

**MINUTES OF THE LIBRARY BOARD
DECEMBER 16, 2015**

Board Members Present:

Kathaleen Rodriguez, Chairperson
Carolyn Richard, Vice-Chairperson
Jennifer Linde
Jean Ferguson
Rosario Klier
Toby Faber

Board Members Absent:

Cheryl Moore

City Staff Present:

Carolyn Booker, Library Director
Melinda Galler, Assistant City Manager

**Call to Order and Announce a Quorum
Is Present**

(Agenda Item 1)

The scheduled session of the Library Board was called to order by Chairperson Rodriguez at 7:03 p.m. on Wednesday, December 16, 2015, in the Crawford Meeting Room at the Lewisville Public Library located at 1197 W. Main Street, Lewisville, TX 7507. A quorum was present

**Approval of Library Board Minutes of
October 21, 2015, Regular Meeting**

(Agenda Item 2)

Upon a motion made by Board member Jennifer Linde and seconded by Board member Jean Ferguson, the Board voted five "ayes" and no "nays" to approve the minutes of the Library Board October 21, 2015, regular meeting.

Visitors/Citizen Forum

(Agenda Item 3)

There was no business presented and no visitors present to speak.

**Introduction of Carolyn Booker,
Director of Library Services**

(Agenda Item 4)

Carolyn Booker was introduced to the Library Board members.

Update on Library Staff Search

(Agenda Item 5)

The Library is recruiting for two Librarian positions. One is to fill an opening left when a previous employee relocated to Utah. The second position is a new position approved in the 2015-16 budget process.

**Discussion of the Transfer of Surplus Library
Materials to Friends of the Library**

(Agenda Item 6)

Upon a motion made by Board member Jean Ferguson and seconded by Board member Toby Faber, the Item the Board voted five "ayes" and no "nays" to table this item until the February Board Meeting.

**Reports: Newsletter/Calendar of Events;
September 2015 Service Statistics;
Friends of the Library**

(Agenda Item 7)

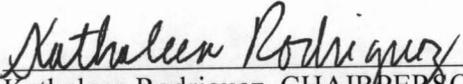
Carolyn Booker handed out the newsletter and went over the highlights of upcoming events. She also briefly highlighted the October and November 2015 Statistical Report. Carolyn reported that the Friends of the Library provided staff a catered lunch on Wednesday, December 9. They also purchased a new Christmas tree to replace an older one.

Adjournment

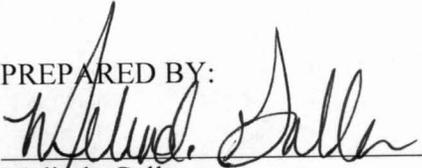
(Agenda Item 8)

Upon a motion made by Board Member Carolyn Richard and seconded by Board member Rosario Klier, the Board voted five "ayes" and no "nays" to adjourn the meeting of the Library Board at 7:25 p.m. on Wednesday, December 16, 2015. The motion carried.

APPROVED:


Kathaleen Rodriguez, CHAIRPERSON
LIBRARY BOARD

PREPARED BY:


Melinda Galler,

Assistant City Manager, City of Lewisville