event additional revenues are required, a cost benefit analysis of the program change will determine if a new revenue source or increase in existing revenue will be needed. To the greatest extent possible, new or expanded program changes shall be funded through user charges and/or capital recovery fees. The General Fund ad valorem tax rate shall only be raised as a last resort after thorough review of other revenue sources and proposed appropriations.
3. The proposed budget shall maintain a balance in revenue sources to protect the financial stability of the City in the event of severe fluctuation in the national and/or local economy. In this endeavor, the City will strive to have ad valorem taxes, sales taxes, and other taxes and charges for service contribute one-third of the total General Fund revenue.
4. Charges for services shall be reviewed and updated at least every two years to mitigate the effect of any change in fees.

## **Utility Fund Revenue Policies**

1. A cost of service rate study will be conducted each year to mitigate the magnitude of any rate increase necessary for the City to cover the Utility Fund operating budget and meet all revenue bond covenants.
2. Capital improvements required as a result of growth should be paid in part through capital recovery fees that are reviewed and adjusted each year within the requirements of the statute allowing their utilization.
3. Utility Fund revenues are budgeted on the basis of a normal year, not on the basis of forecasted extreme wet or dry years.

### **Debt Service Revenue Policies**

1. The City will issue only long-term debt, and the debt will be used only to fund capital projects that cannot be funded by current revenues.
2. To minimize interest cost on issued debt, bonds will in most instances be issued with the bond series final maturity being not longer than 16 years. Debt service should in most cases be structured with level payments. Retirement of debt principal will be structured to ensure a level annual debt payment.
3. The debt service of the ad valorem tax rate shall not exceed 40 percent of the total tax rate.

### **Fund Balance Policies**

1. The proposed operating budgets shall be submitted to the City Council with a fund balance reserve of at least 15 percent of recurring operating appropriations. Fund balance is defined as the excess of a fund's current assets over its current liabilities, sometimes called working capital in enterprise funds.
2. Debt Service Fund balances shall not have a balance that exceeds 15 percent of the general obligation debt outstanding principal, which as of October 1, 2008 is \$63,235,000. Fifteen percent of this amount is \$9,485,250. The debt service fund balance is currently \$1,836,410. Debt service fund balances in excess of this requirement may be drawn down to be used to reduce ad valorem tax revenue for bond principal and interest payment on existing or new debt.

### **Operating Fund Expenditures**

1. Operating fund expenditures shall be accounted for and budgeted in the five major categories:
  - a. Personal Services
  - b. Materials and Supplies
  - c. Services and Charges
  - d. Transfers
  - e. Capital Outlay
2. The proposed budget shall appropriate sufficient funds for operations to maintain existing quality and scope of City services.
3. The City will regularly examine programs and services in order to reduce operating cost or enhance service levels without cost increases.
4. Personal service expenditures will reflect the minimum staffing to provide approved quality and scope of City services.
5. The City will provide a competitive compensation and benefit plan to attract and retain quality employees.
6. All categorical appropriations shall be funded to ensure productive personnel, useful capital assets, and a stable level of annual maintenance expenditures.
7. Replacement and approved new capital equipment shall be amortized in the operating department budgets to provide for the replacement of the asset at the end of its expected life. The funds amortized will be transferred each year to the Maintenance and Replacement Capital Fund.
8. To assist in controlling the growth of operating budgets, operating departments within each operating fund will submit their annual base budget to the City Manager's office that is within an appropriation ceiling calculated by the City Manager's office. Program or service level changes

from the prior budget must be submitted as separate Action Step Requests. The City Manager will incorporate beneficial action steps as much as possible within the base budget presented to the City Council. Unfunded action steps will be presented to the City Council for further consideration.

## **Investments and Cash Flow**

At year end, the government's carrying amount of deposits was \$8,684,232 and the bank balance was \$10,266,013. All bank balances, including the bank balance of the discretely presented component unit, were covered by Federal Depository Insurance or by collateral held by a third-party custodian. The custodian serves contractually as the City's agent.

Additionally, the City has an account under a safekeeping agreement with J. P. Morgan Chase Bank, N.A. The U.S. Government Treasury and Agency investments clear via the Federal Reserve System through this account upon purchase, sale, or maturity. All assets in the account are held in the City's name.

The City is authorized to make direct investments in the following:

1. U.S. Treasury securities maturing in less than two years;
2. Short-term obligations of U.S. Government agencies which are guaranteed by the full faith and credit of the United States of America as to principal and interest;
3. Fully insured or collateralized certificates of deposits at commercial banks;
4. Repurchase agreements collateralized by U.S. Treasury or U.S. Government agency securities in accordance with a master repurchase agreement approved by the Investment Committee;
5. Direct or unconditionally guaranteed obligations of the State of Texas; and
6. Common trusts administered by Texas banks with assets consisting of all of the above except certificates of deposit.

Investments at September 30, 2007 consisted of U.S. Government securities held by the City's agent in the City's name. The carrying amount of these investments at September 30, 2007 was \$92,693,731. At September 30, 2007, the City also had \$49,545,220 invested with TexPool, an investment pool for state and local governments in Texas.

The State Comptroller of Public Accounts exercises oversight responsibilities over TexPool, the Texas Local Government Investment Pool. Oversight includes the ability to significantly influence operations, designation of management, and accountability for fiscal matters. Additionally, the State Comptroller has established an advisory board composed of both participants in TexPool and other persons who do not have a business relationship with TexPool. The Advisory Board members review the investment policy and management fee structure. Finally, TexPool is rated AAAM by Standard & Pools. As a requirement to maintain the weekly rating portfolio, information must be submitted to Standard & Pools, as well as the office of the Comptroller of Public Accounts for review.

TexPool operates in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. TexPool uses amortized cost rather than market value to report net assets to compute share prices. Accordingly, the fair value of the position in TexPool is the same as the value of TexPool shares.

### **Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment or a deposit. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. As a means of limiting its exposure to fair value losses arising from rising interest rates, the City's investments with TexPool have maturities of less

than one year or in U.S. government securities that are not highly sensitive to changes in interest rates.

### **Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. All investment pools policies require a rating of AA or better from a nationally recognized rating agency. The City's investments in U.S. Agency securities (FHLB, FNMA, FHLMC, and FFCB) are rated AAA, AAA and Aaa by Standard & Poors, Fitch and Moody's, respectively. The investment in Texas Local Government Pools (TexPool) carried a credit rating of AAAM by Standard and Poor's as of September 30, 2007.

### **Concentration of Credit Risk**

The City's investments are issued or explicitly guaranteed by the U.S. Government or in external investment pools which are not considered to provide a concentration of credit risk.

### **Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Public Funds Investment Act requires that a financial institution secure deposits made by state or local government entities by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The market value of the pledged securities in the collateral pool must equal at least the bank balances less FDIC insurance at all times.

## **Accounting System & Basis of Budgeting**

Lewisville's accounting and financial reporting system follows the principles established by the Governmental Accounting Standards Board. An annual audit of the City's system is performed by an independent public accounting firm with the subsequent issuance of a Comprehensive Annual Financial Report.

The accounts of the City are organized on the basis of funds or account groups, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance/retained earnings, revenues, and expenses/expenditures.

Measurement focus refers to what is being measured and basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The Governmental Fund Types use a financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e. both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, if measurable. No fund liability or related expenditure is recognized for principal and interest on general obligation bonds until such amounts become due. Accrued vacation and sick leave are recorded when payable from current available financial resources, if material.

