

## Residential Decks

### General Information

A permit is required for the installation of decks greater than 200 square feet in area or over 30 inches in height. If a contractor is used, that contractor must be registered in the City of Lewisville.

### Plans Submittal Requirements

1. A copy of a site plan or Property Survey of the property showing the property lines, house, easements, and location of the deck with dimensions.
2. A plan with dimensions indicating how the structure will be constructed and anchored. This plan should include materials used and spacing of framing members.
3. A plan showing the guardrails and framing as required by the International Residential Code. Such guardrails are required to be a minimum of 36 inches in height.

**NOTE: COVERED OR RAISED DECKS MAY NOT ENCROACH UPON REQUIRED SETBACKS.**

### Fees

A permit fee is required.

### Inspections

An inspection will be required upon completion of work.

### Online Contractor Registration, Application and Inspections

Effective October 1, 2019, the City of Lewisville's NEW online permitting & inspections system can be found at [www.mygovernmentonline.org](http://www.mygovernmentonline.org).

You must create an account in order to register as a contractor, apply for permits or request inspections.

#### To create an account...

Click CREATE ACCOUNT in the upper right corner of the home page, fill out all required fields, then click CREATE ACCOUNT.

**To register as a contractor...**

Hover your cursor over PERMITS & LICENSING in the upper left corner of the home page, then click APPLY ONLINE. While filling out the application, select PERMIT when asked which “Project Type” you’re applying for. Select CONTRACTOR REGISTRATION when asked which “Application Type” you’re applying for. Fill out all required fields and submit your completed application for review.

**To apply for a permit...**

Hover your cursor over PERMITS & LICENSING in the upper left corner of the home page, then click APPLY ONLINE. While filling out the application, select PERMIT when asked which “Project Type” you’re applying for. Select DECK > 30 - RESIDENTIAL when asked which “Application Type” you’re applying for. Fill out all required fields and submit your completed application for review.

**To request an inspection...**

You must first search for and locate the permit for which you would like to request an inspection. Hover your cursor over PERMITS & LICENSING in the upper left corner of the home page, then click SEARCH PERMITS. Once you locate your permit, click the REQUEST INSPECTION button on the right side of the permit listing. Fill out all required fields, then click ADD.

Contact our Customer Support Line at 866-957-3764, extension #1, for assistance with online accounts, applications and inspections.