

MINUTES
TRANSPORTATION BOARD
July 19, 2007

In the absence of a Chairman and Vice-chairman, David Watkins called the Lewisville Transportation Board meeting to order at 6:38 p.m. and announced that a quorum was present with the following members in attendance:

Ken Lannin	David Walters
Gloria Johnson	Amy Weber
Leroy Vaughn	

Members absent: Ruben Retzlaff and Coleen Davis (who has tendered her resignation) was not in attendance.

Staff Present: Pat Parra, Captain Todd Taylor, Kevin Nims, and Judy Sparkman. Also attending was Mayor Gene Carey.

Item No. 1 Swearing In of Newly-Appointed and Re-Appointed Board Members

- Pat Parra, Deputy City Secretary conducted the swearing in of new members Ken Lannin and Leroy Vaughn, as well as re-appointed member Gloria Johnson.
- Mayor Gene Carey presented the new and re-appointed members with certificates from the City Council and thanked them for agreeing to serve. He said that transportation is bad and the City Council will count on them to make some decisions regarding transportation.

Item No. 2 Call to Order and Announce a Quorum is Present

See above.

Item No. 3 Election of Officers

- Leroy Vaughn asked if the members would introduce themselves and tell what experience they have working on boards.
 - Ken Lannin said he has never been on a board. He has lived in Lewisville since 1977 and works in Dallas. He said that he has been active in youth sports and president of the Arts Council.
 - David Walters said that he has served on the Transportation Board one year and has lived in Lewisville eight years.
 - Amy Weber said that she has served on the Transportation Board one year and has lived in Lewisville for 10 years. She served as president of her

Homeowners Association, but has had no time on any other boards. She said that she has worked in transportation and logistics for 13 years.

- Gloria Johnson said that she has served on the Transportation Board for one year, and has served on the CDBG as well. She has lived in Lewisville 16 years.
- Leroy Vaughn said that he moved to Lewisville in 1992. He said he was involved in Leadership Lewisville in 93-94; has served on six or eight different boards including the CBDG as Grant Chairman and Vice Chairman; the Lake Lewisville Safety Committee; the 2010 Goals Committee; and he chaired the Industrial Waste Hearing Board. Mr. Vaughn said he moved to Austin in 2000 for about four years and attended the University of Texas at Austin, where he acquired his Masters Degree in Public Affairs. He moved back to Lewisville two years ago and ran for the Lewisville City Council Place 3 this year. He is currently vice chairman of the Lewisville Senior Center and works with SPAN and DCTA; as well as volunteers at CCA and the National Kidney Foundation.

A motion was made by Leroy Vaughn to nominate Amy Weber for Chairman, seconded by Ken Lannin. All members voted aye. The motion carried.

Amy Weber made a motion to nominate David Walters as Vice Chairman. It was seconded by Ken Lannin and all members voted aye. The motion passed.

Item No. 4 Approval of the Minutes

- At this time, Leroy Vaughn asked that Amy Weber take over chairing the meeting since she had just been elected to that position. Amy then asked for a motion to approve the minutes.

A motion was made by Gloria Johnson and seconded by David Walters to approve the minutes of the May 17, 2007 meeting as submitted. All members voted aye except Leroy Vaughn, who abstained. The motion was approved.

Item No. 5 Visitors/Citizens Forum

- At this time, Chairman Amy Weber invited any visitors/citizens who wanted to speak to the Board to come forward.
- Kevin Nims said he had received a request by a resident who wanted to speak before the board, but was not present. He asked the Board to allow her to speak should she come in later.

Item No. 6 Prioritizing Intersections for Traffic Signalization

- Kevin Nims introduced himself and welcomed the new and returning members to the Board. He said that he appreciates the effort put forth by the members and told them

to contact him if they needed any help. He also expressed his thanks and best wishes to former Chairperson Joy Bunnell and Vice Chairperson Coleen Davis.