Franchise and sales tax revenues are recorded in the General Fund, ad valorem tax revenues are recorded in the General Fund and Debt Service Fund, and restricted purpose fees are recorded in Special Revenue Funds and are fully accrued. Licenses, permits and inspections; fines, forfeitures and penalties; and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash

because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

The city's Proprietary Fund Types are accounted for on a cost of service or "capital maintenance" measurement focus, using the accrual basis of accounting, under which revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

The budgetary accounting basis follows the basis of accounting except that fund balances that are presented for the city's Proprietary Fund types do not reflect the total equity of the fund but rather only available spendable resources of the current fiscal period. Unexpended appropriations for budgeted funds lapse at fiscal year end. Encumbrance accounting is used for all funds.



# Economic Information

## Air Service

Located eight miles south of Lewisville on S.H. 121, DFW International Airport is served by five international and eighteen domestic airlines, including American Airlines, British Airways, Continental Airlines, Delta Airlines, Lufthansa, United Airlines, and US Air. These airlines provide service to over 200 worldwide destinations with over 2,500 flights daily. Lewisville is served by additional airports including Dallas Love Field, Alliance Airport, the nation's first industrial airport, and many local municipal and private airports located less than thirty miles from Lewisville.

## Major Roadways

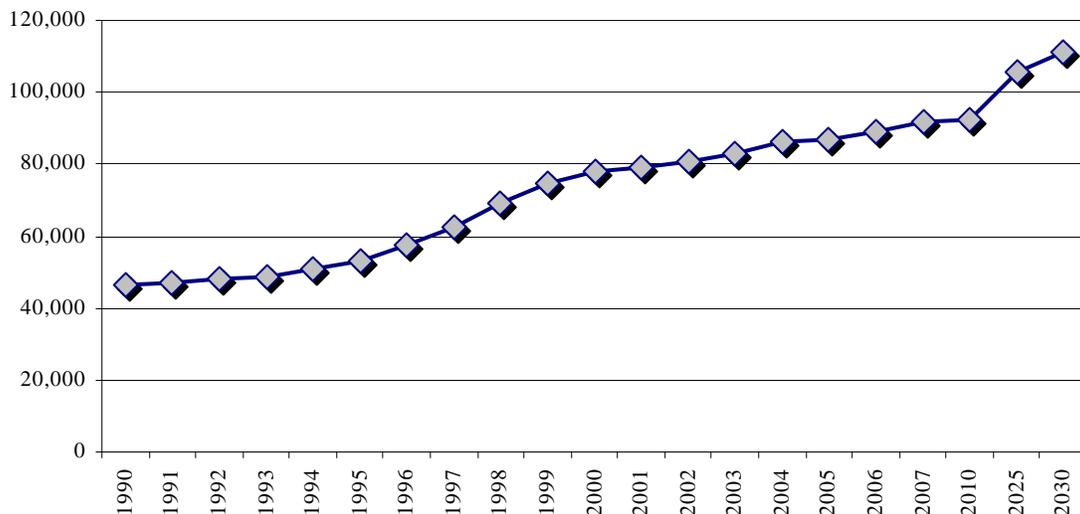
Lewisville is bisected by Interstate Highway 35E (Stemmons Freeway), State Highway 121 and Farm-to-Market Roads 3040, 1171, 407 and 544.

## Current/Future Major Roadway Projects

| Project       | Description  | Schedule  |
|---------------|--|---|
| I35E Widening | I35E is scheduled to be widened to 10-14 lanes between SH121 and the City of Corinth. This project will be funded in part through tolls collected on the recently completed SH121. | Construction scheduled to begin in 2009-2010. Completion anticipated to take 5 years. |

## Population

Since 1990, the population of Lewisville has increased 97%. Analysis by the North Central Texas Council of Governments estimates that the city's population will increase another 3% by 2010 and will be 15% greater (than 2008) by 2025. The city's population is currently 92,850.



## Estimated Household Effective Buying Income

### TEXAS

| Calendar Year | Total Gross Sales   | Median Household Income |
|---------------|---------------------|-------------------------|
| 2006          | \$1,194,347,957,303 | \$44,922                |

| % of Population whose age is: |        | % of Households by Income Group |        |
|-------------------------------|--------|---------------------------------|--------|
| <=24                          | 38.10% | Less than \$10,000              | 8.96%  |
| 25 – 34                       | 14.61% | \$10,000 to \$14,999            | 6.27%  |
| 35 – 44                       | 14.67% | \$15,000 to \$24,999            | 12.39% |
| 45-54                         | 13.49% | \$25,000 to \$34,999            | 11.86% |
| >55                           | 19.14% | \$35,000 to \$49,999            | 15.07% |
|                               |        | \$50,000 to \$74,999            | 17.94% |
|                               |        | \$75,000 to \$99,999            | 10.98% |
|                               |        | \$100,000 or more               | 16.53% |

Total Households – 8,109,388

Source: Texas Comptroller and American Community Survey (Most recent data is for calendar year 2006)

### DENTON COUNTY

| Calendar Year | Total Gross Sales | Median Household Income |
|---------------|-------------------|-------------------------|
| 2006          | \$21,964,035,747  | \$66,792                |

| % of Population whose age is: |        | % of Households by Income Group |        |
|-------------------------------|--------|---------------------------------|--------|
| <=24                          | 29.99% | Less than \$10,000              | 4.39%  |
| 25 – 34                       | 17.28% | \$10,000 to \$14,999            | 3.57%  |
| 35 – 44                       | 17.08% | \$15,000 to \$24,999            | 7.00%  |
| 45-54                         | 13.96% | \$25,000 to \$34,999            | 8.31%  |
| >55                           | 13.89% | \$35,000 to \$49,999            | 13.64% |
|                               |        | \$50,000 to \$74,999            | 18.67% |
|                               |        | \$75,000 to \$99,999            | 15.73% |
|                               |        | \$100,000 or more               | 28.68% |

Total Households – 198,774

Source: Texas Comptroller and American Community Survey (Most recent data is for calendar year 2006)

### CITY OF LEWISVILLE

| Calendar Year | Total Gross Sales | Median Household Income |
|---------------|-------------------|-------------------------|
| 2006          | \$4,854,133,802   | \$46,945                |

| % of Population whose age is: |        | % of Households by Income Group |        |
|-------------------------------|--------|---------------------------------|--------|
| <=24                          | 33.36% | Less than \$10,000              | 3.93%  |
| 25 – 34                       | 22.49% | \$10,000 to \$14,999            | 1.99%  |
| 35 – 44                       | 18.25% | \$15,000 to \$24,999            | 9.88%  |
| 45-54                         | 11.92% | \$25,000 to \$34,999            | 13.18% |
| >55                           | 13.98% | \$35,000 to \$49,999            | 23.39% |
|                               |        | \$50,000 to \$74,999            | 17.86% |
|                               |        | \$75,000 to \$99,999            | 13.02% |
|                               |        | \$100,000 or more               | 16.75% |

Total Households – 32,948

Source: Texas Comptroller and American Community Survey (Most recent data is for calendar year 2006)

## EDUCATION

The Lewisville Independent School District prides itself on its long-standing tradition of educational excellence. With more than 18 schools receiving the “Exemplary” rating and 28 schools earning the “Recognized” rating by the Texas Education Agency, families move into LISD because of their commitment to student success. LISD also has six National Blue Ribbon Schools of Excellence, which is the highest designation a school can earn by the United States Department of Education.

Annually, the district receives numerous academic accolades and finance awards, which is a reflection of its quality teachers and staff. LISD’s highly qualified team is what makes the district a premiere school system in Texas!

Serving more than 50,000 students, the district has been experiencing rapid growth during the past 15 years, and will continue to grow on average between 1,200-2,000 new students annually until 2016. In eight short years, LISD is projected to serve approximately 60,000 students.

Encompassing 127-square miles, LISD serves all of or portions of thirteen municipalities including Argyle, Carrollton, Copper Canyon, Double Oak, Flower Mound, Frisco, Grapevine, Highland Village, Hebron, Lewisville, Plano and The Colony.

