



**Lewisville Library Board
Minutes
November 19, 2014**

Lewisville Library Board Present:

Kathaleen Rodriguez, Chairman
Carolyn Richard, Vice-Chairman
Jennifer Linde
Jean Ferguson
Toby Faber
Rosario Klier

City Staff Present

Ann Wiegand, Library Services Director

- A. Call to Order and Announce a Quorum is Present: With a quorum of the Library Board members present, Chairman Kathaleen Rodriguez called the regular session of the Lewisville Library Board to order at 7:00 p.m. on Wednesday, November 19, 2014, in the Lewisville Public Library Crawford Meeting Room, 1197 West Main Street, Lewisville, Texas.
- B. Approval of Library Board Minutes of the August 20, 2014, Regular Meeting: Jennifer Linde requested the correction of the spelling of her last name. Carolyn Richard moved to approve the minutes of the August 20, 2014, meeting as corrected. Jean Ferguson seconded the motion. All voted aye. The motion carried.
- C. Visitors/Citizens Forum: Nicole Fileccia, a college government class student, introduced herself. New Library Board member Rosario Klier introduced herself.
- D. Consideration of Library Code of Conduct: Carolyn Richard moved to table the item until the January 2015 Regular Meeting. Jennifer Linde seconded the motion. All voted aye. The motion carried.
- E. Consideration of Library Room Use Rules: Carolyn Richard moved to table the item until the January 2015 Regular Meeting. Jennifer Linde seconded the motion. All voted aye. The motion carried.
- F. Review of Library Achievements through 2012 of 2009 Long-Range Strategic Plan: Board members shared thoughts and ideas related to the document, including that little reference was made regarding community partnerships and the Lewisville Independent School District.

- G. Review of Library Strategic Design 2013. Board members discussed creating a new strategic plan document that will expand on the library's role, mission and services to meet the needs of the community.
- H. Review Library Technology Impact Survey 2014. Board members commented on the high library technology use for employment and education purposes.
- I. Consideration of Customer Satisfaction Survey: Carolyn Richard moved to begin the process to develop a customer satisfaction and/or needs assessment survey. Jean Ferguson seconded the motion. All voted aye. The motion passed. Ann Wiegand, Library Services Director, agreed to provide sample customer satisfaction and needs assessment surveys to the board members.
- J. Reports:
1. Ann Wiegand distributed the current Library Happenings newsletter to Library Board members.
 2. August and September Library Statistical Reports were distributed and discussed.
 3. The Friends of the Library held their fall used book sale on October 3, 4, and 5. Attendance and revenue was considerably lower than at past sales.

Jean Ferguson moved to adjourn the meeting. Carolyn Richard seconded the motion. All voted aye. Chairman Kathaleen Rodriguez declared the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Approved by,

Ann Wiegand
Library Manager

Kathaleen Rodriguez
Chairman