- He then presented the following for the Board to consider as locations for signalization: Denton Tap Road at Vista Ridge Mall Drive, Fox Avenue at Garden Ridge Boulevard, Lake Vista Drive at Vista Ridge Mall Drive, Rockbrook Drive at Vista Ridge Mall Drive
- Also, based on a resident's request he asked the Board to consider College Street at Mill Street.
- Kevin said that these intersections are currently controlled by stop signs. He said placement on the list does not guarantee that a signal will be installed. There are many warrants to meet before signalization can be installed. The list will allow him to proceed with a study to determine if any of these intersections meet the warrants.
- Ken Lannin asked how it was determined that one intersection is higher on the list than others. Kevin said that high traffic volumes, development, apartment complexes, and accident histories have been taken into consideration.
- Ken said his understanding is that if the Board approves the list, we are saying that it is okay for staff to do a study. He then asked about funding. Kevin said we have funds for a certain number of signals each year. However, we do not have funds to build all the signals. We will take warrants, study the intersections and bring the results back to the Board for further recommendations.
- Amy asked if there were other intersections on the list, but these are the top five. Kevin said the Board could consider any intersections in the city to be eligible. These are our wish list.
- Amy asked if this is an annual process with about five intersections per year. Kevin said yes, that five to seven intersections are considered each year. He said that the list can be as long as the Board wishes.
- Kevin said that the list is derived from accident reports, residents calling in, or what we perceive as needed. Generally, warrants are very strict. It is not just a matter of saying we think it is needed.

Amy asked if there were any additional questions or comments.

A motion was made by Ken Lannin, seconded by David Walters to approve the following prioritized list of locations for signalization as presented by staff:

1. Denton Tap Road at Vista Ridge Mall Drive
2. Rockbrook Drive at Vista Ridge Mall Drive
3. Fox Avenue at Garden Ridge Boulevard
4. Lake Vista Drive at Vista Ridge Mall Drive

5. College Street at Mill Street

The vote was all ayes. The motion passed.

Item No. 7 Reports

- Transportation Board Resources – Binders with resource materials were given to new members. Kevin said that this is a collection of info from engineering manuals, brochures we issue to residents, and other transportation-related information. He asked the members to look at it to get an understanding of items that will come before the Board, and to contact him if there are any questions.
- Corporate Drive – Problems with speeding and accidents were brought to the Board at the last meeting and recommendations for addressing the issues were sent to the City Council. The City Manager felt that the recommendations by the Board were good ones, and they have been addressed. Signs have been installed and raised pavement markings will be installed soon.
 - Leroy asked for clarification of these signs.
 - Kevin gave the following definitions:
 - Active Speed Indication sign has radar in it and displays the driver's speed on LED
 - Chevron is a small square retro reflective sign with arrow, which is installed along the curve to indicate the direction of the curve.
 - Raised Pavement Markers are buttons. We will replace the existing buttons with reflective ones in every position – yellow/yellow reflective on curve and white/white reflective. Since these are applied with a special epoxy, they will take longer to install.
 - Amy asked if staff could send the new members a copy of the report on Corporate given out at the last meeting. She said it was the best report to the Board she had seen. Kevin asked about email addresses; however, Leroy and Ken said they would prefer a hard copy.
- Round Grove Road – At the January meeting, Amy had asked about speed limits on Round Grove Road. TxDOT has completed the study, but we have not received their recommendation. Kevin said he is hoping they are considering mobility, and should have the recommendation by the next Board meeting.
- Garden Ridge – Construction should be completed soon and we will consider speed limits along the new stretch at that time.
 - Leroy asked Kevin if he has met with the Town of Flower Mound. Kevin said we are waiting for the construction to be complete so we can take a free-flow speed in order to get the standard 87%, which requires that the road be opened with no obstructions that would not normally be part of the roadway.

- Previous Business Follow Up – At the last Board meeting, LISD requested that the section of Country Ridge Road from McCartt Drive to State Highway 121 Business be removed from the Thoroughfare Plan in order to build an elementary school on an adjacent site. The City Council considered the request, and approved the removal of that section.
 - Leroy said that he understood that if the school is not built the roadway would return to the Thoroughfare Plan. Kevin said that is correct.

Amy asked for questions or other items from the Board. No other items were presented.

A motion was made by David, seconded by Leroy, to adjourn the meeting. All members voted aye.

The meeting adjourned at 7:30 p.m.

The next regularly scheduled meeting is Thursday, October 18, 2007.

Respectfully submitted,

Judy Sparkman
Engineering Secretary

THESE MINUTES APPROVED BY THE LEWISVILLE TRANSPORTATION BOARD.	
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CHAIRMAN	DATE