

**Old Town Design Review Committee
Minutes
September 14, 2009**

1. Call To Order And Announce That a Quorum Is Present.

The Old Town Design Review Committee was called to order by Michael Duval at 4:02 p.m., with the following members present:

Michael Duval (Chairperson)	Amanda Ferguson
James Crockett	Edward Resh
Bill Peck (nonvoting)	

Absent: Sharon Ellis
Staff member Sarah McLain was present.
Alfredo Villagomez was also present.

2. Approve the Minutes from August 24, 2009.

Amanda Ferguson moved and Edward Resh seconded that the minutes from August 24, 2009 be approved as presented. The motion passed 4-0.

3. Consideration of a Letter of Design Approval for Renovations at 242 Samuel Street as Requested by Manuel Villagomez.

Staff reviewed the item for the Committee and explained that the renovation consists of an addition to the rear of the home. Alfredo Villagomez was present and answered questions from the Committee. Mr. Villagomez stated that the siding on the building addition would be painted to match that on the home. Mr. Villagomez and the Committee reviewed the site layout and the floor plan of the home. The Committee and Mr. Villagomez reviewed and discussed the roof design of the home and the addition. There was no further discussion on this item.

James Crockett moved and Edward Resh seconded that a Letter of Design Approval be approved for the proposed renovations at 242 Samuel Street. The motion passed 4-0.

4. Adjournment.

Edward Resh moved and James Crockett seconded that the meeting be adjourned. The motion passed 4-0.

The Old Town Design Review Committee approved these minutes on October 12, 2009.

Respectfully submitted,

Sarah McLain
Economic Development Specialist

Approved,

Michael Duval
Chairperson