

**LEWISVILLE CITY COUNCIL**

**REGULAR SESSION**

**JUNE 19, 2017**

**Present:**

Rudy Durham, Mayor

**Council Members:**

TJ Gilmore, Mayor Pro Tem

Bob Troyer

R Neil Ferguson

Brent Daniels

Brandon Jones

**City Staff:**

Donna Barron, City Manager (Absent)

Eric Ferris, Assistant City Manager

Claire Swann, Assistant City Manager

Melinda Galler, Assistant City Manager

Julie Heinze, City Secretary

Lizbeth Plaster, City Attorney

**WORKSHOP SESSION – 5:45 P.M.**

With a quorum of the Council Members present, the workshop session of the Lewisville City Council was called to order by Mayor Durham at 5:45 p.m. on Monday, June 19, 2017, in the City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas. All City Department Heads were in attendance.

**Utility Capital Improvement Project Update**

**(Agenda Item A)**

At the request of Deputy City Manager Ferris, Director of Public Services Keith Marvin conducted the attached PowerPoint Presentation.

**Salary Survey / Police Hiring Update**

**(Agenda Item B)**

Assistant City Manager Galler and Human Resource Director Matt Grebliunas conducted the attached PowerPoint Presentation regarding the Salary Survey. Police Chief Russ Kerbow conducted the portion of the PowerPoint that dealt with the Police Hiring Update.

**WORKSHOP SESSION – 5:45 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items**

**(Agenda Item C)**

Mayor Durham reviewed Agenda Item A, Invocation. There was no discussion on this item.

Mayor Durham reviewed Agenda Item B, Pledge to the American and Texas Flags. There was no discussion on this item.

Mayor Durham reviewed Agenda Item C, Consideration of Items Relating to the June 10, 2017, City of Lewisville Councilman Place No. 1 Runoff Election: 1) Canvass of the Election Returns for the Runoff Election; 2) Consideration of a Resolution Declaring the Results of the Runoff Election; and 3) Presentation of Certificate of Election by Mayor Durham and Oath-of-Office to Newly Elected Council Member – Place No. 1 by City Secretary Julie Heinze. There was no discussion on this item.

Mayor Durham reviewed Agenda Item D, Proclamation: Declaring the Week of June 19-25, 2017 as “Amateur Radio Week”. There was no discussion on this item.

Mayor Durham reviewed Agenda Item E-1, Public Hearing: Consideration of a Zone Change Request From Office District (OD) to Old Town Mixed Use 2 District (OTMU2), on an Approximately 0.553-Acre Tract of Land out of the J.W. King Survey, Abstract No. 696, Located on the West Side of North Hatcher Avenue Approximately 200 Feet North of West Main Street, at 143 North Hatcher Avenue, as Requested by Macario Corona Patino and Maria Consuelo Lopez Sanchez, the Property Owners (Case No. PZ-2017-06-11). There was no discussion on this item.

Mayor Durham reviewed Agenda Item E-2, Public Hearing: Consideration of a Zone Change Request From General Business District (GB) to Old Town Center Business District (OTC), on Approximately 0.068 Acres, Legally Described as a Portion of Lot 7, Block 6, Original Town of Lewisville; Located on the North Side of West Main Street Approximately 215 Feet West of North Mill Street, at 135 West Main Street, as Requested by Amanda Ferguson-Owens, Denton Creek Partners Management, LLC, the Property Owner (Case No. PZ-2017-06-12). There was no discussion on this item.

Mayor Durham reviewed Agenda Item F, Visitors/Citizens Forum. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-3, 1) City Council Minutes of the May 15, 2017, Workshop Session and Regular Session; and 2) City Council Minutes of the May 30, 2017, Special Workshop Session and Regular Session. There was no discussion on this item.

**WORKSHOP SESSION – 5:45 P.M.**

**Discussion of Regular Agenda Items and  
Consent Agenda Items (cont'd)**

**(Agenda Item C)**

Mayor Durham reviewed Agenda Item G-4, Approval of Amendments to Agreements Between Lewisville Crime Control & Prevention District, Lewisville Fire Control & Prevention District, and City of Lewisville and MuniServices, LLC; and Authorization for the City Manager to Execute the Amendments. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-5, Approval of a Professional Service Agreement With RJN Group, Inc. for System Wide Flow Monitoring and Evaluation of the Wastewater Collection System, in the Amount of \$199,760; and Authorization for the City Manager to Execute the Agreement. There was no discussion on this item.

Mayor Durham reviewed Agenda Item G-6, Approval of a Professional Services Agreement With Birkhoff, Hendricks & Carter, LLP for Professional Engineering Services for a Water Distribution and Wastewater Master Plan Update, in the Amount of \$60,000; and Authorize the City Manager to Execute the Agreement. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-7, Discussion and Consideration of Appointments to Various City Boards/Commissions/Committees. There was no discussion on this item.

Mayor Durham reviewed Agenda Item H-8, Consideration of Declaring Vacancies Exist in Place No. 4 on the Park Board and Place No. 2 on the Lewisville 2025 Advisory Board; and Consideration of Appointments to Place No. 4 on the Park Board and Place No. 2 on the Lewisville 2025 Advisory Board. There was no discussion on this item.

Mayor Durham reviewed Agenda Item I, Reports. There was no discussion on this item.

Mayor Durham reviewed Agenda Item J-Closed Session. There was no discussion on this item.

With no further discussion, the workshop session of the Lewisville City Council was adjourned at 6:32 p.m. on Monday, June 19, 2017.

**REGULAR SESSION – 7:00 P.M.**

With a quorum of the Council Members present, the regular session of the Lewisville City Council was called to order by Mayor Durham at 7:00 p.m. on Monday, June 19, 2017, in the Council Chambers of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

**Invocation**

(Agenda Item A)

At the request of Mayor Durham, Mayor Pro Tem Gilmore gave the invocation.

**Pledge to the American and Texas Flags**

(Agenda Item B)

At the request of Mayor Durham, Councilman Ferguson gave the pledge to the American and Texas flags.

**Consideration of Items Relating to the  
June 10, 2017, City of Lewisville Councilman  
Place No. 1 Runoff Election: Canvass of the  
Election Returns for the Runoff Election**

(Agenda Item C-1)

The City Council canvassed the following results of the City of Lewisville Runoff Election held on June 10, 2017:

City Secretary Julie Heinze read the following results:

Names	Denton County	Dallas County	TOTAL	%
<b>COUNCILMAN, PLACE NO. 1</b>				
Bob Troyer	729	0	729	67.69%
Carolyn Wright	348	0	348	32.31%
TOTAL VOTERS – 1,077				

**Consideration of Items Relating to the  
June 10, 2017, City of Lewisville Councilman  
Place No. 1 Runoff Election: Consideration  
of Resolution No. 4385-06-2017 (R) Declaring  
the Results of the Runoff Election**

(Agenda Item C-2)

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Councilman Jones, the Council voted four (4) “ayes” and no (0) “nays” to approve and adopt **Resolution No. 4385-06-2017 (R)**: A Resolution of the City Council of the City of Lewisville, Texas, Canvassing the Election Returns and Declaring the Results Of the Runoff Election of the City of Lewisville Held on Saturday, June 10, 2017, for the City of Lewisville's Councilman - Place No. 1; and Declaring the Effective Date of this Resolution. The motion carried.

**Consideration of Items Relating to the June 10, 2017, City of Lewisville Councilman Place No. 1 Runoff Election: Presentation of Certificate of Election by Mayor Durham and Oath-of-Office to Newly Elected Council Member – Place No. 1 by City Secretary Julie Heinze**

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(Agenda Item C-3)

Mayor Durham presented the Certificate of Election to newly elected Council Member Place No. 1 – Bob Troyer. City Secretary Julie Heinze conducted the oath of office for Councilman Troyer.

**Proclamation: Declaring the Week of June 19-25, 2017 as “Amateur Radio Week”**

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(Agenda Item D)

Councilman Jones read and presented a proclamation declaring the week of June 19-25, 2017 as “Amateur Radio Week” to Len Shipp.