Enrollment of the LISD schools is increasing as follows:

| School Year | School Enrollment District Wide |
|-------------|---------------------------------|
| 1992-93     | 23,500                          |
| 1993-94     | 24,700                          |
| 1994-95     | 26,225                          |
| 1995-96     | 28,000                          |
| 1996-97     | 30,127                          |
| 1997-98     | 32,659                          |
| 1998-99     | 34,892                          |
| 1999-00     | 36,856                          |
| 2000-01     | 39,000                          |
| 2001-02     | 40,758                          |
| 2002-03     | 42,928                          |
| 2003-04     | 43,709                          |
| 2004-05     | 45,286                          |
| 2005-06     | 47,317                          |
| 2006-07     | 48,748                          |
| 2007-08     | 50,771                          |

Lewisville provides many opportunities for higher education and cultural enrichment. The following shows a mix of schools available within a 40-mile radius of Lewisville:

| Universities and Colleges        | Location   |
|----------------------------------|------------|
| University of North Texas        | Denton     |
| Texas Woman’s University         | Denton     |
| Amber University                 | Garland    |
| Dallas Baptist University        | Dallas     |
| Paul Quinn University            | Dallas     |
| Southwestern Assemblies of God   | Waxahachie |
| Southern Methodist University    | Dallas     |
| Texas Christian University       | Fort Worth |
| University of Dallas             | Irving     |
| University of Texas at Arlington | Arlington  |

|  |                  |
|--|------------------|
| University of Texas at Dallas                              | Plano            |
| Texas Wesleyan College                                     | Fort Worth       |
| <b>Junior Colleges</b>                                     | <b>Location</b>  |
| Brookhaven College   | Farmers Branch   |
| Cedar Valley College                                       | Lancaster        |
| Collin County Community College                            | McKinney         |
| North Central Texas College                                | Corinth          |
| Eastfield College  | Mesquite         |
| El Centro College  | Dallas           |
| Mountain View College                                      | Dallas           |
| North Lake College   | Irving           |
| Tarrant County Junior College                              | Hurst/Fort Worth |
| Richland College   | Dallas           |
| <b>Medical/Dental School</b>                               | <b>Location</b>  |
| Baylor College of Dentistry                                | Dallas           |
| Baylor School of Nursing                                   | Dallas           |
| Texas College of Osteopathic Medicine                      | Fort Worth       |
| University of Texas Graduate School of Biomedical Sciences | Dallas           |
| University of Texas School of Allied Health Sciences       | Dallas           |
| University of Texas Southwestern Medical School            | Dallas           |
| <b>Vocational/Technical Schools</b>                        | <b>Location</b>  |
| Draughon's College of Business                             | Fort Worth       |
| Control Data Institute                                     | Dallas           |
| Texas Court Reporting College                              | Fort Worth       |
| American Trades Institute                                  | Fort Worth       |
| DeVry Institute of Technology                              | Irving           |
| Texas Aero Tech  | Dallas           |
| ITT Technical Institute                                    | Arlington        |

## WORKFORCE

### **Lewisville Top 15 City Wide**

| <b>Company</b>   | <b>Employees</b> |
|--|------------------|
| Vista Ridge Mall <i>(Includes Dillard's, Foley's, J.C. Penney's, Sears and 145 other retail outlets)</i> | 2,000            |
| LISD (Lewisville employee's only)  | 1,592            |
| EMC Mortgage Corp.   | 1,394            |
| Fidelity Investments   | 1,200            |
| Wal-Mart <i>(Includes 2 Supercenter's Sam's &amp; Neighborhood Grocery)</i>                              | 951              |
| Lewisville Medical Center  | 831              |
| Nationstar Mortgage  | 786              |
| City of Lewisville   | 681              |
| HSBC   | 680              |
| SYSCO Foods  | 625              |
| 21st Century Insurance   | 500              |
| TIAA-CREF  | 350              |
| Xerox Corp.  | 335              |
| Hoya Optical   | 325              |
| Universal Display  | 300              |
| Four Seasons Temp Control  | 300              |
| Verizon Wireless Messaging Services  | 300              |

### **Lewisville Top 15 Retail/Services**

| <b>Company</b>                         | <b>Employees</b> |
|--|------------------|
| Vista Ridge Mall                       | 2,000            |
| Lewisville Independent School District | 1,592            |
| Wal-Mart                               | 951              |
| Lewisville Medical Center              | 831              |
| City of Lewisville                     | 653              |
| Super Target                           | 264              |
| Huffines Auto Group                    | 213              |
| Texas Waste Management                 | 200              |
| Home Depot                             | 200              |
| Bankston Honda                         | 150              |
| Sam Pack's Ford Country                | 170              |
| Lewisville Volkswagon                  | 150              |
| BJ's Restaurant & Brewhouse            | 139              |
| U.S. Postal Service                    | 135              |
| Lowe's                                 | 135              |

### **Lewisville Top 15 Office/Industrial**

| <b>Company</b>                        | <b>Employees</b> |
|---------------------------------------|------------------|
| EMC Mortgage Company                  | 1,394            |
| Fidelity Investments                  | 1,200            |
| Nationstar Mortgage                   | 786              |
| Household Automotive Finance (HSBC)   | 680              |
| SYSCO Foods                           | 625              |
| 21st Century Insurance                | 500              |
| TIAA-CREF                             | 350              |
| Xerox Corp.                           | 335              |
| Hoya Optical                          | 325              |
| Universal Display                     | 300              |
| Four Seasons Temp Control             | 300              |
| Verizon Wireless Messaging Svcs       | 300              |
| Kingway Inca Clymer Material Handling | 250              |
| Overhead Door                         | 200              |
| Harcourt Brace                        | 233              |

### **Annual Unemployment Rates**

| <b>Year</b> | <b>State of Texas</b> | <b>Denton County</b> | <b>City of Lewisville</b> |
|-------------|-----------------------|----------------------|---------------------------|
| 1993        | 7.2%                  | 4.1%                 | 3.7%                      |
| 1994        | 6.4%                  | 3.9%                 | 3.5%                      |
| 1995        | 6.0%                  | 3.4%                 | 3.1%                      |
| 1996        | 5.6%                  | 2.8%                 | 2.5%                      |
| 1997        | 5.4%                  | 2.3%                 | 2.0%                      |
| 1998        | 4.8%                  | 2.0%                 | 1.8%                      |
| 1999        | 4.6%                  | 2.0%                 | 1.7%                      |
| 2000        | 4.3%                  | 2.2%                 | 1.9%                      |
| 2001        | 4.9%                  | 3.0%                 | 2.7%                      |
| 2002        | 6.3%                  | 4.8%                 | 4.3%                      |
| 2003        | 6.8%                  | 5.0%                 | 4.4%                      |
| 2004        | 6.1%                  | 4.4%                 | 4.2%                      |
| 2005        | 5.0%                  | 4.0%                 | 4.0%                      |
| 2006        | 4.9%                  | 4.2%                 | 4.0%                      |
| 2007        | 4.3%                  | 3.9%                 | 3.6%                      |

## Civilian Labor Force Estimates

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### **STATE OF TEXAS**

|                      | Annual Average |            |            |            |            |            |
|----------------------|----------------|------------|------------|------------|------------|------------|
|                      | 2002           | 2003       | 2004       | 2005       | 2006       | 2007       |
| Civilian Labor Force | 10,750,664     | 10,910,344 | 11,035,379 | 11,310,719 | 11,487,496 | 11,492,422 |
| Total Employed       | 10,069,800     | 10,172,828 | 9,478,300  | 9,678,700  | 10,921,673 | 10,992,828 |
| Total Unemployed     | 680,864        | 737,516    | 672,397    | 568,073    | 565,823    | 499,594    |
| Unemployment Rate    | 6.3%           | 6.8%       | 6.1%       | 5.0%       | 4.9%       | 4.3%       |

