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## **Commercial Plan Review Submittal Requirements** **Stand Alone (non-finish out or remodel) Projects**

Prior to issuance of a building permit the Planning Department must have an approved site plan through the Planning and Zoning Commission. Applications that do not have site plan approval will not be approved for permitting.

### **Submittals shall be compliant with the following codes and amendments:**

- 2015 International Building Code and Local Amendments
- 2015 International Mechanical Code and Local Amendments
- 2015 International Energy Conservation Code and Local Amendments
- 2015 International Fire Code and Local Amendments
- Americans with Disabilities (ADA) Requirements
- Texas Accessibility Standards (TAS) Requirements
- 2015 International Plumbing Code and Local Amendments
- 2014 National Electrical Code and Local Amendments

### **City of Lewisville Commercial Building Plan submittal requirements:**

1. An [online application](#) must be completed and submitted to Building Inspections.
2. Complete sets of scaled plans shall be provided.

### **The following plan sheets need to be included within the plan set:**

1. Cover Sheet
2. Site plan stamped by the City of Lewisville Planning Department as approved.
3. Building Plans including:
  - Architectural Plans
  - Life Safety (Egress) Plans
  - Structural Plans
  - Electrical Plans (Photometric plans must be included)
  - Mechanical Plans
  - Plumbing Plans
4. Architectural Barrier Registration from the Texas Department of Licensing & Regulation (TDLR#) for all projects valued at \$50,000 or greater.
5. Energy Code Compliance Reports and Worksheets (ComChecks, for example)
6. Civil Plan set stamped by the City of Lewisville Engineering Department as approved.
7. Building elevation and façade plans.

**The building permit will not be *issued* until the following departments have approved your project:**

1. Planning
2. Engineering
3. Building Inspections

**All contractors shall be [registered](#) with the City of Lewisville.**

**A Pre-Construction meeting with Building Inspections is required prior to issuance of the Building Permit.**

**Plan Review time line is 10 business days for first round of comments and is reviewed in the date it was received.**