

MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)
Tuesday, June 17, 2008

The Community Development Block Grant Advisory Committee convened at 6:37 p.m. in the Community Development Conference Room, Barbara Judkins presiding.

Committee Members

Present:

Barbara Judkins, Chair
T.J. Gilmore, Vice Chair
Sunny Ugochukwu
Kevin Davis
Mary Scruggs
Tamela Bowie
Carol Rooney

Committee Members

Absent:

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Andrea Rincón, Grants Specialist

Guests:

Items 1 and 2: The Chair, Barbara Judkins, called the meeting to order and announced the presence of a quorum. After the committee reviewed the minutes of June 3, 2008, Mary Scruggs made motion to approve them; Carol Rooney seconded and the motion passed unanimously.

Item 3: The committee reviewed renewal applications from social service agencies. Sunny Ugochukwu thought they were overall satisfactory. After brief discussion regarding the overall program there was a consensus that all agencies currently receiving funding should continue into next year. The committee then dealt with a 2.27% cut in funding from HUD's CDBG program giving them \$85,484 to allocate which is \$1,987 less than this year. The City Social Service Agency Fund target remains at \$173,250. Jamey Kirby informed the committee they have the option of spreading a small cut of less than 1% for both programs across all the agencies or they can decide based on performance.

Discussion centered on staff reviews and six-month agency performance reports. T.J. Gilmore asked for staff opinions. Based on year-to-date services, both Mr. Kirby and Ms. Rincón pointed out that the goals for Youth and Family Counseling had been overstated in their previous application and they were the furthest behind in meeting program goals. Kevin Davis made a motion to take the \$1,987 shortfall out of their YFC's Community Psychological Health Care Program. Ms. Rooney seconded and the committee unanimously voted to reduce that grant from \$25,000 to \$23,013. (YFC also runs a First Offenders Program which would remain funded at current levels). YFC is funded with City Fund, not CDBG dollars, so staff adjusted funds to another agency that is funded from both sources of grant money to shift the cut to the CDBG program.

Item 4: Ms. Judkins commented that the committee's decisions are only recommendations to the City Council and asked when Council would consider them. Mr. Kirby reported that Council would consider a draft budget July 7 and then the Annual Action Plan would be considered on August 4. After allocating renewal funds, the Committee added them to the CDBG Housing and Community Development (Bricks and Mortar) projects already recommended at their last meeting. Mr. Ugochukwu moved to recommend the following budget. Mr. Gilmore seconded and the motion passed unanimously:

Project	CDBG	City Fund
City First-time Homebuyer Program	\$140,000	
Public Services Dept Streets & Sewer - Charles-Edna TRAIN	\$180,432	
Day Stay for Adults - New Facility	\$ 50,000	
City Housing Rehabilitation	<u>\$ 0</u>	
Housing and Community Dev. Total	\$370.432	
 Administration	 \$113,979	
CCA Adult Health Clinic	\$28,000	
AIDS Services of N Texas - Nutrition	\$ 5,000	
PediPlace - Pediatric Clinic		\$54,000
Communities in Schools Central Elem.		\$31,511
Youth & Fam. Counseling First Offenders		\$30,000
CASA Court Advocates for Abused Children	\$11,000	
Children's Advocacy Center Client Services		\$ 9,500
Friends of the Family Domestic Violence	\$ 9,484	\$10,516
RSVP Retired Senior Volunteer Program		\$ 7,710
SPAN - Congregate & Meals on Wheels	\$15,000	
Greater Lewisville Cares Ramp Project		\$ 2,000
Day Stay for Adults Adult Day Care	\$7,500	
Camp Summit Camperships for Disabled		\$ 5,000
Youth & Family Community Psych Care		\$23,013
Children's Advocacy Center Clinical Service	<u>\$9,500</u>	
Social Service Programs Totals	\$85,484	\$173,250
 Grand Total	 \$569,895	 \$173,250

Item 5 Reports: Mr. Kirby informed the committee that the City has now met the Timeliness of Spending test for the CDBG Program ahead of the July 30 deadline. This will also finish out the Work Out Plan the City was under after missing the test last year. He also related that the Sanitary Sewer Rehabilitation project was about to enter construction.

Items 6 and 7: A motion was made to adjourn the meeting by Mr. Gilmore with a second by Kevin Davis and the meeting was adjourned at 7:12 p.m.

Respectfully Submitted,

Jamey Kirby,

Grants Coordinator

Barbara Judkins,

Committee Chair