Source: Texas Workforce Commission

### **DENTON COUNTY**

|                      | Annual Average |         |         |         |         |         |
|----------------------|----------------|---------|---------|---------|---------|---------|
|                      | 2002           | 2003    | 2004    | 2005    | 2006    | 2007    |
| Civilian Labor Force | 273,363        | 278,937 | 296,034 | 305,826 | 326,387 | 331,498 |
| Total Employed       | 260,231        | 264,957 | 282,939 | 293,745 | 312,566 | 318,456 |
| Total Unemployed     | 13,132         | 13,980  | 13,095  | 12,081  | 13,821  | 13,042  |
| Unemployment Rate    | 4.8%           | 5.0%    | 4.4%    | 4.0%    | 4.2%    | 3.9%    |

Source: Texas Workforce Commission

### **CITY OF LEWISVILLE**

|                      | Annual Average |        |        |        |        |        |
|----------------------|----------------|--------|--------|--------|--------|--------|
|                      | 2002           | 2003   | 2004   | 2005   | 2006   | 2007   |
| Civilian Labor Force | 48,473         | 49,836 | 52,552 | 54,259 | 56,649 | 57,182 |
| Total Employed       | 46,392         | 47,621 | 50,352 | 51,887 | 54,411 | 55,148 |
| Total Unemployed     | 2,081          | 2,215  | 2,200  | 2,372  | 2,238  | 2,034  |
| Unemployment Rate    | 4.3%           | 4.4%   | 4.2%   | 4.4%   | 4.0%   | 3.6%   |

Source: Texas Workforce Commission

## **ECONOMIC DEVELOPMENT ACTIVITY**

The City of Lewisville continues to experience positive annual population growth. Since 1990, Lewisville's population has increased 99.5% to an estimated 92,900 in 2008. Estimates are for the residential population to be approximately 111,000 at the time of build-out around 2030. With Lewisville's continued pro-business policies, the City maintains its economic prosperity. Highlights include:

- 21<sup>st</sup> Century Insurance Company opened a new 136,000 sq. ft. facility in the Waters Ridge Business Park. The insurance call center employs 500 people.
- EMC Mortgage Company, relocated its employees from Las Colinas to a 121,000 sq. ft. building in the Vista Ridge Business Park in June of 2005 as part of phase one of a two-phase project. Phase one was completed in May 2006 with the addition of 600 new employees to Lewisville. In phase two, EMC occupied an additional 121,000 sq. ft. and relocated the remaining employees from Irving to Lewisville in 2006. With completion of both phases, Lewisville has become EMC's corporate headquarters.
- Hilton Garden Inn & Convention Center, a six-story, 161-room hotel with a 25,000 sq. ft. convention center, located in the Vista Ridge Business Park, opened August 2007, providing Lewisville with a new venue for larger meetings and events.
- Lake Vista Seven is a new 240,000 square foot office building that is currently under construction. Scheduled completion is summer 2008.

- Lake Vista Pointe, a new 160,000 sq. ft. office building recently constructed by Holt Lunsford in the Vista Ridge Business Park. Leasing is currently underway for a large user.
- The Apparel Group, a clothing manufacturer and distributor, is currently constructing a 180,000 square foot building in the Austin Ranch Development. The Apparel Group will relocate its corporate offices from Addison, TX to Lewisville and will have 130 employees by December, 2008.
- Majestic Airport Center is a new office/industrial development that is currently under construction in southwest Lewisville. When complete, this development will have seven buildings totaling 2.8 million square feet.
- Lakeside Office 1, a new 98,000 sq. ft. office building recently constructed by Myers & Crow in the Vista Ridge Business Park, is currently leasing. The first major tenant in the building is TIAA-CREF, a financial services provider for teachers. This call center occupies over 50,000 sq. ft. with 350 employees. Twelve additional tenants occupy this building that is currently over 95% occupied.
- Crossroads Centre is Lewisville's newest business park development located east of I-35E along SH 121. The office park is 365 acres and is master planned for office and industrial development as well as multi-family and townhouse uses. Opus has built two warehouse/distribution buildings with 606,776 square feet of space. Alcatel-Lucent, a telecommunications provider is a major tenant occupying 485,000 square feet with 30 employees.
- ConVergence Office Campus, the former Texas Instruments facility, is currently undergoing renovations. The facility, which will total approximately one million square feet upon completion, currently has four tenants: GMAC Residential, Fidelity Investments, Texas Instruments and the corporate headquarters of Overhead Door Company. The most recent addition to ConVergence, Fidelity Investments, opened its office in fall 2007 and employs approximately 1,200. This property has 100 acres of undeveloped land which is currently being master planned for future development.
- The City of Lewisville continues to revitalize Old Town Lewisville.
  - The City observed the fourth anniversary of the Old Town City Hall in October 2007.
  - Pulte Homes has completed construction of Main Street Village, a townhouse community totaling 141 units. All units have been sold.
  - The City of Lewisville has allocated 28 façade and retail improvement grants to establishments in the Old Town area totaling approximately \$369,400.
  - Blaylock Development is currently developing Lynn Square, an eight building development totaling more than 27,000 square feet of medical office space, one block from the Medical Center of Lewisville.
  - Sundquist Plaza, a 14,000 square foot two-story building that will be a mixed use development of office and retail is currently under construction and is expected to be completed in spring 2008.
  - Construction will begin in 2008 on the City of Lewisville Arts and Activities Center with completion scheduled in summer 2009. The 38,000 square foot arts center will feature a 300 seat theater, gallery space, a rehearsal hall, classrooms and a courtyard.

## RECREATION

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Part of what makes Lewisville special is its abundance of parks and a wide range of leisure activities. The City of Lewisville's Parks and Leisure Services Department prides itself in developing and maintaining quality parks. The Department is committed to providing a variety of recreational opportunities to its citizens including 34 park sites and numerous greenbelts totaling over 1,000 acres of parkland that are safe, enjoyable, and promote good health. One major aspect is the bicycle and walking trails for public use. Trails are designed for use by cyclists and walkers. The trail plan is currently being updated to provide linkage throughout the city.

The City's well maintained parks include a regional park, three community parks, and 29 neighborhood parks. A wide range of facilities and amenities can be found within these parks, including golf courses, marina, swim beach, boat ramps, picnic areas, disc golf, numerous athletic fields, amphitheater with an 850 seating capacity, recently renovated aquatic facilities, and playgrounds. The City's newest park, scheduled to be complete in late 2009, will include lighted athletic fields; 10 soccer, 4 football, and four softball. The park will also feature a six acre dog park and a 30,000 square foot skate park.

The Parks and Leisure Services Department also operates two recreation centers, the Senior Activities Center, and the Lewisville Public Library. The recreation centers coordinate various leisure activities and events and contain gyms, fitness rooms, racquetball courts and multipurpose activity areas. The Senior Activities Center provides a wide range of both active and passive activities ranging from bridge to softball. The library is a beautiful 80,000 square foot - two story facility that has a collection of 182,253 items and 209,620 E-books. Services include test proctoring, 60 computer work stations with public internet access, as well as separate sections and activities for the community's youth and teens.

## FINANCIAL INSTITUTIONS

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Over twenty banks/savings and loan associations are located within the City of Lewisville with an additional twenty banking institutions within close proximity.

## HEALTH CARE

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Lewisville is adequately served by a multitude of health care facilities. The Medical Center of Lewisville, part of the HCA Health Care Company, provides a full range of medical services to the greater Lewisville community. With 202 beds, the hospital provides inpatient and outpatient services, 24-hour Emergency Services, Intensive Care Unit (ICU), rehabilitation services, sub-acute skilled care program, cancer treatment, endoscopy, Neonatal Intensive Care Unit (NICU), behavioral healthcare services, vascular surgery, pediatrics, obstetrics, physical therapy, women's and children's services, educational classes for patients, and support groups.

