

AGENDA

LEWISVILLE CITY COUNCIL MEETING SEPTEMBER 21, 2015

LEWISVILLE CITY HALL
151 WEST CHURCH STREET
LEWISVILLE, TEXAS 75057

WORKSHOP SESSION - 6:00 P.M.
REGULAR SESSION - 7:00 P.M.

Call to Order and Announce a Quorum is Present.

WORKSHOP SESSION - 6:00 P.M.

- A. Review and Discuss Proposed Amendments to the Hotel/Motel Ordinance Requirements
- B. Discussion of Regular Agenda Items and Consent Agenda Items

REGULAR SESSION - 7:00 P.M.

- A. **INVOCATION:** Mayor Pro Tem Ferguson
- B. **PLEDGE TO THE AMERICAN AND TEXAS FLAGS:** Boy Scout Troop 114
- C. **PROCLAMATION:** Declaring October 2, 2015 as, "Say No to Bullying Day"
- D. **PRESENTATION:**
Recognition to the Lewisville Fire Department Crew Engine 4 and Medic 5
- E. **VISITORS/CITIZENS FORUM:** At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting.
- F. **CONSENT AGENDA:** All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member or citizen so request. For a citizen to request removal of an item, a speaker card must be filled out and submitted to the City Secretary.

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1. **APPROVAL OF MINUTES: City Council Minutes of the September 14, 2015, Workshop Session and Regular Session.**
2. **Approval of Administrative Policy 2.0, Section XIV- Tuition Reimbursement.**

ADMINISTRATIVE COMMENTS:

Council approved funding of a tuition reimbursement program for FY 15-16. The tuition reimbursement program provides an opportunity and an incentive for employees to increase their individual level of education and expertise enhancing their job skills. The Tuition Reimbursement Policy provides full-time employees pursuing a job related Associate's, Bachelor's or Master's Degree up to \$1500 annually in tuition reimbursement.

RECOMMENDATION:

That the City Council approve the Administrative Policy 2.0, Section XIV- Tuition Reimbursement.

3. **Approval of the Award to CIGNA Health Care for Individual and Aggregate Stop Loss Insurance in the Amount of \$1,110,727; and Authorization for the City Manager to Execute all Necessary Documents.**

ADMINISTRATIVE COMMENTS:

The City sent out a request for proposals in July for reinsurance for the partially self-insured Health Plan. CIGNA submitted the best proposal for Individual and Aggregate Stop Loss Insurance. Funding is available in the proposed 2015-16 Health Fund.

RECOMMENDATION:

That the City Council approve the award as set forth in the caption above.

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- 4. Approval of a Purchase of a 2015 Pierce Fire Engine in the amount of \$590,611.**

ADMINISTRATIVE COMMENTS:

Currently the Lewisville Fire Department has one American LaFrance engine in front line service which is not scheduled for replacement until 2018. This engine was removed from service on July 13 and continues to be unavailable due to the inability to obtain parts and proprietary designs which hamper completing the repairs. American LaFrance filed for bankruptcy in 2008 resulting in no available engineering, mechanical, or repair support. The Fire Department currently has an engine in production; therefore, staff would be able to purchase a second engine at the same price as the one in production using the same engineering and design specifications. Staff estimates to save approximately \$25,000 by making the purchase now. Funding is available in the FY 2014-15 Maintenance and Replacement Fund budget.

RECOMMENDATION:

That the City Council approve the agreement as set forth in the caption above.

- 5. Approval of the Finance Policy 3.0 VI, Investment Policy.**

ADMINISTRATIVE COMMENTS:

The Public Funds Investment Act requires the Investment Policy to be submitted to the governing body on an annual basis for approval. This year the policy is being submitted for approval with no changes.

RECOMMENDATION:

That the City Council approve the Finance Policy 3.0 VI, Investment Policy.

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- 6. Approval of an Interlocal Agreement Between the City of Lewisville and Denton County for the Purpose of Creating a Consolidated Communications System for Public Safety and Governmental Services; and Authorization for the City Manager or her designee to Execute the Agreement.**

ADMINISTRATIVE COMMENTS:

The Interlocal Agreement would allow the City of Lewisville to create a consolidated communications system with Denton County to improve radio communication and coverage for all users, ensure P25 interoperability for Public Safety responders and provide cost savings on communication infrastructure and maintenance.

RECOMMENDATION:

That the City Council approve the agreement as set forth in the caption above.

