

**A G E N D A**

**LEWISVILLE CITY COUNCIL MEETING  
AUGUST 7, 2017**

**LEWISVILLE CITY HALL  
151 WEST CHURCH STREET  
LEWISVILLE, TEXAS 75057**

**WORKSHOP SESSION - 6:00 P.M.**

**REGULAR SESSION – 7:00 P.M.**

Call to Order and Announce a Quorum is Present.

**WORKSHOP SESSION - 6:00 P.M.**

- A. Discussion of Small Cell Towers
- B. Discussion of Regular Agenda Items and Consent Agenda Items

**REGULAR SESSION – 7:00 P.M.**

- A. **INVOCATION:** Councilman Gilmore
- B. **PLEDGE TO THE AMERICAN AND TEXAS FLAGS:** Councilman Ferguson
- C. **PROCLAMATION:** Declaring the Month of September as “Blood Cancer Awareness Month”
- D. **PUBLIC HEARING:** Consideration of an Ordinance Granting a Special Use Permit (SUP) for Outdoor Commercial Amusement; on an Approximately 8.208-Acre Tract of Land, Legally Described as Lot 1R, Block A of the Blake C. Bowen Addition, Located on the East Side of North Summit Avenue Approximately 290 Feet North of Justin Road (FM 407) at 1951 North Summit Avenue; as Requested by Donovan Chandler of Skyline Trapeze, the Applicant on Behalf of Rounds of Fun Ltd., the Property Owner (Case No. SUP-2017-07-12).

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**ADMINISTRATIVE COMMENTS:**

Skyline Trapeze is proposing to set up a temporary trapeze training facility at 1951 N. Summit Avenue. The site is home to Zone Action Park, an amusement park with indoor and outdoor commercial amusement. Skyline Trapeze is proposing a one year lease with the landowner, allowing them time to develop plans and construct a permanent location in Lewisville. On July 18, 2017, the Planning and Zoning Commission recommended unanimous approval (6-0) of the SUP with following three conditions: 1) that the proposed chain link fence surrounding the trapeze area shall be a minimum of six-feet in height; 2) that permitted use of the site is limited to classes with a maximum of 10 students at one time as described more specifically in Exhibit B of the SUP ordinance; and 3) that the Special Use Permit be valid for one year, at which time the applicant may request staff approval for a one-time extension of the Special Use Permit for a maximum of one year, if necessary, to allow for the completion of the proposed permanent facility.

**RECOMMENDATION:**

That the City Council approve the proposed ordinance as set forth in the caption above with the three conditions listed.

**AVAILABLE FOR** - Richard E. Luedke, Planning Director  
**QUESTIONS:** - Donovan Chandler, Skyline Trapeze

- E. **VISITORS/CITIZENS FORUM:** At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.
- F. **CONSENT AGENDA:** All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so request. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary.
1. **APPROVAL OF MINUTES:** 1) City Council Minutes of the July 3, 2017, Workshop Session and Regular Session; and 2) City Council Minutes of the July 17, 2017, Workshop Session and Regular Session.
  2. **Approval of Bid Award for an Annual Requirements Contract for Concrete Pavement Repairs to SAZ Infrastructure, Dallas, Texas, for an Estimated Annual Amount of \$3,196,375; and Authorization for the City Manager to Execute the Contract.**

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**ADMINISTRATIVE COMMENTS:**

A total of forty-seven (47) bid invitations were downloaded from Bidsync.com. Two (2) bids were received and opened on June 29, 2017. This Contract involves various types of work related to specific repairs of concrete pavement, as well as general concrete related work. The term of the contract will be twelve (12) months, with an option to extend for up to two (2) additional twelve-month periods, subject to the approval of the supplies and the City. Funding is available in Street Capital Projects.

**RECOMMENDATION:**

That the City Council approve the award as set forth in the caption above.

- 3. Approval of Bid Award for an Annual Requirements for General Electrical Services to Russell Madden, Inc., Aubrey, Texas; and Authorization for the City Manager to Execute the Agreement.**

**ADMINISTRATIVE COMMENTS:**

A total of twenty-seven (27) bid invitations were downloaded from Bidsync.com. Two (2) bids were received and opened on July 13, 2017. This contract covers electrical services to be performed throughout the City. These services are used primarily by Public Services/ Facilities and by the Parks and Leisure Department. The term of the contract will be twelve (12) months, with the options to extend for up to two (2) additional twelve (12) month periods. Funding is available in the operating budget.