The City offers two nursing home facilities: Vista Ridge Nursing and Rehabilitation Center, which has 132 beds, and Lake Village Nursing Home, which has 112 beds. Assisted living centers and facilities include Sterling House, Hearthstone, Arbor House, Providencia, and Lewisville Estates.

## PRINCIPAL TAXPAYERS

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| <b>Rank</b> | <b>Taxpayer</b>                  | <b>Taxable Assessed Valuation</b> | <b>Percentage of Total Taxable Assessed Valuation</b> |
|-------------|----------------------------------|-----------------------------------|---|
| 1           | Vista Ridge Joint Venture        | 89,154,843                        | 1.45%   |
| 2           | Verizon Southwest                | 61,101,940                        | 0.98%   |
| 3           | Teachers Insurance Annuity Assoc | 50,226,096                        | 0.82%   |
| 4           | TIC Lago Vista LP, etal.         | 45,880,130                        | 0.75%   |

|    |                                  |                      |              |
|----|----------------------------------|----------------------|--------------|
| 5  | GRE Vista Ridge LP               | 44,434,687           | 0.72%        |
| 6  | Southwest Properties LP          | 44,173,008           | 0.72%        |
| 7  | Columbia Medical Center          | 44,005,876           | 0.71%        |
| 8  | KIR Lewisville LP P/S            | 41,943,759           | 0.68%        |
| 9  | Sysco Food Services of Dallas LP | 36,139,420           | 0.59%        |
| 10 | DDR MDT Lakepoint Crossing LP    | 35,477,497           | 0.58%        |
|    | <b>TOTAL</b>                     | <b>\$492,537,256</b> | <b>8.00%</b> |



**ORDINANCE NO. 3608-09-2008**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, ADOPTING AND APPROVING A BUDGET FOR THE CITY OF LEWISVILLE, TEXAS FOR THE YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; PROVIDING FOR AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, a budget for the fiscal year beginning October 1, 2008, and ending September 30, 2009, has been prepared by the City Manager, as Budget Officer for the City of Lewisville; and,

**WHEREAS**, said budget has been presented by the City Manager, together with his budget commentaries as provided for in Article 9 of the City Charter; and,

**WHEREAS**, public notice of the public hearing upon this budget have been duly and legally published as provided for in the City Charter and under the budget statute of the State of Texas; and,

**WHEREAS**, this proposed budget has been filed with the City Secretary; and,

**WHEREAS, FURTHER**, after full and final consideration, two public hearings have been held on said budget and it is in the opinion of the Mayor and City Council that the budget, as filed, is balanced and does meet the requirements of the City of Lewisville for the proper and sustained operation of the services of the City, and should be approved as presented;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF  
THE CITY OF LEWISVILLE, TEXAS, THAT:**

**SECTION 1.** The budget for the fiscal year 2008-2009 be adopted and approved, and that the sums of money indicated below be approved as listed, and that the estimate of income and financial support as shown be accepted as proper and sufficient to pay such expenditures and that the City Manager be authorized to transfer funds as needed not exceeding the following total fund appropriations:

| <b>General Fund</b>           | <b>Expenditures</b> | <b>Debt Service</b> | <b>Total</b>        |
|-------------------------------|---------------------|---------------------|---------------------|
| Non-Departmental              | \$1,119,953         | -                   | \$1,119,953         |
| Mayor / Council               | \$78,961            | -                   | \$78,961            |
| Administration                | \$1,327,756         | -                   | \$1,327,756         |
| Public Records                | \$360,623           | -                   | \$360,623           |
| Legal                         | \$602,440           | -                   | \$602,440           |
| Police Department             | \$18,426,237        | -                   | \$18,426,237        |
| Fire Department               | \$14,697,319        | -                   | \$14,697,319        |
| Public Services               | \$7,162,305         | -                   | \$7,162,305         |
| Parks & Leisure Services      | \$6,816,303         | -                   | \$6,816,303         |
| Community Development         | \$5,339,307         | -                   | \$5,339,307         |
| Finance                       | \$1,288,993         | -                   | \$1,288,993         |
| Human Resources               | \$728,854           | -                   | \$728,854           |
| Community Relations / Tourism | \$484,137           | -                   | \$484,137           |
| Information Technology        | \$1,917,786         | -                   | \$1,917,786         |
| Municipal Court               | \$849,460           | -                   | \$849,460           |
| Transfers Out                 | \$414,907           | -                   | \$414,907           |
| One-Time Expenditures         | \$518,002           | -                   | \$518,002           |
|                               | <b>\$62,133,343</b> | <b>-</b>            | <b>\$62,133,343</b> |
| <b>Utility Fund</b>           | <b>Expenditures</b> | <b>Debt Service</b> | <b>Total</b>        |
| Non-Departmental              | \$3,188,702         | \$7,280,918         | \$10,469,620        |
| Public Services               | \$14,639,993        | -                   | \$14,639,993        |
| Community Development         | \$96,216            | -                   | \$96,216            |
| Finance                       | \$816,285           | -                   | \$816,285           |
| Transfers Out                 | \$2,400,000         | -                   | \$2,400,000         |
|                               | <b>\$21,141,196</b> | <b>\$7,280,918</b>  | <b>\$28,422,114</b> |

| Other Funds                     | Expenditures | Debt Service | Transfers<br>Out/One Time<br>Expenditures<br>Out of<br>Reserves | Total       |
|---------------------------------|--------------|--------------|---|-------------|
| Debt Service Fund               | -            | \$8,064,192  | -   | \$8,064,192 |
| Hotel / Motel Tax Fund          | \$1,766,894  | -            | -   | \$1,766,894 |
| Recreation Fund                 | \$388,178    | -            | -   | \$388,178   |
| Grant Fund                      | \$865,085    | -            | \$7,936   | \$873,021   |
| Waters Ridge PID Fund           | \$57,160     | -            | -   | \$57,160    |
| Court Security Fund             | \$78,268     | -            | -   | \$78,268    |
| Court Technology Fund           | \$105,071    | -            | -   | \$105,071   |
| Police/Fire Training Fund       | \$13,000     | -            | -   | \$13,000    |
| Law Enf. Ofc. Educ. Stand. Fund | \$13,132     | -            | -   | \$13,132    |
| TIF Fund                        | \$500        | \$349,379    | -   | \$349,879   |
| Records Management Fund         | \$2,636      | -            | -   | \$2,636     |
| Juvenile Case Manager Fund      | \$54,421     | -            | -   | \$54,421    |
| Insurance Risk Reserve Fund     | \$2,034,569  | -            | \$101,916   | \$2,136,485 |
| Maintenance & Replacement Fund  | \$3,409,646  | -            | \$160,636   | \$3,570,282 |
| Asset Forfeiture Fund - State   | \$18,500     | -            | -   | \$18,500    |
| Asset Forfeiture Fund - Federal | \$10,000     | -            | -   | \$10,000    |
| Health Insurance Trust Fund     | \$5,662,756  | -            | \$773,200   | \$6,435,956 |
| OPEB Liability Trust Fund       | \$309,900    | -            | -   | \$309,900   |
| 4B Sales Tax Fund               | \$1,745,011  | \$2,899,978  | \$775,000   | \$5,419,989 |

**SECTION 2.** All appropriations shall lapse at the end of the fiscal year.

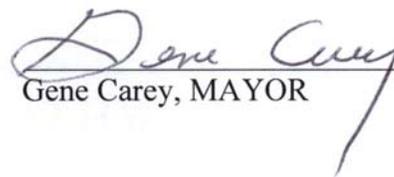
**SECTION 3.** All capital project appropriation balances as of September 30, 2008 shall roll forward to October 1, 2009.

