

**Minutes
Old Town Design Review Committee
January 23, 2017**

Item 1:

The Old Town Design Review Committee was called to order at 4:02 p.m. with the following members present: Amanda Ferguson, Sharon Ellis, Andrea Fowler, Doug Killough and Advising Architect Bill Peck. Member Casey Dunn was absent.

Staff present: Richard Luedke, Planning Manager; June Sin, Planner; Jonathan Beckham, Planner and George Babineaux, Assistant Building Official.

Item 2:

The second item on the agenda was the approval of the minutes from the December 19, 2016 meeting.

A motion was made by Sharon Ellis and seconded by Doug Killough to approve the minutes. The motion passed unanimously (4-0).

Item 3:

The third item was consideration of a Letter of Design Approval for Window Signs for Net Protect Inc. Located at 150 W. Main Street as Requested by Charles Alspaugh, the Business Owner.

Staff gave a brief presentation indicating that the applicant has revised the window sign which was first presented in the previous OTDRC meeting on December 19, 2016. There were some concerns with the white background, but the business owner confirmed that the signage would have a transparent background.

The committee was satisfied with the changes.

A motion was made by Doug Killough and seconded by Andrea Fowler to approve the window sign as presented

The motion passed unanimously (4-0).

Item 4:

The next item on the agenda was consideration of a Letter of Design Approval for a Wall Sign for Cavalli Pizza. Located at 233 W. Church Street, as Requested by Dan Holzschuh, the Sign Contractor.

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Staff made a quick correction on the agenda confirming that this Letter of Design Approval is only for the Wall Sign, not for the Monument Sign. Staff then gave a presentation detailing the proposed backlit wall sign.

A motion was made by Doug Killough and seconded by Andrea Fowler to approve the wall sign as presented.

The motion passed unanimously (4-0).

Item 4:

The next item on the agenda was consideration of a Letter of Design Approval for Two Single Tenant Signs and Exterior Lights for Prohibition Chicken, Located at 231 W. Church Street, as Requested by JB Jones of Jones Baker Design.

Staff gave a brief presentation indicating that Prohibition Chicken proposes two signs to be painted on the business. The first sign would be painted on the building itself, facing Church Street. It would be lit with gooseneck light fixtures. The second sign would be painted on the water tower feature and would be lit with two double can downlight features.

The Committee expressed some concerns with the water tower light fixtures; however, they granted a modification due to the lights only being used on the water tower feature, and the fixtures themselves are small in size and located high off the ground at the top of the water tower feature.

A motion was made by Doug Killough and seconded by Sharon Ellis to approve the wall sign as presented.

There being no other items to discuss, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Approved,

Richard E. Luedke, Planning Manager

Amanda Ferguson, Chairperson