

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF
LEWISVILLE PARKS AND LIBRARY
DEVELOPMENT CORPORATION**

OCTOBER 20, 2008

**THE STATE OF TEXAS §
 §
COUNTY OF DENTON §**

Call to Order and Announce a Quorum is Present

(Agenda Item 1)

The meeting of the Board of Directors of the Lewisville Parks and Library Development Corporation (the "Corporation") was called to order at 5:30 p.m. Monday, October 20, 2008, in the City Council Conference Room of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas. Present at the meeting were the following members of the Board of Directors: President Gene Carey, Vice-President Dean Ueckert, Treasurer Ken Judkins, Secretary David Thornhill, Jeff Pelletier, Doug Killough, and Rudy Durham (arrived 5:32 p.m.), thus constituting a majority and a quorum of the Board of Directors. Staff members present were: Donna Barron, Executive Director; Claude King, City Manager; Steve Bacchus, Assistant City Manager; Gina Thompson, Budget and Research Director; Ron Neiman, City Attorney; Liz Plaster, Assistant City Attorney; Bob Monaghan, Parks and Leisure Services Director, and Ann Wiegand, Library Manager.

Approval of the Minutes of the July 7, 2008 Meeting

(Agenda Item 2)

The first matter to come before the Board of Directors was approval of the minutes of the July 7, 2008, meeting.

MOTION: Upon a motion made by Secretary David Thornhill and seconded by Treasurer Ken Judkins, the Board voted six (6) "ayes" and no (0) "nays," to approve the minutes of the July 7, 2008, meeting. The motion carried.

**Consideration of Expenditure to Purchase
Library Materials from the Brodart
Company in the Amount of \$75,715 and
from Baker & Taylor in the Amount of
\$53,710**

(Agenda Item 3)

The next matter to come before the Board of Directors was consideration of expenditure to purchase library materials from the Brodart Company in the amount of \$75,715 and from Baker & Taylor in the amount of \$53,710. Donna Barron, Executive Director, explained that according to the board's contract with the City, board approval is required for any purchases over \$50,000. The total expenditure requested is \$129,425 and, therefore, board approval is required. The purchase is off of a state contract so bids are not required and that is why they do not see any bidding information in the back up. She advised that the total amount budgeted from 4B funds for library materials for FY 08-09 is \$225,000 so additional approvals may be requested at a later date.

MOTION: Upon a motion made by Vice-President Dean Ueckert and seconded by Treasurer Ken Judkins, the Board voted six (6) "ayes" and no (0) "nays" to approve an expenditure to purchase library materials from the Brodart Company in the amount of \$75,715 and from Baker & Taylor in the amount of \$53,710. The motion carried.

(Board Member Rudy Durham arrived at 5:32 p.m.)

**Consideration of Revisions to the Lewisville
Parks and Library Development
Corporation (4B) Bylaws**

(Agenda Item 4)

The next item on the agenda was consideration of revisions to the Lewisville Parks and Library Development Corporation (4B) bylaws. Donna Barron, Executive Director, explained that at the last meeting the board requested that staff review the bylaws of the Corporation, specifically looking at the required offices for the corporation as well as an overall review for any other clean-up issues. She advised that staff had determined that State law requires that the Corporation have a president and secretary. Staff is recommending deletion of the office of treasurer. Ms. Barron added that although the office of Vice-President is not required, staff recommends retaining that office since there are occasions when the President might be unable to attend and the Corporation would need someone to step in during his absence. Staff is also recommending one additional change. The current bylaws state that the fiscal year is to be set by the board, but staff recommends that this be changed to indicate that the fiscal year for the

**LEWISVILLE PARKS AND LIBRARY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
OCTOBER 20, 2008**

Page 3

Corporation match the City's fiscal year. She advised that the City Attorney's office has reviewed the changes.

Vice-President Dean Ueckert asked whether, with the elimination of the office of Treasurer, there would be any difference in the responsibilities of the Secretary. Ms. Barron advised that staff has performed the duties of Treasurer since the beginning and will continue to do so.

MOTION: Upon a motion made by Board Member Ken Judkins and seconded by Vice-President Dean Ueckert, the Board voted seven (7) "ayes" and no (0) "nays" to approve changes to the bylaws of the Corporation to include deletion of the office of Treasurer and to change the fiscal year of the Corporation to coincide with the fiscal year of the City. The motion carried.

Adjournment


(Agenda Item 5)

MOTION: Upon a motion made by Board Member Rudy Durham and seconded by Board Member Jeff Pelletier, the Board voted seven (7) "ayes" and no (0) "nays" to adjourn the meeting of the Lewisville Parks and Library Development Corporation Board at 5:35 p.m. on Monday, October 20, 2008. The motion carried.

APPROVED:


Dean Ueckert, Vice-President

ATTEST:


David Thornhill, Secretary

**LEWISVILLE PARKS AND LIBRARY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
OCTOBER 20, 2008**

Page 4

PREPARED BY:

A handwritten signature in cursive script, reading "Sherril O'Guinn", is written over a horizontal line.

Sherril O'Guinn
Executive Secretary, City of Lewisville

(SEAL)