**SECTION 4. EMERGENCY.** It being for the public welfare that this ordinance be passed creates an emergency and public necessity, and the rule requiring this ordinance be read on three separate occasions be, and the same is, hereby waived, and this ordinance shall now be placed on its third and final reading for passage, and shall be in full force and

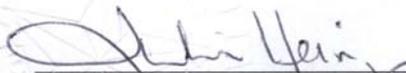
effect from and after its passage and approval and publication, as the law in such cases provides.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, BY A VOTE OF 5 TO 0, ON THIS THE 29TH DAY OF SEPTEMBER, 2008.**

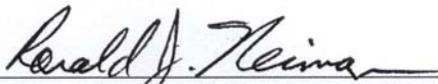
**APPROVED:**

  
Gene Carey, MAYOR

**ATTEST:**

  
Julie Heinze, CITY SECRETARY

**APPROVED AS TO FORM:**

  
Ronald J. Neiman, CITY ATTORNEY

Advertiser Name: \_\_\_\_\_

Lewisville, City of \_\_\_\_\_

Pat \_\_\_\_\_

Newspaper Ad. #:36691 \_\_\_\_\_

**THE STATE OF TEXAS**

The County of Denton

The County of Tarrant

Bill Patterson

Being duly sworn (s)he is the Publisher/authorized designee of the: Denton Record-Chronicle \_\_\_\_ in City of Denton/surrounding areas in Denton Co; Grapevine Sun \_\_\_\_\_; Newspaper(s) of general circulation which has been continuously and regularly published for a period of not less than one year preceding the date of the attached notice, and that the said notice was published in said newspaper(s) on the following dates.

Publication of the following neighborhood newspapers began on May 7, 2005.  
Southern Denton County Neighbors \_\_X\_\_;  
(name changed from Lewisville/Flower Mound/Highland Village Neighbors effective 5/20/2006.)  
Carrollton Neighbors \_\_\_\_\_;  
Coppell/Valley Ranch Neighbors \_\_\_\_\_.

Public Notice

Southern Denton Co Neighbors, October 3, 2008; 55 Lines; \$34.00



*Bill Patterson*

Subscribed and sworn to before me this  
Witness my hand and official seal

3 day of October 2008

*Megan McGuffee*

Notary Public, Denton County, Texas

Affidavit of Publisher to Publication of Legal Notice  
(Here Paste the Notice by Publication Cut from Newspaper)

CITY OF LEWISVILLE  
PUBLIC NOTICE  
Notice is hereby given that the following ordinance was adopted by the Lewisville City Council at a called special meeting held on Monday, September 29, 2008. (Caption and Penalty Clause.)  
ORDINANCE NO. 3408-09-2008:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, ADOPTING AND APPROVING A BUDGET FOR THE CITY OF LEWISVILLE, TEXAS FOR THE YEAR BEGINNING OCTOBER 1, 2008, AND ENDING SEPTEMBER 30, 2009; PROVIDING FOR AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.  
ORDINANCE NO. 3409-09-2008:  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, ESTABLISHING THE TAX RATE AND TAX LEVY FOR THE CITY OF LEWISVILLE, TEXAS FOR THE YEAR 2008-2009, UPON ALL TAXABLE PROPERTY IN SAID CITY IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS, AND THE CHARTER PROVISIONS AND ALL ORDINANCES OF SAID CITY; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.  
Copies of these ordinances may be reviewed in the City Secretary's Office, Lewisville City Hall, 151 West Church Street, Lewisville, Texas.  
JULIE HEINZE,  
CITY SECRETARY  
SDCN 10/2/08



**ORDINANCE NO. 3609-09-2008**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, ESTABLISHING THE TAX RATE AND TAX LEVY FOR THE CITY OF LEWISVILLE, TEXAS FOR THE YEAR 2008-2009, UPON ALL TAXABLE PROPERTY IN SAID CITY IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS, AND THE CHARTER PROVISIONS AND ALL ORDINANCES OF SAID CITY; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, THAT:**

**SECTION 1.** There shall be, and the same is hereby levied and assessed, to be collected for the taxable year 2008, an ad valorem tax of forty-four and twenty-one thousandths cents (\$0.44021) on each One Hundred Dollars (\$100) valuation of property located within the present city limits of the City of Lewisville, Texas made taxable by law, which said taxes when collected shall be appropriated among the funds and departments of said city government of the City of Lewisville, Texas, for Fiscal Year 2008-2009 for the purposes hereinafter set forth as follows, to wit:

|  |                         |
|--|-------------------------|
| <b>Maintenance and Operation</b>                       | <b>\$0.32156</b>        |
| <b>Principal and Interest on<br/>Debt of this City</b> | <b><u>\$0.11865</u></b> |
| <b>TOTAL TAX RATE</b>                                  | <b>\$0.44021</b>        |

**SECTION 2.** THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

**SECTION 3.** The Finance Department of the City of Lewisville, Texas, is hereby directed to assess, extend, and enter upon the tax rolls of the City for the current taxable year 2008 the amounts and rates herein levied and same when collected shall be deposited in the depository of the City to be distributed in accordance with the provisions of this ordinance.

**SECTION 4. REPEALER.** Every ordinance or parts of ordinances found to be in conflict herewith are hereby repealed.

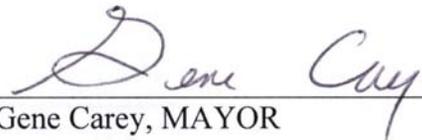
**SECTION 5. SEVERABILITY.** If any section, sentence, clause, or phrase of this ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining sections, sentences, clauses, or phrases of this ordinance, but they shall remain in effect.

**SECTION 6. EFFECTIVE DATE.** This ordinance shall become effective immediately upon its passage and publication as required by law.

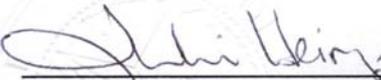
**SECTION 7. EMERGENCY.** It being for the public welfare that this ordinance be passed creates an emergency and public necessity, and the rule requiring this ordinance be read on three separate occasions be, and the same is hereby waived, and this ordinance shall be in full force and effect from and after its passage and approval and publication, as the law in such cases provides.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LEWISVILLE, TEXAS, BY A VOTE OF 5 TO 0, ON THIS THE 29TH DAY OF SEPTEMBER, 2008.

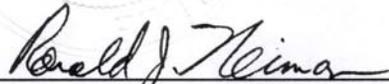
APPROVED:

  
Gene Carey, MAYOR

ATTEST:

  
Julie Heinze, CITY SECRETARY

APPROVED AS TO FORM:

  
Ronald J. Neiman, CITY ATTORNEY

Advertiser Name: \_\_\_\_\_

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Copies of these ordinances may be reviewed in the City Secretary's Office, Lewisville City Hall, 151 West Church Street, Lewisville, Texas.  
JULIE HEINZE,  
CITY SECRETARY  
SDCN 10/2/08

## A

**Accomplishments** – Results of departmental goals and objectives as they correspond to the City-wide goals set by Council.

**Account** – Expenditure classification according to the types of items purchased or services obtained; for example, services and charges, materials, supplies, and equipment.

**Accounts Payable** – A liability account reflecting amounts on open account owed to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

**Accounts Receivable** – An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by a government.

**Accrual Accounting** – Basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is actually received or spent.

**Accrued Expenses** – Expenses incurred but not due until a later date.

**Activity** – The part of a division charged with a specific provision of a City service.

**Actual** – Denotes final audited revenue or expenditure results of operations for the fiscal year indicated.

**ADA** – Acronym for Americans with Disabilities Act

**Adopted** – Denotes City Council approved revenue and expenditure estimates for the fiscal year indicated.

**Ad Valorem Tax** – Tax computed from the taxable valuation of land and improvements.

**Appraised Value** – To make an estimate of value for the purpose of taxation.

**Appropriation** – An authorization by the City Council that allows staff to incur obligations and to make payments for specified purposes. Appropriations are limited in amount and to the time when they may be expended.

