

**Old Town Design Review Committee  
Minutes  
June 23, 2008**

**1. Call To Order And Announce That a Quorum Is Present.**

The Old Town Design Review Committee was called to order by James Crockett at 4:02 p.m. with the following members present:

James Crockett	Sharon Ellis
Sarah Jo Jackson	Michael Duval
	Bill Peck (non-voting)

Absent: Larry Smith  
Staff member Sarah McLain was present.

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**2. Approve the Minutes from June 16, 2008.**

Sarah Jo Jackson moved and Michael Duval seconded that the minutes be approved from June 16, 2008. The motion passed 4-0.

**3. Consideration of a Letter of Design Approval for a New Sign at 105 E. Main Street as Requested by Marco Nunez and Roy Sierra of Cousin Auto Repair.**

Staff presented the item to the Committee. Staff stated that the applicant had modified the original design to add a notched border to the sign. Staff explained that the black and white color scheme for the sign is not usually preferable. However, in this case, since the other signs on the building are black and white, staff did not have an objection to the color scheme. The Committee asked staff whether the shape of the sign could be notched to match the border. Staff stated that the Committee could add that as a condition of approval. The Committee expressed concern that the notches on the border were almost imperceptible. The Committee agreed to also include a condition in the motion for the sign border to be notched more deeply. The Committee discussed the color of the lettering and considered whether dark brown would be a better alternative. The Committee generally agreed that the lettering color should remain black to match the other signs on the building. There was no further discussion on this item.

Sarah Jo Jackson moved and Michael Duval seconded that a Letter of Design Approval be approved for the proposed sign under the conditions that the border of the sign be notched more deeply and that the sign be cut in a notched shape to match the border. The motion passed 4-0.

**4. Consideration of a Letter of Design Approval for a New Sign at 140 E. Main Street as Requested by Scott Strange.**

Staff reviewed the item for the Committee. The Committee brought to the attention of staff that the font of the sign was not a historically sensitive serif font. Otherwise, the Committee felt that the sign was appropriately designed for Old Town. There was no further discussion on this item.

Sharon Ellis moved and Sarah Jo Jackson seconded that a Letter of Design Approval be approved for the proposed sign under the condition that the font be changed to a serif font to be approved by City staff. The motion passed 4-0.

**5. Consideration of a Letter of Design Approval for a New Sign at 159 W. Main Street as Requested by Tracy Perkins of Tracy's Cakes.**

Staff reviewed the item briefly for the Committee. The Committee noted that the sign had already been informally reviewed during Other Business at the June 16, 2008 meeting. The Committee liked the design of the sign and there was no further discussion on this item.

Michael Duval moved and Sarah Jo Jackson seconded that a Letter of Design Approval be approved for the proposed sign. The motion passed 4-0.

**6. Other Business.**

The Committee asked staff about the zoning change requested at the former 84 Lumber building on South Mill Street. Staff did not have the information on the zone change request, but the Committee Chair, Mr. Crockett stated that the zone change was at the request of Lewisville ISD for the purpose of the use of the property for storage and an auxiliary school bus lot.

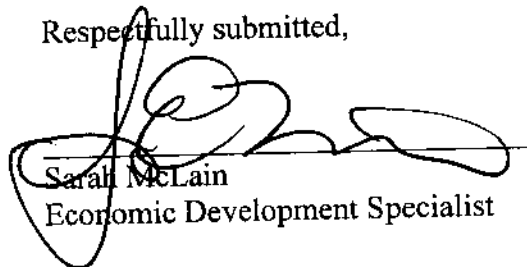
There was no other business for discussion.

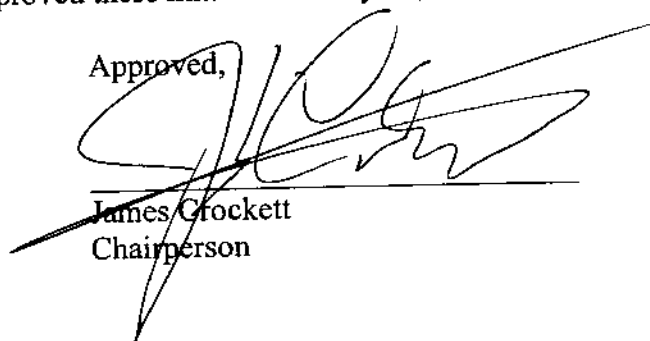
**7. Adjournment.**

Sarah Jo Jackson moved and Sharon Ellis seconded that the meeting be adjourned. The motion passed 4-0.

The Old Town Design Review Committee approved these minutes on July 14, 2008.

Respectfully submitted,

  
Sarah McLain  
Economic Development Specialist

Approved,  
  
James Crockett  
Chairperson