

MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)
Tuesday, May 26, 2009

The Community Development Block Grant Advisory Committee convened at 6:35 p.m. in the Community Development Conference Room, T. J. Gilmore presiding.

Committee Members

Present:

T.J. Gilmore, Chair
Tamela Bowie, Vice Chair
Barbara Judkins
Carol Rooney
Sunny Ugochukwu
Kevin Davis
Mary Scruggs

Committee Members

Absent:

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Sheena Jackson, Grants Specialist
David Stocks, Public Works Mgr.

Guests:

Items 1: The Chair T.J. Gilmore, called the meeting to order and announced the presence of a quorum.

Item 2: Kevin Davis made a motion to accept the minutes from March 24 and 31. Barbara Judkins seconded and the motion carried 6-0.

Item 3: Staff explained that the City will receive a "CDBG-R" allocation from the Recovery Act of \$151,565. These funds will be made available to the City in a supplemental allocation to the 2008 Action Plan. The City must use the funds for a separate project and track the funds separately from the usual CDBG allocations. Because of the need to meet expedited timelines, staff did not put this allocation up for proposals from non-profit agencies.

David Stocks, Public Works Manager, presented a proposal to use the new funding for sewer line replacement on Edwards Street from Edwards to Cowan. It would dovetail with the currently funded project on Milton Street and could be performed without needed engineering design. Mr. Stocks also reported that the current funding may only be enough for the sewer line portion of the Milton Street project and the planned asphalt rehabilitation might have to wait for additional funding. Given drainage problems on Milton, staff is seeking the committee's direction on whether to submit a proposal to completely reconstruct Milton Street by re-designing the elevation and adding curb, gutter and possibly drain inlets. If funding is not available, then asphalt alone could still be replaced.

T.J. Gilmore asked if the neighborhood could wait for street repairs after sewer line replacement. Mr. Stocks said that the street would be patched until such time that the surface was replaced or rehabilitated. Kevin Davis asked about the feasibility of adding curb and gutter. Mr. Stocks indicated that it would take design and additional time. Mr. Kirby added that it may be possible to use this year's funding to begin the design work. Staff will also consider whether the work can be completed in annual phases. The committee indicated that it would like to hear a proposal for the complete redesign on Milton to see if it is feasible. Sunny Ugochukwu made a motion to recommend amending the 2008 Annual Action Plan to use CDBG-R funds for the Edwards Street Sewer Line Replacement project and.

Item 4: Staff explained that HUD's final allocation for CDBG funding made \$1,832 available for social service agencies. The committee discussed options for awarding the other funds. The committee discussed restoring funds to Aids Services, PEDI Place and Communities in Schools. Knight Light Charities is a new applicant that was not funded. Mary Scruggs made a motion to allocate the funds to Knight Light for crisis intervention. Carol Rooney seconded. The motion failed 3-4. Tamela Bowie then made a motion to add the funds to Communities in Schools' allocation. Barbara Judkins seconded and the motion passed 4-3.

Item 5: The committee heard proposals for projects to be funded in the 2009 CDBG Action Plan:

Brian Schmedinghoff presented a request for \$100,000 to purchase land for a service center for Aids Services of North Texas. ASNT would provide various services from one location whereas some clients in Dallas might access the same services from six different agencies. ASNT provides outpatient medical care, case management, nutrition services, transportation, prescription assistance, insurance assistance and housing. ASNT covers a five county service area, but Lewisville clients last year made up 28% of their clientele. The facility would be located in Denton. Mr. Gilmore asked about their executive compensation. Their board feels that their executive director is compensated based on his medical background, years of experience and in proportion to their operating budget.

The committee had already discussed options to complete Milton Street rehabilitation once the sanitary sewer line has been replaced. Staff will bring cost estimates with a full proposal to the next meeting. Jamey Kirby presented proposals to continue funding First-time Homebuyer Assistance with \$140,000. The committee is already familiar with its operations. He also wrote a proposal for Owner-Occupied Housing Rehabilitation to perform substantial rehabilitation on five houses for \$187,000.

Item 6: Mr. Kirby informed the committee that Greater Lewisville Cares would not be completing the ramps project this year. The board member with primary responsibility for that program is not able to continue. \$2,000 is available to the committee to recommend reallocation. After some discussion, Kevin Davis made a motion to allocate the \$2,000 to SPAN for meals programs. Mary Scruggs seconded and the motion passed unanimously.

Item 7: Staff reported that there are several homebuyer applicants in the pipeline that could close on homes in the next two months. The HOME program monitoring is complete and staff is sending in evidence of completion of some minor repairs to homes that were required as warranty work. HUD also performed a financial monitoring and has directed the City to submit minor revisions to policies and procedures to strengthen internal controls.

Item 8: With no further business to conduct, T. J. Gilmore adjourned the meeting at 8:37 p.m.

Respectfully Submitted,

Jamey Kirby,

Grants Coordinator

T. J. Gilmore,

Committee Chair