**Appropriation Ordinance** – Official enactment by the legislative body establishing the legal authority for staff to obligate and expend funds.

**Arbitrage** – The interest earnings derived from invested bond proceeds or debt service fund balances.

**Assessed Valuation** – The total valuation of land and improvements less all property exempt from tax. It is used by a government as a basis for levying taxes.

**Assets** – Any item of economic value owned by the City; vehicles, land, etc.

**Assignment Pay** – Applies to Fire and Police personnel. Pay includes the salary portion attributable to day pay or temporary assignment to a specific duty paid at a rate higher than the individual's base salary.

**Audit** – An examination of the books and records of a City to determine financial status and results of operations (excess and loss).

## B

**Balanced Budget** – A budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

**Balance Sheet** – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

**Bond** – A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are General Obligation (G.O.) and Revenue (Water/Sewer) bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and water lines.

**Bond Funds** – Resources derived from issuance of bonds for capital improvements and authorized by vote of the citizens of Lewisville.

**Budget** – An itemized schedule of estimated government revenues and expenditures covering the fiscal year, prepared in advance as a guide for government expenditures.

**Budget Adjustment** – A legal procedure utilized by the City Staff and City Council to revise a budget appropriation.

**Budget Document** – The compilation of spending plans for various funds, along with supporting schedules, tables and charts, which in total, comprises the annual revenue and expenditure plan.

**Budget Message** – The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

**Budgetary Control** – Control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

**Budgeted Funds** – Funds that are planned for certain uses that have been formally or legally appropriated by the City Council.

## C

**CAFR** – Acronym for Comprehensive Annual Financial Report.

**Calculated Effective Tax Rate** – State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

**Callable** – That which must be paid upon demand, as a loan.

**Capital Budget** – A proposed plan for financing long term work projects that lead to the physical development of the City; usually based on the Capital Improvement Program.

**Capital Expense** – Any item purchased by the City which meets the City's capitalization criteria. They are: has a value of \$5,000 or more, has an anticipated life of more than one year, and/or can be readily identified and tracked as an individual item. These expenditures result in the acquisition of or addition to fixed assets.

**Capital Improvement Program** – A plan to finance major infrastructure development funded through General Obligation Bonds, Revenue Bonds, and

transfers from various operation funds.

**Capital Outlay** – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced more than \$5,000.

**Capital Project** – A project or expenditure that adds to the City's fixed assets, including the construction of infrastructure, major facilities, and the acquisition of large equipment. Capital projects generally involve a "multi-year" process, which spans more than one fiscal year.

**Cash Accounting** – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

**CDBG** – Acronym for Community Development Block Grant.

**Certificates of Obligation** – Legal debt instruments, which finance a variety of projects such as fire equipment and remodeling. These certificates are backed by the full faith and credit of the issuing government and are financed through property tax and/or utility revenues, generally for a shorter term than bonds. C.O.'s are authorized by the City Council.

**Certification Pay** – Additional pay attributable for completion of specified certification that enhances performance.

**CIP** – Acronym for Capital Improvement Program.

**City Charter** – A document of a home rule city similar to a constitution. The City Charter establishes the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**Contingency Account** – A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

**Contractual Services** – The costs related to services performed for the City by individuals, business, or utilities.

**Cost** – Amount of money or other consideration exchanged for property or services (expense).

**Covenant** – A binding agreement or contract.

**Current Assets** – Those assets which are available

or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

**Current Liabilities** – Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

**Current Taxes** – Taxes that are levied and due within one year.

## D

**DCTA** – Acronym for Denton County Transportation Authority, a mass transit entity serving Denton County, which is funded through a ½% sales tax levied in participating cities.

**Debt Service** – The City’s obligation to pay the principal and interest on debt issues.

**Debt Service Fund** – This fund accounts for the accumulation of financial resources needed to meet the requirements of general obligation debt service and debt service reserves.

**Deficit** – The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over income during an accounting period.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

**Department** – An administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area. An example would be the Community Development Department.

**Depreciation** – The portion of the cost of a capital asset, within the proprietary fund types, which is charged as an expense during a particular period.

**Disbursement** – Payment for goods and services in cash or by check.

**Division** – An organizational level within a Department. An example would be the Engineering division within the Community Development Department.

## E

**Effective Tax Rate** – Based on State law, a calculated tax rate that would yield the same amount of revenue received in the prior fiscal year on real property plus the amount needed to pay tax pledged long-term debts for the upcoming fiscal year.

**ELAP** – Acronym for Enhanced Local Assistance Program, a grant program funded by DCTA for local transportation capital improvements.

**EMS** – Acronym for Emergency Medical Service.

**Encumbrance** – Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

**Ending Fund Balance** – The ending balance of a fund that is not expended. It takes into account the beginning balance, revenue, and expenditures. Year-end encumbrances that will roll forward have not been reserved.

**Enterprise Fund** – Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public are recovered primarily through user charges. Along with the Internal Service Funds, they are Proprietary Fund types.

**Estimated Revenue** – The amount of projected revenues to be collected during the fiscal year.

**Excess Reserve** – The amount of an appropriation that is neither expended nor encumbered; the amount of money still available for further purchases.

**Exempt** – Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments.

## F

**Expenditures** – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

**Fiduciary Fund** – The funds that account for assets held by the City in a trustee or agency capacity.

**Fiscal Fee** – Fee made to financial (or other) institutions for finance related services.

**Fiscal Policy** – Reflects a set of principals for the planning and programming of government budgets. Changes in the level of taxes, the rate of government expenditures or the budget deficit are all possible instruments of fiscal policy.

**Fiscal Year** – A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Lewisville has a fiscal year of October 1 through September 30 as established by the City Charter. The term FY 2006 denotes the fiscal year beginning October 1, 2005 and ending September 30, 2006.

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**FLSA** – Acronym for Fair Labor Standards Act.

**Forfeitures and Fines** – Payment as a penalty for non-performance or non-compliance.

**Franchise Fee** – Fee levied by the City Council on businesses that use City property or right-of-ways.

**Freeport Exemption** – An exclusion of ad valorem taxes on specific business personal property that is expected to be on the premises of the taxpayer for 175 days or less. The purpose of the exemption is to allow businesses to ship short-term inventory in and out of Texas without incurring a tax liability.

**FTE** – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hour per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be ½ FTE.

**Full Faith and Credit** – A pledge of the general taxing power of a government to repay debt obligations. This term is usually used in reference to General Obligation Bonds.

**Full Funding** – Term used to designate full year payment for personnel or other budgeted items.

**Fund** – Established for segregating revenues and other resources into independent entities, for the purpose of carrying on specific activities. An example of a fund is the Vehicle and Equipment Replacement Fund.

**Fund Balance** – The excess of a fund's current assets over its current liabilities; sometimes called working capital in enterprise funds.

## G

**GAAP** – Acronym for Generally Accepted Accounting Principles.

**GASB** – Acronym for Governmental Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

**GASB 34** – Acronym for Governmental Accounting Standards Board Statement Number 34. This requires division of the City's assets into Governmental Activities, Business-Type Activities, and Component Units using the accrual basis of accounting.

**General and Administrative Services (G & A)** – Administrative service charges are allocated to the Utility Enterprise Fund for indirect management and administrative support given by General Fund departments. Also known as indirect cost reimbursement.

**General Fund** – The main operating fund of the City. It includes all resources not required to be segregated into another account.

**General Ledger** – A file that contains the accounts needed to reflect the financial position and the results of operations of the City.

**Generally Accepted Accounting Principles (GAAP)** – Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

**General Obligation Bonds** – Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of Lewisville pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter

approval and are usually issued with maturities of between 15 and 30 years.

**General Obligation Debt** – Monies owed on interest and principle to holders of the City's General Obligation bonds. Supported by revenue provided from real property that is assessed through the taxation power of the local governmental unit.

