



**Lewisville Library Board
Minutes
July 15, 2015**

Lewisville Library Board Present:

Cheryl Moore, Place 1
Kathaleen Rodriguez, Chairman, Place 3
Jean Ferguson, Place 4
Toby Faber, Place 5
Rosario Klier, Place 6
Carolyn Richard, Vice Chairman, Place 7

City Staff Present

Ann Wiegand, Library Services Director
Steve Bacchus, First Assistant City Manager
Kelly Brouillard, Adult Services Supervisor

- A. Call to Order and Announce a Quorum is Present: With a quorum of the Library Board members present, Chairman Kathaleen Rodriguez called the regular session of the Lewisville Library Board to order at 7:02 p.m. on Wednesday, July 15, 2015, in the Lewisville Public Library Crawford Meeting Room, 1197 West Main Street, Lewisville, Texas.
- B. Approval of Library Board Minutes of the May 20, 2015, Regular Meeting: Toby Faber moved to approve the minutes of the May 20, 2015, meeting. Rosario Klier seconded the motion. All voted aye. The motion carried.
- C. Visitors/Citizens Forum: First Assistant City Manager Steve Bacchus was present. Library Adult Services Supervisor Kelly Brouillard was present.
- D. Introduction of new Library Board member: Library Board members welcomed new member Cheryl Moore and introduced themselves, including the number of years they had served on the Library Board. Cheryl Moore introduced herself to the Library Board members. Steve Bacchus, First Assistant City Manager, and Kelly Brouillard, Adult Services Supervisor, each introduced themselves to the Library Board members.
- E. Election of officers: Carolyn Richard nominated Kathy Rodriguez for Chairman. Jean Ferguson seconded the motion. All voted aye. The motion carried. Toby Faber nominated Carolyn Richard for Vice-Chairman. Rosario Klier seconded the motion. All voted aye. The motion carried.

F. Consideration of Library Code of Conduct: Rosario Klier moved to table the item indefinitely. Jean Ferguson seconded the motion. All voted aye. The motion carried.

G. Consideration of Library Room Use Rules: Jean Ferguson moved to table the item indefinitely. Toby Faber seconded the motion. All voted aye. The motion carried.

H. Presentation of Customer Satisfaction/Needs Assessment: Question #7 – What would you like to see improved or changed at the library? Jean Ferguson distributed copies of her tabulation of results for question #7 of the survey. Board members expressed approval of the arrangement of the data for the report. They also discussed the detailed results, including the respondents' interest in:

- Library collection -- books
- Library services -- longer/extended hours
- Equipment/Technology – easier to use online catalog

I. Presentation of Customer Satisfaction/Needs Assessment: Question #8 – How does the library benefit you? Jean Ferguson reported that she will have the report available at the next Library Board meeting.

J. Presentation of Customer Satisfaction/Needs Assessment: Question # 9 – How does the library benefit the community? Jean Ferguson reported that she will have the report available at the next Library Board meeting.

K. Reports:

1. Ann Wiegand distributed the current Library Happenings newsletter to Library Board members.
2. May and June 2015 Library Statistical Reports was distributed and discussed.
3. Friends of the Library purchased reading incentive prizes for the Summer Reading program: Children and Teen: New Books; Adult: two (2) Samsung Galaxy Nook tablets.

Carolyn Richard moved to adjourn the meeting. Toby Faber seconded the motion. All voted aye. Chairman Kathaleen Rodriguez declared the meeting adjourned at 8:01 p.m.

Respectfully submitted,

Approved by,

Ann Wiegand
Library Services Director

Kathaleen Rodriguez
Chairman

Q7 What would you like to see improved or changed at the library?