**Public Hearing: Consideration of Ordinance No. 4386-06-2017 (Z) a Zone Change Request From Office District (OD) to Old Town Mixed Use 2 District (OTMU2), on an Approximately 0.553-Acre Tract of Land out of the J.W. King Survey, Abstract No. 696, Located on the West Side of North Hatcher Avenue Approximately 200 Feet North of West Main Street, at 143 North Hatcher Avenue, as Requested by Macario Corona Patino and Maria Consuelo Lopez Sanchez, the Property Owners (Case No. PZ-2017-06-11)**

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(Agenda Item E-1)

The owner plans to plat and build a new single family home on the property. The request is consistent with Old Town Master Plan and other zoning in the area. The Planning and Zoning Commission recommended unanimous approval (6-0) of the zone change request at their meeting of June 6, 2017.

The City staff’s recommendation was that the City Council approve the proposed ordinance as set forth in the caption above.

Richard E. Luedke, Planning Director, was present to address any questions posed by the City Council.

Mayor Durham opened the public hearing.

**Public Hearing: Consideration of Ordinance No. 4386-06-2017 (Z) a Zone Change Request From Office District (OD) to Old Town Mixed Use 2 District (OTMU2), on an Approximately 0.553-Acre Tract of Land out of the J.W. King Survey, Abstract No. 696, Located on the West Side of North Hatcher Avenue Approximately 200 Feet North of West Main Street, at 143 North Hatcher Avenue, as Requested by Macario Corona Patino and Maria Consuelo Lopez Sanchez, the Property Owners (Case No. PZ-2017-06-11) (cont'd)**

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(Agenda Item E-1)

**MOTION:** Upon a motion made by Mayor Pro Tem Gilmore and seconded by Councilman Jones, the Council voted five (5) “ayes” and no (0) “nays” to close the public hearing. The motion carried.

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

“An Ordinance of the Lewisville City Council, Amending the Zoning Ordinance by Rezoning a 0.553-Acre Tract of Land out of the J.W. King Survey, Abstract No. 696, Located on the West Side of North Hatcher Avenue Approximately 200 Feet North of West Main Street, at 143 North Hatcher Avenue, From Office District (OD) Zoning to Old Town Mixed Use 2 District (OTMU2) Zoning; Correcting the Official Zoning Map; Preserving all Other Portions of the Zoning Ordinance; Determining That the Public Interests and General Welfare Demand This Zoning Change and Amendment Therein Made; Providing for a Repealer, Severability, and a Penalty; and Declaring an Emergency.”

**MOTION:** Upon a motion made by Councilman Troyer and seconded by Councilman Ferguson, the Council voted five (5) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4386-06-2017 (Z)**, as previously captioned. The motion carried.

**Public Hearing: Consideration of Ordinance No. 4387-06-2017 (Z) a Zone Change Request From General Business District (GB) to Old Town Center Business District (OTC), on Approximately 0.068 Acres, Legally Described as a Portion of Lot 7, Block 6, Original Town of Lewisville; Located on the North Side of West Main Street Approximately 215 Feet West of North Mill Street, at 135 West Main Street, as Requested by Amanda Ferguson-Owens, Denton Creek Partners Management, LLC, the Property Owner (Case No. PZ-2017-06-12)**

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(Agenda Item E-2)

This zone change will bring this property into compliance with the Old Town Master Plan. The Planning and Zoning Commission recommended unanimous approval (6-0) of the zone change request at their meeting of June 6, 2017.

The City staff's recommendation was that the City Council approve the proposed ordinance as set forth in the caption above.

Richard E. Luedke, Planning Director, was present to address any questions posed by the City Council.

Mayor Durham opened the public hearing.

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Councilman Jones, the Council voted five (5) "ayes" and no (0) "nays" to close the public hearing. The motion carried.

City Attorney Lizbeth Plaster read the ordinance caption into the record as follows:

"An Ordinance of the Lewisville City Council, Amending the Zoning Ordinance by Rezoning a 0.068-Acre Tract of Land, Being a Portion of Lot 7, Block 6, Original Town of Lewisville, Located on the North Side of West Main Street Approximately 215 Feet West of North Mill Street, at 135 West Main Street, From General Business District (GB) Zoning to Old Town Center Business District (OTC) Zoning; Correcting the Official Zoning Map; Preserving all Other Portions of the Zoning Ordinance; Determining That the Public Interests and General Welfare Demand This Zoning Change and Amendment Therein Made; Providing for a Repealer, Severability, and a Penalty; and Declaring an Emergency."

**Public Hearing: Consideration of Ordinance No. 4387-06-2017 (Z) a Zone Change Request From General Business District (GB) to Old Town Center Business District (OTC), on Approximately 0.068 Acres, Legally Described as a Portion of Lot 7, Block 6, Original Town of Lewisville; Located on the North Side of West Main Street Approximately 215 Feet West of North Mill Street, at 135 West Main Street, as Requested by Amanda Ferguson-Owens, Denton Creek Partners Management, LLC, the Property Owner (Case No. PZ-2017-06-12) (cont'd)**

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(Agenda Item E-2)

**MOTION:** Upon a motion made by Councilman Troyer and seconded by Councilman Ferguson, the Council voted five (5) “ayes” and no (0) “nays” to approve and adopt **Ordinance No. 4387-06-2017 (Z)**, as previously captioned. The motion carried.

**Visitors/Citizens Forum**

(Agenda Item F)

No one appeared to speak at this time.

**CONSENT AGENDA**

(Agenda Item G)

**MOTION:** Upon a motion made by Councilman Jones and seconded by Councilman Ferguson, the Council voted five (5) “ayes” and no (0) “nays” to approve and adopt all items on the Consent Agenda, as recommended and as follows:

3. **APPROVAL OF MINUTES:** 1) City Council Minutes of the May 15, 2017, Workshop Session and Regular Session; and 2) City Council Minutes of the May 30, 2017, Special Workshop Session and Regular Session.
4. Approval of Amendments to Agreements Between Lewisville Crime Control & Prevention District, Lewisville Fire Control & Prevention District, and City of Lewisville and MuniServices, LLC; and Authorization for the City Manager to Execute the Amendments.

**CONSENT AGENDA (cont'd**

**(Agenda Item G)**

5. Approval of a Professional Service Agreement With RJN Group, Inc. for System Wide Flow Monitoring and Evaluation of the Wastewater Collection System, in the Amount of \$199,760; and Authorization for the City Manager to Execute the Agreement.
6. Approval of a Professional Services Agreement With Birkhoff, Hendricks & Carter, LLP for Professional Engineering Services for a Water Distribution and Wastewater Master Plan Update, in the Amount of \$60,000; and Authorize the City Manager to Execute the Agreement.

The motion carried.

**END OF CONSENT AGENDA**

**Discussion and Consideration of  
Appointments to Various City  
Boards/Commissions/Committees**

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**(Agenda Item H-7)**

On June 30, various terms of office on the City's boards, commissions, and committees will be expiring. Those positions have been identified and current appointees notified. The Board/Commission/Committee Appointment Process Electronic Notebook has been created for City Council's review. Data sheets for members requesting reappointment and all new applicants have been included in the book. At the June 5, 2017 City Council meeting, the following interview teams were set up: Mayor Pro Tem Gilmore and Councilman Jones; Councilman Ferguson and Councilman Daniels; and Mayor Durham.

The City staff's recommendation was that the City Council proceed with the appointment process to the various City Boards/Commissions/Committees.

