

**MINUTES OF THE MEETING
OF THE
ARTS ADVISORY BOARD**

December 8, 2015

**THE STATE OF TEXAS §
 §
COUNTY OF DENTON §**

Call to Order and Announce a Quorum is Present

(Agenda Item 1)

The meeting of the Arts Advisory Board was called to order at 5:03 p.m. on Tuesday, December 8, 2015, in the Administrative Office of the Medical Center of Lewisville Grand Theater, 100 N. Charles, Lewisville, Texas. Present at the meeting were the following members of the board: Gene Carey, Brenda Crawford, Patsy Roe, Ken Lannin, Craig Roberts, Bill Watson and Stephen Southwell. Staff members present were: James Wear, Arts Center Manager, Jill Corbin, Secretary.

Approval of the Minutes of the October 13, 2015 Meeting

(Agenda Item 2)

The first matter to come before the Board was approval of the minutes of the October 13, 2015, meeting.

Ken Lannin moved and Patsy Roe seconded the minutes to be approved as submitted. The motion passed.

Staff Report on MCL Grand Activities

(Agenda Item 3)

James Wear noted that the office construction project had been completed, which added a new office, two cubicle desk spaces and a relocated reception desk area.

Aaron Kays has joined the MCL Grand team full-time as the newest Arts center Specialist.

Aaron has been with us as a part-time Theater Attendant for several years, so we are pleased to welcome him full-time to the team.

The Black Box series is doing well with good attendance for The Sherpas. The 3 Redneck Tenors kick off their 3 day Christmas Spec-tac-u-lar show next week. The annual Texas Tunes Series lineup will be announced before Christmas.

The last topic Jim Wear reported on was his retirement at the end of July. When he steps down, Melinda Camp will take over the management side of things at the MCL Grand. She will attend management workshops conducted by International Association of Venue Managers this summer, in addition to courses she is currently taking through the City of Lewisville.

Discussion Regarding Latest Draft of Public Art Policy for Lewisville

(Agenda Item 4)

In lieu of a regular meeting of the board in January, Jim Wear will do a Power Point on Public Art before the Council in their workshop session.

The Board reviewed the draft of the Public Art Policy for input or changes.

Brenda Crawford noticed the phrasing "Lewisville character" was changed from the commonly used "Lewisville diversity"; she believes "character" is a much better word for this purpose. The Board agrees.

There should be a way for people to facilitate donations to the City, whether it be works of art or monetary donations. Donations must be proposed and accepted by Council as to safeguard resources for certain purposes and said donations are also a matter of public record.

The role of the Arts Advisory Board was clarified in the policy; they should not be a source of fundraising for public art without the consent and approval of the Council.

In the Administrative Directive, there are inconsistencies with the phrase "Art Center Manager" versus "Arts Center Manager" and "Art Board" versus "Arts Board". Jim Wear will make the appropriate changes in this regard.

Stephen Southwell suggested that the beginning of the directive should be a summary of what will be in the goals; it should cover the full spectrum of what is listed below.

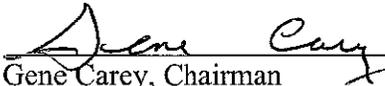
A motion was made by Craig Roberts to recommend the changes and edits. Motion seconded by Stephen Southwell. The motion carried.

Adjournment

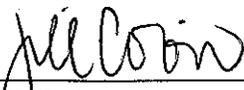
(Agenda Item 5)

The motion to adjourn the meeting of the arts advisory board meeting at 6:34 p.m. was made by Craig Roberts, and seconded by Stephen Southwell. The motion carried.

APPROVED:


Gene Carey, Chairman

PREPARED BY:


Jill Corbin
Secretary, City of Lewisville