Library Collection **77**

Books **29**

More Books/Newer books	18
Better quality/selection of books	3
Complete series	2
Less "inspirational" literature	1
New technology books	1
More copies of older books	1
More Christian nonfiction	1
More Spanish-language books	1
More large type selections	1

E-Books **18**

More /better selection	15
Better e-book application	2
Ability to use Kindle	1

Audio Books **12**

Bigger selection of downloadable audio books	4
One-Click digital	2
Bring back audio book site	1
Online access to audiobooks	1
More audio books	1
Spanish-language audio books for children	1
More E-audio books	1
Downloadable/streaming audio book platform	1

DVDs/CDs **7**

Replace older DVDs/CDs	2
More TV series on DVD	1
Expand music section	1
Digital movies	1
More music from all genres	1
Downloadable/streaming music platform	1

Nonfiction Identification **5**

Go bake to Dewey Decimal system	1
Don not like books are shevled by genres	2
Hassler to locate books (without using online catalog)	1

Awkward/Not user friendly	1
<u>Magazines/Periodicals</u>	<u>4</u>
More periodicals	1
More magazines	1
E versions of periodicals (like zinio)	1
Additional newspapers	1
Games	1
Reduce collection	1

Library/Library Services **54**

<u>Hours</u>	<u>20</u>
Longer/Extended hours	14
Later hours Friday/Saturday	2
Longer hours on Sunday	1
Extended hours in a.m.	1
Library should be open at times when people have free time	1
Consistent hours on weekdays	1

<u>Staff</u>	<u>10</u>
Friendly/Helpful	3
More staff (n.s.)	1
More staff with knowledge of different areas (n.s.)	1
More staff with some dedicated to teaching	1
Teen librarian in teen area	1
Better communications	1
Customer service (n.s.)	1
Reduce staff	1

Environment

<u>Noise</u>	<u>5</u>
Quiet	4
Cell phone	1

<u>Areas</u>	<u>4</u>
Area for job search (AARP)	1
More seating areas	1
Improved telecommuting space	1
Snack/Coffee bar that could be run by nonprofit for fundraiser	1

<u>Fines</u>	<u>4</u>
Trade in books to pay balance (fee)	1
No/lower fines	3

<u>Furniture</u>	<u>4</u>
-------------------------	-----------------

New chairs	1
More seating	1
Some chairs need fixed/cleaning	1
Smaller tables	1

Rooms **3**

More meeting/study rooms	2
More quiet rooms	1
Acoustics in dome of children's area	1
Outdoor library and garden	1
Space out computers so it's quiet	1
Move holds closer to checkout desk	1

Equipment/Technology **24**

Computers **10**

Updated/Better/Newer Computers	9
Computers in children's area for adults with children to use	1

Internet **5**

Better Internet connection	1
Faster Internet	3
Internet/Browser	1
Color printer	1
3-D printer	1
Fax	1
Color ink for printer	1
Scanner	1
LAN access	1
More secure WiFi	1
Better technology	1
Better anti-hacking software in all areas of the library	1

Online/Online catalog/Catalog **14**

Easier to use online catalog	3
Improve catalog	1
Better online service	1
Have (personal) account show location on "hold" list	1
More online stuff	1
Easier-to-use online resources	1
Online catalog access 24/7	1
Online catalog down a lot	1
hard to renew/reserve using online catalog	1
Improved digital catalog kiosk (down all the time)	1
Online service with regard to renewals/holds	1
Improved online experience	1

Classes/Other Services	11
<u>Computer</u>	<u>6</u>
More computer classes/Advanced Computer classes	2
More advanced classes on MicroSoft	1
Regular computers learning classes	1
Software classes	1
More technology-based classes/services	1
<u>Classes</u>	<u>3</u>
More classes (n.s.)	1
More adult classes	1
Evening classes for children	1
Group for teens with autism	1
Job fair	1
Library Website	8
Improved website	6
List all movies on website	1
Reduce website downtime for maintenace	1
Misc.	6
Reach out to community more	1
Need more than 1 library	1
Simpler method for copying forms from computer	1
More info on donating books (not for resale)	1
Do not put portraits of 50 Cents and Tupac Chakur next to childre	1
Story time could be more exciting	1
Nothing	15