

**Old Town Design Review Committee
Minutes
Special Session
March 17, 2008**

1. Call To Order And Announce That a Quorum Is Present.

The Old Town Design Review Committee meeting was called to order by James Crockett at 4:03 p.m. with the following members present:

James Crockett	Sarah Jo Jackson
Larry Smith	Bill Peck (non-voting)
Michael Duval	

Absent: Sharon Ellis

Staff member Sarah McLain was present.
Carol Longacre was also present.

2. Approve the Minutes from February 25, 2008.

Sarah Jo Jackson moved and Larry Smith seconded that the minutes be approved from February 25, 2008. The motion passed 4-0.

3. Consideration of a Letter of Design Approval for Renovations at 410 E. Main Street as Requested by Bill Sanders of Nearstar.

Staff reviewed the proposed renovations for the Committee. Mr. Peck presented the color samples for the siding (*Filoli Ballroom*) and awning (*Redstone Ponderosa Pine*) as well as the brick material samples. Carol Longacre from Longacre Construction was present to answer questions from the Committee. There were no further questions or discussion.

Larry Smith moved and Sarah Jo Jackson seconded that a Letter of Design Approval be granted for the proposed renovations at 410 E. Main Street. The motion passed 4-0.

4. Consideration of a Letter of Design Approval for a New Sign at 403B W. Main Street as Requested by Michael Badejo.

Staff briefly reviewed the item for the Committee. Staff verified for the Committee that the background color for the sign is ivory rather than white. The Committee generally liked the design of the sign. There was no further discussion on this item.

Sarah Jo Jackson moved and Michael Duval seconded that a Letter of Design Approval be granted for the new sign at 403B W. Main Street. The motion passed 4-0.

5. Consideration of an Amendment to the Lewisville City Code, Chapter 9.5, Old Town Development, Section 9.5-164, Location of Parking Spaces.

Staff reviewed the item for the Committee. Staff explained that the changes are proposed to correct an oversight in the ordinance with regard to the maximum allowable paving for front yards for single-family and two-family residential in Old Town. Staff further explained that in essence the changes to the ordinance are to change the language so that the maximum paving requirements apply to “front yards” in general rather than to the “required front yard setback.” This change is necessary because Old Town Mixed Use One and Old Town Mixed Use Two zoning classifications do not require a front yard setback.

Sarah Jo Jackson moved and Larry Smith to recommend approval for the proposed amendment. The motion passed 4-0.

6. Other Business.

Staff announced that the next scheduled meeting will be March 24, 2008.

7. Adjournment.

Larry Smith moved and Sarah Jo Jackson seconded that the meeting be adjourned. The motion passed 4-0.

The Old Town Design Review Committee approved these minutes on March 24, 2008.

Respectfully submitted,

Approved,

Sarah McLain
Economic Development Specialist

James Crockett
Chairperson