

**Minutes  
Old Town Design Review Committee  
July 10, 2017**

**Item 1:**

The Old Town Design Review Committee was called to order at 4:20 p.m. with the following members present: Sharron Ellis, Erum Ali, Jack Tidwell and Advising Architect Bill Peck. Members Amanda Ferguson and Andrea Fowler were absent.

Staff present: Mary Paron Boswell, Planning Administrator; Jonathan Beckham, Planner.

**Item 2:**

The second item on the agenda was the approval of the minutes from the June 12, 2017 meeting. A motion was made by Erum Ali and seconded by Jack Tidwell to approve the minutes. The motion passed unanimously (3-0).

The items were rearranged by vice-chairman Sharon Ellis as follows:

**Item 4:**

The fourth item was Consideration of a Letter of Design Approval for a Wall Sign for Legacy Music Studio, Located at 190 W. Main Street; as Requested by Jenny James, the Business Owner.

Staff gave a brief presentation indicating the location, materials and design of the new sign. There was brief discussion regarding the building elements near the sign and if these elements would block the view of the sign. It was determined that this was not an issue.

A motion was made by Erum Ali and seconded by Jack Tidwell to approve the wall sign as presented. The motion passed unanimously (3-0).

**Item 3:**

The third item was Consideration of a Letter of Design Approval for a Wall Sign and Two Window Signs for Mod Squad Vape Shop, Located at 190 W. Main Street; as Requested by Kenneth Brattain, the Business Owner.

The Committee expressed confusion over which signs were being presented for this item. It was determined that one of the existing window signs, which has not yet been approved by the OTDRC, was not present in the application. Staff called the property owner on a conference call to discuss the contents of the missing sign and other details regarding the location of the entrances to the business.

The Committee had issues with the placement of this sign, and its proximity to other proposed signs in the multi-tenant building. The Committee requested that the application be amended to

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include all proposed signage and to allow the applicant to be present to discuss the location and design of the sign.

A motion was made by Jack Tidwell and seconded by Erum Ali to table the item to allow the applicant to include all of the signs in the application to present to the OTDRC. The committee also brought forth the following conditions for the signs that were presented: 1) Trim the wall sign along the border, and 2) reposition the sign above the eastern business entrance. The motion passed unanimously (3-0).

There being no other items to discuss, the meeting was adjourned at 4:47 p.m.

Respectfully submitted,

Approved,

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Richard E. Luedke, Planning Director

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Amanda Ferguson, Chairperson