

**MINUTES**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**ADVISORY COMMITTEE (CDBGAC)**

Tuesday, September 22, 2009

The Community Development Block Grant Advisory Committee convened at 6:40 p.m. in the Community Development Conference Room, T. J. Gilmore presiding.

**Committee Members**

**Present:**

T.J. Gilmore, Chair  
Tamela Bowie, Vice Chair  
Barbara Judkins  
Carol Rooney  
Kevin Davis  
Leroy Vaughn  
Sunny Ugochukwu

**Committee Members**

**Absent:**

**Staff Members**

**Present:**

Jamey Kirby, Grants Coordinator  
Sheena Jackson, Grants Specialist

**Guests:**

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Item 1: The Chair, TJ Gilmore, called the meeting to order at 6:40 p.m. and announced the presence of a quorum.

Item 2: Leroy Vaughn noted the following correction to Item 2 in the July 21, 2009 minutes: *Barbara Judkins made a motion to accept the minutes from June 16. Tamela Bowie seconded the motion. The motion passed, 3 in agreement and 1 abstention. Sunny Ugochukwu made a motion to approve July 21, 2009 minutes as corrected. Leroy Vaughn seconded the motion. The motion passed unanimously with a vote of 7-0.*

Item 3: Barbara Judkins made a motion to nominate Tamela Bowie as Chair of the Advisory Committee. Sunny Ugochukwu seconded. Leroy Vaughn made a motion to nominate TJ Gilmore as Chair with a second from Barbara Judkins. Discussion centered on a history of the committee rotating the Chairmanship. With a vote of 4 to 1 with each of the nominees abstaining, Tamela Bowie was elected the new Chair.

Tamela Bowie then made a motion to nominate Kevin Davis as Vice Chair of the Advisory Committee. Carol Rooney and Leroy Vaughn declined nominations and Kevin Davis was elected unanimously as the new Vice Chair.

Item 4: Staff brought to the committee program requirements that are under review with the First-Time Homebuyer Assistance Program (FHAP). Committee was also briefed and provided information on the current application process, program expenditures and demographics since inception, and a map of closings.

Committee members were in agreement of staff continuing to review program. Committee members were especially interested in a comparison of the City's program to similar programs in other cities. Staff will bring updates on progress to the committee at subsequent meetings.

Item 5: The committee held a discussion about future direction of housing and neighborhood programs. Discussion centered on the desire to start housing rehab and/or reconstruction efforts again. The past two years, the committee has recommended street and sewer project for funding and not housing rehab. The committee felt that housing rehab and/or reconstruction was a need that they wanted to address. However, prior to moving into that direction, they felt it's essential to complete the street and sewer projects and all else that was set out to be completed prior to making a shift.

Jamey Kirby discussed the possibility of HOME funding to assist in the effort. In addition, the committee suggested looking at the possibility and potential for a minor rehab program that would target specific repairs and reconstructions (i.e. roof one year, fences the next, etc) for low-income and senior residents of Lewisville.

Item 6: Jamey Kirby informed the committee that staff was in the process of completing the contracts for the social service Agencies, and that contracts, including agencies' performance goals, would be going before the City Council for approval at their October 5, 2009, meeting.

Sheena Jackson provided a brief update on the Homebuyer Program noting that the program was on track to close the fiscal year with 16 closings.

Jamey Kirby informed the committee that Day Stay broke ground and renovation efforts were in progress on their new building.

Item 7: With no further business to conduct, a motion was made to adjourn the meeting by Carol Judkins and seconded by Kevin Davis. The Chair, T.J. Gilmore, adjourned the meeting at 8:25 p.m.

Respectfully Submitted,

Sheena Jackson,

T.J. Gilmore,

Grants Specialist

Committee Chair