**MOTION:** Upon a motion made by Councilman Ferguson and seconded by Mayor Pro Tem Gilmore, the Council voted five (5) "ayes" and no (0) "nays" to appoint the following members for two year terms:

Animal Services Advisory Committee:

Brandon Jones, Place No 1 (City Council Representative)

Judy Cromwell, Place No. 3

Nick Rudolph, Place No. 5 (Animal Welfare Organization Representative)

Marie S. Nygaard, Place No. 7 (Veterinarian Representative)

**Discussion and Consideration of  
Appointments to Various City  
Boards/Commissions/Committees (cont'd)**

**(Agenda Item H-7)**

Arts Advisory Board:

Craig Roberts, Place No. 1  
Joseph Coburn, Place No. 3  
Tona I. Svoboda, Place No. 5  
Mary Hampton, Place No. 9  
Place No. 7 to remain vacant until a member is selected

Community Development Block Grant Advisory Committee:

Tamela Bowie, Place No. 1  
Sarah McLain, Place No. 3  
Latashia L. Sherrod, Place No. 5  
Debbie Fu, Place No. 7

Lewisville Housing Finance Corporation:

Charles Emery, Place No. 1  
Joe Rogers, Place No. 1  
Michelle Viner, Place No. 5

Lewisville Industrial Development Corporation:

Thomas Grubbs, Place No. 1  
James Casey, Place No. 3  
Charles Emery, Place No. 5

Lewisville Local Government Corporation:

R Neil Ferguson, Place No. 1  
Brent Daniels, Place No. 2  
Brandon Jones, Place No. 3  
Rudy Durham, Place No. 4  
TJ Gilmore, Place No. 5

Lewisville Parks and Library Development Corporation:

TJ Gilmore, Place No. 1  
Robert Solete, Place No. 2  
Ken Judkins, Place No. 3  
R Neil Ferguson, Place No. 4  
Brandon Jones, Place No. 5  
Rudy Durham, Place No. 6  
Derik Hayenga, Place No. 7

**Discussion and Consideration of  
Appointments to Various City  
Boards/Commissions/Committees (cont'd)**

(Agenda Item H-7)

Library Board

Cheryl Moore, Place No. 1  
Kathaleen Rodriguez, Place No. 3  
Gail T. Robinson, Place No. 5  
Angela Lewallen, Place No. 7

Oil and Gas Advisory Board

Dave Leopold, Place No. 1  
Bobby Dollak, Place No. 3  
Patricia Esselborn, Place No. 7  
Place No. 5 to remain vacant until a member is selected

Old Town Design Review Committee

Erum Ali, Place No. 1  
Sharon Ellis, Place No. 3  
Jack Tidwell, Place No. 5  
Bill Peck, Architect

Park Board

Cindy Meridith, Place No. 1  
Richard Oropeza, Place No. 3  
Robert Solete, Place No. 5  
Michael Pope, Place No. 7  
Cally Browning, Place No. 9

Planning and Zoning Commission

John Lyng, Place No. 2  
Alvin Turner, Place No. 4  
Kristin Green, Place No. 6

Tax Increment Reinvestment Zone, Number One, Board of Directors

Tamela Bowie, Place No. 1  
Bill Peck, Place No. 5  
Place No. 3 to remain vacant until a member is selected

Tax Increment Reinvestment Zone, Number Two, Board of Directors

Chip Tabor, Place No. 1  
Michelle Viner, Place No. 3  
James Davis, Place No. 5

**Discussion and Consideration of  
Appointments to Various City  
Boards/Commissions/Committees (cont'd)**

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(Agenda Item H-7)

Zoning Board of Adjustment

Tom Jenson, Place No. 1  
James Collier, Place No. 3  
Winston Edmondson, Alternate No. 1

Lewisville 2025 Advisory Board

Derik Hayenga, Place No. 1  
Robert Solete, Place No. 3  
Tamela Bowie, Place No. 5  
Toya Gant, Place No. 7  
Ray Hernandez, Place No. 9

The motion carried.

**Consideration of Declaring Vacancies Exist  
in Place No. 4 on the Park Board and Place  
No. 2 on the Lewisville 2025 Advisory Board;  
and Consideration of Appointments to Place  
No. 4 on the Park Board and Place No. 2 on  
the Lewisville 2025 Advisory Board**

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(Agenda Item H-8)

Bob Troyer will be sworn into Place No. 1 of the Lewisville City Council on June 19, 2017. As Mr. Troyer will now be serving as a City Council Member, he can no longer serve as a member on the Park Board and Lewisville 2025 Advisory Committee. The City Council will need to declare the vacancies and consider new appointments to fill both vacancies.

The City staff's recommendation was that the City Council declare vacancies and consider appointments as set forth in the caption above.

**MOTION:** Upon a motion made by Mayor Pro Tem Gilmore and seconded by Councilman Jones, the Council voted five (5) "ayes" and no (0) "nays" to declare vacancies exist in Place No. 4 on the Park Board and Place No. 2 on the Lewisville 2025 Advisory Board; and appoint Jon Dahlvig to Place No. 4 on the Park Board and Elena Claros to Place No. 2 on the Lewisville 2025 Advisory Board. The motion carried.

**Reports**

**(Agenda Item I)**

- Director of Economic Development Director Nika Reinecke advised the City had recently receiving the North Central Texas Council of Governments 2017 CLIDE Award (Celebrating Leadership In Development Excellence) for the Wayne Ferguson Plaza.
- Director of Public Services Keith Marvin advised the lake was currently at conservation level.
- Councilman Daniels acknowledge the recently held Best Little Brewfest and the success it had been. He also pointed out that Lewisville has not let politics get in the way of growth of getting great people involved in the City. He acknowledged recent candidates that may have not been elected had been appointed to Boards and Commission this evening.
- Councilman Jones congratulated the recent members of Citizen's University that had been appointed to a board or commission at the meeting. He encouraged other residents to consider applying for this nine-month class and learn about the City.
- Mayor Pro Tem Gilmore advised the Police Academy was currently accepting applications for a great program. He advised the Library currently has their own sub-website and encouraged residents to check out all the events that would be done there over the summer.
- Deputy City Manager Eric Ferris thanked all the City staff for their assistance over the weekend with the Best Little Brewfest.
- Councilman Ferguson welcomed Councilman Troyer to the City Council. He congratulated all the newly appointed board and commission members and thanked them in advance for their hard work and stressed the importance of their positions for the City Council. He then gave an update of upcoming MCL Grand events. Councilman Ferguson also advised of the upcoming fireworks show in Old Town in conjunction with the concert series.
- Councilman Troyer acknowledged his past work with boards and commissions and encouraged the newly appointed board and commission members.
- Mayor Durham thanked the City Secretary's Office for all their hard work in the recent election. He also thanked the Police Officers for their presence and service to the community.

There were no additional reports at this time.

Mayor Durham adjourned the regular session of the Lewisville City Council into Closed Session at 7:28 p.m. Monday, June 19, 2017, in accordance with the requirements of the Open Meetings Law.

**Closed Session**

**(Agenda Item J)**

In accordance with Texas Government Code, Subchapter D, the Lewisville City Council convened into Closed Session at 7:28 p.m. on Monday, June 19, 2017, City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas, in order to discuss matters pertaining to the following:

Section 551.071 (Consultation with Attorney/Pending Litigation)

1. *Oladipo v. City of Lewisville, Texas, et al.*, Case Number 3:16-CV-02433-N, United States District Court, Northern District of Dallas, Dallas Division.

Section 551.071 (Consultation with Attorney)

2. Legal issues related to nuisances and local regulation of sanitation

Section 551.072 (Real Estate)

3. Property Acquisition

Section 551.087 (Economic Development):

4. Deliberation Regarding Economic Development Negotiations.

The Closed Session was adjourned at 8:26 p.m. on Monday, June 19, 2017.

**Reconvene into Regular Session and Consider Action, if any, on Items Discussed in Closed Session**

**(Agenda Item K)**

Mayor Durham reconvened the Regular Session of the Lewisville City Council at 8:26 p.m. on Monday, June 19, 2017, in the Council Chambers of the Lewisville City Hall.

Mayor Durham opened the floor for action to be taken on the items discussed in the Closed Session. There was no action taken on the items discussed during the Closed Session.

**Adjournment**

**(Agenda Item L)**

**MOTION:** Upon a motion made by Mayor Pro Tem Gilmore and seconded by Councilman Troyer, the Council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Session of the Lewisville City Council at 8:26 p.m. on Monday, June 19, 2017. The motion carried.

**LEWISVILLE CITY COUNCIL  
REGULAR SESSION  
JUNE 19, 2017**

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These minutes approved by the Lewisville City Council on the 17th day of July, 2017.

