

**MINUTES OF THE LIBRARY BOARD  
MARCH 16, 2016**

**Board Members Present:**

Kathaleen Rodriguez, Chairperson  
Jennifer Linde  
Jean Ferguson  
Rosario Klier  
Cheryl Moore

**Board Members Absent:**

Toby Faber  
Carolyn Richard, Vice-Chairperson

**City Staff Present:**

Carolyn Booker, Director of Library Services

**Call to Order and Announce a Quorum is Present**

**(Agenda Item 1)**

The scheduled session of the Library Board was called to order by Chairperson Rodriguez at 7:02 p.m. on Wednesday, March 16, 2016, in the Crawford Meeting Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 75067. A quorum was present.

**Approval of Library Board Minutes of February 17, 2016, Regular Meeting**

**(Agenda Item 2)**

Upon a motion made by Board member Jennifer Linde and seconded by Board member Jean Ferguson, the Board voted five (5) "ayes" and no (0) "nays" to approve the minutes of the Library Board February 17, 2016 regular meeting.

**Visitors/Citizens Forum**

**(Agenda Item 3)**

There was no business presented and no visitors present to speak.

**Discussion of the Library website, scheduled updates to the online catalog, and e-mail marketing of forthcoming titles**

**(Agenda Item 4)**

Library Board member, Carolyn Richards, asked for some information on Library Aware. Library Aware is a service that sends reader's advisory in the form of an e-mail. If you are

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interested in the mystery genre, they send you an e-mail with suggestions of new materials available in that genre and perhaps a bibliography on a sub-genre. The Lewisville Library subscribes to a similar service called Novelist. Novelist exists to help you find your next good read. It rates different factors about books and gives recommendations based on that. There are multiple ways to use Novelist. It is in the library catalog now, so it presents suggestions as you search the catalog. You can also go into the database itself to browse, using your library card number. Board members asked questions about the service and asked how patrons are made aware of Novelist.

The Library's Online Catalog is about to undergo some changes. This was part of the Library's budget for FY 2015-2016. The first update to take place was moving the server to a hosted solution. The next step is to move to Sirsi-Dynix Enterprise which will allow for more sophisticated searching and will make other updates possible. After the Enterprise update, the next step is eResource Central. eResource Central will allow integration of e-resources with the print materials so that all can be discovered simultaneously. Both of these updates will happen over the next few months. Frisco is a user of this same version of the catalog. Board members were invited to get into their catalog to look at the functionality.

**Discussion of the Library's Vision**

**(Agenda Item 5)**

Lewisville is very involved in the Library. Traditional services are very important as well as reaching out into the future. The administration team is working to develop a new vision to guide services. Some of the initial goals are to become a community gathering space and the second is to provide an excellent customer experience. The staff will be reviewing the strategic design as a nice starting point and moving forward with a strategic plan from there. Carolyn wants the staff to be involved in developing the vision. Carolyn, as a new member of the Lewisville community, wants to make sure that her vision for the Lewisville Library is also what the community wants, and is what fits and makes sense for them.

Jennifer Linde asked if the Director has thought about makerspaces or lending non-traditional items. Carolyn said yes. She agreed that "The Library of Things" is an exciting idea. You can lend things that really make sense for the community, like kayaks or Wi-Fi hotspots. The staff see a need for a makerspace that concentrates on AV equipment, sound and video editing software, memory lab for converting old formats, etc.

**Update on purchase of Library Furniture**

**(Agenda Item 6)**

Chairs for the Crawford Room, Adult Computers, 4 lounge chairs in the children's department and 6 lounge chairs with tablet arms for the adult area have been ordered. 2 cubicles have been ordered for the youth area and the existing cubicles will be moved upstairs to the adult services workroom. The information desk will be moved towards the accounts desk and some patron computers will be moved towards the print and copy center. The information desk and patron pc move is being achieved with very little money. After the move, some adjustments and improvements are being considered for the accounts desk to improvement security and the height.

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**Reports: Newsletter/Calendar of Events;  
February 2016 Service Statistics; Friends  
of the Library**

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(Agenda Item 7)

Carolyn Booker went over the highlights of events from the February Newsletter including the spring break which had great program attendance. The Vaquero exhibit is coming soon.

The service statistics reflect a big increase in database usage due to Novelist. The system queries Novelist every time a patron searches the catalog at this point. Youth programs, good attendance at computer programs and outreach have brought in good program statistics. The Library hosted a table at a diversity fair for Martin Luther King Day. For April, the library is co-hosting a National Poetry Month event with the MCL Grand where we read and bring books to check out and make Library cards for people.

The Friends of the Library are working hard to prepare for their next book sale to be held this weekend, March 18<sup>th</sup>-20<sup>th</sup>. They are done setting up and got some great volunteers this year. The Friends are talking about making Friends of the Library t-shirts for staff.

The Boards & Commission Reception is to be held March 24<sup>th</sup> and dress code is business casual.

**Adjournment**

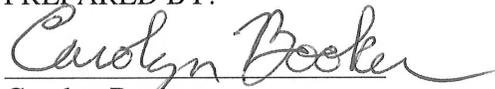
(Agenda Item 8)

**MOTION:** Upon a motion made by Board member Jennifer Linde and seconded by Board member Jean Ferguson the Board voted four (6) "ayes" and no (0) "nays" to adjourn the meeting of the Library Board at 7:47 p.m. on Wednesday, March 16, 2016. The motion carried.

APPROVED:

  
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Kathaleen Rodriguez, CHAIRPERSON  
LIBRARY BOARD

PREPARED BY:

  
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Carolyn Booker,  
Director of Library Services, City of Lewisville