

MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)
Tuesday, June 3, 2008

The Community Development Block Grant Advisory Committee convened at 6:37 p.m. in the Community Development Conference Room, T.J. Gilmore presiding.

Committee Members

Present:

T.J. Gilmore, Vice Chair
Sunny Ugochukwu
Mary Scruggs
Tamela Bowie
Carol Rooney

Committee Members

Absent:

Barbara Judkins, Chair
Kevin Davis

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Andrea Rincon, Grants Specialist

Guests:

Andre Villareal, Day Stay for Adults

Items 1 and 2: Mr. T.J. Gilmore called the meeting to order and the committee reviewed the minutes of May 20, 2008. Mary Scruggs moved approve the minutes; Tamela Bowie seconded and the motion passed unanimously.

Item 3: Committee members discussed Category I Bricks and Mortar funding proposals. Andre Villarreal, Executive Director of Day Stay for Adults was present to answer questions regarding his \$50,000 proposal for renovation funds on their new facility in Lewisville to be purchased later this year from the Children's Advocacy Center for Denton County. Mr. Villarreal discussed his financial and staffing plans for both facilities. The Committee discussed reasonable restrictions on the funds. Staff recommends having a lien put on the property for the amount of the grant to accompany the standard repayment clause in contracts. The committee also wants to see improved timeliness of reports from Day Stay. Committee members reviewed and scored all four Category I proposals with the following funding recommendations: (1) First Time Homebuyer Assistance Program (\$140,000), Public Works Street/Sewer rehabilitation on Milton, Elm, and Samuel Streets (\$180,432), Day Stay for Adults Renovation proposal (\$50,000), and City Housing Rehabilitation (\$0). Total funding recommendations for Category I equaled \$370,432.

Item 4: Category II Social Service Agency proposals will be reviewed at the June 17 regular meeting.

Item 5: Reports Staff reported that the CDBG timeliness test will be met early this year.

A motion was made to adjourn the meeting by Carol Rooney with a second by Tamela Bowie, the motion passed and the meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

Jamey Kirby,

Grants Coordinator

T. J. Gilmore,

Committee Vice-Chair