APPROVED

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Rudy Durham  
MAYOR

ATTEST:

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Julie Heinze  
CITY SECRETARY

# Utility Capital Improvement Projects Update

JUNE 19 2017

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- Lewisville maintains a 10-year Utility CIP Plan including

- Water Distribution
- Wastewater Collection
- Treatment Facilities
- Cash funded projects

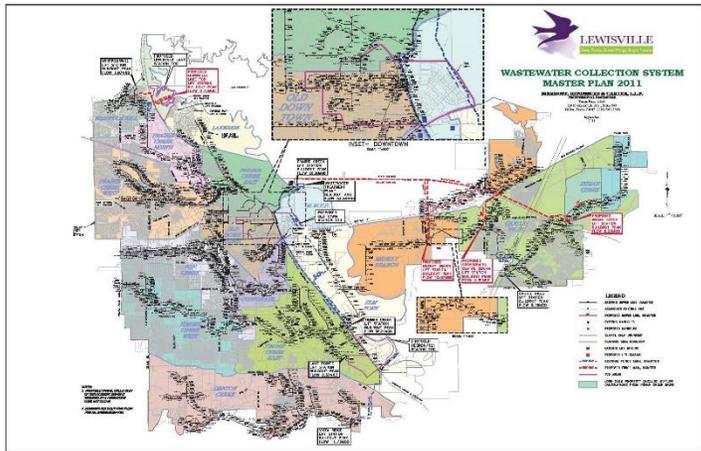
- Several ongoing projects that may modify the 10-year plan

- Master Plan Update
- I & I Evaluation
- Infrastructure Assessment
- Cost increases could modify plan

Water & Sewer Capital Improvement Plan											
Project	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	TOTAL
Fleet Bldg (25%)								2,693,750			2,693,750
WL 16" ELV-Merdad/Josey	2,230,000										2,230,000
Powder Activated Carbon(PAC) Intake							2,100,000	1,800,000			3,900,000
Bioscrubber @ Hebron	600,000		600,000								1,200,000
WWTP Lime Stabilization					400,000		3,000,000	3,000,000			6,400,000
Timbercreek Force Main		2,000,000	2,000,000								4,000,000
Timberbrook W&S Line Repl	GO 2,400,000										2,400,000
South Kealy W&S Line Repl	GO	500,000									500,000
SS Repl 21-30" McGee to PC											-
Raw Water Line behind Dam	2,000,000	2,500,000									4,500,000
Whipporwill Lift Station Pump/Valve		250,000		500,000		500,000		500,000		500,000	2,250,000
Corporate/Huffines W&S Line Repl	GO			1,400,000							1,400,000
Hoffords Prairie W&S Line Adjustments	GO	25,000									25,000
WTP Ozonation			1,800,000	1,000,000							2,800,000
WWTP UV Disinfection			1,700,000								1,700,000
Indian Creek/Crossroads Lift Station/Force Main			5,000,000	5,000,000							10,000,000
College W&S Line Repl	GO	300,000									300,000
Mill/121B W&S Line Repl	GO		100,000								100,000
Civic Circle W&S Line Repl	GO		50,000								50,000
Valley Parkway W&S Line Repl	GO			200,000							200,000
Whipporwill Force Main Repl					900,000						900,000
Plant to Mill 42" Water Line Repl				750,000							750,000
WWTP/Prairie Creek Lift Station					2,000,000						2,000,000
Kealy/Jones/Cowan W&S Line Repl	GO				500,000						500,000
Indian Oaks W&S Line Repl	GO				3,700,000						3,700,000
WTP Clearwell Repairs		250,000			250,000			250,000			750,000
WTP Disinfection Improvements						4,500,000				7,500,000	12,000,000
WWTP Disinfection Improvements					3,500,000	3,500,000					7,000,000
Valley 4 W&S Line Repl	GO					2,800,000					2,800,000
Railroad Street W&S Line Repl	GO						500,000				500,000
Cowan W&S Line Repl	GO						700,000				700,000
Valley Ridge W&S Line Repl	GO							100,000			100,000
North Side 121 Elevated Storage Tanks											-
Prairie Creek Lift Station Reconstruction					1,250,000	500,000	4,000,000		7,000,000		12,750,000
Meadow Glen W&S Line Repl	GO								1,600,000		1,600,000
SS Austin Ranch to Indian Creek Lift Station								2,000,000			2,000,000
Valley 1 W&S Line Repl	GO								1,600,000		1,600,000
WTP/WWTP Reuse Program											-
Bellaire W&S Line Repl	GO								800,000		800,000
Midway Ground Storage 3MG									1,250,000	3,500,000	4,750,000
East Side Pump Station Improvements									300,000		300,000
Wastewater Treatment Plant Imp.											-
Water Treatment Plant Imp.											-
Residential Subdivision W/SS	GO										-
Vista Ridge Lift Station Impr		2,810,000									2,810,000
W/SS Line Replacements/Other	2,000,000	-	1,000,000	500,000	-	-	1,000,000	2,500,000	2,500,000	500,000	10,000,000
											-
<b>Total Capital Needs</b>	<b>9,230,000</b>	<b>8,635,000</b>	<b>12,250,000</b>	<b>9,350,000</b>	<b>12,500,000</b>	<b>11,800,000</b>	<b>11,300,000</b>	<b>12,843,750</b>	<b>15,050,000</b>	<b>12,000,000</b>	<b>114,958,750</b>
<b>Cash Reserve Funding (Prior 10 Year Avg)</b>	<b>1,500,000</b>	<b>2,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>3,499,750</b>	<b>3,500,000</b>	<b>3,500,000</b>	<b>31,999,750</b>
<b>Bond Funding</b>	<b>7,730,000</b>	<b>6,135,000</b>	<b>8,750,000</b>	<b>5,850,000</b>	<b>9,000,000</b>	<b>8,300,000</b>	<b>7,800,000</b>	<b>9,344,000</b>	<b>11,550,000</b>	<b>8,500,000</b>	<b>82,959,000</b>
<i>Projects above subject to change based on funding sources, scheduling. Projects above do not include meter reading technology.</i>											

# Water & Wastewater Master Plan Update

2



- Reexamine City's Water and Wastewater Master Plans to address:
  - Continuing Development
  - Redevelopment
  - Annexation of Castle Hills
  - Water age/Operational recommendations
  - Last Updated in 2010
  - \$60,000 – Currently funded

# Midway Branch Lift Station & Force Main

3

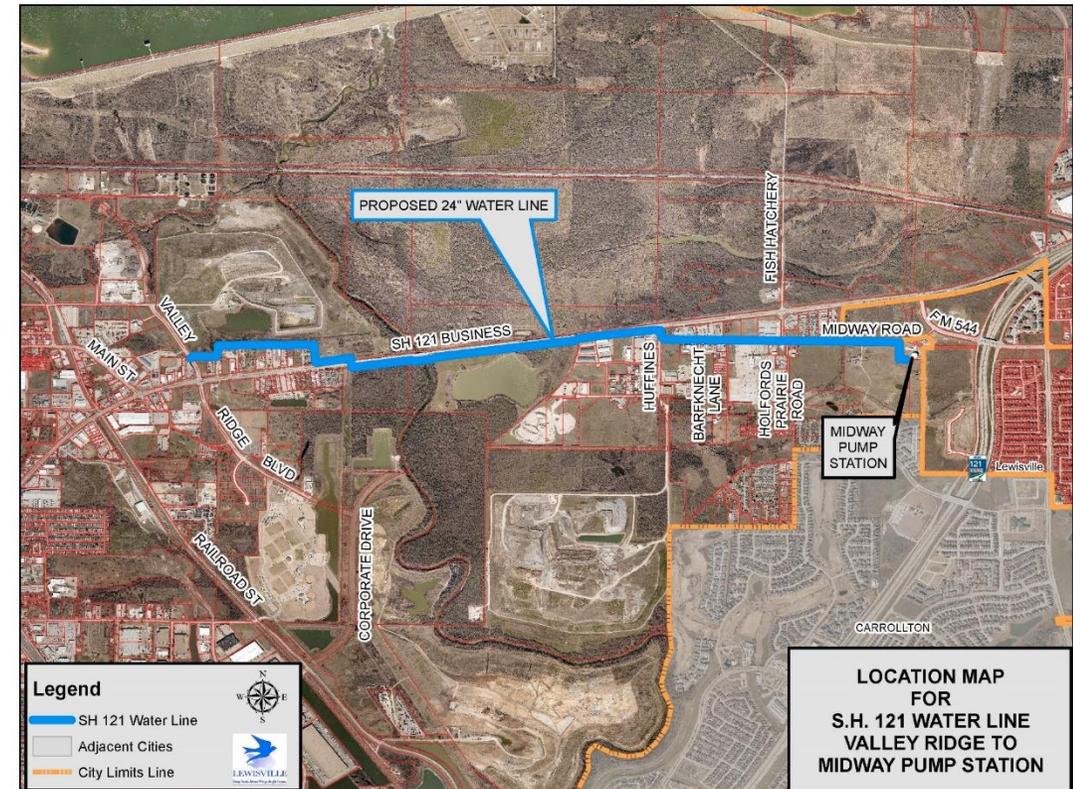
- Midway Branch LS/Force Main cost estimate is \$11.4M
  - ▣ \$9.346M available
  - ▣ **May need additional funding**
  - ▣ Constructing a piece of the force main along Holfords Prairie Road in late 2017
  - ▣ Timing & final design of the remainder is uncertain due to easement and utility corridor conflicts on USACE property



