

**Lewisville Library Board
Minutes
January 21, 2009**

Lewisville Library Board Present:

Joel Battle
Karen Locke, Vice-Chairman
Erika Lowery
Toby Faber, Chairman
Christina Lancaster

City Staff Present

Ann Wiegand, Library Manager
Charissa Bramlett, Library Secretary

- A. Call to Order and Announce a Quorum is Present: With a quorum of the Library Board members present, Chairman Toby Faber called the regular session of the Lewisville Library Board to order at 7:00 p.m. on Wednesday, January 21, 2009, in the Lewisville Public Library Crawford Meeting Room, 1197 West Main Street, Lewisville, Texas.
- B. Approval of Library Board Minutes of the November 19, 2008, Regular Meeting: Karen Locke moved to approve the minutes from the November 19, 2008 meeting and Joel Battle seconded the motion. All voted aye. The motion carried.
- C. Visitors/Citizens Forum: No visitors present.
- D. The Library Customer Service Survey 2008 final report was presented to the Board. Ann Wiegand expressed gratitude to the Board for organizing and posting the Library Customer Service Survey.
- E. Long-range strategic planning using the Public Library Association Planning for Results model:
 1. Board members reviewed and prioritized Library Service Responses developed previously.
 2. Board members reviewed previously set Library Goals.
 3. Ann Wiegand presented the following work sheets prepared by staff: Expanded Library Goals, Key Performance Measures, and Objectives and Activities. Ann Wiegand requested that the Board review and critique the Objectives and Activities draft.
- F. Reports:
 1. The November and December 2008 Library Statistical Reports were distributed. The Information Technology Department is reconfiguring the public PCs and online library catalogs (OPAC) on three servers to improve connectivity.

2. Ann Wiegand reported delivery of nine additional Knoll reader chairs purchased with remaining library construction funds. Additional etched vinyl for glass within the building remains on the expenditure plan.
3. Ann Wiegand reported the Loan Star Libraries Grant FY08/09 contract has been received, signed, and returned to the Texas State Library and Archives Commission for final signatures.
4. Ann Wiegand discussed preparations to request funds for a consultant to assess library staffing levels.
5. Ann Wiegand reported that on January 5, 2009, City Council voted to name the Youth Services wing in honor of Cindy Bennett. It will be named the Cynthia Bennett Children's Wing.
6. Ann Wiegand announced the Friends of the Library meeting schedule. The group meets on the second Tuesday of the month at 6:30 p.m. in the Crawford Meeting Room.

G. Karen Locke moved to adjourn the meeting. Christina Lancaster seconded the motion. All voted aye. Chairman Toby Faber declared the meeting adjourned at 7:54 p.m.

Respectfully submitted,

Approved by,

Ann Wiegand
Library Manager

Toby Faber
Chairman