

**Minutes
Old Town Design Review Committee
April 10, 2017**

Item 1:

The Old Town Design Review Committee was called to order at 4:01 p.m. with the following members present: Amanda Ferguson, Sharon Ellis, Andrea Fowler, Doug Killough and Advising Architect Bill Peck. Member Casey Dunn was absent.

Staff present: Nika Reinecke, Director of Economic Development & Planning; June Sin, Planner; Jonathan Beckham, Planner; and George Babineaux, Building Official.

Item 2:

The second item on the agenda was the approval of the minutes from the March 27, 2017 meeting.

A motion was made by Sharon Ellis and seconded by Doug Killough to approve the minutes. The motion passed unanimously (4-0).

Item 3:

The third item was Consideration of a Letter of Design Approval for a Monument Sign for Lewisville Convention & Visitors Bureau, Located at 247 West Main Street, as Requested by Phyllis Cox, on Behalf of the City of Lewisville.

City of Lewisville Director of Community Relations & Tourism, James Kunke, was present to give a brief presentation detailing the new monument sign design and the reasoning for the resubmittal. He expressed that several city council members approached him voicing dissatisfaction with the previously approved design. Nika Reinecke clarified that the main concern expressed was the need for the sign to stand out.

Bill Peck brought forth two alternative stone designs that he felt would be more appropriate for the sign: these included cut stone and limestone. The applicant was satisfied with the options.

Sharon Ellis expressed concern on the positioning of the sign. The applicant ensured that they would have a mock up and consider their options before finalizing its position.

A motion was made by Sharon Ellis and seconded by Andrea Fowler to accept the proposal of smooth cut or limestone for the monument sign. The motion passed unanimously (4-0).

Item 4:

The fourth item was Consideration of a Letter of Design Approval for Exterior Modifications to an Existing Residence Located at 337 Herod Street, as Requested by Adam West, the Property Owner.

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Staff gave a brief presentation detailing the changes the applicant would be making to the existing house. The applicant was present and discussed that he also planned to paint the walkway a wood tone. The committee was satisfied with the proposed changes.

A motion was made by Sharon Ellis and seconded by Andrea Fowler to approve the exterior modifications as presented. The motion passed unanimously (4-0).

There being no other items to discuss, the meeting was adjourned at 4:24 p.m.

Respectfully submitted,

Approved,

Richard E. Luedke, Planning Manager

Amanda Ferguson, Chairperson