G. REGULAR HEARINGS:

- 7. Consideration of an Ordinance Amending the FY 2014-15 Adopted Budget.**

ADMINISTRATIVE COMMENTS:

The purpose of this ordinance is to amend the FY 2014-15 adopted budget to include all supplements and changes approved by Council throughout the year. A large percentage of these appropriations include the routine supplement completed each year for prior year encumbrances (purchases) that overlap into the next fiscal year. Others relate to actions taken to fund unbudgeted items during the year. This ordinance will also authorize four new supplements: 1) Insurance Risk Fund (\$250,000) due to actual claims experience this fiscal year and to account for possible claims that may hit prior to the end of the year; 2) Health Fund (\$1,000,000) due to higher actual claims experience this fiscal year and to account for possible claims that may hit prior to the end of the year; and 3) Tax Increment Financing Fund (\$61,217) and 4B Fund (\$107,784) due to actual debt service requirements being more than originally budgeted.

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RECOMMENDATION:

That the City Council approve the proposed ordinance amending the FY 2014-15 budget.

8. Consideration of an Ordinance Adopting the FY 2015/2016 Operating Budget.

ADMINISTRATIVE COMMENTS:

The proposed operating budget for all funds has been prepared by staff and reviewed by the City Council. Approval of this ordinance adopts an operating budget for all funds beginning October 1, 2015 and ending September 30, 2016. A draft budget document is available for public review at the City Secretary's Office, the Library, and on the City website.

RECOMMENDATION:

That the City Council approve the proposed ordinance as set forth in the caption above.

9. Consideration of an Ordinance Adopting the FY 2015-2016 Tax Rate.

ADMINISTRATIVE COMMENTS:

This action will adopt the City's annual ad valorem tax rate for all taxable property at \$0.436086 per \$100 of assessed valuation. The rate combines the following: Maintenance and Operations \$0.318766 and Principal and Interest on Debt \$0.11732 for a total tax rate of \$0.436086. While the proposed tax rate for FY 2015-2016 is the same as the 2014-2015 tax rate of \$0.436086, the proposed tax rate exceeds the effective tax rate of \$0.417950. Therefore, specific language is required in the ordinance, the vote on this ordinance must be a record vote, and the motion to adopt the ordinance must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.436086, which is effectively a 4.34 percent increase in the tax rate."

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RECOMMENDATION:

That the City Council approve the proposed ordinance adopting the FY 2015-2016 tax rate with the following motion: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.436086, which is effectively a 4.34 percent increase in the tax rate."

10. Consideration of a Resolution Nominating Candidates to the Denton Central Appraisal District Board of Directors.

ADMINISTRATIVE COMMENTS:

The Denton Central Appraisal District has requested that the City nominate up to five individuals to serve as the DCAD Board of Directors prior to October 15th. After all entities have made their nominations and votes have been cast, the five candidates that receive the most votes become the Board of Directors as of January 1st. Board members serve a two-year term. All board members are up for reelection and wish to be re-elected, with the exception of John Mahalik. Denton Central Appraisal District's current Board of Directors include Charles Stafford, John Mahalik, Connie Smith, David Terre, Brenda Latham, and Michelle French (serves as an ex officio member).

RECOMMENDATION:

That the City Council approve the resolution as set forth in the caption above.

11. Consideration of a Schedule for 2015-2016 Special Workshops, City Council Retreat and Budget Workshop.

ADMINISTRATIVE COMMENTS:

Special workshops are held when necessary to deal with topics that may require additional City Council focus. Staff is requesting to hold quarterly special workshops on "off" Mondays to discuss special projects that require additional City Council focus. Additionally, staff is recommending that the City Council Retreat be scheduled over two full days with a focus on long-range plans and overall goal setting.

RECOMMENDATION:

That the City Council approve the schedule for the 2015-2016 Special Workshops, City Council Retreat and Budget Workshop.

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- H. **REPORTS**: Reports about items of community interest regarding which no action will be taken.
- I. **CLOSED SESSION**: In Accordance with Texas Government Code, Subchapter D,
1. Section 551.071 (Consultation with Attorney/Pending Litigation): Texas Commission on Environmental Quality Modification to Municipal Solid Waste Permit No. 1312A; and Texas Commission on Environmental Quality Application to Obtain Municipal Solid Waste Permit Amendment - Permit No. 1312B
 2. Section 551.072 (Real Estate): Property Acquisition
 3. Section 551.074 (Personnel): Annual Staff Reviews:
 - (1) City Manager Donna Barron
 - (2) Alternate Municipal Court Judges
 4. Section 551.087 (Economic Development): Deliberation Regarding Economic Development Negotiations
- J. **RECONVENE** into Regular Session and Consider Action, if Any, on Items Discussed in Closed Session.
- K. **ADJOURNMENT**

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).