

**MINUTES**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**ADVISORY COMMITTEE (CDBGAC)**  
**Tuesday, June 5, 2007**

The Community Development Block Grant Advisory Committee convened at 6:35 p.m. in the Community Development Conference Room, Kevin Davis presiding.

**Committee Members**

**Present:**

Kevin Davis, Chair  
Barbara Judkins, Vice Chair  
T.J. Gilmore  
Mary Scruggs

**Committee Members**

**Absent:**

Doug Killough  
Sunny Ugochukwu  
Carol Rooney

**Staff Members**

**Present:**

Jamey Kirby, Grants Coordinator  
Andrea Rincón, Grants Specialist

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The Committee Chairman, Kevin Davis, called the meeting to order and announced the presence of a quorum. Mr. Davis asked the committee to review the minutes of the May 15, 2007 meeting. T.J. Gilmore made a motion to accept the minutes as written. Barbara Judkins seconded and the minutes were approved by 4-0.

Committee members took time to review and mark scoring sheets for category I proposals for 2007-2008. Mr. Kirby pointed out that the Street Project's eligibility would still be contingent on an income survey. Staff tabulated the committee's scores. Scores were clustered very close together. The Children's Advocacy Center Facility ranked 1<sup>st</sup>, First-time Homebuyer Assistance 2<sup>nd</sup> and Street Rehabilitation ranked 3<sup>rd</sup>. The committee briefly discussed the proposals. Fully funding the top two projects still left enough funding for the top tier of streets in the Edna/Charles TRAIN area (residential streets were ranked by Paving Conditions Index). T. J. Gilmore made a motion to fully fund the Children's Advocacy Center for \$30,000, to add \$10,000 to the Homebuyer program request for a total \$140,000 and to fund the top tier of Street Rehab locations (Hatcher, Perry, Hickory and portions of Elm and Edwards West of Hatcher) for \$197,700 with the remaining \$11,341 to be used as a contingency fund for the Streets project. The total funding for Category I is \$379,041. Barbara Judkins seconded the motion which passed 4-0.

Jamey Kirby began discussion with the committee on the goals and objectives for the 2007 Consolidated Plan. The committee reviewed HUD Table 2A which ranks various Community Development Needs as High, Medium or Low in the categories of Public Facilities, Infrastructure, Public Services, Anti-Crime Programs, Youth Programs, Senior Programs, Economic Development and Planning. The committee made suggestions that will be taken along with staff comments, consultations with outside agencies, neighborhood meetings and public comments before being presented in a draft of the 2007 Consolidated Plan.

Ms. Andrea Rincon reviewed the monitoring results with the committee, covering both major and minor concerns. A handout was distributed detailing both program and financial findings that were unique to each agency and those findings that were common amongst several agencies. Committee members did not have any questions. Ms. Rincon reminded the committee that response letters from all agencies are expected no later than July 2, 2007.

The committee then considered de-obligating \$10,000 of approximately \$34,000 remaining in CCA's Housing Restoration grant that will expire June 30. Mr. Kirby suggested that CCA would turn in one more request for reimbursement for work completed in June but would definitely still have funds remaining. An option for expending further funds would be to return to some houses done in prior years where CCA and World Changers may not have completed all the items in their scope of work for each house. Staff suggested that the grant be closed out by doing corrective or additional work on these homes rather than continuing marketing or qualifying new clients. After some discussion the committee had a consensus that recapturing the funds could wait until after June 30 and that an extension might be entertained at a later date.

In reports, Ms. Rincon informed the committee that there was approximately \$35,000 remaining in the First Time Homebuyer Assistance Program. Ms. Rincon is hopeful that the funds will last the program through the end of the program year (September 30). Mr. Kirby mentioned that in the event the funds do not last, Grants staff can add an additional 15% to the original CDBG allocation to the project be transferred to the program from other accounts without triggering a formal amendment to HUD. The program funds expect to be renewed at \$140,000 for the 2007 program year.

Mr. Kirby informed the committee that the Infill Housing project might be brought to them for cancellation and re-allocation. The City Council decided against using the funds to purchase lots in a transitional area. Funds could be added to other future projects instead.

There were no items of interest. A motion was made to adjourn the meeting by Mary Scruggs with a second by Ms. Judkins. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Jamey Kirby,  
Grants Coordinator

Kevin Davis,  
Committee Chairman