# Midway West Water Main

4

- Midway West 24” transmission water main – construction \$5M
  - ▣ \$5M available – fully funded
  - ▣ Original estimate done in FY 11/12
  - ▣ Construction expected in Late Fall 2017
  - ▣ Currently working to finalize easement acquisition from Landfill
  - ▣ Latest estimate includes cost of environmental mitigation, construction escalation, and ROW cost



# Evaluation of IH 35 Elevated Storage Tank

5

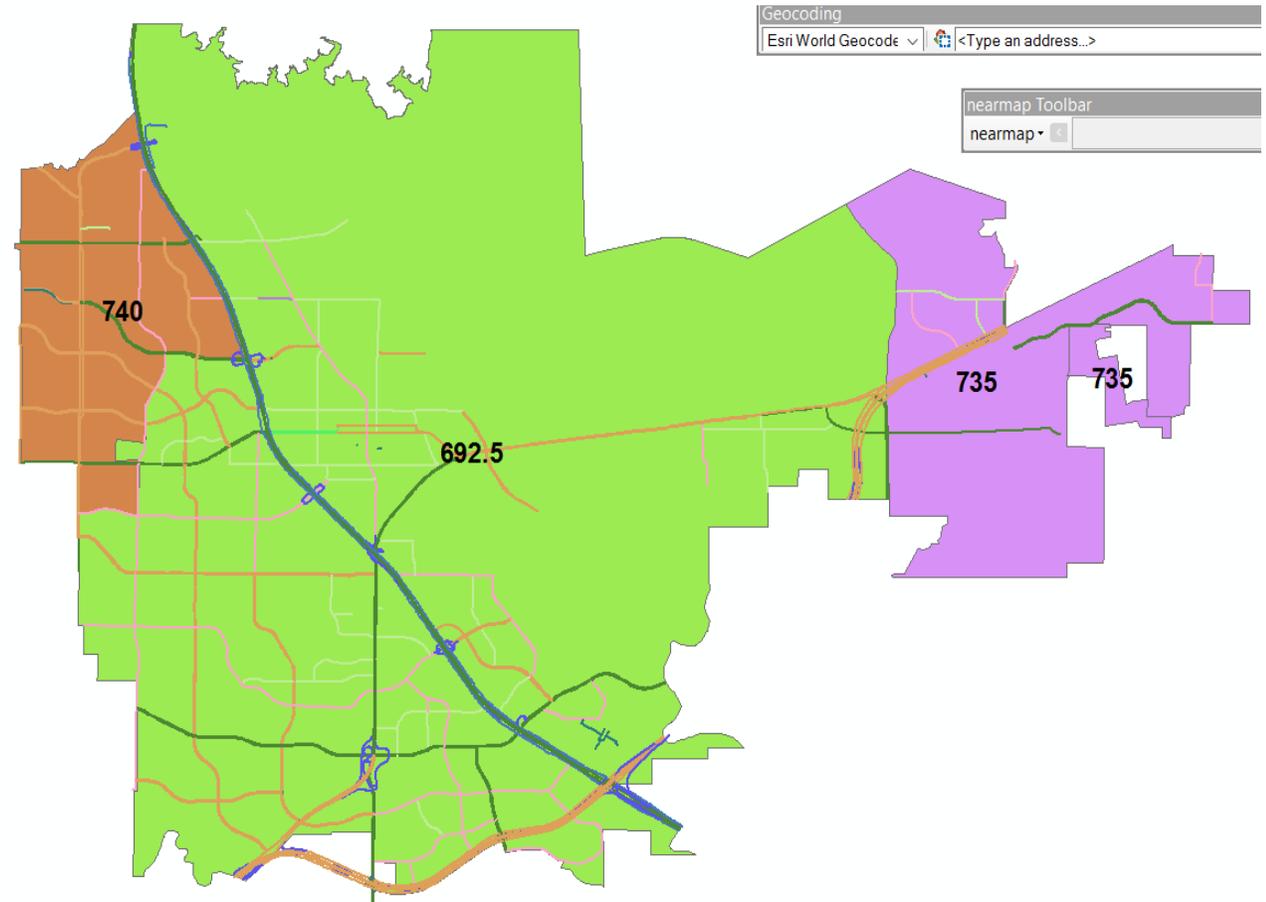
- Evaluate IH 35 Elevated Storage Tank relocation based on City's updated Water Master Plan to address:
  - Water Age Issues
  - Expansion of 740-pressure zone, need for booster station
  - IH 35 Expansion
- Action will need to be taken in the next 2-3 years to replace and/or rehabilitate



# Evaluation of IH 35 Elevated Storage Tank

6

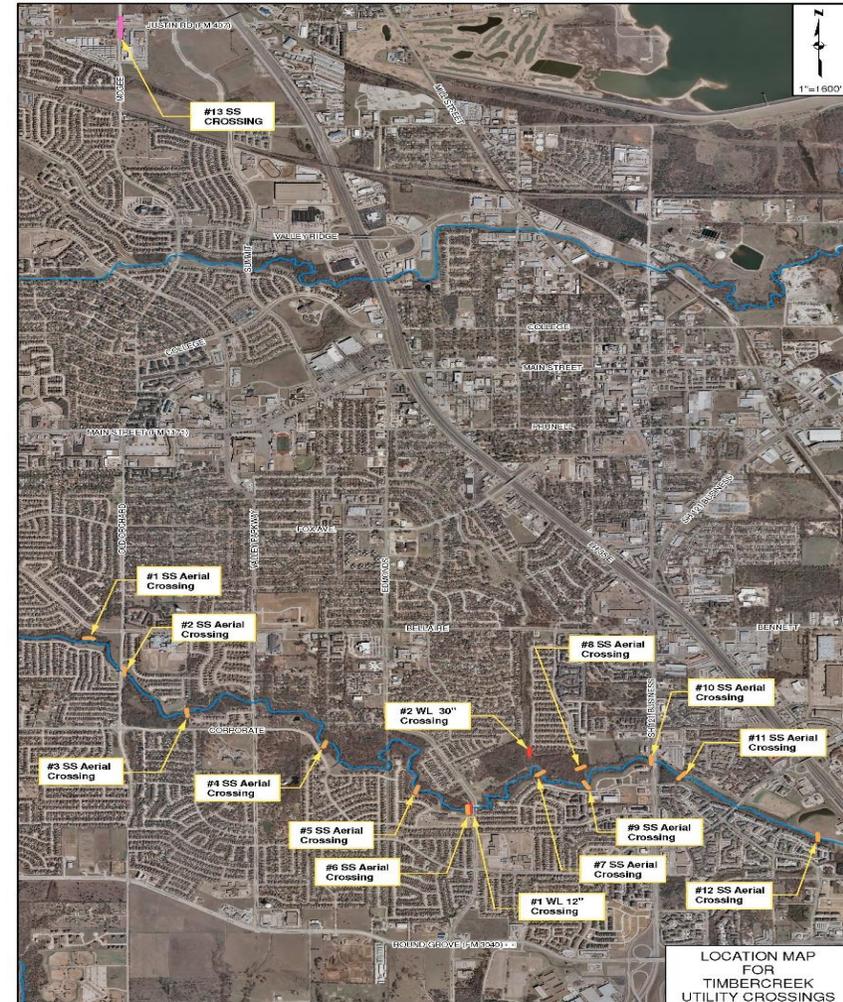
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  - Water Age Issues
  - Expansion of 740-pressure zone, need for booster station
  - IH 35 Expansion
- Action will need to be taken in the next 2-3 years to replace and/or rehabilitate



