

MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBGAC)
Tuesday, May 20, 2008

The Community Development Block Grant Advisory Committee convened at 6:38 p.m. in the Community Development Conference Room, Barbara Judkins presiding.

Committee Members

Present:

Barbara Judkins, Chair
T.J. Gilmore
Sunny Ugochukwu
Kevin Davis
Mary Scruggs
Tamela Bowie
Carol Rooney

Committee Members

Absent:

Staff Members

Present:

Jamey Kirby, Grants Coordinator
Andrea Rincon, Grants Specialist

Guests:

Ron Carson, Streets Supervisor
Andre Villareal, Day Stay for Adults

Items 1 and 2:

Ms. Judkins called the meeting to order and the committee reviewed the minutes of April 15, 2008. Carol Rooney moved to have all the minutes approved; Mary Scruggs seconded the motion which passed unanimously.

Item 3: At the April 15 meeting, the committee recommended adding an additional block of Hickory Street to the Sewer Rehabilitation activity. A notice was published that advertised tonight's meeting and the City Council meeting on June 3 as public hearings. There were no visitors to speak and Ms. Judkins closed the public hearing.

Item 4:

The committee considered Category I proposals from Day Stay for Adults, the City of Lewisville First Time Homebuyer Assistance Program, the City of Lewisville Public Services Department (Streets Division) and the City of Lewisville Housing Rehabilitation Program.

Mr. Andre Villarreal, Executive Director for Day Stay for Adults, provided the presentation in which the agency is requesting \$50,000 for building renovation for a new facility in Lewisville. The agency is making an offer to the Children's Advocacy Center to purchase their building and then lease it back to CACDC until they have moved into their new building. Then Day Stay proposes to use CDBG funds to reconfigure the floor plan for more open spaces and other renovations to make it suitable for adult clients with disabilities and medical needs. The facility would be an expansion into the south part of the county. Currently Lewisville clients must be transported up to Denton. The facility is 5000 s. f. and could eventually serve up to 35 clients. The first three months of operation would be limited to three clients while the facility is licensed (Day Stay provides medical Care equal to the requirements for a Nursing Home).

Ms. Andrea Rincon, Grants Specialist for the City of Lewisville, presented her proposal for funding \$97,875 to the First Time Homebuyer Assistance Program. Ms. Rincon entertained questions from

committee members regarding the outlook of the program in light of the mortgage and credit crisis. At the conclusion of her presentation, Ms. Rincon provided a pipeline report of the homebuyer program, informing the committee that the program just experienced a record three closings in two weeks. To date, the homebuyer program has provided over \$450k in direct homebuyer assistance. In closing, Ms. Rincon reminded the Agency Review and Relations Subcommittee of their first meeting on Tuesday, May 27 at 6:30 p.m.

Mr. Ron Carson, Operations Supervisor for the City of Lewisville Streets Division, presented his proposal for \$271,187 for infrastructure improvements on Milton, Elm and Samuel Streets. Funding is in the newly adopted Edna-Charles TRAIN and would continue this year's rehabilitation projects with additional streets. Mr. Carson gave an overview of the projects completed by the Streets Division in the past and reports that a drive-through shows they are holding up well. The proposal has several sections giving the committee discretion to fund more or less depending on their other priorities.

Jamey Kirby, Grants Coordinator presented a proposal to spend \$187,500 on Housing Rehabilitation. However, he also pointed out the difficulties in carrying out a housing rehab program without a specialist on staff. HUD has very specific requirements for these programs. The City just completed the HOME grant; while successful for six elderly homeowners, there were significant delays and the consultant hired by the City was somewhat expensive. Staffing or consultant options could be studied further if the committee recommends funding the project, but staff's recommendation is to continue with neighborhood street projects for another year while staff catches up with spending deadlines and prepares new procedures and documents for a CDBG-funded rehab program that could be re-started the following year.

Item 5: Reports

Staff reported that the Children's Advocacy Center will likely give up some of its funding to avoid the full requirements for procurement, contracting and labor requirements that come with construction grants. They may use the funds for permits and capital recovery costs only. The contractor Trenchless Methods has been awarded the bid for sewer rehabilitation. The neighborhood was invited to a pre-construction meeting. Work should begin the first week of June.

A motion was made to adjourn the meeting by Mary Scruggs with a second by Kevin Davis, the motion passed and the meeting was adjourned at 7:33 p.m.

Respectfully Submitted,

Jamey Kirby,

Grants Coordinator

Barbara Judkins,

Committee Chairwoman