

**CONNER PAVILION PARK POLICY
LEWISVILLE LAKE PARK
REVISED 10/8/08**

1. Reservations are accepted the first working day in January throughout the current calendar year.
2. The deposit must be received no later than ten (10) working days after a reservation has been made, in order to confirm the reservation.
3. The person or organization reserving the Pavilion is responsible for the actions of their guests. This pavilion accommodates 100 people.
4. The Pavilion must be clean, lights turned off, and doors and gates locked at the end of the reservation.
5. Music – No live music without a permit. Recorded music must be played at a volume which does not disturb the campers or any other activity in the park.
6. All fires must be in B-B-Q grills or smokers.
7. Softball fields are not included in the reservation.
8. Admission and money-making activities are not permitted without approval from the Park Board.
9. Failure to comply with the above policies and the attached Code of Ordinances could result in the forfeit of any and all of the deposit and future use of the Pavilion.
10. Cancellations: If the reservation is cancelled at least 21 days in advance, the deposit will be refunded. If the reservation is NOT cancelled at least 21 days in advance, the deposit minus a \$10.00 cancellation fee will be refunded ONLY IF the cancelled reservation can be replaced.
11. Fees: \$50.00 Deposit – refunded by mail
\$50.00 Rental Fee
Plus All Applicable Park Entrance Fees
12. Time Limit: The Pavilion is available for reservation between 9:00 a.m. – 9:00 p.m. This includes set-up and clean-up time. (Hours are shorter during the Fall and Winter months, check for times by calling the phone number listed)
13. Key Pick-Up: The Pavilion key may be picked up at the Lake Park Tollgate by showing your rental receipt. Please remember that the tollgate will close promptly at 9:00 p.m. **Your key must be turned in by 8:45 p.m. (or earlier depending on the season).**
14. In addition to the above policies, see the attached Code of Ordinances. For more information or to make a reservation, please call or write the Parks and Leisure Services offices at 972-219-3550.

City of Lewisville
P. O. Box 299002
Lewisville TX 75029-9002
ATTENTION: P.A.L.S.
972-219-3550 – office
972-219-3741 – fax