**RECOMMENDATION:**

That the City Council approve the bid award as set forth in the caption above.

- 4. Approval of the Award of Third Party Administration Services for the Health Plan to CIGNA HealthCare for a Three Year Period with an Option to Renew for Two Additional One Year Periods and for Individual and Aggregate Stop Loss Insurance in the Amount of \$1,475,086. Approval of the Award of EAP Services to CIGNA in the amount of \$20,896.20 for a One Year Period with an Option to Renew for Two Additional One Year Periods; Approval of the Award of Vision Benefits to Superior Vision in the amount of \$37,350 for a Five Year Period; Approval of the Award of GAP Insurance to Special Insurance Services (SIS) in the Amount of \$200,000 for a One Year Period; and Authorization for the City Manager to Execute All Necessary Documents.**

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**ADMINISTRATIVE COMMENTS:**

The City sent out a Request for Proposals in March for Third Party Administrator (TPA) and network services for the City's Health Plan including medical, dental and pharmacy, as well as fully insured vision, Employee Assistance Program (EAP) and Gap Insurance. Cigna submitted the best proposal for Third Party Administration, Preferred Provider Network discounts, pharmacy and EAP services and Individual and Aggregate Stop Loss Insurance. Superior Vision submitted the best proposal for vision benefits and Special Insurance Services was the only vendor to submit a competitive bid for GAP Insurance. Funding is available in the Health fund budget.

**RECOMMENDATION:**

Staff proposes that City Council approve the contracts as set forth in the caption above and authorize the City Manager to execute all necessary documents.

- 5. Approval of Additional Services Proposal for Architectural Services with Barker Rinker Seacat Architecture for the Design of the Proposed Multi-Generational Center Located at the Southwest Corner of Valley Parkway and Corporate Drive to Design the Northeast Corner and an Expanded Parking Lot; in the Amount of \$77,000; and Authorization for the City Manager to Execute the Contract.**

**ADMINISTRATIVE COMMENTS:**

The City executed a design contract with Barker, Rinker, Seacat in August 2016 for an 85,000 square foot Recreation Center & Aquatic facility. This approval of an Additional Services Proposal will allow for the complete design of the master plan on the current Memorial Park site including the northeast corner of Memorial Park and expanding parking areas. Though these two elements do not fit into the scope of current construction budget, they will be bid as additive alternates. Should the rate of inflation slow or additional funding become available, this will give the City the option to include these additional areas in the first phase of construction. Construction is anticipated to begin mid-May 2018 with a target for completion in December 2019. Funding for the additional design elements is available in the current project.

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**RECOMMENDATION:**

That the City Council approve the Additional Services Proposal for architectural services as set forth in the caption above.

- 6. Approval of Contract with Safe Slide to Gel-Coat the Slides at Sun Valley Aquatic Center and Old Town Aquatic Park and Reinforce Multiple Fiberglass Sections; Total Contract in the Amount of \$56,200; and Authorization for the City Manager to Execute the Contract.**

**ADMINISTRATIVE COMMENTS:**

City Council approved re-gel coating the three aquatic slides in the current fiscal year budget. Safe Slide completed the project in mid-March 2017. One week later a terrible storm came through Lewisville and caused extensive damage. This included hail damage to the interior of the aquatic slides. Upon inspection it was determined that the slides would be safe to operate during the Summer 2017 swim season, but would need re-coated again. The bulk of the contract (\$49,200) is to re-gel coat the slides. The remaining \$7,000 is to repair four sections of slide that have become weak over the years from repetitive use. This contract will be funded via TML insurance and 4B Funds.

**RECOMMENDATION:**

That the City Council approve the contract for slide re-gel coating and repairs as set forth in the caption above.

