

MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)
Tuesday, March 24, 2009

The Community Development Block Grant Advisory Committee convened at 6:40 p.m. in the Community Development Conference Room, T. J. Gilmore presiding.

Committee Members

Present:

Tamela Bowie, Vice Chair
Kevin Davis
Barbara Judkins
Carol Rooney
T.J. Gilmore, Chair
Sunny Ugochukwu
Mary Scruggs

Committee Members

Absent:

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Andrea Rincón Selmon, Grants Specialist

Guests:

Items 1: The Chair T.J. Gilmore, called the meeting to order and announced the presence of a quorum.

Item 2: Kevin Davis moved to approve minutes from Feb. 17 and Mar. 14. Mary Scruggs seconded and the minutes were approved unanimously.

Item 3: Staff asked the committee if they wanted to hear presentations from staff for City Social Service Agency projects. This funding has been reserved for programs administered by area non-profit agencies in the past. Staff sees two additional needs. Barbara Judkins made a motion to accept proposals from staff and hear brief presentations. Sunny Ugochukwu seconded and the motion passed unanimously.

Andrea Rincon-Selmon presented a proposal to fund homebuyer education classes. The real estate professionals who sponsor the classes have indicated that the monthly cost needs to be limited and constant both because their industry has slowed down and when anyone leaves the team it resulted in the remaining members paying extra. The largest costs for the class are paying an instructor and printing fliers. For the time being the City is paying for the remaining costs from a donation fund.

Jamey Kirby presented a proposal to fund an intern for one semester each year whose primary responsibility would be promotion of the Earned Income Tax Credit and market volunteer tax preparation services. The EITC is available to many working families that do not access it resulting in over \$2 million of lost tax refunds and purchasing power to Lewisville residents.

Item 4: Staff explained that the New Resurrection Church turned in a proposal for an employment program after the deadline. They were not invited to the presentations meeting but the committee could decide to accept it. They were invited to this meeting but had not responded. The chair asked for staff comments: the church is waiting on 501(c)3 status; the proposed hire for the program ran a similar program; the amount requested is for a full-time salary; without other funding secured the program may not be able to operate with partial funding from the City. Kevin Davis made a motion that the late application not be considered. Barbara Judkins seconded the motion and it passed unanimously. T.J. Gilmore did ask that staff invite the applicant to a future meeting after recommendations are final.

Item 5: Chairman Gilmore opened discussion on the proposals. The committee discussed its approach to scoring applications. Mr. Gilmore noted that funding requests have increased and new agencies have applied. Committee members shared their opinions on each of the proposals and then took time to complete their scoring sheets for each application and turn them in. Staff calculated total scores and ranked the applications. The committee discussed whether to cut currently funded agencies in favor of any new applications; priorities set in the last Needs Assessment; and whether some agencies could be cut that had stable and diverse revenue from other sources.

Item 6: In the interest of time, staff reports were left until the next meeting.

Item 7: A motion was made to adjourn the meeting by Kevin Davis with a second by Barbara Judkins. With no objection, the Chair adjourned the meeting at 8:50 p.m.

Respectfully Submitted,

Jamey Kirby,

Grants Coordinator

T. J. Gilmore,

Committee Chair