# Timbercreek Aerial Crossings

7

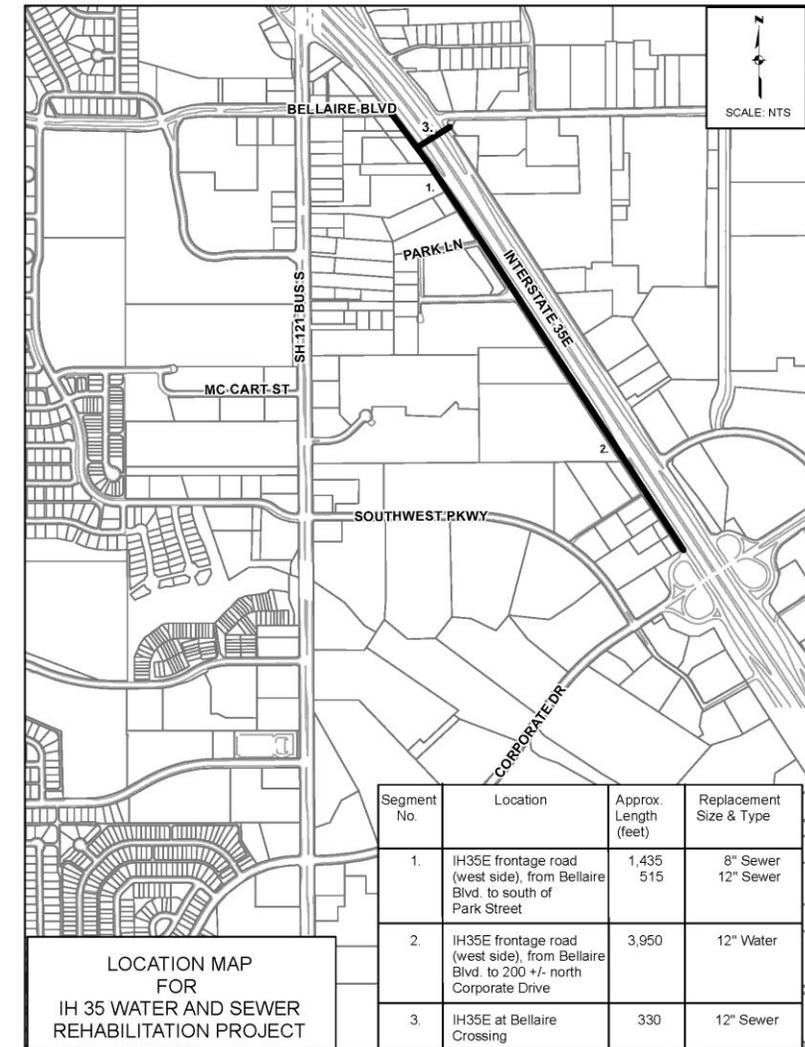
- Timbercreek aerial crossings - cost estimate is \$5.9M
  - ▣ Includes rehabilitation or replacement of 13 sewer crossings and 2 water crossings
  - ▣ Available funding is \$3,136,856 - staff is in process of prioritizing crossings to rehabilitate the most critical ones with available funds
  - ▣ Project can be re-bid this fall with construction beginning in early 2018



# 2014 (IH35) Water & Sewer Rehabilitation

8

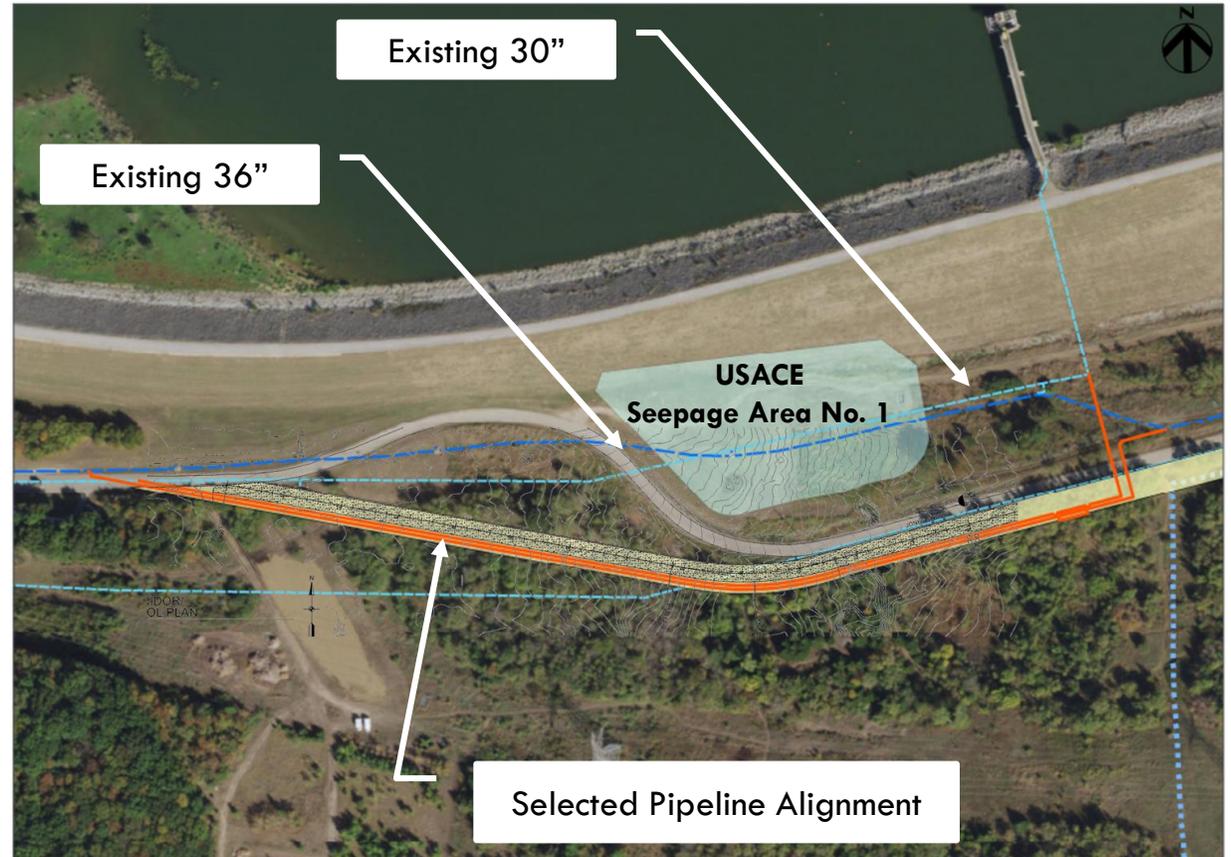
- 2014 (IH35) Water & Sewer –  
12” Sewer and 12” Water  
Rehabilitation
  - Construction estimate - \$1.9M
  - Available funding is \$1.2M.
  - \$700,000 requested for FY17-18.
  - Project is at 60% design.  
Construction is scheduled to begin  
in Spring 2018



# Raw Water Line Relocation

9

- Raw Water Line Relocation South Of Lewisville Lake Dam
  - ▣ Available funding is \$4.5M and should be adequate for the current scope of work
  - ▣ Project is being designed in coordination with USACE
  - ▣ Construction is anticipated to begin in 2018



# Vista Ridge Lift Station Improvements

10

- Vista Ridge Lift Station Improvements – cost estimate is \$4.61M
  - ▣ Improvements include pump, motor, electrical replacements and upgrades for this station
  - ▣ \$2.81M sale in January
  - ▣ \$1.8M requested for FY 17/18
  - ▣ Construction estimated to start in Late 2018



# Wastewater Plant Electrical Improvements

11

- Wastewater Treatment Plant Electrical Improvements – cost estimate is \$600,000
  - Project includes grounding, surge protection and replacement of aged electrical infrastructure
  - \$385,000 requested for FY17/18
  - Project will be Constructed in Late 2018



# Water Meter Replacement Program

12

- ❑ Public Services is beginning the meter change-out program discussed during the FY16/17 budget workshop
- ❑ There are approximately 23,000 meters in service
- ❑ 5-year program beginning in Fall 2017
- ❑ \$1.08M requested for FY17/18



# Utility Fund Capital Needs Summary

13

- Lewisville maintains a long term Capital Improvement plan.
- The plan maintains both specific projects and broad conceptual items.
- The plan must remain flexible to accommodate changes in regulatory requirements, development activity, cost escalation, unforeseen conditions, or premature failure of items.
- Staff regularly engages outside consultants to study and model the various utility systems to recommend efficiency measures, upgrades, and replacements to ensure the ability to serve customers into the future.