**G. REGULAR HEARINGS:**

- 7. Consideration of an Ordinance Amending Chapter 13, Streets, Sidewalks, and Certain Other Public Ways and Property, of the Lewisville City Code by Creating a New Article Regulating Network Providers' Access to Public Rights-of-Way, and an Ordinance Amending Chapter 2, Section 2-201, Fee Schedule, By Adding Fees Relating to Said Use of the Public Rights-of-Way.**

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**ADMINISTRATIVE COMMENTS:**

On June 9, 2017 SB1004 was signed by the Governor of Texas to allow small cellular network facilities (small cell) in the public right-of-way effective September 1, 2017. This new statute will be Chapter 284 of the Texas Local Government Code. The new statute also establishes limits on fees, allow attachments to any existing pole in the public right-of-way and allows new poles in the public right-of-way with few limitations. The proposed ordinance amends Chapter 13 by establishing guidelines for a license agreement with the right-of-way user, a permit process, aesthetic requirements and construction standards for small cells.

**RECOMMENDATION:**

That the City Council approve the ordinances as set forth in the caption above.

**AVAILABLE FOR** - Jeff Kelly, Assistant City Engineer  
**QUESTIONS:**

- 8. Consideration of an Ordinance of the City Council of the City of Lewisville, Texas, Labeling the Propositions for the Lewisville City Charter Election; and Declaring an Emergency.**

**ADMINISTRATIVE COMMENTS:**

The Texas legislature recently passed Senate Bill 957 (85th Legislature, RS, 2017), which amends Section 52.095 and 274.004 of the Texas Election Code with respect to the placement and labeling of propositions on the ballot by political subdivisions. Senate Bill 957 provides, among other things, that propositions for local political subdivisions cannot use numbers to identify their propositions, but instead must assign a unique letter of the alphabet to each local proposition that will appear on the ballot. In order to comply with this Senate Bill, City Council will need to approve the proposed Ordinance to ensure the Propositions for the upcoming City Charter Election are amended as required.

**RECOMMENDATION:**

That the City Council approve the proposed ordinance as stated in the caption above.

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- 9. Consideration of a Resolution Authorizing the Adoption of the Community Development Block Grant 2017-2022 Consolidated Plan, and the 2017 Annual Action Plan; and Authorization for the City Manager to Submit the Plans to the U.S. Department of Housing and Urban Development.**

**ADMINISTRATIVE COMMENTS:**

A Consolidated Plan (Con Plan) for Housing and Community Development must be submitted every three to five years to the U.S. Dept. of Housing and Urban Development (HUD) as requirement to receive Community Development Block Grant (CDBG) funds. The Con Plan outlines priorities and goals for the CDBG program for the next five years. It also incorporates goals from the Assessment of Fair Housing that was submitted to HUD earlier this year. Additionally, an Annual Action Plan must be submitted to receive \$604,261 in CDBG funds for FY 2017-2018. The Plans were developed with citizen input including surveys and public meetings with a final public hearing before Council on July 17 and a 30-day public comment period that ended July 24. The CDBG Advisory Committee recommended adoption of the plans on July 18, 2017 by a vote of 5-0. The Plans must be submitted to HUD by August 16 2017.

**RECOMMENDATION:**

That the City Council approve the plans as set forth in the caption above.

- 10. Consideration of a Resolution Appointing One Member to the Board of Managers of the Denco Area 9-1-1 District.**

**ADMINISTRATIVE COMMENTS:**

At the May 1, 2017, City Council selected Sue Tejml, Mayor of Copper Canyon as the City of Lewisville's nomination for the Board of Managers of the Denco Area 9-1-1 District. All the nominations have now been submitted from the area cities and the District has requested that each participating city vote for one of the candidates and advise the District of its selection prior to 5 p.m. on September 15, 2017. The bios/resumes of each nominee have been attached for the City Council's review.

**RECOMMENDATION:**

That the City Council approve a resolution appointing one member to the Board of Managers of the Denco Area 9-1-1 District.

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- H. **REPORTS**: Reports about items of community interest regarding which no action will be taken.
  
- I. **CLOSED SESSION**: In Accordance with Texas Government Code, Subchapter D,
  - 1. Section 551.072 (Real Estate): Property Acquisition
  
  - 2. Section 551.087 (Economic Development): Deliberation Regarding Economic Development Negotiations
  
- J. **RECONVENE** into Regular Session and Consider Action, if Any, on Items Discussed in Closed Session.
  
- K. **ADJOURNMENT**

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).