

**Minutes
Old Town Design Review Committee
September 11, 2017**

Item 1:

The Old Town Design Review Committee was called to order at 4:03 p.m. with the following members present: Amanda Ferguson, Sharon Ellis, Andrea Fowler, Erum Ali, Jack Tidwell and Advising Architect Bill Peck.

Staff present: Richard Luedke, Planning Director; Jonathan Beckham, Planner.

Item 2:

The second item on the agenda was the approval of the minutes from the August 14, 2017 meeting. A motion was made by Andrea Fowler and seconded by Jack Tidwell to approve the minutes. The motion passed unanimously (5-0).

Item 3:

The third item was Consideration of a Letter of Design Approval for a Projecting Sign for Dr. Sreevani Kuncham, MD, PA, Located at 131 Degan Ave, STE 202; as Requested by Sreevani Kuncham, the Business Owner..

Staff gave a brief presentation detailing the changes that were made to the proposed sign since it last appeared before the Committee. Staff explained that allowing the projecting sign at this location would require a modification be granted by the Committee.

A motion was made by Sharon Ellis and seconded by Andrea Fowler to grant a modification to the sign location and approve the projecting sign as presented. The motion passed unanimously (5-0).

Item 4:

The fourth item was Consideration of a Letter of Design Approval for a Monument Sign, Two Single Tenant Wall Signs, and Two Directional Signs, to Independent Bank located at 543 W Main Street, as requested by Kathy Creech, the Contractor.

Staff gave a brief presentation indicating that the applicant was updating all of the existing signs to reflect the new bank branding. Staff explained that the two directional signs would require modifications to allow their size and height.

A motion was made by Erum Ali and seconded by Jack Tidwell to grant a modification to the size and height of the two directional signs and approve the signs with the following condition:

1. The arrow on one of the directional signs will be centered on the sign.

The motion passed unanimously (5-0).

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There being no other items to discuss, the meeting was adjourned at 4:16 p.m.

Respectfully submitted,

Approved,

Richard E. Luedke, Planning Director

Amanda Ferguson, Chairperson