

**MINUTES**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**ADVISORY COMMITTEE (CDBGAC)**  
**Tuesday, August 21, 2007**

The Community Development Block Grant Advisory Committee convened at 6:32 p.m. in the Community Development Conference Room, Barbara Judkins presiding.

**Committee Members**

**Present:**

Barbara Judkins, Chair  
T.J. Gilmore  
Sunny Ugochukwu  
Kevin Davis  
Carol Rooney  
Mary Scruggs  
Tamala Bowie

**Committee Members**

**Absent:**

**Staff Members**

**Present:**

Jamey Kirby, Grants Coordinator  
Andrea Rincon, Grants Specialist

**Guests:**

Dan Leal, Director Child Advocacy Ctr.  
Carol Kyer, Development, CAC

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Ms. Judkins called the meeting to order and the committee reviewed the minutes of July 17. Mr. Davis made the motion, Mrs. Scruggs seconded, the motion passed with a 7-0 vote.

Mr. Dan Leal and Ms. Carol Kyer presented to the committee regarding the timeline and recapture provisions for the Children's Advocacy Center for Denton County. After a meeting with Mr. Kirby and one of their Board and Capital Campaign committee members, they had a meeting of the full Board of Directors of the Children's Advocacy Center and formally adopted a capital campaign timeline that matched the one presented to the committee. They understand there is the potential of losing the funds if they do not raise other funding quickly enough to begin construction and spend City funds by July. Mr. Leal stated that he was excited to have the opportunity of extra funding even with time restrictions because that will give them a formal time line and the opportunity to express some urgency as they approach other funders.

They further reported that the CAC has hired a production company to create a video for capital campaign and brochures. Their board will begin hosting dinner parties to generate fund-raising. Currently they are at \$960,000 raised mostly individual contributions and starter foundations. The big foundations will begin to contribute at halfway mark. Also some specialized construction and equipment are being donated such as security and paging systems.

The benchmarks agreed to are:

- by September 30 – need \$1 million raised
- by December 31 - \$1.5 million raised
- by March 31, 2008 - \$2.5 million raised
- breaking ground May 2008

Mr. Kirby added that if benchmarks are not met by the dates above, then the item would be on the agenda for the committee to review as well as to reassess overall spending; it would not necessarily be urgent to revoke funds unless there was a problem with other projects being behind schedule as well.

Mr. Davis moved to recommend the re-allocation of the de-obligated funds to Children's Advocacy Center for Denton County, Carol Rooney seconded; the motion passed 7-0.

Staff proceeded to give committee members an orientation on the CDBG program. The orientation covered CDBG National Objectives and definitions of low/moderate income, eligibility and types of projects that may be funded, the proposal review process, the City Social Service Agency Fund, a rough annual calendar and attendance policy.

In reports, Mr. Kirby informed the committee that the City Council had adopted the Annual Action Plan including the re-allocation of funds to the Edna-Charles Street and Sewer Rehab projects per the committee's recommendation. Andrea Rincon previewed the homebuyer class schedule.

The committee agreed to meet on Thursday nights in September and October to accommodate a schedule conflict. A motion was made to adjourn the meeting by Kevin Davis with a second by T. J. Gilmore, the motion passed 7-0. The meeting was adjourned at 8:01 p.m.

Respectfully Submitted,

Jamey Kirby,  
Grants Coordinator

Kevin Davis,  
Committee Chairman