LEWISVILLE

Deep Roots. Broad Wings. Bright Future.

# PAY PLAN METHODOLOGY

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CITY OF LEWISVILLE

# Internal versus external equity

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## Internal Equity – Point Factor Analysis

- HR staff reviews new positions to determine where they fall on the pay plan by analyzing the knowledge, skills and abilities necessary for the position.

## External Equity – Market Analysis

- In order to attract and retain employees, it is important that the City of Lewisville be competitive with comparable cities that share the same applicant pool
- Per Administrative Directive 2.7.4 – Employee Performance Evaluation/Compensation Plan, the Human Resources Department conducts an annual market analysis using the Metroplex Compensation Survey's 14 participating cities along with Coppell, Grapevine and Flower Mound.
- By using the Metroplex Compensation Survey, the HR staff has access to all 14 participating cities' salary information and job descriptions. Each participating City updates its information at least annually.

# Survey Cities' Population

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Dallas – 1.258 million

Fort Worth – 792,727

Arlington – 379,577

Plano – 274,409

Garland – 234,566

Irving – 228,653

Grand Prairie – 183,372

McKinney – 148,559

Mesquite – 143,484

Frisco – 136,791

Carrollton – 126,700

Denton – 123,099

Richardson – 104,475

Lewisville – 101,074

Allen – 92,020

Flower Mound – 68,609

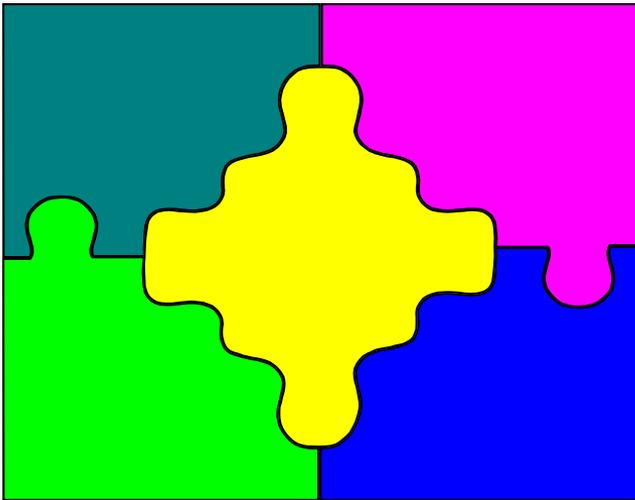
Grapevine – 50,195

Coppell – 40,342

# Current Market Methodology

## General Government Positions

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Salary data is compared for each separate pay plans:

- PROFESSIONAL – Benchmark positions
- TECHNICAL/CLERICAL/ADMINISTRATIVE – Benchmark positions
- TRADES – Benchmark position
- Executive Staff/Director/Manager Broadband
- Appointed Positions

# Benchmark Methodology

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Several positions within each pay range whose duties are similar in all cities are designated as “benchmark” positions and are used for survey purposes.

Benchmark examples:

Professional Pay Plan	Technical/Clerical/Admin Pay Plan	Trades Pay Plan
Buyer	Cashier	Maintenance Worker
Librarian	Deputy Court Clerk	Meter Operations Worker
Recreation Center Supervisor	Secretary	Animal Control Officer
Planner	Jailer	Mechanic
Accountant	Public Safety Dispatcher	Crewleader
Engineer	Code Enforcement Officer	Forman

# Market Analysis

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The City of Lewisville salary structure midpoint for each ***benchmark position*** is compared to average (50th percentile) of salary midpoints of the same or similar position in the survey cities.

The market difference of each ***benchmark position*** within each pay plan is then averaged to determine the recommended pay plan adjustment necessary for the pay plan to remain competitive.

Pay ranges are adjusted on October 1. Employees' salaries who fall below the new minimum are adjusted to the new minimum.

# Market Analysis Methodology

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The City of Lewisville uses a lag structure setting salaries at the 50th percentile of 17 metroplex cities.

- Lewisville uses salary data available in February for comparison for October market adjustments creating a “lag structure”.

# COMPARISON OF MARKET

Trades Pay Plan	
Grade	Job Title
53	Maintenance Worker
55	Meter Operations Worker
56	Mechanic (SB)
56	Heavy Equipment Operator
56	Plant Operator
56	Animal Control Officer
57	Crew Leader
58	HVAC Technician
59	Foreman
61	Operations Supervisor

2017 Survey Data - Trades  
-1% for all Survey Cities

Administrative/Tech Pay Plan	
Grade	Job Title
54	Cashier
55	Secretary
55	Deputy Court Clerk
55	Billing Clerk
56	Detention Officer
56	Public Safety Call Taker
56	Property & Evidence Technician
57	Accounting Technician
57	Administrative Secretary
57	Public Safety Dispatcher
57	Housing Rehabilitation Technician
58	Recreation Specialist
58	Traffic Signal Technician
59	Inspector (Bldg, Electr, Plumb)
59	Storm Water Inspector
59	Code Enforcement Officer
60	Communications Supervisor
60	Paralegal

2017 Survey Data – Tech/Cler/Admin  
-2% for all Survey Cities

Professional Pay Plan	
Grade	Job Title
16	Buyer
17	Sanitarian
17	Recreation Center Supervisor
17	Planner
17	Librarian
18	Accountant
19	Senior Planner
19	Animal Services Supervisor
20	Internal Auditor
20	Prosecutor
21	Civil Engineer

2017 Survey Data - Professional  
-2% for all Survey Cities

# Professional; Clerical, Technical, and Administrative; and Trades Pay Plan Administration

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All General Government Employees who receive a “Meets Standards” are eligible for a merit increase (if approved by Council) on the anniversary date of their employment or promotion.



# POLICE & FIRE PAY PLAN METHODOLOGY

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All positions on the police and fire pay plans are surveyed **rank to rank**.

The maximum salary for each **rank** position is compared to the average (50th percentile ) of the maximum salaries of the same **rank** position in the 17 survey cities.

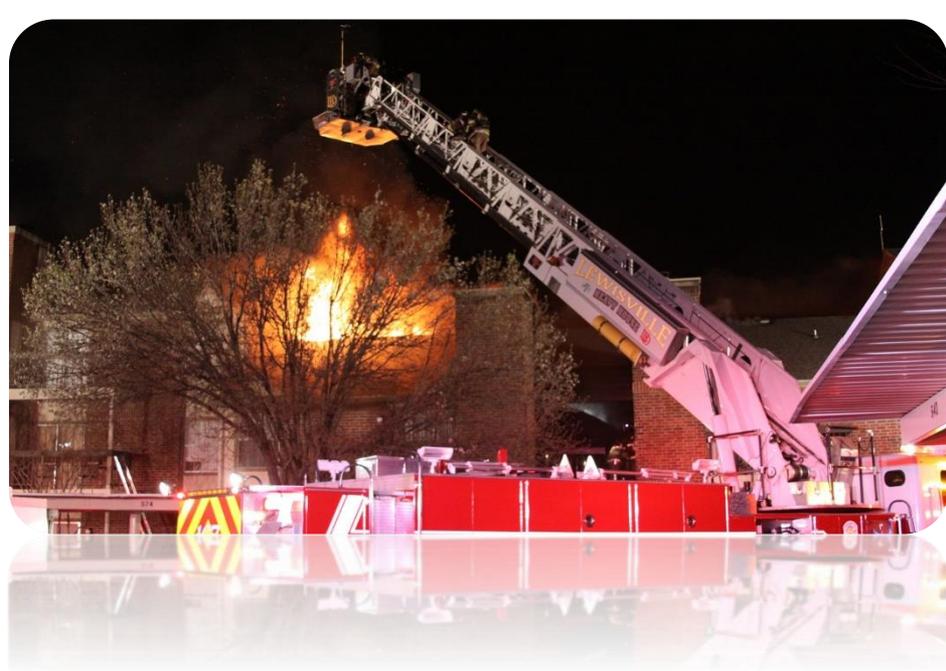
The difference in Lewisville's maximum salary to that of the average of the seventeen survey cities' maximum salaries is used to determine the recommended market adjustment for the next fiscal year.