**GIS** – Acronym for Geographic Information System.

**GO Debt** – Acronym for General Obligation Debts.

**Governmental Funds** – Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

**Grant** – A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

## H

**Hotel/Motel Tax** – Tax levied upon the cost of occupancy of any room or space furnished by any hotel where such costs of occupancy are at a rate of \$2 or more per day. The law authorizes a room tax of not more than seven percent of the consideration paid by the occupant of such room to the hotel. Revenue received from this resource is disbursed among the Chamber of Commerce and other community organizations.

## I

**Income** – A term used in proprietary fund type accounting to represent 1) revenues or 2) the excess of revenues over expenses.

**Indirect Costs** – Costs not directly attributable to providing a product or service. Usually these are support costs.

**Inflation** – A persistent rise in the general price level that results in a decline in the purchasing power of money.

**Infrastructure** – That portion of a City's assets located at or below ground level; including the water system, sewer system, and streets.

**Insurance Risk Fund** – An internal service fund that accounts for general and vehicle liability, worker's compensation, risk management, and all forms of insurance (except health) as well as the payment of claims.

**Interest and Sinking Revenues** – Accounts for the portion of taxes assessed to the Debt Service Fund to retire the City's debt.

**Interest Earnings** – Earnings from available monies invested during the year.

**Interest Judgments** – Represents tax suits filed for unpaid real and personal property taxes.

**Interfund Transfers** – Amounts transferred from one fund to another.

**Intergovernmental Revenue** – Received from another government for a specified purpose.

**Internal Service Fund** – Internal service funds are Proprietary fund types, and are used to account for the financing of goods or services provided by one department to or on behalf of other departments of the governmental unit on a cost reimbursement or allocation basis.

**Investments** – Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

## L

**Levy** – The City Council's authority to impose taxes, special assessments, fines, fees, and charges.

**Liabilities** – Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances. The annual budget reflects only current period expenditures rather than liabilities.

**L.I.S.D.** – Acronym for Lewisville Independent School District.

**Local Agency Contribution** – Financial or in-kind assistance to social service agencies operating within the City of Lewisville is made available by community funds. Examples of such contributions are assistance to Youth and Family Counseling and

SPAN.

## M

**Maintenance** – The upkeep of physical properties for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

**Mandated Expense** – An expense that is required by a government.

**Modified Accrual Basis** – This method of accounting is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

**Municipal** – Pertains to a city or government.

## N

**NCTCOG** – Acronym for North Central Texas Council of Governments.

**Non-departmental Expense** – Expenditures for professional services and other general government functions, which cannot easily be allocated to individual departments, are assigned to misc./non-departmental expenses.

**Non-exempt** – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

**Note** – A certificate pledging payment, issued by a government or bank.

## O

**Objective** – Steps taken to achieve a pre-determined goal.

**Operating Budget** – Plans of current expenditures and the proposed means of financing them. It is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled.

**Operating Expense** – Expenditures in individual organizational budgets for supplies, materials, maintenance, professional services, etc. Generally means

the same as O & M.

**Operating Fund** – A set of self-balancing accounts used to pay current, on-going expenditures.

**Operation and Maintenance Revenues** – Accounts for the portion of taxes assessed for the Maintenance and Operation of General Fund Services.

**Ordinance** – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

## P

**PALS** – Acronym for Parks and Leisure Services Department.

**Penalty & Interest Personal Property Tax** – Imposed for taxes that remain unpaid.

**Performance Measurements** – Specific quantitative and qualitative measures of work performed. An example would be response time for the Police or Fire department.

**Personal Services** – The costs associated with compensating employees for their labor.

**Prompt Payment Act** – Requires the City to pay for goods and services within 30 days of receipt of goods/services or invoice, whichever is later. If the City fails to do this, a 1% interest rate is charged on the unpaid balance.

**Proprietary Fund** – Funds that establish revenue-based fees and charges based on recouping the cost of services provided. Also called an Enterprise Fund.

**Property Tax** – Taxes levied on both real and personal property according to the property valuation and the tax rate. The City's tax rate is .45050.

**Pro-Rata Charge** – Fee charged on the cost of an installed water line pro-rated based on front footage

of the property line. This is a one-time fee.

**Purchase Order** – A document which authorizes the delivery of specified merchandise or the rendering of certain services and the creating of a charge for them.

**Purpose Statement** – A departmental statement that describes what the department does, why it does it, and who benefits from it.

## R

**Rating** – The creditworthiness of a city as evaluated by independent agencies.

**Real Property** – Property classified by the State Property Tax Board including land and improvements used for residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas, and other mineral reserves.

**Recreation Fund** – An enterprise fund, which accounts for recreation activities that are supported by user charges.

**Reimbursement** – Repayment to a specific fund for expenditures incurred or services performed by that fund to or for the benefit of another fund.

**Replacement Cost** – the cost of an asset, which can render similar service (but which need not be the same structural form) as the property to be replaced.

**Reserve/Contingency Account** – A budgetary reserve set aside for unforeseen events occurring during the fiscal year.

**Resolution** – A formal statement of opinion or determination adopted by the City Council.

**Resources** – Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

**Revenue** – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Revenue Bonds** – Legal debt instruments, which finance public projects for utilities such as water or sewer. Revenues from the utility are pledged to pay

principal and interest on the bonds. In Texas, revenue bonds may or may not be authorized by public referenda.

**Revised Budget** – A mid-year budgetary period, where adjustments are made to more accurately reflect actual revenues or expenditures.

**ROW** – Acronym for right-of-way.

## S

**Sales Tax** – Levied on all persons and businesses selling merchandise in the City limits on a retail basis. Monies collected under authorization of this tax are for the use and benefit of the City. The City's sales tax rate is 8%.

**Special Assessments** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Fund** – Fund such as the recreation activity fund. These funds are set up to keep track of segregated revenue activities.

**Sundry Charges** – Items that are not in the supply or maintenance category. These expenses may be for services provided by private business organizations, by public utilities, for contract labor, for outside consultants, payment of claims and damages against the City, or service provided by some department of the government agency.

**Supplemental Appropriation** – An authorization made during the course of the year and after the adoption of the tax rate by City Council, which permits officials to incur additional obligations and expenditures of governmental resources.

## T

**Tax Base** – The assessed value of all residential and commercial real property and business personal property, as established annually by the Denton Central Appraisal District.

**Tax Increment Reinvestment Zone (TIRZ)** – The fund accounts for revenues/expenditures of the Old Town tax increment zone. Revenues consist of the tax rate of the City and County applied to the estimated tax base for the zone.

**Tax Levy** – Imposing or collecting a tax.

**Tax Note** – Short-term interest bearing note issued by a government in anticipation of tax revenues to be received at a later date. The note is retired from the tax revenues to which it is related.

**Tax Rate** – The percentage applied to all taxable property value for purposes of raising municipal revenue. It is derived by dividing the total tax levy by the taxable net property valuation. The City's tax rate is .45050.

**Tax Rate Limit** – The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

**Tax Roll** – Official list showing the amount of taxes levied against each taxpayer or property.

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**Taxes Current** – Taxes levied that are due within one year.

**Taxes Prior Years** – Taxes which remain unpaid after the date on which a penalty for non-payment is attached.

**TCEQ** – Acronym for Texas Commission on Environmental Quality. A state agency for enforcing federal and state environment laws.

**TMRS** – Acronym for Texas Municipal Retirement System, a pension plan for employees of member cities in the state of Texas.

**TIF** – Acronym for Tax Increment Finance District.

**Transfer-In** – Funds expended in one fund and received in another.

**TxDot** – Acronym for Texas Department of Transportation.

## W

**Water Utility Fund** – An enterprise fund that accounts for the resources and expenditures associated with the purchase and distribution of water.

**Working Capital** – Current assets minus current liabilities. Working capital is the money a municipality has available to meet current obligations.

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