Creates a "lag" of the market – positions move based on prior year average. Other cities are adjusting their salaries at the same time causing a "lag".

- 2016 – Added 2% to market difference to combat "lag"



POLICE		Structure			
Grade	Job Title	Lewisville Maximum	Market Maximum	Variance	Market +2% up to 3.5%
81	Police Officer	\$77,041	\$78,353	-1.7%	3.5%



FIRE		Structure			
Grade	Job Title	Lewisville Maximum	Market Maximum	Variance	Market +2% up to 3.5%
71	Firefighter	\$72,954	\$74,196	-1.7%	3.5%

CITY	POLICE OFFICER	MAX
Plano	Police Officer	\$86,238
Ft Worth	Police Officer	\$82,032
Carrollton	Police Officer	\$80,871
Irving	Police Officer	\$79,752
	<b>Proposed</b>	<b>\$79,737</b>
Arlington	Police Officer	\$79,459
Grand Prairie	Police Officer	\$79,400
Frisco	Police Officer	\$79,381
Garland	Police Officer	\$79,176
Coppell	Police Officer	\$79,139
	<b>2017 Survey Average</b>	<b>\$78,353</b>
Denton	Police Officer	\$78,048
Richardson	Police Officer	\$77,496
McKinney	Police Officer	\$77,314
	<b>Lewisville's Current Salary</b>	<b>\$77,041</b>
Flower Mound	Police Officer	\$76,211
Allen	Police Officer	\$75,572
Mesquite	Police Officer	\$74,841
Dallas	Police Officer	\$74,172
Grapevine	Police Officer	\$72,906
	<b>Survey Average</b>	<b>\$78,353</b>
	<b>Percentage Difference from Market Average</b>	<b>-1.70%</b>

CITY	FIREFIGHTER	MAX
Frisco	Firefighter/Paramedic	\$77,370
Coppell	Firefighter/Paramedic	\$77,366
Denton	Firefighter	\$76,968
Plano	Firefighter	\$76,799
Grand Prairie	Firefighter	\$75,948
Arlington	Firefighter	\$75,543
	<b>Proposed</b>	<b>\$75,507</b>
Irving	Firefighter	\$74,988
Mesquite	Firefighter	\$74,841
Dallas	Fire and Rescue Officer	\$74,172
Richardson	Firefighter	\$73,884
	<b>2017 Survey Average</b>	<b>\$74,196</b>
Garland	Firefighter	\$73,716
Allen	Firefighter	\$73,175
	<b>Lewisville's Current Salary</b>	<b>\$72,954</b>
Ft Worth	Firefighter	\$72,180
McKinney	Firefighter	\$71,642
Flower Mound	Firefighter	\$71,601
Carrollton	Firefighter	\$70,616
Grapevine	Firefighter	\$70,523
	<b>Survey Average</b>	<b>\$74,196</b>
	<b>Percentage Difference from Market Average</b>	<b>-1.70%</b>

# POLICE & FIRE PAY ADMINISTRATION

- ❑ Steps for each rank are adjusted on the first day of the fiscal year based on the market average of position maximums.
- ❑ Police Officers below Step 6 are also eligible for 4% step increase on date of hire or promotion.
- ❑ Upper ranks move up a step after two years



# Broadband Pay Administration

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New positions or open positions with similar responsibilities in other cities are compared to survey cities excluding Dallas and Fort Worth to determine a competitive salary

Consideration is given to internal equity when setting salaries for managers and directors

Internal applicants who are promoted receive a minimum of 5%

- Employees are eligible for a performance increase on their date of hire or date of promotion.
- Pay increases are based on individual's achievement of key results linked to organizational goals and strategies.
- The performance increase given the director or manager is at the discretion of his supervisor.
- The performance increase can range from 0% to the maximum increase derived from combining the council approved merit and the recommended market.

# Appointed Positions

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- The Human Resources Department conducts a survey in June each year that includes all the survey cities
- The survey compares the total compensation of each appointed position to the average of all the survey cities
- The survey results are provided to the City Council in August

# Police Recruitment Update

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2017



# 19 Police Officer vacancies – June 2016

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## Recruitment Challenges

YEAR	# of Applications Received	# Tested	# Who Passed Test	# Who Passed the Physical Ability	# Hired	# Still Employed	% of Applicants Hired
FY 13-14	346	174	111	101	11	8	3.2%
FY 14-15	1016	292	182	158	13	8	1.3%
FY 15-16	874	180	108	90	1	1	0.1%
<b>TOTAL</b>	<b>2236</b>	<b>646</b>	<b>401</b>	<b>349</b>	<b>25</b>	<b>17</b>	<b>1.1%</b>

## Three Year Totals

- 29% of applicants actually test
- 62% pass the test
- 87% of those who pass the written pass the physical ability
- 7% of those who pass the physical ability are hired
  - ❖ 1.1% of those who apply are hired
  - ❖ 3.8% of those who test are hired
- 32% of those hired are no longer employed

# Lateral Transfers

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- ✓ Implemented September 2017 – Certified Only Test
- ✓ Police Officers begin at what ever step correspond with their experience.
  - ✓ Experience must include work as a sworn police officer at a city with a population of over 50,000 or an entity with over 100 sworn police officers (i.e.. DART, universities.)
- ✓ The officers do not have “seniority” in the Lewisville Police Department.

# Lateral Hiring Process

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Certified Only Test – September 21, 2017

Applicants who Met Minium Quals	Applicants who Tested	Passed Written	Passed Physcial Ability	Failed Background	Hired	Candidates Remaining on List
67	48	40	33	11	10	4

Certified Officers are on the street much sooner than those who have to attend the basic academy.

# New Hires Since June 2016

EmployeeName	Hire Date	Prior Organization	Days to Complete Training	Completion Date
BROWN, CHRISTOPHER CHANCY	7/6/2016	DART	119	11/2/2016
GOODWIN, RODGER	7/6/2016	Not Certified	315	5/17/2017
THOMPSON , WILLIAM RUSSELL III	8/10/2016	Not Certified	276	5/13/2017
MALLORY, AARON MITCHEL	8/17/2016	Not Certified	276	5/11/2017
MITCHELL, MARK STEVEN	8/24/2016	Albany, GA Police Department	298	6/18/2017
TYLER, PATRICK A	9/7/2016	Not Certified	154	2/8/2017
EDGINGTON, CORBIN LEE	10/19/2016	Not Certified	314	8/29/2017
FAULCONER, ANDREW SCOT	12/21/2016	Not Certified	343	11/29/2017
HEARD, JUSTIN MICHAEL	10/19/2016	Not Certified	317	9/1/2017
<b>CERTIFIED ONLY TEST</b>				
FLEMING, JAMES ERIC	11/30/2016	City of Dallas	150	4/29/2017
ROBERTS, RACHEL MARIE	1/11/2017	North Central Texas College	79	3/31/2017
RICHARDSON, ANDREW M	2/8/2017	City of Dallas	112	5/31/2017
VERNIER, DAVID W	2/8/2017	DART	108	5/27/2017
CASTRO, JONATHAN	2/22/2017	New York City	(Chose to attend BA)	
KASALLIS, AARON MICHAEL	3/1/2017	City of Dallas	105	6/14/2017
ELL, JEFFREY ALLAN	3/22/2017	City of Dallas	154	8/23/2017
OLDAKER, PATRICK ALAN	4/19/2017	City of Highland Village	165	10/1/2017
SCHUTZ, JOHNATHAN ALLEN	5/17/2017	City of Dallas	162	10/26/2017
MICHAELSON, STEPHEN	6/28/2017	DART	160	12/5/2017

# CITIES CURRENTLY ALLOWING LATERAL ENTRY

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## **SURVEY CITIES**

Arlington

Coppell

Flower Mound

Fort Worth

Garland

Grapevine

Grand Prairie

Mesquite

McKinney

Richardson

## **OTHER METROPLEX CITIES**

Southlake

Colleyville

Duncanville

Rockwall

Addison

North Richland Hills